



murchisonshire

Ancient land under brilliant skies

Ordinary Council Meeting

25 March 2021

Attachments



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Agenda for the Meeting of the

Murchison Shire Council Audit Committee

To be held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
on Thursday **25 March 2021**, commencing at 10:30am

Purpose To receive and consider the Annual Compliance Return.

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ATTACHMENTS

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Councillors

R Foulkes-Taylor – President
Cr Q Fowler

Staff

Bill Boehm – CEO
Tatjana Erak – Acting DCEO

Leave of Absence

A Whitmarsh – Deputy President

Observers

Cr E Foulkes-Taylor
Cr G Mead
Cr P Squires

3 CONFIRMATION OF MINUTES

Background

Minutes of the Audit Committee Meeting of Council have previously been circulated to all Audit Committee Members

Recommendation

That the minutes of the Audit Committee meeting held on 22 October 2020 be confirmed as an accurate record of proceedings.

Voting Requirements

Simple Majority

Committee Decision

Moved: Cr

Seconded: Cr

Carried/Lost

For

Against

4 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

5 COMPLIANCE AUDIT RETURN 2020

File: 4.18
 Author: Bill Boehm – Chief Executive Officer
 Interest Declared: No interest to disclose
 Date: 22 March 2021
 Attachments: 5.1 Murchison Compliance Audit Return 2020

Matter for Consideration

The Audit Committee is to review the Compliance Audit Return 2020 and report to Council.

Background

A Compliance Audit Return for the period 1 January to 31 December in each year is to be carried out and presented to the Audit Committee for review. The Audit Committee is to report to the Council the results of that review. The Compliance Audit Return is to be then adopted by Council and the certified copy is to be sent to the Director General of the Department of Local Government & Communities by 31 March of the following year.

Comment

The Compliance Audit Return has been completed in consultation with the DCEO and is attached for the Audit Committee's Review.

Statutory Environment

Local Government Audit Regulations 1996

14 *Compliance audits by local governments*

- (1) *A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.*
- (2) *After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.*
- (3A) *The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.*
- (3) *After the audit committee has reported to the council under sub regulation (3A), the compliance audit return is to be —*
 - (a) *presented to the council at a meeting of the council*
 - (b) *adopted by the council; and*
 - (c) *recorded in the minutes of the meeting at which it is adopted.*

15 *Compliance audit return, certified copy of etc. to be given to Executive Director*

- (1) *After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —*
 - (a) *a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and*
 - (b) *any additional information explaining or qualifying the compliance audit,**is to be submitted to the Executive Director by 31 March next following the period to which the return relates.*
- (2) *In this regulation — certified in relation to a compliance audit return means signed by —*
 - (a) *the mayor or president; and*
 - (b) *the CEO.*

Strategic Implications

Nil

Policy Implications

Nil

Financial Implications

Nil

Consultation

DCEO

Recommendation

That the Audit Committee

- 1 reports to the 25 March 2021 Ordinary Meeting of Council that the Compliance Audit Return 2020 has been prepared by the CEO as required and
- 2 recommends that Council adopt the Compliance Audit Return 2020 as presented.

Voting Requirements

Simple Majority

Committee Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

6 URGENT BUSINESS

Nil

7 MEETING CLOSURE

The Shire President closed the meeting at.



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Audit Committee Meeting

25 March 2021

Attachments



Department of
Local Government, Sport
and Cultural Industries

Murchison - Compliance Audit Return 2020

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of the relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a) F&G Regs 7,9,10	Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2020?	N/A		Bill Boehm
2	s3.59(2)(b) F&G Regs 7,8,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2020?	N/A		Bill Boehm
3	s3.59(2)(c) F&G Regs 7,8,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2020?	N/A		Bill Boehm
4	s3.59(4)	Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2020?	N/A		Bill Boehm
5	s3.59(5)	During 2020, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority?	N/A		Bill Boehm



Delegation of Power/Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16	Were all delegations to committees resolved by absolute majority?	N/A		Bill Boehm
2	s5.16	Were all delegations to committees in writing?	N/A		Bill Boehm
3	s5.17	Were all delegations to committees within the limits specified in section 5.17?	N/A		Bill Boehm
4	s5.18	Were all delegations to committees recorded in a register of delegations?	N/A		Bill Boehm
5	s5.18	Has council reviewed delegations to its committees in the 2019/2020 financial year?	N/A		Bill Boehm
6	s5.42(1) & s5.43 Admin Reg 18G	Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the Act?	Yes		Bill Boehm
7	s5.42(1)	Were all delegations to the CEO resolved by an absolute majority?	Yes		Bill Boehm
8	s5.42(2)	Were all delegations to the CEO in writing?	Yes		Bill Boehm
9	s5.44(2)	Were all delegations by the CEO to any employee in writing?	Yes		Bill Boehm
10	s5.16(3)(b) & s5.45(1)(b)	Were all decisions by the council to amend or revoke a delegation made by absolute majority?	Yes		Bill Boehm
11	s5.46(1)	Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees?	Yes		Bill Boehm
12	s5.46(2)	Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2019/2020 financial year?	Yes		Bill Boehm
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Admin Reg 19?	Yes		Bill Boehm

Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter?	Yes		Bill Boehm



No	Reference	Question	Response	Comments	Respondent
2	s5.68(2) & s5.69 (5) Admin Reg 21A	Were all decisions regarding participation approval, including the extent of participation allowed and, where relevant, the information required by Admin Reg 21A, recorded in the minutes of the relevant council or committee meeting?	Yes		Bill Boehm
3	s5.73	Were disclosures under section sections 5.65, 5.70 or 5.71A(3) recorded in the minutes of the meeting at which the disclosures were made?	Yes		Bill Boehm
4	s5.75 Admin Reg 22, Form 2	Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day?	N/A		Bill Boehm
5	s5.76 Admin Reg 23, Form 3	Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2020?	Yes		Bill Boehm
6	s5.77	On receipt of a primary or annual return, did the CEO, or the mayor/president, give written acknowledgment of having received the return?	Yes		Bill Boehm
7	s5.88(1) & (2)(a)	Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76?	Yes		Bill Boehm
8	s5.88(1) & (2)(b) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A, in the form prescribed in Admin Reg 28?	Yes		Bill Boehm
9	s5.88(3)	When a person ceased to be a person required to lodge a return under sections 5.75 and 5.76, did the CEO remove from the register all returns relating to that person?	Yes		Bill Boehm
10	s5.88(4)	Have all returns removed from the register in accordance with section 5.88(3) been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return?	Yes		Bill Boehm
11	s5.89A(1), (2) & (3) Admin Reg 28A	Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B, in the form prescribed in Admin Reg 28A?	Yes		Bill Boehm
12	s5.89A(5) & (5A)	Did the CEO publish an up-to-date version of the gift register on the local government's website?	Yes		Bill Boehm
13	s5.89A(6)	When a person ceases to be a person who is required to make a disclosure under section 5.87A or 5.87B, did the CEO remove from the register all records relating to that person?	Yes		Bill Boehm



No	Reference	Question	Response	Comments	Respondent
14	s5.89A(7)	Have copies of all records removed from the register under section 5.89A (6) been kept for a period of at least five years after the person ceases to be a person required to make a disclosure?	Yes		Bill Boehm
15	Rules of Conduct Reg 11(1), (2) & (4)	Where a council member had an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person, did they disclose the interest in accordance with Rules of Conduct Reg 11(2)?	Yes		Bill Boehm
16	Rules of Conduct Reg 11(6)	Where a council member disclosed an interest under Rules of Conduct Reg 11 (2) was the nature of the interest recorded in the minutes?	Yes		Bill Boehm
17	s5.70(2) & (3)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report?	Yes		Bill Boehm
18	s5.71A & s5.71B (5)	Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under s5.71A(1) relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application?	N/A		Bill Boehm
19	s5.71B(6) & s5.71B(7)	Was any decision made by the Minister under subsection 5.71B(6) recorded in the minutes of the council meeting at which the decision was considered?	N/A		Bill Boehm
20	s5.103 Admin Regs 34B & 34C	Has the local government adopted a code of conduct in accordance with Admin Regs 34B and 34C to be observed by council members, committee members and employees?	Yes		Bill Boehm
21	Admin Reg 34B(5)	Has the CEO kept a register of notifiable gifts in accordance with Admin Reg 34B(5)?	Yes		Bill Boehm

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) (unless section 3.58(5) applies)?	N/A		Bill Boehm
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property?	N/A		Bill Boehm



Elections					
No	Reference	Question	Response	Comments	Respondent
1	Elect Regs 30G(1) & (2)	Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate?	N/A		Bill Boehm
2	Elect Regs 30G(3) & (4)	Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years?	N/A		Bill Boehm
3	Elect Regs 30G(5) & (6)	Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with Elect Reg 30G(6)?	N/A		Bill Boehm

Finance					
No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act?	Yes		Bill Boehm
2	s7.1B	Where the council delegated to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority?	N/A		Bill Boehm
3	s7.3(1) & s7.6(3)	Was the person or persons appointed by the local government to be its auditor appointed by an absolute majority decision of council?	Yes		Bill Boehm
4	s7.3(3)	Was the person(s) appointed by the local government under s7.3(1) to be its auditor a registered company auditor or an approved auditor?	Yes		Bill Boehm
5	s7.9(1)	Was the auditor's report for the financial year ended 30 June 2020 received by the local government by 31 December 2020?	No		Bill Boehm
6	s7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters?	N/A		Bill Boehm



No	Reference	Question	Response	Comments	Respondent
7	s7.12A(4)(a)	Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters?	N/A		Bill Boehm
8	s7.12A(4)(b)	Where the local government was required to prepare a report under s.7.12A(4)(a), was a copy of the report given to the Minister within three months of the audit report being received by the local government?	N/A		Bill Boehm
9	s7.12A(5)	Within 14 days after the local government gave a report to the Minister under s7.12A(4)(b), did the CEO publish a copy of the report on the local government's official website?	N/A		Bill Boehm
10	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives and scope of the audit, a plan for the audit, details of the remuneration and expenses paid to the auditor, and the method to be used by the local government to communicate with the auditor?	Yes		Bill Boehm
11	Audit Reg 10(1)	Was the auditor's report for the financial year ending 30 June received by the local government within 30 days of completion of the audit?	N/A	Yet to be received	Bill Boehm

Integrated Planning and Reporting

No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 19C	Has the local government adopted by absolute majority a strategic community plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	28 Sep 2017	Bill Boehm
2	Admin Reg 19DA (1) & (4)	Has the local government adopted by absolute majority a corporate business plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	28 Sep 2017	Bill Boehm
3	Admin Reg 19DA (2) & (3)	Does the corporate business plan comply with the requirements of Admin Reg 19DA(2) & (3)?	Yes		Bill Boehm



Local Government Employees					
No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve a process to be used for the selection and appointment of the CEO before the position of CEO was advertised?	N/A		Bill Boehm
2	s5.36(4) & s5.37(3) Admin Reg 18A	Were all CEO and/or senior employee vacancies advertised in accordance with Admin Reg 18A?	N/A		Bill Boehm
3	Admin Reg 18E	Was all information provided in applications for the position of CEO true and accurate?	N/A		Bill Boehm
4	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4)?	N/A		Bill Boehm
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss senior employee?	N/A		Bill Boehm
6	s5.37(2)	Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so?	N/A		Bill Boehm

Official Conduct					
No	Reference	Question	Response	Comments	Respondent
1	s5.120	Has the local government designated a senior employee as defined by section 5.37 to be its complaints officer?	Yes	Complaints Officer is the CEO	Bill Boehm
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that resulted in a finding under section 5.110(2)(a)?	N/A	No complaints received	Bill Boehm
3	s5.121(2)	Does the complaints register include all information required by section 5.121(2)?	N/A		Bill Boehm
4	s5.121(3)	Has the CEO published an up-to-date version of the register of the complaints on the local government's official website?	N/A		Bill Boehm

Optional Questions					



No	Reference	Question	Response	Comments	Respondent
1	Financial Management Reg 5 (2)(c)	Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with Financial Management Reg 5(2)(c) within the three years prior to 31 December 2020? If yes, please provide the date of council's resolution to accept the report.	Yes	26 July 2018	Bill Boehm
2	Audit Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Audit Reg 17 within the three years prior to 31 December 2020? If yes, please provide date of council's resolution to accept the report.	Yes	22 October 2020	Bill Boehm
3	s5.87C(2)	Where a disclosure was made under sections 5.87A or 5.87B, was the disclosure made within 10 days after receipt of the gift?	Yes		Bill Boehm
4	s5.87C	Where a disclosure was made under sections 5.87A or 5.87B, did the disclosure include the information required by section 5.87C?	Yes		Bill Boehm
5	s5.90A(2)	Did the local government prepare and adopt by absolute majority a policy dealing with the attendance of council members and the CEO at events?	No		Bill Boehm
6	s.5.90A(5)	Did the CEO publish an up-to-date version of the attendance at events policy on the local government's official website?	N/A		Bill Boehm
7	s5.96A(1), (2), (3) & (4)	Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4)?	Yes		Bill Boehm
8	s5.128(1)	Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?	No		Bill Boehm
9	s5.127	Did the local government prepare a report on the training completed by council members in the 2019/2020 financial year and publish it on the local government's official website by 31 July 2020?	No		Bill Boehm
10	s6.4(3)	By 30 September 2020, did the local government submit to its auditor the balanced accounts and annual financial report for the year ending 30 June 2020?	No	Minister contacted and an extension of time obtained	Bill Boehm



Tenders for Providing Goods and Services					
No	Reference	Question	Response	Comments	Respondent
1	F&G Reg 11A(1) & (3)	Does the local government have a current purchasing policy that complies with F&G Reg 11A(3) in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$250,000 or less or worth \$250,000 or less?	Yes		Bill Boehm
2	F&G Reg 11A(1)	Did the local government comply with its current purchasing policy in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less?	Yes		Bill Boehm
3	s3.57 F&G Reg 11	Subject to F&G Reg 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in F&G Reg 11(1)?	Yes		Bill Boehm
4	F&G Regs 11(1), 12(2), 13, & 14(1), (3), and (4)	When regulations 11(1), 12(2) or 13 required tenders to be publicly invited, did the local government invite tenders via Statewide public notice in accordance with F&G Reg 14(3) and (4)?	Yes		Bill Boehm
5	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than a single contract?	N/A		Bill Boehm
6	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer notice of the variation?	Yes		Bill Boehm
7	F&G Regs 15 & 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Regs 15 and 16?	Yes		Bill Boehm
8	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?	Yes		Bill Boehm
9	F&G Reg 18(1)	Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender?	Yes		Bill Boehm



No	Reference	Question	Response	Comments	Respondent
10	F&G Reg 18(4)	Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept?	Yes		Bill Boehm
11	F&G Reg 19	Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted?	Yes		Bill Boehm
12	F&G Regs 21 & 22	Did the local government's advertising and expression of interest processes comply with the requirements of F&G Regs 21 and 22?	N/A		Bill Boehm
13	F&G Reg 23(1) & (2)	Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice?	N/A		Bill Boehm
14	F&G Reg 23(3)	Were all expressions of interest that were not rejected assessed by the local government?	N/A		Bill Boehm
15	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services as an acceptable tenderer?	N/A		Bill Boehm
16	F&G Reg 24	Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with F&G Reg 24?	N/A		Bill Boehm
17	F&G Regs 24AD(2) & (4) and 24AE	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with F&G Reg 24AD(4) and 24AE?	N/A		Bill Boehm
18	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation?	N/A		Bill Boehm
19	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16, as if the reference in that regulation to a tender were a reference to a pre-qualified supplier panel application?	N/A		Bill Boehm
20	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of F&G Reg 24AG?	Yes		Bill Boehm



Department of
Local Government, Sport
and Cultural Industries

No	Reference	Question	Response	Comments	Respondent
21	F&G Reg 24AH(1)	Did the local government reject any applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications?	N/A		Bill Boehm
22	F&G Reg 24AH(3)	Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept?	N/A		Bill Boehm
23	F&G Reg 24AI	Did the CEO send each applicant written notice advising them of the outcome of their application?	N/A		Bill Boehm
24	F&G Regs 24E & 24F	Where the local government gave regional price preference, did the local government comply with the requirements of F&G Regs 24E and 24F?	Yes		Bill Boehm

I certify this Compliance Audit Return has been adopted by council at its meeting on _____

Signed Mayor/President, Murchison

Signed CEO, Murchison

SHIRE OF MURCHISON
PAYMENT OF ACCOUNTS PRESENTED AT THE ORDINARY MEETING OF COUNCIL HELD ON
Thursday, 25 February 2021

The following schedule of accounts has been paid under delegation, by the Chief Executive Officer since the previous Council meeting. Trust were \$0.00, Reserve Bank account \$0.00, CSIRO Road Account \$0.00, Oasis Roadhouse -\$32.00, Municipal Short Term \$0.00, Murchison Community Trust Fund \$0.00, transfers of \$0.00, Municipal Cheques and direct payments totalling -\$705,653.03, Credit card payments totalling -\$581.24, making a Grand Payment total of -\$706,266.27 submitted to each member of the Council on 25/02/2021, have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.

Date	Description	Credit	Num
MUNICIPAL CASH AT BANK			
Opening Balance at 1 January 2021		- 152,305.22	
04/01/2021	MONTHLY PLAN FEE	-20.00	303
04/01/2021	PAYMENT BY AUTHORITY TO ANZ BANK MERCHANT FEE	-55.26	303
04/01/2021	PAYMENT BY AUTHORITY TO CBA MERCHANT FEE 5353109692605327	-20.00	303
04/01/2021	PAYMENT BY AUTHORITY TO CBA MERCHANT FEE 5353109692602498	-21.12	303
29/01/2021	BANK FEES PAID - INTEREST	-153.85	303
04/01/2021	Greenfield Technical Services Provision of Administrative and Engineering Supervision support for DRFA-WA AGRN863. Site management 12.11.20-25.11.20 Job No J000479	-75087.93	EFT5370
04/01/2021	Squires Resources Pty Ltd AGRN 863 Cycle 11- supply of equipment & labour for flood damage repairs from 17/12/20 to 21/12/20. Berringarra-Pindar Road and Pia Wadjarri Access Rd	-103640.90	EFT5371
04/01/2021	Them Earthmoving Pty Ltd. AGRN863 - Flood6 Supply of equipment and labour for flood damage repair from 17.12.20-21.12.20 Carnarvon-Mullewa Rd	-128018.00	EFT5372
07/01/2021	Boya Equipment Kubota SQ1120B-AU-B Diesel Generator	-17791.17	EFT5373
18/01/2021	Foxtel Business Billing Period 1st January 2021 to 31st Jan 2021	-1599.35	EFT5374
18/01/2021	activ8me Internet service 21/12/20 to 20/01/21	-1364.15	EFT5375
18/01/2021	Midwest Freight Weekly freight service x 4. 3rd, 10th, 17th & 24th December 2020	-7216.00	EFT5376
18/01/2021	Hosken Electrical Labour and instillation of split system air con , new power point , 2 new smoke alarms hardwired ,Labour and instillation of new GPOs , new oven , new wiring and power point where loungeroom wall was removed , 1 new smoke alarm , Labour and instillation of new GPOs , RCD , 15 amp plugtop , smoke alarm , testing	-4285.00	EFT5377
18/01/2021	Murchison Oasis Roadhouse and Caravan Park. (Peter & Nicole Mahony) Retainer 27/11/20 to 3/12/20 week 31, accommodation for Hoskin Electrical 10.12.20	-893.00	EFT5378
18/01/2021	Greenfield Technical Services AGRN863 SMU Flood Damage Supervision - Package 2 3.12.20-16.12.20 Job J000479	-52934.92	EFT5379
18/01/2021	Great Southern Fuel Supplies 230.32L Diesel CEO MU0, 114.40L Diesel DCEO MU1011	-426.91	EFT5380
18/01/2021	Perfect Computer Solutions Pty Ltd IT support for 2020-21 as requirec	-85.00	EFT5381
18/01/2021	Miles Glass & Flyscreens 1 x 4mm Clear Glass with 6 mm channel	-160.00	EFT5382
18/01/2021	AGFIX Multitrades Additional works at 12B as per quote 6806	-3794.00	EFT5383
18/01/2021	McLeods Barristers and Solicitors Use of Community association for community operation:	-1289.25	EFT5384
18/01/2021	Geraldton Hydraulics Hydraulic Technician Tested Pump	-121.00	EFT5385
18/01/2021	Geraldton Toyota Annual Service for Works Supervisor Ute 01MU	-1344.33	EFT5386
18/01/2021	Oiltech Wholesale 17000 LT Diesel @ \$1.1869 , 10000 LT Diesel @ \$1.1869	-32046.30	EFT5387
18/01/2021	Walladar Enterprises Pty Ltd Dry Hire of Water Cart 15th to 18th December 2020	-6699.00	EFT5388
18/01/2021	Yuin Pastoral Hire of CAT 140 H Grader for Construction Crew	-12705.00	EFT5389
20/01/2021	Telstra Telephone usage charges to 24 Dec 2020 and Services & equipment rental to 24 Jan 2021	-1158.09	EFT5390
20/01/2021	Westpac Credit Card - as per below	-581.24	EFT5391
28/01/2021	Wooleen Station Accommodation & meals for Monday 7th December for William & Colleen Herold	-399.00	EFT5392
28/01/2021	Marketforce Advertisement - The West Australian. Meeting dates for 2021	-445.79	EFT5393
28/01/2021	Atom Pump Oil transfer Kit on off gun operated	-3446.31	EFT5394
28/01/2021	Foulkes-Taylor Emma Quarterly Council Meeting Attendance Fee, Quarterly Telecommunications Allowance, Travel Allowance: Ordinary Council Meetings - 22nd October, 25th November & 12 December 2020	-3673.79	EFT5395
28/01/2021	Greenfield Technical Services Provision of Administrative and Engineering Supervision support for DRFA-WA AGRN863 17.12.2020 to 21.12.2020	-12572.95	EFT5396
28/01/2021	Greydon Mead Quarterly Council Meeting Attendance Fee, Telecommunications Allowance, Travel	-3362.30	EFT5397
28/01/2021	Bernadette Peirl HP Black Printer Cartridge	-39.69	EFT5398
28/01/2021	Murchison Gas & Plumbing Removal and relocation of pipe work for room addition , Laundry fit out , Inspection of suspected gas leak (further work required) , Complete servicing of exterior shower taps	-2079.00	EFT5399
28/01/2021	Explorex Pty Ltd 40% of Quote 00004192 for new caravan	-44155.25	EFT5400
28/01/2021	Civic Legal Pty Ltd Legal fees in regard to Murchison Oasis Roadhouse - renewal of lease	-4574.63	EFT5401
28/01/2021	Department Of Planning, Lands & Heritage Lease rent for Murchison Oasis Roadhouse as per agreement 1.1.2021 to 30.6.2021	-275.00	EFT5402

SHIRE OF MURCHISON
PAYMENT OF ACCOUNTS PRESENTED AT THE ORDINARY MEETING OF COUNCIL HELD ON
Thursday, 25 February 2021

The following schedule of accounts has been paid under delegation, by the Chief Executive Officer since the previous Council meeting. Trust were \$0.00, Reserve Bank account \$0.00, CSIRO Road Account \$0.00, Oasis Roadhouse -\$32.00, Municipal Short Term \$0.00, Murchison Community Trust Fund \$0.00, transfers of \$0.00, Municipal Cheques and direct payments totalling -\$705,653.03, Credit card payments totalling -\$581.24, making a Grand Payment total of -\$706,266.27 submitted to each member of the Council on 25/02/2021, have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.

Date	Description	Credit	Num
28/01/2021	Quentin Fowler Quarterly Council Meeting Attendance Fee, Quarterly Telecommunications Allowance, Travel Allowance: Ordinary Council Meetings - 22nd October	-3130.62	EFT5403
28/01/2021	Kleenheat Gas MRHEXP 2 x 45kg Bottle gas , MPTOIL 2 x 45kg Bottle gas, MSTOIL 2 x 45kg Bottle gas, M14MUL 2 x 45kg Bottle gas , M8KU 1 x 45kg Bottle gas	-975.15	EFT5404
28/01/2021	Landgate Rural UV'S Chargable Schedule R2020/1 Date 03.03.2020 to 27.11.2020	-69.20	EFT5405
28/01/2021	Whitmarsh, Andrew Quarterly Council Meeting Meeting Attendance Fee , Quarterly Deputy Presidents Allowance , Telecommunications Allowance , Travel Allowance 25th Nov & 12th Dec	-4324.96	EFT5406
29/01/2021	Atom Sharpener Drill Bit 2.5-19mm Tradesman Tool	-2713.87	EFT5407
29/01/2021	Tyrepower Geraldton Please supply, fit and balance as per telecon quote - 4x BF Goodrich All Terrain TA 265/65 R17 , P096	-1574.40	EFT5408
29/01/2021	activ8me Internet charges 21/1/21 to 20/2/21	-1167.05	EFT5409
29/01/2021	Compac Sales Pty Ltd Monthly online service fees December 2020 , Windcave Service Fee for November 2020	-126.50	EFT5410
29/01/2021	Abrolhos Steel Trimclad Zincalume Roofing	-1909.70	EFT5411
29/01/2021	Murchison Oasis Roadhouse and Caravan Park. (Peter & Nicole Mahony) 1nights accomodation and meals for 1 Hosken Electrical worker 13.01.2021, December fuel commission	-732.46	EFT5412
29/01/2021	Greenfield Technical Services AGRN863 SMU Flood Damage Construction Management - Package 2	-31210.31	EFT5413
29/01/2021	Winc Australia Pty Ltd Meter Charges Black & White 16.11.2020 to 14.12.2020 , Meter Charges Colour 16.11.2020 to 14.12.2020	-1031.66	EFT5414
29/01/2021	Western Australian Treasury Corporation Govt Guarantee Fee - Dolly	-60.77	EFT5415
29/01/2021	Batavia Coast Firearms & Ammunition Sales 10 x Winchester 22-250, 6 x Winchester 308	-538.60	EFT5416
29/01/2021	Traffic Safety Consultants Pty Ltd Road Safety Inspection - Beringarra-Pindar Rc	-4840.00	EFT5417
29/01/2021	Afgri Equipment Service Grader P15003 , Service Grader PO 81	-39301.79	EFT5418
29/01/2021	Australia Post Small Charge Letters Regular	-1.06	EFT5419
29/01/2021	Bunnings Pty Ltd Rotary clothesline 4A Kurara, 8 Kurara, 10A Kurara, 12B Kurara	-2267.32	EFT5420
29/01/2021	NAPA Auto Parts R1793 1 x Shoe Set - Brake ,TSD1655 - 2 x Drum Brake	-305.53	EFT5421
29/01/2021	Geraldton Ag Services 4 x Suspension Spring Set , Ballrace Turntable	-1191.23	EFT5422
29/01/2021	Totally Workwear Geraldton 1 Pair of Safety Boots 55-385 mechanic	-174.59	EFT5423
21/01/2021	Department of Transport 017MU - Dane Fowler - Special Plates Order	-200.00	400288
05/01/2021	Payroll Direct Debit Of Net Pays	-38541.00	PAY 2116
19/01/2021	Payroll Direct Debit Of Net Pays	-40730.78	PAY 2121
Total of Payments		- 705,653.03	
Total of Transfers		400,000.00	
Total of Deposits		743,433.50	
Closing Balance		285,475.25	
Check to General Ledger Account		285,475.25	
MUNICIPAL SHORT TERM INVESTMENT			
Opening Balance at 1 January 2021		1,659.41	
Total of Payments		-	
Total of Transfers		-	
Total of Deposits		0.01	
Closing Balance		1,659.42	
Check to General Ledger Account		1,659.42	

SHIRE OF MURCHISON
PAYMENT OF ACCOUNTS PRESENTED AT THE ORDINARY MEETING OF COUNCIL HELD ON
Thursday, 25 February 2021

The following schedule of accounts has been paid under delegation, by the Chief Executive Officer since the previous Council meeting. Trust were \$0.00, Reserve Bank account \$0.00, CSIRO Road Account \$0.00, Oasis Roadhouse -\$32.00, Municipal Short Term \$0.00, Murchison Community Trust Fund \$0.00, transfers of \$0.00, Municipal Cheques and direct payments totalling -\$705,653.03, Credit card payments totalling -\$581.24, making a Grand Payment total of -\$706,266.27 submitted to each member of the Council on 25/02/2021, have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.

Date	Description	Credit	Num
RESERVE BANK ACCOUNT			
Opening Balance at 1 July 2020		4,898,445.04	
Total of Payments		-	
Total of Deposits		-	
Closing Balance		4,898,445.04	
Check to General Ledger Account		4,898,445.04	
MURCHISON OASIS ROADHOUSE			
Opening Balance at 1 January 2021		5,364.59	
04/01/2021	MONTHLY PLAN FEE	-10.00	6*147
04/01/2021	PAYMENT BY AUTHORITY TO MURCHISON FUEL MERCH FEE 007081563	-22.00	6*147
Total of Payments		-	
Total of Transfers		-	
Total of Deposits		110.94	
Closing Balance		5,443.53	
Check to General Ledger Account		5,443.53	
CSIRO ROAD ACCOUNT			
Opening Balance at 1 January 2021		7,370.39	
Total of Payments		-	
Total of Deposits		0.05	
Closing Balance		7,370.44	
Check to General Ledger Account		7,370.44	
TRUST CASH AT BANK			
Opening Balance at 1 January 2021		1,801.94	
Total of Payments		-	
Total of Deposits		-	
Closing Balance		1,801.94	
Check to General Ledger Account		1,801.94	

SHIRE OF MURCHISON
PAYMENT OF ACCOUNTS PRESENTED AT THE ORDINARY MEETING OF COUNCIL HELD ON
Thursday, 25 February 2021

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Date	Description	Credit	Num
Murchison Community Trust Fund Account			
Opening Balance at 1 January 2021		415,063.55	
Total of Payments		-	
Total of Transfers		- 400,000.00	
Total of Deposits		3.22	
Closing Balance		15,066.77	
	Check to General Ledger Account	15,066.77	

Murchison Community Fund Trust Term Deposit			
Opening Balance at 1 January 2021		- 5,874.13	
Total of Payments		-	
Total of Deposits		-	
Closing Balance		- 5,874.13	
	Check to General Ledger Account	- 5,874.13	

Total Payments	- 706,266.27
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CREDIT CARD TRANSACTIONS			
Opening Balance at 1 January 2021		369.88	
08/01/2021	Dulux - Paint for M2OFF	211.36	08012021
27/01/2021	Batavia Splash - Powercide 1 Litre	45.00	44839
27/01/2021	Batavia Splash - 5 Litre Hydrochloric acid & 1 litre powercide	62.50	44838
23/01/2021	Woolworths - Hand sanitiser, biscuits & batteries, water	121.50	8105827
22/01/2021	WA Police - Firearm Dealer license Payment - Ammunitions Only	121.00	10569082628
18/01/2021	Geraldton Appliance Repair - Washing machine for roadhouse - repairs	88.00	8538
20/01/2021	Woolworths - Coffee, sugar, water, milk, hand soap, bagging fee	164.70	80983656
20/01/2021	Dulux - Paint for M2OFF	88.23	20012021
Total of Purchases		902.29	
Total of Payments made through Municipal account		- 581.24	
Closing Balance		690.93	

SHIRE OF MURCHISON
PAYMENT OF ACCOUNTS PRESENTED AT THE ORDINARY MEETING OF COUNCIL HELD ON
Thursday, 25 March 2021

The following schedule of accounts has been paid under delegation, by the Chief Executive Officer since the previous Council meeting. Trust were \$0.00, Muni Cash Term Deposits \$0.00, Reserve Bank account \$0.00, CSIRO Road Account \$0.00, Oasis Roadhouse -\$32.00, Municipal Short Term \$0.00, Murchison Community Trust Fund \$0.00, Municipal Cheques and direct payments totalling -\$1,186,779.12, Credit card payments totalling -\$910.52, making a Grand Payment total of - \$1,187,721.64 submitted to each member of the Council on 25/03/2021, have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.

Date	Description	Credit	Num
MUNICIPAL CASH AT BANK			
Opening Balance at 1 February 2021		- 444,176.14	
03/02/2021	PAYMENT BY AUTHORITY TO CBA MERCHANTE FEE 5353109692605327	-20.00	304
03/02/2021	PAYMENT BY AUTHORITY TO CBA MERCHANT FEE 5353109692602498	-20.56	304
01/02/2021	PAYMENT BY AUTHORITY TO ANZ BANK MERCHANT FEE	-32.00	304
01/02/2021	MONTHLY PLAN FEE	-20.00	304
26/02/2021	BANK FEES PAID - INTEREST	-51.98	304
05/02/2021	Them Earthmoving Pty Ltd. AGRN863 Supply of Equipment and Labour for Flood Damage Repair from 7.1.2021 to 20.1.2021	-292429.50	EFT5424
09/02/2021	Jenkin Manufacturing Labour and Parts for Jenkins Manufacturing from 11.1.2021 to 22.1.2021 to carry out work on various plant	-17632.40	EFT5425
15/02/2021	Greenfield Technical Services AGRN863 SMU Flood Damage Supervision Package 1. Site management/quality assurance of Shire's Flood Damage Contractor - 7/1/21 to 20/1/2021. PO 537	-29475.60	EFT5426
15/02/2021	Squires Resources Pty Ltd AGRN 863. Cycle 12 Supply of Equipment & Labour for flood damage repairs from the 14.1.2021 to 27.1.2021 Cue-Kalli Rd.	-347278.80	EFT5427
15/02/2021	Them Earthmoving Pty Ltd. AGRN 863 Supply of equipment & labour for flood damage repair from 21.1.2021 to 27.1.2021	-137390.00	EFT5428
15/02/2021	Vicki Dumbris 6 shrubs for fence planting purchased from Bunning;	-88.64	EFT5429
15/02/2021	Atom Lamp licence housing plate and .5m cable	-168.08	EFT5430
15/02/2021	activ8me Internet service 1/2/2021 to 28/2/2021	-134.95	EFT5431
15/02/2021	Midwest Freight Weekly Freight Service for Jan 21 x 4 - 7th, 14th, 21st, 28th	-7216.00	EFT5432
15/02/2021	Panaceum Group IH - Medical Assessment (Standard) - Cleaner	-253.00	EFT5433
15/02/2021	Abrolhos Steel 10 x Universal corner clamps , 4 x Tee Thru 50 by 40 ,1x Coil of fencing wire	-290.65	EFT5434
15/02/2021	Murchison Oasis Roadhouse and Caravan Park. (Peter & Nicole Mahony) 9 nights accomodation and meals for 2 workers Jenkins Manufacturing 10.01.2021to 15.01.2021/ 18.01.2021to 22.01.2021	-9179.50	EFT5435
15/02/2021	Greenfield Technical Services 2020-21 SMU Extra Works Package 2	-869.00	EFT5436
15/02/2021	Great Southern Fuel Supplies 108.77L Diesel, 225.26L Diesel, 47.16L Dese	-478.02	EFT5437
15/02/2021	Best Western Hospitality Inn Geraldton Accommodation - W Herold	-149.00	EFT5438
15/02/2021	Murchison Gas & Plumbing Rectify misaligned laundry breech, supply and install new basin mixer ,Supply and install drainage and water connection for temporary ensuite container at 10A	-1889.25	EFT5439
15/02/2021	InterFire Agencies Adaptors and fittings	-191.37	EFT5440
15/02/2021	Danielle Storey Reimburse cost Police Clearance	-55.80	EFT5441
15/02/2021	Geraldton Ag Services Trailer Coupling 50 mm	-46.32	EFT5442
15/02/2021	Geraldton Mower And Repair Specialists Parts for Shire Whipersnippei	-120.80	EFT5443
15/02/2021	Geraldton TV & Radio Services Co Set Top Box x 2	-936.95	EFT5444
15/02/2021	Metrocount To purchase of one USB Cable to suit Metrocount models and as per conv. 1/12/2020	-95.70	EFT5445
15/02/2021	Ocean Air LG outdoor main curcuit board	-198.00	EFT5446
15/02/2021	Moore Australia (WA) Pty Ltd Analysis of FBT questionnaire. Preparation of FBT return for 2020. Analysis of benefits provided to determine reportable benefits that need including on employees payment summaries. Calculation of values fringe benefits & schedules	-2200.00	EFT5447
15/02/2021	Foxtel Business Monthly subscription February 2021	-1693.07	EFT5448
15/02/2021	St John Ambulance WA First Aid Kit Workplace Vehicle Bag , P011, P094	-129.80	EFT5449
15/02/2021	Telstra Telephone usage charges to 24 Jan 21 and services & equipment rental to 24 Feb 21	-1117.33	EFT5450
18/02/2021	Explorex Pty Ltd New Works Caravan as per Quote 00004192 , 50% completion	-55194.07	EFT5451
18/02/2021	Oiltech Wholesale 16,000lt @ \$1.2628cpl Powerhouse, 6,000lt @ \$1.2628 Construction, 5,000lt @ \$1.2628cpl Roadhouse Diesel, 6,595lt @ \$1.1627cpl Roadhouse ULP	-42530.41	EFT5452
26/02/2021	Atom Mop for caravan P047	-18.24	EFT5453
26/02/2021	HTD (Hille, Thompson & Delfos) Please prepar surveys - UAV Suvey and the GPS Survey as per your Quote Q9172 dated 30/10/20 to Carnarvon Mullewa Road - SLK249 - 256.5	-11462.00	EFT5454

**SHIRE OF MURCHISON
PAYMENT OF ACCOUNTS PRESENTED AT THE ORDINARY MEETING OF COUNCIL HELD ON
Thursday, 25 March 2021**

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Date	Description	Credit	Num
26/02/2021	Central West Pump Service and Repairs on Grundfos submersible pump SP5A-12 1.1 kw / 240 v motor , Service and Repairs on Franklin subdrive 45DS submersible pump1.5 kw / 240 v motor	-3434.76	EFT5455
26/02/2021	Tyrepower Geraldton Replacement Cooper tyre LT265/65R17 fitted P085	-467.00	EFT5456
26/02/2021	activ8me Internet Services 21/2/2021 to 20/3/2021	-1339.20	EFT5457
26/02/2021	Compac Sales Pty Ltd Monthly online service fees	-140.36	EFT5458
26/02/2021	Andatech Ind Breathalyser Management - Silver Prodigy 13002803, Prodigy 13002111 and DWG081722	-540.01	EFT5459
26/02/2021	Red Earth Marketing 2020/2021 Co-Op Tourism Services Contribution MEG Group	-6000.00	EFT5460
26/02/2021	Murchison Oasis Roadhouse and Caravan Park. (Peter & Nicole Mahony) Accomodation and meals for Hosken Electrical - 2 Workers 8/2/21 to 11/2/21 & 1 worker 9/2/21 to 11/2/21	-3167.00	EFT5461
26/02/2021	Greenfield Technical Services AGRN863 SMU Flood Damage Supervision Package 2. Site management/quality assurance of Shire's Flood Damage Contractor - 14/1/21 to 27/1/21	-64347.75	EFT5462
26/02/2021	Winc Australia Pty Ltd Printer copies 14/12/2020 - 18/01/2021. Black 1299 & Colour 1145	-248.67	EFT5463
26/02/2021	HALLINAN AC shaded pole motor 16 watt for freight shed freezer	-278.00	EFT5464
26/02/2021	Midwest Windscreens Supply and fit new windscreen P080	-570.00	EFT5465
26/02/2021	Tatjana Erak Quilt framing (The Framing Factory) Inv-0136 16/1/2021 - Quilt of Region, Water 2 x 24 bottles Costco Wholesale Inv 79200144100 16/1/2021, Antenna cable & fittings. Bunnings Inv 16/1/2021, Service Prado MU1011 by Ultra Lube Mechanical Workshop Inv 3159 2/2/2021	-1234.13	EFT5466
26/02/2021	Murchison Gas & Plumbing Supply and Install new gas oven , Repair of 100 Drair	-5313.00	EFT5467
26/02/2021	Corsign WA Road signage - Traffic hazard, Road Closed, Reduce speed, Traffic cones, custom signage,	-30892.40	EFT5468
26/02/2021	Royal Wolf Trading Australia Pty Ltd Hire of Single person Bedroom with Bathroom - Monthly Rental 29/1/21 to 25/2/21. PO 441	-7617.07	EFT5469
26/02/2021	Geraldton Hydraulics Reseal 3 Side Tipper Cylinders and make 4 new hoses , Stripped Cylinders and measured for seals , Clean and reseal and assemble Alrger cylinder P018	-3099.89	EFT5470
26/02/2021	Australia Post Postage services January 2021	-3.18	EFT5471
26/02/2021	Battery Mart S95D31 RHD Batteries	-360.80	EFT5472
26/02/2021	Bunnings Pty Ltd 1 x 0215958 Hand Shower Head	-74.08	EFT5473
26/02/2021	Chefmaster Australia 240 Litre Bin Bags , 54 Litre Bin Bags	-1143.57	EFT5474
26/02/2021	CJD Equipment Pty Ltd Service , Parts and Labour to PO92 works to air - conditioner came under warranty	-3101.93	EFT5475
26/02/2021	Geraldton Ag Services Rubber Mount Seals P097	-403.89	EFT5476
26/02/2021	Geraldton Auto Wholesalers Rear axle and fixings for P028	-675.09	EFT5477
26/02/2021	Geraldton Mower And Repair Specialists STIHL MS 311 Farmboss Chainsaw	-1593.00	EFT5478
26/02/2021	Great Northern Rural Services Quote S694 / 003 - 1x 5517916 CCEM Swan Rapid Set Concret 20 kg , Quote S694 / 003 - 1x 5517916 CCEM Swan Rapid Set Concret 20 kg	-2118.46	EFT5479
26/02/2021	Landgate Mining Tenements Chargable Schedule No. M2021/1 16/12 2020 to 15/01/2021	-40.60	EFT5480
26/02/2021	Truckline Geraldton M110PS steering box , P094	-6063.30	EFT5481
26/02/2021	Moore Australia (WA) Pty Ltd Compilation of Statements of Financial Activity December 2020, including EOM review services. PO 542	-2310.00	EFT5482
19/02/2021	Skymesh Additional School Internet - D Storey 10A Kurara Way	-54.95	EFT5486
17/02/2021	Department of Transport Special Plates Remake fee -318MU	-122.50	400290
26/02/2021	MJ TOMKINS 3 dogs shot on Nookawarra	-300.00	400291
02/02/2021	Payroll Direct Debit Of Net Pays	-38228.92	PAY 2129
16/02/2021	Payroll Direct Debit Of Net Pays	-40438.82	PAY 2136
Total of Payments		- 1,186,779.12	
Total of Cancelled Payments		- 54.95	
Total of Transfers		-	
Total of Deposits		1,974,576.66	
Closing Balance		343,566.45	
Check to General Ledger Account		343,566.45	

SHIRE OF MURCHISON
PAYMENT OF ACCOUNTS PRESENTED AT THE ORDINARY MEETING OF COUNCIL HELD ON
Thursday, 25 March 2021

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Date	Description	Credit	Num
MUNICIPAL SHORT TERM INVESTMENT			
Opening Balance at 1 February 2021		1,659.42	
Total of Payments		-	
Total of Transfers		-	
Total of Deposits		0.01	
Closing Balance		1,659.43	
Check to General Ledger Account		1,659.43	
RESERVE BANK ACCOUNT			
Opening Balance at 1 February 2021		4,916,417.50	
Total of Payments		-	
Total of Deposits		-	
Closing Balance		4,916,417.50	
Check to General Ledger Account		4,916,417.50	
MURCHISON OASIS ROADHOUSE			
Opening Balance at 1 February 2021		5,443.53	
01/02/2021	MONTHLY PLAN FEE	-10.00	6*148
01/02/2021	PAYMENT BY AUTHORITY TO MURCHISON FUEL MERCH FEE 007081563	-22.00	6*148
Total of Payments		-	
Total of Transfers		-	
Total of Deposits		286.30	
Closing Balance		5,697.83	
Check to General Ledger Account		5,697.83	
CSIRO ROAD ACCOUNT			
Opening Balance at 1 February 2021		7,370.44	
Total of Payments		-	
Total of Deposits		0.05	
Closing Balance		7,370.49	
Check to General Ledger Account		7,370.49	
Muni Cash - Term Deposits			
Opening Balance at 1 February 2021		500,000.00	
Total of Payments		-	
Total of Deposits		-	
Closing Balance		500,000.00	
Check to General Ledger Account		500,000.00	

SHIRE OF MURCHISON
PAYMENT OF ACCOUNTS PRESENTED AT THE ORDINARY MEETING OF COUNCIL HELD ON
Thursday, 25 March 2021

The following schedule of accounts has been paid under delegation, by the Chief Executive Officer since the previous Council meeting. Trust were \$0.00, Muni Cash Term Deposits \$0.00, Reserve Bank account \$0.00, CSIRO Road Account \$0.00, Oasis Roadhouse -\$32.00, Municipal Short Term \$0.00, Murchison Community Trust Fund \$0.00, Municipal Cheques and direct payments totalling -\$1,186,779.12, Credit card payments totalling -\$910.52, making a Grand Payment total of - \$1,187,721.64 submitted to each member of the Council on 25/03/2021, have been checked and are fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.

Date	Description	Credit	Num
TRUST CASH AT BANK			
Opening Balance at 1 February 2021		1,801.94	
Total of Payments		-	
Total of Deposits		-	
Closing Balance		1,801.94	
	Check to General Ledger Account	1,801.94	

Murchison Community Trust Fund Account			
Opening Balance at 1 February 2021		15,066.77	
Total of Payments		-	
Total of Transfers		-	
Total of Deposits		0.11	
Closing Balance		15,066.88	
	Check to General Ledger Account	15,066.88	

Total Payments	-	1,187,721.64	
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CREDIT CARD TRANSACTIONS			
Opening Balance at 1 February 2021		690.93	
03/02/2021	Admin amenities - Coffee, and soap, Members refreshments	59.30	81892446
10/02/2021	Toolbox supplies - Bacon, hash browns, milk, rolls, water and sugar, bagging fee, biscuit:	67.60	82325028
10/02/2021	Woolworths - Admin amenities - batteries, dishwashing liquid GST	92.69	82339396
Total of Purchases		219.59	
Total of Payments made through Municipal account		-	910.52 EFT5485
Closing Balance		-	



murchisonshire

Ancient land under brilliant skies

2020/21 Budget

Budget Review 22 March 2021

Moore Australia Review & Report Insert

Rate Setting Statment

	Current Budget	YTD	Budget Review 2021	Indicative 2022	Indicative 2023
OPERATING ACTIVITIES BY REPORTING PROGRAM					
Net current assets at start of financial year - surplus/(deficit)	3,958,749	3,958,749	2,694,204	490,492	375,071
Revenue from operating activities					
Governance	12,500	7,332	12,500	12,500	12,500
General purpose funding	1,874,884	1,317,147	1,901,975	3,926,459	3,926,459
Law, order, public safety	19,844	9,955	18,364	19,844	19,844
Health	0	0	0	0	0
Education and welfare	0	0	0	0	0
Housing	5,400	2,640	5,400	5,600	5,600
Community amenities	0	0	0	0	0
Recreation and culture	1,750	2,503	2,714	2,514	2,514
Transport	8,882,485	2,561,355	8,871,545	5,227,498	230,498
Economic services	242,000	204,118	368,820	755,698	755,698
Other property and services	94,544	8,534	103,078	94,544	94,544
	11,133,407	4,113,582	11,284,396	10,044,657	5,047,657
Expenditure from operating activities					
Governance	(640,322)	(773,325)	(652,464)	(676,085)	(685,540)
General purpose funding	(40,322)	(17,875)	(34,700)	(40,322)	(40,322)
Law, order, public safety	(118,350)	(35,038)	(70,583)	(118,350)	(117,354)
Health	(53,840)	(27,921)	(51,239)	(53,840)	(53,840)
Education and welfare	0	0	0	0	0
Housing	(24,000)	0	(13,952)	(344)	(344)
Community amenities	(119,152)	(81,120)	(150,989)	(118,252)	(118,188)
Recreation and culture	(343,676)	(159,526)	(321,931)	(319,815)	(320,315)
Transport	(15,382,909)	(8,013,699)	(15,161,813)	(9,079,348)	(4,110,824)
Economic services	(974,521)	(282,179)	(1,036,613)	(1,532,858)	(1,514,015)
Other property and services	2	(475,753)	(8,535)	(0)	(0)
	(17,697,092)	(9,866,435)	(17,502,818)	(11,939,214)	(6,960,742)
Operating Activities excluded from budget					
(Profit) / Loss on disposal of assets	0	0	0	0	0
Loss on Disposal of assets	33,812	0	0	0	5,450
Other	0	0	0	0	0
Movement in employee benefit provisions (non-current)	(5,594)	0	0	0	0
Depreciation & amortisation of assets	3,233,140	785,303	3,170,160	3,208,890	3,208,826
Non-cash amounts excluded from operating activities	3,261,358	785,303	3,170,160	3,208,890	3,214,276
Amount attributable to operating activities	656,423	(1,008,801)	(354,059)	1,804,825	1,676,263
INVESTING ACTIVITIES					
Non-operating grants, subsidies and contributions	1,420,779	957,163	1,832,275	865,000	865,000
Proceeds from disposal of assets	30,000	0	30,000	30,000	0
Purchase land held for resale	0	0	0	0	0
Purchase investment property	0	0	0	0	0
Purchase property, plant and equipment	(2,922,028)	(796,878)	(1,340,927)	(2,190,000)	(502,000)
Purchase and construction of infrastructure	(2,332,530)	(956,358)	(2,610,097)	(3,047,789)	(2,106,839)
Amount attributable to investing activities	(3,803,779)	(796,073)	(2,088,749)	(4,342,789)	(1,743,839)
FINANCING ACTIVITIES					
Repayment of borrowings	(1,138)	(564)	(900)	(92,051)	(1,756,093)
Proceeds from new borrowings	2,750,000	0	2,750,000	0	0
Proceeds from self supporting loans	0	0	0	0	0
Transfers to cash backed reserves (restricted assets)	(1,180,786)	(10,082)	(2,694,681)	(5,175)	(6,654)
Transfers from cash backed reserves (restricted assets)	1,113,884	1,351,555	2,413,484	2,544,865	1,047,884
Amount attributable to financing activities	2,681,960	1,340,909	2,467,903	2,447,639	(714,863)
Surplus/ (deficit) before imposition of general rates	(465,397)	(463,965)	25,095	(90,325)	(782,439)
Amount raised from general rates	465,397	465,397	465,397	465,397	465,397
Surplus / (deficit) after imposition of rates	(0)	1,432	490,492	375,071	(317,043)

Budget Review Movements									
COA	Description	Current Budget	Budget Review 2021	Class	No Change Non Cash Items Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	Comments
								0	
03100	Overhead Expenses - Rate Revenue	38,961	33,339	Op Exp		5,623		5,623	
03201	Grants Commission Grant Received - General	(1,357,977)	(1,376,679)	Op Rev		18,702		24,325	
03202	Grants Commission Grant Received- Roads	(394,907)	(402,296)	Op Rev		7,389		31,714	
03204	Interest Received - Municipal	(20,000)	(21,000)	Op Rev		1,000		32,714	
04106	Members - Subscriptions, Donations	1,700	15,700	Op Exp			(14,000)	18,714	
04113	Overhead Expenses - Members	160,580	133,429	Op Exp		27,151		45,865	
04200	Overhead Expenses - Other Governance	347,257	266,670	Op Exp		80,587		126,452	
05100	Overhead Expenses - Fire Prevention	12,592	11,711	Op Exp		881		127,333	
05102	Income Relating to Fire Prevention	(19,344)	(17,864)	Op Rev			(1,480)	125,853	
05105	Vehicle Expenses - Fire Prevention	23,278	3,278	Op Exp		20,000		145,852	
05106	Equipment & Consumables - Fire Prevention	1,500	6,500	Op Exp			(5,000)	140,852	
05107	Other Fire Prevention Expenses	26,380	0	Op Exp	26,280			114,572	
05121	Grant Revenue - Fire Prevention	0	(4,977)	Cap Rev		4,977		119,549	
05309	Covid-19 Pandemic Expenses	4,980	300	Op Exp		4,680		124,229	
05310	Overhead Expenses - Other Law, Order & Public Safety	12,321	11,494	Op Exp		827		125,055	
07404	Analytical Expenses	3,000	1,500	Op Exp		1,500		126,555	
07406	Overhead Expenses - Preventative Services - Administration & Inspection	11,246	10,634	Op Exp		612		127,167	
07503	Overhead Expenses - Pest Control	11,246	10,634	Op Exp		612		127,779	
07700	Medical Centre Expenses	620	520	Op Exp		100		127,879	
07702	Maintain Patient Transfer Vehicle	2,655	3,655	Op Exp			(1,000)	126,879	
07705	Overhead Expenses - Other Health	12,073	11,296	Op Exp		778		127,657	
09101	Maintenance 2 Office Road	33,755	41,644	Op Exp			(7,889)	119,768	
09102	Maintenance 4A Kurara Way	8,985	11,078	Op Exp			(2,093)	117,674	
09103	Maintenance 4B Kurara Way	12,537	10,552	Op Exp		1,985		119,659	
09104	Maintenance 6 Kurara Way	9,339	11,773	Op Exp			(2,434)	117,225	
09105	Maintenance 8 Kurara Way	13,170	13,816	Op Exp			(647)	116,579	
09106	Maintenance 10A Kurara Way	5,801	10,690	Op Exp			(4,889)	111,689	

COA	Description	Current Budget	Budget Review 2021	Class	No Change Non Cash Items Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	Comments
09107	Maintenance 10B Kurara Way	8,710	8,339	Op Exp		371		112,061	
09108	Maintenance 12A Kurara Way	9,471	12,681	Op Exp			(3,210)	108,851	
09109	Maintenance 12B Kurara Way	9,165	19,858	Op Exp			(10,693)	98,157	
09110	Maintenance 14 Mulga Cres	13,624	18,745	Op Exp			(5,121)	93,037	
09111	Maintenance 16 Mulga Cres	12,742	10,797	Op Exp		1,945		94,982	
09113	Staff House Costs Remibursement (Allocation from	(87,153)	(137,449)	Op Exp		50,296		145,278	
09117	Maintenance 8 Mulga Cres	6,650	25,183	Op Exp			(18,533)	126,745	
09118	Maintenance 10 Mulga Cres	6,650	22,999	Op Exp			(16,349)	110,396	
09119	Maintenance 12Mulga Cres	3,325	16	Op Exp		3,309		113,705	
09134	Cap-Ex - Buildings & Improvements - Staff Housing	775,392	717,485	Cap Exp		57,907		171,612	
09138	Staff Housing Costs Other	24,000	0	Op Exp	24,000	24,000		171,612	
10100	Expenses Relating To Sanitation - Household Refuse	15,012	21,575	Op Exp	250		(6,564)	164,798	
10103	Tip Maintenance Costs	177	583	Op Exp			(405)	164,393	
10105	Overhead Expenses - Sanitation - Household Refuse	12,622	12,024	Op Exp		598		164,991	
10300	Expenses Relating To Sewerage	1,227	2,872	Op Exp			(1,645)	163,346	
10303	Overhead Expenses - Sewerage	7,639	7,360	Op Exp		280		163,626	
10500	Protection Of Environment - General expenses	15,557	11,208	Op Exp		4,350		167,975	
10503	Overhead Expenses - Protection of Environment	11,246	10,634	Op Exp		612		168,587	
10510	Donation to CRBA	10,000	5,500	Op Exp		4,500		173,087	
10604	Overhead Expenses - Town Planning & Regional	11,246	10,634	Op Exp		612		173,699	
10700	Expenses Relating to Other Community Amenities	10,247	43,014	Op Exp			(32,767)	140,933	
10704	Maintenance - Public Conveniences	3,781	6,600	Op Exp			(2,819)	138,114	
10705	Maintenance - Cemetery	1,539	562	Op Exp		978		139,091	
10709	Overhead Expenses - Other Community Amenities	16,773	15,923	Op Exp		850		139,942	
11300	Overhead Expenses - Other Recreation & Sport	16,449	15,664	Op Exp		785		140,726	
11301	Income Relating to Other Recreation & Sport	(750)	(1,300)	Op Rev		550		141,276	
11304	Maintenance - Parks and Reserves	78,311	65,202	Op Exp		13,109		154,385	
11305	Maintenance - Murchison Sports Club	43,049	38,775	Op Exp		4,275		158,660	
11306	Maintenance - Polocrosse fields	24,399	15,049	Op Exp		9,350		168,009	
11307	Maintenance - Sports Toilet Block - Op Exp	3,900	1,357	Op Exp		2,544		170,553	
11308	Insurance - Other Recreation & Sport	398	1,607	Op Exp			(1,209)	169,343	
11309	Arborist expenses - Parks and Reserves	12,685	25,392	Op Exp			(12,707)	156,636	

COA	Description	Current Budget	Budget Review 2021	Class	No Change Non Cash Items Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	Comments
11404	Overhead Expenses - Television and Rebroadcasting	10,517	9,857	Cap Exp		660		158,788	
11500	Expenses Relating to Libraries	1,700	1,200	Op Exp		500		159,288	
11600	Expenses Relating to Other Culture	38,144	30,160	Op Exp		7,984		167,272	
11601	Income Relating to Other Culture	(1,000)	(1,414)	Op Rev		414		167,686	
11602	Maintenance - Museum	2,539	3,908	Op Exp			(1,369)	166,317	
11604	Maintenance - Museum Cottage	25,200	10,900	Op Exp		14,300		180,617	
11606	Overhead Expenses - Other Culture	18,240	16,627	Op Exp		1,613		182,230	
11607	CapEx - Purchase Buildings & Improvements - Other	0	18,985	Cap Exp			(18,985)	163,245	
12101	Cap-Ex - Roads Construction	593,583	1,410,334	Cap Exp			(816,750)	(653,505)	Final apportionment (12101,12103,1214,12113) when works completed
12103	Cap-Ex - MRWA Project Construction	423,098	1,107,662	Cap Exp			(684,564)	(1,338,069)	Final apportionment (12101,12103,1214,12113) when works completed
12104	Cap-Ex - Roads to Recovery Construction	227,379	30,357	Cap Exp		197,022		(1,141,047)	Final apportionment (12101,12103,1214,12113) when works completed
12109	Cap-Ex - Purchase Buildings & Imp - Roads, Bridges,	0	13,744	Cap Exp			(13,744)	(1,154,791)	
12113	Cap-Ex - Local Roads Community Infrastructure Program	670,320	0	Cap Exp		670,320		(484,471)	Final apportionment (12101,12103,1214,12113) when works completed
12131	Cap Inc - Transfer from Reserves - Berrigarra-Cue Rd	(325,884)	0	Trans from			(325,884)	(810,355)	
12133	Cap Inc - Transfer from Reserves - Assets Rehabilitation	0	(2,025,484)	Trans from		2,025,484		1,215,129	Includes prev yr Grants Commission Prepayment
12151	Transfer to Reserves - Berrigarra - Cue Road	49,077	17,972	Trans to		31,105		1,246,234	
12180	Cap-Ex - Roads Construction - Road Contributions	325,884	0	Cap Exp		325,884		1,572,118	
12202	Street Lighting Maintenance - Op Exp	14,317	750	Op Exp		13,567		1,585,685	
12204	Maintenance - Depot	59,858	40,550	Op Exp		19,308		1,604,994	
12206	Traffic Signs Maintenance	20,436	16,339	Op Exp		4,097		1,609,091	
12207	Bridges Maintenance	12,003	0	Op Exp		12,003		1,621,093	
12208	Rehab Gravel Pits	14,565	0	Op Exp		14,565		1,635,658	
12209	Maintenance - CSIRO Beringarra-Pindar Road	87,500	0	Op Exp		87,500		1,723,158	
12210	Bunding of old Roads	80,590	80,000	Op Exp		590		1,723,748	
12212	Grant - MRWA Direct	(225,000)	(218,380)	Cap Rev			(6,620)	1,717,128	
12216	Grant - Roads to Recovery	(565,000)	(565,630)	Cap Rev		630		1,717,758	
12220	Income Relating to Transport	(5,498)	(1,178)	Op Rev			(4,320)	1,713,438	
12235	Flood Damage Works	398,208	406,458	Op Exp			(8,250)	1,705,187	
12238	Grant - Local Roads & Community Infrastructure Program	(602,446)	(1,008,335)	Cap Rev		405,889		2,111,076	LRCIP Phase 1 and Phase 2

COA	Description	Current Budget	Budget Review 2021	Class	No Change Non Cash Items Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	Comments
12241	Overhead Expenses - Streets, Roads, Bridges & Depot	111,866	96,864	Op Exp		15,002		2,126,079	
12347	Loss on Sale of Assets - Rd Plant Purch - Op Exp	33,812	0	Cap Exp	33,812	33,812		2,126,079	
12605	Overhead Expenses - Aerodromes	5,189	5,110	Op Exp		79		2,126,157	
13103	Overhead Expenses - Rural Services	11,246	10,634	Op Exp		612		2,126,769	
13105	Rural Services Income	(2,000)	0	Op Rev			(2,000)	2,124,769	
13200	Expenses Relating to Tourism & Area Promotion	109,634	0	Op Exp	12,450	109,634		2,221,953	
13207	Overhead Expenses - Tourism & Area Promotion	22,069	19,291	Op Exp		2,778		2,224,731	
13600	Overhead Expenses - Other Economic Services	37,975	33,101	Op Exp		4,874		2,229,606	
13601	Settlement Water Supply	24,053	3,608	Op Exp		20,445		2,250,051	
13602	Settlement Power Generation	237,376	229,591	Op Exp		7,785		2,257,836	
13603	Settlement Freight Service	94,866	97,750	Op Exp			(2,884)	2,254,952	
13604	Roadhouse General Expenses	65,438	100,883	Op Exp			(35,444)	2,219,508	Includes transition expenses to enable Council to directly operate the Roadhouse & Caravan Park
13605	Roadhouse Fuel Purchases	265,000	260,000	Op Exp		5,000		2,224,508	
13606	Roadhouse Fuel Expenses	17,000	10,164	Op Exp		6,836		2,231,344	
13607	Income Relating to Other Economic Services	0	(395)	Op Rev		395		2,231,739	
13612	Transfer to Reserves - Settlement Buildings and Facilities	9,574	1,554,574	Trans to			(1,545,000)	686,739	Transfer of allocation for Settlement Works Projectsfor next year
13616	Cap-Ex - Purchase Major Plant - Other Economic Services	19,000	212,164	Cap Exp			(193,164)	493,574	Includes New kVA Generator (13652)
13617	Cap-Ex - Other Buildings & Improvements - Other	1,675,000	100,000	Cap Exp		1,575,000		2,068,574	Settlement Works Projects deferred till next year
13618	Roadhouse Operational Income	0	(128,425)	Op Rev		128,425		2,196,999	Part Year of Council directly operating the Roadhouse & Caravan Park
13619	Roadhouse Operational Expenses	0	160,227	Op Exp			(160,227)	2,036,772	Part Year of Council directly operating the Roadhouse & Caravan Park
13620	Caravan Park Expenses	0	14,500	Op Exp			(14,500)	2,022,272	Part Year of Council directly operating the Roadhouse & Caravan Park
13622	Cap Inc - Transfer from Reserves - Settlement Facilities	(400,000)	0	Trans from			(400,000)	1,622,272	Not required till future years
13652	New kVA Generator	150,000	0	Cap Exp		150,000		1,772,272	Included under (13616)
14201	Income Relating to Public Works Overheads	0	(8,534)	Op Exp		8,534		1,780,806	
14204	Protective Clothing - Outside Staff	7,000	4,500	Op Exp		2,500		1,783,306	
14207	Overheads Allocated to Works	(494,199)	(603,858)	Op Exp		109,659		1,892,965	
14212	Staff Training/Meetings/OSH	27,462	4,573	Op Exp		22,888		1,915,853	

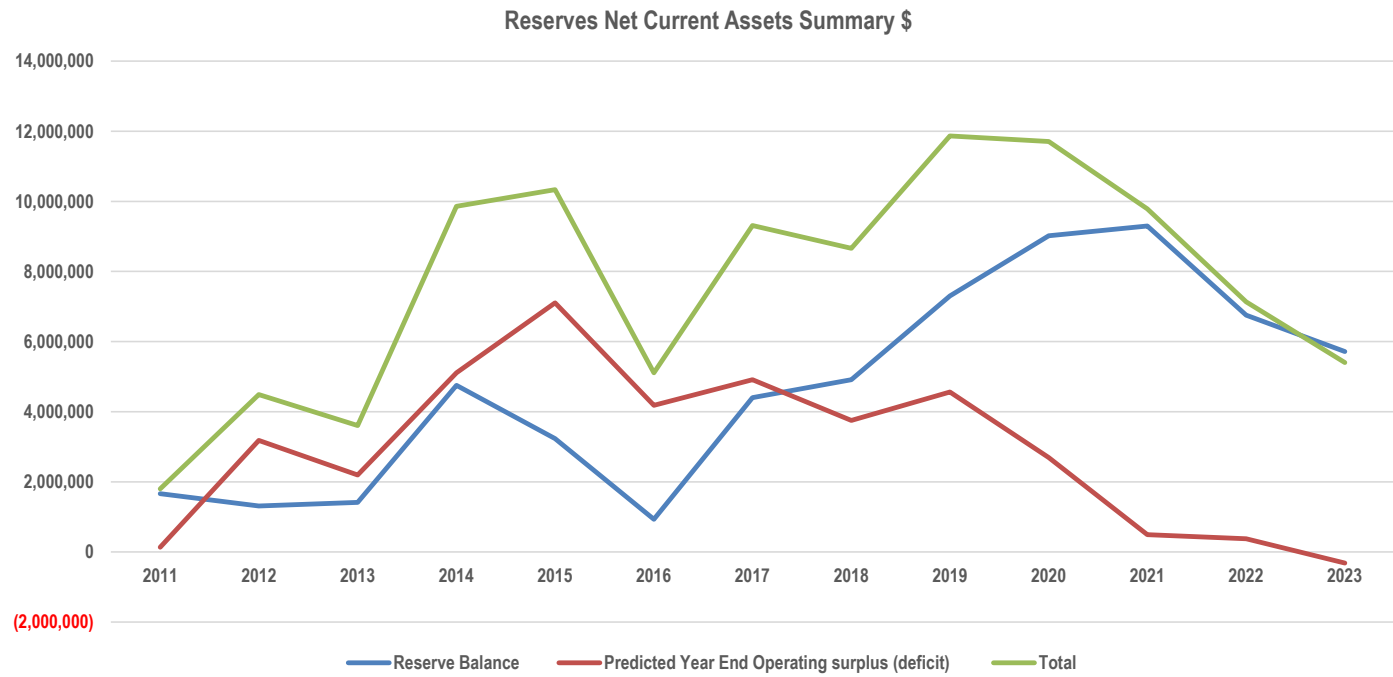
COA	Description	Current Budget	Budget Review 2021	Class	No Change Non Cash Items Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance	Comments
14213	TOIL - Works	0	(1,612)	Op Exp		1,612		1,917,465	
14216	Housing Costs Allocated to Works	87,153	137,449	Op Exp			(50,296)	1,867,169	
14217	Superannuation - Public Works Overheads	56,132	133,104	Op Exp			(76,972)	1,790,196	
14220	Insurance - Works	11,075	29,000	Op Exp			(17,925)	1,772,272	
14302	Insurance - Plant	39,287	42,236	Op Exp			(2,949)	1,769,323	
14305	Parts & Repairs	153,400	223,705	Op Exp			(70,305)	1,699,018	
14306	Internal Repair Wages	79,526	83,464	Op Exp			(3,938)	1,695,080	
14307	Licences - Plant	7,200	6,175	Op Exp		1,025		1,696,105	
14309	Plant Operation Costs Allocated to Works	(1,311,083)	(1,370,725)	Op Exp		59,642		1,755,747	
14313	Admin Costs allocated to Plant Operation Costs	187,264	170,740	Op Exp		16,524		1,772,270	
14500	General Office and Administration Expenses	15,000	19,500	Op Exp			(4,500)	1,767,770	
14501	Administration Office	58,596	80,351	Op Exp			(21,756)	1,746,015	
14502	Workers Compensation Premiums- Administration	13,000	8,960	Op Exp		4,040		1,750,055	
14504	Telecommunications - Admin	22,800	35,927	Op Exp			(13,127)	1,736,928	
14505	Travel & Accommodation - Admin	7,600	5,100	Op Exp		2,500		1,739,428	
14506	Legal Expenses Administration	15,000	20,000	Op Exp			(5,000)	1,734,428	
14511	Staff Uniform - Admin	2,000	1,000	Op Exp		1,000		1,735,428	
14515	Cap Ex - Purchase Buildings & Improvements -	15,000	7,791	Cap Exp		7,209		1,742,636	
14517	Insurance - Administration	39,516	26,061	Op Exp		13,455		1,756,091	
14518	Salaries - Administration	417,055	351,686	Op Exp		65,369		1,821,461	
14519	Staff Appointment Expenses	7,000	1,300	Op Exp		5,700		1,827,161	
14520	Superannuation	63,279	61,232	Op Exp		2,047		1,829,208	
14522	Consultancy Fees	35,000	0	Op Exp		35,000		1,864,208	
14523	Remote Accounting Charges	72,000	61,000	Op Exp		11,000		1,875,208	
14524	Subscriptions	25,000	29,551	Op Exp			(4,551)	1,870,657	
14550	Administration Allocated	(1,086,618)	(923,669)	Op Exp			(162,949)	1,707,708	
14552	Housing Costs Allocated to Administration	66,770	77,624	Op Exp			(10,854)	1,696,854	
14561	Cap-Ex - Purchase Furn & Equipment - Admin	20,000	0	Cap Exp		20,000		1,716,854	
14602	Gross Salaries & Wages	1,527,625	1,476,671	Op Exp		50,953		1,767,807	
14603	Less Sal & Wages Allocated	(1,527,625)	(1,476,671)	Op Rev			(50,954)	1,716,854	

Indicative 3-year Reserves Transfers

Reserves	Budget Review 2021				Indicative 2022				Indicative 2023			
	Opening Balance	Transfer To	Transfer From	Closing Balance	Opening Balance	Transfer To	Transfer From	Closing Balance	Opening Balance	Transfer To	Transfer From	Closing Balance
Leave Reserve	138,380	4,150	0	142,530	142,530	2,671	0	145,201	145,201	4,150	0	149,351
Plant Replacement	1,433,553	620,509	(207,000)	1,847,062	1,847,062	0	(135,000)	1,712,062	1,712,062	0	(467,000)	1,245,062
Buildings	512,797	7,336	(31,000)	489,133	489,133	0	0	489,133	489,133	0	0	489,133
Berringarra-Cue Road	3,430,426	17,972	0	3,448,398	3,448,398	0	(180,884)	3,267,514	3,267,514	0	(180,884)	3,086,630
Cue Road Reserves	0	0	0	0	0	0	0	0	0	0	0	0
Transacation Centre	0	0	0	0	0	0	0	0	0	0	0	0
Ballinyoo Bridge	0	0	0	0	0	0	0	0	0	0	0	0
CSIRO Beringarra - Pindar Road	175,053	2,504	0	177,557	177,557	2,504	0	180,061	180,061	2,504	0	182,565
Flood Damage Repairs	255,504	3,655	(150,000)	109,159	109,159	0	0	109,159	109,159	0	0	109,159
Settlement Buildings and Facilities	669,208	1,554,574	0	2,223,782	2,223,782	0	(1,745,000)	478,782	478,782	0	(200,000)	278,782
Assets-Rehabilitation Reserve	2,400,484	483,981	(2,025,484)	858,981	858,981	0	(483,981)	375,000	375,000	0	(200,000)	175,000
Totals	9,015,403	2,694,681	(2,413,484)	9,296,600	9,296,600	5,175	(2,544,865)	6,756,911	6,756,911	6,654	(1,047,884)	5,715,681

Cash Summary Net Current Assets

	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Reserve Balance	1,664,960	1,307,648	1,409,991	4,754,723	3,230,932	931,115	4,399,696	4,909,862	7,303,108	9,015,403	9,296,600	6,756,911	5,715,681
Predicted Year End Operating surplus (deficit)	134,634	3,180,148	2,191,032	5,106,080	7,104,899	4,180,997	4,913,067	3,752,856	4,562,188	2,694,204	490,492	375,071	(317,043)
Total	1,799,594	4,487,796	3,601,023	9,860,803	10,335,831	5,112,112	9,312,763	8,662,718	11,865,296	11,709,607	9,787,092	7,131,982	5,398,638



Murchison Oasis Roadhouse and Caravan Park Update 19 March 2021				
Section	Item	Comments	Status Date Completed	Financial Year
Actions				
Staff	Staff Recruitment	Christine, Sarah Casual Roadhouse staff, Wendy (cleaner). Still searching for main full time person. PIA keen on looking at future opportunities for casuals.	Ongoing	2021
		Ongoing expressions of interest via community email, Geraldton Guardian and Seek		2021
		Christine to relocate to Perth by end of March		2021
Roadhouse Front of House	Stocktake Records	Christine, Vicki records completed	4/03/21	2021
Roadhouse Front of House	Stock Management	Kaye coordinating hard data into spreadsheet. Hackwork completed	7/03/21	2021
Roadhouse Management	Stock and Sales Control	Develop stock control / management spreadsheet pending POS and Xero being operational		2021
Roadhouse Front of House	Stock and Sales Control	Implement stock control / management spreadsheet pending POS and Xero being operational		2021
Roadhouse Front of House	Point of Sale	Beacon POS being purchased. Implementation min 4 weeks. Dovetails into Xero		2021
Roadhouse Front of House	Accounting Package	Xero. Being purchased Moore Australia assist in implementation		2021
Roadhouse Front of House	EFPOS	Being arranged. Tat to bring back from Perth. Installed and operational 11.03.21	11/03/21	2021
Transition Previous Sub Lessees	General	Difficulty and take some time. All relevant info to be used.		2021
	Purchase of Buildings	Price Agreed at March Council Meeting. Legal agreement being finalised		2021
	Sub Lessees Chattels	Removal scheduled to weekend 13-14 March 2021		2021
	Stock Valuations	Spreadsheet formed. Prices to be inserted		2021
Staff	Dangerous Goods	Training @ Council expense.		2021
Staff	Food Safety	Training @ Council expense.		2021
Staff	COVID19 Training	Training @ Council expense.		2021
Weather	Weather Recording Now	Range of staff required. BOM to be contacted (Kaye)	Ongoing	2021
Weather	Weather Recording Future	Investigate permanent automatic operation	Future	2022
Roadhouse External	Ramp Access	Too steep on north side. Shoot levels and relay pavers as an interim treatment	To do	2021
Roadhouse Back of House	Cleaning Materials	Grot to purchase.	Ongoing	2021
Laundry	Cleaning Cupboard	New lockable cupboard required.		2021

Murchison Oasis Roadhouse and Caravan Park Update 19 March 2021				
Section	Item	Comments	Status Date Completed	Financial Year
Laundry	Airconditioning	Install new split system to replace window and fan		2021
Roadhouse Back of House	Chemical Material Storage	New container at Depot of use existing shed		2021
Roadhouse Building	Refurbishment	Architect designer to be engaged. Internal retail specialist. Walk in Freezer Fridge Freezer and Ice Machine put on hold. External parts needs to link to Masterplan suggestions		2021
Roadhouse External	Masterplan Influences	External parts needs to link to Masterplan suggestions. UDLA to be engaged		2021
Laundry	Trolley	Existing trolley not suitable. Exclude from items purchased off Nicole & Wink	Not requiree	2021
Roadhouse Back of House	Linen	Completed new sets x2.		2021
Roadhouse Back of House	Bedding	Review, Advise & Implement		2021
Roadhouse Building	General Maintenance Issues	Walk around identify and rectify		2021
Roadhouse Building	Keys	Roadhouse Master Key system		2021
Caravan Park Buildings	Keys	Roadhouse Master Key system		2021
Roadhouse Management	Bond System	Develop and implement a bond system for accommodation to cover key		2021
Roadhouse Management	Check in requirements	Develop and implement a check in system for accommodation to cover key		2021
Other	Community Centre	Return Bond to Nicole & Wink as a separate exercise		2021
Roadhouse Front of House	Banking	Float being organised		2021
Roadhouse Management	Tourism Accreditation	Chase up requirements costs etc and arrange		2021
Fuel Facilities	Fuel Dips	Ryan to arrange	Ongoing	2021
Roadhouse Management	Banking	Investigate and implement bank system		2021
Roadhouse Building	Air Conditioning	Check and service existing air conditioning system. Install split system into Roadhouse Kitchen		2021
Roadhouse External	Tree Removal	Remove gum trees adjacent to Roadhouse as they are damaging path and building. Leave Currajong		2021
Roadhouse External	Fencing	Install custom orb blue fencing adjacent to existing concrete path to North side of Roadhouse. Subject to budget approval		2022
Roadhouse Building	Internal Mirror	Install internal mirror to south west cnr to allow front counter staff to view alcove grocery area		2021

Murchison Oasis Roadhouse and Caravan Park Update 19 March 2021				
Section	Item	Comments	Status Date Completed	Financial Year
Roadhouse Building	Initial Internal layout	Reconfigure and enliven internal layout as an interim measure pending an external review	Ongoing	2021
Caravan Park Buildings	Bedding & Linen	Purchase new sets as required following 5 March Inspection		2021
Caravan Park Buildings	Beds	Purchase new beds as required following 5 March Inspection		2021
Caravan Park Buildings	Electrical	Review and upgrade all electricals		2021
Caravan Park Buildings	Internal Refurbishment	Review patch and repaint all units		2021
Caravan Park Buildings	Furniture	Review and periodically upgrade as required new furniture to match new internal layouts		2022
Roadhouse External	Lawn Irrigation	Install irrigation to existing lawn area adjacent to roadway		2021
Roadhouse Front of House	Tobacco Licence	Chase up and secure Tobacco Licence. Arrange Supplier		2021
Roadhouse Building	Residence Extension	Design and construct new extension to residence		2022
Caravan Park Buildings	Accommodation Units Decking	Construct decking to New Accommodation Units		2021



18.2.2 - March 2021

3001 Carnarvon-Mullewa Road
Murchison WA 6630

E oasis@murchison.wa.gov.au
a *murchison*shire community business
ABN 63 002 218 762

27 February 2021

Murchison Oasis Roadhouse and Caravan Park Operational Update Effective 1 March 2021

Update

Murchison Shire officially takes over as operators of the Murchison Oasis Roadhouse and Caravan Park on 1 March 2021.

At the February Meeting, Council were provided an operational update of the transition process and fully understand the significant amount of work involved in staffing and operating the facilities in such a short space of time. Council have endorsed the decision to not open the Roadhouse Front of House operations on 1 March 2021 when we officially commence.

Current update status is as follows:

Facility	Status
Roadhouse Café / Meals	Closed
Fuel	Card facilities only. No cash sales.
Accommodation Bookings	Trading via phone or email
Cabin Accommodation	Available but with limited meal provisions for guests so please enquire and make arrangements
Caravan Park Sites	Available so please book and be self-sufficient food and drink wise as meals should not be expected
Community Freight Shed Operations	No change to current arrangements
Ablutions Blocks	Open. No change to current arrangements

Council is working on adding to existing newly recruited staff and on a raft of backroom aspects. We will keep all informed with periodic updates so keep attuned.

Open Ended Invitation Expression of Interest for Work

Meanwhile we have an open-ended invitation for various positions in the overall running of the facilities. This includes assisting in the café / meals area, cleaning, servicing accommodation, parks and gardens maintenance and occasional general labouring so if you or anyone that you know of that may be interested then the first instance email oasis@murchison.wa.gov.au and request a position outline.

Bill Boehm
*murchison*shire CEO

Shelly Fowler

Mt Narryer Station,

Murchison, 6630

balgownie@hotmail.com.au

ph: 99 63 79 72

Hello Rossco, Bill and Councillor's,

I am writing to obtain permission to hold a Biggest Morning Tea for Cancer fundraising at the Murchison Sport Facility on 27th May 2021.

Due to my cancer diagnoses and treatment, I have learnt a lot and have amazing support from everyone. The Cancer Council is there also every step of the way so thought it would be a great chance to raise awareness and funds to benefit others who may need care down the track.

If Council is receptive of this event, would Council also consider matching raised funds dollar for dollar up to \$500.

With Gratitude,

Shelly Fowler.



2020/21 Budget Rationale

Introduction

The Final Draft Budget that has been circulated is the third detailed review leading towards adoption of the 2020/21 Budget in August 2020 when it will be presented for formal consideration.

However, the overall context of which this budget has been prepared should be understood based on the notion to *“start with the end in mind.”*

To this end as indicated in my initial application for the CEO position we continue to practice the contemporary practices that *“Structure follows Strategy”* but *“Culture eats Strategy for Breakfast”* as this will shape the above approach.

Background

“Structure follows Strategy” but “Culture eats Strategy for Breakfast”

Like any organisation the *“Raison D’etre or (Reason for being here)”* in part comes from Management Board with the CEO having the responsibility of delivering the required outcomes. How he or she does this depends on many factors but with successful organisations the *“Culture”* of the organisation can have a huge bearing on the outcome.

In local government the *“Raison D’etre”* is far broader in scope with the *“community”* at the core. In many local governments, (especially large ones) whilst councillors are the elected to represent the community, in many instances it could be not be said that they are *“the community”*.

Owing to our small numbers and nature of the municipality the reverse is largely true as in many instances the Shire Councillors *“are the community”* even if operationally we are influenced by the way we operate through a vast array of legislation. The *“heritage and culture”* that has evolved since the establishment of the municipality after much consideration as Murchison Roads Board has a strong bearing on the outlook and views. The current and previous councillor memberships have been fairly stable and this also assists.

Having been in the position of CEO for nearly 12 months it seems clear that in one sense the *“Culture”* at an elected member level is well set and understood even if not written down but we operate is largely influenced by staff that are employed and here there has been a significant change. Works Supervisor Will has been the role for almost two (2) years but there has been three CEO’s and two DCEO’s during this period with all other indoor staff being new. In the scheme of things where one appointment can have significant influence the raft of changes has had more profound and fresh impact.

However, in the main all now come with the theme of *“wanting to be here”*. Equally the outside staff, with strong support from Will are in the main very supportive and it is clear that they too have grown markedly.

From my viewpoint the CEO and Works Supervisor (Council influenced appointments) and DECO (CEO appointee) share this overall view in so that the *“culture”* of the organisation to positively flourish, especially give our *“remoteness”* and *“smallness”*:

It is essential that this be maintained in the long term as a way of operating. This is even more important than before as there has been a noticeable decline in owner-occupier stations who’s members previously created a strong community spirit, so the importance of recruiting the right Settlement occupants who wish to be part of the community for positions directly related to Council, or in the case of the Roadhouse, closely related Council related operations becomes critical.

As a part of this approach we have been actively working on the notion of recruiting for the “substantive position” such as CEO or Plant Operator and looking at a role for their respective partner. Whilst this is not necessarily a new approach it underpins actions such as new and improved housing, changes to shifts, positive dialogue etc; all of which have an impact on the “*Settlements desired operating culture*”

“Start with the end in mind”

The second important point is to “*starting with the end in mind.*”. By this I mean having a sound strategy and long term approach as evidenced by the following completed or in progress actions

- Three year rather than just single year budget approach
- Strategic approach to the management of the Carnarvon -Mullewa Road which will potentially maximise grant opportunities.
- Long Term Plant Replacement Program (completed)
- Long Term Sealing Program (completed but can be added to)
- Long Term Asset Management (Investigation completed. Detailed work to follow)
- Long overdue upgrade in Settlement Building Works
- Others

COVID-19 Considerations

In the normal course of events the 2020/21 Budget would be building on learnings that have been gained with largely new internal staff where the opportunity to train and upskill has been limited. Budget would have seen a consolidation with a modest widening of the scope of works within a normal operating environment.

However, COVID-19 has come a long and with it a genuine need and requirement set by governments to stimulate the local economy through an accelerated works program such that we now cannot afford to “*consolidate*” as we are now in “*running mode*”.

Summary of Budget Implications

The following main points and implications and explanations contained within the budget are highlighted.

1 Patience and Consideration

No major staff changes are planned but care is needed to ensure staff are not overloaded; although that said we have an expansive and exciting program which will be a positive impact. Patience and consideration are requested as it is possible that some of the normal “administrative” actions may be downgraded in importance.

2 Three Year Budget Approach

Budget to be adopted as is with next two years at an “*in principle*” level.” This is a sound approach and will continue to reinforce a forward looking Council. This shows that the overall financial impacts are manageable, especially as a conservative approach on the revenue side has been undertaken.

3 COVID-19 Considerations

Adopting previous COVID-19 Update Reports as part of the Budget reinforces the positive COVID-19 response that is being looked for by Governments. Making sure the Government knows what we are doing is essential.

4 Staffing Considerations

Modest approach requires a new house to be built plus some upgrade works on existing ones. This will aid recruitment and retention and provide for a small amount of backup as well as freeing up the Museum Cottage for volunteers. Actions may also assist Point 11.

5 Long Term Asset Management

Investigation completed with detailed work to follow once time is available. Hopefully by the end of calendar year

6 Three Year Rolling Roads Program

Partly developed but will be refined over the next few months and then adopted by Council. This will minimise thought bubble works so that changes are evaluated on a priority wide basis. It refines point 5.

7 Plant Replacement

At this stage future needs are fully funded from reserves meaning that Council is in a sound financial space. Importantly Works Supervisor Will is now in as position to look at operational improvements knowing that if justified, they can potentially be accommodated financially

8 Settlement Water Supply

Looking at a suitable consult to scope out and design an appropriate system. Work with Environmental Health Officer and Settlement Water Working Group to assist. Environmental Health Officer to do Overall Management Plan.

9 Settlement Power Supply

Hybrid Power unsuccessful in their Remote Micro-Grid Funding Application in part as it was very competitive with a number of remote Aboriginal Communities being successful. The costs of the investigations, design and cost analysis is included in the 2020/21 budget. When this work is completed Council will then be in a position to decide whether or not to actually proceed with a loan and then proceed with the actual construction. Suggest that the Settlement Power Working Group be brought in at this stage

10 Settlement Building Works

The following projects are being pursued as e part of a suite of works within the general allocation, others having been separately addressed

PROJ A	Transportable Classroom
PROJ B	Niche Wall for Settlement Cemetery. (<i>separately addressed</i>)
PROJ C	Settlement Footpath - Roadhouse to Museum (<i>now completed</i>)
PROJ D	Community / Sports Centre Upgrade
PROJ E	Community Swimming Pool & Splash Pad
PROJ F	New -Caravan Park Ablution Block
PROJ G	Provide Ensuite's to existing Caravan Park Cabins (<i>not to proceed</i>)
PROJ H	New -Caravan Park 2 Ensuite Units
PROJ I	General Settlement Amenity Improvements
PROJ J	Playground Upgrade (<i>SKA focus</i>)
PROJ K	SKA Interpretive Centre (<i>for a later time</i>)

With the likelihood of CSIRO funding for a SKA interactive playground the need to bring in an “*Place Making*” type consultant is now considered essential. Previous positive experience over a number of projects highlights that this essential. Consultant needs an open mind with experience in stakeholder consultation and also the ability to integrate and design concepts with some detailed design elements. Other expertise with respect to elements such as Ablution Block and Swimming Pool / Splash Pad are obtainable, but *placemaking* is key.

Desirable to have a very small 2 person Councillor Working Group to assist the CEO in binging this concept together.

Evaluation / Assessment criteria to also be separately established once detailed concepts and designs are completed.

Likely to take at least 5 months to finalise designs, costings and prioritise works.

11 CSIRO / SKA Roadworks

Recent discussions with Main Roads WA indicate that it “*may*” be possible to secure management of this SKA Road Project direct as the road owner rather than through a tender. We will have to have a strong indigenous component. From what I understand previous experience suggests that it is may not be desirable to work with an existing indigenous business, but the PIA Wadjarri Community is perhaps another matter. Suggest Shire President Rossco has some informal discussions with the PIA Wadjarri Community about how this could work and what road related infrastructure could form part of the mix.

12 Loans

As outlined a \$2.0m Cash Flow Loan (2021) and a \$750k Solar Power Loan (2022) is to be sought through WATC.

Summary

Overall, the Final Draft Budget which is summarises and underpinned by the above, shows that this stage in the budget process that Council can responsibly provide a positive COVID-19 Response in the 2021 Budget and set up the Murchison Shire and Settlement in a strong long-term sustainable position.

Bill Boehm
Chief Executive Officer
22/7/2020

Shire of Murchison



Shire with no Town!
But a big hearted community.



Murchison - Compliance Audit Return 2020

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of the relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a) F&G Regs 7,9,10	Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2020?	N/A		Bill Boehm
2	s3.59(2)(b) F&G Regs 7,8,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2020?	N/A		Bill Boehm
3	s3.59(2)(c) F&G Regs 7,8,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2020?	N/A		Bill Boehm
4	s3.59(4)	Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2020?	N/A		Bill Boehm
5	s3.59(5)	During 2020, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority?	N/A		Bill Boehm



Delegation of Power/Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16	Were all delegations to committees resolved by absolute majority?	N/A		Bill Boehm
2	s5.16	Were all delegations to committees in writing?	N/A		Bill Boehm
3	s5.17	Were all delegations to committees within the limits specified in section 5.17?	N/A		Bill Boehm
4	s5.18	Were all delegations to committees recorded in a register of delegations?	N/A		Bill Boehm
5	s5.18	Has council reviewed delegations to its committees in the 2019/2020 financial year?	N/A		Bill Boehm
6	s5.42(1) & s5.43 Admin Reg 18G	Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the Act?	Yes		Bill Boehm
7	s5.42(1)	Were all delegations to the CEO resolved by an absolute majority?	Yes		Bill Boehm
8	s5.42(2)	Were all delegations to the CEO in writing?	Yes		Bill Boehm
9	s5.44(2)	Were all delegations by the CEO to any employee in writing?	Yes		Bill Boehm
10	s5.16(3)(b) & s5.45(1)(b)	Were all decisions by the council to amend or revoke a delegation made by absolute majority?	Yes		Bill Boehm
11	s5.46(1)	Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees?	Yes		Bill Boehm
12	s5.46(2)	Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2019/2020 financial year?	Yes		Bill Boehm
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Admin Reg 19?	Yes		Bill Boehm

Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter?	Yes		Bill Boehm



Department of
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No	Reference	Question	Response	Comments	Respondent
2	s5.68(2) & s5.69 (5) Admin Reg 21A	Were all decisions regarding participation approval, including the extent of participation allowed and, where relevant, the information required by Admin Reg 21A, recorded in the minutes of the relevant council or committee meeting?	Yes		Bill Boehm
3	s5.73	Were disclosures under section sections 5.65, 5.70 or 5.71A(3) recorded in the minutes of the meeting at which the disclosures were made?	Yes		Bill Boehm
4	s5.75 Admin Reg 22, Form 2	Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day?	N/A		Bill Boehm
5	s5.76 Admin Reg 23, Form 3	Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2020?	Yes		Bill Boehm
6	s5.77	On receipt of a primary or annual return, did the CEO, or the mayor/president, give written acknowledgment of having received the return?	Yes		Bill Boehm
7	s5.88(1) & (2)(a)	Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76?	Yes		Bill Boehm
8	s5.88(1) & (2)(b) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A, in the form prescribed in Admin Reg 28?	Yes		Bill Boehm
9	s5.88(3)	When a person ceased to be a person required to lodge a return under sections 5.75 and 5.76, did the CEO remove from the register all returns relating to that person?	Yes		Bill Boehm
10	s5.88(4)	Have all returns removed from the register in accordance with section 5.88(3) been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return?	Yes		Bill Boehm
11	s5.89A(1), (2) & (3) Admin Reg 28A	Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B, in the form prescribed in Admin Reg 28A?	Yes		Bill Boehm
12	s5.89A(5) & (5A)	Did the CEO publish an up-to-date version of the gift register on the local government's website?	Yes		Bill Boehm
13	s5.89A(6)	When a person ceases to be a person who is required to make a disclosure under section 5.87A or 5.87B, did the CEO remove from the register all records relating to that person?	Yes		Bill Boehm



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No	Reference	Question	Response	Comments	Respondent
14	s5.89A(7)	Have copies of all records removed from the register under section 5.89A (6) been kept for a period of at least five years after the person ceases to be a person required to make a disclosure?	Yes		Bill Boehm
15	Rules of Conduct Reg 11(1), (2) & (4)	Where a council member had an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person, did they disclose the interest in accordance with Rules of Conduct Reg 11(2)?	Yes		Bill Boehm
16	Rules of Conduct Reg 11(6)	Where a council member disclosed an interest under Rules of Conduct Reg 11 (2) was the nature of the interest recorded in the minutes?	Yes		Bill Boehm
17	s5.70(2) & (3)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report?	Yes		Bill Boehm
18	s5.71A & s5.71B (5)	Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under s5.71A(1) relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application?	N/A		Bill Boehm
19	s5.71B(6) & s5.71B(7)	Was any decision made by the Minister under subsection 5.71B(6) recorded in the minutes of the council meeting at which the decision was considered?	N/A		Bill Boehm
20	s5.103 Admin Regs 34B & 34C	Has the local government adopted a code of conduct in accordance with Admin Regs 34B and 34C to be observed by council members, committee members and employees?	Yes		Bill Boehm
21	Admin Reg 34B(5)	Has the CEO kept a register of notifiable gifts in accordance with Admin Reg 34B(5)?	Yes		Bill Boehm

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) (unless section 3.58(5) applies)?	N/A		Bill Boehm
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property?	N/A		Bill Boehm



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and Cultural Industries**

Elections					
No	Reference	Question	Response	Comments	Respondent
1	Elect Regs 30G(1) & (2)	Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate?	N/A		Bill Boehm
2	Elect Regs 30G(3) & (4)	Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years?	N/A		Bill Boehm
3	Elect Regs 30G(5) & (6)	Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with Elect Reg 30G(6)?	N/A		Bill Boehm

Finance					
No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act?	Yes		Bill Boehm
2	s7.1B	Where the council delegated to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority?	N/A		Bill Boehm
3	s7.3(1) & s7.6(3)	Was the person or persons appointed by the local government to be its auditor appointed by an absolute majority decision of council?	Yes		Bill Boehm
4	s7.3(3)	Was the person(s) appointed by the local government under s7.3(1) to be its auditor a registered company auditor or an approved auditor?	Yes		Bill Boehm
5	s7.9(1)	Was the auditor's report for the financial year ended 30 June 2020 received by the local government by 31 December 2020?	No		Bill Boehm
6	s7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters?	N/A		Bill Boehm



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No	Reference	Question	Response	Comments	Respondent
7	s7.12A(4)(a)	Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters?	N/A		Bill Boehm
8	s7.12A(4)(b)	Where the local government was required to prepare a report under s.7.12A(4)(a), was a copy of the report given to the Minister within three months of the audit report being received by the local government?	N/A		Bill Boehm
9	s7.12A(5)	Within 14 days after the local government gave a report to the Minister under s7.12A(4)(b), did the CEO publish a copy of the report on the local government's official website?	N/A		Bill Boehm
10	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives and scope of the audit, a plan for the audit, details of the remuneration and expenses paid to the auditor, and the method to be used by the local government to communicate with the auditor?	Yes		Bill Boehm
11	Audit Reg 10(1)	Was the auditor's report for the financial year ending 30 June received by the local government within 30 days of completion of the audit?	N/A	Yet to be received	Bill Boehm

Integrated Planning and Reporting

No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 19C	Has the local government adopted by absolute majority a strategic community plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	28 Sep 2017	Bill Boehm
2	Admin Reg 19DA (1) & (4)	Has the local government adopted by absolute majority a corporate business plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	28 Sep 2017	Bill Boehm
3	Admin Reg 19DA (2) & (3)	Does the corporate business plan comply with the requirements of Admin Reg 19DA(2) & (3)?	Yes		Bill Boehm



Local Government Employees					
No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve a process to be used for the selection and appointment of the CEO before the position of CEO was advertised?	N/A		Bill Boehm
2	s5.36(4) & s5.37(3) Admin Reg 18A	Were all CEO and/or senior employee vacancies advertised in accordance with Admin Reg 18A?	N/A		Bill Boehm
3	Admin Reg 18E	Was all information provided in applications for the position of CEO true and accurate?	N/A		Bill Boehm
4	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4)?	N/A		Bill Boehm
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss senior employee?	N/A		Bill Boehm
6	s5.37(2)	Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so?	N/A		Bill Boehm

Official Conduct					
No	Reference	Question	Response	Comments	Respondent
1	s5.120	Has the local government designated a senior employee as defined by section 5.37 to be its complaints officer?	Yes	Complaints Officer is the CEO	Bill Boehm
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that resulted in a finding under section 5.110(2)(a)?	N/A	No complaints received	Bill Boehm
3	s5.121(2)	Does the complaints register include all information required by section 5.121(2)?	N/A		Bill Boehm
4	s5.121(3)	Has the CEO published an up-to-date version of the register of the complaints on the local government's official website?	N/A		Bill Boehm

Optional Questions					
No	Reference	Question	Response	Comments	Respondent



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No	Reference	Question	Response	Comments	Respondent
1	Financial Management Reg 5 (2)(c)	Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with Financial Management Reg 5(2)(c) within the three years prior to 31 December 2020? If yes, please provide the date of council's resolution to accept the report.	Yes	26 July 2018	Bill Boehm
2	Audit Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Audit Reg 17 within the three years prior to 31 December 2020? If yes, please provide date of council's resolution to accept the report.	Yes	22 October 2020	Bill Boehm
3	s5.87C(2)	Where a disclosure was made under sections 5.87A or 5.87B, was the disclosure made within 10 days after receipt of the gift?	Yes		Bill Boehm
4	s5.87C	Where a disclosure was made under sections 5.87A or 5.87B, did the disclosure include the information required by section 5.87C?	Yes		Bill Boehm
5	s5.90A(2)	Did the local government prepare and adopt by absolute majority a policy dealing with the attendance of council members and the CEO at events?	Yes	Policy adopted 19.02.10 as part of 2005 Policy Manual which was reconsolidated into the 2020 Policy Manual on 12.12.20. This requires amendment to address some additional aspects now included under s5.90A(2)	Bill Boehm
6	s.5.90A(5)	Did the CEO publish an up-to-date version of the attendance at events policy on the local government's official website?	Yes	2.2 Councillor Expenses Policy and Procedure included in 2020 Policy Manual	Bill Boehm
7	s5.96A(1), (2), (3) & (4)	Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4)?	Yes		Bill Boehm
8	s5.128(1)	Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?	No	All aspects associated with professional development of council members come before council for approval. Meeting 24.10.19 endorsed the current in person and online training that is being undertaken	Bill Boehm



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No	Reference	Question	Response	Comments	Respondent
9	s5.127	Did the local government prepare a report on the training completed by council members in the 2019/2020 financial year and publish it on the local government's official website by 31 July 2020?	No	Still to be undertaken once feedback for individual councillors is obtained	Bill Boehm
10	s6.4(3)	By 30 September 2020, did the local government submit to its auditor the balanced accounts and annual financial report for the year ending 30 June 2020?	No	Minister contacted and an extension of time obtained	Bill Boehm

Tenders for Providing Goods and Services

No	Reference	Question	Response	Comments	Respondent
1	F&G Reg 11A(1) & (3)	Does the local government have a current purchasing policy that complies with F&G Reg 11A(3) in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$250,000 or less or worth \$250,000 or less?	Yes		Bill Boehm
2	F&G Reg 11A(1)	Did the local government comply with its current purchasing policy in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less?	Yes		Bill Boehm
3	s3.57 F&G Reg 11	Subject to F&G Reg 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in F&G Reg 11(1)?	Yes		Bill Boehm
4	F&G Regs 11(1), 12(2), 13, & 14(1), (3), and (4)	When regulations 11(1), 12(2) or 13 required tenders to be publicly invited, did the local government invite tenders via Statewide public notice in accordance with F&G Reg 14(3) and (4)?	Yes		Bill Boehm
5	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than a single contract?	N/A		Bill Boehm
6	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer notice of the variation?	Yes		Bill Boehm
7	F&G Regs 15 & 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Regs 15 and 16?	Yes		Bill Boehm



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No	Reference	Question	Response	Comments	Respondent
8	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?	Yes		Bill Boehm
9	F&G Reg 18(1)	Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender?	Yes		Bill Boehm
10	F&G Reg 18(4)	Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept?	Yes		Bill Boehm
11	F&G Reg 19	Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted?	Yes		Bill Boehm
12	F&G Regs 21 & 22	Did the local government's advertising and expression of interest processes comply with the requirements of F&G Regs 21 and 22?	N/A		Bill Boehm
13	F&G Reg 23(1) & (2)	Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice?	N/A		Bill Boehm
14	F&G Reg 23(3)	Were all expressions of interest that were not rejected assessed by the local government?	N/A		Bill Boehm
15	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services as an acceptable tenderer?	N/A		Bill Boehm
16	F&G Reg 24	Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with F&G Reg 24?	N/A		Bill Boehm
17	F&G Regs 24AD(2) & (4) and 24AE	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with F&G Reg 24AD(4) and 24AE?	N/A		Bill Boehm
18	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation?	N/A		Bill Boehm



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No	Reference	Question	Response	Comments	Respondent
19	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16, as if the reference in that regulation to a tender were a reference to a pre-qualified supplier panel application?	N/A		Bill Boehm
20	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of F&G Reg 24AG?	Yes		Bill Boehm
21	F&G Reg 24AH(1)	Did the local government reject any applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications?	N/A		Bill Boehm
22	F&G Reg 24AH(3)	Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept?	N/A		Bill Boehm
23	F&G Reg 24AI	Did the CEO send each applicant written notice advising them of the outcome of their application?	N/A		Bill Boehm
24	F&G Regs 24E & 24F	Where the local government gave regional price preference, did the local government comply with the requirements of F&G Regs 24E and 24F?	Yes		Bill Boehm

I certify this Compliance Audit Return has been adopted by council at its meeting on _____

Signed Mayor/President, Murchison

Signed CEO, Murchison