



Western Australia

MURCHISON SHIRE COUNCIL JUNE 2008

UNCONFIRMED MINUTES

ORDINARY COUNCIL MEETING

NOTICE IS HEREBY GIVEN that an
Ordinary Council Meeting of Council was held,
In the Council Chambers, Shire Administration Building,
Murchison Settlement
9.45am, Friday, 20th June 2008.

Dirk Sellenger
CHIEF EXECUTIVE OFFICER

UNCONFIRMED MINUTES of the Ordinary Meeting of the Murchison Shire Council held on Friday 20th June 2008.

SHIRE OF MURCHISON

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Murchison for any act, omission or statement or intimation occurring during Council Meeting. The Shire of Murchison disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Meeting does so at that person's or legal entity's own risk.

The Shire of Murchison warns that anyone who has any application or request with the Shire of Murchison must obtain and should rely on

WRITTEN CONFIRMATION

of the outcome of the application or request of the decision made by the Shire of Murchison.

Dirk Sellenger
Chief Executive Officer

**SHIRE OF MUCHISON
COUNCIL MEETING AGENDA
9.45am Friday, 20th June 2008**

TABLE OF CONTENTS

1. **Declaration of Opening / Announcement of Visitors**
The President declared the meeting open at 9.45am welcoming councillors and staff present.

2. **Record of Attendances / Apologies / Leave of Absence/ Next Meeting**
 - 3.1 **Attendances**

| | | |
|-------------------------|---------------------|--|
| President | Cr SA Broad | |
| Deputy President | Cr MW Halleen | |
| | | |
| Councillors | Cr P Squires | |
| | Cr PM Walsh | |
| | Cr D Pollock | |
| | Cr W Mcl Mitchell | |
| | Cr R Foulkes-Taylor | |
| | | |
| Staff | | |
| Chief Executive Officer | DJ Sellenger | |

 - 3.2 **Apologies** Nil

 - 3.3 **Leave of Absence** Nil

 - 3.4 **Next Meeting Date**
The next scheduled meeting date is Friday 18th July 2008. Council resolved to hold the meeting on this day.

3. **Public Question Time** – (Section 5.24 of the Local Government Act)

4. **Petitions / Deputations / Presentations**

Mr Kim Edmeades, Program Coordinator and Peter Coughlan from Main Roads addressed the meeting at 11.32am to discuss the Ballinyoo Bridge Works and the future works including building of a new Bridge adjacent to the existing Bridge, repair works and a proposed low level floodway.

5. **Confirmation of Minutes**

OFFICERS RECOMMENDATION / COUNCIL DECISION

Moved Cr Halleen seconded Cr Walsh

That the Minutes of the Ordinary Meeting of Council held on Friday 16th May 2008, be confirmed as a true and correct record of proceedings.

**CARRIED
Record of Vote 7-0**

6. Announcements by the President

Cr Broad spoke about the recent opening of the Murchison Cemetery and the fact that a lot of work was done prior to the opening which looked great, Cr Broad congratulated the CEO for being able to achieve this large workload in a short period of time.

Cr Broad advised that he thought the new office kitchen was a nice improvement.

Recently travelled between Beringarra and Geraldton in the Station Prime Mover and does not recall the road being in better overall condition ever.

Cr Broad advised that he and the CEO attended a Regional Road Group meeting at Upper Gascoyne regarding concerns about Local Government Roads and damage caused by contractors working on the Pipeline. Discussion took place regarding the establishment of a road agreement and perhaps the lodgement of a Bond to assist with repairs (if required).

Cr Broad has a MWDC meeting on Thursday night and was then flying to Wiluna to look at the new infrastructure including the multi million dollar Primary School.

7. Items for Discussion without Notice

Cr Walsh

Advised that he had recently cleaned up the edge of the Beringarra Cue Road, including the removal of various old grids and other road related rubbish.

Cr Walsh advised that Bitumen Spraying continued however was concerned that in some instances they were simply covering up the problem which lay below.

Advised they were still having problems trying to achieve suitable levels of compaction at the Mileura Airstrip.

Cr Halleen

Recently travelled to Darwin to attend a meeting regarding the NRM restructure.

Advised that sections of the Beringarra Pindar Road required some serious work.

A successful dog baiting drive was held at Boolardy recently and it was encouraging that three stations from the Yalgoo Shire also attended.

Cr Halleen spoke about various speed signs that he believes need to be erected in the near future including the second corner north of the Roderick River Crossing on the Kalli Cue Road and the first corner north of the Boolardy House creek on the Beringarra Pindar Road. The CEO advised he would discuss the matter with the sign contractor.

Cr Squires

Raised the matter of the realignment around the Twin Peaks Homestead. The President advised that the matter would be discussed later in the meeting as a separate Agenda Item.

Cr Foulkes-Taylor

Apologised for missing the last Council meeting and the recent Baiting Drive at Boolardy. Cr Foulkes-Taylor had recently spent some time in the Pilbara at a mining operation and commented on the bureaucratic "red tape" with regards to day to day operations which at times made an otherwise simple task very complicated and time consuming.

Cr Mitchell

Spoke about various issues currently before WALGA including:

Recently returned from Shepparton from the National Roads Forum and commented on the push by the Australian Transport Authority for a national drivers license system.

Recently returned from the Annual insurance trip to New York and London and was pleased with the outcome of the trip which is expected to save the state approximately \$500k per year which will benefit all those council in the Local Government Insurance Pool.

Cr Mitchell queried whether council was going to continue to switch seats as had been the case for approximately the past 6 months. Discussion took place amongst councillors and the decision made to remain in the same seat for all future meetings.

Cr Pollock

Advised that he had attended the opening of the Murchison Cemetery and believes it looks "fantastic"

The CEO left the council chambers at 10.41am

The CEO returned at 10.43am.

Commented on damage caused by the trucks to the road network and a large number of grid wings caused by the oversized load. The CEO advised that the matter was to be discussed during the meeting as a separate Agenda Item.

8. Declarations None declared.

9. Agenda Items

10.1 Works

- 0708.139 Flying Minute – Tender 11.0708 – Bitumen Seal
- 0708.140 Plant Report – June 2008
- 0708.141 Damage to Grid Wings and Road
- 0708.142 Muggon Road Repairs
- 0708.143 Construction Crew Vehicle Replacement
- 0708.144 Roadwork's Program June 2008 – December 2008

10.2 Finance

- 0708.145 Monthly Financial Update – June 2008
- 0708.146 Creditors for Payment – June 2008
- 0708.147 Review of Financial Management and Procedures
- 0708.148 Audit Tender
- 0708.149 Fees and Charges – Murchison Cemetery
- 0708.150 Interim Audit Report
- 0708.151 Rates Write-off – Coolcalalya Station Rates

10.3 Administration

- 0708.152 Appointment of Chief Executive Officer
- 0708.153 Belang Bush Retreat
- 0708.154 Building and Health Services
- 0708.155 Delegated Authority to CEO – Amendment
- 0708.156 Coolaboola Pool – Rubbish Bins
- 0708.157 Draft Disability Access Plan
- 0708.158 CEO Annual Performance Review – Exit Interview
- 0708.159 Chief Executive Officer Report – June 2008
- 0708.160 Climate Change Grant - **Late Item**

10. New Business of an Urgent Nature

11. Meeting Closure

**** FLYING MINUTE ****

ITEM NUMBER: **0708.139**
SUBJECT: **Bitumen Seal Tender – 11.0708**
FILE REFERENCE: Tender 11.0708
NAME OF APPLICANT: N/A
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil

Report Purpose

To allow council to consider tenders received for the supply and spray of Bitumen recently called for with Tender 11.0708.

Background

Council made an allowance in the 2007/08 Budget for approximately 20kms of sand seal Bitumen Road immediately south to the Murchison Settlement.

Comments/Options/Discussions

The Construction crew and a number of contractors have been working on the job since early April 2008 and the job is nearing completion and ready for the Bitumen seal, this is due to take place on Friday 20th June 2008.

At close of tenders the following were received:

Statutory Implications/Requirements

Local Government Tender Regulations, Local Government Act 1995 (as amended).

Policy Implications

Nil

Financial Implications

Council has made an allowance of \$590,000 for the project and to date approximately \$330,000 has been expensed on this account. If the Tender from R & R is accepted this will expense a total of an additional \$185,578 to total approximately \$515,000. Whilst additional expense will be incurred at this stage we are looking to be “close” to budget for the completion of the job, despite several setbacks caused by wet weather.

Voting Requirements

Simple Majority

OFFICERS RECOMMENDATION / COUNCIL DECISION

Moved Cr Halleen seconded Cr Pollock

That council endorse the decision of the flying minute which was to:

Accept the Tender for R&R for the supply and spraying for 140,000ltrs of 80/20 cutback Bitumen as per tender specifications 11.0708 as advertised for a total cost of \$185,578 (inc GST).

CARRIED
Record of Vote 7-0

ITEM NUMBER: 0708.140
SUBJECT: Plant Report Update to June 2008
FILE REFERENCE: N/A
NAME OF APPLICANT: N/A
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil

Report Purpose

To advise and update council on the usage and status of various council owned machinery.

Background Nil

Comments/Options/Discussions

To be read in conjunction with the plant report on the following page.

IVECO Prime Mover

Brake Air Line junction box replaced.

Holden Rodeo

New vehicle delivered.

- Vehicle sustained damage at base of the driver's side door when hitting a Kangaroo recently.
- New radiator ordered and to be claimed on insurance, damaged by a piece of wood whilst turning around off-road.
- Vehicle sustained frontal damage including spotlights caused by hitting a Kangaroo recently.

Statutory Implications/Requirements Nil

Policy Implications Nil

Financial Implications

Council has made an allowance of \$200,000 in the 2007/2008 Budget (A/C E144030) to 18th June 2008; \$211,870.00 has been expensed from this account.

Voting Requirements Simple

OFFICERS RECOMMENDATION / COUNCIL DECISION

Moved Cr Walsh seconded Cr Foulkes-Taylor
That the plant information report for June 2008 be received.

That Council note to over expenditure on this account by \$11,870.

CARRIED
Record of Vote 7-0

**SHIRE OF MURCHISON
MONTHLY PLANT USAGE AND STATUS REPORT**

16th June 2008

| PLANT ITEM | Year | Normal Operator | Rego | HRS / KMS | HRS / KMS | TOTAL | YTD Service/ | Total Ownership |
|------------------------------|------|-----------------|--------|------------------|-------------------|-------|--------------|-----------------|
| | | | | 14th May 2008 | 16th June 2008 | | Repairs Cost | Since Jan 2004 |
| Graders / Heavy Plant | | | | | | | | |
| Cat Grader 12H | 2005 | Glenn Pinnegar | MU 141 | 3,356 | 3,529 | 173 | \$ 6,930.96 | \$ 24,920.69 |
| Cat Grader 12H | 2003 | Neil Combe | MU 121 | 8,155 | 8,330 | 175 | \$ 10,588.6 | \$ 77,126.08 |
| Cat Grader 12H | 2000 | Colin Mellan | MU 51 | 10,830 | 10,947 | 117 | \$ 13,627.87 | \$ 94,763.98 |
| Volvo L110 Loader | 2006 | Paul Smart | MU 65 | 1,117 | 1,192 | 75 | \$ 4,574.13 | \$ 8,465.80 |
| Komatsu Dozer | 1997 | Glen Pinnegar | N/A | 6,162 | 6,162 | nil | \$ 34,466.55 | \$ 160,434.04 |
| Cat Vibrating Roller | 2005 | Paul Smart | MU 177 | 1,988.5 | 2,325 | 336.5 | \$ 4,376.64 | \$ 14,808.00 |
| Trucks | | | | | | | | |
| IVECO Powerstar Prime Mover | 2003 | Paul Smart | MU 000 | 138,631 | 142,801 | 4,170 | \$ 8,042.67 | \$ 40,839.46 |
| Ford Louisville Prime Mover | 1989 | Neville Hobbs | 000 MU | 671,719 | 671,905 | 186 | \$ 12,831.17 | \$ 83,352.05 |
| IVECO Powerstar Tipper | 2004 | Glenn Pinnegar | MU 00 | 70,447 | 76,124 | 5,677 | \$ 18,033.13 | \$ 45,266.77 |
| Generators | | | | | | | | |
| Generator 2 - 100KVA | 2005 | N/A | N/A | 10,422 | 10,458 | 36 | | |
| Generator 1 - 83KVA | 2005 | N/A | N/A | 30,847 | 31,498 | 651 | | |
| Generator - 13KVA Construct | 2005 | N/A | N/A | 7,996 | 7,996 | 0 | | |
| Light Vehicles | | | | | | | | |
| Toyota Landcruiser | 2005 | Colin Mellan | 01 MU | 65,861 | 67,517 | 1,656 | \$ 2,402.85 | \$ 9,216.62 |

UNCONFIRMED MINUTES of the Ordinary Meeting of the Murchison Shire Council held on Friday 20th June 2008.

| | | | | | | | | |
|---------------------------------|------|----------------|--------|---------|---------|-------|-------------|-------------|
| Mitsubishi Canter | 2004 | Paul Smart | MU 140 | 122,988 | 124,250 | 1,262 | \$ 1,664.47 | \$ 9,878.12 |
| Nissan Patrol | 2005 | Dirk Sellenger | MU 0 | 41,978 | 44,250 | 2,272 | \$ 1,677.23 | \$ 6,606.29 |
| Holden Rodeo | 2008 | Peter Jeffries | MU 167 | 0 | 6,515 | 6,515 | \$ nil | \$ nil |
| Mazda Bravo | 2006 | G. Garraway | MU 300 | 37,292 | 38,591 | 1,299 | \$ 2,633.55 | \$ 2,698.55 |
| Toyota Patient Transfer Vehicle | 1986 | G. Garraway | MU1017 | 16,526 | 16,537 | 11 | \$ 896.19 | \$ 2,478.19 |

SHIRE OF MURCHISON
MONTHLY PLANT USAGE AND STATUS REPORT
16th June 2008

| PLANT ITEM | Year | Normal Operator | Rego | HRS / KMS | HRS / KMS | TOTAL | YTD Service/ | Total Ownership |
|-----------------------------------|------|-----------------|--------|---------------|----------------|-------|--------------|-----------------|
| | | | | 14th May 2008 | 16th June 2008 | | Repairs Cost | Since Jan 2004 |
| Large Trailers and Tankers | | | | | | | | |
| Side Tipping Trailer | 2001 | N/A | MU2010 | N/A | N/A | N/A | \$ 5,343.10 | \$ 12,292.05 |
| Side Tipping Trailer SS | 1993 | N/A | MU2032 | N/A | N/A | N/A | \$ 210.00 | \$ 1,980.32 |
| Side Tipping Trailer SS | 1989 | N/A | MU2033 | N/A | N/A | N/A | \$ - | \$1,855..32 |
| Dual Axle Low Loader | 1975 | N/A | MU698 | N/A | N/A | N/A | \$ 933.64 | \$ 3,880.28 |
| Tri Axle Low Loader | 2001 | N/A | MU2004 | N/A | N/A | N/A | \$ 8,237.00 | \$ 26,674.77 |
| 30,000lt Water Tanker | 2005 | N/A | MU2024 | 37,199 | 38,380 | 1,181 | \$ 2,334.89 | \$ 8,261.65 |
| Pig Fuel Tanker (construction) | 1993 | N/A | MU 658 | N/A | N/A | N/A | \$ - | \$ - |
| Dog Fuel Tanker (maintenance) | 1972 | N/A | MU2005 | N/A | N/A | N/A | \$ - | \$ - |
| Dolly's | | | | | | | | |
| Dolly 1 | 2001 | N/A | MU2003 | N/A | N/A | N/A | \$ 526.70 | \$ 6,240.02 |
| Dolly 2 | 2000 | N/A | MU2009 | N/A | N/A | N/A | \$ 3,886.36 | \$ 5,046.43 |
| Dolly 3 | 1983 | N/A | MU2031 | N/A | N/A | N/A | \$ - | \$ - |
| Other | | | | | | | | |
| New Holland Tractor | 2006 | G. Garraway | MU 380 | 284 | 334 | 50 | \$ 595.95 | \$ 1,218.38 |

ITEM NUMBER: **0708.141**
SUBJECT: **Damage to Grid Wings and Roads**
FILE REFERENCE: Rd General
NAME OF APPLICANT: N/A
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil

Statutory Implications / Requirements

5.23 (2) (a)

If a meeting is being held by a council or by a committee referred to in subsection (1) (b), the council or committee may close to members of the public the meeting, or part of the meeting, in the meeting or part of the meeting deals with any of the following –

(b) The personal affairs of any person

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Moved Cr Mitchell seconded Cr Foulkes-Taylor

That the meeting be closed to members of the public for the discussion of item 0708.141 and automatically reopened afterwards.

CARRIED
Record of Vote 7-0

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Moved Cr Mitchell seconded Cr Halleen

That council seek from the trucking company concerned the cost of reinstatement and or replacement of all damaged grid wings damaged recently by the over width trucks.

That council seek the reimbursement of 10 days grader hire which is the estimate of grader work required to repair damaged caused by the trucks driving on a closed road. 100hrs at \$125.00inc GST, total of \$12,500inc GST.

CARRIED
Record of Vote 7-0

ITEM NUMBER: 0708.142
SUBJECT: **Muggon Road Repairs**
FILE REFERENCE: Roads General / RRG
NAME OF APPLICANT: N/A
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil

Report Purpose

To allow council to consider repairs to the Muggon Road which was damaged caused by flooding in February 2008.

Background

The Muggon road between Muggon Homestead and the Carnarvon Mullewa Road, running in a east west direction was badly damaged by heavy rain in February 2008 and is awaiting repairs.

Comments/Options/Discussions

The amount of repair work to be carried out in this area is considered extensive and given the low traffic count and the fact this road acts as a double access to the homestead in a similar way the Woolgorong North and South access roads severed Woolgorong Station.

Repair cost estimates prepared by councils consulting engineer are \$54,771.

Statutory Implications/Requirements

Policy Implications

The Muggon Road is classified as a category D road in accordance with Councils Road Hierarchy.

A category D road is as follows:

- Roads of the second lowest priority throughout the Shire of Murchison Roads to be graded once per year, as close as possible to twelve months apart.
- Damage to roads caused by rain to be rectified when possible. This may mean extended periods with warning or hazard signs in place.
- Generally low traffic counts – less than two cars per day on an annual average.
- Roads very rarely receive consideration for major capital works and any major improvements are rare.

Financial Implications

A flood damage application is currently due for consideration and funding approval is considered likely.

Voting Requirements

Simple

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Moved Cr Halleen seconded Cr Mitchell

That council carry out minimal repairs to the Muggon road (east west) to return it to a "open" and "trafficable state".

That Council remove the "Butchers Track" advisory sign from the eastward commencement of the Muggon Road to encourage road users to continue to travel south on the Carnarvon Mullewa Rd to the Butchers Track turnoff, further reducing traffic on the east west Muggon Road.

**CARRIED
Record of Vote 7-0**

ITEM NUMBER: 0708.143
SUBJECT: Construction Crew Vehicle Replacement
FILE REFERENCE: Plant General
NAME OF APPLICANT: N/A
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil

Report Purpose

To allow council to consider the replacement of the Mitsubishi Canter – Construction Crew service vehicle.

Background

Council purchased a 4WD Dual Cab Mitsubishi Canter in November 2004. The vehicle has travelled 124,250kms and is considered due for replacement.

Comments/Options/Discussions

The current vehicle is considered ideal for use on the Construction Crew, whilst providing sufficient cabin space for five adults, also provides a full length tray with enough room for toolbox, air compressor and hydraulic lifter.

Statutory Implications/Requirements Nil

Policy Implications

6.5.3 *Purchase of Property, Plant and Equipment*

c) Motorcars and utilities will be changed over on an as required basis, with factors such as changeover price, repair costs and total operating costs all considered prior to changing over a vehicle. All vehicles must be considered by Council prior to being changed over with the exception of the Chief Executive Officers vehicle which may be changed over at any time provided it is at nil cost and is the same make and model of at least equal specification.

Financial Implications

The existing vehicle purchased in November 2004 was purchased for \$70,822inc GST and now has an approximate trade in value of \$45,000inc GST. A new vehicle of similar specification would cost approximately \$75,000inc GST, less the trade in of the existing vehicle would result in a changeover of approximately \$30,000inc GST. Based on the four year ownership period this has proven to be significantly more cost effective than the 40,000kms changeover use by many local governments.

Voting Requirements Simple

OFFICER'S RECOMMENDATION / COUNCIL DECISION

**Moved Cr Foulkes-Taylor seconded Cr Walsh
That the CEO obtain three quotes for trade in and replacement of the 2004 Mitsubishi Canter 4WD with a vehicle of similar specification and that quotes received be considered by council at the July ordinary council meeting.**

**CARRIED
Record of Vote 7-0**

| | |
|---------------------------|---|
| ITEM NUMBER: | 0708.144 |
| SUBJECT: | Construction Crew Road Works Program |
| FILE REFERENCE: | Fees and Charges |
| NAME OF APPLICANT: | N/A |
| AUTHOR NAME AND POSITION: | Dirk Sellenger – Chief Executive Officer |
| DISCLOSURE OF INTEREST: | Nil |

Report Purpose

To allow council to consider a new Roadwork's program for the 2008/2009 financial year (next 12 months) for the Construction Crew.

Background

In recent years the Shire of Murchison has adopted a more flexible approach with regards to Construction Crew works issues. This flexible approach has been adopted due to weather events in various locations throughout the Shire ensuring works are done when possible.

Comments/Options/Discussions

During the past several months council staff and contractors have been completing the 20kms sand seal road immediately south of the Murchison Settlement. The Bitumen is due to be sprayed commencing on Friday 20th June, final completion works including signage, guide posts etc is expected to take a further week which should ensure the job is completed by the 30th June target date.

Based on the past five years road inspections, personal observations and issues raised at council the CEO believes the following works should form the basis of the next 12 month construction crew works (in no particular order).

DRAFT PROGRAM OF WORKS 2008/2009 – CONSTRUCTION CREW

| Road Name | Details | Timeframe Days | Approx Cost | Funding Source |
|---|--|-----------------------|-----------------------|--|
| Various | Various minor works, repair bunds, improve drainage etc | 20 | \$ 60,000.00 | Council own funding |
| Muggon Road * | Minimal Repairs to make trafficable * | 17 | \$ 55,000.00 | Council own / Flood Damage |
| Beringarra Pindar | Gravel sheet problem area near Murgoo Woolshed, Stabilise Floodways, Bunds etc | 30 | \$ 135,000.00 | RRG \$50k Council \$85k |
| Woolgorong Southern Access Road | Realign corners, gravel sheet protruding rock, and improve signage. | 12 | \$ 42,000.00 | Council own funding |
| Kalli Cue Road | Realign road south of Kalli Homestead, sheet as required, improve signage etc Staged approach. | 30 | \$ 75,000.00 | Council own funding |
| McNabbs Road | Realign road around Twin Peaks Homestead, sheet as required, improve signage | 15 | \$ 52,500.00 | Council own funding |
| Butchers Track | Improve floodways, sheet as required, install bunds etc | 40 | \$ 250,000.00 | RRG Direct 100k, Council Funds \$120,000 |
| Beringarra Pindar Rd - North Nookawarra | Continue with crowning of road as per work carried out in 07/08 year south of Nookawarra | 40 | \$ 200,000.00 | RTR \$150,000 Council \$50,000 |
| Mt Gould / Erong Rd | Large number of bunds (approx 50) drainage, sheeting as required | 50 | \$ 200,000.00 | RTR \$150,000 Council \$50,000 |
| Beringarra Byro Rd | Complete realignment at Byro Woolshed, define floodways, sheet as required etc. | 30 | \$ 135,000.00 | RTR |
| Carnarvon Mullewa Rd | Gravel Sheet and crown additional 10kms south of 4mtr Bitumen Seal | 20 | \$ 200,000.00 | Council own funding |
| | | <u>304</u> | <u>\$1,404,500.00</u> | |

Statutory Implications/Requirements

Policy Implications

Consideration for councils Road Hierarchy when considering future road works programs.

Financial Implications

An appropriate works for the proposed works will be made in the 2008/09 Draft Budget for council's consideration. Funding used in the Works Program comes from three sources, they are Regional Road Group (State), Roads to Recovery (Federal) and Councils own funding.

Voting Requirements

Simple

OFFICERS RECOMMENDATION

That Council adopt the Draft 2008/2009 Construction crew road works program as presented.

COUNCIL DECISION

Moved Cr Foulkes-Taylor seconded Cr Halleen

That Council adopt the 12 month construction crew works program as presented with the exception of the Realignment around the Twin Peaks Homestead to be changed to carry out various works including Bunding, Drainage and Sheeting at various locations along the McNabbs Road.

**CARRIED
Record of Vote 7-0**

Reason for council decision different from that of Officers Recommendation due to the fact that Council believes the costs associated with realigning the house around the Twin Peaks homestead would be better spent on various locations on the McNabbs Road.

*Cr Pollock left the chambers at 11.30am
Cr Pollock returned at 11.32am*

Kim Edmeades and Peter Coughlan from MRWA entered the Council Chambers at 11.32am to discuss various aspects regarding the Ballinyoo Bridge which is approaching the end of its serviceable life and seven possible options regarding repair or replacement of the Bridge.

Council requested that the CEO contact the Heritage Council to determine the current status of the Ballinyoo Bridge with regards to Heritage Listing.

*Council adjourned for lunch at 12.42pm
Council reconvened at 1.41pm*

ITEM NUMBER: 0708.145
SUBJECT: Monthly Financial Update – June 2008
FILE REFERENCE: Monthly Financials
NAME OF APPLICANT: N/A
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer
DISCLOSURE OF PURPOSE: Nil

Report Purpose

To provide Councillors with a monthly financial statement on the operations of Council

Background

The monthly financial update provides council with the following information.

- 1) Cash Balances to the end of the previous month
- 2) Transactions from the beginning of the month to the close of report
- 3) Reserve Investment details
- 4) Sundry debtors
- 5) Monthly Statement of Financial Activity
- 6) Any significant payments since last update

Comments/Options/Discussions

The Chief executive Officer will provide an overview and explanation as required of how to interpret the financial statement at the meeting.

Statutory Implications/Requirement

Section 6.4 of the Local Government Act states that financial records are to be prepared and presented in the manner and from prescribed.

Regulation 34(1) of the Local Government (Financial Management) Regulations states that: "A Local Government is to prepare –

(a) monthly financial reports in such a form as the Local Government considers to be appropriate"

Policy Implications Nil

Financial Implications This report discloses financial activities for the period under review

Voting Requirement Simple

OFFICERS RECOMMENDATION /COUNCIL DECISION

Moved Cr Mitchell seconded Cr Foulkes-Taylor
That the monthly financial statement to 20th June 2008 be received.

CARRIED
Record of Vote 7-0

ITEM NUMBER: **0708.146**
SUBJECT: **Creditors for Payment – June 2008**
FILE REFERENCE: N/A
NAME OF APPLICANT: N/A
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil

Report Purpose

For Council purpose to endorse the payment to creditors.

Background

The list of payments that is enclosed in this Agenda outlines payments made to creditors since the last Council meeting held on the 20th May 2008.

Comments/Options/Discussions

Provide details of payments in summary. Please note that the computer system allows for only a limited field for the description of goods/services purchased, therefore the description shown on the attached schedule of accounts may not show the entire description. A file containing each invoice to be endorsed for payment is available for Councillor Information upon request.

Statutory Implications/ Requirements

Local Government (Financial Management regulations 1996 – Section 11. “ A Local Government is to develop procedures for the authorisation and payment of accounts to ensure that there is effective security for the properly authorised use of..” Section 12(2) “payment from Municipal fund or Trust fund “ the Council must not authorise payment from those funds until a list is prepared under Regulation 13 (2) containing details of the accounts to be paid has been presented to Council”.

Policy Implications Nil

Financial Implications.

| | | |
|----------------|-------------------|----------------------------|
| Total Expenses | Municipal Account | \$495,721.04 |
| | Trust Account | <u>\$ 2,731.00</u> |
| | Total Payments | <u>\$498,452.04</u> |

Voting requirements Simple

OFFICERS RECOMMENDATION / COUNCIL DECISION

Moved Cr Mitchell seconded Cr Walsh
That Council endorse payments: Trust Cheques 1661 to 1665 totalling \$2,731.00. Municipal Cheques 8350 to 8443 totalling \$495,721.04 making a grand payment total of \$498,452.04 submitted to each member of Council on Friday 20th June 2008, have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.

CARRIED
Record of Vote 7-0

ITEM NUMBER: 0708.147
SUBJECT: **Review of Financial Management and Procedures**
FILE REFERENCE: Audit File
NAME OF APPLICANT: N/A
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil

Report Purpose

To allow council to consider outcomes from the recent Financial Management Review carried out by councils Auditor, Anderson Munro and Wylie.

Background

A local Government is required to carry out a Financial Management Review at least once every four years, in accordance with Financial Management Regulations 5 (2) (C). The last review was carried out in May 2004.

Comments/Options/Discussions

Council auditor recently carried out the review and the outcomes from the review are provided at each councillor as a separate information item titled “Financial Management Review June 2004 to May 2008”:

Statutory Implications/Requirements

Financial Management Regulations 5 (2) (C)

Policy Implications Nil

Financial Implications Nil

Voting Requirements Simple

OFFICERS RECOMMENDATION / COUNCIL DECISION

**Moved Cr Mitchell seconded Cr Foulkes-Taylor
That Council review and receive the Financial Management Review recently carried out by Anderson Munro and Wylie for the period 1 July 2004 to 30th April 2008.**

**CARRIED
Record of Vote 7-0**

ITEM NUMBER: 0708.148
SUBJECT: Audit Tender
FILE REFERENCE: N/A
NAME OF APPLICANT: N/A
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil

Report Purpose

To allow council to consider calling Audit Tenders due to the pending end of the current Audit contract on 30th June 2008 between the Shire of Murchison and Anderson Munro and Wyllie.

Background

The current Audit contract was awarded in December 2005 and is due to expire on 30th June 2008.

Comments/Options/Discussions

Council is required to appoint an Auditor in accordance with section 7.3 of the Local Government Act 1995 (as amended)

Statutory Implications/Requirements

7.3 Appointment of Auditors

- (1) A local government is to, from time to time whenever such an appointment is necessary or expedient, appoint* a person, on the recommendation of the audit committee, to be its auditor.

*Absolute majority required.

Policy Implications Nil

Financial Implications Nil

Voting Requirements Simple

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Squires seconded Cr Halleen

The Council call tenders for a new three year Audit Contract from 1 July 2008 to 30th June 2011.

That tenders received be considered at the July ordinary council meeting at which time council is expected to make the appointment of the new Audit Contract in accordance with section 7.3 of the Local Government Act 1995.

**CARRIED
Record of Vote 7-0**

ITEM NUMBER: **0708.149**
SUBJECT: **Fees and Charges – Murchison Cemetery**
FILE REFERENCE: Cemetery File
NAME OF APPLICANT: N/A
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil

Report Purpose

To allow council to consider adopting new fees and charges given the recent opening of the Murchison Cemetery.

Background

For several years council has been establishing a Cemetery south of the Murchison Settlement. The Cemetery is now almost complete and council needs to set a schedule of fees and charges for this new service not previously available in Murchison

Comment

The CEO has spoken with a number of neighbouring councils to determine fees and charges for various cemetery related services and come up with a draft schedule of fees and charges he believes is suitable for Murchison.

| Cemetery: | |
|--|------------------------------------|
| plot reservation | \$90.00 - 20% of sinking grave fee |
| for sinking grave [including burial rites] | \$450.00 |
| for reopening grave and refilling | \$450.00 |
| permit to erect plaque | \$45.00 |

Statutory Regulations Cemeteries Act 1986

Financial Implications Nil

Policy Implications Nil

Voting Requirements Absolute Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Mitchell seconded Cr Walsh
That Council amend the previously adopted fees and charges for the 2008/2009 financial year to include the following new fees and charges for the Cemetery:

| | |
|---|--|
| Plot Reservation | \$90 – 20% of sinking grave fee |
| Sinking grave (including Burial Rites) | \$450.00 |
| Reopening grave and refilling | \$450.00 |
| Permit to erect Plaque | \$45.00 |

CARRIED
Record of Vote 7-0

ITEM NUMBER: **0708.150**
SUBJECT: **Rates Write-off – Coolcalalya Station Rates**
FILE REFERENCE: Rates General 3.1
NAME OF APPLICANT: N/A
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil

Report Purpose

For council to consider writing off Local Government Rates for Coolcalalya Station.

Background

A Local Government Boundary change took place on 1st July 2004, which moved the Shire of Murchison Boundary further to the south and east of the Shire to streamline the number of rate notices received by stations on the Boundary and also bring roads into the Murchison Shire to improve efficiencies with regards to improvements and maintenance.

Comments/ Option Discussions

After numerous telephone conversations with the Shires of Mullewa, Northampton and Shark Bay, the owner, Jim Stevens and the Valuer Generals Office it has become apparent that the new boundary change did not transfer the entire Coolcalalya Pastoral lease from the Shire's of Mullewa and Murchison to Northampton only which was the original intention. The CEO is discussing the matter with the Valuer Generals Office to obtain a detailed map showing both Pastoral and Shire Boundaries which will clearly show where the Shire of Murchison boundary should be to allow all of Coolcalalya Station to be included in the Northampton Shire.

Despite numerous discussions, the exchange of maps and emails the Valuer Generals Office still have sections of Coolcalalya included in the Murchison Shire in error and because of this Council is required to raise rates for Coolcalalya Station even though this is an error by the Value Generals Office which they are aware of and attempting to rectify.

Statutory Implications / Requirements

Local Government Act 1995.

Section 6.12

- (1) Subject to subsection (2) and any other written law, a local government may -
 - (c) Write off of monies owing.

Policy Implications Nil

Financial Implications

Council has made an allowance of \$52,556 In the 2005/2006 Budget for income from Pastoral Rates, should council resolve to write off these rates totalling \$633.44 this will decrease the total amount of funds received. This reduction totalling \$633.44 is not expected to cause any significant problems with regards to ordinary operation of council.

Voting Requirements Simple

OFFICERS RECOMMENDATION / COUNCIL DECISION

Moved Cr Squires seconded Cr Mitchell

That council write off rates for Coolcalalya Station (Rates Assessment 34 and 36) \$810.74 and \$168.74 respectively, totalling \$979.48 and that the CEO continue to liaise with appropriate Government Organisation to resolve the ongoing confusion regarding the Shire of Murchison Boundary in relation to the Coolcalalya Station boundary to ensure all of Coolcalalya Station is entirely within the Shire of Northampton.

CARRIED
Record of Vote 7-0

ITEM NUMBER: 0708.151
SUBJECT: Interim Audit Report
FILE REFERENCE: Audit File
NAME OF APPLICANT: N/A
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil

Report Purpose

For Council to consider the outcomes of the Interim Audit carried out on 28th May 2008 and provided to each councillor as a separate documents titled “Interim Audit Report for the year ended 30th June 2008”.

Background

Council has two audits each year. They are the Annual Audit which is required under section 7.9 of the Local Government Act 1995.

Whilst the Interim Audit is not a requirement under the Act it is considered by most Local Governments as an additional check and remain popular for this reason.

Comments/Options/Discussions

The Shire of Murchison was carried out on 28th May 2008 and consisted of three Auditors from Anderson Munro and Wyllie who carried out the Interim Audit whilst the Financial Management Review was being carried out.

Statutory Implications/Requirements

Part 7 of the Local Government Act 1995 - AUDIT

Policy Implications Nil

Financial Implications

The most recent Interim Audit which was carried out by three Auditors over a period of two days cost \$3,465 inc GST. Whilst an additional cost and not a requirement the CEO believes it is very worthwhile and should be continued.

Voting Requirements Simple

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Moved Cr Pollock seconded Cr Walsh

That Council received the outcomes of the Interim Audit Report.

That Councils Policy Manual be amended to include the requirement to carry out an Interim Audit in each Financial year.

DIVISION 5 – FINANCE

6.5 General

6.5.4 Annual Interim Audit Requirement

The Shire of Murchison is to request from its appointed Auditor an additional Interim Audit in each financial year, to be held between 1st April and 30th June of each year. That the outcomes of the Interim Audit be provided to each member of council at the next Ordinary Council meeting following receipt of the report by the Chief Executive Officer.

**CARRIED
Record of Vote 7-0**

Cr Broad left the council chambers at 2.07pm.

Cr Halleen presided during Cr Broads absence.

ITEM NUMBER: 0708.152
SUBJECT: CEO Appointment
FILE REFERENCE: CEO Appointment
NAME OF APPLICANT: N/A
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil

Report Purpose

To allow council to consider for appointment of a new Chief Executive Officer given the recent resignation of the current CEO to take up employment with the Shire of Chapman Valley.

Background

The current CEO, Dirk Sellenger resigned and the position of CEO was advertised.

A special meeting of council was held on Thursday 29th May to interview the short listed applicants with the intention of offering the position to the preferred applicant.

Comments/Options/Discussions

Council has made a decision on the preferred applicant and remuneration negotiations between the preferred applicant and council have been finalised.

Statutory Implications/Requirements

5.36 Local Government Employees

A local government is to employ –

- (1) A person to be the CEO of the local government.....

5.39 Contracts for CEO's and senior employees

- (2) A contract under this section
 - (a) is the case of an acting or temporary position, cannot be for a term exceeding one year
 - (b) in every other case, cannot be for a term exceeding 5 years.

Policy Implications Nil

Financial Implications

An appropriate allowance will be made in the Annual Budget to cover costs associated with the employment of the CEO in accordance with the employment contract.

Voting Requirements Absolute Majority

OFFICER'S RECOMMENDATION

That Council appoint _____ as Chief Executive Officer of the Murchison Shire, effective Monday 8th September 2008.

That Council authorise the Shire President to sign the three year employment Contract between the Shire of Murchison and the new CEO as presented

COUNCIL DECISION

Moved Cr Mitchell seconded Cr Squires

That Council appoint Mr Ron Adams as Chief Executive Officer of the Murchison Shire, effective Monday 8th September 2008.

That Council authorise the Shire President to sign the three year employment Contract between the Shire of Murchison and the new CEO as presented.

CARRIED
Record of Vote 6-0

ITEM NUMBER: 0708.153
SUBJECT: **Belang Bush Retreat**
FILE REFERENCE: Belang – Special Projects File
NAME OF APPLICANT: N/A
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil

Report Purpose

To allow council to consider public submissions for the proposed Belang Bush Retreat.

Background

The matter was discussed at the April 2008 Ordinary Council meeting with Council resolving as follows:

COUNCIL DECISION

*Moved Cr Foulkes-Taylor seconded Cr Pollock
That Council call Public Submissions for a period of 40 days to seek community opinion regarding the establishment of the "Bilung Bush Retreat" Aboriginal Community as proposed by the McIntosh family.*

That all public submission received be considered by Council at the June Ordinary Council meeting prior to making a decision on this matter.

*CARRIED
Record of Vote 5-0*

Comments/Options/Discussions

Public submissions were called for a period of 40 days and at close of the submission period (Friday 13th June 2008) a total of thirteen submissions were received, all thirteen against the establishment of the proposed community or "Bush Retreat".

Statutory Implications/Requirements Nil

Policy Implications Nil

Financial Implications Nil

Voting Requirements Simple

OFFICER RECOMMENDATION / COUNCIL DECISION

**Moved Cr Foulkes-Taylor seconded Cr Squires
That given the strong community feedback opposing the establishment of the proposed Bilung Bush retreat that council decline the request for council support as requested by the McIntosh Family in April 2008.**

**CARRIED
Record of Vote 6-0**

ITEM NUMBER: 0708.154
SUBJECT: Building / Health Services
FILE REFERENCE: Building Licenses / Applications
NAME OF APPLICANT: N/A
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil

Report Purpose

To allow council to consider the current arrangement with regards to Building and Health Services.

Background

Council entered into an Agreement with the former City of Greenough regarding the supply of Health and Building Services for the Shire of Murchison. Mr Trevor Brandy now employed by the City of Geraldton Greenough has been providing these services by way of Bi Annual visits which in the past have been sufficient.

Comment

With the recent gazettal of the Shire Interim Development Order (IDO) if it now a requirements that Building Applications be submitted for any building works, creating additional work for the Health and Building surveyor as Building Licenses, BCITF and Septic Tank Applications all need to be dealt with in an appropriate matter.

Statutory Regulations

Health and Building Regulations as appropriate.

Financial Implications

An allowance for Health and Building services has been made in the 2007/2008 Budget. This allowance will be increased significantly in the 2008/09 Budget to reflect additional work required with regards to the Building Applications etc.

Policy Implications

Nil

Voting Requirements

Simple Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Mitchell seconded Cr Walsh

That Council seek quotes for the supply of Health and Building services for a period of three years from 1 July 2008 to 30th June 2011.

That quotes received be considered at the July Ordinary Council meeting for Council consideration.

**CARRIED
Record of Vote 6-0**

ITEM NUMBER: 0708.155
SUBJECT: Delegated Authority to CEO - Amendment
FILE REFERENCE: Building Licenses / Applications
NAME OF APPLICANT: N/A
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil

Report Purpose

To allow council to consider an amendment to the Delegated Authority to the CEO given the recent gazettal of the Interim Development Order (IDO) by the Shire of Murchison.

Background

In the past, due to no town planning scheme or IDO it was not a requirement for building and septic tank applications to be submitted within the Shire of Murchison.

Effective from 1st July 2008 the Shire of Murchison IDO will become effective requiring building applications and septic tank applications to be submitted for council consideration approval or rejection.

Comment

Many Local Government give the CEO delegated Authority to approve and reject building applications to prevent the need for those submitting the building to wait for council approval, which in some cases can be up to four weeks.

To allow Building applications to be processed more quickly council may consider giving the CEO delegated authority to approve and reject any building applications between council meetings.

Statutory Regulations

Health and Building Regulations as appropriate.

Financial Implications Nil

Policy Implications Nil

Voting Requirements Absolute Majority

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Walsh seconded Cr Foulkes-Taylor
That Council amend the CEO delegated authority by adding the new delegation as follows:

8. Approve and or reject Building Applications based on the recommendation of the Council Health / Building Surveyor. That any Building applications received be included as an information item of the next ordinary Council Agenda for councillor information.

In the event the Building Surveyor is unable or unwilling to provide a recommendation for any reason, the matter be referred to council for consideration and decision.

CARRIED
Record of Vote 6-0

ITEM NUMBER: 0708.156
SUBJECT: Coolaboola Pool - Rubbish Bins
FILE REFERENCE: 13.10 Tourist Promotion
NAME OF APPLICANT: N/A
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil

Report Purpose

To allow council to discuss the letter received from Lindsay Robson on behalf of the Geraldton 4WD Club.

Background

The CEO had discussions with Lindsay Robson recently regarding the placement of rubbish bins at Coolaboola Pool part of the Murchison River on Woolgorong Station. Mr Robson is part of the Geraldton 4WD Club who frequent this tourist spot.

Comments/Options/Discussions

The following letter was received for council's consideration:

Hi Dirk

In regards to our discussion to Rubbish bins for Coolaboola Pool. Could we have 4 x 200ltr drums dropped off south of the Murchison River Bridge. (Will advise when)

CALM has a resident Caretaker on Woolgorong and he will dispose of Rubbish.

Thank you very much.

Regards

Lindsay Robson

(on behalf of Geraldton 4W Drive Club)

The CEO considers that the placement of these rubbish bins will increase littering not only from wind blowing the rubbish away but also as Coolaboola pool is in the flood plains of the River the bins will be washed away when the river flows.

Statutory Implications/Requirements Nil

Policy Implications Nil

Financial Implications

Council has made no allowance in the 2007/08 Budget.

Voting Requirements Simple

OFFICER RECOMMENDATION / COUNCIL DECISION

Moved Cr Mitchell seconded Cr Walsh

That Council decline permission for installation of Rubbish Bins at Coolaboola Pool.

That Council recommend the Geraldton 4WD Club install signage at Coolaboola Pool requesting that campers take away any rubbish.

CARRIED
Record of Vote 6-0

ITEM NUMBER: **0708.157**
SUBJECT: **Draft Disability Access Plan**
FILE REFERENCE: Disability
NAME OF APPLICANT: N/A
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil

Report Purpose

To allow council to consider a draft Disability Access Plan for the Shire of Murchison. The Draft Document has been provided to member of Councillor as a separate document titled “Shire of Murchison, Draft Disability Access Plan”

Background

Council staff are required to prepare a new Disability Access Plan for the Shire of Murchison and part of the preparation process is for staff to discuss the plan with people living in the community with disabilities to allow staff to better understand issues and problems which may not be obvious to those without the disability.

Comments/Options/Discussions

Council staff are not aware of any residents within the Shire with a disability of any kind and therefore the Draft Plan has been prepared without any consultation process as normally required.

Statutory Implications/Requirements Nil

Policy Implications

8.1.13 Equal Opportunity Policy Statement

- 1) *The Shire of Murchison recognizes its legal obligations under the Equal Opportunity Act 1984 and will actively promote equal employment opportunity based solely on merit to ensure that discrimination does not occur on the grounds of gender, marital status, pregnancy, race, disability, religious or political convictions.*
- 2) *All employment training with the Council will be directed towards providing equal opportunity to all employees providing their relevant experience, skills and ability to meet the minimum requirements for such training.*
- 3) *All promotional policies and opportunities with this Council will be directed towards providing equal opportunity to all employees provided their relevant experience, skills and ability meet the minimum requirement for such promotion.*
- 4) *All offers of employment within the Council will be directed towards providing equal opportunity to all employees providing their relevant experience, skills and ability meet the minimum requirements for such engagement.*
- 5) *This Council will not tolerate harassment within its workplace. Harassment is defined as any unwelcome, offensive action or remark concerning a persons race, colour, language, ethnicity, political or religious convictions, gender, marital status or disability.*

Financial Implications

Nil

Voting Requirements

Simple

OFFICERS RECOMMENDATION / COUNCIL DECISION

Moved Cr Mitchell seconded Cr Squires

That Council receive the Draft Disability Access Plan and advertise the Plan for Public Comment.

That any public responses received be considered at the July Ordinary Council meeting prior to the adoption of the Plan.

**CARRIED
Record of Vote 6-0**

Cr Broad re-entered the council chambers at 2.28pm and Cr Halleen vacated the Chair.

ITEM NUMBER: **0708.158**
SUBJECT: **Chief Executive Officers Performance Review – Exit Interview**
FILE REFERENCE: CEO Employee File
NAME OF APPLICANT: N/A
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil

Statutory Implications / Requirements

5.23 (2) (a)

If a meeting is being held by a council or by a committee referred to in subsection (1) (b), the council or committee may close to members of the public the meeting, or part of the meeting, in the meeting or part of the meeting deals with any of the following –

(a) a matter affecting an employee or employees;

OFFICER'S RECOMMENDATION / COUNCIL DECISION

**Moved Cr Foulkes-Taylor seconded Cr Halleen
That the meeting be closed to members of the public for the discussion of item 0708.158 and automatically reopened afterwards.**

**CARRIED
Record of Vote 7-0**

OFFICER'S RECOMMENDATION

That council carry out the performance review and exit interview with the CEO.

COUNCIL DECISION

**Moved Cr Halleen seconded Cr Foulkes-Taylor
That council carry out the performance review and that the CEO not be subject to any change to remuneration given his pending departure from the Shire of Murchison in July 2008.**

In the interest of time, that the CEO Exit interview be carried out at the conclusion of the July Ordinary Council Meeting.

**CARRIED
Record of Vote 7-0**

ITEM NUMBER: 0708.159
SUBJECT: Chief Executive Officers Report – June 2008
FILE REFERENCE: N/A
NAME OF APPLICANT: N/A
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil

Report Purpose

To allow the Chief Executive Officer to report on any issues and projects currently in progress.

Background Nil

Comments/Options/Discussions

The Chief Executive Officers Report is provided to each councillor following this Agenda item.

Statutory Implications/Requirements Nil

Policy Implications Nil

Financial Implications Nil

Voting Requirements Simple

OFFICER'S RECOMMENDATION / COUNCIL DECISION

Moved Cr Pollock seconded Cr Walsh
That the Chief Executive Officers Report for June 2008 be received.
CARRIED
Record of Vote 7-0

**** LATE ITEM ****

ITEM NUMBER: **0708.160**
SUBJECT: **Climate Change Grant**
FILE REFERENCE: Climate Change (Special Project)
NAME OF APPLICANT: N/A
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer
DISCLOSURE OF INTEREST: Nil

Report Purpose

To allow Council to consider endorsing a grant agreement between the Shire of Murchison and the Department of Climate Change.

Background

The CEO was contacted in November 2007 by WALGA staff willing to prepare a grant application on council's behalf to allow a through study of Climate Change to be carried out within the Murchison Shire.

Comments/Options/Discussions

The CEO thought the grant application sounded worthwhile given the Murchison Shire minimal contribution (in kind wages and venue hire only), combined with the fact the study would be relevant with 29 Pastoral Stations within the Shire totally reliant on the weather and rainfall. If Climate change is taking place this study is likely to determine the extent of the change and how best to cope with these changes.

Statutory Implications/Requirements Nil

Policy Implications Nil

Financial Implications

The Grant Application was for \$55,000 inc GST with an in kind council contribution of \$12,100 inc GST by way of CEO wages contribution and other no cash contribution by way of venue hire (Murchison Sports Club and the supply of necessary Stationery in the form of pens and paper etc).

Voting Requirements Simple

OFFICER'S RECOMMENDATION / COUNCIL DECISION

**Moved Cr Halleen seconded Cr Foulkes-Taylor
That council endorse the actions of the CEO of accepting the \$55,000 inc GST Grant from the Department of Climate Change.**

**CARRIED
Record of Vote 7-0**

