



murchisonshire

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Minutes for the Meeting of the

Murchison Shire Council Audit Committee

held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
on Friday **28 February 2025**, commencing at 10:30am

Purpose	To receive and consider a report on the Murchison Shire Compliance Audit Return for the 2024 calendar year.
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ATTACHMENTS

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The Shire President declared the Meeting open at 10.30am

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Councillors

Cr R Foulkes-Taylor – President
Cr A Whitmarsh
Cr Q Fowler

Staff

Bill Boehm – CEO via remote
Travis Bate - Financial Accountant RSM

Observers

Cr G Mead
Cr M Fowler - remote
Lisa Keen – Executive Manager/DCEO
Bec Fogarty – Community Officer

3 CONFIRMATION OF MINUTES

3.1 Audit Committee Meeting – 13 December 2024

Background

Minutes of the Audit Committee Meeting of Council have previously been circulated to all Audit Committee Members.

Recommendation

That the minutes of the Audit Committee meeting held on 13 December 2024 be confirmed as an accurate record of proceedings

Voting Requirements

Simple Majority

Committee Decision

Moved: Cr A Whitmarsh

Seconded: Cr Q Fowler

That the minutes of the Audit Committee meeting held on 13 December 2024 be confirmed as an accurate record of proceedings

Carried/Lost

For

3

Against

0

4 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

5 REPORTS

5.1 Compliance Audit Return 2024

File:	4.18
Author:	Bill Boehm – Chief Executive Officer
Interest Declared:	No interest to disclose
Date	24 February 2025
Attachments:	5.1.1 Murchison Compliance Audit Return 2024

Matter for Consideration

The Audit Committee is to review the Murchison Compliance Audit Return 2024 and report to Council.

Background

A Compliance Audit Return for the period 1 January to 31 December in each year is to be carried out and presented to the Audit Committee for review. The Audit Committee is to report to Council the results of that review. The Compliance Audit Return is to then be adopted by Council, and the certified copy be sent to the Director General of the Department of Local Government & Communities by 31 March.

Comment

The Compliance Audit Return has been completed in consultation and is attached for the Audit Committee's Review.

Statutory Environment

Local Government Audit Regulations 1996

14 *Compliance audits by local governments*

- (1) *A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.*
- (2) *After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.*
- (3A) *The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.*
- (3) *After the audit committee has reported to the council under sub regulation (3A), the compliance audit return is to be —*
 - (a) *presented to the council at a meeting of the council*
 - (b) *adopted by the council; and*
 - (c) *recorded in the minutes of the meeting at which it is adopted.*

15 *Compliance audit return, certified copy of etc. to be given to Executive Director*

- (1) *After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —*
 - (a) *a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and*
 - (b) *any additional information explaining or qualifying the compliance audit,**is to be submitted to the Executive Director by 31 March next following the period to which the return relates.*
- (2) *In this regulation — certified in relation to a compliance audit return means signed by —*
 - (a) *the mayor or president; and*
 - (b) *the CEO.*

Strategic Implications

Nil

Policy Implications

Nil

Financial Implications

Nil

Recommendation

That the Audit Committee

- 1 reports to the 28 February 2025 Ordinary Meeting of Council that the Compliance Audit Return 2024 has been completed and;
- 2 recommends that Council adopt the Compliance Audit Return 2024 as presented.

Voting Requirements

Simple Majority

Committee Decision

Moved: Cr A Whitmarsh

Seconded: Cr Q Fowler

That the Audit Committee

- 1 reports to the 28 February 2025 Ordinary Meeting of Council that the Compliance Audit Return 2024 has been completed and;
- 2 recommends that Council adopt the Compliance Audit Return 2024 as presented.

Carried/Lost

For

3

Against

0

6 URGENT BUSINESS

Nil

7 MEETING CLOSURE

The Shire President closed the meeting at 10.35am