



murchisonshire

Ancient land under brilliant skies

Agenda for the Ordinary Meeting of the

Murchison Shire Council

Held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
on Thursday **26 March 2020**, commencing at 12 Noon.

Ancient land under brilliant skies

TABLE OF CONTENTS

1	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS	3
2	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE	3
3	CONFIRMATION OF MINUTES	3
	3.1 Ordinary Council Meeting – 27 February 2020	3
4	DISCLOSURE OF INTERESTS.....	3
5	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	3
6	STANDING ORDERS	3
7	PUBLIC QUESTION TIME	4
8	NEXT MEETING	4
9	APPLICATIONS FOR LEAVE OF ABSENCE.....	4
10	NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS.....	4
11	ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION.....	4
12	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS	4
13	ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED	4
	13.1 Shire President	4
	13.2 Councillors	4
14	REPORTS OF COMMITTEES	5
	14.1 Audit Committee	5
15	WORKS	6
	15.1 Works Report.....	6
	15.2 Roads Economic Stimulus Submission.....	7
16	FINANCE.....	9
	16.1 Accounts Paid since the last list was adopted/endorsed by Council.....	9
	16.2 Financial Activity Statements 29 February 2020	10
	16.3 2019-20 Budget Review	11
17	DEVELOPMENT	14
	17.1 COVID-19 Coronavirus Update	14
	17.2 Wild Dog Control Working Group Recommendation.....	15
18	ADMINISTRATION.....	16
	18.1 Compliance Audit Return 2019.....	16
19	NOTICE OF MOTION	17
20	CEO ACTIVITY REPORT	17
21	URGENT BUSINESS	19
22	ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS.....	19
23	MEETING CLOSURE.....	19

ATTACHMENTS

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Shire President declared the meeting open at.

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Present

Councillors

R Foulkes-Taylor – President
A Whitmarsh – Deputy President
Cr E Foulkes-Taylor
Cr G Mead
Cr Q Fowler
Cr P Squires

Staff

Bill Boehm – CEO
Tatjana Erak – Acting DCEO
William Herold – Works Supervisor

3 CONFIRMATION OF MINUTES

3.1 Ordinary Council Meeting – 27 February 2020

Background

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Recommendation

That the minutes of the Ordinary Council meeting held on 27 February 2020 be confirmed as an accurate record of proceedings.

Voting Requirements:

Simple majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

4 DISCLOSURE OF INTERESTS

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6 STANDING ORDERS

Matter for Consideration

It has been customary practice in the interests of a productive meeting in relation to the Conduct of Members during debates for the Council suspend Standing Orders 8.2 (Limitation on Number of speeches) and 8.3 (Duration of Speeches) under Local Law 2001. To facilitate this the following recommended resolution is required.

Recommendation

That the following Local Law-Standing Orders 2001 be stood down:

8.2 Limitation on the number of speeches

8.3 Duration of speeches

Voting Requirements

Simple Majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

7 PUBLIC QUESTION TIME

Nil

8 NEXT MEETING

Thursday 23 April 2020

9 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

10 NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Nil

11 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

12 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

13 ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

13.1 Shire President

13.2 Councillors

14 REPORTS OF COMMITTEES

14.1 Audit Committee

File: 2.2
Author: Bill Boehm – Chief Executive Officer
Interest Declared: No interest to disclose
Date: 21 February 2020
Attachments: 14.1.1 Audit Committee Meeting Report

Matter for Consideration

Amongst other things one of the objectives of the Audit Committee is to receive the Annual Compliance Return for the period 1 January to 31 December in each that is presented to the Audit Committee for review. The Audit Committee is to report to the Council the results of that review. The Compliance Audit Return is to be then adopted by Council and the certified copy is to be sent to the Director General of the Department of Local Government & Communities by 31 March of the following year.

A copy of the Audit Committee Meeting Agenda and Attachments for the meeting on 26 March 2020 including the Compliance Audit Return has been separately circulated.

Recommendation

To be considered following deliberations of the Audit Committee Meeting.

Voting Requirements

Simple Majority

Committee Decision			
Moved: Cr	Seconded: Cr		
Carried/Lost	For	Against	0

15 WORKS

15.1 Works Report

File:

Author: William Herold – Works Supervisor

Interest Declared: No interest to disclose

Date 21 March 2020

Attachments: 15.1.1 Monthly Plant Report
15.1.2 Technical Officers Update Report

Monthly Plant Report

As Attached

Technical Officers Update Report

As attached

Construction Crew

The Construction crew have completed work from the Wooramel River crossing to the North Boundary on the Carnarvon – Mullewa Road. The use of a grid roller and second water cart certainly improved the quality of the final outcome as well as speeding the process up. It appears that the material that was causing me to have many sleepless nights has gone down remarkably well. Mark and the crew have done a wonderful job They have moved South down the Carnarvon-Mullewa Road and started on a Main Roads WA funded re-sheet from the Muggon Road intersection SLK 116.17 to SLK 112.10. This is heading North from Muggon Road intersection.

Maintenance Crew

Lou Bavoillot our new member on the maintenance crew started on March 9. I would like to take the opportunity to welcome Lou and Wendy to the Murchison and hope they have a long and happy stay. My thanks again to Peter Mahony for standing in until Lou could make a start. The Maintenance crew have completed grading the Beringarra-Pindar Road. The crew have done a patch grade on the Mileura-Nookawarra Road and started on the Beringarra-Cue Road. An opening up grade will then be done on the Beringarra-Mt Gould Road before heading West along the Beringarra-Byro Road.

Easter Break

The crews will be off from the evening of Thursday 9 April to the morning of Monday 20 April.

Tropical Cyclone Damian

Unfortunately, the Murchison saw very little rain out of this system, we did however get a reasonable river causing a significant amount of damage on the Mt Gould Road, on Beringarra as well as on the Beringarra-Byro Road between the Murchison River crossing and Milly-Milly homestead. Greenfield have done a flood damage pick up and we are awaiting the outcome from this report.

Plant Replacement – New grader

The new Cat 150 Grader arrived on Wednesday March 5 and certainly created much excitement among those of us left in the settlement. It is currently going very well and being operated by Lou. I believe photographs have been circulated and some will appear in the next Monologue.

Roads Stimulus Package

The CEO and I have drawn up a wish list and hopefully we will secure some funding from this to put toward several improvement on the road network.

Recommendation

The Works Supervisors Report be received and accepted

Voting Requirements

Simple Majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

15.2 Roads Economic Stimulus Submission

File: 12.15
Author: Bill Boehm – Chief Executive Officer. William Herold – Works Supervisor
Interest Declared: No interest to disclose
Date
Attachments: 15.2.1 Message from Deputy Prime Minister Infrastructure Boost
15.2.2 Murchison - Roads Economic Stimulus Submission
15.2.3 Meekatharra Gascoyne Murchison - Roads Economic Stimulus Submission

Matter for Consideration

As per the attached letter Council has received a request from the Deputy Prime Minister seeking Councils assistance in fast tracking the delivery of land transport infrastructure projects on local roads. Council has been requested to identify roads projects that can be brought forward to start within the next 3 to 6 months.

The response needed to be provided by 16 March 2020 and following feedback from Councillors a submission was lodged is as attached and provided for endorsement.

Comments

In preparing a response there was an opportunity suggested by the Meekatharra Shire CEO to also place a regional submission with Upper Gascoyne Shires. Like ourselves, both CEO's are keen to have a sealed road extension program and we all agreed that a joint "Regional" submission is potentially better value with each Council also putting in for their own other projects.

The Regional Submission was lodged by Roy McClymont from Meekatharra whilst our local submission which the Works Supervisor and I have been working on was also submitted

A few points

1. It's a wish list that is to be deliverable so all works would be undertaken but the scope of works involves a number of diverse contractors and suppliers.
2. For the Regional submission we have all put a 1/3 contribution which is slightly greater than the Building Better Regions 3:1 contribution for that applies for Very Remote Area as a means to attract the funding.
3. For our local submission we have generally put in for a 3:1 contribution (25%) although the last two project D & E on the list is a bit less
4. Projects A (Grids) & B (Bilung Creek Crossing) are potentially deliverable quickly and are road safety as well as asset replacement projects. We have already commissioned design for the Bilung Creek Crossing. We also added Project C (Concrete floodway at Milly-Milly over the Murchison)
5. Project D (stabilise floodways on the Carnarvon-Mullewa Road) can be potentially added on to the current flood damage contract

6. Project E (seal sections associated with Project D works on the Carnarvon-Mullewa Road) is a bit speculative but again deliverable and would also provide for three additional opportunities for passing lanes between the Murchison Settlement and Shire boundary.
7. Whilst it doubtful that we will get everything the submission is worthwhile

Statutory Environment

Local Government Act 1995.

Sustainability Implications

Environmental There are no known significant environmental considerations
 Economic There are no known significant economic considerations
 Social There are no known significant social considerations

Strategic Implications

Shire of Murchison Council Community Strategic Plan

Economic Objective 1:

To develop the region’s economic potential to encourage families and businesses to stay in the area.

Strategies to Achieve Economic Outcomes

Maintenance and Upgrade of Road Network

To develop, maintain and improve an efficient road system to support the transport requirements associated with the pastoral and mining industries and tourism.

Policy Implications

Nil

Financial Implications

The proportion of funding is far greater than on most funded programs such as the Roads to Recovery program or if we were to carry out, we would need to use our own funds. We can also massage future projects to suit. For instance, we have in our program money in next year to resheet and reconstruct pavement south of the existing seal on the Carnarvon-Mullewa Rd which would be covered if we received the regional project grant. In any event all would be in the current or future long-term plans

Recommendation

That Council endorse the Chief Executive Officers Murchison Roads Economic Stimulus Submission to the Department for Infrastructure, Transport and Regional Development as attached.

Voting Requirements

Simple Majority

Council Decision			
Moved: Cr	Seconded: Cr		
Carried/Lost	For	Against	0

16 FINANCE

16.1 Accounts Paid since the last list was adopted/endorsed by Council

File: 4.37.1
Author: Tatjana Erak - Acting Deputy Chief Executive Officer
Interest Declared: No interest to disclose
Date: 21 February 2020
Attachments: 16.1.1 EFT & Cheque Details for February 2020

Matter for Consideration

The *Local Government (Financial Management) Regulations 1996 Regulation 13* requires that if the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, then the CEO is to prepare a list of accounts paid by the CEO for each month and present this to the next ordinary meeting of the Council after the list has been prepared and have this recorded in the minutes of the meeting.

A list of payments presented in accordance with *Regulation 13* of the *Local Government (Financial Management) Regulations 1996* made since the last report to Council is attached.

Strategic Implications

None

Policy Implications

None

Budget/Financial Implications

Payment from the Municipal, Trust and Reserve Bank Accounts.

Consultation

Moore Stephens

Recommendation

That the accounts since the last report to Council, as per the attached Schedule be recorded in the minutes as being presented to Council.

Voting Requirements

Simple Majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

16.2 Financial Activity Statements 29 February 2020

File:

Author: Tatjana Erak – Acting Deputy Chief Executive Officer

Interest Declared: No interest to disclose

Date

Attachments: 16.2.1 Monthly Management Financial Report February 2020

Matter for Consideration

The Local Government (Financial Management) Regulations 1996 Regulation 34 requires that local government report monthly and prescribes what is required to be reported. Council is required to consider adopting the Monthly Financial Statements.

Budget/Financial Implications:

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

Consultation

Moore Stephens

Recommendation

That Council adopt the financial statements for the period ending 29 February 2020 as attached.

Voting Requirements

Simple Majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

16.3 2019-20 Budget Review

File: 2.2
Author: Bill Boehm – Chief Executive Officer
Tatjana Erak Deputy Chief Executive Officer
Interest Declared: No interest to disclose
Date
Attachments: 16.3.1 2019-20 Budget Review Report

Matter for Consideration

A review of the 2019-20 Budget based on financial performance between 1 July 2019 and 29 February 2020 has been conducted and is presented to Council.

Background

As required by the Local Government Act 1995, Council adopted a budget for the 2019-20 financial year based on forward plans and best estimates at the time. According to the Local Government (Financial Management) Regulations 1996, each year, between 1 January and 31 March, a local government is to carry out a review of its annual budget for that year, considering its financial performance for at least the first six months of the year, its position at the date of review and its forecast position to the end of the financial year.

Comments

The Budget review for 2019-20 has been conducted and amendments are detailed in the Statutory Budget Review which will be considered as an Item of Urgent Business. This followed an in depth review the relevant financials for each Chart of Account and where applicable individual job levels.

Various highlights below are of note. These will be updated following receipt of the final updated report

- *Opening Carried Forward figure*
 - ~ The opening carried forward figure was reduced from \$4,681,340 to \$4,562,188 due to end of year final adjustments. This is a decrease in the carried forward surplus of \$119,152.

- *Operating Revenue*
 - ~ WANDRRA Flood Damage reimbursement has been reduced by \$4,845,499 to reflect income received from Flood 6 and an advanced Flood 7 payment.

- *Operating Expenditure*
 - ~ Heavy Road maintenance that was deferred from 2018/19 has been effectively used to fund additional non-budgeted for repair items on the Carnarvon-Mullewa and Coolcalalaya Roads under Maintenance - General. It is expected that this approach will be taken in the future.
 - ~ Various budgeted works, especially in the road areas, are not to be undertaken until next year or as in the case of road maintenance have been deferred as they will be addressed through flood damage repairs
 - ~ Audit costs that were expected to increase with AOG involvement but have come in under budget.
 - ~ WANDRRA Flood Damage expenditure has been reduced by \$6,000,000 to reflect the situation that the majority of works will be undertaken in 2020/21
 - ~ DFES Grant for Fire shed is offset by expenditure \$53,950
 - ~ At this stage there has been no allocation allowance for any cost aspects over and above our normal operation as a result of the COVID-19 pandemic. It is expected that these will emanate across in a number of areas so we will look at how best to capture details in the future
 - ~ Overall increase in cash from reduced operating expenses of \$5,956,572

- *Capital Expenditure - Infrastructure Roads*
 - ~ Some programmed road works have been deferred to 2019-20.
 - ~ Works on Beringarra-Cue Road involved repairs to priority floodways and start of a program to convert the existing seal to gravel.

- *Capital Expenditure - Building & Improvements*
 - ~ Capital expenditure on staff housing reflects the costs to provide two accommodation units within the Murchison Settlement as per Council resolution at the November 2019 Ordinary Council Meeting. This is to be funded entirely from revenue.

- *Capital Expenditure – Plant*
 - ~ The budget has been amended to reflect that budgeted for plus the addition of a replacement 5 Tonne Truck as outlined within the Plant Replacement Program as adopted by Council at the February Ordinary Meeting.

- *Capital Expenditure – Overall*
 - ~ Overall increase in Capital Expenditure of \$1,401,829.

- *Capital Revenue*
 - ~ Reserve Transfers to Reserves have reduced by \$103,042.
 - ~ Transfers from Reserves have reduced by \$1,674,770. This is primarily due to
 - transfers from the Building Reserve, and Settlement and Buildings Reserve not being required as the corresponding capital works that were to be funded from these Reserves are not to be undertaken.
 - Transfer from the Sealing Reserve is also not contemplated
 - ~ Transfer from the Beringarra-Cue reserve is reduced to equate to accord with the value of the actual works undertaken
 - ~ Overall, there has been a net \$1,777.812 in reduction in reserves Transfers from that budgeted

- *Closing Carried Forward figure*
 - ~ The closing carried forward review figure has increased by \$745,386 to \$5,307,574

Detailed amendments are shown in the Statutory Budget Review which will be provided at the meeting

Statutory Environment

Local Government (Financial Management) Regulations 1996

33A Review of Budget

- (1) *Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.*
 - (2A) *The review of an annual budget for a financial year must –*
 - (a) *Consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and*
 - (b) *Consider the local government's financial position as at the date of review; and*
 - (c) *Review the outcomes for the end of that financial year that are forecast in the budget.*
 - (2) *Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to council.*
 - (3) *A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendation made in the review.*
- *Absolute majority required.*
- (4) *Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.*

Strategic Implications

The budget has been developed based on existing strategic planning documents adopted by council.

Sustainability Implications

Environmental	There are no known significant environmental considerations
Economic	There are no known significant economic considerations
Social	There are no known significant social considerations

Policy Implications

The budget is based on the principles contained in the Strategic Community Plan, Corporate Business Plan and informing strategies.

Financial Implications

The changes suggested in the budget review are based on the local government’s financial performance for the financial year up to 29 February 2020. Adjustments have been made to better reflect actual performance for the period and to give a more accurate projection of an increased surplus at 30 June 2020.

Consultation

CEO, DCEO, Works Supervisor
Moore Stephens

Recommendation

That Council adopt the Review of the 2019-20 Budget as presented in the attached 2019-20 Budget Review Report.

Voting Requirements

Absolute Majority.

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

17 DEVELOPMENT

17.1 COVID-19 Coronavirus Update

File: 4.77
Author: Bill Boehm – Chief Executive Officer
Interest Declared: No interest to disclose
Date: 21 March 2020
Attachments: Nil

Matter for Consideration

The current declared COVID-19 Coronavirus Pandemic is shaping up to be likely one of the most significant national events in our history that is and will affect us all. An initial formal update on the potential implications for Council and the Community will be provided and considered as an item of Urgent Business.

Statutory Environment

Local Government Act 1995

Sustainability Implications

Environmental Details of environmental considerations are unknown but may potentially be significant
Economic Details of economic considerations are unknown but may potentially be significant
Social Details of social considerations are unknown but may potentially be significant

Strategic Implications

Shire of Murchison Council Community Strategic Plan

Response to the COVID-19 Coronavirus Pandemic will encompass many strategies contained within all four Objectives of our Community Plan. Ie Economic, Environmental, Social and Civic Leadership as articulated in our Vision Statement ***“Working together to preserve the unique character of the Shire, supporting diverse and sustainable lifestyle and economic opportunities.”***

Policy Implications

Adaptation and potentially new polices may be required

Financial Implications

Yet to be determined but potentially significant. Budget reporting included potentially specific that will likely be required during 2019/20 and the 2020/21 Financial Years.

Recommendation

That the Chief Executive Officer’s Report relating COVID-19 Coronavirus Update Report be received and noted.

Note there may be other specific actions that arise out of this report

Voting Requirements

Simple Majority

Council Decision
Moved: Cr Seconded: Cr
Carried/Lost Against

17.2 Wild Dog Control Working Group Recommendation

File:
Author: Bill Boehm – Chief Executive Officer
Interest Declared: No interest to disclose
Date: 23 March 2020
Attachments: Nil

Matter for Consideration

The Wild Dog Control Working Group met in July 2018 and amongst other things, I have been advised that they discussed and recommended that the bounty for Wild Donkeys be increased from \$10 to \$20. Whilst this recommendation has been discussed informally by Council no actual resolution to accept this recommendation was made. This Item addresses the situation.

Statutory Environment

Local Government Act 1995

Sustainability Implications

Environmental There are no known significant environmental considerations
Economic There are no known significant economic considerations
Social There are no known significant social considerations

Strategic Implications

Shire of Murchison Council Community Strategic Plan

Economic Objective 1:

To develop the region's economic potential to encourage families and businesses to stay in the area.

Strategies to Implement Objectives

Small Scale Support for Vermin Control

The Pastoral industry is a key industry within the Shire. Vermin issues, in particular wild dogs, have the ability to impact on the ongoing viability of the Pastoral industry within the Shire. The Shire supports a range of measures in relation to vermin control.

Policy Implications

Nil

Financial Implications

The increase recommended would have a minimal impact on our budget

Recommendation

That Council accept the recommendation from the Wild Dog Control Working Group to increase the bounty for Wild Donkeys from \$10 to \$20.

Voting Requirements

Simple Majority

Council Decision	
Moved: Cr	Seconded: Cr
Carried/Lost	Against

18 ADMINISTRATION

18.1 Compliance Audit Return 2019

File:	4.18
Author:	Bill Boehm – Chief Executive Officer
Interest Declared:	No interest to disclose
Date	18 March 2020
Attachments:	18.1.1 Murchison Compliance Audit Return 2019

Matter for Consideration

Council to review a report from the Audit Committee and consider adopting the Compliance Audit Return 2019.

Background

A Compliance Audit Return for the period 1 January to 31 December in each year is to be carried out and presented to the Audit Committee for review. The Audit Committee is to report to the Council the results of that review. The Compliance Audit Return is to be then adopted by Council and the certified copy is to be sent to the Director General of the Department of Local Government & Communities by 31 March of the following year.

Comment

The Audit Committee met earlier today to review the Compliance Audit Return 2018 and gives its recommendation below.

Statutory Environment

Local Government Audit Regulations 1996

14 *Compliance audits by local governments*

- (1) *A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.*
- (2) *After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.*
- (3A) *The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.*
- (3) *After the audit committee has reported to the council under sub regulation (3A), the compliance audit return is to be —*
 - (a) *presented to the council at a meeting of the council*
 - (b) *adopted by the council; and*
 - (c) *recorded in the minutes of the meeting at which it is adopted.*

15 *Compliance audit return, certified copy of etc. to be given to Executive Director*

- (1) *After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —*
 - (a) *a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and*
 - (b) *any additional information explaining or qualifying the compliance audit,**is to be submitted to the Executive Director by 31 March next following the period to which the return relates.*
- (2) *In this regulation — certified in relation to a compliance audit return means signed by —*
 - (a) *the mayor or president; and*
 - (b) *the CEO.*

Strategic Implications

Nil

Policy Implications

Nil

Financial Implications

Nil

Consultation

Nil

Recommendation

Audit Committee Recommendation. (TBA after the meeting of the Audit Committee)

Voting Requirements

Simple Majority

Council Decision				
Moved: Cr				Seconded: Cr
Carried/Lost	For	6	Against	0

19 NOTICE OF MOTION

Nil

20 CEO ACTIVITY REPORT

File:

Author: Bill Boehm – Chief Executive Officer

Interest Declared: No interest to disclose

Date: 21 March 2020

Attachments: Nil

General

The activities below show the extent of activity undertaken with initial and continuing emphasis on long-term financial planning. Response to the COVID-19 Pandemic has seen an additional and no doubt elevated emphasis in developing and implementing a response.

Meanwhile, as outlined under the Works Supervisors Report we welcome Lou Bavoillot as our new member on the maintenance crew and wife Wendy to our community. We have also finalised the engagement of Sam Walton as Community Projects Officer. Sam will operate as a casual employee with a varying work load depending on needs which will no doubt need to adapt as we support our community.

Activities since last Meeting

Date	Activity
25.02.2020	Travel North to review roads and flood issue with Works Supervisor
26.02.2020	Financial Statements, Record Keeping Plan and Flood Information update. Telephones discussion with Midwest-Gascoyne Regional Development Authority and Shire President
27.02.2020	Audit Committee Meeting. Council Meeting
28.02.2020	Council & Audit Committee Minutes. Follow up Council Meeting TOIL

Date	Activity
2.03.2020	Public Holiday and prepare draft Rossco's Rundown
3.03.2020	Follow up Council Meeting Actions. Start logo transition process
4.03.2020 to 6.03.2010	Follow up Council Meeting Actions, Logo transition process
7.03.2020 to 8.03.2020	Finalise Minute Attachments and Murchison Monologue preparation.
9.03.2020	Attend Workshop Toolbox Meeting. Finalise correspondence from Council Meeting. Meeting with Works Supervisor over potential road economic stimulus packages. Work on Murchison Monologue.
10.03.2020 to 11.03.2020	Work on Murchison Monologue, Roads Economic Stimulus Program with Works Supervisor. Telephone briefings with Shire President and Cr Emma Foulkes-Taylor. Commence preliminary work on Tania Meads request
12.03.2020 to 13.03.2020	Work on Monologue, Economic Stimulus Program. Emails. Tania Mead's support.
13.03.2020	Work on Monologue, Economic Stimulus Program. Emails. Tania Mead's support.
14.03.2020	Logo development, Monologue, Budget Review
15.03.2020	Budget Review
16.03.2020	Budget Review. Telephone catchup with Cr Emma Foulkes-Taylor over Monologue and Branding. Attend COVID19 WALGA Webinar.
17.03.2020	Telephone discussion with Shire President. Budget Review. Meetings with Sam Walton and Cr Paul Squires. Attend Yuck Circus Telephone hook-up. Work on COVID19 and Economic Stimulus Letter.
18.03.2020	Budget Review Work. Meeting with Works Supervisor, Technical Officer and Nigel from Quality Builders. Finalise Annual Compliance Return. Work on Council, and Audit Committee Agenda's.
19.03.2020	Budget Review with Works Supervisor and Technical Officer. Agenda and COVID-19 work. Regional Road Group Meeting via telephone with Works Supervisor and Cr Paul
20.03.2020	Budget Review and Agenda Preparation. Attend WALGA COVID-19 Webinar. Discussion with Shire President and follow up and distribute Shire Presidents media announcement. Discussion with Nicole Mahony and follow up and distribute Roadhouse media announcement.
21.03.2020 to 23.03.2020	Budget Review. Agenda Preparation

Recommendation

That the CEO's Activity Report be accepted.

Voting Requirements

Simple Majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

21 URGENT BUSINESS

The following items have been identified to be considered as Urgent Business.

- Item 14.1 Audit Committee Report and recommendations to be considered under Item 18.1
- Item 16.3 2019-20 Budget Review and recommendations to be considered under Item 16.3.
- Item 17.1 COVID-19 Coronavirus Update. General preliminary update of current situation with respect to COVID-19 Coronavirus pandemic and potential implications for Council and the community to be considered under Item 17.1.

22 ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Nil

23 MEETING CLOSURE

The Shire President closed the meeting at.