



Western Australia

Minutes the Ordinary Meeting of the Murchison Shire Council,  
Held in the Council Chambers, Carnarvon Mullewa Road, Murchison,  
On Thursday **22 March 2018**, commencing at 12:03 pm.

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**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The President declared the meeting open at 12:03pm and welcomed Josh Kirk from Greenfield Technical services to the meeting.

**2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

President R Foulkes-Taylor  
 Deputy President A Whitmarsh  
 Cr E Foulkes-Taylor  
 Cr G Mead  
 Cr Q Fowler  
 Cr P Squires

Staff  
 Peter Dittrich – CEO  
 Brian Wundenberg – Works Supervisor

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil.

**4. PUBLIC QUESTION TIME**

Nil

**4.1 Standing Orders**

***Council Decision:***

**Moved: Councillor Q Fowler**

**Seconded: Councillor G Mead**

**That the following Local Law-Standing Orders 2001 be stood down:**

- 8.2 Limitation on the number of speeches
- 8.3 Duration of speeches

**Carried**

**For: 6**

**Against: 0**

**5. NEXT MEETING**

26<sup>th</sup> April 2018

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

Discuss two items pursuant to LGA s. 5.23 (2) (c) and (e) – 1. The appointment of a Deputy Chief Executive Officer and 2. Tender Assessment – Reseal Works

**8. CONFIRMATION OF MINUTES**

**8.1 Ordinary Council Meeting – 22 February 2018**

**Background:**

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

**Recommendation:**

That the minutes of the Ordinary Council meeting held on 22 February 2018 be confirmed as an accurate record of proceedings

Discussion: Cr E Foulkes-Taylor requested that the initial of the mover of item 8.2 be corrected from W to E

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor E Foulkes-Taylor</b>	<b>Seconded: Councillor Q Fowler</b>	
That the Minutes of the Ordinary Council meeting of 22 <sup>nd</sup> February 2018 as amended be confirmed as an accurate record of proceedings.		
<b>Carried</b>	<b>For: 6</b>	<b>Against: 0</b>

**9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

Nil

**10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Mr Josh Kirk of Greenfield Technical Services presented an update of the work to date on the Beringarra-Cue Road. The Physical survey has been completed and Greenfield’s engineers have met with Mr and Mrs Tierney to discuss drainage issues in the area. Drainage and minimising the water shadow effect are key priorities of the project.

Council members asked a number of questions of Mr Kirk, which were answered in full.

The President thanked Mr Kirk for his attendance and presentation.

Mr J Kirk left the meeting at 12:46 pm.

**11. ACTION LIST**

No	Item	Action	Status
1	Community Project Officer	Still sitting on the table. Meeting held 11 <sup>th</sup> March 2016 and recommendations presented to Council at the April OCM – the item was left to lay on the table while Council explored other options.	Working Group meeting to be held in March 2018
2	Cemetery and Remembrance Walk	Completion of the cemetery and names for the remembrance walk. Community to be contacted to suggest names for inclusion. Community Advisory Group to advise Council on these projects. Invitation sent to CAG to meet on Friday 3 June. A surveyor will be at the Murchison Settlement shortly to survey the tip, so will plan to have the Cemetery done as well.	Following the discussions at the Budget Workshop further work on this project is to be undertaken in 2018/19.
3	Review of Road Network	Council to conduct a whole of shire road review. Establish roads to be closed/position of roads etc. and work with Landgate and surrounding shires. The status (ie a road defined by description; a dedicated road; a gazetted road; a closed road) of roads no longer maintained needs to be identified before the Shire can progress with this.	Shire has supplied map of road location to Landgate.

**Recommendation:**

That the Action List be accepted.

*Discussion: Cr E Foulkes-Taylor expressed disappointment in there having no progress made in relation to the Project Officer. The CEO responded that a working group meeting would be held in April.*

### Voting Requirements:

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor A Whitmarsh</b>	<b>Seconded: Councillor P Squires</b>	
That the Action List be accepted.		
<b>Carried</b>	<b>For: 6</b>	<b>Against: 0</b>

## 12. DISCLOSURE OF INTERESTS

Cr P Squires declared a Financial Interest in Item 22.2

## 13. REPORTS OF OFFICERS

### 13.1 Monthly Plant Report – Works Supervisor

February 2018			Hours					YTD	
* No Meter ** New Meter				Start	End	Total		Operating Costs	
Plant Item	Year	Rego	1 July '17	Hrs/kms	Hrs/km	Month	YTD	Plant	Fuel
P.01 JD Grader	2011	MU1063	9242	10104	10163	59	921	13,461.21	15,130.66
P.02 Cat Grader 12H	2005	MU 141	15732	16021	16021	Traded	16021	6,047.65	5,530.80
P15003 JD 6WD Grader	2012	MU121	1829	2645	2759	114	930	8,229.30	19,287.80
P081 JD Grader	2017	MU105	0	476	608	132	132	5,331.73	10,573.13
P.04 New/H Ford Tractor	2006	MU 380	2167	2367	2399	32	232	523.01	538.82
P.05 Dolly 1-Red **	2001	MU 2003	0	5962	6865	903	6865	3,611.55	n/a
P.07 Nissan UD	2009	000 MU	217729	222044	222784	740	5055	4,477.37	4,666.95
P.08 Dolly 2-Black	2000	MU 2009	17885	22908	23784	876	5899	5,669.71	n/a
P.09 Iveco P/Mover	2003	MU1065	333380	340035	341788	1753	8408	7,235.37	8,181.07
P.10 Iveco W/Truck (hrs) *	2004	MU 00	11403	11927	11927	0	524	2,628.48	5,654.85
P.11 Komatsu Dozer	1997		2300	3047	3109	62	809	14,045.26	15,989.97
P.13 Tri-Axle L/L Float	2008	MU 663	28490	32457	32457	0	3967	3,391.43	n/a
P.14 No. 2 Float	2001	MU 2004	10505	11427	11427	0	922	765.17	n/a
P.17 Side Tipper	2001	MU 662	25124	32125	33022	897	7898	4,727.07	n/a
P.18 Side Tipper	2001	MU2010	10314	17979	18870	891	6998	6,404.71	n/a
P.24 30K W/Tanker Trailer	2005	MU 2024	7658	17103	18855	1752	20607	8,039.12	n/a
P.27 Volvo Loader	2006	MU 65	8787	9289	9388	99	6021	3,141.35	8,567.14
P.28 Isuzu Dmax	2009	MU 300	225000	231210	232464	1254	7464	1,134.11	1,125.65
P.32 Construction Gen			25281	26556	27369	813	2088	352.97	2,391.17
P.33 Maintenance Gen			11798	13463	13482	19	1684	677.27	2,526.30
P.34 Generator Perkins *		Mechanic	1744	4545	4545	0	2801	971.79	1,729.43
P.35 Generator 1-110kva	2011		26523	27257	27334	77	811	6,386.51	80,094.70
P. 17035 New Generator	2016		2446	6968	7542	574	5096		
P.37 Forklift			12634	12705	12715	10	81	2,700.87	339.60
P.40A Toyota Hilux	2014	01MU	104000	117927	117927	Traded	13927	1,433.33	2,743.79

P.41 Cat 938G Loader	2004	MU 193	5850	6128	6139	11	289	1,619.23	4,691.96
P.43 Bomag Roller	2012	MU1027	3537	3701	3727	26	190	4,996.61	2,779.01
P.48 Dog Fuel Trailer *	1979	MU 2026	0	0	0	0	0	93.46	n/a
P.49 Dog Fuel Trailer *	1972	MU 2005	0	0	0	0	0	239.56	n/a
P.54 Isuzu T/Top	2005	MU 1002	181148	182491	182491	Traded	1343	499.24	467.85
P.55 Toyota Prado	2012	MU1011	100507	121394	125601	4207	25094	767.29	3,351.52
P.57 Great Wall	2012	MU 167	63922	71093	73092	1999	9170	3,608.79	1,307.58
P.59 45ft Flat Top *	1978	MU2044	0	0	0	0	0	1,883.49	n/a
P.60 Mercedes PTV	2004	MU 1009	103624	104174	104174	0	550	2,529.48	104.36
P.61 Kenworth P/Mover	2004	MU 000	104665	113868	114829	961	10164	9,362.46	14,218.87
P.64 Isuzu Construction	2013	MU 140	136312	152204	155181	2977	18869	5,406.33	5,782.37
P.65 Generator 9KVA *	2013	H/ Maint	6391	9034	9036	2	2645	1,058.55	5,880.25
P.67 Roadwest S/Tipper	2013	MU2042	83079	92581	93528	947	10449	2,564.37	n/a
P.68 Bomag Padfoot	2013	MU1071	2055	2395	2433	38	378	3,466.21	6,235.65
P.72 Isuzu Fire Truck	2013	MU1068	2149	2379	2381	2	232	3,038.19	14.26
P.73 Toyota Fast Attack	2014	MU1069	8900	8900	8900	0	0	1,256.39	n/a
P.80 Fuso Canter	2017	MU120	0	4974	5610	636	5610	4,553.73	1,683.92
P.82 Isuzu/Dmax W/S Ute	2017	01 MU	0	8483	14003	5520	14003	4,431.11	2,019.34
Caravans				n/a	n/a	n/a	n/a	3,756.99	n/a
P11076 JD Ride on mower			937	1010	1062	52	125	249.62	n/a
P15006 Isuzu Maint	2015	MU1018	48269	66328	66752	424	18483	4,280.20	5,574.77
P16063 Toyota Prado	2016	MU 0	29327	50164	51347	1183	22020	6,683.32	2,970.30
P16075 Kubota Mower	2016		175	296	316	20	141	506.20	481.40

### **13.2 Works Report – Works Supervisor**

#### **Construction Crew**

15/03/2018 - Crew have completed the works on Butchers Track.

On 14th January heavy rain fell and this gave us a good supply of water west of the settlement in the area of the works required on Butchers Track.

A new alignment (corner) was put in place between SLK 47.749 and 48.697. The old corner has had a few mishaps over the years and with the completion of these works this section is now much safer for travellers. While in the area and still with a good water supply (now obtained from a calcrete pit that fills up from the rain ) a 1.5km section of yellow sand from SLK 51.127 - 52.647 was pulled in with gravel carted in and mixed, then spread and wet rolled and new drains added.

From SLK 48.697 (West end of new corner) to SLK 51.127 (start of yellow sand section) 4 new bunds were installed to add to the 3 that were already in place.

As of today 15/03/2018 crew are erecting signs and cleaning up a gravel pit. With the completion of these small jobs they will move equipment up to Byro and start the next works program of reforming, sheeting, placing in more drains and cement stabilising of 3 floodways. New bunds are also required within this section starting at SLK 47.485 - 51.250 = 3.765km approx.

The hill on the Beringarra-Byro road (next to Byro woolshed) is also earmarked to have some work completed while the crew are in the area.

#### **Maintenance Crew**

Since my last report the maintenance crew have completed a grade on the Carnarvon-Mullewa road north to Curbur and also gave the Errabiddy Bluff Road a wipe over. They then moved onto the Meeberrie-Woolleen Road for a full grade and then completed a patch grade and a wipe off of sand on the Mt Wittenoom road plus a patch grade of the Beringarra-Pindar road from the MRO to Yuin. As of today 15/03/2018 crew have graded from Pindar to Yuin and are now working on the Tardie road. They will then head north again on the Beringarra-Pindar road working their way to Beringarra grading all roads on their way through.

#### **Flood Damage Crew**

Robbro and THEM

Since my return back from Perth 22/02/2018 I have not been out to see the flood damage crew but Greenfield have kept me informed of how they are going with the repairs.

On the 14<sup>th</sup> March I had a look at the Robbro works on the Wooleen-Mt Wittenoom road and the Beringarra-Pindar road (from Cockney Bill north for approx. 3km ) on my way through to a job pegging a gravel pit. I spoke to Gerry O'Brien, the Robbro Site Supervisor and he said the works were going along fine. I intend to visit THEM contracting crew who are working in the north of the shire next week as the shire construction crew will also be working in this area.

The Boolardy-Wooleen road remains closed due to traffic damage caused whilst the road was wet. Squires Resources are completing heavy maintenance works between Boolardy and MRO and will give the Boolardy-Wooleen, Mt Wittenoom-Wooleen and Twin Peaks-Wooleen roads a grade on his way back to Twin Peaks.

### Work Supervisor - General

21<sup>st</sup> February - Back in the settlement from Perth after my operation.  
 23<sup>rd</sup> February - Checked on construction crew working on the Butchers Track  
 26<sup>th</sup> February - Road inspection on Beringarra-Pindar road  
 27<sup>th</sup> February - Construction crew 6hrs  
 3<sup>rd</sup> March - Construction 9hrs - grader 7hrs, Ute 2hrs  
 6<sup>th</sup> March - Construction 11hrs - grader 9hrs, Ute 2hrs  
 7<sup>th</sup> 8<sup>th</sup> March - Maintenance - grader 19hrs, Ute 6hrs  
 12 March - Construction 4hrs

### ROADS GRADED FEBRUARY – MARCH 2018

Name	Length of Road	SLK's Graded this month	Heavy Maintenance	Comments
Beringarra-Pindar	319.80km	60km 10km		Full grade Yuin to Pindar Patch Grade Cockney Bill to MRO
Tardie-Yuin	13.20km	13km		
Meeberrie-Wooleen	25.22km	25km		
Mt Wittenoom	37.55km			Wipe off sand in patches
Butchers Track	64.54km	4km		By construction crew
Carnarvon-Mullewa	278.63km	51km		
Errabiddy Bluff	12km	12km		

Total of roads graded this month by shire crew - 165km

### Recommendation:

That the Work's Supervisor's report be accepted.

*Discussion: The Works Supervisor spoke to his report. He highlighted the reduced plant hours as the construction crew had been involved in maintenance on their return from the Christmas break.*

*The Works Supervisor advised that the realignment of Butchers Track was complete and that a further 2km of work had been completed on the road.*

*The President requested that Mr CW Herold be invited to attend the April, May, and June 2018 Council Meetings.*

### Voting Requirements:

Simple majority

### Council Decision:

Moved: Councillor P Squires

Seconded: Councillor A Whitmarsh

That the Work's Supervisor's report be accepted.

Carried

For: 6

Against: 0

Mr B Wundenberg left the meeting at 12:57 pm

The meeting adjourned for lunch at 12:57pm and resumed at 1:57 pm

## **14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED**

### **14.1 Shire President**

Nil

### **14.2 Councillors**

Cr P Squires Submitted the following report:

*Stakeholders - MRO site tour  
20 March 2018*

*Was just that; CSIRO put an ad in the local Geraldton newspapers inviting local businesses and organizations that might benefit in the supply of their services or goods to CSIRO , MRO and, into the future, the SKA project at Boolardy Station which is a 50 year project .*

*So, the day started for the stakeholders at the CSIRO Geraldton offices where they all boarded a coach and travelled out via the Beringarra Pindar road. They started their tour at the MRO Control building, where we had lunch. Brett Hiscock, Site Manager, took us on a tour of the dishes, then Tom Booler, Director of Operations Curtin University, hosted the tour of the MWA antennas, which was very interesting. One thing that interested us all very much was a comment Tom Booler made that, "The MWA antennas, that are like little spider like structures that sit on a mesh base, are as effective as the big dishes that CSIRO have built." Tom's explanation on how they work was excellent - it was delivered in layman's terms. Tom also mentioned that a group from the Arizona State University, who have only recently set up there, have made a sizeable discovery in the past few weeks.*

*I asked Tom why the MWA were getting their antennas made in China. His response to my question was one of frustration - as he has tried many times to get a local company in the Midwest to build the small spider like antennas, but to no avail. So, I have put two Midwest businesses in contact with Tom.*

*Some of those in attendance:*

*Philip Martin - Abrolhos Steel*

*Michael Voss - ICCS Civil and Mining*

*Mathias Sehnke - Market Creations*

*Francesca Mann - Guardian Times*

*Angie West - City Hive*

*Alan Bradley - Regional Development*

*Tom Booler - Curtin University*

*Craig Patterson - Central Earthmoving*

*Rochelle Desmond - CSIRO support officer - the day's event planner*

*Brett Hiscock - CSIRO*

*Geoffry King - CSIRO*

*Kevin Ferguson - CSIRO*

*There were other CSIRO reps there - names escape me*

*We then went back to the Boolardy camp for some refreshments ..... to wash down some of the Murchison flies - Everyone enjoyed.*

## **15. REPORTS OF COMMITTEES**

The Audit committee of the Shire of Murchison met on 22<sup>nd</sup> March 2018 to discuss the Annual Compliance Audit for the year ended December 2017. The Audit Committee advises Council that the Compliance Audit Return 2017 has been prepared by the CEO as required. The committee's recommendation is to be discussed at item 18.1

## **16. FINANCE**



**16.1 Financial Activity Statements February 2018**

File:	
Author:	Peter Dittrich – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	16 March 2018
Attachments:	Financial Activity Statements to 28 February 2018 Statement of Financial Position Operating Statement by Program Operating Statement by Nature & Type Accounts Activity General Ledger Trial Balance

**Matter for Consideration:**

Council to consider adopting the Monthly Financial Statements for February 2018.

**Background:**

The Local Government (Financial Management) Regulations 1996. Regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported.

**Comment:**

The Current Position at 28 February 2018 is a surplus of \$4,526,399

**Variances – YTD Budget to YTD Actual**

Budgeted Closing Funding		<b>4,609,510</b>
Surplus(Deficit)		
Plus Variance to Opening Surplus	43,044	
Plus Operating Revenues up	12,032	
Plus Operating Expenditure down	552,949	
Plus Operating Activities Excluded	22,516	
Plus Investing Activities down	727,141	
Plus New Debentures up	470,937	
Less Transfer from reserves down	(2,306,871)	
Plus Transfer to reserves down	395,140	
Total Variances		<b>(83,111)</b>
Actuals Closing surplus (Deficit)		<b>4,526,399</b>

Review of the YTD Budgets to Actuals was completed as at 28 February 2018. The variances are largely due as a result of timing issues. Permanent variances are addressed in the budget review in this agenda.

The following Term Deposits are currently held as at 28 February 2018:

Beringarra Cue Road Reserve Term Deposit	\$3,888,423	@ 1.82% Maturity 18/03/2018
Crosslands MCF Term Deposit	\$ 373,982	@ 2.23% Maturity 25/05/2018

**Statutory Environment:**

Local Government Act 1995

Section 6.4–Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c);
- (e) The net current assets at the end of the month to which the statement relates.

**Strategic Implications:**

Nil.

**Policy Implications:**

Nil.

**Budget/Financial Implications:**

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental considerations
- **Economic:**  
There are no known significant economic considerations
- **Social:**  
There are no known significant considerations

**Consultation:**

Moore Stephens

**Recommendation:**

That Council adopt the financial statements for the period ending 28 February 2018 as attached.

*Discussion: The Ceo spoke to the financial report. Cr P Squires asked that the management of the Beringarra-Cue Road Reserve Funds be reviewed to try and achieve a better rate of return on the funds.*

**Voting Requirements:**

Simple majority.

<b>Council Decision:</b>		
<b>Moved: Councillor A Whitmarsh</b>	<b>Seconded: P Squires</b>	
That Council adopt the financial statements for the period ending 28 February 2018 as attached.		
<b>Carried</b>	<b>For: 6</b>	<b>Against: 0</b>

**16.2 Accounts Paid since the last list was adopted/endorsed by Council**

File:	4.37.1
Author:	Peter Dittrich – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	16 March 2018
Attachments:	EFT & Cheque Details for February 2018

**Matter for Consideration:**

Endorsement of accounts paid during the month of February 2018.

**Background:**

If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, then the CEO is to prepare a list of accounts paid by the CEO during the month to present to Council.

**Comment:**

Payments made during the month of February 2018 is attached.

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996

Regulation 13 states:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee’s name; and
  - (b) the amount of the payment; and
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
  - (a) for each account which requires council authorisation in that month —
    - (i) the payee’s name; and
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented
- (3) A list prepared under sub regulation (1) or (2) is to be —
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

**Strategic Implications:**

None

**Policy Implications:**

None

**Budget/Financial Implications:**

Payment from the Municipal, Trust and Reserve Bank Accounts.

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental considerations
- **Economic:**  
There are no known significant economic considerations
- **Social:**  
There are no known significant considerations

**Consultation:**

Moore Stephens

**Recommendation:**

That the accounts as per the attached Schedule presented to this meeting totalling \$1,586,660.80 which includes \$160.00 of intra account transfers for the month of February 2018, be endorsed by Council.

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor P Squires</b>	<b>Seconded: Councillor E Foulkes-Taylor</b>	
That the accounts as per the attached Schedule presented to this meeting totalling \$1,586,660.80 which includes \$160.00 of intra account transfers for the month of February 2018, be endorsed by Council.		
<b>Carried</b>	<b>For: 6</b>	<b>Against: 0</b>

**16.3 Budget 2017-18 Review**

File:	2.4
Authors:	Peter Dittrich – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	16 March 2018
Attachments:	2017-18 Budget Review

**Matter for Consideration:**

Review the 2017-18 Budget based on financial performance between 1 July 2017 and 28 February 2018.

**Background:**

As required by the Local Government Act 1995, Council adopted a budget for the 2017-18 financial year based on forward plans and best estimates at the time. According to the Local Government (Financial Management) Regulations 1996, each year, between 1 January and 31 March, a local government is to carry out a review of its annual budget for that year, considering its financial performance for at least the first six months of the year, its position at the date of review and its forecast position to the end of the financial year.

**Comment:****Opening Carried Forward figure:**

The opening carried forward figure was increased from \$4,870,024 to \$4,913,068 due to end of year final adjustments. This is an increase in the carried forward surplus of \$43,044.

**Operating Income:**

1. There have been no material changes to the expected operating income.

**Operating Expenditure:**

1. The removal of housing from the Asset Register and the associated depreciation has reduced the overheads to be allocated to works and administration.
2. The additional work associated with the correction of the asset register impacted on the audit fees and remote accounting service fees.
3. Expected expenditure has been redistributed between operational accounts in order to meet future requirements.

**Infrastructure Roads:**

1. Opening up work following the January 18 flood has been funded by transfer from reserve.
2. The maintenance budget has been reviewed and adjusted with funds being allocated to grid work, loan interest payable (WANDRRA), Fuel and Oil, and maintenance in the recreation area.

**Building & Improvements:**

1. The expected expenditure on staff housing will not take place this financial year and therefore the transfer from reserve has been adjusted accordingly.

Detailed amendments are shown in the table in the attachment 2017-18 Budget Review.

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996

**33A Review of Budget**

- (1) Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.
- (2) The review of an annual budget for a financial year must –
  - (a) Consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
  - (b) Consider the local government's financial position as at the date of review; and
  - (c) Review the outcomes for the end of that financial year that are forecast in the budget.
- (3) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to council.
- (4) A council is to consider a review submitted to it and is to determine\* whether or not to adopt the review, any parts of the review or any recommendation made in the review.

\*Absolute majority required.

- (5) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

**Strategic Implications:**

The budget has been developed based on existing strategic planning documents adopted by council.

**Sustainability Implications**

- **Environmental**  
There are no known significant environmental implications
- **Economic**  
There are no known significant economic implications
- **Social**  
There are no known significant social considerations.

**Policy Implications:**

The budget is based on the principles contained in the Strategic Community Plan, Corporate Business Plan and informing strategies.

**Financial Implications:**

The changes suggested in the budget review are based on the local government’s financial performance for the financial year up to 28 February 2017. Adjustments have been made to better reflect actual performance for the period and to give a more accurate projection of position at 30 June 2017.

**Consultation:**

CEO  
Works Supervisor;  
Gardener

**Recommendation:**

That Council adopt the review of the 2017/18 Budget as presented in the attachment 2017/18 Budget Review and amend the 2017/18 Budget accordingly.

*Discussion: The CEO provided an initial overview of the budget review process. The CEO then detailed major changes and the reasoning behind the changes.*

**Voting Requirements:**

Absolute Majority.

**Council Decision:**

**Moved: Councillor G Mead**

**Seconded: Councillor R Foulkes-Taylor**

That Council adopt the review of the 2017/18 Budget as presented in the attachment 2017/18 Budget Review and amend the 2017/18 Budget accordingly.

**Carried:**

**For: 6**

**Against: 0**

**17. DEVELOPMENT**

**17.1 Community Branding Proposition**

File:	13.10
Author:	Peter Dittrich – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	15 March 2018
Attachments:	Notes from Community Logo and Tag Line Discussion

**Matter for Consideration:**

Council to consider the progress of the review of the Shire's tag line and logo following a community meeting held in relation to the re-branding of the Shire of Murchison and to consider the further progress of the ideas.

**Background:**

At the Ordinary Meeting of Council held on 27 July 2017 Council did not adopt a new Logo, rather deferring the decision until a review of the shire's tag line had been completed. At the Ordinary Meeting of Council held on 28 September 2017 Council did not adopt a new logo nor tag line. Council considered the options presented did not present the Shire in a positive light and needed further exploration to more accurately reflect the community. Furthermore, given the timing of the elections in October, it was appropriate that the item be considered by the new council.

**Comment**

At the Annual Electors Meeting held on 3<sup>rd</sup> February 2018 Community members agreed to establish a working group to review the Shire's logo and tag line.

Three members of the community sent out an email to the wider community on the 22<sup>nd</sup> February and again on the 26<sup>th</sup> February 2018 inviting them to attend a meeting at Twin Peaks Station on Friday 2<sup>nd</sup> March 2018.

The meeting was attended by seven member of the community. Emails were received from two others unable to attend the meeting.

The group has forwarded the notes of their meeting which outlines their reasoning for a proposed tag line and logo.

**Statutory Environment:**

LGA s1.4 (3) in carrying out its functions a local government is to use its best endeavours to meet the needs of current and future generations through an integration of environmental protection, social advancement and economic prosperity.

**Strategic Implications:**

To provide good governance to the Shire of Murchison through openness and transparency and enhanced consultation and public participation.

**Sustainability Implications**

- **Environmental:**  
There are no known significant environmental considerations
- **Economic:**  
There are no known significant economic considerations
- **Social:**  
There are no known significant social considerations

**Policy Implications:**

N/A

**Financial Implications:**

There is funding available in the budget provision for consultants to allow for expenditure of up to \$5,000 in 2017/18. Any further costs are to be considered and provided for in the 2018/19 budget deliberations.

**Consultation:**

Jo Squires  
Frances Pollock  
Emma Foulkes-Taylor  
Community

**Recommendation:**

That Council:

- 1) Accept the new Shire of Murchison tag line 'Ancient Land Under Brilliant Skies' and the logo concept developed by the community.
- 2) Authorise the CEO to engage a firm, in consultation with Jo Squires, Frances Pollock and Emma Foulkes-Taylor, to create the new logo.

*Discussion: Cr E Foulkes-Taylor gave an overview of the community meeting and the process that had been followed to develop the tag-line and the logo brief.*

*Cr P Squires stated that he had observed the meeting. The group had worked together very well.*

### **Voting Requirements:**

Simple Majority

#### **Council Decision:**

**Moved: Councillor E Foulkes-Taylor**

**Seconded: Councillor Q Fowler**

That Council:

- 1) Accept the new Shire of Murchison tag line 'Ancient Land Under Brilliant Skies' and the logo concept developed by the community.
- 2) Authorise the CEO to engage a firm, in consultation with Jo Squires, Frances Pollock and Emma Foulkes-Taylor, to create the new logo.

**Carried:**

**For: 6**

**Against: 0**

### **17.2 Change of Road Name**

File:	10.3
Author:	Peter Dittrich – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	15 March 2018
Attachments:	

#### **Matter for Consideration:**

Council to consider supporting an application by Mr McTaggart to change the name of Mt Narryer Access Road to Tyson Road.

#### **Background:**

Mr McTaggart had previously approached the Shire in August 2014 to have the name of road number 7050048 Mt Narryer Access Road changed to Tyson Road. The application was not progressed at that time.

#### **Comment**

Mr McTaggart has presented information that Mr Tyson was one of the early lease holders in the area and consolidated the leases that now form Mt Narryer. He feels that the renaming of the road is an appropriate way to acknowledge Mr Tyson's contribution to the area.

Landgate has published "Policies and Standards for Geographical Naming in Western Australia". These policies and standards state:

##### *1.4 Commemorative names*

*Any change to an existing approved name is discouraged. As all official names are meant to be enduring, any proposals to change the name of a feature, administrative boundary or road must include evidence of a compelling reason for such a change, for example the proposal is deemed to be in the public interest for safety reasons.*

*The changing of a name merely to correct or re-establish historical usage shall not be considered in itself a reason to change a name.*

*Evidence of community consultation and feedback from all relevant agencies and jurisdictions must be included with the submission. All such requests will be required to be presented to Landgate for consideration.*

*If Landgate determines that the name change is unnecessary or non-essential, yet there is enough community support for the change and it is compliant with the relevant naming policies and standards, it may be approved but it shall incur a service charge.*

#### 1.4.1 New commemorative naming proposals

Landgate recognises the significance of historic commemorative naming and encourages the continued recognition of outstanding achievements, contributions to the community and significant events.

The following policies shall apply to all commemorative naming proposals:

- all commemorative name proposals shall meet the same criteria required of any other name proposal
- all commemorative naming proposals must include evidence of support by the wider community and reach beyond a single local government, person or special interest group
- a commemorative name shall not be used to commemorate victims of, or mark the location of, accidents or tragedies
- prior or current ownership of land does not confer the right or entitlement to apply a commemorative name
- the use of unofficial commemorative names in publications, or in landscape dedications or markers, is no assurance that they will be adopted into official names records
- a commemorative name shall not be considered for adoption if a well-established and acceptable name already exists for the feature.

In order to progress this matter Mr McTaggart will need to show that he has consulted the community and that there is wide community support for the name change.

#### **Statutory Environment:**

Land Administration Act 1997 S 26 A

5) A person must not —

(a) assign a name to the area or road unless the name is first approved by the Minister;

(b) alter or change a name that has been so assigned, whether initially or from time to time, to the area or road unless the Minister first approves of the alteration or change of that name.

Land Information Authority Regulations 2007

#### **Strategic Implications:**

To provide good governance to the Shire of Murchison through openness and transparency and enhanced consultation and public participation.

#### **Sustainability Implications**

- **Environmental:**  
There are no known significant environmental considerations
- **Economic:**  
There are no known significant economic considerations
- **Social:**  
There are no known significant social considerations

#### **Policy Implications:**

N/A

#### **Financial Implications:**

Nil

#### **Consultation:**

Mr McTaggart

Landgate

#### **Recommendation:**

That Council support the application by Mr McTaggart to change the name of Mt Narryer Access Road to Tyson Road with all costs to be borne by the proponent, Mr McTaggart.

*Discussion: The CEO outlined the change of name process. It was identified that additional information and community support for the name change would need to be provided. This work would need to be undertaken by Mr Mc Taggart.*



**Voting Requirements:**

Simple Majority

**Council Decision:****Moved: Councillor A Whitmarsh****Seconded: Councillor P Squires**

That Council support the application by Mr McTaggart to change the name of Mt Narryer Access Road to Tyson Road with all costs to be borne by the proponent, Mr McTaggart.

**Carried:****For: 6****Against: 0****18. ADMINISTRATION****18.1 Compliance Audit Return 2017**

File:	4.18
Author:	Peter Dittrich, Chief Executive Officer
Interest Declared:	Nil.
Date:	16 March 2018
Attachments:	Compliance Audit Return 2017

**Matter for Consideration:**

Council to consider adopting the Compliance Audit Return 2017

**Background:**

A Compliance Audit Return for the period 1 January to 31 December in each year is to be carried out and presented to the Audit Committee for review. The Audit Committee is to report to the Council the results of that review. The Compliance Audit Return is to be then adopted by Council and the certified copy is to be sent to the Director General of the Department of Local Government & Communities by 31 March of the following year.

**Comment:**

The Audit Committee met earlier today to review the Compliance Audit Return 2017 and gives its recommendation below.

**Statutory Environment:**

14. Compliance audits by local governments

(1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.

(2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.

(3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.

(3) After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —

- (a) presented to the council at a meeting of the council
- (b) adopted by the council; and
- (c) recorded in the minutes of the meeting at which it is adopted.

15. Compliance audit return, certified copy of etc. to be given to Executive Director

(1) After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —

- (a) a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and
- (b) any additional information explaining or qualifying the compliance audit,

is to be submitted to the Executive Director by 31 March next following the period to which the return relates.

(2) In this regulation — certified in relation to a compliance audit return means signed by —

- (a) the mayor or president; and
- (b) the CEO.

**Strategic Implications:**

N/A

**Sustainability Implications**

- **Environmental**  
There are no known significant environmental implications
- **Economic**  
There are no known significant economic implications
- **Social**  
There are no known significant social considerations.

**Policy Implications:**

N/A

**Financial Implications:**

N/A

**Consultation:**

Nil

**Recommendation of the Audit Committee:**

That:

1. the Audit Committee recommends that Council adopt the Compliance Audit Return 2017 as presented.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor E Foulkes-Taylor</b>	<b>Seconded: Councillor Q Fowler</b>	
Council adopts the Compliance Audit Return for 2017 as presented.		
<b>Carried:</b>	<b>For: 6</b>	<b>Against: 0</b>

Cr E Foulkes-Taylor left the chambers at 2:45 pm and returned at 2:47pm

**19. NOTICE OF MOTION**

Nil

**20. CEO ACTIVITY REPORT**

<b>Date</b>	<b>Activity</b>
20.02.2018	Meeting with CESM re Grant application
20.02.2018	Discussions with LGIS re W comp claim
20.02.2018	GHD – arrange survey of gravel pits on CSIRO controlled property
21.02.2018	Discussions with WALGA re policies
27.02.2018	Telephone call with G King re gravel
06.03.2018	Meeting with staff member re potential w comp
07.03.2018	Meeting re use of unregistered vehicles in settlement
07.03.2018	Discussion with contractor re plant hire quote
09.03.2018	Murchison Executive Group meeting in Sandstone
12.03.2018	Telephone discussion with MRWA re SKA stakeholder sign off
12.03.2018	Assist Laverton Shire with loan advertising
12.03.2018	LGIS insurance renewal meeting
14.03.2018	Meeting with CESM re service medals and sign off on grant application
15.03.2018	Meeting with S McTaggart re road name change
15.03.2018	Telephone call in relation to destruction of dog
16.03.2018	Telephone call G King re gravel and water
16.03.2018	Meeting to discuss destruction of dog

**Recommendation:**

That the CEO's Activity Report be accepted.

*Discussion: The CEO spoke to the report. Cr G Mead asked for additional information in relation to the destruction of a dog. The CEO provided that information*

**Voting Requirements:**

Simple Majority

**Council Decision:**

**Moved: Councillor R Foulkes-Taylor**

**Seconded: Councillor G Mead**

That the CEO's Activity Report be accepted.

**Carried:**

**For: 6**

**Against: 0**

**21. URGENT BUSINESS**

Nil

**22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

Discuss two items pursuant to LGA s. 5.23 (2) (c) and (e) – 1. The appointment of a Deputy Chief Executive Officer and 2. Tender Assessment – Reseal Works

**Motion to close the meeting to the Public****Recommendation:**

That the meeting move behind closed doors to discuss two items pursuant to LGA s. 5.23 (2) (c) and (e) – 1. The appointment of a Deputy Chief Executive Officer and 2. Tender Assessment – Reseal Works.

**Voting Requirements:**

Simple Majority

**Council Decision:**

**Moved: Councillor E Foulkes-Taylor**

**Seconded: Councillor G Mead**

That the meeting move behind closed doors to discuss two items pursuant to LGA s. 5.23 (2) (c) and (e) – 1. The appointment of a Deputy Chief Executive Officer and 2. Tender Assessment – Reseal Works.

**Carried:**

**For: 6**

**Against: 0**

Cr P Squires left the chambers at 3:06 pm prior to item 22.2 being discussed.

**Motion to open the meeting to the Public****Recommendation:**

That the meeting move out from behind closed doors.

**Voting Requirements:**

Simple Majority

**Council Decision:**

**Moved: Councillor A Whitmarsh**

**Seconded: Councillor R Foulkes Taylor**

That the meeting move out from behind closed doors.

**Carried:**

**For: 5**

**Against: 0**

The order of business was changed to enable the motion of Item 22.2 to be put to Council prior to Cr P Squires return to the chambers.

**22.2 Tender Assessment Reseal Works**

***Council Decision:***

**Moved: Councillor A Whitmarsh**

**Seconded: Councillor G Mead**

That the tender be awarded to Colas Western Australia Pty Ltd for reasons of best price and reasonably high qualitative score.

**Carried:**

**For: 5**

**Against: 0**

Cr P Squires returned to the chambers at 3:10 pm

**22.1 Appointment of Deputy CEO**

***Council Decision:***

**Moved: Councillor P Squires**

**Seconded: Councillor A Whitmarsh**

That Council accepts the CEO's proposal to appoint Rose Jones in the role of Deputy Chief Executive Officer.

**Carried:**

**For: 6**

**Against: 0**

**23. MEETING CLOSURE**

The meeting closed at 3:11pm

These minutes were confirmed at the council meeting held on .....

Signed..... Presiding Officer