



Western Australia

Agenda for the Ordinary Meeting of the Murchison Shire Council

Held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
on Saturday **14 December 2019**, commencing at 12 Noon.

TABLE OF CONTENTS

1	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS	3
2	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE	3
3	CONFIRMATION OF MINUTES	3
	3.1 Ordinary Council Meeting – 28 November 2019	3
4	DISCLOSURE OF INTERESTS.....	3
5	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	3
6	STANDING ORDERS	3
7	PUBLIC QUESTION TIME	4
8	NEXT MEETING	4
9	APPLICATIONS FOR LEAVE OF ABSENCE.....	4
10	NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS.....	4
11	ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION.....	4
12	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS	4
13	ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED	4
	13.1 Shire President	4
	13.2 Councillors	4
14	REPORTS OF COMMITTEES	5
15	WORKS.....	5
	15.1 Works Report.....	5
	15.2 Beringarra- Pindar Road at Mixy	6
16	FINANCE.....	7
	16.1 Accounts Paid since the last list was adopted/endorsed by Council.....	7
17	DEVELOPMENT	8
	17.1 Settlement Power Supply	8
18	ADMINISTRATION.....	10
	18.1 2020 Meeting Dates	10
	18.2 Committee Working Groups & Outside Organisations Operation	11
19	NOTICE OF MOTION	12
20	CEO ACTIVITY REPORT	13
21	URGENT BUSINESS	14
22	ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS.....	14
	22.1 Supply of Grader.....	15
	22.2 Coolcalalaya West Road Repairs.....	15
23	MEETING CLOSURE.....	15

ATTACHMENTS

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

3 CONFIRMATION OF MINUTES

3.1 Ordinary Council Meeting – 28 November 2019Background

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Recommendation

That the minutes of the Ordinary Council meeting held on 28 November 2019 be confirmed as an accurate record of proceedings.

Voting Requirements:

Simple majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

4 DISCLOSURE OF INTERESTS

Nil

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

6 STANDING ORDERS

Matter for Consideration

It has been customary practice in the interests of a productive meeting in relation to the Conduct of Members during debates for the Council suspend Standing Orders 8.2 (Limitation on Number of speeches) and 8.3 (Duration of Speeches) under Local Law 2001. To facilitate this the following recommended resolution is required.

Recommendation

That the following Local Law-Standing Orders 2001 be stood down:

8.2 Limitation on the number of speeches

8.3 Duration of speeches

Voting Requirements

Simple Majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

7 PUBLIC QUESTION TIME

8 NEXT MEETING

To be advised

9 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

10 NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

- 22.1 Supply of Grader
- 22.2 Coolcalalaya West Road Repairs

11 ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

12 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

13 ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

13.1 Shire President

13.2 Councillors

Cr Emma-Foulkes Taylor

SKA Regional Stakeholders meeting Dec 3rd, 2019 Geraldton Universities Centre

David Luchetti

Election- same minister therefore continuity – very useful for David's team

Project- Signed up are: Aust, South Africa, UK, SA, Italy, Sweden, Netherland, China, Canada and India. France, Germany and Spain have joined as special or associate members- not too much difference. May become full members. NZ have made a noble exit (continue until end of 2020 when organisation becomes 'SKA Observatory.' They don't have the critical mass of astronomers to get the value for the project) Not too big an impact. (2%)

Project still working through reconstruction. Elements going through critical design reviews. Being finalised atm. Systems CDR (testing) is critical element- identify issues. End March next year.

Convention signing in Rome -7 signatories so far. Aust still to ratify – won't be ready until first sitting day next year. Report on Feb 4th take to exec committee then they sign off the ratification.

In March a new SKA Director of Operations appointed – Dr Lewis Ball. He is familiar with the site.

Timeline for 2020:

Review underway

- ~ Systems CDR 1st qtr
- ~ Design baseline – 1st 3-4 months -what we can build with the money we've got? Project can build up as \$ come in.
- ~ June- 1st council meeting- fundamental policies to get signed off + operational policies. Held in UK (Manchester) Current chair is a French woman renowned astronomer. May continue with new organisation. Voting is 1 country = 1 vote
- ~ July- 2nd meeting. Receive construction proposal. Need unanimous support for member countries to take back to their govts. 1st time we can really, we can tell govts 'this is what you're going to get'. Aust needs to provide an engineering centre. Will be based in Geraldton.
- ~ Nov- Council meet again with outcome of construction process. Council will formal make decision.
- ~ Jan 2021- procurement process might start
- ~ Main Rds.- procurement process will take 9-12 months. David has told the SKA Org that we need a good lead in period. Construction period is 5-7. Procurement period – staggered over time
- ~ Operational cost after construction- \$ consistent with % put in. eg Aust 14 % construction = 14% operational cost. Proprietary interest is 1 year for members then info is shared to the global community. As a member country we are entitled to 14% of time on the telescope. Only members can lead projects.

14 REPORTS OF COMMITTEES

15 WORKS

15.1 Works Report

File:

Author: William Herold – Works Supervisor

Interest Declared: No interest to disclose

Attachments: 15.1.1 Monthly Plant Report

Monthly Plant Report

As Attached

Construction Crew

The construction crew are back to full strength and progressing steadily. By the time Council meets on the 14th of December I estimate they should have laid about 4 km from the Wooramel River crossing heading North on the Carnarvon Mullewa Rd. They have had some minor mechanical issues that have caused some delays. They will start to bring plant back to the Settlement on Tuesday 17th December for maintenance and repairs over the Christmas break.

Maintenance Crew

The maintenance crew have completed the wet grade on the Carnarvon-Mullewa Rd. with watercarts and a multi tyre roller hired from Squires Resources. MRWA will be picking up the bill for the hire of the plant. They have started grading from the boundary grid at the South end of the Beringarra Pindar Rd .and will continue heading North until the Christmas break. I would like to take this opportunity to thank Greg Barr for his service to the Shire of Murchison and wish him well in his retirement.

Dozer Contractor

Thurkle's Dozing have completed gravel / material stockpiling work and demobilised on Tuesday 3rd December.

New Grader

The e-quotes are in for the new grader and have been forwarded to the Plant Working group for perusal and discussion. Item addressed under 22.1.

Festive Season Wishes

I would like to take the opportunity to wish all elected Members Shire staff and the broader Murchison Community a safe and happy Christmas.

Recommendation

The Works Supervisors report be received and accepted

Voting Requirements

Simple Majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

15.2 Beringarra- Pindar Road at Mixy

File:

Author: William Herold – Works Supervisor

Interest Declared: No interest to disclose

Attachments: 15.2.1 Plans Proposed realignment of Beringarra-Pindar Road around Proposed Mixy Mine

Matter for Consideration

Consideration of Adman Resources request to realign the Beringarra-Pindar Road around the proposed Mixy Mine.

Comment

Adman Resources have requested Council approval to realign a short section of the Beringarra-Pindar Road around the proposed Mixy Mine in order to facilitate the mines expansion. Some clearing of native vegetation (approximately 100m) will be required. A copy of the proposed plans at attached. Whilst Council have been requested to undertake the necessary administrative requirements all of the costs should met by Adaman Resources.

I have contacted the local station owner abutting the mine that is potentially affected. They have no objections to the proposed clearing nor, as road users, the proposed the alignment to allow for normal traffic speeds.

I have viewed the proposed realignment. There are two curve realignment options provided (80km/hr and 90km/hr). I consider the 90km/hr option as the preferable course of action.

Statutory Environment

Local Government Act 1995

Sustainability Implications

Environmental There are no known significant environmental considerations
Economic There are no known significant economic considerations
Social There are no known significant social considerations

Strategic Implications

Policy Implications

Nil

Financial Implications

Nil. All costs are to be will be met by Adaman Resources

Recommendation

That Council agree to Adman Resources request to realign a short section of the Beringarra-Pindar Road around the proposed Mixy Mine subject to all works and the designs associated with the realignment being completed to the Chief Executive Officers satisfaction and at no cost to Council.

Voting Requirements

Simple Majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

16 FINANCE

16.1 Accounts Paid since the last list was adopted/endorsed by Council

File: 4.37.1
Author: Tatjana Erak - Acting Deputy Chief Executive Officer
Interest Declared: No interest to disclose
Attachments: 16.1.1 EFT & Cheque Details since the last report to Council

Matter for Consideration

The *Local Government (Financial Management) Regulations 1996 Regulation 13* requires that if the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, then the CEO is to prepare a list of accounts paid by the CEO for each month and present this to the next ordinary meeting of the Council after the list has been prepared and have this recorded in the minutes of the meeting.

A list of payments presented in accordance with *Regulation 13* of the *Local Government (Financial Management) Regulations 1996* made since the last report to Council is attached.

Strategic Implications

None

Policy Implications

None

Budget/Financial Implications

Payment from the Municipal, Trust and Reserve Bank Accounts.

Consultation

Moore Stephens

Recommendation

That the accounts since the last report to Council, as per the attached Schedule be recorded in the minutes as being presented to Council.

Voting Requirements

Simple Majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

17 DEVELOPMENT

17.1 Settlement Power Supply

File:

Author: Bill Boehm – Chief Executive Officer
William Herold – Works Supervisor

Interest Declared: No interest to disclose

Date: 5 December 2019

Attachments: Nil

Matter for Consideration:

The following update is provided in advancing improvements to the Murchison Settlements Power Supply.

As previously advised Hybrid Systems Australia have been engaged to assist Council in what is effectively a two-stage process.

Stage 1

Review of the existing electrical network and performance and recommend actions with a view to ensuring it will be sufficient going forward. Initial review indicates the following:

- The existing powers supply mains are considered sufficient for the current and future demand
- Work has been undertaken to provide for remote monitoring of the existing units
- Both the existing (150kVA) and backup unit (80kVA) are undersized. The recommended configuration is to have two identical units each of around 200kVA capacity which can be switched over automatically. The actual size and specifications of the units are being determined by Hybrid. At all times one will be capable of operating the settlement. Rather than refurbishing and retaining the existing units each will be disposed of as an operating unit.
- Each new unit will be rotated approximately 90 degrees to improve efficiency.

Stage 1 is the urgent bit and has commenced with the Works Supervisor close to being in a position to seek quotations through WALGA's eQuotes based on the above. Already we have had a few small power outages and will need to have the new units in and commissioned by the end of January 2019.

Given the urgency and with Council not scheduled to meet till late February it is considered that the CEO be authorised to proceed with and select the appropriate supplier subject to consultation with the Plant Working Group.

Stage 2

Hybrid Systems have lodged an application through the Department of Industry, Innovation and Science that applications are open for that Regional and Remote Communities Reliability Fund for Microgrids. We await the outcome.

Statutory Environment

Local Government Act 1995

Sustainability Implications

Environmental There are no known significant environmental considerations
Economic There are no known significant economic considerations
Social There are no known significant social considerations

Strategic Implications

Shire of Murchison Council Community Strategic Plan - Economic Objective 1 -

To develop the region's economic potential to encourage families and businesses to stay in the area

Green Power Upgrade for the Settlement

Update the Settlement electricity supply network to renewable sources

Policy Implications

Nil

Financial Implications

Council has made allowance in the budget to purchase a new KVA Generator. There is no cost to Council for Hybrid Systems to submit a Microgrid application.

Recommendation

That the Officer's Update Report relating the Murchison Settlement Power Supply be accepted and that the CEO be authorised to proceed with and select the appropriate supplier of new Electrical Generators subject to consultation with the Plant Working Group.

Voting Requirements

Simple Majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

18 ADMINISTRATION

18.1 2020 Meeting Dates

File: 4.16
Author: Bill Boehm – Chief Executive Officer
Interest Declared: No interest to disclose
Date: 2 December 2019
Attachments: Nil

Matter for Consideration:

Council to consider the meeting dates for Ordinary Council Meetings for 2020.

Background

The precedent is that Ordinary Council meetings are held on the fourth Thursday in each month commencing at 12noon, with the exceptions of January, when a recess is traditionally observed and December which is to be held on the same day as the Shire Community Christmas Tree so as to also allow for the Christmas break.

Comment

Next Year Christmas Day falls on a Friday so that following the 2019 pattern the December 2020 Meeting would be on Saturday 12 December and like this year some 16 days after the November Council Meeting.

The following proposed dates for meetings to be held in 2020

January 2020 (No meeting)	Thursday 23 July 2020
Thursday 27 February 2020	Thursday 27 August 2020
Thursday 26 March 2020	Thursday 24 September 2020
Thursday 23 April 2020	Thursday 22 October 2020
Thursday 28 May 2020	Thursday 26 November 2020
Thursday 25 June 2020	Saturday 12 December 2020

Statutory Environment

Regulation 12(1) of the Local Government (Administration) Regulations 1996 requires that:

- (1) At least once each year a local government is to give local public notice of the dates on which and the time and place at which
 - (a) the ordinary council meetings; and*
 - (b) the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public, are to be held in the next 12 months.**

Strategic Implications

Nil

Policy Implications

Nil

Financial Implications

Nil

Consultation

Nil

Recommendation

That Council gives local public notice of its Ordinary Meetings of Council for 2020 as follows:

Shire of Murchison

2020 Ordinary Council Meetings

The following ordinary Council meetings are open to the public commencing at 12 Noon on the dates as shown below. All meetings are held in Council Chambers, Murchison Settlement, WA.

January 2020 (No meeting)	Thursday 23 July 2020
Thursday 27 February 2020	Thursday 27 August 2020
Thursday 26 March 2020	Thursday 24 September 2020
Thursday 23 April 2020	Thursday 22 October 2020
Thursday 28 May 2020	Thursday 26 November 2020
Thursday 25 June 2020	Saturday 12 December 2020

Voting Requirements

Simple Majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

18.2 Committee Working Groups & Outside Organisations Operation

File:	14.24
Author:	Bill Boehm – Chief Executive Officer
Interest Declared:	No interest to disclose
Date	9 December 2019
	18.2.1 Updated Terms of Reference for each current Committee and Working Group
	18.2.2 Membership for current Committees, Working Groups and Other Organisation Agreed

Background

Over the last two meetings discussion has been undertaken over the configuration of Councils Committee and Working Groups as well as nominations having been received and accepted by Council. Amongst other things at the November Council Meeting it was resolved to

- Establish a Community Development Working Group (CDWG) that broadly replaces the functions of the former Community Advisory Working Group (CAWG) and Settlement Building Working Group (SBWG)
- Establish an Economic Development Working Group (EDWG), that broadly formalises and expands the role of the previous informally established Branding Marketing Group.
- Discontinue the Accident Prevention Working Group (APWG). This group had not met for several years and has also had no community nominees for the last two years. Some resolutions from previous meetings have been brought to the attention of the works supervisor and CEO and will be considered by Council when planning future budgets. If circumstances change this group could be resurrected.

In addition, the Community Project Officer Working Group is now no required given that rather than employing a project officer per se, we are looking at a combination of a specialist grant identification group, a grant writer, and a local 'organiser' to fulfil this role; perhaps during the first part of next year.

Matters for Consideration

The creation of a Community Development Working Group (CDWG) and Economic Development Working Group (EDWG) requires terms of Reference to be established. This has been done and is presented for endorsement. Notwithstanding that the Terms of Reference for Working Groups have not altered it would be prudent to formally re-endorse them.

For completeness an updated membership for each is also attached for information.

There is at least one additional community appointment required for the Economic Development Working Group, which I have suggested being left to Cr Emma Foulkes-Taylor and myself to recruit. Depending on circumstances another may be needed at a later date so the Terms of Reference has been left open with this in mind.

Statutory Environment

Committees *LGA Subdivision 2 s5.8 to s5.25*

Strategic Implications

Nil

Policy Implications

Nil

Financial Implications

Nil

Recommendation

That

- 1 The Terms of Reference for the Murchison Community Fund Management Committee and all current Working Groups as attached be endorsed.
- 2 That the task of recruitment for other Economic Development Working Group members be delegated to Cr Emma Foulkes-Taylor and the CEO.

Voting Requirements

Council Committees Absolute Majority.

Working Groups Simple Majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

19 NOTICE OF MOTION

Nil

20 CEO ACTIVITY REPORT

File:

Author: Bill Boehm – Chief Executive Officer

Interest Declared: No interest to disclose

Attachments: Nil

General

Despite the period preceding the December Period being short as indicated below a significant amount of activity has been undertaken.

Staffing wise Melissa Fahey has commenced as casual cleaner / gardener. Melissa will reside in the Museum Cottage for the next few months. Advertisements have also been placed for a Grader Driver to replace Greg Barr who will finish at the end of December. We thank Greg for his work and wish him and former Administration Officer Bernie Peirl a successful retirement.

As this is the last Council Meeting for the year, I would like to formally thank all Councillors and staff for welcoming myself and Kaye into both into Shires operation and the Settlement and for working so cooperatively. 2020 looks promising.

Activities December Meeting

Date	Activity
25.11.19	Work on Agenda. WALGA Roads return. Roads data follow up with Josh Kirk from Greenfields.
26.11.19	Meeting with Works Supervisor, Technical Officer with WALGA's Procurement Team. Commence Regional Events Scheme Application.
27.11.19	Assist with Monologue content Prepare Mid-West West Freight Summary. Meeting with Josh Kirk Greenfields over road analysis.
28.11.19	Telephone Meeting with Shire President & Leo Pezzotta (LGIS) regarding Council LGIS surplus dividend. Attend pre-Council and Council Meeting.
29.11.19	Follow up Council Meeting Actions including draft preparation of Communications Snapshot (now Roscco's Rundown) for the Shire President.
1.12.19	Follow up Council Meeting Actions. Work on Working Groups Terms of Reference.
2.12.19	Attend Works Toolbox Meeting. Follow up Council Meeting Actions Discussions with and assist Auditors
3.12.19	Follow up Council Meeting Actions. Discussions with and assist Auditors.
4.12.19	Take Errabiddy Bluff Pics and assist in preparation of Regional Events Scheme Application. Discussions with and assist Auditors. Finalise Yuck Circus Documents. Develop Common Seal Register
5.12.19	Telephone discussions with Cr Emma Foulkes-Taylor. Telephone discussion with John Hearn Quality Builders regarding new houses. Meeting with Works Supervisor. Meetings with Kevin Ferguson & Brett Hiscock and later within Will Herold and a South African SKA Contingent.
6.12.19	Email / briefing to Shire President regarding meeting with Kevin Ferguson & Brett Hiscock. Regional Event (Mountain Bike) Application information gathering. Policy and Procedures Manual consolidation. Work on Agenda.
7.12.19	Email / briefing to councillors regarding meeting with Kevin Ferguson & Brett Hiscock. Mountain Bike Application Budget. Work on Agenda.
8.12.19	Regional Event (Mountain Bike) Application Budget. Policy and Procedures Manual consolidation. Work on Agenda.
9.12.19	Work on Agenda. Attend and host Murchison Economic Group Meeting in Murchison
10.12.19	Finalise Regional Event (Mountain Bike) Application Budget

Recommendation

That the CEO's Activity Report be accepted.

Voting Requirements

Simple Majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

21 URGENT BUSINESS

21.1.1 Financial Activity Statements 31 October 2019

21.1.2 Financial Activity Statements 30 November 2019

22 ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Discuss the following items Pursuant to LGA s5.23(2)(c) and s5.23(2)(e) Council is to discuss the following items behind closed doors

22.1 Supply of Grader

22.2 Coolcalalaya West Road

Update of report and progress on actions relating to the cost recovery for the damage to the Coolcalalaya West Road from those Companies / persons responsible.

Recommendation

That the meeting moves behind closed doors to discuss an item pursuant to LGA s.5.23(2)(c), and (d) relating to the following items:

22.1 Supply of Grader

22.2 Coolcalalaya West Road Repairs

Voting Requirements

Absolute Majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

Meeting was closed to the public at.

Motion to open the meeting to the public

Recommendation

That the meeting moves out from behind closed doors.

Voting Requirements

Absolute Majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

Meeting was reopened to the public at.

Decisions Disclosed from Closed Section of Meeting

22.1 Supply of Grader

Voting Requirements

Absolute Majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

22.2 Coolcalalaya West Road Repairs

Voting Requirements

Simple Majority

Council Decision		
Moved: Cr	Seconded: Cr	
Carried/Lost	For	Against

23 MEETING CLOSURE

The Shire President closed the meeting at.