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Western Australia

Agenda for the Ordinary Meeting of the Murchison Shire Council,
to be held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
on Friday 19 September 2008, commencing at 9.30 am.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President declared the Ordinary Meeting of Council open at 9.55am

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

MEMBERS	Cr S A Broad, Shire President Cr M W Halleen, Deputy Shire President Cr P R Squires Cr D J Pollock Cr P M Walsh (from 10.55am) Cr R E Foulkes-Taylor Cr W McL Mitchell
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STAFF	Mr R J Adams, Chief Executive Officer
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APOLOGIES	None
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LEAVE OF ABSENCE	None
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3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

None

4. PUBLIC QUESTION TIME

None

5. APPLICATIONS FOR LEAVE OF ABSENCE

Item 17 was brought forward as it affected Leave of Absence applications

17. NEXT MEETINGS

MATTER FOR CONSIDERATION

To approve a meeting date change for the October ordinary council meeting

BACKGROUND

The scheduled date for the October ordinary meeting is 17 October 2008. As stated in my job interview I have a prior commitment during the week of 13 October to 20 October. (Polocrosse Nationals of which my son is team member).

OFFICER RECOMMENDATION/COUNCIL DECISION

OC080901 Next Meeting

Moved Cr W McL Mitchell, Seconded Cr R E Foulkes-Taylor

Council move the October meeting to Friday 24 October 2008

Motion put and carried 6/0

OC080902 Leave of Absence

Moved Cr R E Foulkes-Taylor, Seconded Cr M W Halleen

Cr W McL Mitchell be granted a leave of absence for Ordinary Council meeting in October

Motion put and carried 6/0

6. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

None

7. CONFIRMATION OF MINUTES

7.1 ORDINARY COUNCIL MEETING – 15 August 2008

BACKGROUND

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION/COUNCIL DECISION

OC080903 Confirmation of Minutes for Ordinary Council Meeting 15 August 2008

Moved Cr D J Pollock, Seconded Cr M W Halleen

That the Minutes of the Ordinary Council Meeting of August 2008 be confirmed

Motion put and carried 6/0

8. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

None

9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

None

10 ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

10.1 PRESIDENT

Development Commission-22 August

- Discussion of pricing of Defibrillators \$2500
- RDS- closed on 16 September
- Geraldton Boat Lifters-Budget issues and changes to get it to move ahead but “getting on with it”
- Sponsored Migration-Issue with Visa 457

Carnarvon ZCA

- Light on numbers but the meeting was very productive. Congratulation to Mark Halleen for “changes for thought” with regards to dogs.

10.2 COUNCILLORS

Cr M W Halleen

Carnarvon ZCA

- 3 doggers in Action
- Various pricing issues
- 200 Scalp maximum
- Sign off on constitution and working policy manual and MOU
- Issues with DEC and some progress to move up the ladder to proceed

Shire Issue

- Calibration of fuel bowser at Oasis Roadhouse

Cr R E Foulkes-Taylor

Notice of Motion for October Ordinary Council Meeting
Investigation into signage for the Wreath Flowers at 2 kilometres south of Tallering

Notice of Motion for October Ordinary Council Meeting
What is the status of the Health representative in Murchison

Local Government Week

- Suggestion that councillors prepare a written report about the activities of local government week and that that report be published in the Monologue

Museum

- Jano will be making a submission to the community fund

Community Dinner

- Reminder that a community dinner will be held on the 21 November

Grid Damage

- Completion of works

Cr P R Squires

Roads

- Various issues with the Woolgorong Access road and the Bitumen Seal

President Broad advised will be covered in the works report

Cr W McL Mitchell

WALGA

- Prime Minister Rudd has announced the first meeting of COALG 28 November
- State Election-new Minister for Local Government is John Castrilli, meeting proposed with Brendon Grylls MLA on 24 September
- Schools Career week promotion
- Advertising- have re negotiated with Marketforce
- New Energy contract has been negotiated
- Yellow goods contract has been developed for earthmoving equipment and light trucks

Cr D J Pollock

Roadhouse

- Fuel supplies and out of fuel strategy

Cr P M Walsh entered the meeting at 10.55am

Cr P M Walsh

Murchison Metals

- Glyn Pover has taken over from Rob Vagnoni

11. DISCLOSURE OF INTERESTS

None

12. REPORTS OF COMMITTEES

None

13. REPORTS OF OFFICERS

13.1 WORKS

13.1.1 High Pressure Washer Replacement

File:

Author: Ron Adams, Chief Executive Officer

Interest Declared: No interest to disclose

Date: 2 September 2008

Attachments: Nil

MATTER FOR CONSIDERATION

Authorisation to purchase new High Pressure Washer

BACKGROUND

The current High Pressure Washer has failed. The pump has been wired to hold the pressure relief valve closed and has now broken away from the pump housing. The motor is difficult to start and is in a state of disrepair.

Our Fixed Assets Online program indicates that the current pressure washer was purchased in 1991 for a cost of \$1298.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 6.8-provides for a local government not to incur expenditure from its municipal fund for an additional purpose unless it is authorised in advance by resolution

STRATEGIC IMPLICATIONS

None

POLICY IMPLICATIONS

- 6.1.3 Budget Adherence-allows for items exceeding budget or considered that are outside budget allocations be approved by full council

FINANCIAL IMPLICATIONS

Payment from Council's Municipal Account, although early in the financial year this purchase is not expected to be detrimental to Council's financial position

CONSULTATION

None

COMMENT

2 quotes on a similar washer to the existing one have been received varying from \$2700 to \$3500 excluding GST. Investigations on the right machine will be completed by Works Forman and the CEO.

VOTING REQUIREMENTS

Absolute majority

OFFICER RECOMMENDATION/COUNCIL DECISION

OC080904 Purchase on High Pressure Washer

Moved Cr M W Halleen Seconded Cr D J Pollock

1. Council approve the purchase of a new motor driven high pressure washer to the value of \$3500.

Motion put and carried by Absolute Majority 7/0

Cr W McL Mitchell left the meeting at 11.15am
Works Foreman Tom Milo. entered the meeting at 11.16am
Cr W McL Mitchell entered the meeting at 11.18 am

13.1.2 Ballinyoo Bridge-Roads to Recovery

File:
Author: Ron Adams, Chief Executive Officer
Interest Declared: No interest to disclose
Date: 2 September 2008
Attachments: MRWD Report on Ballinyoo Bridge

MATTER FOR CONSIDERATION

To approve Option 7 for repairs to Ballinyoo Bridge

BACKGROUND

Roads to Recovery issued the Shire of Murchison a special allocation for repairs to the Ballinyoo bridge of \$680,000

Main Roads and their consultants BG&E presented to Council in June 2008 a strategic report into the options available to council of the state of the Ballinyoo bridge.

Main Roads have a specialty bridge team that carry out major repairs and bridge construction. After consideration and the amount of funds from RTR the only viable option for the Shire is to proceed with Option 7 which is to perform a major repair to bridge with an estimated life of seven to ten years.

The bridge has some heritage recognition and therefore demolition of the bridge will be an extreme case, one which Main Roads will have to take up with the Heritage Council.

During this time Council should lobby the state and federal government for funding to replace the bridge and have it placed on the strategic plan when compiled. The best option would be to realign the road and build a new bridge which would be councils preferred option.

STATUTORY ENVIRONMENT

Nil

STRATEGIC IMPLICATIONS

None at this stage

POLICY IMPLICATIONS

None at this stage

FINANCIAL IMPLICATIONS

The cost of the repairs to Ballinyoo Bridge is to be funded by special allocation grant by Roads to Recovery of \$680,000

CONSULTATION

Kim Edmeades-Main Roads
Dick Child-Acting CEO Shire of Murchison

COMMENT

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION

That:

Council engage Main Roads WA to carry out Option 7 of BG&E Limited repairs to Ballinyoo Bridge to the value of \$680,000

COUNCIL DECISION

OC080905 Ballinyoo Bridge

Moved Cr R E Foulkes-Taylor Seconded Cr D J Pollock

Item 13.1.2 Ballinyoo Bridge-Roads to Recovery lay on the table until next Ordinary Council Meeting

Motion put and carried 7/0

Reason: Funding sources are a possibility of changing and council wish to explore some of those options

13.1.3 Revision of Transport (Roads) Budget 2008-09

File:
 Author: Ron Adams, Chief Executive Officer
 Interest Declared: No interest to disclose
 Date: 8 September 2008
 Attachments:

MATTER FOR CONSIDERATION

To adopt changes to the Adopted Budget for 2008-09 in the Road Works Program

BACKGROUND

There have been several changes and amendments to the road works budget and program since the adoption of the Annual Budget for 2008-09.

For clarification and to clear any confusion in the program I have attached documents stating all income sources for the program. The amounts of each program expenditure have been taken from the draft budget and amendments made at previous ordinary council meetings.

Summary of Works Budget

Capital programs	\$ 1,469,552
Operating programs	\$ 530,000
Total Works	\$ 1,999,552

Income:

Roads to Recovery	\$104,681
Roads to Recovery (Special Bridge)	\$680,000
Regional Roads Group (minimum)	\$50,000
MRWD Direct Grant	\$109,604
Grants Commission (Untied Roads)	\$624,959
MRWD-Flood Damage (Received)	\$55,000
Total Income	\$1,624,244
Total Income	\$1,624,244
Less Works Program	\$1,999,552
Surplus/Deficit	\$(375,308)

STATUTORY ENVIRONMENT

Local Government Act 1995

s6.8 requires a local government not to incur expenditure that is not disclosed in the budget.

STRATEGIC IMPLICATIONS

None at this stage

POLICY IMPLICATIONS

None at this stage

FINANCIAL IMPLICATIONS

Income and Expenditure is accounted for correctly.

COMMENT

Being new to the shire this is an opportunity for elected members to discuss the works program.

CONSULTATION

Kim Edmeades- MRWD

Rachael Walker- Roads to Recovery

Dick Child-Acting Chief Executive Officer

VOTING REQUIREMENTS

Absolute majority

OFFICER RECOMMENDATION/COUNCIL DECISION

OC080906 Revision of Transport (Roads) Budget 2008-09

Moved Cr M W Halleen Seconded Cr R E Foulkes-Taylor

1. Note the revised worksheet to be used for the works program
2. Budget actual and performance be revised at Budget review in February 2009

Motion put and carried by Absolute Majority 7/0

13.1.4 Monthly Plant & Works Progress Report

File:
 Author: Ron Adams, Chief Executive Officer
 Interest Declared: No interest to disclose
 Date: 8 September 2008
 Attachments:

MATTER FOR CONSIDERATION

To view the plant operation for the month of August 2008 and an update on works carried out

BACKGROUND

Monthly Plant useage and status Report

HEAVY PLANT			Start	End	Total	YTD	Total
Plant Item	Year	Rego	Hours	Hours		Service	Ownership
Cat Grader 12H	2005	MU 141	3779	4079	300		24920
Cat Grader 12H	2003	MU 121	8580	8875	295		77126
Cat Grader 12M	2008	MU 51	0				
Volvo L110 Loader	2006	MU 65	1256				8465
Komatsu Dozer	1997		6212				160434
Cat Vibrating Roller	2005	MU 177	2441				14808
TRUCKS							
Iveco Prime Mover	2003	MU 000	144363				40839
Ford Louisville PM	1989	000 MU	673407				83352
Iveco Tipper	2004	MU 00	79723				45266
GENERATORS							
Generator 2-100KVA	2005		10573				
Generator 1-83KVA	2005						
Generator 13KVA (Const)	2005						
LIGHT VEHICLES							
Toyota Landcruiser	2005	01 MU	70474				9216
Mitsubishi Canter	2004	MU 140	128703				9878
Nissan Patrol	2005	MU 0	49167				6606
Holden Rodeo	2008	MU 167	11186	23350	12164		
Mazda Bravo	2006	MU 300	40181				2698
Toyota PTV	1986	MU 1017	17744				2478
TRAILERS & TANKERS							
Side Tipper	2001	MU 2010					12292
Side Tipper	1993	MU 2032					1980
Side Tipper	1989	MU 2033					1855
Tri Axle Low Loader	2008						3880
Tri Axle Low Loader	2001	MU2004					26674
30K Water Tank	2005	MU 2024					8261
Pig Fuel Trailer	1993	MU 658					
Dog Fuel Trailer	1972	MU2005					
Dolly 1	2001	MU 2003					6240
Dolly 2	2000	MU 2009					5046
Dolly 3	1983	MU 2031					
Tractors							
New Holland	2006	MU 380	386				1218

Services & Breakdowns

MU65 Cat Vibrator Roller- Steering failure. This had happened to this machine before. Contacted Westrac for possible "policy adjustment claim". Westrac replaced LH Steering cylinder
 01 MU Toyota Landcruiser Replaced Rear Brake Shoes

Komatsu Dozer	Serviced by All torque. Could not get to drive. Bought in sample or transmission.
New-Low Loader	Arrived 3 September. Incorrect hose adaptors supplied.

Works Report

Construction

Byro Beringarra Re-alignment- continued works on the realignment and installation of floodway's.

Maintenance Grading

North of settlement

Works Foreman, Tom Milo tabled a Works Report

Works Supervisors Report 16/09/2008.

Construction .

Job no. E161663 Various . Carnarvon Mullewa road.

We have completed Various repairs and drainage upgrades to the Mullewa – Carnarvon road from approximately 15klms south of the Beringarra “ T “ junction to 16klms north of the same . These relate to reforming and reheating and re-establishing drains to road perimeters to include run-off and dispersal of rain water etc.

Job no. E161660 Complete the re-alignment. Byro – Beringarra.

The re-alignment was pushed in previously and we have commenced work in cleaning up the road form and table drains and have installed 7off Culverts in the pronounced water courses to take away the runoff and have allowed for 3off cement stabilised floodway's to the eastern portion of the re-alignment . We were fortunate that we were blessed by approx. 35mm of rain at the start of the project , which gave us an insight as what we would expect . This led to the use of the culverts (in some cases doubling up) that we had in stock to allow for a wet weather road instead of it being washed away .

Job no. E161671 Muggon road .

I ran a road inspection last Sunday 14/09/2008 and found that most of the repairs had been finalised . Upon talking to some of the construction crew , they led me to believe that they had done this earlier in the year and that this would have been a leftover from there. I believe that once the maintenance graders have been through that both of the access roads will be up to a shire standard . Furthermore whilst talking to Sean at Muggon he confirmed the same – he was also extremely helpful with information of weather and flood damage

Maintenance.

The maintenance graders have started in the Northeast quadrant of the Shire of Murchison i.e. Boundary Beringarra / Meekatharra and have progressed across the northern part of the shire and down south along the Carnarvon / Mullewa road . It was decided (as our duty of care)to bring the Carnarvon / Mullewa rd back to a safe condition because of the general amount of traffic traversing this road . The road was left in a poor condition after the last heavy rains (and it being closed) by a large stock truck, and people still using it .

It is our intention to complete the grading of the afore said road and to just touch it up prior to the 5/10/2008 Landor race day .

We are also grading the adjacent terminating roads as we progress .

Vehicles and equipment:-

1. New Cat. Grader Excellent piece of equipment .(construction P51)
2. Cat grader Good condition and operates well (maintenance P02) some minor repairs have been required .
3. Cat Grader Good condition and operates well (maintenance P01)
4. Volvo L110 Loader In very good condition.
5. Komatsu Dozer Has problems at present with the transmission first thing in the morning but after bleeding it perform well.

- 6. Iveco prime mover Is in good condition and is a generally good workhorse .
- 5. Iveco Tipper Is in good condition but tends to be a little underpowered.
- 6. Ford Louisville A good all round prime mover(getting a bit ratty)
- 7. Cat Vib Roller This is in good condition –but had a little hydraulic problem with its steering recently – since repaired .
- 8. Mitsubishi Canter I believe it is due to be retired shortly. If so, could consideration be given to a vehicle that has a long nose instead of cab/over as when the vehicle hits road imperfections or likewise, the staffs generally has to pick themselves off the ceiling. The suspension is very hard and as you literally sit over the front wheels you tend to be thrown around a fair bit , especially in new or ungraded roads .
- 9. Side tipper trailer. In good condition – had to repair and replace Maxi brakes .
- 10.Tri axle low loader In good condition but needs new board floor – dangerous as it is – perhaps we can look at metal sheeting hatches with drop away grab handles.
- 11. Tri axel low loader New.
- 12.30000 litre water tanker good condition but will need a new pump and suction hoses in the near future.
- 13.Holden rodeo twin cab in good condition but requires spotlights badly for night vision .
- 14.Toyota Landcruiser In good condition but will require some panel work shortly.
- 15.Bowl side tipping trailers One of these is in reasonable condition and the other is poor. It is not recommended to use these as a Road Train as they tend to fall over and are dangerous. We are using one of these behind the Ford Louisville at present but at times the only thing that is stopping this from falling over is the turntable on the truck itself. I have been told by the staff that the trailers have fallen over a couple of times . The staffs are very reluctant to use them and after seeing them in operation I can understand why.

Items needing to be purchased .

- 1. High pressure petrol powered water wash for the workshop.
- 2. 2 off fire-fighter pumps.
- 3. A rack of Metric and imperial nuts and bolts – Various sizes (Wurths)
- 4. Steering tyres , power tyres and trailer tyres for trucks and trailers (spares)
- 5. General cartridge filters for our de-salination plant in the caravans.
- 6. 200 sand bags.
- 7. Cable ,conduit and fittings for new fuel bowser at workshop.
- 8. Power point (outdoor)and pole for yard power.
- 9. Chisel tip grader blades (7 footers for new grader and 20mm bolts for same.
- 10. New scraper plates for Cat roller to stop mud etc. building up on the drum.
- 11. Tools for grouting and when using cement.

Tom Milo.

STATUTORY ENVIRONMENT

Nil

STRATEGIC IMPLICATIONS

None at this stage

POLICY IMPLICATIONS

None at this stage

FINANCIAL IMPLICATIONS

CONSULTATION

COMMENT

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION/COUNCIL DECISION

OC080907 Monthly Plant & Works Progress Report

Moved Cr D J Pollock Seconded Cr W McL Mitchell

Note the Status Report of the Shire owned Plant

Motion put and carried 7/0

CEO left the meeting at 11.58 am

CEO entered the meeting at 11.59am

Cr S A Broad left the meeting at 12.00pm

Cr S A Broad entered the meeting at 12.01pm

13.1.5 Plant Service Contract

File:
 Author: Ron Adams, Chief Executive Officer
 Interest Declared: No interest to disclose
 Date: 10 September 2008
 Attachments: Altorque Diesel

MATTER FOR CONSIDERATION

To advise councils intention of service provider/s for plant servicing

BACKGROUND

Council has in the past called tenders for the supply of parts and service to shire owned equipment.

The budget allowance for 2008-09 is \$220,000. The Local Government Act and Function & General Regulations set out a process for items exceeding \$100,000.

Altorque Diesel’s contract with the Shire is due to expire on 30 September 2008. Hayden has expressed an interest in re-tendering for the next twelve months, but would require an increase in the rates.

Altorque Diesel accounts from October 2007 until August 2008 show the following information;

Total Labour \$43,161
 Total Labour (Travel) \$7,680
 Total k/m charge \$7,470
 Total Parts Account \$59,643

 Total Spend \$117,954

This does not take into account when Pemco, Westrac or CJD have been onsite to fix various machines.

The following survey of possible rates has revealed;

Purcher International		Altorque Diesel		Westrac Equipment	
Labour Rate	\$89	Labour Rate	\$90	Labour Rate	\$114
Labour Rate(Travel)	\$75	Labour Rate(Travel)	\$90	Labour Rate(Travel)	\$114
KM Charge	\$1.20	KM Charge	\$1.20	KM Charge	\$1.20

Council own several machines from several different manufactures, and are at different stages of their life. Some are in warranty and some outside of warranty.

The Functions and General Regulations do provide for under Regulation 11(f) if the local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier.

Council can decide that by taking the advantages of using the dealer network for machines during warranty periods for example, this can be used as a “good reason” why they may use this in their decision process.

STATUTORY ENVIRONMENT

Local Government Act 1995

s 3.57(1)(2)) Provision for tendering for goods and services and reference to regulations about tendering.

Functions & General Regulations 1996

r 11(1) Provides for the procedures in tendering for goods and services.

r 11(2)(f) if the local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier.

STRATEGIC IMPLICATIONS

None at this stage

POLICY IMPLICATIONS

None

FINANCIAL IMPLICATIONS

Budget allowance for parts and repairs is \$220,000. Should tenders be required a advertising cost is associated.

CONSULTATION

Jenni Law, DLGRD

COMMENT

Nil

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION

That Council

1. Recognise the unique nature of servicing the Shires plant and utilising the dealer networks, and this is the reason provided for Regulation 11(f) Local Government (Functions & General) 1996.
2. Utilise several companies to complete the servicing requirements to achieve the best economic outcome for the Shire of Murchison.

COUNCIL DECISION

OC080908 Plant Service Contract

Moved Cr W McL Mitchell Seconded Cr M W Halleen

1. Recognise the unique nature of servicing the Shires plant and utilising the dealer networks, and this is the reason provided for Regulation 11(f) Local Government (Functions & General) 1996. Note the Status Report of the Shire owned Plant
2. Council seek quotations from a number of suppliers and assess the information at next ordinary council meeting

Motion put and carried 7/0

Reason: Council would like to assess the quotation received for supply of mechanical services

Works Foreman Tom Milo. left the meeting at 12.32pm

13.2 DEVELOPMENT

13.2.1 Murchison Radio Astrology Site

File:
 Author: Ron Adams, Chief Executive Officer
 Interest Declared: No interest to disclose
 Date: 12 September 2008
 Attachments: Nil

MATTER FOR CONSIDERATION

To discuss various issues regarding Radio Astrology Site

BACKGROUND

Several issues including alternative access for the Murchison Radio Astrology Site are to be discussed .

The following information is provided by Cr Mitchell.

Alternative Access for Murchison Radio Astrology Site

(as seen through the eyes of Bill Mitchell)

This proposal addresses the possibility of using an alternative access road, other than the Pindar Road, for access by contractors building the Pathfinder infrastructure on the MRO site.

Murchison Settlement is situated 289kms from Geraldton on the Mullewa Carnarvon road. Some 159kms are bitumen while 130kms remains a secondary well formed gravel road. The Settlement is 75kms from the MRO site via a private station road.

This road would need approximately two days of maintenance grading to be suitable for truck type vehicle access. The station owner's permission would also be needed. The station affected is Meeberrie Station and as I understand, is currently under offer of purchase. I see no reason why a reasonable person would deny the use of this road as long as the maintenance was kept up.

Pros for operating the construction camp from Murchison Settlement:

- The Settlement is gazetted as a settlement
- It has surplus power and water for a the envisaged size of the camp
- It will soon have a bitumen and lighted aerodrome
- It has roadhouse facilities for the general public
- The Council has a new concrete floored large steel shed suitable for the pre- construction of the dishes required
- Recreation facilities including lighted tennis courts and an oval
- Regular twice weekly mail deliveries
- Bulk fuel supplies
- A large 7 bedroom 2 bathroom air conditioned house for short term accommodation
- Established broadband telecommunications and public pay phone

The added benefit would also be a private and secure road access for all future operations post Pathfinder.

The cons for operating the construction camp from Murchison Settlement:

- Road access would be compromised during large rainfall events
- There maybe considerable costs to upgrading the private road
- The need to travel daily to and from the MRO site by bus and hence lost labour hours

Obviously more work would need to be done before any decision was made, but the purpose of the paper is to alert the committee to possible alternatives and also involve the Murchison community in some of the possible spinoffs from the project.

STATUTORY ENVIRONMENT

Nil at this stage

STRATEGIC IMPLICATIONS

None at this stage

POLICY IMPLICATIONS

Division 1 Administration-1.2 provides for committees to be run by council.

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

COMMENT

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION

Nil

Declaration of Interest: Cr M W Halleen made a declaration of impartiality in regards to Item 13.2.1, the nature of the declaration is that the proposed development concerns his residence and business.

COUNCIL DECISION

OC080909 Murchison Radio Astrology Site

Moved Cr R E Foulkes-Taylor Seconded Cr W McL Mitchell

Present a case to the RAS for an alternative site for the construction crew to be the Murchison Settlement and the shire's involvement in the development to be presented on 27 October 2008.

Motion put and carried 7/0

13.3 FINANCE

13.3.1 Financial Activity Statements August 2008

File:

Author: Ron Adams, Chief Executive Officer
Interest Declared: No interest to disclose
Date: 2 September 2008
Attachments: Financial Activity Statements for August 2008
Balance Sheet
Income Statement Detail
Income Statement by Nature & Type
Income Statement Summary

MATTER FOR CONSIDERATION

Council to consider adopting the monthly financial statements for August 2008.

BACKGROUND

Amendments to the Local Government (Financial Management) Regulations 1996 that were gazetted on 20 June 2008 and became effective from 1 July 2008 have resulted in regulations 34 and 35 relating to monthly financial reports and quarterly/triennial financial reports being repealed and substituted with a new regulation 34. The new regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported with the intention of establishing a minimum standard across the industry.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare such other financial reports as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c);
- (e) The net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5 and 6 prescribe further details of information to be included in the monthly statement of financial activity.

STRATEGIC IMPLICATIONS

None

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

CONSULTATION

None

COMMENT

None

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION/COUNCIL DECISION

OC08010 Financial Activity Statements August 2008

Moved Cr R E Foulkes-Taylor Seconded Cr P R Squires

That Council adopt the financial statements for the period ending 31 August 2008, as attached.

Motion put and carried 7/0

13.3.2 Accounts Paid during the month of August 2008

File:

Author: Ron Adams, Chief Executive Officer

Interest Declared: No interest to disclose

Date: 2 September 2008

Attachments: EFT & Cheque Detail for August-September 2008

MATTER FOR CONSIDERATION

Authorisation of accounts paid during the month of August-September 2008

BACKGROUND

Accounts paid are required to be submitted each month.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

STRATEGIC IMPLICATIONS

None

POLICY IMPLICATIONS

None

FINANCIAL IMPLICATIONS

Payment from Council's Municipal Account

CONSULTATION

None

COMMENT

Payments made during the month of August-September 2008 as per attached schedule.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION/COUNCIL DECISION

OC08011 Accounts Paid during the month of August 2008

Moved Cr R E Foulkes-Taylor Seconded Cr W McL Mitchell

1. The Payment Detail of payments covering Electronic Funds Transfer 8547-8596 \$113,002.03 paid during month of August-September 2008 is received;
2. Cheque payments covering cheque numbers 8547 to 8596 totalling \$144,226.17 paid during the month of August-September 2008, be received; and
3. Salaries and Wages totalling \$42,764.48 paid during the month of August-September 2008 are received.

Motion put and carried 7/0

ADJOURNMENT

The meeting adjourned at 1.10pm and resumed at 1.52 pm with Councillors Broad,Halleen,ollock Mitchell, quires Foulkes-Taylor, and Mr Adams present

13.3.3 Adjustment to Budget

File:
 Author: Ron Adams, Chief Executive Officer
 Interest Declared: No interest to disclose
 Date: 2 September 2008
 Attachments:

MATTER FOR CONSIDERATION

To approve the transfer of funds from E113050 Sports Pavilion Mtce to Fixed Asset Account E. Refrigeration Unit

BACKGROUND

A new drop in Refrigeration Unit for the cool room at the Sports Pavilion was recently installed. The cost of this was \$ 3301 ex GST.

Council does not have a policy or is it declared in the activity statements at what level capitalisation of assets is to begin. Australian Accounting Standard 27(AAS27) requires that an asset of the local government shall be recognised when:

1. It is possible that the future economic benefits embodied in the asset will eventuate
2. The asset possesses a cost or other value that can be measured reliably.

There is not a budget allowance in capital purchases for this unit; however it may have been calculated in operating expenses when the budget was adopted.

Anderson Munro & Wyllie’s interim audit in May 2008 highlighted this practice of expensing to the profit and loss rather than the fixed assets register as area that required attention.

STATUTORY ENVIRONMENT

Australian Accounting Standard 27 (AAS27)

STRATEGIC IMPLICATIONS

None at this stage

POLICY IMPLICATIONS

None at this stage

FINANCIAL IMPLICATIONS

Moving \$3301 from operating expenses to capital expenses will have no effect on council’s financial position

CONSULTATION

Billie Joe Thomas- Anderson Munroe & Wyllie
 Mandy Wynne-UHYHN

COMMENT

Regarding AAS27, the local authority has the authority to determine the minimum value that will apply before assets need to be included in the Register of Fixed Assets.
 A draft policy regarding fixed assets will be presented when a review is done on the policy manual.

VOTING REQUIREMENTS

Absolute majority

OFFICER RECOMMENDATION/COUNCIL DECISION

OC08012 Adjustment to Budget

Moved Cr W McL Mitchell Seconded Cr M W Halleen

Approve the adjustment of moving \$3301 from A/c E113050 Sports Pavilion Mtce to a new Capital Account in Furniture & Equipment for the purchase of the Refrigeration Unit.

Motion put and carried 6/0

Cr Walsh entered the meeting at 1.55pm

ADMINISTRATION

13.4.1 Committee Appointments

File:
 Author: Ron Adams, Chief Executive Officer
 Interest Declared: No interest to disclose
 Date: 2 September 2008
 Attachments: Nil

MATTER FOR CONSIDERATION
 To make appointments to various committees

BACKGROUND
 Council has a policy that states that it shall operate a committee for plant, housing and audit. Council policies cannot appoint a position or person to a committee. These cannot be delegated as all appointments must be made by absolute majority.

The tenure of a committee ends in several ways but always ends at the next ordinary elections. The last ordinary elections were held in October 2007.

STATUTORY ENVIRONMENT

Local Government Act 1995

- s 5.8- Provides for the establishment of a committee of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.
- s 5.9- Provides for the types of committees and types of people who can be appointed to that committee
- s 5.10(1)- Provides for how a committee is to have its members
- s 5.10(2)- At any given time each council member is entitled to a member of at least one committee referred to in section 5.9(2)(a) or (b) and if a council member nominates himself or herself to be a member of such a committee or committees, the local government is to include that council member in the appointed under section (1)(a) to at least one of those committees as the local government decides.
- s 5.10(4) If at a meeting of the council a local government is to make an appointment to a committee that has or could have a council member as a member and the mayor or president informs the local government of his or her wish to be a member of the committee, the local government is to appoint the mayor or president to be a member of the committee.
- s 5.10(5) If at a meeting of the council a local government is to make an appointment to a committee that has or will have an employee as a member and the CEO informs the local government of his or her wish-
 - (a) to be a member of the committee; or
 - (b) that a representative of the CEO be a member of the committee
 the local government is to appoint the CEO or the CEO’s representative, as the case may be, to be a member of the committee.
- s 5.11(1)(2) Provides for the tenure of committee’s

STRATEGIC IMPLICATIONS

None at this stage

POLICY IMPLICATIONS

Division 1 Administration-1.2 provides for committees to be run by council.

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

NIL

COMMENT

As these committees have been operating since the last election, formalisation of these need to be completed. The action as set out in the minutes since the election shall stand as this has been mere oversight.

VOTING REQUIREMENTS

Absolute majority

OFFICER RECOMMENDATION

OC08013 Appointments to Committees
Moved Cr W McL Mitchell Seconded Cr P R Squires

Audit Committee Appointments- Councillors Broad, Halleen, Foulkes-Taylor Squires, Walsh, Mitchell and Pollock

Plant Committee Appointments- Councillors Squires, Foulkes-Taylor, Halleen, CEO Ron Adams, Works Foreman Tom Milo.

Building Committee Appointments- Councillors Walsh, Pollock, CEO Ron Adams

Motion put and carried by Absolute Majority 7/0

13.4.2 Delegation Review

File:
 Author: Ron Adams, Chief Executive Officer
 Interest Declared: No interest to disclose
 Date: 2 September 2008
 Attachments: Delegation Review

MATTER FOR CONSIDERATION

Review of Council Delegations to CEO and Committees

BACKGROUND

The Council is responsible for functions and activities under numerous Acts and other legislation, many of which permit Council to delegate responsibilities and authority to various officers.

Unless stated otherwise, the Local Government Act 1995 sections 5.16 and 5.42 is the statutory context for Council to make the delegations in Parts 1 and 2, and additional legislative requirements are noted.

Delegations must be made within the parameters of the enabling legislation. For instance, the authority of the Local Government Act 1995, cannot be used to delegate functions to the CEO under a different Act. If the other Act specifies a person or role, the delegation must be made accordingly. If the other Act does not specify a person, Council may delegate to who it chooses.

It is Council's expectation, that the CEO will assign delegations relevant to a specialist or specific position, to that person, in accordance with the LG Act s.5.44.

The LG Act has not defined the term "delegation" or "delegated power", however:

- s.5.16 refers to "... the exercise of any of its powers and duties ..."
- s.5.42 refers to "... the exercise of any of its powers or the discharge of any of its duties ..."

The term "policy" is not defined anywhere in the LG Act.

Accordingly, the following terms apply, insofar as they are consistent with all enabling legislation referred to within each of the specific delegations.

"Authority" means the permission or requirement for a Committee or an officer to act in accordance with:

- the Local Government Act or other legislation or regulation,
- a delegation made by Council,
- a policy made by Council, or
- a specific decision by Council.

"Delegation" means the authority for a Committee or the CEO to act on behalf of Council, where the power is either specifically or by implication, intended to be exercised by the elected members, rather than an organisational responsibility.

"Policy", as the context requires, means either:

- a procedural direction to officers to implement Council's wishes or instructions in a particular way; or
- the authority for officers to act, where that authority is not considered to be a delegation, but more procedural in nature.

"Instruction" means the requirement for a staff member to act in accordance with a direction given by a senior officer of Council.

The Department of Local Government and Regional Development has published Guidelines for the formation of Delegations.

Of note, the Guidelines outline the concept of "delegation" and "acting through" in parts 3 and 4, particularly in paragraph 13 where it is stated –

... the key difference between a delegation and "acting through" is that a delegate exercises the delegated decision making function in his or her own right. The principal issue is that where a person has no discretion in carrying out a function, then that function may be undertaken through the "acting

through” concept. Alternatively, where the decision allows for discretion on the part of the decision maker, then that function needs to be delegated for another person to have that authority.

In effect, “acting through” is an action that could reasonably be expected to be carried out as the result of a decision by Council (e.g. advertising of a tender), or as a function reasonably expected of the position that a person holds.

Not all matters which will be recorded in Policy are “acting through” matters, similarly, not all “acting through” matters will have listed. Policy describes how that action or some other action, is to be carried through.

Council may make new delegations at any time.

However, unless specifically resolved that the authority is to be included in the Delegations Register, the authority to act is for a specific matter, and is not a general or on-going delegation.

It is a requirement of the Local Government Act s.5.18 and s.5.46 (1) that all delegations made under the authority of that Act, be reviewed at least once in each financial year. Delegations made under other Acts do not have to be reviewed annual, but are included for the sake of consistency.

In order to ensure that there is clear authority, Council and the appropriate officers will formally review this Delegations Register at the June Meeting each year, and their application confirmed to the following financial year.

In this way, the delegations will be reviewed at the end of the operational year, with the formal motion of application made prior to the commencement of a new financial year.

It is a requirement that the use of all delegated authority is recorded, but it is not a requirement to report the use of delegated authority to Council.

However, given the limited number of delegations, and their importance, it is recommended that Council be advised of use of delegations, for their information. It is open to Council to make a direction that this is the case.

STATUTORY ENVIRONMENT

Local Government Act 1995 –

- s.5.16 – Delegation of some powers and duties to certain committees
- s.5.17 – Limits on delegations of powers and duties to certain committees
- s.5.18 – Register of delegations to committees
- s.5.42 – Delegation of some powers and duties to CEO
- s.5.43 – Limits on delegations to CEO’s
- s.5.44 – CEO may delegate powers and duties to other employees
- s.7.1B – Delegation of some powers and duties to audit committees

and the Administration Regulations –

- r.19 – Record to be kept by delegates

STRATEGIC IMPLICATIONS

None

POLICY IMPLICATIONS

None

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

None

COMMENT

Nil

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION/COUNCIL DECISION

OC08014 Delegation Review

Moved Cr W McL Mitchell Seconded Cr R E Foulkes-Taylor

Council discuss and make changes to the delegations as/if required.

The councillors and CEO worked through the delegations register and reviewed delegation for drafting

Motion put and carried 7/0

13.4.3 Policy Manual Review

File:

Author: Ron Adams, Chief Executive Officer

Interest Declared: No interest to disclose

Date: 8 September 2008

Attachments: Draft Policy Manual

MATTER FOR CONSIDERATION

To review the Policy Manual

BACKGROUND

The policy Manual has been prepared to complement the Delegations Register. Its last publication was in 2005.

Should a discrepancy exist between Delegation and Policy, the Delegation is to be followed.

Policy is considered to be subordinate to Delegations, which have a statutory context in which they are made, whereas Policy does not.

The Council is responsible for functions and activities under numerous Acts and other legislation, many of which permit Council to delegate responsibilities and authority to various officers.

Delegation gives authority or instructs a particular action to be carried out. Generally, policy details how a particular function is to be carried out, or the standards to be met, where the action is considered to be normal duties of a position.

The LG Act has not defined the term “delegation” or “delegated power”, however:

- s.5.16 refers to “... the exercise of any of its powers and duties ...”
- s.5.42 refers to “... the exercise of any of its powers or the discharge of any of its duties ...”

The term “policy” is not defined anywhere in the LG Act.

Accordingly, throughout this document, the following terms apply, insofar as they are consistent with all enabling legislation referred to within each of the specific delegations.

“Authority” means the permission or requirement for a Committee or an officer to act in accordance with:

- the Local Government Act or other legislation or regulation,
- a delegation made by Council,
- a policy made by Council, or
- a specific decision by Council.

“Delegation” means the authority for a Committee or the CEO to act on behalf of Council, where the power is either specifically or by implication, intended to be exercised by the elected members, rather than an organisational responsibility.

“Policy”, as the context requires, means either:

- a procedural direction to officers to implement Council's wishes or instructions in a particular way; or
- the authority for officers to act, where that authority is not considered to be a delegation, but more procedural in nature.

“Instruction” means the requirement for a staff member to act in accordance with a direction given by a senior officer of Council.

STATUTORY ENVIRONMENT

Nil

STRATEGIC IMPLICATIONS

None at this stage

POLICY IMPLICATIONS

None at this stage

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Nil

COMMENT

Nil

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION/COUNCIL DECISION

OC08015 Policy Manual Review

Moved Cr M W Halleen Seconded Cr R E Foulkes-Taylor

Council discuss and make changes to the delegations as/if required.

The councillors and CEO worked through the Policy Manual and reviewed each policy for drafting

Motion put and carried 7/0

13.4.4 CEO Report for September 2008

File:
Author: Ron Adams, Chief Executive Officer
Interest Declared: No interest to disclose
Date: 8 September 2008
Attachments: Relationship between Members and CEO

MATTER FOR CONSIDERATION

To note the CEO Report for September 2008

September 1: Commenced duties as CEO for Shire of Murchison. I wish to thank the President and Members for the opportunity to work at the shire, I look forward to a positive working relationship where I can work with high performance people and together we can serve our community.

September 3: Muggon- attended a dinner with the WA Conservation Commission and Officers of DEC. Discussions included partnerships in road maintenance for DEC controlled properties.

September 3: Meeting with Robert Forman of Oasis Roadhouse. Discussion on leaving at end of October 2008.

Reports on Settlement Activities

Public Amenities- Submersible pump failed in septic system. New pump ordered and has been replaced. Thankyou to Graeme for continued clearing of the septic system.

Generators- Possible noise in the small generator- Advised service Technician

OFFICER RECOMMENDATION/COUNCIL DECISION

OC08016 CEO Report for September 2008

Moved Cr W McL Mitchell Seconded Cr D J Pollock

Note the CEO's report for September 2008.

Motion put and carried 7/0

13.4.5 Drafting of Strategic Plan

File:
Author: Ron Adams, Chief Executive Officer
Interest Declared: No interest to disclose
Date: 10 September 2008
Attachments: Meeting Notes and Draft Notes

MATTER FOR CONSIDERATION

To make a draft plan and timeline for adoption of a Strategic Plan.

BACKGROUND

A Strategic Plan offers a community and elected members and especially administration employees a guide to the principals, ethics on objectives to which the shire can strive to.

A Strategic Plan is not a requirement of the Local Government Act unlike a “Plan for the Future” or “Disabilities Access Plan”, but it could be argued that the functions of the local government are to provide “good governance”. A strategic plan is an important tool for “good governance”

Recently, with the release of the WALGA SSS Report there is enough evidence in that document alone that councils need to be much better planners and look far further ahead than the current financial year or the next five years,

There was a meeting held in March 2008 for “Strategic Planning/Future Meeting” the attached notes for this meeting for your reference.

Once council have drafted and adopted a Strategic Plan that document will assist in completing a “Plan for the Future” as required by the LG Act.

STATUTORY ENVIRONMENT

Local Government Act 1995

- s 1.3(3) In carrying out its functions a local government is to use its best endeavours to meet the needs of current and future generations through integration of environmental protection, social advancement and economic prosperity.
- s 2.7(1) (b) The role of council is to be responsible for the performance of the local government’s functions.
- s 2.10(b) (c) Provides for the role of councillors to provide leadership and guidance to the community and to facilitate communication between the council and community.

STRATEGIC IMPLICATIONS

None at this stage

POLICY IMPLICATIONS

None

FINANCIAL IMPLICATIONS

Nil-the strategic plan is set out guiding principals to which the council can perform its functions

CONSULTATION

Nil at this stage

COMMENT

It is very important that this process be developed to give shire staff an insight into the community and how to operate within the community and councils expectations.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION/COUNCIL DECISION

OC08017 Drafting of Strategic Plan

Moved Cr P R Squires Seconded Cr P M Walsh

1. Acknowledge the need for a strategic plan
2. Set an action plan for community consultation process
3. Shire staff to draft the outcomes and” first draft Strategic Plan”

Motion put and carried 7/0

Cr Walsh left the meeting at 3.32pm

Cr Walsh returned to the meeting at 3.34pm

14. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

15. URGENT BUSINESS

OC08018 Admission of Urgent Business

Moved Cr W McL Mitchell Seconded Cr M W Halleen

That the urgent business tabled be dealt with

Motion put and carried 7/0

Declaration of Interest: Cr D J Pollock made a declaration of impartiality in regards to Late Item 15.1.4 as he does operate a tourist enterprise.

Declaration of Interest: Councillors Broad, Halleen, Foulkes-Taylor, Walsh, Squires Mitchell, Pollock all made a declaration of impartiality in regards to Late Item 15.1.2 as they are all members of the Murchison Sports Club.

15.1.1 Faxed Letter from Brett Pollock

A faxed letter from Brett Pollock was tabled.

15.1.2 Murchison Sports Club Inc-Special Facilities Liquor Licence

Cr Foulkes-Taylor left the meeting at 3.34pm

File:

Author: Ron Adams, Chief Executive Officer

Interest Declared: No interest to disclose

Date: 16 September 2008

Attachments: Letter from Sports Club Executive Committee

MATTER FOR CONSIDERATION

To approve Sports Club Premises as a suitable venue for the sale of liquor

BACKGROUND

The Executive Committee of the Murchison Sports Club (Inc) have requested council to approve the type of premises for a liquor license. The Sports Club have indicated;

The Murchison Sports Club need to apply for a Special Facilities Licence (Sports Arena) so that we are able to sell alcohol, through the bar inside the Murchison Sports Complex, legally. The type of functions we would like to sell alcohol at are:

- The annual polocrosse carnival
- After monthly Murchison Sports Club and Shire meetings, usually held on the same day (if requested)
- The annual Community Christmas function
- Community function for the AFL Grand Final (if organised)
- Special functions organised by local community groups or families eg weddings , birthdays and funerals etc
- After meetings with the local organisations such as PGA, State Government or Local Government, at different times during a calendar year.

STATUTORY ENVIRONMENT

Nil at this stage

STRATEGIC IMPLICATIONS

None

POLICY IMPLICATIONS

None

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

None

COMMENT

Nil

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION

OC08019 Murchison Sports Club-Special Facilities Liquor License

Moved Cr W McL Mitchell Seconded Cr P M Walsh

1. Approve the Murchison Sports Club (Inc) to utilise the existing Sports Club facility as an approved licensed venue.
2. Assist the Murchison Sports Club (Inc) to obtain the necessary licenses required.

Motion put and carried 6/0

15.1.3 Appointments' of Officers

File:

Author: Ron Adams, Chief Executive Officer

Interest Declared: No interest to disclose

Date: 16 September 2008

Attachments:

MATTER FOR CONSIDERATION

To appoint a Chief Bush Fire Control Officer, and Authorised Officers for the Dog Act 1976

BACKGROUND

As a requirement under the Bush Fires Act 1976 when a vacancy occurs for a Chief Bush Fire Control Officer the local authority must appoint within one month a replacement of the officer. In small local governments the CEO is generally appointed to the position of Chief Bush Fire Control Officer to carry out the duties and functions of the Act.

A requirement of the Dog Act 1976 requires authorised officers for several different duties that need to be performed.

STATUTORY ENVIRONMENT

Bush Fires Act 1976

s 38(2)(c) the local government shall fill any vacancy occurring in the office of Chief Bush Fire Control Officer or Deputy Chief Bush Fire Control Officer within one month after a vacancy occurs.

s 38(2)(a) the local government shall cause notice of an appointments made.

Dog Act 1976

s 29(1) A local government shall, in writing, appoint persons to exercise on behalf of the local government the powers conferred on an authorised person by this Act.

STRATEGIC IMPLICATIONS

None

POLICY IMPLICATIONS

None

FINANCIAL IMPLICATIONS

There will be a small cost to advertise the appointment of these officers

CONSULTATION

None

COMMENT

Nil

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION/COUNCIL DECISION

OC08020 Appointment of Officers

Moved Cr W McL Mitchell Seconded Cr R E Foulkes-Taylor

1. Appoint Ron Adams to the position of Chief Bush Fire Control Officer as required by Bush Fires Act 1954
2. Make the following appointments as required by the Dog Act 1976

Authorised Officers for Registration purposes;
Ron Adams
Gina Mellan

Authorised Officers for purposes of Dog Act 1976
Ron Adams
Tom Milo

Motion put and carried 7/0

Cr Foulkes-Taylor entered the meeting at 3.36pm

15.1.4 Tourism

File:
 Author: Ron Adams, Chief Executive Officer
 Interest Declared: No interest to disclose
 Date: 16 September 2008
 Attachments: Australia’s Golden Outback & Midwest Chamber of Commerce

MATTER FOR CONSIDERATION

To approve or disapprove councils participation in publications attached.

BACKGROUND

Australia’s Golden Outback- the Shire of Murchison did not participate in the 2008 Holiday Planner. A request has been received once again to participate in “largest holiday brochure in the state”. The cost for a ½ page editorial and some images is \$1575 inc GST. There are 80,000 copies produced and placed in 120 Visitor Centres. For this cost the Shire is also provided some flyers for our own visitor centre.

Midwest Chamber of Commerce- Market Creations have been appointed to produce a Business and Community Directory. There are 20,000 copies produced and 250 copies offered to the Shire for distribution. The attached draft indicates what sort of information we may choose to have. The cost for this production will be \$396

STATUTORY ENVIRONMENT

Nil

STRATEGIC IMPLICATIONS

None

POLICY IMPLICATIONS

None

FINANCIAL IMPLICATIONS

There is an amount of \$6000 in the budget for Tourism.

CONSULTATION

None

COMMENT

Should we decide to participate in the Business and Community Directory then listing all clubs and society etc should be included.

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION

That Council:

1. Not accept Australia’s Golden Outback offer for extended advertising in its 2009 publication.
2. Accept the offer by Midwest Chamber of Commerce to participate in the Business and Community Directory to an amount of \$396

COUNCIL DECISION

OC08021 Tourism Advertising

Moved Cr W McL Mitchell Seconded Cr P M Walsh

1. Accept Australia’s Golden Outback offer for extended advertising in its 2009 publication.
2. Decline offer by Midwest Chamber of Commerce to participate in the Business and Community Directory to an amount of \$396

Motion put and carried 7/0

Reason: Council thought the Australians Golden Outback represented better opportunities for tourism

16. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS

17. NEXT MEETINGS

MATTER FOR CONSIDERATION

To approve a meeting date change for the October ordinary council meeting

BACKGROUND

The scheduled date for the October ordinary meeting is 17 October 2008. As stated in my job interview I have a prior commitment during the week of 13 October to 20 October. (Polocrosse Nationals of which my son is team member).

OFFICER RECOMMENDATION

Council move the October meeting to Friday 24 October 2008.

REFER TO ITEM 5

18. MEETING CLOSURE

The president thanked everyone for their attendance and closed the meeting at 3.42pm