



Western Australia

Minutes of the Ordinary Meeting of the Murchison Shire Council,
held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
On Friday **21st August 2015**, commencing at 10.10 am.

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Meeting declared open at 10:10am

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Members

President Mark Halleen

Deputy President Rossco Foulkes-Taylor

Councillor Simon Broad

Councillor Andrew Whitmarsh

Councillor Miles Williams

Officers

Dianne Daniels – Chief Executive Officer

Brian Wundenberg – Works Supervisor

Others

Members of Public – 2

Apologies

Nil

Leave of Absence

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

Mr Reg Seaman

Question 1.

Since our correspondence with Civic Legal started on the 7th of May, what process did the Shire of Murchison Council utilize to relay Councils wishes to Civic Legal in the dispute with Reg and Bridget Seaman ref number ACQ:EI:150065 and in what Minutes are these decisions noted.

The President referred the response to the CEO.

Response:

At the ordinary Meeting of Council on the 15th May 2015 Council endorsed the Delegations that were already in force for the previous CEO, for the new CEO, Dianne Daniels.

Delegation 7. delegates to the CEO the power to obtain legal advice and assistance to enable the proper administration of the Shire's business and operations and to provide advice to Council, as required.

Local Government Act s 2.8 Role of Mayor or President 1(f) liaises with the CEO on the local government's affairs and the performance of its functions.

The President has liaised with councillors in regard to the above matter and discussed the outcome with the CEO who has then sought legal advice if required.

Mrs Seaman asked if there was a Delegations Register. The question was allowed by the President. The CEO responded in the affirmative. Mrs Seaman asked if she could see the register and the CEO answered in the affirmative.

Mrs Bridget Seaman

Mrs Seaman requested permission to ask a question that had not been forwarded to the CEO 48 hours prior to the meeting.

The President allowed the question.

Question 1:

Has money been allowed for in the budget to grade the Woolgorong Access Road?

The President referred the question to the Works Supervisor.

Response:

As rates are not paid, the road isn't graded.

Councillor Foulkes- Taylor added that as it is no longer a rate paying property, it is basically a driveway to someone's house.

Question 2: *Could you tell me what approvals either environmental, Health or property owner have been sought by the shire or the Contractors in the Demolition of the Ballinyoo Bridge and the disposal of materials from the Ballinyoo Bridge demolition.*

Response:

In regard to permits for the demolition of the Ballinyoo Bridge:

- 1. Demolition Works are to be carried out under a Class 2 demolition licence, issued pursuant to the Occupational Safety & Health Act 1984 and the Occupational Safety and Health Regulations 1996. The information below at points 2, 3 and 4 was requested of the Shire by the Contractor to enable them to complete their application.*

- 2. Question 5 on the Licence application – Local Government Approval – Permit issued Yes or No?*

The bridge is not classified as a building under the National Construction Code which classifies buildings in classes 1-10. Consequently, the Building Act and Regulations do not apply to a bridge as it is a civil structure and can't be classed as a building. Accordingly, the shire has no authority to issue permits.

- 3. Question 6 on the Licence application – Has Heritage Council clearance been given to demolish the building or structure – Yes or No?*

The Ballinyoo Bridge is not on the State Heritage Register, either on an interim or permanent basis and so approval to demolish does not need to go to the Heritage Council's Development Committee.

- 4. The demolition has been approved by the Shire of Murchison as part of the contractual arrangements at 5.2.1.1 of Book 1 of the Conditions of Contract.*

In regard to disposal of materials from the original bridge:

- 1. Contractual arrangements at 5.2.1.1 of Book 1 allows for the removal of a single intact span to be relocated as per the directions of the Superintendent. The remaining material originating from the existing bridge structure is to be carted off site.*

Question 3:

If so. Are there any restrictions or recommendations to the disposal of any demolition waste from the Ballinyoo Bridge.

The president referred the question to the CEO

Response:

It is expected that the Contractor will dispose of the waste according to legislation.

4.1 Standing Orders**Council Decision:****Moved: Councillor Foulkes-Taylor****Seconded: Councillor Williams****That the following Local Law-Standing Orders 2001 be stood down:**

8.2 Limitation on the number of speeches

8.3 Duration of speeches

Carried**For: 5****Against: 0****5. NEXT MEETING**

The next meeting is scheduled for 18 September 2015.

6. APPLICATIONS FOR LEAVE OF ABSENCE*Nil***7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS***Nil***8. CONFIRMATION OF MINUTES****8.1 Ordinary Council Meeting – 17th July 2015****Background:**

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Recommendation:That the minutes of the Ordinary Council meeting held on 17th July 2015 be confirmed as an accurate record of proceedings**Voting Requirements:**

Simple majority

Council Decision:**Moved: Councillor Foulkes-Taylor****Seconded: Councillor Williams**That the Minutes of the Ordinary Council meeting of 17th July 2015 be confirmed as an accurate record of proceedings.**Carried****For: 5****Against: 0****8.2 Special Council Meeting – 13th August 2015****Background:**

Minutes of the Special Meeting of Council have previously been circulated to all Councillors.

Recommendation:That the minutes of the Special Council meeting held on 13th August 2015 be confirmed as an accurate record of proceedings**Voting Requirements:**

Simple majority

Council Decision:**Moved: Councillor Williams****Seconded: Councillor Whitmarsh**That the Minutes of the Special Council meeting of 13th August 2015 be confirmed as an accurate record of proceedings.**Carried****For: 5****Against: 0**

9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION*Nil***10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS***Nil***11. ACTION LIST**

No	Item	Action	Status
1	Establishment of Working Group for Accident Prevention.	Inaugural meeting held 24 th September. Group established.	Ongoing
2	Community Project Officer	Inaugural meeting held 24 th September. Group established.	Office Extension and pro-rata salaries & wages allowed for in 2015-16 budget
3	Lawn Bowls	<p>Evergreen have completed install of bowling rinks.</p> <p>Community Advisory Group to advise Council on completion ie type of shelters; fencing etc</p> <p>At the June 2015 meeting of Council it was decided:</p> <ol style="list-style-type: none"> erect a high fence between the tennis court and bowling rink, including access gate between, using the same materials as the existing fence (linkmesh); fence around the rink in heritage green colourbond 1.5 m high – to the southern, western and northern sides; pave around the rink using the same pavers as those used at the sports club; erect 'Seaside shelters' at either end, in keeping with the shelters erected at the roadhouse and caravan park. <p>Note: there is only \$5,000 left of the \$120,000 allocated to the bowling rink; however, there is just over \$100,000 left for the Motel units landscaping and so I am hopeful that I will be able to re-allocate what's left to the Bowling Rink.</p>	<p>CAG meeting 19/06/2015</p> <p>Price inc enough chainmesh to replace existing chicken wire on other three sides \$5,620 ex GST (supply only)</p> <p>Price \$6,057 ex GST (supply only)</p> <p>TBA</p> <p>Price for 4 at 2.5m \$18,480 ex GST (supply only) - ordered</p> <p>Approval granted by Department of Regional Development to transfer \$70,000 grant funds from Motel Units for the completion of the bowling rinks</p>
4	Laundry and Accommodation Units	<p>Fleetwood have delivered the accommodation & laundry units; handrails have been fitted; plumbers and electricians on-site this week; TV's and vast reception installed; linen purchased; fridges & kettles purchased. Still need to re-shape verandah rooves; paint verandah posts and handrails; purchase crockery and outdoor settings; complete landscaping.</p> <p>Community Advisory Group to advise Council on completion</p> <p>At the June 2015 meeting of Council, it was decided:</p>	

		<p>1. accept Fleetwood's quote to supply the curved verandah rooves as per the concept plans for both laundry and accommodation units;</p> <p>2. accept CAG's recommendation to paint the verandah posts, handrails and fascias in grey to match the grey paint on the body of buildings;</p> <p>3. landscaping – Accommodation units - run a concrete footpath from the existing footpath on the northern side of the roadhouse, past a retaining wall (to match existing) to be constructed half way down the lawn at the existing units, to the ramp and continue on with the footpath to the northern side of the ramp as far as the steps. Plant some small native shrubs on the roadside of the footpath to separate pedestrian traffic from vehicular traffic. Plant small native shrubs between existing and new accommodation units; protect leach drains from traffic with timber bollards.</p> <p>Laundry – spread gravel over leach drains; run concrete path on the western side of the laundry, heading north to clotheslines; plant small native, shallow rooted shrubs between leach drains; protect leach drains from traffic with timber bollards</p>	<p>Fleetwood's quote accepted – material will be on site this Thursday 20th August; I have had two more quotes for re-shaping the rooves and will follow up with successful builder this week to establish commencement date.</p> <p>To be painted prior to modifying roof. Handrails and verandah posts to be painted by Fleetwood, commencing Thursday 20th August</p> <p>Works supervisor has been following up on quotes for concreting and building of retaining wall this month.</p> <p>Gravel has been spread over leach drains and clothes lines installed. Works supervisor has been following up on quotes for concreting this month.</p>
5	Ballinyoo Bridge Tender	Tender closed Monday 16 February. Bocol was nominated by council as the preferred tenderer at the March 2015 OCM. Bocol awarded contract and to commence 1 August to 1 September, depending on river flows.	<p>Final contract has been signed by SOM. Bocol on track to commence on time. Long lead-in items, including precast concrete beams, precast concrete headstocks and steel piles have been ordered.</p> <p>Bocol representatives will meet on site with CEO and Works Supervisor sometime in the week ending 20 August to assess river flows and establish lay-down areas.</p>
6	Socially sustainable projects	Following the Annual Elector's meeting council resolved to add this item to the action list. Following on from wild dog initiatives would like to see funding towards other socially sustainable projects to assist the community	13/07/2015 Email sent to the community to ask for feed-back/ideas for socially sustainable projects for the budget –

			no responses received and so no allocation made.
7	Cemetery and Remembrance Walk (walk)	Completion of the cemetery and names for the remembrance walk. Community to be contacted to suggest names for inclusion. Community Advisory Group to advise Council on these projects.	CAG meeting 19/06/2015 Need to re-schedule – roads were closed on the 19/06.
8	FOI	Council need to review their Freedom of Information Statement to ensure it is correct regarding the review process	Yet to be actioned
9	Review of Road Network	Council to conduct a whole of shire road review. Establish roads to be closed/position of roads etc. and work with Landgate and surrounding shires. Full road pick-up has been undertaken by Greenfields and has been finalised – this was mainly to establish correct infrastructure values but will form a good basis from which to start.	Ongoing. Undesignated unsurveyed roads was bought up as a discussion point at the May zone meeting.
10.	Development of Draft Drug & Alcohol Policy	CEO to develop a draft Drug & Alcohol Policy to present to council for consideration	The CEO has asked LGIS if they have a pro-forma policy that can be adapted to suit our circumstances. They are currently working in conjunction with WALGA to develop one and it will be available in the short term. The President has forwarded a policy which is a WALGA template and I will follow up with them to see if it is the most current policy template available. If it is and it is suitable, it refers to a Discipline Policy and a Grievance, Investigations and Resolutions Policy, which we will also need to develop

Recommendation:

That the Action List be accepted.

The CEO worked through the report.

Councillor Foulkes-Taylor asked if there had been any more mention of the Review of the Road Network from MEG. The CEO responded in the negative, mentioning that it may be considered as an agenda item at the next MEG Meeting. The President mentioned that MWDC had invested \$8 million into a review and Councillor Williams noted that the designation of roads is a state wide problem.

Voting Requirements:

Simple majority

Council Decision: Moved: Councillor Broad	Seconded: Councillor Whitmarsh
That the Action List be accepted.	
Carried	For: 5 Against: 0

12. DISCLOSURE OF INTERESTS*Nil***13. REPORTS OF OFFICERS****13.1 Monthly Plant Report – Works Supervisor**

July 2015			Hours					YTD	
Plant Item	Year	Rego	1 July '15	Start Hrs/kms	End Hrs/km	Total		Operating Costs	
						Month	YTD	Plant	Fuel
P.01 JD Grader	2011	MU 121	6236	6236	6331	95	95	477.75	2271.71
P.02 Cat Grader 12H	2005	MU 141	12591	12591	12755	164	164	385.88	381.99
P.03 Cat Grader 12M	2008	MU 51	8672	8672	8834	162	162	231.00	238.00
P.04 New/H Ford Tractor	2006	MU 380	1831	1831	1850	19	19	0.00	86.87
P.05 Dolly 1-Red	2001	MU 2003	3488	3488	5783	2295	2295	86.16	n/a
P.06 Mitsubishi Canter	2010	01 MU	138805	138805	140622	1817	1817	173.25	354.62
P.07 Nissan UD	2009	000 MU	189658	189658	190567	909	909	418.25	934.15
P.08 Dolly 2-Black	2000	MU 2009	27654	27654	27654	0	0	136.50	n/a
P.09 Iveco P/Mover	2003	MU1065	304084	304084	305290	1206	1206		1041.25
P.10 Iveco Tipper Conv	2004	MU 00	174427	174427	174439	12	12	954.38	408.63
P.11 Komatsu Dozer	1997		475	475	481	6	6	5201.25	0.00
P.13 Tri-Axle L/L Float	2008	MU 663	0	0	228	228	228	0.00	n/a
P.14 No. 2 Float P.14	2001	MU 2004	57198	57198	0	0	0	86.16	n/a
P.17 Side Tipper	2001	MU 662	10197	10197	11986	1789	1789	86.16	n/a
P.18 Side Tipper	2001	MU2010	65459	65459	67957	2498	2498	222.66	n/a
P.24 30000L W/Tanker	2005	MU 2024	43080	43080	43092	12	12	2093.70	n/a
P.27 Volvo Loader	2006	MU 65	7088	7088	7160	72	72	290.80	1301.86
P.28 Isuzu Dmax	2009	MU 300	194174	194174	195,735	1561	1561	0.00	117.81
P.32 Construction Gen			20519	20519	20583	64	64	0.00	0.00
P.33 Maintenance Gen			6371	6371	6847	476	476	0.00	110.25
P.34 Generator Perkins		Mechanic	18615	18615	18615	0	no clock	0.00	0.00
P.35 Generator 1-110kva	2011		19493	19493	19880	387	387	58.50	4620.00
P.35 Generator 2-110kva	2011		12221	12221	12678	457	457		
P.37 Forklift			12268	12268	12283	15	15	0.00	41.65
P.40A Toyota Hilux	2014	MU 1018	26191	26191	29,012	2821	2821	327.27	346.29
P.41 Cat 938G Loader	2004	MU 193	4940	4940	4961	21	21	838.25	1270.92
P.43 Bomag Roller	2012	MU1027	2596	2596	2606	10	10	0.00	247.52
P.48 Dog Fuel Trailer	1979	MU 2026	0	0		0	n/a	0.00	n/a
P.49 Dog Fuel Trailer	1972	MU 2005	0	0		0	n/a	0.00	n/a
P.54 Isuzu T/Top	2005	MU 1002	156000	156000	157,023	1023	1023	287.97	339.15
P.55 Toyota Prado	2012	MU 0	39649	39649	41853	2204	2204	0.00	372.47
P.57 Great Wall	2012	MU 167	43094	43094	44096	1002	1002	275.63	161.84
P.59 45ft Flat Top	1978	MU2044	0	0	0	0	0	157.50	n/a

P.60 Mercedes PTV	2004	MU 1009	100695	100695	100699	4	4	91.88	0.00
P.61 Kenworth P/Mover	2004	MU 000	50736	50736	53261	2525	2525	0.00	3174.92
P.62 Heavy Maint Trailer		MU 446	0	0		0	n/a	0.00	n/a
P.63 RAV4	2013	MU 1011	28547	28547	28646	99	99	61.00	0.00
P.64 Isuzu Construction	2013	MU 140	63361	63361	66611	3250	3250	1171.87	650.93
P.65 Generator 9KVA	2013	H/ Maint	4350	4350	4433	83	83	0.00	35.70
P.66 Kubota 6kva Gen	2012		6575	6575	6639	64	64	0.00	60.69
P.67 Roadwest S/Tipper	2013	MU2042	33159	33159	35652	2493	2493	0.00	n/a
P.68 Bomag Padfoot	2013	MU1071	900	900	931	31	31	273.00	456.96
P.72 Isuzu Fire Truck	2013	MU1068	754	754	764	10	10	0.00	0.00
P.73 Toyota Fast Attack	2014	MU1069	Milly Milly	0		0	0	0.00	0.00
Caravans				0			n/a	228.38	n/a
JD Ride on Mower			607	607	614	7	7	small plant	small plant

13.2 Works Report – Works Supervisor 11 July – 15 August 2015

Construction crew

On the morning of the 13th July the works crew helped with the tidy up of the polocrosse grounds after the carnival then moved back out to the new road alignment works at Wooleen.

On the 20th July crew were working back in the settlement due to 34mm rain falling overnight. Will and Colleen completed some patching work on the approaches to the south end of the crossing at Bluing Creek (gravel washed away).

With all the lovely rain we received works on the new road alignment at Wooleen on the Wooleen/Mt Wittenoom road again came to a stop. On the 22nd July crew moved camp and equipment (loader, road-train side tipper, grader) up to the Beringarra/Cue road and started placing in new off shoot drains on the down side of the new floodway's.

Crew should complete the drains by Thursday 26th August and then will move their camp and equipment to Curbur on the Carnarvon Mullewa Road. From Curbur they will start on the next works program re-forming and sheeting a 2km section between Curbur and Mt Narryer and installing 3 x 50m and 1 x 70m cement stabilised floodway's.

Maintenance Crew

Glen and Neil have completed their works program run up in the north of the shire (light grade on the Beringarra-Byro, Erong, Yunda, Beringarra-Cue and Beringarra-Mt Gould roads and are now working in the southern section of the Shire.

Roads to be graded in the south:

- New-Forrest/Yallalong road - completed
- Coolcalalaya road - not completed as some sections to wet
- Carnarvon-Mullewa road - from the Bridge to south boundary will be completed this Wednesday 19th August. Crew will then move over to the Beringarra-Pindar road and start a full grade from Pindar to 7km north of Mc Nabbs/Twin-Peaks intersection. Crew will grade this section so we can inspect road before the start of the mine works.

Flood Damage

All roads under recent flood damage claim have now had a light grade.

Grids

A grid south of Tallering homestead on the Beringarra-Pindar road was badly damage on the 12th August with 6 rails broken. Shire local grid contractor drove over late Wednesday evening (12th) and placed signage and red cones at approaches to warn traffic of the danger until repairs could be arranged. The grid was repaired on Friday the 14th. Thank you Rossco and Michael.

Staffs Leave

Barry Panting - 6th – current

William & Colleen Herold - 10th 11th 21st 22nd July off - Rain

Neil Combe - 7th 8th 10th August off

Glen Pinnegar - 10th 11th 12th August off

Brian Wundenberg - 14th August - RDO

General - Works Supervisor

14/07/2015 - 5 hrs construction grader

15/07/2015 - 9 hrs construction grader

16/07/2015 - 8 hrs construction grader

22/07/2015 - road inspection

- Meeberrie/Wooleen
- Wooleen/Mt-Wittenoom
- Wooleen/Twin Peaks
- Twin Peaks/McNabbs

27/07/2015 - Floated grader and loader out to Beringarra-Cue road plus run crew through works.

29/ 07/2015 - Installed two road counters on the Beringarra-Pindar road (for black spot funding).

30/07/2015 – Manual handling training - 3hrs.

31/07/2015 - Placed traffic hazard signs (bad wash outs) on the Carnarvon /Mullewa road.

03/08/2015 - Pegging drains on Beringarra/Cue road plus road inspection Boolardy/Kalli road.

04/08/2015 - Finished off pegging Beringarra/Cue road and did a road inspection on the way home

- Beringarra/Cue
- Beringarra/Byro
- Carnarvon-Mullewa – Northern section

07/08/2015 – Floated Cat loader out to Beringarra/Cue road

11/08/2015 - Sourcing gravel for next 6km of sheeting on the Carnarvon/Mullewa road.

12/08/2015 - Pegging section of road through breakaway 4km north of Settlement on the Carnarvon/Mullewa road

ROADS GRADED 12/07/2015 – 11/08/2015

Name	Length of Road	SLK's Graded this month	Heavy Maintenance	Comments
Beringarra /Pindar	319.80km			
Erong	63.12km			
Beringarra/Byro	90.89km	15km		
Twin-Peaks/Wooleen	47.65km			
Boolardy/Kalli	57.30km	37km		Contractor light grade
Byro/Woodleigh	71.00km			
New Forrest/Yallalong	36.18km	36km		
M ^c Nabb/Twin-peaks	49.75km			
Yallalong-West	34.46km			
Mileura/Nookawarra	49.08km			
Muggon	38.75km			
Manfred	34.55km			
Beringarra/Mt Gould	34.80km	34km		
Tardie/Yuin	13.20km			
Innouendy	9.30km			
Boolardy Homestead	2.00km			
Yunda Homestead	32.80km	39km		
Meeberrie Woolleen	25.22km			
Mt Wittenoom	37.55km			

Woolleen/Mt Wittenoom	33.85km			
Beringarra Cue	109.82km	16km		Gravel section only
Boolarly Wooleen	19.08km			
Kalli Cue East	21.87km	22km		Contractor light grade
Coodardy Noondie	19.92km			
Butchers Track	64.54km			
Butchers Muggon	23.80km			
Murchison Settlement	2.00km			
Coolcalalaya road	36km	30km		Patch graded as too wet in places
Carnarvon-Mullewa	278.63km	49km		
Woolgorong-South	15.00km			
Errabiddy-Bluff	12km			
Air strip Graded				

Total this month graded: 219km by shire crew. 59km by contractor. .

Recommendation:

That the Work’s Supervisor’s report be accepted.

The Works Supervisor worked through the report.

Councillor Foulkes-Taylor mentioned that he had an accurate time-frame for when the grid south of Tallering Homestead had been damaged and was still waiting to hear back from the CSIRO safety advisor.

Councillor Foulkes-Taylor also queried the length of time it had taken to complete the drainage on the Beringarra Cue Road and asked if the standard of work of the contractors was not as good as expected. The Works Supervisor responded that it had rained during the contract and he had taken the contractors off the drains. The President queried how the Works Supervisor’s meeting had gone with the station owner regarding the off-shoot drains and the Works Supervisor responded that he had seemed satisfied after the site inspection.

Voting Requirements:

Simple majority

Council Decision:	
Moved: Councillor Broad	Seconded: Councillor Whitmarsh
That the Work’s Supervisor’s report be accepted.	
Carried	For: 5 Against: 0

Break for Morning Tea at 10:50am

Meeting resumed at 11:11am

14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

14.1 Shire President

The President attended the Local Government Convention 5-7 August and thanked Council for the opportunity to attend.

While in Perth, he had attended the State Regional Roads Group Meeting:

- *Interesting stats had come from the meeting regarding left over funding. Projects will be assessed in May and if not underway, the funding will be re-allocated;*
- *Flood damage funding comes from the Federal Government but the State also budgets for \$4 million each year (not sitting in Reserve). The State had queried if this budget allocation needed to continue;*
- *In regard to Black Spot Funding, allocations are made based on traffic count, but there are a lot of problems on low-traffic roads on which tourists travel. Ian Duncan, Infrastructure Manager for WALGA, is to put forward a proposal;*
- *Issue of road gazettals came up;*
- *Flood damage water bores were paid from supplementary funding;*

CEO and I met with two Director Generals during Wednesday mornings' State & Local Government Forum:

- *Transport – asked why Local Government can't liaise with Main Roads to put a speed limit on road trains and speed limits on dangerous corners;*
- *Agriculture – discussed the trend of pushing weed and dog control onto local government;*

The President congratulated the new Deputy CEO of WALGA, Tracy Roberts and mentioned that Lyn Craigie had done a great job of leading the convention.

As well as the above-mentioned meetings, the President had attended the Budget Meeting on the 13th August.

14.2 Councillors

Councillor Simon Broad

State Council Meeting Wednesday 5 August – Tracy Roberts was elected as Deputy CEO of WALGA.

Local Government Convention Wednesday 5 August to Friday 7 August – thanked Council for allowing him the privilege of attending:

Report;

State council met 7:30 Wednesday morning on the 5th of August and elected a new deputy president. Mayor Tracy Roberts from the city of Wanneroo was duly elected in what was believed to have been an extremely close ballot.

I would like to take this opportunity to thank council for allowing me the privilege of attending the 2015 local government convention. The convention I believe was a great success and our new president along with all WALGA staff that was involved are to be congratulated on their efforts. All recipients of the local government honours are to be congratulated but a special mention must be made of Mayor Heather Henderson from the City of Subiaco who had the wonderful privilege of being awarded a life membership. Heather is a lovely person and has worked tirelessly for the Subiaco community since being elected to council 23 years ago.

This year a record 116 exhibitors put their wares on display for all those involved in local government to peruse.

Once again WALGA was able to muster a world class group of presenters.

Gary Kasparov a chess grand master and chairman of the human rights foundation international council was our key note speaker who gave us and incredible insight on his extraordinary chess career to the issues of leadership, logical thinking, strategy, and success.

Sir Bob Parker, the Mayor of Christchurch at the time of the earthquakes, gave an incredible account of the recovery effort and the amazing leadership by so many during what was the city's darkest days.

Tony Mowbray gave an account of the commitment, teamwork, total focus and unswerving self-belief required to spend 181 days unassisted sailing around the world. He also gave a chilling account of the 1998 Sydney to Hobart yacht race regarded as the most treacherous in the race's 64 year history. Tony and his crew fought an epic 15 hour battle against Mother Nature eventually winning the battle, the boat all but

destroyed. I was left in awe of his courage and for this land lover feeling slightly sea sick from hearing his story.

Last but by no means least was Justin Langer, a person who epitomises the Aussie battler, who wouldn't lay down for anyone or anything and whose belief in himself made him (I believe) one of the greatest batsman to ever play the game.

Once again I would like to thank council for allowing me the privilege to attend this very worthwhile event.

Councillor Broad concurred that Lyn Craigie did an exceptional job leading the convention.

Andrew Whitmarsh

Nil

Rossco Foulkes-Taylor:

Report – WA Local Government Convention 2015

Perth Convention Centre

This year's convention was held at the Perth Convention Centre on the 5th-7th August. I don't know the actual numbers but my impression was that it was slightly less well attended than in the previous few years. The Western Australian Local Government Association (WALGA) has a new president in Lynne Craige-the president of the East Pilbara Shire, a new deputy president in Mayor Tracey Roberts –City of Wanneroo, and continuing in the CEO's role is Ricky Burges. It was refreshing to see these positions all filled by women when often the leadership team is wall to wall blokes.

The former WALGA president Troy Pickard (mayor of Joondalup) has taken on the role of President with the Australian Local Govt Association – good to see a WA person doing this job for a while.

The WALGA AGM was held during the afternoon of the first day. I thought the meeting was well chaired by the new president, with the exception that too much debate was allowed on the late motions. One particular motion concerning Local Govt transparency, put by the City of Vincent, seemed to be hastily put together and not very well researched. The debate dragged on for quite a while and the motion was lost convincingly.

Sadly, I found the least engaging presenter at the AGM was the Minister for Local Government, Tony Simpson. He didn't seem to want to be there, he rushed his words and was gone before the session was over. Pretty disappointing really.

All meals and refreshments were held in the large trade display area and a number of local government goods and services providers had made considerable effort to put on interesting and interactive displays.

Speakers

Former World Chess Champion and Grand Chess Master Gary Kasparov gave the key note opening address which was engaging and thought provoking. From what I could gather he more or less lives in exile of his home country of Russia due to his outspoken views on democracy and the lack of it under the 'dictatorship' of Vladimir Putin, and these days he lives in New York. He spoke at length on the virtues of patience, timing, persistence and decisive actions.

He admitted he could be accused of being a bit harsh about his home countries' political setup because there is a choice at a Russian ballot box as seen in this illustration.



Putin

or



Shredder

Overall the sessions that I attended were mostly informative and engaging. The familiar messages of community engagement, positive thinking, looking after ones' own physical and mental health and being genuine were well put, with each presenter having their own slant on these ideals.

One of my favourite speakers was Trent Loos – a rancher from Nebraska. He gave a refreshingly candid presentation covering so many of the urban myths that are spread about agriculture and primary industry generally. For example, people are very concerned about their increased intake of estrogen from eating beef from cattle that have been given Hormone Growth Promoters. However, a steak from an HGP assisted animal contains 1.89 nanograms of estrogen, a steak without HGP contains 1.39 nanograms of estrogen, a garden salad contains 1200 ng of estrogen and, should you choose to treat yourself to a soy latte you'd be consuming 28,000ng of estrogen and the birth control pill tops all these figures with 34,000 nanograms of estrogen! He wasn't necessarily encouraging the use of HGP, he was just trying to make the debate more factual rather than hysterical.

I thought the strong take home message from Trent's presentation was to be direct, forthright and unashamed about speaking the truth of what happens in your occupation otherwise Google will spread the 'facts' for you.

A real frustration for me was the Country Health forum I attended which I felt was hijacked by the beurocrats on the panel who had a lot of trouble shutting up for long enough to let the audience convey our real life examples of local health provision concerns, and when they did their answers would drag on. I reckon this was a deliberate ploy to not have to answer many questions.

The Shire of Wagin hosted we Murchisonites, along with several other councils and the Minister for Transport Dean Nalder, for dinner on Thursday night. The food was pretty second rate but conversely the company was first rate and I had an enjoyable and worthwhile evening meeting and interacting with other members from around the state.

My thanks to the Shire of Murchison for supporting me in attending the convention. I found it a worthwhile experience and can hopefully use some of the advice picked up in my role as a shire councillor.

If anyone reading this would like more specific information about the convention feel free to contact me.

Miles Williams

Nil

President Halleen mentioned that he had done a radio interview with the final speaker, Trent Loos which had been broadcast back to America.

15. REPORTS OF COMMITTEES

President Halleen

Astrofest Committee Meeting – concerned on numbers at this stage; A big thank you to Jodi Reilly, Sandy, Frances (coordinate web-site and marketing); Dianne for their efforts.

16. FINANCE

16.1 Financial Activity Statements July 2015

File:	2.2
Author:	Dianne Daniels – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	15 August 2015
Attachments:	N/A

Matter for Consideration:

Council to note that the Financial Activity Statement for July 2015 will be presented to Council at the Ordinary Meeting of Council on 18 September 2015.

Background:

The Local Government (Financial Management) Regulations 1996 - Regulation 34(1) requires that local government prepare a report on a monthly basis and prescribes what is required to be reported. Regulation 1(d) states that the report is to show material variances between budget and actual.

Regulation 34(4) allows for the statement of financial activity and accompanying documents to be (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and (b) recorded in the minutes of the meeting at which it is presented

Comment:

Although the Budget was adopted on Thursday the 13th August in its draft form, it will not be formally adopted in Statutory Format until this current meeting and so the Monthly Financial Report cannot be prepared in the prescribed format (ie showing material variances against budget) for this meeting.

The report will be prepared in the week following its adoption and made available to Councillors.

The following Term Deposits are currently being held:

Beringarra-Cue Road Reserve TD	\$3,268,336.80	@ 2.79%	Maturity 27/09/2015
Crosslands MCF Term Deposit	\$ 352,755.15	@ 2.79%	Maturity 27/09/2015
Ballinyoo Bridge Term Deposit	\$2,500,000.00	@ 2.29%	Maturity 27/08/2015

Note: On 27 July 2015, \$1,032,143.39 was transferred from the Ballinyoo Bridge Term Deposit to the Ballinyoo Bridge working account, in anticipation of future expenditure.

Statutory Environment:

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
 - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
 - (b) Budget estimates to the end of month to which the statement relates;
 - (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) Material variances between the comparable amounts referred to in paragraphs (b) and
 - (e) The net current assets at the end of the month to which the statement relates.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.

Strategic Implications:

Nil.

Policy Implications:

Nil.

Financial Implications:

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

Consultation:

Moore Stephens

Recommendation:

Council to note that the July 2015 Financial Report cannot be prepared in the prescribed format for this August Meeting as the Statutory Budget is being presented at the same meeting. The July 2015 Financial Report will be presented at the September Meeting.

Voting Requirements:

Simple Majority

Council Decision:

Moved: Councillor Foulkes-Taylor

Seconded: Councillor Williams

Council to note that the July 2015 Financial Report cannot be prepared in the prescribed format for this August Meeting as the Statutory Budget is being presented at the same meeting. The July 2015 Financial Report will be presented at the September Meeting.

Carried

For: 5

Against: 0

16.2 Accounts Paid During July 2015

File:	4.37.1
Author:	Dianne Daniels – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	15 th August 2015
Attachments:	EFT & Cheque Details for July 2015

Matter for Consideration:

Endorsement of accounts paid during the month of July 2015.

Background:

If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, then the CEO is to prepare a list of accounts paid by the CEO during the month to present to Council.

Comment:

Payments made during the month of July 2015 are attached.

Statutory Environment:

Local Government (Financial Management) Regulations 1996

Regulation 13 states:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (3) A list prepared under sub regulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Strategic Implications:

None

Policy Implications:

None

Budget/Financial Implications:

Payment from the Municipal, Trust and Reserve Bank Accounts.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Consultation:

Moore Stephens

Recommendation:

That the accounts as per the attached Schedule presented to this meeting totalling \$5,861,443.85 which includes \$4,444,185.89 of intra account transfers for the month of July 2015, be endorsed by Council.

Voting Requirements:

Simple majority

Council Decision:**Moved: Councillor Broad****Seconded: Councillor Whitmarsh**

That the accounts as per the attached Schedule presented to this meeting totalling \$5,861,443,.85 which includes \$4,444,185.89 of intra account transfers for the month of July 2015, be endorsed by Council.

Carried**For: 5****Against: 0****16.3 Budget 2015 - 2016**

File:	2.4
Author:	Dianne Daniels – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	15 August 2015
Attachments:	Budget 2015-2016

Matter for Consideration:

Council to consider the adoption of the 2015-2016 Budget.

Background:

As part of the function of local government and its operations, under Section 6.2 of the Local Government Act 1995, during the period 1 June in a financial year to 31 August in the next financial year, each local government is to prepare and adopt its Annual budget in the prescribed format.

The 2015-2016 Budget is informed by the Shire of Murchison Long Term Financial Plan 2015-2030 and The Corporate Business Plan 2015-2019, both of which were adopted at the Special Meeting of Council on the 13th August 2015.

The Long Term Financial Plan and Corporate Business Plan draw on information provided in the Shire's Strategic Community Plan with the view to achieving the community's vision and Shire's strategic goals.

Comment:**Budget Result**

The net result of the 2015-16 Budget is a zero balance and includes provision for Capital Expenditure of \$8,870,025 as listed below:

Project Name	Maintenance/ New/ Renewal/ Upgrade	Total Line Cost
16 Mulga Crescent - complete 14/15 project	New	\$20,000
Lawn Bowls - complete 14/15 project	New	\$70,000
Laundry & Accommodation Units - complete 14/15 project	New	\$48,464
Equestrian Stabling Centre	New	\$47,000
Caravan Park Camp Kitchen (subject to funding)	New	\$100,000
Extend Office	Upgrade	\$450,000
Lean-to Parking for workshop	New	\$10,000
Development Plans Interpretive Centre/Community Resource Centre	New	\$40,000
Ballinyoo Bridge Construction	Upgrade	\$5,284,584
Bitumise 4km Carnarvon-Mullewa Road - Breakaway north of Settlement	Upgrade	\$437,003
Bitumise 1km Boolardoo - Dust Suppression	Upgrade	\$85,000
Reform, Resheet Carnarvon Mullewa Road 141.25 - 134.75	Upgrade	\$251,667
Safety Signage	New	\$20,000
Construction as per Agreed Works Program	Upgrade	\$664,497
Replace Designated Concrete Crossings	Upgrade	\$250,000
5 x 24' Grids Beringarra Pindar Road	Upgrade	\$115,000
Refurbish Works Supervisors Office	Upgrade	\$10,000
Airport Lighting Upgrade	Upgrade	\$70,000
Water Treatment Plant	New	\$120,000
Cemetery Beautification	New	\$15,000
Grader	Renewal	\$360,000
3 tonne tipper/PTO - Maintenance	Renewal	\$60,000
Quad float	Renewal	\$145,000
Tanks for semi water tanker	Renewal	\$50,000
45' flat bed trailer	Renewal	\$20,000
Gen Set/Bunded Fuel Tank - Construction	Renewal	\$20,000
CEO Prado	Renewal	\$55,310
Handy Hitch	Renewal	\$51,500
		\$8,870,025

This expenditure will be funded from General Revenue, Reserves and funding provided by State and Federal agencies.

Fees and Charges

All fees and charges have been revised considering the cost to Council and by comparing the proposed Fee or Charge to that charged by alternative suppliers in a similar situation. These were adopted by Council at the 19 June 2015 meeting – refer Agenda Item 16.5 of the minutes of the June meeting.

Differential Rates

In accordance with the requirements of section 6.36 of the *Local Government Act 1995*, a statement of intended differential rates and minimum payments was published in the Geraldton Guardian newspaper on Friday 20 May 2015. The advertisement contained details of each differential general rate and minimum payment endorsed by Council and invited submissions from electors or ratepayers in respect of the proposed differential general rate or minimum payment and any related matters within 21 days. No submissions were received and before adopting the differential general rates and associated Minimum Rates, Council was required to seek Ministerial Approval under s6.33 (3) of the *Local Government Act* as the UV Mining Rate is more than twice the lowest differential general rate.

This approval was sought immediately following the June 2015 meeting and approval was granted on 16

July 2015. Council adopted Differential Rates at the meeting of 17 July 2015 – refer Agenda item 21.1 of the minutes of the July meeting.

Members Remuneration

On 17 June 2015, the WA Salary and Allowances Tribunal reviewed Elected Members Remuneration. In light of the serious economic issues evident in the Western Australian economy, the circumstances demanded a degree of caution in any decision of the Tribunal. The Tribunal determined that there will be no increase at this time in the remuneration, fees, expenses or allowance ranges provided for elected members. The Tribunal noted that a majority of local governments retained the capacity to provide an increase within the current band parameters.

The Tribunal has changed the travel reimbursement rates for elected members from the *Public Service Award 1992* to the *Local Government Officers' (Western Australia) Interim Award 2011*.

The allowances for the President and Councillors for 2015 -2016 were based on these scales. They were increased by a modest 1.3% and adopted by Council at the 17 July 2015 meeting - refer Agenda Item 10.2 of the minutes of the 17 July 2015 meeting.

Borrowings

There are no borrowings in the 2015 – 2016 budget.

Statutory Environment:

Section 6.2 of the Local Government Act 1995 refers.

Section 6.2(2) of the Act requires that in preparing its annual budget the Council is to have regard to the contents of its plan for the future prepared in accordance with section 5.56. Under the Integrated Planning Framework for Local Government, that is the Community Strategic Plan. This section requires that Council must prepare detailed estimates of:

- (a) Expenditure;
- (b) Revenue and income, independent of general rates
- (c) The amount required to make up the 'deficiency' if any shown by comparing the estimated expenditure with the estimated revenue and income.

Section 6.2(3) requires that all expenditure, revenue and income must be taken in account unless otherwise prescribed. Local Government (Financial Management) Regulation 32 prescribes amounts that may be excluded in calculating the 'budget deficiency'

Section 6.2(4) requires the annual budget to incorporate:

- (a) Particulars of estimated expenditure proposed;
- (b) Detailed information relating to the rates and service charges which will apply, including:
 - (a) Amount estimated to be yielded by the general rate
 - (b) Rate of interest to be charged on unpaid rates and service charges;
 - (c) Fees and charges;
 - (d) Borrowings and other financial accommodations proposed;
 - (e) Reserve account allocations and uses;
 - (f) Any proposed land transactions or trading undertakings per section 3.59

Sustainability Implications

- **Environmental**

The budget has been developed in conjunction with the shires integrated planning documents with particular reference to the corporate Business Plan, Long Term Financial Plan and Asset Management Plan.

- **Economic**

The budget has been developed in conjunction with the shires integrated planning documents with particular reference to the corporate Business Plan, Long Term Financial Plan and Asset Management Plan.

- **Social**

The budget has been developed in conjunction with the shires integrated planning documents with particular reference to the corporate Business Plan, Long Term Financial Plan and Asset Management Plan.

Strategic Implications:

The Budget has been informed by the Shire's Strategic Community Plan and Corporate Business Plan with the view to achieving the community's vision and Shire's strategic goals.

Policy Implications:

Nil.

Financial Implications:

The setting of the 2015 - 2016 Budget will guide the financial operations of the Shire over the coming year.

Consultation:

Works Supervisor
Plant Working Group
Moore Stephens
Strategic Community Plan/Long Term Financial Plan

Recommendation:

That Council adopt the 2015-2016 Budget as presented.

The CEO requested that the recommendation be changed to the following:

Page 29

1. Transpose the Rateable Values for Exploration & Prospecting and Pastoral at Minimum Payment so that the table reads:

UV Exploration & Prospecting	\$15,364
UV Pastoral	\$19,253

Page 33

1. Charges on Instalment Plan – Table shows \$5, amend to \$15
2. Amend Due Dates to following:
 - 8th October 2015
 - 8th December 2015
 - 8th February 2016
 - 8th April 2016

Voting Requirements:

Absolute Majority.

Council Decision:

Moved: Councillor Williams

Seconded: Councillor Whitmarsh

That Council adopt the 2015-16 Budget with the following amendments:

1. at page 29, transpose rateable value at Minimum for Pastoral and Exploration & Prospecting – Pastoral should be \$19,253 and Exploration & Prospecting should be \$15,364;
2. at page 33, (a) charges on instalments should be \$15 not \$5 as shown in table and (b) Due Dates of Instalments to be 8 October 2015, 8 December 2015, 8 February 2016 and 8 April 2016.

Carried

For: 5

Against: 0

17. DEVELOPMENT**17.1 Tender Evaluation Panel –WANDRRA event – Surface Trough and Associated Flooding (28 February – 8 March 2015)**

File:	4.53
Author:	Dianne Daniels
Interest Declared:	No interest to disclose
Date:	17/08/2015
Attachments:	N/A

Matter for Consideration:

Council to consider the make-up of the Tender Evaluation Panel for determining the selection criteria for tenders for the flood damage work resulting from the WANDRRA event - Surface Trough and Associated Flooding (28 February – 8 March 2015) and for evaluating tender responses.

Background:

The Shire of Murchison Purchasing Policy states, at 5.4.1 that:

In the event that the Shire of Murchison elects to call a public Tender:

- Before Tenders are publicly invited, the Local Government must record the decision to invite Tenders (which is to be recorded in the Tender Register) and must determine in writing the criteria for deciding which tender should be accepted.
- **The Evaluation Panel must be established prior to the advertising of the Tender and include a mix of skills and experience relevant to the nature of the purchase.** For Tenders with a total estimated value (ex GST) of between \$40,000 and \$99,999, the Evaluation Panel must contain a minimum of two (2) members. For Tenders with a total estimated value (ex GST) of \$100,000 and above, the Evaluation Panel must contain a minimum of three (3) members.
- The Evaluation Panel must assess each Tender response that has not been rejected to determine which response is most advantageous.

Comment:

Council is required to select a Tender Evaluation Panel for the purpose of determining selection criteria and evaluating tender responses for the Feb/Mar 2015 flood damage works.

Strategic Implications:

To provide good governance to the Murchison Shire through high-quality forward planning, openness and transparency.

Sustainability Implications

- **Environmental:**
Thoughtful consideration of selection criteria will ensure that the contractor/s selected to undertake the flood damage work will do so with regard to future drainage of flood waters.
- **Economic:**
Development and maintenance of an efficient road network is a core function of the Shire.
- **Social:**
There are no known significant social considerations

Policy Implications:

Refer to:

Shire of Murchison Purchasing Policy, and

Shire of Murchison Buy Local Regional Price Preference Policy

Financial Implications:

Establishment of a Tender Evaluation Panel with skills and experience relevant to the nature of the purchase will ensure good value for money from the contract.

Consultation:

Nil

Recommendation:

That council select the following representatives to be on the Tender Evaluation Panel for determining the selection criteria for tenders for the flood damage work resulting from the WANDRRA event - Surface Trough and Associated Flooding (28 February – 8 March 2015) and to assess tender responses:

TBA

The CEO explained the process involved in recording a decision to call a tender, determining selection criteria and establishing an Evaluation Panel which should include a mix of skills and experience relevant to the nature of the purchase.

Councillor Broad was in favour of entire Council being on Evaluation Panel, including CEO. Councillor Foulkes-Taylor agreed with Councillor Broad and wanted the Works Supervisor included. He queried whether it would be possible to have a tender coordinator to manage the process. The CEO explained that WALGA Procurement had said that they could fill this role.

Voting Requirements:

Simple Majority

Council Decision:

Moved: Councillor Broad

Seconded: Councillor Williams

That Council select the following representatives to be on the Tender Evaluation Panel for determining the selection criteria for tenders for the flood damage works resulting from the WANDRRA event – Surface Trough and Associated Flooding (28 February – 8 March 2015) and to assess tender responses:

Whole of Council
 CEO
 Works Supervisor
 WALGA Procurement Facilitator (no vote)

Carried

For: 5

Against: 0

17.2 Tender Process - WANDRRA Event – Surface Trough and Associated Flooding 28 February – 8 March 2015

File:
 Author: Dianne Daniels
 Interest Declared: No interest to disclose
 Date: 17/08/2015
 Attachments: N/A

Matter for Consideration:

Council to consider the process to manage the recently approved WANDRRA funded flood damage restoration works to various roads in the Shire - WANDRRA event - Surface Trough and Associated Flooding (28 February – 8 March 2015).

Background:

In late February early March 2015, a rain event caused widespread damage within the Shire and the mid-west as a whole. The damage within the Shire of Murchison was assessed in May and \$7.7 million worth of repair work was approved under the WA Natural Disaster Relief and Recovery Arrangements (WANDRRA).

At the March 2015 Ordinary Meeting of Council, the Shire of Murchison Purchasing Policy was adopted and then at the May 2015 Ordinary Meeting of Council, The Shire of Murchison Buy Local Regional Price Preference Policy was adopted. Both documents need to be considered in the tender deliberations.

At the May 2015 Ordinary Meeting of Council, at Item 21.2, a letter from Jenni Law of the Department of Local Government & Communities was tabled regarding concerns Council had failed to comply with Regulation 18.4 of the Functions and General Regulations and Section 5.23 (2) of the Act. It also advised that a decision to award a panel of tenderers, whilst not illegal, is not provided for in the tender provisions and so to maintain transparency of process and ensure compliance with the tendering requirements it would be prudent to avoid the process, until such time as amendments are made to the Regulations.

Council resolved to accept the findings and implement the recommendations

Comment:

Council has some options to consider in regard to the management of the reparation work, four of which are listed below:

Process

Option 1.

1. Tender Evaluation Panel to set Selection Criteria for the quotes/tenders listed below;
2. Source three quotes from WALGA Preferred Supplier Program for Project Manager/Superintendent (allowable under 5.2 of the Purchasing Policy);
3. Project Manager to call tenders for Site Supervisor, and
4. Project Manager to call tenders for a Lead Contractor, or

Option 2.

1. Tender Evaluation Panel to set Selection Criteria for the quotes/tenders listed below;
2. Source three quotes from WALGA Preferred Supplier Program for Project Manager/Superintendent (allowable under 5.2 of the Purchasing Policy);
3. WALGA Procurement to call tenders for Site Supervisor; and
4. WALGA Procurement to call tenders for a Lead Contractor.

It has been discussed that the works will need to be undertaken in three stages to ensure Council's cash flow remains healthy. If that is the case, the works could be undertaken by one contractor, staggering the commencement date of each project, or by three separate contractors, each concentrating on one of the three main sections of work, in which case we would have another two options to consider:

Option 3.

1. Tender Evaluation Panel to set Selection Criteria for the quotes/tenders listed below;
2. Source three quotes from WALGA Preferred Supplier Program for Project Manager/Superintendent (allowable under 5.2 of the Purchasing Policy);
3. Project Manager to call tenders for Site Supervisor, and
4. Project Manager to call tenders for three Lead Contractors, or

Option 4.

1. Tender Evaluation Panel to set Selection Criteria for the quotes/tenders listed below;
2. Source three quotes from WALGA Preferred Supplier Program for Project Manager/Superintendent (allowable under 5.2 of the Purchasing Policy);
3. WALGA Procurement to call tenders for Site Supervisor; and
4. WALGA Procurement to call tenders for three Lead Contractors.

It would be prudent for the Tender Evaluation Panel to set selection criteria only for the Project Manager and then to seek input from the Project Manager as to the selection criteria for the Site Supervisor and the Lead Contractor.

Statutory Environment:

Local Government Act 1995 s.3.57

Local Government (Functions and General) Regulations 1996 – Part 4- tenders for providing goods and services.

Shire of Murchison Purchasing Policy.

Shire of Murchison Buy Local Regional Price Preference Policy

Strategic Implications:

N/A

Sustainability Implications

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant social considerations

Policy Implications:

Shire of Murchison Purchasing Policy.
Shire of Murchison Buy Local Regional Price Preference Policy

Financial Implications:

Flood Damage Works are funded by WANDRRA, except for the trigger point which has been allowed for in the 2015-16 Budget.

Consultation:

Works Supervisor
WALGA Procurement

Recommendation:

Council to manage the process of the WANDRRA funded flood damage restoration works to various roads in the Shire according to Option 1/2/3/4 (delete whichever is not applicable) below.

The CEO requested that the recommendation be amended as follows:

Council to manage the process of the WANDRRA funded flood damage restoration works to various roads in the Shire according to Option 1/2/3/4 (delete whichever is not applicable) below, *ensuring that tenders are designed to accommodate the capabilities of local businesses:*

Option 1.

5. Tender Evaluation Panel to set Selection Criteria for the quotes/tenders listed below;
6. Source three quotes from WALGA Preferred Supplier Program for Project Manager/Superintendent (allowable under 5.2 of the Purchasing Policy);
7. Project Manager to call tenders for Site Supervisor, and
8. Project Manager to call tenders for a Lead Contractor, or

Option 2.

5. Tender Evaluation Panel to set Selection Criteria for the quotes/tenders listed below;
6. Source three quotes from WALGA Preferred Supplier Program for Project Manager/Superintendent (allowable under 5.2 of the Purchasing Policy);
7. WALGA Procurement to call tenders for Site Supervisor; and
8. WALGA Procurement to call tenders for a Lead Contractor.

Option 3.

5. Tender Evaluation Panel to set Selection Criteria for the quotes/tenders listed below;
6. Source three quotes from WALGA Preferred Supplier Program for Project Manager/Superintendent (allowable under 5.2 of the Purchasing Policy);
7. Project Manager to call tenders for Site Supervisor, and
8. Project Manager to call tenders for three Lead Contractors, or

Option 4.

5. Tender Evaluation Panel to set Selection Criteria for the quotes/tenders listed below;
6. Source three quotes from WALGA Preferred Supplier Program for Project Manager/Superintendent (allowable under 5.2 of the Purchasing Policy);
7. WALGA Procurement to call tenders for Site Supervisor; and
8. WALGA Procurement to call tenders for three Lead Contractors.

There was a discussion on how to manage the cash flow during the works. Councillor Broad mentioned that the Shire of Wiluna were running 3 different flood tenders concurrently and suggested that the CEO find out how they were managing their cash flow. Councillor Foulkes-Taylor asked the CEO her opinion on taking out a loan. CEO not averse to taking out a loan, but interest not claimable. Councillor Williams noted that interest not really an issue as you only need to borrow a portion to get cash flowing in the start-up; also, local content could be addressed in tender selection criteria – clearly state that lead contractors need to include local content.

There was then a discussion then on whether we break the contract into three tenders, with staggered starting times or run concurrently. There was a general accord that the tenders be run concurrently, but no decision made on how to manage the cash flow. CEO to further investigate the option of a loan.

Voting Requirements:

Simple majority

Council Decision:

Moved: Councillor Foulkes-Taylor

Seconded: Councillor Williams

Council to manage the process of the WANDRRA funded flood damage restoration works to various roads in the Shire according to Option 4, ensuring that tenders are designed to accommodate the capabilities of local businesses:

Option 4:

1. Tender Evaluation Panel to set Selection Criteria for the quotes/tenders listed below;
2. Source three quotes from WALGA Preferred Supplier Program for Project Manager/Superintendent
3. WALGA Procurement to call tenders for Site Supervisor;
4. WALGA Procurement to call tenders for three lead contracts.

Carried

For: 5

Against: 0

18. ADMINISTRATION

18.1 Eastern Gascoyne Race Club

File:	4.69
Author:	Dianne Daniels – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	18 th August 2015
Attachments:	Eastern Gascoyne Race Club - Letter of Request for Sponsorship

Matter for Consideration:

Consideration of request for sponsorship for the Landor Races from the Eastern Gascoyne Race Club.

Background:

The Landor Races, an annual event in the social calendar of the Gascoyne, Meekatharra and Murchison regions, is on again on the 3rd to the 5th of October, 2015. The meeting has a colourful history and a real outback flavour.

Comment:

I have received a letter asking whether the Shire is able to sponsor the Beringarra Handicap Race, this year, for \$700. This is a 1400 metre race for Open horses and is Race 7 on the Saturday race day. Sponsorship will be recognised by promotion over the weekend in the program, a full page advertisement in the race book, naming of the race in the organisation's name, public announcements and the Shire logo on the Landor Races web-site.

Statutory Environment:

Assistance to community groups and clubs is well within Councils' legislative boundaries

Sustainability Implications

- **Environmental**
There are no known significant environmental implications associated with this decision
- **Economic**
There are no known significant economic implications associated with this decision
- **Social**

Strategic Implications:

To develop, coordinate, provide and support services and facilities which enhance the quality of community life in the Shire is a Social Objective within the Community Strategic Plan.

Policy Implications:

Nil

Financial Implications:

Allowance has been made for donations/sponsorship in the 2015/2016 budget.

Consultation:

Nil

Recommendation:

That Council confirms they will offer sponsorship to the Eastern Gascoyne Race Club, by way of a \$700 sponsorship of the Beringarra Handicap Race.

Councillor Broad noted that he won't be declaring an interest even though he is a life member. Councillor Foulkes-Taylor spoke against the motion in its current form, even though it is an outstanding local event. He would like to see a condition put on the donation, so that it goes towards, say the ambulance. Councillor Broad agreed with this – the Shire of Murchison doesn't need to be sponsoring a race, but happy to donate \$700. Councillor Williams agreed that sponsoring a race wasn't appropriate and was happy to see the motion changed from that recommended by the Officer, so that the donation went to the club as a whole and not to individual people.

Voting Requirements:

Simple Majority

Council Decision:**Moved: Councillor Foulkes-Taylor****Seconded: Councillor Broad**

That Council donate \$700 to the Eastern Gascoyne Race Club to help cover the ongoing running costs of staging the Landor Races.

Carried**For: 5****Against: 0****18.2 Election to fill Vacancy**

File:	4.9
Author:	Dianne Daniels – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	18 August 2015
Attachments:	Correspondence from the Electoral Commissioner

Matter for Consideration:

Council to consider fixing the ordinary elections day 17 October 2015, as the day for holding the poll required to fill the seat left vacant by the resignation of Paul Squires.

Background:

At the Ordinary Meeting of Council on the 19th June 2015, the following decision was made by Council after the resignation of Paul Squires:

Council Decision**Moved Councillor Foulkes-Taylor****Seconded Councillor Whitmarsh**

Council resolves to seek approval from the Electoral Commissioner to leave the seat vacant until the ordinary election in October 2015.

Carried**For: 6****Against: 0****Comment:**

Approval was received on the 5th July 2015 from the Electoral Commissioner, to defer filling the vacancy until the October 2015 ordinary elections, given under section 4.16(4) of the Local Government Act 1995.

Statutory Environment:

Local Government Act 1995

S 4.16(4)

4.16. Postponement of elections to allow consolidation

(4) If a member's office becomes vacant under section 2.32 —

(a) after the third Saturday in January in an election year; but

(b) before the third Saturday in July in that election year,

the council may, with the approval of the Electoral Commissioner, fix the ordinary elections day in that election year as the day for holding any poll needed for the extraordinary election to fill that vacancy.

Strategic Implications:

Nil

Sustainability Implications

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant social considerations

Policy Implications:

Nil

Financial Implications:

Consolidating elections offers significant savings to Council.

Consultation:

Matt Hayes – Department of Local Government

Recommendation:That Council fix the ordinary elections day, which is the 17th October 2015, as the day for holding the poll needed for the extraordinary election to fill the vacancy left by the resignation of Paul Squires.**Voting Requirements:**

Simple Majority

Council Decision:**Moved: Councillor Whitmarsh****Seconded: Councillor Williams**That Council fix the ordinary elections day, which is the 17th October 2015, as the day for holding the poll needed for the extraordinary election to fill the vacancy left by the resignation of Paul Squires.**Carried****For: 5****Against: 0****19. NOTICE OF MOTION**

Nil

20. CEO ACTIVITY REPORT

Date	Activity
1-13/7/2015	Finalisation of LTFP, Corporate Business Plan and preparation of 2015-16 Budget
17/07/2015	Audit Committee Meeting to consider re-appointment of auditors
17/07/2015	Council Meeting
20/07/2015	Meeting with Admin crew
20/07/2015	Astrofest Meeting

20/07/2015	Phone Call – Greg Schauten – Aviation Data Coordinator RFDS, checking on status of airport lighting.
21/07/2015	Phone call from Steve Douglas of the Mid West Development Commission to let us know that if there is any money left over from the construction of the Ballinyoo Bridge then rather than hand the money back, we can value add to the project for example – extend the bitumen south of the bridge.
23/07/2015	Meeting with Works supervisor
23/07/2015	Phone Interviews with prospective mechanics
27/07/2015	Meeting with Admin crew
28/07/2015	Phone call – Stuart Fraser – Dept LG re CEO mentoring program.
29/07/2015	Phone call from Geraldton Senior College requesting that I give a presentation on the role of the Shire to a group of girls coming to visit the Shire on the 20-21 August.
30/07/2015	Phone Call – Greg Schauten – Aviation Data Coordinator RFDS, checking on status of airport lighting.
30/07/2015	Dain Casserly from LGIS on site to deliver workplace ergonomic assessment and manual handling training – all staff, including admin, CEO and Works Supervisor, attended the session and gave positive feedback.
3/08/2015	Meeting with Works Supervisor
3/08/2015	Meeting with Admin crew
4-7/8/2015	WALGA Local Government Convention, Perth
10/08/2015	Meeting with Admin crew
10/08/2015	Meeting with Works Supervisor
12/08/2015	Phone call with Andrew Cullen of Bocol constructions re status of the Ballinyoo Bridge construction.
13/08/2015	Budget 2015-2016 meeting
13/08/2015	Settlement Building Working Group - annual house inspections
17/08/2015	Astrofest Meeting

Recommendation:

That the CEO's Activity Report be accepted.

Voting Requirements:

Simple Majority

Council Decision:

Moved: Councillor Williams

Seconded: Councillor Whitmarsh

That the CEO's Activity Report be accepted.

Carried

For: 5

Against: 0

Adjourned for lunch at 12:57 pm

Meeting resumed at 1:54 pm

21. URGENT BUSINESS**Council Decision:**

Moved: Councillor Broad

Seconded: Councillor Williams

That Urgent Business be accepted.

Carried

For: 5

Against: 0

21.1 Recommended Change of Auditor

File:	2.1
Author:	Dianne Daniels – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	20 August 2015
Attachments:	Resume - David Wall

Matter for Consideration:

Council to consider the recommendation of the Audit Committee that it appoints David Wall of RSM Bird Cameron as auditor, in accordance with s 7.3 of the Local Government Act 1995.

Background:

At the Ordinary Meeting of Council on the 17th July 2015, RSM Bird Cameron was re-appointed as Auditor for the Shire of Murchison for a three year period. The RSM Bird Cameron proposal nominated Simon Cubitt as the auditor.

Comment:

On the 24th July 2015, I received a letter from RSM Bird Cameron noting that Simon Cubitt had retired from RSM after almost forty years of service and his registration as a registered company auditor is now cancelled. In these circumstances and in accordance with Part 7 of the Local Government Act 1995 (the Act), the Shire is required to appoint a replacement auditor.

The Audit Committee today considered the resume of David Wall, who has assumed responsibility for Simon's local government audit base. David is a registered company auditor (RCA number 16200) and meets the requirements of s 7.3 of the Act to be appointed as the Shire's auditor.

The Audit Committee made the recommendation that David be appointed by Council as its auditor.

All other arrangements in relation to the audit engagement will remain the same as outlined in the original proposal.

Statutory Environment:

Local Government Act 1995 s 7.3

Strategic Implications:

Nil

Sustainability Implications

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant social considerations

Policy Implications:

Nil

Financial Implications:

Nil

Consultation:

RSM Bird Cameron

Recommendation:

That Council accepts the recommendation of the Audit Committee and in accordance with s 7.3 of the Local Government Act 1995, appoints David Wall of RSM Bird Cameron as auditor.

Voting Requirements:

Absolute Majority

Council Decision:

Moved: Councillor Whitmarsh

Seconded: Councillor Williams

That Council accepts the recommendation of the Audit Committee and in accordance with s 7.3 of the Local Government Act 1995, appoints David Wall of RSM bird Cameron as auditor.

Carried

For: 5

Against: 0

22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Nil

23. MEETING CLOSURE

Meeting closed at 1:57 pm