



Western Australia

# **MURCHISON SHIRE COUNCIL JULY 2008**

## **UNCONFIRMED MINUTES**

### **ORDINARY COUNCIL MEETING**

NOTICE IS HEREBY GIVEN that an  
Ordinary Council Meeting of Council was held,  
In the Council Chambers, Shire Administration Building,  
Murchison Settlement  
**9.35am, Friday, 18<sup>th</sup> July 2008.**

Dirk Sellenger  
**CHIEF EXECUTIVE OFFICER**

UNCONFIRMED MINUTES of the Ordinary Meeting of the Murchison Shire Council held on Friday 18<sup>th</sup> July 2008.

# SHIRE OF MURCHISON

## DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Murchison for any act, omission or statement or intimation occurring during Council Meeting. The Shire of Murchison disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee Meetings.

Any person or legal entity who acts or fails to act in reliance upon any statement, act or omission made in a Council Meeting does so at that person's or legal entity's own risk.

The Shire of Murchison warns that anyone who has any application or request with the Shire of Murchison must obtain and should rely on

### WRITTEN CONFIRMATION

of the outcome of the application or request of the decision made by the Shire of Murchison.

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Dirk Sellenger  
**Chief Executive Officer**

**SHIRE OF MUCHISON  
COUNCIL MEETING  
9.35am Friday, 18<sup>th</sup> July 2008**

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1. **Declaration of Opening / Announcement of Visitors**  
The President declared the meeting open at 9.45am welcoming councillors and staff present.
2. **Record of Attendances / Apologies / Leave of Absence/ Next Meeting**

**3.1 Attendances**

President	Cr SA Broad
Deputy President	Cr MW Halleen
Councillors	Cr P Squires Cr PM Walsh Cr D Pollock Cr W Mcl Mitchell Cr R Foulkes-Taylor
Staff	
Chief Executive Officer	DJ Sellenger

**3.2 Apologies**

**3.3 Leave of Absence**

Cr Mitchell, Cr Halleen and Cr Pollock requested Leave of Absence from the August Ordinary Council meeting.

**COUNCIL DECISION**

**Moved Cr Walsh seconded Cr Foulkes-Taylor  
That Cr Mitchell, Cr Halleen and Cr Pollock be granted Leave of Absence from  
the August Ordinary Council meeting to be held on 15<sup>th</sup> August.**

**CARRIED  
Record of Vote 7-0**

**3.4 Next Meeting Date**

The next scheduled meeting date is Friday 15<sup>th</sup> August 2008. Council resolved to hold the meeting on this day.

**Public Question Time** – (Section 5.24 of the Local Government Act)

3. **Petitions / Deputations / Presentations**

Mr Ray Smith and Peter George from Crossland Resources addressed council at 10.14am to discuss the past, current and future status of the Beringarra Cue road and serious concerns council has with regards to drainage issues associated with the build of the road. Cr Broad also voiced concerns regarding the camber (or lack of) on many of the corners on this road which was recently brought to his attention by a cattle truck driver. Ray assured council that he was aware of the problem and that several of the corners will receive works in the near future to ensure that appropriate

camber is built into the road. Ray and Peter left the Council Chambers at 10.44am.

Mr Shane Hill, Member for Geraldton entered the Chambers at 11.45am to discuss funding for the Murchison Roadhouse / Interpretive Centre. Discussion took place regarding future funding from an alternative source and Shane assured council that he will continue to lobby on Councils behalf.

#### **4. Confirmation of Minutes**

##### **OFFICERS RECOMMENDATION / COUNCIL DECISION**

**Moved Cr Mitchell seconded Cr Foulkes-Taylor  
That the Minutes of the Ordinary Meeting of Council held on Friday 20<sup>th</sup> June 2008, be confirmed as a true and correct record of proceedings. Subject to a correction to comments made by Cr Squires during "Items for Discussion without Notice".**

**CARRIED  
Record of Vote 7-0**

#### **5. Announcements by the President**

Cr Broad advised that he had recently attended a MWDC Meeting in Wiluna and spoke about various aspects of the town, including the new school.

Cr Broad thanked the CEO for his efforts during the past five year and wished him all the best at Chapman Valley.

#### **6. Items for Discussion without Notice**

##### **Cr Halleen**

Spoke about the Beringarra Pindar Road north of the Boolardy Homestead and the fact that the road sheeted with Limestone was breaking up badly and needed work as well as various signage issues.

Thanked the Shire for the work done over the Polocrosse weekend and commented that the grounds were in excellent condition.

Cr Halleen spoke of a potential future realignment with regards to the Beringarra Mileura Road east of Beringarra Homestead and the fact that it may be possible to join directly onto the mine access road to take out a series of tight corners.

Thanked the CEO for his efforts over the past 5 years and wished he and his family all the best for the future.

##### **Cr Foulkes-Taylor**

Congratulated all those involved in the Annual Polocrosse weekend and it was a success once again.

Spoke about various grid and signage issues in the capacity of grid and signage contractor. The CEO advised that he would prepare a list of outstanding signage issues and order the appropriate signage prior to departing Murchison.

Spoke about health issues throughout the area and wanted to know what health services are available for Murchison. The CEO advised that he would contact the Mullewa Shire to determine what is available and may be of benefit.

*The CEO left the chambers at 10.02am*

*The CEO entered the chambers at 10.04am*

*Cr Mitchell left the chambers at 10.21am*

*Cr Mitchell entered the chambers at 10.32am*

*Ray Smith and Peter George left the chambers at 10.50am*

### **Cr Squires**

Queried the closure of the Pinegrove Yallalong Road, the CEO advised the Road was closed several years ago and is no longer maintained. Whilst temporary "Road Closed" signs have been erected, more permanent signage has been ordered and will be included in the signage work to be carried out by the contractor.

### **Cr Mitchell**

Spoke about various aspects of the Local Government Week convention and that everyone was looking forward to this years conference at a different venue.

Advised that WALGA have arranged a Local Government Promotions week in an attempt to encourage year 11 and 12 High school students to consider Local Government as a possible career choice.

Cr Mitchell advised that WALGA was experiencing some problems with regards to the new Office Accommodation however was confident of coming to agreement with the City of Vincent regarding the matter.

Thanked the CEO for his efforts over the past 5 years and looked forward to catching up at various Local Government Conventions etc.

### **Cr Pollock**

Wished the CEO and his family well at Chapman Valley.

He was sorry to hear about Peter Jeffries resignation from the Shire as Works Supervisor and believe he did an excellent job during his short time in the position.

### **Cr Walsh**

Spoke about a number of issues concerning the Beringarra Cue Road including ongoing fencing and grid issues. The CEO stated that he had been given a verbal assurance from Ray Smith and understood this work was completed. Cr Walsh advised that whilst the grid wings were complete he did not consider them to be to the standard required by the Shire of Murchison.

Advised that the Polocross was an excellent weekend and thoroughly enjoyable.

Cr Walsh thanked the CEO for his efforts during the past five years and looked forward to catching up in the future.

## **7. Declarations** Cr Halleen 0809.11

**8. Agenda Items**

**10.1 Works**

- 0809.1 Plant Report – July 2008
- 0809.2 Construction Crew Vehicle Replacement
- 0809.3 Ballinyoo Bridge Future

**10.2 Finance**

- 0809.4 Monthly Financial Update – July 2008
- 0809.5 Creditors for Payment – July 2008
- 0809.6 Regional Airports Development Scheme (RADS)
- 0809.7 Royal Flying Doctor Services Donation
- 0809.8 Council Budget Adoption 2008/09
- 0809.9 Audit Tender

**10.3 Administration**

- 0809.10 MOU – DEC and Shire of Murchison
- 0809.11 Acting CEO Appointment
- 0809.12 Building and Health Services
- 0809.13 Delegated Authority to CEO – Amendment
- 0809.14 Draft Disability Access Plan
- 0809.15 CEO – Exit Interview
- 0809.16 WALGA AGM Meeting Agenda
- 0809.17 Regional Infrastructure Funding Program (RIFP)
- 0809.18 Chief Executive Officer Report – July 2008

**9. New Business of an Urgent Nature**

**10. Meeting Closure**

ITEM NUMBER: **0809.1**  
SUBJECT: **Plant Report Update to July 2008**  
FILE REFERENCE: N/A  
NAME OF APPLICANT: N/A  
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer  
DISCLOSURE OF INTEREST: Nil

### **Report Purpose**

To advise and update council on the usage and status of various council owned machinery.

### **Background**

Nil

### **Comments/Options/Discussions**

To be read in conjunction with the plant report on the following page.

- **Caterpillar Grader MU 141 (2005 model)**  
Three new tyres fitted in 11<sup>th</sup> July 2008. Premature tyre wear caused by previous member of the Construction Crew no longer employed by Council.
- **Holden Rodeo**  
Radiator replaced by Council staff following damage caused by a stick whilst turning around off road. Insurance claim less \$300 excess payable by Council.
- **IVECO Prime Mover MU 000 (2003 model)**  
Clutch Slave cylinder recently failed causing to be inoperative. To be repaired 12<sup>th</sup> July 2008.
- **New 12M Series Grader (2008 model)**  
Original grader for Murchison was found to have no compressor fitted which would require the engine to be removed to change the timing cover and fit the compressor. The decision was made to wait a further month until a grader with a compressor could be sourced and the new deliver date is expected to be in mid August 08.



- **New Tri Axel Float**  
The new float is being built and is expected to be completed in mid August 2008. Photos of the build process follow.



**Statutory Implications/Requirements** Nil

**Policy Implications** Nil

**Financial Implications**

Council has made an allowance of \$220,000 in the draft 2008/2009 Budget (A/C E144030) to 16<sup>th</sup> July 2008; \$119.50 has been expensed from this account.

**Voting Requirements** Simple

**OFFICERS RECOMMENDATION / COUNCIL DECISION**

**Moved Cr Foulkes-Taylor seconded Cr Halleen  
That the plant information report for July 2008 be received.**

**CARRIED  
Record of Vote 7-0**



**SHIRE OF MURCHISON**  
**MONTHLY PLANT USAGE AND STATUS REPORT**

**16<sup>th</sup> July 2008**

PLANT ITEM	Year	Normal Operator	Rego	HRS / KMS	HRS / KMS	TOTAL	YTD Service/ Repairs Cost	Total Ownership Since Jan 2004
				16th June 2008	16th July 2008			
<b>Graders / Heavy Plant</b>								
Cat Grader 12H	2005	Glenn Pinnegar	MU 141	3,529	3,694	165	nil	\$ 24,920.69
Cat Grader 12H	2003	Neil Combe	MU 121	8,330	8,496	166	nil	\$ 77,126.08
Cat Grader 12H	2000	Colin Mellan	MU 51	10,947	11,041	117	nil	\$ 94,763.98
Volvo L110 Loader	2006	Paul Smart	MU 65	1,192	1,240	48	nil	\$ 8,465.80
Komatsu Dozer	1997	Glen Pinnegar	N/A	6,162	6,170	8	nil	\$ 160,434.04
Cat Vibrating Roller	2005	Paul Smart	MU 177	2,325	2,427	102	nil	\$ 14,808.00
<b>Trucks</b>								
IVECO Powerstar Prime Mover	2003	Paul Smart	MU 000	142,801	143,810	1,009	Nil	\$ 40,839.46
Ford Louisville Prime Mover	1989	Neville Hobbs	000 MU	671,905	672,560	655	Nil	\$ 83,352.05
IVECO Powerstar Tipper	2004	Glenn Pinnegar	MU 00	76,124	77,210	1,086	Nil	\$ 45,266.77
<b>Generators</b>								
Generator 2 - 100KVA	2005	N/A	N/A	10,458	10,459	1	Nil	
Generator 1 - 83KVA	2005	N/A	N/A	31,498	31,996	498	Nil	
Generator - 13KVA Construct	2005	N/A	N/A	7,996	7,996	0	Nil	
<b>Light Vehicles</b>								
Toyota Landcruiser	2005	Colin Mellan	01 MU	67,517	69,894	1,377	nil	\$ 9,216.62
Mitsubishi Canter	2004	Paul Smart	MU 140	124,250	126,536	2,286	nil	\$ 9,878.12
Nissan Patrol	2005	Dirk Sellenger	MU 0	44,250	49,167	4,917	nil	\$ 6,606.29
Holden Rodeo	2008	Peter Jeffries	MU 167	6,515	10,100	3,585	nil	\$ nil
Mazda Bravo	2006	G. Garraway	MU 300	38,591	39,760	1,169	nil	\$ 2,698.55
Toyota Patient Transfer Vehicle	1986	G. Garraway	MU1017	16,537	17,744	1,207	nil	\$ 2,478.19

UNCONFIRMED MINUTES of the Ordinary Meeting of the Murchison Shire Council held on Friday 18<sup>th</sup> July 2008.

**SHIRE OF MURCHISON**  
**MONTHLY PLANT USAGE AND STATUS REPORT**  
**16<sup>th</sup> July 2008**

PLANT ITEM	Year	Normal Operator	Rego	HRS / KMS	HRS / KMS	TOTAL	YTD Service/	Total Ownership
				16th June 2008	16th July 2008		Repairs Cost	Since Jan 2004
<b>Large Trailers and Tankers</b>								
Side Tipping Trailer	2001	N/A	MU2010	N/A	N/A	N/A	Nil	\$ 12,292.05
Side Tipping Trailer SS	1993	N/A	MU2032	N/A	N/A	N/A	Nil	\$ 1,980.32
Side Tipping Trailer SS	1989	N/A	MU2033	N/A	N/A	N/A	Nil	\$1,855.32
Dual Axle Low Loader	1975	N/A	MU698	N/A	N/A	N/A	Nil	\$ 3,880.28
Tri Axle Low Loader	2001	N/A	MU2004	N/A	N/A	N/A	Nil	\$ 26,674.77
30,000lt Water Tanker	2005	N/A	MU2024	38,380	39,370	1,181	Nil	\$ 8,261.65
Pig Fuel Tanker (construction)	1993	N/A	MU 658	N/A	N/A	N/A	Nil	\$ -
Dog Fuel Tanker (maintenance)	1972	N/A	MU2005	N/A	N/A	N/A	Nil	\$ -
<b>Dolly's</b>								
Dolly 1	2001	N/A	MU2003	N/A	N/A	N/A	Nil	\$ 6,240.02
Dolly 2	2000	N/A	MU2009	N/A	N/A	N/A	Nil	\$ 5,046.43
Dolly 3	1983	N/A	MU2031	N/A	N/A	N/A	Nil	\$ -
<b>Other</b>								
New Holland Tractor	2006	G. Garraway	MU 380	334	369	35	Nil	\$ 1,218.38

ITEM NUMBER: 0809.2  
SUBJECT: Construction Crew Vehicle Replacement  
FILE REFERENCE: Plant General  
NAME OF APPLICANT: N/A  
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer  
DISCLOSURE OF INTEREST: Nil

### Report Purpose

To allow council to consider the replacement of the Mitsubishi Canter – Construction Crew service vehicle.

### Background

The matter was discussed at the June Ordinary Council Meeting

#### OFFICER'S RECOMMENDATION / COUNCIL DECISION

*Moved Cr Foulkes-Taylor seconded Cr Walsh  
That the CEO obtain three quotes for trade in and replacement of the 2004 Mitsubishi Canter 4WD with a vehicle of similar specification and that quotes received be considered by council at the July ordinary council meeting.*

*CARRIED  
Record of Vote 7-0*

### Comments/Options/Discussions

The CEO has spoken with various truck dealerships however as Mitsubishi are awaiting on pricing of the new model truck due in September 08 and as the old model (same as current Shire Truck) are no longer available they are unable to provide a quote at this stage.

Because of this reason the CEO believes it is best to make an estimate of the cost of the new truck in the Draft Budget and call quotes or tenders in September 2008 when pricing will be available.

**Statutory Implications/Requirements** Nil

### Policy Implications

#### 6.5.3 Purchase of Property, Plant and Equipment

c) Motorcars and utilities will be changed over on an as required basis, with factors such as changeover price, repair costs and total operating costs all considered prior to changing over a vehicle. All vehicles must be considered by Council prior to being changed over with the exception of the Chief Executive Officers vehicle which may be changed over at any time provided it is at nil cost and is the same make and model of at least equal specification.

### Financial Implications

An allowance for the replacement of the existing vehicle has been made in the draft 2008/09 Budget.

**Voting Requirements** Simple

### OFFICER'S RECOMMENDATION

**That as pricing information is not available for the new model Mitsubishi Truck that council defer the replacement of the truck by several months and seek quotes or call tenders again in September 2008.**

ITEM NUMBER: 0809.3  
SUBJECT: **Ballinyoo Bridge Future**  
FILE REFERENCE: Ballinyoo Bridge SP  
NAME OF APPLICANT: N/A  
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer  
DISCLOSURE OF INTEREST: Nil

### **Report Purpose**

To allow council to consider the future of the Ballinyoo Bridge with regards to current Heritage Status.

### **Background**

The matter was discussed at the June ordinary Council meeting attended by Main Roads Staff, Mr Kim Edmeades Program Coordinator and Mr Peter Coughlan.

*Kim Edmeades and Peter Coughlan from MRWA entered the Council Chambers at 11.32am to discuss various aspects regarding the Ballinyoo Bridge which is approaching the end of its serviceable life and seven possible options regarding repair or replacement of the Bridge.*

*Council requested that the CEO contact the Heritage Council to determine the current status of the Ballinyoo Bridge with regards to Heritage Listing.*

### **Comments/Options/Discussions**

The CEO contacted Tanya Henkle from the Heritage Council as follows:

*Dear Dirk,*

*Further to our recent telephone conversation I am writing to confirm the current heritage listings for the Ballinyoo Bridge. As you are already aware the place is included in the Heritage Council of WA's Assessment Program which means it has been identified as a place which requires more detailed assessment to see whether it is of State significance and therefore eligible for entry into the State Register of Heritage Places. In addition the Ballinyoo Bridge is included in the Shire of Murchison's Municipal Inventory of Heritage Places (Place No. 20) wherein it was allocated a Management Category of 1 which states:*

*"Exceptional Significance: essential to the heritage of the locality. Rare or outstanding example; high degree of integrity/authenticity."*

*I understand from our conversation that the Shire has recently met with representatives from Main Roads to discuss the future of the bridge which is believed to have only approximately 10 yrs of effective life left. Although various options are being canvassed, it is noted that Main Roads has indicated their preference for the demolition of the bridge which would be replaced with a new bridge on the same alignment – a preference largely due to cost factors.*

*Given the high significance of the Ballinyoo Bridge, the Shire is encouraged to explore every option to ensure the retention of the bridge. To this end it is encouraging to hear that the majority of Councillors recognize the heritage value of the bridge. I encourage the Shire, together with Main Roads, to liaise with the Heritage Council of WA, as part of the future planning for the bridge.*

*Dirk, I hope the above information answers your query. Please do not hesitate to contact me if I can be of further assistance.*

*Cheers  
Tanya*

**Tanya Henkel**

UNCONFIRMED MINUTES of the Ordinary Meeting of the Murchison Shire Council held on Friday 18<sup>th</sup> July 2008.

<b>Statutory Implications/Requirements</b>	Nil
<b>Policy Implications</b>	Nil
<b>Financial Implications</b>	Nil
<b>Voting Requirements</b>	Simple

**OFFICERS RECOMMENDATION**

**That the information regarding the current Heritage Status of the Ballinyoo Bridge be received and conveyed to Peter Coughlan from Main Roads.**

ITEM NUMBER: 0809.4  
SUBJECT: Monthly Financial Update – July 2008  
FILE REFERENCE: Monthly Financials  
NAME OF APPLICANT: N/A  
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer  
DISCLOSURE OF PURPOSE: Nil

**Report Purpose**

To provide Councillors with a monthly financial statement on the operations of Council

**Background**

The monthly financial update provides council with the following information.

- 1) Cash Balances to the end of the previous month
- 2) Transactions from the beginning of the month to the close of report
- 3) Reserve Investment details
- 4) Sundry debtors
- 5) Monthly Statement of Financial Activity
- 6) Any significant payments since last update

**Comments/Options/Discussions**

The Chief executive Officer will provide an overview and explanation as required of how to interpret the financial statement at the meeting.

**Statutory Implications/Requirement**

Section 6.4 of the Local Government Act states that financial records are to be prepared and presented in the manner and from prescribed.

Regulation 34(1) of the Local Government (Financial Management) Regulations states that: "A Local Government is to prepare –

(a) monthly financial reports in such a form as the Local Government considers to be appropriate"

**Policy Implications** Nil

**Financial Implications** This report discloses financial activities for the period under review

**Voting Requirement** Simple

**OFFICERS RECOMMENDATION / COUNCIL DECISION**

Moved Cr Halleen seconded Cr Squires  
That the monthly financial statement to 18<sup>th</sup> July 2008 be received.

**CARRIED**  
**Record of Vote 7-0**

ITEM NUMBER: **0809.5**  
 SUBJECT: **Creditors for Payment – July 2008**  
 FILE REFERENCE: N/A  
 NAME OF APPLICANT: N/A  
 AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer  
 DISCLOSURE OF INTEREST: Nil

**Report Purpose**

For Council purpose to endorse the payment to creditors.

**Background**

The list of payments that is enclosed in this Agenda outlines payments made to creditors since the last Council meeting held on the 21<sup>st</sup> June 2008.

**Comments/Options/Discussions**

Provide details of payments in summary. Please note that the computer system allows for only a limited field for the description of goods/services purchased, therefore the description shown on the attached schedule of accounts may not show the entire description. A file containing each invoice to be endorsed for payment is available for Councillor Information upon request.

**Statutory Implications/ Requirements**

Local Government (Financial Management regulations 1996 – Section 11. “ A Local Government is to develop procedures for the authorisation and payment of accounts to ensure that there is effective security for the properly authorised use of..” Section 12(2) “payment from Municipal fund or Trust fund “ the Council must not authorise payment from those funds until a list is prepared under Regulation 13 (2) containing details of the accounts to be paid has been presented to Council”.

**Policy Implications** Nil

**Financial Implications.**

Total Expenses	Municipal Account	\$545,021.21
	Trust Account	<u>\$ 31,865.36</u>
	Total Payments	\$576,886.57

**Voting requirements** Simple

**OFFICERS RECOMMENDATION / COUNCIL DECISION**

**Moved Cr Foulkes-Taylor seconded Cr Walsh**  
**That Council endorse payments: Trust Cheques 1666 to 1674 totalling \$31,865.36. Municipal Cheques 8444 to 8522 totalling \$545,021.21 making a grand payment total of \$576,886.57 submitted to each member of Council on Friday 18th July 2008, have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.**

**CARRIED**  
**Record of Vote 7-0**





ITEM NUMBER: 0809.6  
SUBJECT: Regional Airport Development Scheme (RADS)  
FILE REFERENCE: RADS – Special Project File  
NAME OF APPLICANT: N/A  
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer  
DISCLOSURE OF INTEREST: Nil

### Report Purpose

To allow council to consider a funding offer from the Minister for Planning and Infrastructure, Allannah MacTiernan.

### Background

The matter was discussed at the September 2007 Ordinary Council meeting and Council resolved as follows:

#### *OFFICERS RECOMMENDATION / COUNCIL DECISION*

*Moved Cr Keynes seconded Cr Foulkes-Taylor  
That the CEO prepare and submit an application for the 2008/09 funding round of RADS and a second application for the 2007/08 Remote Aerodrome Safety Program (RASP) for the improvements to the Murchison Settlement Airstrip which would include:*

- 30mtr wide bitumen seal on the North / South runway.*
- Open aircraft hanger suitable to accommodate two light aircraft.*
- Permanent airstrip lighting in accordance with CASA requirements for night landings.*

*CARRIED  
Record of Vote 5-0*

Council received advice earlier in the year that funding was not successful with regards to the Remote Aerodrome Safety Program (RASP).

Council recently received the following letter regarding our RADS application:



MURCHISON

- 3 JUL 2008

**MINISTER FOR PLANNING AND INFRASTRUCTURE**

HON ALANNAH MacTIERNAN  
BA LLB BJuris JP MLA

Your Ref: DJS:DJS  
2 - 04 07 26

27 JUN 2008

Cr Simon Broad  
Shire President  
Shire of Murchison  
PO Box 61  
MULLEWA WA 6630

Dear Cr Broad

**Regional Airports Development Scheme (RADS): Submission for 2008 - 2009 Funds**

I am pleased to advise that you have been allocated \$188,000 to install lighting and seal the runway and taxiway at Murchison Airport.

Should you wish to accept the amount offered, a formal agreement outlining the terms and conditions of the grant will need to be signed by an authorised signatory from your organisation and my delegate. Once the agreement has been signed by both parties, works as stipulated in the agreement can proceed. Payment will be made on acceptance by the Department for Planning and Infrastructure (DPI) that the completed works are consistent with the works scheduled in the formal agreement.

It is a condition of the grant that the works be completed within twelve months of the execution of the funding agreement. In addition, your organisation is required to seek approval from the DPI for all press releases and public announcements relating to the award and use of the grant.

Please respond in writing to Mr Phil D'Costa, Manager Aviation Policy, at the DPI by 13 June 2008, stating your intention to accept or decline this grant. If you accept the offer, official documentation will be prepared and forwarded for execution. If you wish to clarify any of the above points, you are welcome to contact Mr D'Costa on (08) 9216 8340.

I look forward to the successful completion of your project.

Yours sincerely

ALANNAH MacTIERNAN MLA  
MINISTER FOR PLANNING AND INFRASTRUCTURE

13th Floor, Dumas House, 2 Havelock Street, West Perth, Western Australia 6005  
Telephone: (08) 9213 6400 Facsimile: (08) 9213 6401  
Email: [alannah.mactiernan@dpc.wa.gov.au](mailto:alannah.mactiernan@dpc.wa.gov.au)  
ABN 61 513 082 730

**Comments/Options/Discussions**

The funding is provided on a 50/50 basis. In this case council would be responsible for \$188,000 of its own funding and an allowance for this expenditure has been made in the 2008/09 Draft Budget Document.

**Statutory Implications/Requirements** Nil

**Policy Implications** Nil

**Financial Implications**

The total project cost is estimated to be \$377,000, the Grant is for funding totalling \$188,000 and council would be responsible for \$189,000 of it's own funds should it resolve to accept the funding offer.

**Voting Requirements** Simple Majority

**OFFICERS RECOMMENDATION / COUNCIL DECISION**

**Moved Cr Foulkes-Taylor seconded Cr Squires**  
That council accept the funding offer from Regional Airport Development Scheme (RADS) for \$188,000 (one hundred and eighty eight thousand dollars) for the sealing and lighting of the Murchison Settlement Airstrip as detailed in the Application submitted in September 2007.

That Council make an allowance of \$189,000 (one hundred and eighty nine thousand dollars) in the 2008/09 Budget as councils 50% contribution towards the project.

**CARRIED**  
**Record of Vote 7-0**

ITEM NUMBER: 0809.7  
SUBJECT: Royal Flying Doctor Service Donation  
FILE REFERENCE:  
NAME OF APPLICANT: N/A  
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer  
DISCLOSURE OF INTEREST: Nil

### Report Purpose

For Council to consider making a donation to Royal Flying Doctor Service (RFDS) which services regional Australia.

### Background

Council has made donations towards the RFDS for many years now and the last donation was for an amount of \$1,500 (one thousand five hundred dollars) in the 2007/08 financial year.

### Comments/Options/Discussions

Council received the following letter:

*Dear Dirk,*

*On behalf of the Royal Flying Doctor Service, I would like to take this opportunity of thanking you for supporting the Service during its 70 years of service to the people of Western Australia. This year we are very proud to acknowledge, not only the RFDS employees that have made it possible for men, women and children to live, work and travel throughout our vast state, but to also say thank you to people like you who have enabled us to carry out our vital work. Today, just as it was 71 years ago, the RFDS is more important than ever. In this edition of "The Flying Doctor", you will read about one of our youngest ever patients. Little Claire was only hours old when she was transported from Bunbury to Perth for specialist medical attention. Just recently Claire and her twin sister Grace celebrated their first birthdays and the family chose a special way to celebrate the occasion. At the RFDS we continue to strive to provide the best possible medical care, and as you already know, we rely on the general public to help us in our pursuit of excellence. In the past 12 months, the Service in WA attended to 55,000 patient contacts, with the fleet of 11 aircraft travelling 5.7 million kilometres in the process.*

*Your donation enables us to take to the air 24 hours a day, every day, in the knowledge that the people of Western Australia are with us each and every kilometre of the way. Once again, thank you for your past support and we hope that you too, feel very proud of the work of the Royal Flying Doctor Service.*

*Yours sincerely*  
*Peter Northover*  
GENERAL MANAGER

**Statutory Implications/Requirements** Nil

**Policy Implications** Nil

### Financial Implications

Council has made an allowance of \$5,000 (A/c E42185) in the draft 2008/09 Budget for donations of this nature. To date nothing has been expensed from this expense account in the current financial year.

**Voting Requirements** Simple

### OFFICER'S RECOMMENDATION / COUNCIL DECISION

**Moved Cr Mitchell seconded Cr Squires**

**In response to recent state federal funding cuts to the RFDS, that council double the amount of the donation made in the previous financial year by the Murchison Shire from \$1,500 to \$3,000.00 (three thousand dollars) in the 2008/2009 financial year.**

**CARRIED**  
**Record of Vote 7-0**

ITEM NUMBER: 0809.8  
SUBJECT: Council Budget Adoption 2008/2009  
FILE REFERENCE: 2008/2009 Budget  
NAME OF APPLICANT: N/A  
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer  
DISCLOSURE OF INTEREST: Nil

### Report Purpose

To consider a draft of the 2008/2009 Council's budget prior to formal adoption at the July 2008 Ordinary Council meeting.

### Background

Council is required to adopt its budget for the 2008/2009 by 31<sup>st</sup> August 20078. A final Budget will be produced and the CEO will go through the Budget, spending time to go through each individual Capital Expenditure Item. Operating accounts will only be gone through individually if the CEO believes an account should be brought to Councils attention or if a councillor has a specific question about a specific account number.

Council has previously resolved to set the rate in the dollar and other matters with regards to rates at the June 2008 ordinary council meeting as follows:

### OFFICERS RECOMMENDATION / COUNCIL DECISION

*Moved Cr Halleen Seconded Cr Walsh*

*THAT*

*Council introduce differential rates in the 2008/2009 year, being a different rate in the dollar for Pastoral and Mining UV Rates as follows:*

*1) The Pastoral UV rate in the dollar be increased by 4.0% or .0744 cents in the dollar over the 2007/2008 rates of .1547 to 4.0227 cents. This 4.0% increase is approximately equal to that of the current rate of inflation currently being experienced in Western Australia, which also takes into account, continued hardships in the Pastoral Regions of WA.*

*2) The Mining UV rate in the dollar be increase by 4% or 0.3094 cents in the dollar over the 2007/2008 rates to 8.0454 cents. This rate in the dollar is double that payable by pastoral properties and the maximum allowable under the Local Government Act without needing to seek ministerial approval.*

*(iii) The UV Pastoral rate will apply to an estimated 26 properties having a total rateable valuation of approximately \$1,311,399.00 and generate approximately \$52,753.00 of income;*

*The UV Mining rate will apply to an estimated 61 tenements properties having a total rateable valuation of approximately \$470,196.00 and generate approximately \$37,829.00 of income;*

*(iv) In addition to the above rates, it is estimated a further \$5,000 being interim rates will be raised during the year;*

*(v) Minimum rates detailed at (c) below are included in the figures at (ii) and (iii) above;*

*(b) Discounts, Incentives and Write-off Information*

*(i) A discount for the early payment of rates will be offered in 2008/2009;*

The discount amount will be equal to 4% of the total rates raised for each assessment and excludes the FESA Emergency Services Levy. To be eligible for the prompt payment discount payment of rates must be received IN FULL by 4.00pm on 24<sup>th</sup> October 2008. This discount is expected to cost council approximately \$1,000 however the cost of this will be largely offset by having additional funds invested at 6.5% in council sweep account facility.

ii) An incentive will be offered for the early payment of rates. The prize to be drawn at the November ordinary Council meeting to be the refund of your rate payment in full up to a maximum of \$1,500 (one thousand five hundred dollars). Only those Ratepayers who pay in full (including any arrears) by 24<sup>th</sup> October 2008 are eligible to enter the drawn.

(iii) A total of \$500 rates is estimated to be written off during the year. The majority of this estimate relates to mining tenements that have lapsed and become uncollectible.

#### (c) Minimum Rates

(i) A minimum Pastoral rate of \$220.00 (UV) apply for 2008/2009 (up from \$204.00 in the 2007/08 year).

A minimum Mining rate of \$330.00 (UV) apply for 2008/2009 (up from 300.00 in the 2007/2008 year).

The object of minimum rates is to ensure that all property owners contribute at least a standard minimum amount towards the provision of local government services which would otherwise be payable in accordance with (a) above;

(iii) The Pastoral UV minimum will apply to an estimated 5 properties to generate income totalling \$1,100.00.

The Mining UV minimum will apply to an estimated 30 tenements to generate income totalling \$9,900.00.

#### (e) Instalments

Payment of rates charges may be made by one of three methods as follows:

(i) Single payment Due Date : 24th October 2008

(ii) Four instalments 1st Due Date : 24<sup>th</sup> October 2008

2nd Due Date : 24<sup>th</sup> December 2008

3rd Due Date : 20<sup>nd</sup> February 2009

4th Due Date : 23<sup>th</sup> April 2009

No administration fee be payable on the second and any subsequent payments made under an instalment option.

#### (f) Interest Penalty

No penalty interest apply for the late payment of rates be charged.

#### ESL Levy Charges

Rate in the dollar and interest charges will be in accordance with instructions from FESA.

CARRIED  
Record of vote 6-0

#### Comments/Options/Discussions

Council must adopt the budget by 31<sup>st</sup> August 2007 or seek an extension from the Minister of Local Government.

**Statutory Implications/Requirements**

Section 6.2 of the Local Government Act, 1995 – Local Government to prepare an Annual Budget Regulations 22-23 of the Local Government (Financial Management) Regulations, 1996 – Form and Content of Annual Budget.

**Policy Implications**

6.1.1 – Budget Preparation

**Financial Implications**

The Budget sets the basis for Local Government expenditure and the presents Budget is presented as balanced without a surplus or deficiency.

**Voting Requirements** Absolute

**OFFICERS RECOMMENDATION / COUNCIL DECISION**

**Moved Cr Halleen seconded Cr Walsh**

**That the draft 2008/2009 detailed Budget as presented to council be considered and adopted with changes as deemed necessary by council.**

**That the Budget be adopted without surplus or deficiency.**

**CARRIED**  
**Record of Vote 7-0**

ITEM NUMBER: **0809.9**  
SUBJECT: **Audit Tender**  
FILE REFERENCE: N/A  
NAME OF APPLICANT: N/A  
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer  
DISCLOSURE OF INTEREST: Nil

### **Report Purpose**

To allow council to consider calling Audit Tenders due to the pending end of the current Audit contract on 30<sup>th</sup> June 2008 between the Shire of Murchison and Anderson Munro and Wyllie.

### **Background**

The matter was discussed at the June Ordinary Council Meeting and Council resolving as follows:

#### *OFFICER RECOMMENDATION / COUNCIL DECISION*

*Moved Cr Squires seconded Cr Halleen*

*The Council call tenders for a new three year Audit Contract from 1 July 2008 to 30<sup>th</sup> June 2011.*

*That tenders received be considered at the July ordinary council meeting at which time council is expected to make the appointment of the new Audit Contract in accordance with section 7.3 of the Local Government Act 1995.*

*CARRIED  
Record of Vote 7-0*

### **Comments/Options/Discussions**

Council is required to appoint an Auditor in accordance with section 7.3 of the Local Government Act 1995 (as amended)

Council has received the following quotes for a new three year Audit Contract.

#### Anderson Munro and Wyllie

Annual Audit Fee, including Interim Audit	2009	\$7,100
	2010	\$7,450
	2011	\$7,800

NB: All prices are shown exclusive of GST.

It should be noted that Anderson Munro and Wyllie have been councils Auditors for the past three years from 2005 - 2008.

### **Statutory Implications/Requirements**

#### 7.3 Appointment of Auditors

- (1) A local government is to, from time to time whenever such an appointment is necessary or expedient, appoint\* a person, on the recommendation of the audit committee, to be its auditor.

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\*Absolute majority required.

## Policy Implications

### DIVISION 5 – FINANCE

#### 6.5 General

##### 6.5.4 Annual Interim Audit Requirement

*The Shire of Murchison is to request from its appointed Auditor an additional Interim Audit in each financial year, to be held between 1<sup>st</sup> April and 30<sup>th</sup> June of each year.*

*That the outcomes of the Interim Audit be provided to each member of council at the next Ordinary Council meeting following receipt of the report by the Chief Executive Officer.*

**Financial Implications** Nil

**Voting Requirements** Absolute

### OFFICER RECOMMENDATION TO AUDIT COMMITTEE

**Moved Cr Foulkes-Taylor seconded Cr Squires**

**That Council appoint Mr Billy-Joe Thomas from Anderson, Munro and Wyllie as council auditor from 1 July 2008 to 30<sup>th</sup> June 2011 for the following charges:**

<b>Annual Audit Fee, including Interim Audit</b>	<b>2009</b>	<b>\$7,100</b>
	<b>2010</b>	<b>\$7,450</b>
	<b>2011</b>	<b>\$7,800</b>

**NB: All prices are shown exclusive of GST.**

**CARRIED**  
**Record of Vote 7-0**

### AUDIT COMMITTEE RECOMMENDATION TO COUNCIL / COUNCIL DECISION

**Moved Cr Mitchell seconded Cr Pollock**

**That Council appoint Mr Billy-Joe Thomas from Anderson, Munro and Wyllie as council auditor from 1 July 2008 to 30<sup>th</sup> June 2011 for the following charges:**

<b>Annual Audit Fee, including Interim Audit</b>	<b>2009</b>	<b>\$7,100</b>
	<b>2010</b>	<b>\$7,450</b>
	<b>2011</b>	<b>\$7,800</b>

**NB: All prices are shown exclusive of GST.**

**CARRIED**  
**Record of Vote 7-0**

ITEM NUMBER: **0809.10**  
SUBJECT: **MOU – DEC and Shire of Murchison**  
FILE REFERENCE: Rates General  
NAME OF APPLICANT: N/A  
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer  
DISCLOSURE OF INTEREST: Nil

**Report Purpose**

To allow council to consider a draft Memorandum of Understanding (MOU) between the Department of Environment and Conservation and the Shire of Murchison.

**Background**

During the past six years, two stations within the Murchison Shire have been sold by Pastoralist to the DEC (formerly CALM). Under the Local Government Act 1995 and the CALM Act 1994 these DEC owned properties are exempt from the payment of rates.

**Comments/Options/Discussions**

The CEO has discussed the matter with representatives from DEC, as the previous arrangement with regards to an annual payment in Lieu of Rates has been successful the CEO believes it would be beneficial for this arrangement to be updated and a new MOU signed to secure the future continuation of these payments.

The CEO has prepared a draft copy of the MOU to each member of Council titled “Draft Memorandum of Understand between DEC and Shire of Murchison”

As both Pastoral Stations in questions are now DEC owned the Value Generals Office no longer have up to date valuation records and for this reason the CEO believes the fairest method would be to use the last known valuations for each from July 2005, these are as follows:

Muggon	UV	\$ 46,289 x 08/09 Pastoral Rate in \$ of 0.04023 = <b>\$1,862.20</b>
Woolgorong	UV	\$35,097 x 08/09 Pastoral Rate in \$ of 0.04023 = <b>\$1,411.95</b>
		<b>Total \$3,274.15</b>

**Policy Implications** Nil

**Financial Implications**

As Stations under ownership of the DEC are exempt from the payment of Council Rates each pastoral station sold to the DEC reduces the amount of potential rate income for the Shire.

An allowance of \$3,275.00 has been made in the draft 08/09 Budget.

**Voting Requirements** Simple

**OFFICER'S RECOMMENDATION / COUNCIL DECISION**

**Moved Cr Foulkes-Taylor seconded Cr Halleen  
That Council accept the MOU between the Shire of Murchison and the Department of Environment and Conservation and that the draft document be sent to DEC for approval and signing.**

**CARRIED  
Record of Vote 7-0**

*Cr Mark Halleen declared an Interest in item 0809.11 and left the Chambers at 3.07pm.*

*The nature of the Interest is Cr Halleen is the son in law of Mr Dick Child who is likely to be appointed as Acting CEO.*

ITEM NUMBER: **0809.11**  
SUBJECT: **Acting CEO Appointment**  
FILE REFERENCE: CEO Appointment  
NAME OF APPLICANT: N/A  
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer  
DISCLOSURE OF INTEREST: Nil

### **Report Purpose**

To allow council to formally appoint an Acting CEO whilst council is between CEO's following Dirk Sellengers departure from the Shire on Tuesday 29<sup>th</sup> July 2008 and Ron Adams commencement on 1<sup>st</sup> September 2008.

### **Background**

The current CEO, Dirk Sellenger has resigned from the position of CEO and is due to complete work at Murchison on 29<sup>th</sup> July 2008.

Newly appointed CEO, Ron Adams is due to commence work at Murchison on 1<sup>st</sup> September 2008, leaving a period of approximately four weeks with no CEO for the Shire.

### **Comments/Options/Discussions**

Council is not obligated to appoint an Acting CEO during this time however it is considered advantageous given the recent resignation of the Works Supervisor and only one other fulltime Administration staff member who works four days per week.

### **Statutory Implications/Requirements**

#### 5.36 Local Government Employees

A local government is to employ –

- (1) A person to be the CEO of the local government.....

#### 5.39 Contracts for CEO's and senior employees

- (2) A contract under this section
  - (a) is the case of an acting or temporary position, cannot be for a term exceeding one year
  - (b) in every other case, cannot be for a term exceeding 5 years.

**Policy Implications** Nil

### **Financial Implications**

An appropriate allowance will be made in the Draft Annual Budget to cover costs associated with the employment of the CEO (or acting CEO) in accordance with the employment contract.

**Voting Requirements** Absolute Majority

OFFICER'S RECOMMENDATION

That Council appoint \_\_\_\_\_ as Acting CEO of the Shire of Murchison from Wednesday 30<sup>th</sup> July 2008 until Monday 1<sup>st</sup> September 2008.

**COUNCIL DECISION**

**Moved Cr Mitchell seconded Cr Walsh**

**That Council appoint Dick Child as Acting CEO of the Shire of Murchison from Wednesday 30<sup>th</sup> July 2008 until Monday 1<sup>st</sup> September 2008.**

**CARRIED  
Record of Vote 6-0**

*Cr Halleen re entered the Chambers at 3.08pm.*

ITEM NUMBER: 0809.12  
SUBJECT: Building / Health Services  
FILE REFERENCE: Building Licenses / Applications  
NAME OF APPLICANT: N/A  
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer  
DISCLOSURE OF INTEREST: Nil

### Report Purpose

To allow council to consider the current arrangement with regards to Building and Health Services.

### Background

Council entered into an Agreement with the former City of Greenough regarding the supply of Health and Building Services for the Shire of Murchison. Mr Trevor Brandy now employed by the City of Geraldton Greenough has been providing these services by way of Bi Annual visits which in the past have been sufficient.

The matter was discussed at the June Ordinary Council meeting and Council resolved as follows:

#### OFFICER RECOMMENDATION / COUNCIL DECISION

*Moved Cr Mitchell seconded Cr Walsh  
That Council seek quotes for the supply of Health and Building services for a period of three years from 1 July 2008 to 30<sup>th</sup> June 2011.*

*That quotes received be considered at the July Ordinary Council meeting for Council consideration.*

**CARRIED**  
Record of Vote 6-0

### Comment

The CEO has spoken with the City of Geraldton-Greenough staff regarding the continuation of the existing arrangement, as well as other Local Governments and Regional Council who may be able to provide a similar service to what the City is currently providing.

Unfortunately at time of writing no quote had been received.

### Statutory Regulations

Health and Building Regulations as appropriate.

### Financial Implications

An allowance for Health and Building services has been made in the 2008/2009 Draft Budget. This has been increased significantly over the 07/08 amount to reflect additional work required with regards to the Building Applications etc.

**Policy Implications** Nil

**Voting Requirements** Simple Majority

#### OFFICER RECOMMENDATION / COUNCIL DECISION

**Moved Cr Mitchell seconded Cr Foulkes-Taylor  
That Council defer the matter until the August Ordinary Council meeting.**

**CARRIED**  
Record of Vote 7-0

ITEM NUMBER: **0809.13**  
SUBJECT: **Delegated Authority to CEO - Amendment**  
FILE REFERENCE: Building Licenses / Applications  
NAME OF APPLICANT: N/A  
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer  
DISCLOSURE OF INTEREST: Nil

### **Report Purpose**

The Local Government Act 1995 requires a register to be kept of Delegations made by Council to the CEO and in turn to other officers.

### **Background**

Delegations were last reviewed by Council in March 2008, and the following motion carried:

#### *OFFICER'S RECOMMENDATION / COUNCIL DECISION*

*Moved Cr Walsh Seconded Cr Foulkes-Taylor*

*That Council delegate authority to the Chief Executive Officer to:*

- 1. Engage and terminate employee's service, other than those positions specifically excluded under the Local Government Act (Part iv)*
- 2. Hire contractors, plant or machinery necessary to proceed with authorised or designated works or service provision.*
- 3. Act as Principal Accounting Officer*
- 4. Negotiate the entering into contracts or leases on Council's behalf with Council to make the final decision.*
- 5. Enter upon land within the district and take native growing or dead timber, earth, stone, gravel or sand necessary for road making or maintenance purposes with the district and negotiate with landowners as necessary.*
- 6. Approve applications to sell and provide alcoholic beverages at functions on Council controlled land or premises*
- 7. Payment of accounts between Council meetings – To be able to sign cheques in accordance with the bank authority of those creditor accounts, which require payment between meetings. The CEO be the sole signatory for cheques drawn from the Trust Account and Payments from the Municipal Account that the CEO deems urgent. The CEO have delegated authority to be the sole signatory of payment of Salaries and Wages from the Municipal Account.*

*CARRIED  
Record of Vote 5/0*

### **Comment**

Council recently underwent a Financial Management Review which was carried out by Council Auditors Anderson Munro and Wyllie.

An extract from the report prepared by Auditor, Billy Joe follows:

We are satisfied that Council's internal control financial management systems and procedures are adequate and effective, based on the size of Council. Two weaknesses that we did notice, caused by the small size of the Council are;

- the CEO has sole authority to place orders and then make payment for those goods/services. Generally at least two signatures should be required for all payments.
- receipting and banking of cash could also be a potential issue, with appropriate segregation of duties difficult to achieve, given the number of Councils administration staff.

### **Statutory Implications/Requirements**

Section 5.46 - Register of, and records relevant to, delegations to CEO's and employees.

(1) The CEO is to keep a register of delegations made under this Division to the CEO and to employees.

### **Financial Implications**

The proposed change to the Delegated Authority would ensure greater control of Councils payments system.

### **Policy Implications**

Nil

### **Voting Requirements**

Absolute Majority

### **OFFICER RECOMMENDATION / COUNCIL DECISION**

**Moved Cr Foulkes-Taylor seconded Cr Walsh**

**That Council amend the CEO delegated authority by adding the new delegation as follows:**

**From:**

**Payment of accounts between Council meetings – To be able to sign cheques in accordance with the bank authority of those creditor accounts, which require payment between meetings. The CEO be the sole signatory for cheques drawn from the Trust Account and Payments from the Municipal Account that the CEO deems urgent. The CEO have delegated authority to be the sole signatory of payment of Salaries and Wages from the Municipal Account.**

**To:**

**Payment of accounts between Council meetings – To be able to sign cheques in accordance with the bank authority of those creditor accounts, which require payment between meetings. The CEO be one of two signatory for cheques drawn from the Trust Account and payments from the Municipal Account that the CEO deems urgent. The CEO have delegated authority to be one of two signatory of payment of Salaries and Wages from the Municipal Account.**

**a. In each instance the second signatory required is to be the Administration Officer and he/she must not be a relative\* of the CEO. In the event the Administration Officer is a relative of the CEO the second signatory will become the Shire President.**

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**\* Relative in relation to the CEO, means the following:**

**(a) a parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendent or adopted child of the CEO or of his or her spouse.**

**(b) The spouse of the CEO or of any other individual specified in paragraph (a).**

**(c) Spouse in relation to a person, includes another person, who, although not legally married to the person, lives with the person on a genuine domestic basis as the husband or wife of the person.**

**CARRIED  
Record of Vote 7-0**



ITEM NUMBER: 0809.13  
SUBJECT: Draft Disability Access Plan  
FILE REFERENCE: Disability  
NAME OF APPLICANT: N/A  
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer  
DISCLOSURE OF INTEREST: Nil

### Report Purpose

To allow council to consider adopting a Disability Access Plan for the Shire of Murchison. The Draft Document has been provided to member of Councillor as a separate document titled “Shire of Murchison, Draft Disability Access Plan”

### Background

Council staff are required to prepare a new Disability Access Plan for the Shire of Murchison and part of the preparation process is for staff to discuss the plan with people living in the community with disabilities to allow staff to better understand issues and problems which may not be obvious to those without the disability.

The matter was discussed at the June Ordinary Council meeting as follows:

### OFFICERS RECOMMENDATION / COUNCIL DECISION

*Moved Cr Mitchell seconded Cr Squires  
That Council receive the Draft Disability Access Plan and advertise the Plan for Public Comment.*

*That any public responses received be considered at the July Ordinary Council meeting prior to the adoption of the Plan.*

*CARRIED  
Record of Vote 6-0*

### Comments/Options/Discussions

Council staff are not aware of any residents within the Shire with a disability of any kind and therefore the Draft Plan has been prepared without any consultation process as normally required.

At close of public submissions none had been received.

**Statutory Implications/Requirements** Nil

### Policy Implications

#### *8.1.13 Equal Opportunity Policy Statement*

- 1) *The Shire of Murchison recognizes its legal obligations under the Equal Opportunity Act 1984 and will actively promote equal employment opportunity based solely on merit to ensure that discrimination does not occur on the grounds of gender, marital status, pregnancy, race, disability, religious or political convictions.*
- 2) *All employment training with the Council will be directed towards providing equal opportunity to all employees providing their relevant experience, skills and ability to meet the minimum requirements for such training.*
- 3) *All promotional policies and opportunities with this Council will be directed towards providing equal opportunity to all employees*

*provided their relevant experience, skills and ability meet the minimum requirement for such promotion.*

- 4) *All offers of employment within the Council will be directed towards providing equal opportunity to all employees providing their relevant experience, skills and ability meet the minimum requirements for such engagement.*
- 5) *This Council will not tolerate harassment within its workplace. Harassment is defined as any unwelcome, offensive action or remark concerning a persons race, colour, language, ethnicity, political or religious convictions, gender, marital status or disability.*

**Financial Implications** Nil

**Voting Requirements** Simple

**OFFICERS RECOMMENDATION / COUNCIL DECISION**

**Moved Cr Mitchell seconded Cr Squires  
That following close of public submissions at which none were received, Council adopt the Disability Access Plan as presented.**

**CARRIED  
Record of Vote 7-0**

ITEM NUMBER: **0809.15**  
SUBJECT: **Chief Executive Officers – Exit Interview**  
FILE REFERENCE: CEO Employee File  
NAME OF APPLICANT: N/A  
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer  
DISCLOSURE OF INTEREST: Nil

**Statutory Implications / Requirements**

5.23 (2) (a)

If a meeting is being held by a council or by a committee referred to in subsection (1) (b), the council or committee may close to members of the public the meeting, or part of the meeting, in the meeting or part of the meeting deals with any of the following –

(a ) a matter affecting an employee or employees;

**OFFICER'S RECOMMENDATION / COUNCIL DECISION**

**Moved Cr Foulkes seconded Cr Walsh  
That the meeting be closed to members of the public for the discussion of item 0809.15 and automatically reopened afterwards.**

**CARRIED  
Record of Vote 7-0**

**OFFICER'S RECOMMENDATION / COUNCIL DECISION**

**Moved Cr Halleen seconded Cr Foulkes-Taylor  
That outcomes from the exit interview be received.**

**CARRIED  
Record of Vote 7-0**

ITEM NUMBER: 0809.16  
SUBJECT: WALGA AGM Meeting Agenda  
FILE REFERENCE: N/A  
NAME OF APPLICANT: N/A  
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer  
DISCLOSURE OF INTEREST: Nil

**Report Purpose**

To allow Council to discuss the WALGA AGM to be held in Perth during Local Government Week in August 2008.

**Background**

A copy of the WALGA 2008 AGM Agenda has been provided to each member of Council as a separate document.

**Comments/Options/Discussions**

Prior to councillors attending Local Government Week and the WALGA AGM, councillors may wish to discuss the matters included in the Agenda to be raised at the meeting to allow voting delegates (Cr Broad and Cr Halleen) to vote on behalf of the Murchison Shire.

**Statutory Implications/Requirements** Nil

**Policy Implications** Nil

**Financial Implications** Nil

**Voting Requirements** Simple

**OFFICER'S RECOMMENDATION / COUNCIL DECISION**

**Moved Cr Foulkes-Taylor seconded Cr Halleen  
That Cr Mitchell discuss all motions included in the 2008 WALGA AGM Agenda assist council to make an informed decision on each item with regards to voting at the 2008 WALGA AGM.**

**That delegates vote on each item as they see fit.**

**CARRIED  
Record of Vote 7-0**

ITEM NUMBER: 0809.17  
SUBJECT: Regional Infrastructure Funding Program (RIFP)  
FILE REFERENCE: Roadhouse Interp Centre  
NAME OF APPLICANT: N/A  
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer  
DISCLOSURE OF INTEREST: Nil

### Report Purpose

To allow Council to consider a letter regarding the expression of interest submitted for funding for the new Roadhouse / Radio Telescope Interpretive Centre.

### Background

Council staff prepared an expression of interest for funding to assist with the building of a new Radio Telescope Interpretive Centre in Murchison as requested by member for Geraldton, Shane Hill MLA.

### Comments/Options/Discussions

Council recently received a letter from the Department of Local Government and Regional Development as follows:

*Dear Mr Sellenger*

**REGIONAL INFRASTRUCTURE FUNDING PROGRAM (RIFP)  
Murchison Radio Astronomy Interpretive Centre**

*Thank you for submitting an Expression of Interest (EOI) seeking funding assistance through the RIFP.*

*I appreciate the effort you put into supplying the RIFP information and your commitment to the project for which you sought funding assistance but unfortunately your project has not been short listed to progress to the full application stage.*

*The Department received 60 EOIs from throughout the State representing a diverse range of projects. Many of these were of considerable merit but were not invited to proceed to the next stage of the RIFP application process because of the strong competition. The provision of financial assistance under this Scheme is dependent on the availability of funds and it is envisaged that not all organisations that lodge full RIFP applications will be funded as the Scheme is heavily oversubscribed.*

*If you have any queries regarding the above or would like feedback on your EOI, please contact Steve May, A/Principal Grants Officer, on 9217 1463, or toll free (country callers only) on 1800 620 511, or by email [steve.may@dlgrd.wa.gov.au](mailto:steve.may@dlgrd.wa.gov.au).*

*Yours sincerely*

*Ross Weaver  
DIRECTOR  
STRATEGIES AND LEGISLATION*

*8 July 2008*

<b>Statutory Implications/Requirements</b>	Nil
<b>Policy Implications</b>	Nil
<b>Financial Implications</b>	Nil
<b>Voting Requirements</b>	Simple

**OFFICER'S RECOMMENDATION / COUNCIL DECISION**

**Moved Cr Mitchell seconded Cr Foulkes-Taylor  
That the information be received.**

**That the CEO writes to the Department of Local Government to let them know of council's disappointment with regards to this matter.**

**CARRIED  
Record of Vote 7-0**

ITEM NUMBER: **0809.18**  
SUBJECT: **Chief Executive Officers Report – July 2008**  
FILE REFERENCE: N/A  
NAME OF APPLICANT: N/A  
AUTHOR NAME AND POSITION: Dirk Sellenger – Chief Executive Officer  
DISCLOSURE OF INTEREST: Nil

**Report Purpose**

To allow the Chief Executive Officer to report on any issues and projects currently in progress.

**Background** Nil

**Comments/Options/Discussions**

The Chief Executive Officers Report is provided to each councillor following this Agenda item.

**Statutory Implications/Requirements** Nil

**Policy Implications** Nil

**Financial Implications** Nil

**Voting Requirements** Simple

**OFFICER'S RECOMMENDATION / COUNCIL DECISION**

Moved Cr Pollock seconded Cr Halleen  
That the Chief Executive Officers Report for July 2008 be received.  

**CARRIED**  
**Record of Vote 7-0**

**11. New Business of an Urgent Nature**

**12. Declaration of Closure**

As this is the final Council meeting of CEO, Dirk Sellenger, the President requested that the CEO close the meeting.

The CEO thanked everyone for their attendance and declared the Meeting closed at 4.03pm

Confirmed this.....day of .....

**SHIRE PRESIDENT**