



Western Australia

Agenda for the Ordinary Meeting of the Murchison Shire Council,
To be held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
On **Monday 24th March 2014**, commencing at 10.00 am.

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

4.1 Standing Orders

Council Decision:

Moved: Councillor

Seconded: Councillor

That the following Local Law-Standing Orders 2001 be stood down:

8.2 Limitation on the number of speeches

8.3 Duration of speeches

Carried/Lost

For:

Against:

5. NEXT MEETING

The next meeting is scheduled for Thursday 17th April 2014.

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

There is one item to be discussed behind closed doors.

8. CONFIRMATION OF MINUTES

8.1 Ordinary Council Meeting – 21st February 2014

Background:

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Recommendation:

That the minutes of the Ordinary Council meeting held on 21st February 2014 be confirmed as an accurate record of proceedings

Voting Requirements:

Simple majority

Council Decision:

Moved: Councillor

Seconded: Councillor

Carried/Lost

For:

Against:

9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

11. ACTION LIST

No	Item	Action	Status
1.	Improve shade house south of Road House	CAG meeting held 31 st August – item today suggests removal of shade house to allow for a larger diesel tank for the roadhouse.	Museum committee have been consulted re artefacts.
2.	Classification of Pindar Beringarra Road	Pindar – Beringarra programme of works being established.	Ongoing
3.	Community Centre Kitchen	Install Lockable Storage Area. Virtually complete – final piece of architrave to be installed. Architrave here	Will be finalised during maintenance jobs currently being undertaken
4.	Dust Suppression and ongoing road agreement issues	Reports as per CSIRO agreement and additional work have been supplied to James Abbott and an invoice for \$50k raised. Additional grade will be required before the end of the year. Details being sent to request funding under the agreement.	Awaiting response
5.	Contact CGG re gravel road in their shire. Carnarvon-Mullewa and Beringarra-Pindar	Works currently being undertaken on the CGG section of the Carnarvon Mullewa Road. Co-operation between shires being established.	Ongoing situation.
6.	Establishment of Working Group for Accident Prevention	Following Annual Electors Meeting 2013 – community wished to set up accident prevention group to help work towards road safety and reduced RTA's. 4 people volunteered but as yet no action. Had been envisaged this would be a community group to provide suggestions/ideas to Council but the CEO will call an inaugural meeting and help with initial set up to get it going.	Inaugural meeting to be called by CEO
7.	Litter initiatives	Anti litter poster completed. Signs ordered and received.	Signs to be installed at appropriate places.

Recommendation:

That the Action List be accepted.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

12. DISCLOSURE OF INTERESTS

13. REPORTS OF OFFICERS

13.1 Monthly Plant Report – Works Supervisor

February 2014		Hours						YTD	
Plant Item	Year	Rego	1 July '13	Start Hrs/kms	End Hrs/km	Total		Operating Costs	
						Month	YTD	Plant	Fuel
Cat Grader 12H P.02	2005	MU 141	9996	10864	repairs		868.00	13657.27	15762.13
Cat Grader 12M P.03	2008	MU 51	5844	6750	6900	150	1056.00	16023.14	22535.71
Volvo Loader P.27	2006	MU 65	5420	5958	6073	115	653.00	14895.80	13127.38
Komatsu Dozer P.11	1997		8208	8600	not used		392.00	27161.85	10778.92
Bomag Padfoot P.68	2005	MU 177		116	180	64	180.00	1157.90	4274.61
JD Grader P.01	2011	MU 121	3040	3972	4134	162	1094.00	16203.76	32240.11
Bomag Roller P.43	2012	1DVH736	1097	1425	1503	78.00	406.00	3395.52	5763.09
Cat 938G Loader P.41	2004	MU 193	4078	4301	4337	36	259.00	4854.61	4100.23
Kenworth P/Mover P.61	2004	MU 000	7174	17730	21561	3831	14387.00	15502.55	18039.97
Iveco P/Mover P.09	2003	1AGW988	267205	274832	276367	1535	9162.00	5238.41	8143.96
Nissan UD P.07	2009	000 MU	141649	157350	160894	3544	19245.00	12556.26	16256.32
Iveco Tipper Conv P.10	2004	MU 00	157865	165016	166638	1622	8773.00	9188.87	16031.27
Generator 1-110kva	2011		7315	11341	12013	672	4698.00	2102.79	109527.44
Generator 2-110kva	2011		6897	8016.1	8112	95.9	1215.00		
Maintenance Gen P.33			658	2847	1530	swap	872.00	3257.98	3204.82
Construction Gen P.32			11770	14683	15259	576	3489.00	1202.05	1891.93
Kubota 6kva Gen P.66	2012		1844	3452	3462	10	1618.00	0.00	2384.95
Mitsubishi Canter P.06		01 MU	82788	99403	103634	4231	20846.00	10043.20	6268.43
Isuzu Construction P.64	2013	MU 140	0	11605	15471	3866	15471.00	2344.38	2926.17
Toyota Prado P.55	2012	MU 0	9557	16710	17456	746	7899.00	672.00	1340.98
RAV4 P.63	2013	MU 1011	0	11394	14295	2901	14295.00	681.50	1197.60
Great Wall P.57	2012	MU 167	11257	18761	22113	3352	10856.00	603.75	2104.80
Isuzu Dmax P.28	2009	MU 300	154278	166384	168129	1745	13851.00	2965.25	2988.65
Toyota Hilux P.40	2011	MU 1018	93250	113776	118873	5097	25623.00	2701.13	5401.59
Isuzu T/Top P.54	2005	MU 1002	116400	129400	131202	1802	14802.00	7329.72	4034.51
Mercedes PTV P.60	2004	MU 1009	97283	98265	98431	166	1148.00	247.00	75.77
Side Tipper P.18	2001	MU2010	25303	34505	38163	3658	12860.00	10788.03	n/a
Side Tipper P.17	2001	MU 662	66102	74550	77361	2811	11259.00	9378.34	n/a
Roadwest S/Tipper P.67	2013	1TOQ427	0	3794	7419	3625	2625.00	1426.77	n/a
Tri-Axle L/L Float P.13	2008	MU 663	3769	10277	10574	297	6805.00	8122.88	n/a
45ft Flat Top P.59	1978	1THH060	25	265	not used	0	25.00	0.00	n/a
No. 2 Float P.14	2001	MU 2004	26835	37623	39389	1766	12554.00	7690.81	n/a
30000L W/Tanker P.24	2005	MU 2024	26524	33675	35297	1622	8773.00	7388.82	n/a
Dog Fuel Trailer P.48	1993	MU 2026					n/a	1608.96	n/a
Dog Fuel Trailer P. 49	1972	MU 2005					n/a	1816.08	n/a
Dolly 1-Red P.05	2001	MU 2003	24567	27224	27487	263	2920.00	9657.77	n/a
Dolly 2-Black P.08	2000	MU 2009	562	6840	11036	4196	10474.00	10437.51	n/a
New/H Ford Tractor	2006	MU 380	1596	1683.3	1698.9	15.6	102.90	160.00	567.80
Forklift			11847	11944	11958	14	111.00	860.56	204.93
Caravans							n/a	6505.36	n/a
JD Ride on Mower			293	384	405.9	21.9	112.90	n/a	n/a
Generator H/Maint P.65	2013	New	0	1423	no clock	swap	1423.00	305.20	3797.53
Heavy Maint Trailer P.62		MU 446		0			n/a	3042.15	n/a

13.2 Works Report – Works Supervisor

Construction Crew

All gravel required on the 4km of road construction works on the Carnarvon/Mullewa road north of the Murchison River has now been carted in, mixed, spread and rolled. This includes the New Forrest/Yallalong intersection and 200m down the New-Forrest/Yallalong road.

Two floodway's have been completed (boxed out to depth of 200mm and replaced with new gravel with 3% cement added p/m³) and two are yet to be completed.

A new park bay has been put in place on the east side of existing park bay on west side. The reason for this new bay is that the park bay sign on the north side of the existing bay (traffic traveling south) indicates traffic to cross-over the road on top off a crest to the right and pull into the bay on the west side of road.

Gravel has been pushed up and crew have started carting onto the 5-6 patch jobs south of the Murchison River on the Carnarvon/Mullewa Road to the south boundary. They will commence mixing and spreading to these patch jobs on Monday 17th March, hoping to be finished in 6 days (22/03/2014). Crew will then come back to the 4km construction works north of the river and complete the two floodway's and general tidy up – drains, batters, signage and rehabbing of turn arounds. All works on this section should be completed by 27th March 2014.

The reason for breaking and not finishing off the 4km construction works before moving down to the patch jobs was to keep the hired dozer and our own road-train side tipper and Greydon Mead's road-train working. With the completion of these works (4km construction + the patch jobs on the Carnarvon/Mullewa road) crew will move (31/03/2014) their camp/equipment and plant to Tallering Station on the Beringarra/Pindar Road and start on the Dust Suppression works. (1km of reforming shaping and gravel sheeting in readiness for sealing)

On Wednesday the 12th March I completed a road surface pick up for CSIRO on the Beringarra/Pindar road. A heavy thunder storm fell just inside our south boundary and water from the storm ran down the road going north for about 1km. As our crew will be in this area doing dust suppression at Tallering maybe we can put in 2 new bunds to stop the water running down the road. I estimate this would take about 2 days work as gravel is very close to the job and the dozer will be in the area. The dozer can make the 3 drains on the east side of road wider, flatter and longer.

Maintenance Crew

First off, I am pleased to say that the 12H grader is up and running again with just a few final steps to be completed in the settling in of the transmission. (Test run and more oil samples after run) I am hoping to pick it up on Monday 17th March.

Monday 17th February, John and Glen commenced a full grade on the Woodleigh/Byro Road finishing on the 27th. Crew then moved down to the New Forrest/Yallalong road and performed a full grade spending quite a bit of time in this section due to a bad wash-out and finishing on the 11th March. They then moved camp up to Twin Peaks homestead grading all roads in the area. (Wooleen-Twin Peaks, Twin Peaks-McNabb)

Once the construction crew have finished the patch jobs on the Carnarvon/Mullewa road and whilst John and Glen are still camped at Twin Peaks they will do a full grade of Carnarvon/Mullewa to the south boundary.

With the completion of all roads around this area up to Boolardy-Wooleen intersection, crew will move back to the settlement and start a full grade on the Carnarvon/Mullewa road heading north to the north boundary.

Heavy Maintenance

Sandy and Paul have finished their heavy maintenance programme for this financial year and are now working on the section that the construction crew were on before xmas on the Carnarvon/Mullewa road south of Byro.

Plant on site for this road works.

- 1 x 140H grader (Paul Squires)
- 1 x Water tanker 30,000lts (Paul Squires) + Shire truck (UD Nissan) operated by Sandy
- 1 x Rubber Tyre Roller (Paul Squires)

Works required on this section is ripping both sides of road and pulling in to form sub grade. Then wet and roll in readiness for construction crew to cart gravel onto once they have completed the three Dust Suppression jobs and the construction works at McNabb corner (just north of Yuin/Twin Peaks boundary grid) on the Beringarra/Pindar road.

This work should be completed by 17th April 2014.

Staff Leave

John Daniels 22/02/14 – 24/02/14 - 2 days off.
 Leanne Hipper 28/02/14 - 1 day off (TOIL)
 Trevor Hipper 28/02/14 - 1 day off (RDO)
 Brian Wundenberg 07/03/2014 (RDO)
 All Staff 03/03/2014 Public Holiday

General

21/02/2014 - I attended Council Meeting
 23/02/2014 - (Sunday) Brian/Barry pushing up gravel for Construction works.
 25/02/2014 - Meeting with Tim Simpson at Wooleen for walkover of the new alignment and then on to the construction crew.

27/02/2014 Road inspections

- Boolardy-Wooleen
- Boolardy-Kalli
- Beringarra-Cue - from south boundary to Mileura
- Nookawarra-Mileura
- Beringarra-Pindar - from Nookawarra to Beringarra

28/02/2014 - Meeting with Simon at Beringarra about bunding of old roads and rehabbing of gravel pits. (Thanks Simon for your help) I also installed a road counter on Beringarra-Mt Gould road

28/02/2014 Road inspections

- Beringarra-Mt Gould
- Beringarra-Byro
- Carnarvon-Mullewa

Installed a traffic counter on the Beringarra-Byro road.

06/03/2014 - Checked traffic counters at Beringarra then called in to see Heavy Maintenance crew and ran through the job on the way home.

11/03/2014 – Spent 7hrs doing final shave on 4km section on Carnarvon/Mullewa road. On a sad note unfortunately a roo ran into the side of my ute on the way home.

12/03/2014 – Completed a road pick up on Beringarra-Pindar from MRO to south boundary for the CSIRO road agreement.

Bunding of old roads and rehabbing of gravel pit in the Beringarra-MillyMilly area by Michael Thurkle will commence in early April.

Flood damage on Beringarra-Mt Gould, Yunda and Mileura-Nookawarra will be assessed on the 5th/6th April by Nigel from Greenfields - MRD and myself.

17/03/2014 - Sand, aggregate and grid inserts have be carted down the Beringarra-Pindar road in readiness for the replacement of old grids with two new 24ft grids by our contractor.

The maintenance crew 13kva gen-set has cooked the motor due to the auto over heating shut off not working. Parts to repair the motor are about \$5,000 + labour and cost for new is \$6,000. We have gone with new and now have spare parts for this and the construction crew gen-set. (Construction crew gen-set is now reading 15,000hrs)

ROADS GRADED 14/02/2014 – 15/03/2014

Name	Length of Road	SLK's Graded this month	Heavy-Road Maintenance/Repairs Loader-truck	Comments
Beringarra /Pindar	319.80km			
Erong	63.12km	5-6KM		By contractor
Beringarra/Byro	90.89km		Gravel sheeting plus new bunds	
Twin-Peaks/Wooleen	47.65km	15km		
Boolardy/Kalli	57.30km			
Byro/Woodleigh	71.00km	71km		
New Forrest/Yallalong	36.18km	36km		
M ^c Nabb/Twin-peaks	49.75km			

Yallalong-West	34.46km			
Mileura/Nookawarra	49.08km			
Muggon	38.75km			
Manfred	34.55km			
Beringarra/Mt Gould	34.80km			
Tardie/Yuin	13.20km			
Innouendy	9.30km			
Boolardy Homestead	2.00km			
Yunda Homestead	32.80km	5-6km		By contractor
Meeberrie Woolleen	25.22km			
Mt Wittenoom	37.55km			
Woolleen/Mt Wittenoom	33.85km			
Beringarra Cue	109.82km			
Boolardy Wooleen	19.08km			
Kalli Cue East	21.87km			
Coodardy Noondie	19.92km			
Butchers Track	64.54km			
Butchers Muggon	23.80km			
Murchison Settlement	2.00km			
Pinegrove Yallalong	-----			
Carnarvon-Mullewa	278.63km	3km		By construction grader
Woolgorong-South	15.00km			
Nookawarra homestead				
Errabiddy-Bluff	12km			
Air strip Graded				

Total this month graded - 136km

Recommendation:

That the Work’s Supervisor’s report be accepted.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

14.1 Shire President

14.2 Councillors

15. REPORTS OF COMMITTEES

15.1 Audit Committee – Compliance Audit Return 24th March 2014

The audit committee met earlier today to discuss the Compliance Audit return. *Their recommendation will be included here to allow council to action the Compliance Audit Return as an item in this meeting.*

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

16. FINANCE

16.1 Financial Activity Statements to 28th February 2014

File:	2.2
Author:	Dianne Daniels – Deputy Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	17 March 2014
Attachments:	Financial Activity Statements for 8 months to 28 th February 2014 Balance Sheet Income Statement by Program Summary Income Statement by Nature & Type Income Statement by Program Detailed

Matter for Consideration:

Council to consider adopting the Monthly Financial Statements for February 2014.

Background:

The Local Government (Financial Management) Regulations 1996. Regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported.

Comment:

The Current Position at 28 February 2014 is a surplus of \$4,839,021 against a YTD Budget surplus of \$568,376 so up \$4,270,645:

Opening Funding Surplus variance	(24,979)
Add Operating Revenues up	3,443,291
Add Operating Expenditure down	380,895
Less Funding Balance Adjustment	(125,380)
Less Capital Revenue down	(100,363)
Add Capital Expenditure down	700,298
Less Rate Revenue down	(3,117)
	<u>4,270,645</u>

Refer pages 18 and 19 of the attachment for the status of Capital Disposals and Acquisitions against Budget and to pages 24 and 25 for details of major variances against budget. The variances are summarised below:

Operating Revenues up \$3.4 mil is due mainly to the receipt of the \$3.8 mil from Crosslands/Mitsubishi on the Termination of the Road Train Permit Agreement, less RPG down \$133k due to the re-scheduling of formwork on SLK 221-228, less \$108 Gain on Disposal of assets not forthcoming and the Contribution from CSIRO for the Beringarra Pindar road sitting at \$50k instead of the budgeted \$200k.

Operating Expenditure down \$380.9k is due mainly to expenditure on the Town Plan being \$49k less than predicted (timing), Depreciation allocations down \$233k on predictions and then several Transport projects are yet to be undertaken – Traffic Signs, Rehab Gravel Pits and Bunding of Various Old Roads.

Capital Revenue down \$100.4k is partly a timing issue, with only \$55k received from the Department of Planning for the Town Planning Strategy and Scheme rather than the budgeted \$95k. Also, proceeds from the disposal of plant are sitting at \$81k against a budget of \$146k.

Capital Expenditure down \$700.3k is mainly a timing issue due to the re-scheduling of the formwork on SLK 221-228, but also includes the new server that was scheduled for November, but not yet purchased (awaiting another quote), the Storage Shed for the Depot yard, which was scheduled for completion in December, but has been delayed until the cooler months and the purchase of the Broons Handy Hitch which has been delayed until the outcome of the Budget Review.

Capital Expenditure that impacted the Balance Sheet in February was:

C14402	Purchase of three new computers/2 new screens
C14204	Deposit on Nexus Transportable House
C14302	Installation of Sat Phone into CEO Prado
C14317	1m x 1m x 2.3m Tool box for Maintenance Canter

In accordance with Council Policy 5.2.1, authorising the CEO to invest funds surplus to immediate operating needs and Regulation 19c of the Local Government (Financial Management) Regulations, two Term Deposits were taken out during February:

Crosslands Murchison Community Fund	\$ 300,000.00 @ 3.49% Maturity 27/05/2014
Crosslands Resources Ltd Settlement	\$3,835,227.27 @ 2.89% Maturity 27/03/2014

Statutory Environment:

Local Government Act 1995

Section 6.4–Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and
- (e) The net current assets at the end of the month to which the statement relates.

Strategic Implications:

Nil.

Policy Implications:

Nil.

Budget/Financial Implications:

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Consultation:

UHY Haines Norton

Recommendation:

That Council adopt the financial statements for the period ending 28th February 2014 as attached.

Voting Requirements:

Simple majority.

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

16.2 Accounts Paid during the period since the last list was adopted/endorsed by Council

File:	
Author:	Dianne Daniels Deputy Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	18 March 2014
Attachments:	EFT & Cheque Details for February 2014

Matter for Consideration:

Authorisation of accounts paid during the month of February 2014.

Background:

Accounts paid are required to be submitted each month.

Statutory Environment:

Local Government (Financial Management) Regulations 1996
 Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

Comment:

Payments made during the month of December as per attached schedule

Strategic Implications:

None

Policy Implications:

None

Budget/Financial Implications:

Payment from the Municipal and Trust Bank Accounts.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Consultation:

Haines Norton

Recommendation:

That the accounts as per the attached Schedule presented to this meeting totalling \$4,968,355.31 be passed for payment/endorsed by Council.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

16.3 Crosslands RTPA Settlement - To Reserve or Not to Reserve

File:	4.62.2
Author:	Jenny Goodbourn
Interest Declared:	No interest to disclose
Date:	14 th March 2014
Attachments:	

Matter for Consideration:

Investment of the proceeds of the road train permit termination.

Background:

The road train agreement for the maintenance of the Beringarra-Cue Road which the shire had with Mitsubishi Development Pty Ltd was terminated on the 21st January 2014 and the sum of \$3,835,227.27 was received into the shire Municipal Account on the 22nd January 2014. At the moment the money has been placed in a term deposit for one month which will mature on the 27th March at an interest rate of 2.89%.

Comment:

This money is currently being held as part of the Shire's municipal funds and council need to decide if the money should be transferred into a reserve account for use on the Beringarra – Cue Road. Whilst the money was made as an unconditional payment at the termination of the road train agreement the figures were based on the amount required to revert the road back to an unsealed condition. The shire now has the control of the road back and has to make a determination as to how to best maintain it over the coming years. The road will be inspected as part of this year's road inspection so that a better understanding of its condition and what works are required now, in the medium and in the longer term can be made. It may be decided that we do not need to revert it all back to gravel straightway but some sections may need to be done and we will also have to consider maintenance of signage and pavement failure as it occurs. To this end it would be prudent to transfer the monies into a reserve account so that it can only be used on the Beringarra-Pindar Road and that we have money available for future works as they are required.

Statutory Environment:

Local Government (Financial Management) Regulations 1996 Reg.17

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental**
No environmental implications
- **Economic**
There are no known significant economic implications
- **Social**
There are no known significant considerations

Policy Implications:

Shire of Murchison Policy Manual s 5.2 Investments and Borrowing. S5.3 Reserve Accounts

Financial Implications:

Receipt of this money was unbudgeted income this year.

Consultation:

Nil

Recommendation:

That the Shire of Murchison establish a new reserve account:- Beringarra-Cue Road and transfer \$3,835,227.27 plus accrued interest into the said account.

Policy Implications:

Shire of Murchison Policy Manual s 5.2.2 Borrowing.

Financial Implications:

The proposed loan was included in the 2013/2014 annual budget.

Consultation:

WA Treasury Corporation
Westpac Bank

Recommendation:

That the Shire of Murchison exercise their power to borrow by entering into a loan agreement with the WA Treasury Corporation for a loan of \$150,000 over a term of 20 years.

Voting Requirements:

Absolute Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

16.5 Budget 2013-14 Review

File:	2.4
Author:	Dianne Daniels
Interest Declared:	No interest to disclose
Date:	18/03/2014
Attachments:	Budget Amendments as Endorsed by Council between 1 July 2013 and 28 February 2014; Budget Review Statement of Financial Activity based on financial performance between 1 July 2013 and 28 February 2014.

Matter for Consideration:

Review the 2013-14 Budget based on financial performance between 1 July 2013 and 28 February 2014.

Background:

As required by the Local Government Act 1995, Council adopted a budget for the 2013-14 financial year based on forward plans and best estimates at the time. According to the Local Government (Financial Management) Regulations 1996, each year, between 1 January and 31 March, a local government is to carry out a review of its annual budget for that year, considering its financial performance for at least the first six months of the year, it's position at the date of review and its forecast position to the end of the financial year.

Comment:

Following the 2012-13 Audit, the Opening Position for 2013-14 decreased by \$24,979 from a surplus of \$2,216,011 to a surplus of \$2,191,032, which is the starting point for the review. We have suggested other transfers and adjustments, detailed in the table below, in order to give a more accurate projection of position at 30 June 2014.

Between 1 July 2013 and 28 February 2014, several amendments had already been adopted by Council. These amendments, which resulted in a \$1,000 surplus rather than a balanced budget, are detailed at the beginning of the table.

Major variances are:

Building & Improvements:

1. Loss of R4R 12-13 Individual funding of \$505,851 with the subsequent stalling of the construction of Lawn Bowls Rink/Laundry/Motel Units;

Plant & Equipment Major:

1. Defer the purchase of the Handy Hitch;
2. Adjust Proceeds from Disposal of Assets down – not selling Iveco and haven't been able to sell side-tipper;

Infrastructure Roads:

1. Reduce the Road contribution from CSIRO for the upkeep of the Beringarra Pindar Road from the promised \$200k to the probable \$50k;
2. Reduce the Construction Agreed Program by \$58,805 to fund the shortfall left by the budget amendments. The Construction Crew will move onto the Dust Suppression after completing the formwork on SLK 221-228 on the Carnarvon-Mullewa Road and will not have enough time left in the financial year to use all funds allocated in the original budget;
3. Vary the make-up of the funding for the Ballinyoo Bridge to align with the final version of the Business Plan, which was amended after the loss of the CLGF Regional 13-14 Funding. The net result is no change to the total funding but an accurate representation of funding sources and amounts;

Operating Income & Expenditure

1. Reduce the Grants Commission funding from the Notional Funding originally budgeted to the Final Funding granted, which is a reduction of \$36.2k;
2. Reduce E42299 Review Integrated Plans by \$15k and add \$13.5k to E42210 Consultancy Fees for the Financial Management Review;
3. Allow \$7k for the Interim Audit Fee;
4. Plant Maintenance over-budget by \$56k YTD and grader repairs will be about \$45k, so increase E144030 by \$100k;

Detailed variances are shown in the table below:

Account #	Description	Change-Non Cash Items	Increase in Available Cash (Muni)	Decrease in Available Cash (Muni)	Running Balance
	2013-14 Adopted Budget Carried Forward Surplus (Deficit)		\$	\$	\$
	2013-2014 Council Resolved Budget Amendments				0
C14202	Soundproof Wall for Com Generator		3,500		3,500
C14324	Vehicle Crane for Great Wall			-3,500	0
C14306	Rola Chem		3,000		3,000
C14324	Robotic Pool cleaner			-2,000	1,000
C14203	Small Shelter for Pool Pump		2,000		3,000
C14211	Shade Roof over Pool Pump			-2,000	1,000
E137393	Renovate Roadhouse Ablutions		2,000		3,000
E137393	Instal HWS to Roadhouse Residence			-2,000	1,000
E91020	Building Maintenance		5,000		6,000
C14324	GASMAX JZH-RP-6 Stove			-5,000	1,000

Account	Description	Change-Non Cash Items	Increase in Available Cash (Muni)	Decrease in Available Cash (Muni)	Running Balance
	2013-2014 Proposed Budget Amendments				
	Amended Carried Fwd Deficit Post 12-13 Audit			-24,979	-23,979
	Buildings & Improvements				
C14201	Lock up Area near Cool Room		3,500		-20,479
C14206	Lawn Bowls Rink		120,000		99,521
I113385	R4R 12-13 Ind Lawn Bowls Rink			-120,000	-20,479
C14207	Bunds to Separate Sand/Mulch etc		3,000		-17,479
C14208	Airconditioner Freight Shed			-3,250	-20,729
C14209	Ldy/Dump Point and Motel Units		385,851		365,122
I136500	R4R 12-13 Ind Ldy/DumpPoint/Motel			-385,851	-20,729
	Plant & Equipment Major				
C14301	Pool Vehicle		1,225		-19,504
C14311	Side-Tipper		6,750		-12,754
C14312	Isuzu 5-tonne Truck		3,850		-8,904
C14315	Handy Hitch - Boons Brand		47,150		38,246
	Plant & Equipment Minor				
C14302	Satellite Phone/Kit (1)		400		38,646
C14304	Patient Transfer Vehicle (c/o)		2,000		40,646
C14309	Vast TV Service - Construction Crew		3,650		44,296
C14313	Satellite Phone/Kits Const. LH		500		44,796
C14314	Vast TV Service - Maintenance Crew		1,800		46,596
C14317	Maintenance Canter Tool Box		500		47,096
C14318	Kubota 6kVA Genset		450		47,546
C14320	Mobile Cooler		1,700		49,246
C14321	Satellite Phones Mech and W/Sup		1,000		50,246
C14323	Mobile Work Platform		900		51,146
C14325	Robotic Pool Cleaner		400		51,546
	Infrastructure - Roads				
C14103	Construct 6 new grids P-B Rd			-3,000	48,546
I121808	Road Contribution from CSIRO			-150,000	-101,454
C14104	CSIRO Road Fund - safety issues		150,000		48,546
C14106	Construction Agreed Program (CAP)		58,805		107,351
C14106	(CAP) - Own Funding		382,588		489,939
C14106	(CAP) - R2R 13-14 Funded			-382,588	107,351
C14107	Ballinyoo Bridge - R2R 13-14		382,588		489,939
C14107	Ballinyoo Bridge - Own Funding			-382,588	107,351
I121812	Ballinyoo Bridge - MIP			-1,200,000	-1,092,649
C14108	Ballinyoo Bridge - MIP		1,200,000		107,351
I121812	Ballinyoo Bridge - MIP		2,100,000		2,207,351
C14108	Ballinyoo Bridge - MIP			-2,100,000	107,351
I121807	Ballinyoo Bridge - R4R Regional 12-13			-1,543,750	-1,436,399
C14109	Ballinyoo Bridge - R4R Regional 12-13		1,543,750		107,351
I121807	Ballinyoo Bridge - R4R Regional 12-13		771,875		879,226
C14109	Ballinyoo Bridge - R4R Regional 12-13			-771,875	107,351
	Operating Income & Expenditure				
I30207	All Interim Rates			-10,000	97,351
I30301	Grants Commission - General			-1,330,043	-1,232,692
I30301	Grants Commission - General		1,295,711		63,019
I30302	Grants Commission - Roads			-362,704	-299,685

Account	Description	Change-Non Cash Items	Increase in Available Cash (Muni)	Decrease in Available Cash (Muni)	Running Balance
I30302	Grants Commission - Roads		360,752		61,067
I121300	Gain on Disposal of Assets	-110,000			61,067
E122292	Loss on Disposal of Assets	3,623			61,067
	Adjust P&L on Asset Disposal	106,377			61,067
	Proceeds from Disposal of Assets			-146,363	-85,296
I121300	Gain on Disposal of Assets	2,311			-85,296
E122292	Loss on Disposal of Assets	-37,354			-85,296
	Adjust P&L on Asset Disposal	35,043			-85,296
	Proceeds from Disposal of Assets		81,000		-4,296
I121811	Road Contribution Crosslands		3,835,227		3,830,931
Reserves	Transfer to Reserves			-3,835,227	-4,296
I42999	Reimbursements		23,350		19,054
I12999	Reimbursements		14,500		33,554
E12999	Reimbursements			-9,600	23,954
I144490	MV Insurance Recoveries		4,046		28,000
E42050	Building Maintenance		2,000		30,000
E42110	Office Equipment Maintenance		2,650		32,650
E42180	Travel & Accommodation			-1,500	31,150
E42190	Conference Expenses		3,000		34,150
E42200	Audit Fees			-7,000	27,150
E42206	Election Expenses		2,350		29,500
E42210	Consultancy Fees			-13,500	16,000
E42212	Subscriptions			-2,000	14,000
E42270	Staff Training		1,000		15,000
E42299	Review Integrated Plans		15,000		30,000
E42999	Reimbursements			-2,000	28,000
E51060	Fire Control - Other Expenses		5,000		33,000
E91020	Building Maintenance		10,000		43,000
E91099	POW – Housing Allocations	10,000			43,000
E105100	Litter Control		5,000		48,000
E113035	Rotunda Maintenance		4,000		52,000
E113045	Eastern Polocrosse - Maintenance			-1,000	51,000
E113050	Sports Pavillion Maintenance		5,000		56,000
E113070	Support - Recreation PoloX		1,000		57,000
E114040	TV & Radio Maintenance		5,000		62,000
E115010	Salaries		3,000		65,000
E115290	Other Minor Expenditure		1,000		66,000
E116100	Museum Maintenance			-1,000	65,000
E122120	Depot Maintenance		30,000		95,000
E122295	Establish Water Bores		5,000		100,000
E127100	Street Light Maintenance			-6,500	93,500
E126280	Aerodrome Maintenance		2,500		96,000
E131060	Vermin Control		10,000		106,000
E132020	Area Promotion		1,000		107,000
E132030	Regional Tourist Initiative			-3,000	104,000
E136290	Community Gen - Fuel & Oil		10,000		114,000
E136294	Power Improvements - Settlement		1,500		115,500
I137390	Fuel Sales		35,000		150,500
E137390	Fuel Purchases			-30,000	120,500
E143311	Housing Allocations	-10,000			120,500
E143290	Less POW Allocated	10,000			120,500
E122011	Road Maintenance	-3,380			120,500

Account	Description	Non-Cash Items	Increase in Available Cash (Muni)	Decrease in Available Cash (Muni)	Running Balance
C14106	Construction Agreed Program	-6,620			120,500
E144011	POC Oils, Greases & Gas			-4,000	116,500
E144012	POC Plant Cleaning & Maintenance			-10,000	106,500
E144025	POC Batteries			-500	106,000
E144030	Parts & Repairs			-100,000	6,000
E144035	POC - Other Servicing Costs			-5,000	1,000
E144050	POC Insurance & Licensing			-1,000	0
E144290	Less POC Allocated	-120,500			0
E122011	Road Maintenance	43,080			0
C14106	Construction Agreed Program	77,420			0
	Amended Budget Surplus / (Deficit)	0.00	12,964,318	12,964,318	0

Statutory Environment:

Local Government (Financial Management) Regulations 1996

33A Review of Budget

- (1) Between 1 January and 31 March in each year a local government is to carry out a review of its annual budget for that year.
- (2) The review of an annual budget for a financial year must –
 - (a) Consider the local government's financial performance in the period beginning on 1 July and ending no earlier than 31 December in that financial year; and
 - (b) Consider the local government's financial position as at the date of review; and
 - (c) Review the outcomes for the end of that financial year that are forecast in the budget.
- (3) Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to council.
- (4) A council is to consider a review submitted to it and is to determine* whether or not to adopt the review, any parts of the review or any recommendation made in the review.

*Absolute majority required.

- (5) Within 30 days after a council has made a determination, a copy of the review and determination is to be provided to the Department.

Strategic Implications:

The budget has been developed based on existing strategic planning documents adopted by council.

Policy Implications:

The budget is based on the principles contained in the Strategic Plan, Business Plan and informing strategies.

Financial Implications:

The changes suggested in the budget review are based on the local government's financial performance for the financial year up to 28 February 2014. Adjustments have been made to better reflect actual performance for the period and to give a more accurate projection of position at 30 June 2014. The decreased 30 June 2013 brought forward amount has been accounted for in the review and internal account transfers made to maintain a balanced budget.

Consultation:

Chief Executive Officer; Works Supervisor; UHY Haines Norton

Recommendation:

That Council adopt the budget review with the following variations for the period 1 July 2013 to 28 February 2014 and amend the budget accordingly. The net result of the variations is still a balanced budget.

Account	Description	Change-Non Cash Items	Increase in Available Cash (Muni)	Decrease in Available Cash (Muni)	Running Balance
#	2013-14 Adopted Budget Carried Forward Surplus (Deficit)		\$	\$	\$ 0
	2013-2014 Council Resolved Budget Amendments				
C14202	Soundproof Wall for Com Generator		3,500		3,500
C14324	Vehicle Crane for Great Wall			-3,500	0
C14306	Rola Chem		3,000		3,000
C14324	Robotic Pool cleaner			-2,000	1,000
C14203	Small Shelter for Pool Pump		2,000		3,000
C14211	Shade Roof over Pool Pump			-2,000	1,000
E137393	Renovate Roadhouse Ablutions		2,000		3,000
E137393	Instal HWS to Roadhouse Residence			-2,000	1,000
E91020	Building Maintenance		5,000		6,000
C14324	GASMAX JZH-RP-6 Stove			-5,000	1,000
Account	Description	Change-Non Cash Items	Increase in Available Cash (Muni)	Decrease in Available Cash (Muni)	Running Balance
	2013-2014 Proposed Budget Amendments				
	Amended Carried Fwd Deficit Post 12-13 Audit			-24,979	-23,979
	Buildings & Improvements				
C14201	Lock up Area near Cool Room		3,500		-20,479
C14206	Lawn Bowls Rink		120,000		99,521
I113385	R4R 12-13 Ind Lawn Bowls Rink			-120,000	-20,479
C14207	Bunds to Separate Sand/Mulch etc		3,000		-17,479
C14208	Airconditioner Freight Shed			-3,250	-20,729
C14209	Ldy/Dump Point and Motel Units		385,851		365,122
I136500	R4R 12-13 Ind Ldy/DumpPoint/Motel			-385,851	-20,729
	Plant & Equipment Major				
C14301	Pool Vehicle		1,225		-19,504
C14311	Side-Tipper		6,750		-12,754
C14312	Isuzu 5-tonne Truck		3,850		-8,904
C14315	Handy Hitch - Boons Brand		47,150		38,246
	Plant & Equipment Minor				
C14302	Satellite Phone/Kit (1)		400		38,646
C14304	Patient Transfer Vehicle (c/o)		2,000		40,646
C14309	Vast TV Service - Construction Crew		3,650		44,296
C14313	Satellite Phone/Kits Const. LH		500		44,796
C14314	Vast TV Service - Maintenance Crew		1,800		46,596
C14317	Maintenance Canter Tool Box		500		47,096
C14318	Kubota 6kVA Genset		450		47,546
C14320	Mobile Cooler		1,700		49,246
C14321	Satellite Phones Mech and W/Sup		1,000		50,246
C14323	Mobile Work Platform		900		51,146
C14325	Robotic Pool Cleaner		400		51,546
	Infrastructure - Roads				
C14103	Construct 6 new grids P-B Rd			-3,000	48,546
I121808	Road Contribution from CSIRO			-150,000	-101,454

Account	Description	Change-Non Cash Items	Increase in Available Cash (Muni)	Decrease in Available Cash (Muni)	Running Total
C14104	CSIRO Road Fund - safety issues		150,000		48,546
C14106	Construction Agreed Program (CAP)		58,805		107,351
C14106	(CAP) - Own Funding		382,588		489,939
C14106	(CAP) - R2R 13-14 Funded			-382,588	107,351
C14107	Ballinyoo Bridge - R2R 13-14		382,588		489,939
C14107	Ballinyoo Bridge - Own Funding			-382,588	107,351
I121812	Ballinyoo Bridge - MIP			-1,200,000	-1,092,649
C14108	Ballinyoo Bridge - MIP		1,200,000		107,351
I121812	Ballinyoo Bridge - MIP		2,100,000		2,207,351
C14108	Ballinyoo Bridge - MIP			-2,100,000	107,351
I121807	Ballinyoo Bridge - R4R Regional 12-13			-1,543,750	-1,436,399
C14109	Ballinyoo Bridge - R4R Regional 12-13		1,543,750		107,351
I121807	Ballinyoo Bridge - R4R Regional 12-13		771,875		879,226
C14109	Ballinyoo Bridge - R4R Regional 12-13			-771,875	107,351
	Operating Income & Expenditure				
I30207	All Interim Rates			-10,000	97,351
I30301	Grants Commission - General			-1,330,043	-1,232,692
I30301	Grants Commission - General		1,295,711		63,019
I30302	Grants Commission - Roads			-362,704	-299,685
I30302	Grants Commission - Roads		360,752		61,067
I121300	Gain on Disposal of Assets	-110,000			61,067
E122292	Loss on Disposal of Assets	3,623			61,067
	Adjust P&L on Asset Disposal	106,377			61,067
	Proceeds from Disposal of Assets			-146,363	-85,296
I121300	Gain on Disposal of Assets	2,311			-85,296
E122292	Loss on Disposal of Assets	-37,354			-85,296
	Adjust P&L on Asset Disposal	35,043			-85,296
	Proceeds from Disposal of Assets		81,000		-4,296
I121811	Road Contribution Crosslands		3,835,227		3,830,931
Reserves	Transfer to Reserves			-3,835,227	-4,296
I42999	Reimbursements		23,350		19,054
I12999	Reimbursements		14,500		33,554
E12999	Reimbursements			-9,600	23,954
I144490	MV Insurance Recoveries		4,046		28,000
E42050	Building Maintenance		2,000		30,000
E42110	Office Equipment Maintenance		2,650		32,650
E42180	Travel & Accommodation			-1,500	31,150
E42190	Conference Expenses		3,000		34,150
E42200	Audit Fees			-7,000	27,150
E42206	Election Expenses		2,350		29,500
E42210	Consultancy Fees			-13,500	16,000
E42212	Subscriptions			-2,000	14,000
E42270	Staff Training		1,000		15,000
E42299	Review Integrated Plans		15,000		30,000
E42999	Reimbursements			-2,000	28,000
E51060	Fire Control - Other Expenses		5,000		33,000
E91020	Building Maintenance		10,000		43,000
E91099	POW – Housing Allocations	10,000			43,000
E105100	Litter Control		5,000		48,000
E113035	Rotunda Maintenance		4,000		52,000
E113045	Eastern Polocrosse - Maintenance			-1,000	51,000
E113050	Sports Pavillion Maintenance		5,000		56,000

Account	Description	Change – Non Cash Items	Increase in Available Cash (Muni)	Decrease in Available Cash (Muni)	Running Total
E113070	Support - Recreation PoloX		1,000		57,000
E114040	TV & Radio Maintenance		5,000		62,000
E115010	Salaries		3,000		65,000
E115290	Other Minor Expenditure		1,000		66,000
E116100	Museum Maintenance			-1,000	65,000
E122120	Depot Maintenance		30,000		95,000
E122295	Establish Water Bores		5,000		100,000
E127100	Street Light Maintenance			-6,500	93,500
E126280	Aerodrome Maintenance		2,500		96,000
E131060	Vermin Control		10,000		106,000
E132020	Area Promotion		1,000		107,000
E132030	Regional Tourist Initiative			-3,000	104,000
E136290	Community Gen - Fuel & Oil		10,000		114,000
E136294	Power Improvements - Settlement		1,500		115,500
I137390	Fuel Sales		35,000		150,500
E137390	Fuel Purchases			-30,000	120,500
E143311	Housing Allocations	-10,000			120,500
E143290	Less POW Allocated	10,000			120,500
E122011	Road Maintenance	-3,380			120,500
C14106	Construction Agreed Program	-6,620			120,500
E144011	POC Oils, Greases & Gas			-4,000	116,500
E144012	POC Plant Cleaning & Maintenance			-10,000	106,500
E144025	POC Batteries			-500	106,000
E144030	Parts & Repairs			-100,000	6,000
E144035	POC - Other Servicing Costs			-5,000	1,000
E144050	POC Insurance & Licensing			-1,000	0
E144290	Less POC Allocated	-120,500			0
E122011	Road Maintenance	43,080			0
C14106	Construction Agreed Program	77,420			0
	Amended Budget Surplus / (Deficit)		0.00	12,964,318	12,964,318
				-	0

Voting Requirements:

Absolute Majority.

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

17. DEVELOPMENT

17.1 Re-alignment of the Carnarvon-Mullewa Road

File:	12.19
Author:	Jenny Goodbourn
Interest Declared:	No interest to disclose
Date:	18 th March 2014
Attachments:	Carnarvon-Mullewa Road

Matter for Consideration:

Dedication and closure of a portion of the Carnarvon-Mullewa Road.

Background:

Following recent discussions with Athena Resources it has come to my attention that a section of the Carnarvon-Mullewa Road has been realigned and is no longer within the road reserve. The section of the road concerned is adjacent to the Mt Narryer Station Homestead and buildings. Records indicate that the realignment was put in following cyclone Steve in 2000. The old road ran through a swampy area and was closed for months at the time. A new alignment, away from the swampy area was decided upon and the road relocated. However the dedication of the road and closure of the previous section was not carried out per the relevant sections of the Land Administration Act. Athena Resources are now looking to carry out exploration drilling in the area so the matter needs to be dealt with.

Comment:

The CEO has been in contact with the Department of Lands, who have checked the records and confirm that we need to commence the process of dedication and closure as it has not been done previously.

Hi Jenny,

The new alignment will need to be dedicated under sections 56 (1) and (4) and the redundant road can be closed under section 58. I attach a Smartplan print for your reference.

The Shire needs to comply with the statutory requirements for the road dedication and closure. The road to be dedicated will need to be excised from the pastoral lease and consent from the pastoral will be required.

Regards,

Lily



State Land Officer
Mid West and Gascoyne
Level 11, 140 William Street Perth WA 6000
T (08) 6552 4616
F (08) 6552 4417

To dedicate the section of land as a road under our care and control we need to obtain permission of the landowner, and then apply to the minister to request him to dedicate the land as a road.

For the closure of the section no longer being used we need to first resolve that it is the intention of the council to permanently close that section of the road and then advertise the intention. After a period of no less than 35 days council is to consider any objections received before proceeding to request the minister to close it.

Statutory Environment:

Road dedications are undertaken in accordance with Section 56 of the Land Administration Act 1997
Road closures re undertaken in accordance with section 58 of the Land Administration Act 1997.

The closure of any thoroughfare for greater than four weeks also requires approval under section 3.50 of the Local Government Act 1995.

Strategic Implications:

Nil

Sustainability Implications

- **Environmental**

There are no known significant environmental implications

- **Economic**
There are no known significant economic implications
- **Social**
There are no known significant social considerations.

Policy Implications:

Nil

Financial Implications:

Minor costs associated with advertising and administration.

Consultation:

Department of Lands

Recommendation:

That Council:-

1. In pursuance of section 56 of the Land Administration Act 1997, support the dedication of the new alignment of the Carnarvon-Mullewa as shown on the map supplied by the Department of Lands.
2. In pursuance of section 58 of the Land Administration Act 1997, support the permanent closure of the old road alignment as shown on the map supplied by the Department of Lands.
3. In pursuance of section 3.50 (1a) of the Local Government Act 1995, support the permanent closure of the old road alignment as shown on the map supplied by the Department of Lands.
4. Advertise the road closure for a period of 35 days for public comment.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

17.2 Consideration of Items Raised at the AEM

File:	4.10
Author:	Jenny Goodbourn
Interest Declared:	No interest to disclose
Date:	18 th March 2014
Attachments:	

Matter for Consideration:

Items arising from the Annual Electors Meeting which was held on the 8th February 2014

Background:

Section 5.33 of the Local Government Act 1995:

- (1) *All decisions made at an electors' meeting are to be considered at the next ordinary meeting or, if that is not practicable –*
- (a) *At the first ordinary council meeting after that meeting; or*
 - (b) *At a special meeting called for that purpose.*

Due to the CEO being back from annual leave only shortly before the February meeting there was not enough time to get the item to council for consideration in February. The matters decided from the electors' meeting are therefore being taken to this meeting for review and or decision.

Comment:

The minutes of the electors' meeting have previously been circulated to all members. There were several topics raised during the general business section of the meeting and these need to be reviewed by council to see if council supports the decision made or issue raised and wants to formally

include it in the ongoing actions to be taken by Council. It may not be possible to include all actions within the current financial year and not all actions may be supported by council.

ISSUES ARISING FROM GENERAL BUSINESS AT ANNUAL GENERAL MEETING OF ELECTORS 8 FEBRUARY 2014		
No.	Item	Action
1	Establishment of Working Group for Accident Prevention	Following Annual Electors Meeting 2013 & 2014 – community wish to set up an accident prevention group to help work towards road safety and reduced RTA's. 4 people volunteered
2.	Advertise UHF channels to the general public	Following the Annual General Meeting of Electors 2014 – investigate options for getting this information out to the General Public
3.	Community Project Officer	Following the Annual General Meeting of Electors 2014 – Community or Council to investigate the options for moving towards realising the dream of having a Community Project Officer
4.	Community Water Supply	Following the Annual General Meeting of Electors 2014 – investigate options for either reducing water usage in Settlement or expanding supply
5.	100 Year Anzac Celebrations	Following the Annual General Meeting of Electors 2014 - budget for the 100 year Anzac Celebration and source funding (RSL) for upgrade to memorial, new plaques on memorial walk, monument to old diggers – form committee to guide the process
6.	Shire Branding	Following the Annual General Meeting of Electors 2014 – investigate updating the shires image – re-brand
7.	Cemetery Enhancement	Following the Annual General Meeting of Electors 2014 – call inaugural meeting of the new cemetery committee to plan for enhancement of the cemetery
8.	Ballinyoo Bridge Rest Area	Following the Annual General Meeting of Electors 2014 – clean up Ballinyoo Bridge and install interpretive/directional signs

Only one of the above issues had an actual decision of the meeting. Being the motion regarding a Community Project Officer.

Moved: Jano Foulkes-Taylor

Seconded: Cr Squires

That either Community or Council investigates the options for moving towards realising the dream of having a Community Project Officer.

CARRIED 16/4

All other items were discussions but with no actual decision being made.

Statutory Environment:

Section 5.33 of the Local Government Act 1995

Strategic Implications:

Nil

Sustainability Implications

- **Environmental**
There are no known significant environmental implications
- **Economic**
There are no known significant economic implications
- **Social**
There are no known significant social considerations.

Policy Implications:

Nil

Financial Implications:

Nil

Consultation:

Nil

Recommendation:

That Council includes items numbered xxxxxx in the list of ongoing actions to be undertaken by council.
That council does not include items numbered xxxxxxxx at this present time.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

17.3 ANZAC Memorial

File:	11.4
Author:	Jenny Goodbourn
Interest Declared:	No interest to disclose
Date:	18 th March 2014
Attachments:	ANZAC Design

Matter for Consideration:

Design for an ANZAC Memorial

Background:

The idea of designing an ANZAC memorial in conjunction with the centenary commemorations in 2015 has been discussed by various groups, including the Museum Committee, Murchison Arts Council and at the recent annual Electors’ meeting.

Comment:

At the Murchison Arts Council meeting held on the 8th March a design was suggested which was added to and developed by the MAC members. The design has been passed to the CEO and is now being presented to Council for their consideration. If council is happy with the design concept then it will be used as the basis of a grant application. There are grants available from the Australian Government’s Anzac Centenary program. Applications close on the 30th May 2014 but all applications need to be with the electorate office by the 30th April. The funding is being co-ordinated by local MP’s and an electorate committee – there was a total of \$125,000 available for the Durack electorate as advised by Melissa Price.

The design suggested incorporates the native fauna and red dirt and rocks of the area. It would fit in with existing styles around the settlement. The basic design concept is to have five large megalithic type stones surrounding a tree, plaques to be placed on the stones commemorating local people who served in WW1 and other contributions or sacrifices made by the area. It has been suggested that a lemon scented gum be the central tree as they grow tall and straight and don’t drop bark. In front of the memorial circle it is suggested that we put a section of named pavers. These pavers could have the names of people that went to war and also we could encourage people to buy pavers that are current or former residents of the shire to become part of the project. The flag pole and current memorial rock located in the memorial lemon grove would be moved to be adjacent to the new area. It is suggested that the memorial be located in the area by the gazebo in the front lawn/entry area of town. This would allow the gazebo to provide shelter or be utilised as part of the ceremonies held.

Statutory Environment:

Nil

Strategic Implications:

Nil

Sustainability Implications

- **Environmental**
There are no known significant environmental implications
- **Economic**
There are no known significant economic implications
- **Social**
There are no known significant social considerations.

Policy Implications:

Nil

Financial Implications:

To be decided – there has been no allocation in the 2013/14 budget for a monument. There may need to be some allocation made in the 2014/15 budget deliberations.

Consultation:

Nil

Recommendation:

That Council supports the design concept of the ANZAC monument/memorial park and submits a grant application under the Anzac Centenary Program to try and secure funding for the project to proceed.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

17.4 Banners in the Terrace

File:	11.18
Author:	Jenny Goodbourn
Interest Declared:	No interest to disclose
Date:	18 th March 2014
Attachments:	

Matter for Consideration:

Design for an entry in the Banners in the Terrace Competition.

Background:

The shire has previously had entries in the Banners in the Terrace Competition and the CEO sent out an expression of interest to the community to see if anyone was interested in designing an entry for this year.

Comment:

At the Murchison Arts Council meeting held on the 8th March a design was suggested which was added to and developed by the MAC members. Mrs Jano Foulkes-Taylor has volunteered to paint the banner if council would like to have an entry. There is quite a tight timeline, entry forms need to be in by 27th March and the banner design emailed to the City of Perth by 2nd May, with the banner completed and delivered by 4th July.

Mrs Foulkes-Taylor has volunteered her time to paint the banner but council would need to provide necessary paints and brushes and she would like her costs covered for travel, between Tardie and Yuin, where she will be painting the banner. Jano anticipates it will take approx. 20 hours to paint the banner. The theme of the banner will be the effect the drought is having on the region and the impacts it is having on the people and animals of the area. Quite a sombre theme but one we are all involved with. The shire would also need to purchase a banner and transportation tube which would be in the region of \$108 - \$139 for the banner and \$90 for the tube. All up costs should be \$500 - \$750 for the total project. There is sufficient funding available in the area promotion account.

Statutory Environment:

Nil

Strategic Implications:

Nil

Sustainability Implications

- **Environmental**
There are no known significant environmental implications
- **Economic**
There are no known significant economic implications
- **Social**
There are no known significant social considerations.

Policy Implications:

Nil

Financial Implications:

There are sufficient funds available within the 2013/14 budget.

Consultation:

Nil

Recommendation:

That Council supports the design concept for the Banners in the Terrace and authorises the CEO to purchase a banner and liaise with Mrs Jano Foulkes-Taylor regarding completion of the project.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

17.5 Sport & Recreation Grant

File:	11.2
Author:	Jenny Goodbourn
Interest Declared:	No interest to disclose
Date:	19 th March 2014
Attachments:	

Matter for Consideration:

Application to the Department of Sport & Recreation for a CSRFF grant.

Background:

In the shires 2013/2014 budget there was provision of \$120,000 to install a lawn bowls rink. This was to be funded from the 2012/2013 CLGF individual grant monies. During preparation of the strategic community plan early last year the bowling green concept came to the forefront with a lot of support right across the community. To that effect council at its meeting in April 2013 resolved that:

Council Decision:**Moved: Councillor Squires****Seconded: Councillor Foulkes-Taylor**

That the CEO submits a new FAA for the Royalties for Regions Country Local Government Fund Individual Country Local Government 2012/13 funding round. That the projects for funding in this round be:-

- 1) \$385,000 for the building of a laundry, installation of a dump point and additional onsite accommodation at the Murchison Oasis Caravan Park;
- 2) \$120,000 for the building of two synthetic turf lawn bowl rinks at the Murchison Settlement.

Carried by Absolute Majority**For: 6****Against: 0**

The Forward Capital Works Plan was also amended in line with this variation and the project has been included in our Long Term Financial Plan and Corporate Business Plan and Strategic Community Plan. However as council is aware the Shire of Murchison, along with 30 other shires, has not qualified for the 2012/2013 CLGF grant due to changes in the compliance and acquittal process. The decision has been appealed and then taken to the Minister who has said he will do his best to reinstate funding in the 2014/15 budget. However there is no guarantee that the money will be made available and there are other projects it could be utilised on should it eventuate.

At the moment we have not been able to proceed with the project.

Comment:

The CEO had a meeting with Richard Malacari, Regional Manager – Mid West of the Department of Sport & Recreation on the 13th March. During his visit to the shire the CEO discussed the various funding/grant opportunities. The current round is for projects up to \$150,000 – usually the funding is on a 2/3 shire 1/3 grant basis but due to the isolation and lack of opportunities for the Shire of Murchison we may be eligible for a development bonus that would see the Department meet us on a 50/50 basis.

The CEO has engaged Tammy King of Grants Empire to prepare a grant submission for us. The CEO has also contacted Evergreen for a revised quote as the previous one was from March 2013. As part of the grant application process there needs to be a resolution by Council confirming the intention of the Shire to submit an application for this project. The resolution also needs to confirm that the shire will need to commit to funding their portion of the project if the grant is successful. This could be up to 2/3rd of the project cost if the development bonus is not approved.

Applications close on the 31st March and decisions are due to be announced in May so the project timeframe could commence from the start of the next financial year.

Statutory Environment:

Nil

Strategic Implications:

Nil

Sustainability Implications

- **Environmental**

There are no known significant environmental implications

- **Economic**

There are no known significant economic implications

- **Social**

This project has been highlighted in the social area of the integrated strategic plans as a fully supported project that we wish to develop for the benefit of the community.

Policy Implications:

Nil

Financial Implications:

There will need to be budget allocations made in the 2014/2015 budget.

Consultation:

Richard Malacari, Department of Sport & Recreation
 Tammy King, Grants Empire
 EverGreen Synthetic Bowling Greens

Recommendation:

That council submits an application to the Department of Sport & Recreation for a CSRFF grant for the development of two synthetic bowling greens at Murchison Settlement.

That the shire will include funding for the project in the 2014/15 budget subject to a successful grant outcome. This funding to be either 1/2 or 2/3 of the project cost dependant on the decision on the development bonus component.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

17.6 Location of New Shire House

File:	9.1
Author:	Jenny Goodbourn
Interest Declared:	No interest to disclose
Date:	19 th March 2014
Attachments:	Google map Lot 328

Matter for Consideration:

Location for the new staff house.

Background:

Council is in the process of purchasing a second hand transportable house to provide additional staff housing in the Murchison settlement. The house is currently being assessed for design compliance and energy efficiency certification and quotes being obtained for the transportation and ground works. As part of the planning we need to decide where the house is to be located so that proper site plans can be drawn up with items such as fencing and verandas included as well as septics and leach drains and power and water connections.

Comment:

There are two options regarding locating the new property – as shown on the attached map. Option one would be to locate it to the south of 14 Mulga Cres. Option 2 would be to locate it next to the current houses in Kurara Way – following on from 12B. Both locations are within Lot 328 which has been vested in the shire for the purpose of municipal buildings. The members of the Settlement Building Working Group have discussed the two options. Continuing on from 12B would initially seem like the most logical choice, however the ground in that location is very hard and also areas of it can be prone to flooding following weather events. The hardness of the ground would cause problems when digging for septics and leach drains and also the quality of the hard ground would not be very conducive to ongoing gardens and lawns. The location adjacent to 14 Mulga Crescent is on better ground being a raised wanderrie mound giving a better depth of soil. Taking all this into account the SBWG would recommend to council that the house be located at option one, south of the large seven bedroom house at 14 Mulga Crescent. The direction of the house to be as per the diagram to comply with the energy efficiency rating.

I have gone through the shire records and it does not appear that the delegations register has been reviewed for some time. Also the delegations register which I could find was very limited and not fully up to date. I have therefore prepared the attached register for council’s review.

Comment:

Each instrument of delegation in the register describes the function being delegated and the relevant statutory reference which is the source of power for the exercise of the function. Also included is a reference to related documents such as policies of Council, which may provide guidance in the exercise of the delegation.

It is a fairly comprehensive list and should cover the day to day administrative operations of the shire.

Statutory Environment:

s5.42 & 5.46 of the Local Government Act 1995.

Strategic Implications:

Nil

Sustainability Implications

- **Environmental**
No environmental implications
- **Economic**
There are no known significant economic implications
- **Social**
There are no known significant considerations

Policy Implications:

The delegations register works in conjunction with various sections of the Shire of Murchison Policy Manual.

Financial Implications:

Nil

Consultation:

Shire of Cue
Shire of Sandstone
Shire of Upper Gascoyne
Bill Atkinson, Shire of Carnamah

Recommendation:

That the shire of Murchison review the revised Delegations Register and adopt it as presented.

Voting Requirements:

Absolute Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

18.2 Training Councillor Williams

File:	4.6
Author:	Jenny Goodbourn
Interest Declared:	Cr Williams
Date:	18 th March 2014
Attachments:	

Matter for Consideration:

Attendance at the WALGA ‘Serving on Council’ training by Cr Miles Williams.

Background:

Council Policy states that Prior to any Councillor attending a conference the matter is to be discussed at the Council meeting prior to the conference and a motion put and carried supporting which councillors are to attend the conference and in what capacity.

In late February Cr Williams contacted the CEO to say that WALGA were running a one day course for elected members – ‘Serving on council’ which he would like to attend. The course was being held in Perth on the 17th March and this coincided with Cr Williams already being in Perth so there would be no travel costs incurred.

Comment:

As the one day ‘Serving on Council’ course being held by WALGA in Perth on the 17th March was before the March meeting of council the CEO sent an email to Councillors for their recommendation. It was the general consensus that it seemed to be a relevant course for newly elected members and could provide some good information and training and as Miles would already be down in Perth there would only be the course cost of \$425.00.

Statutory Environment

N/A

Strategic Implications:

N/A

Policy Implications:

Policy 8.1.2

Prior to any Councillor attending a conference the matter is to be discussed at the Council meeting prior to the conference and a motion put and carried supporting which councillors are to attend the conference and in what capacity.

Financial Implications:

The cost of the course is within the budget for elected member training.

Consultation:

Nil

Recommendation:

That Council ratifies the decision for Cr Miles Williams to attend the WALGA Serving on council Training held on the 17th March

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

18.3 Drought

File:	13.6
Author:	Jenny Goodbourn
Interest Declared:	Nil
Date:	19 th March 2014
Attachments:	Drought

Matter for Consideration:

Recognition of ongoing drought conditions within the region.

Background:

Recently the CEO received a letter from a local pastoralist which they had written to the Honourable Ken Baston, MLC, Minister for Agriculture and Food; Fisheries - drawing attention to the plight of much of the country within our shire and neighbouring shires. Much of the area is in a drought situation and has not seen decent seasonal rains since 1998. Whilst new drought assistance packages have recently been announced much of the focus is on Queensland and NSW and previous drought assistance schemes were often hard to access due to inflexible criteria.

Comment:

At the time of writing the letter Minister Baston was planning on attending Shark Bay to meet with pastoralists and it was hoped he would consider meeting with Murchison pastoralists at the same time. However the Minister met with pastoralists from Hamelin, Tamala, Marron, Carbla and Wahroonga during a visit over the weekend of 15-16th March. The ABC is reporting that there are an estimated 10-12 stations affected within the Shires of Shark Bay and Carnarvon. No mention was made of stations in the shires of Murchison or Yalgoo.

Taken from the ABC Rural Article by Lucie Bell on the 17th March 2014

Minister Baston has highlighted the recently announced Drought Concessional Loans Scheme as one he hopes will be helpful to affected pastoralists.

The scheme was announced by the Prime Minister and Federal Agricultural Minister earlier this year, following their visit to drought affected areas of New South Wales.

Western Australia has been allocated \$28 million under this scheme, which allows for loans with a 4 per cent interest rate over five years.

The scheme is intended for those in 'drought affected areas' but at this stage it's unclear how 'drought' will be defined.

"Closer guidelines on that, we're still waiting for them to be detailed," Minister Baston said.

"We do have people over there in Canberra at present from the Department of Agriculture, who are discussing it state and federal one-on-one.

Council might wish to consider sending a formal letter to the minister pointing out the dire circumstances facing many of our pastoralists and asking for this to be taken into account when addressing issues such as the availability of any drought assistance schemes, the areas to be included and the eligibility criteria.

Statutory Environment

N/A

Strategic Implications:

N/A

Sustainability Implications

- **Environmental**
There could be significant environmental implications of an ongoing drought situation.
- **Economic**
There could be significant economic implications of an ongoing drought situation
- **Social**
There could be significant social implications of an ongoing drought situation.

Policy Implications:

Nil

Financial Implications:

Nil

7 th March	Discussion with ThinkWater re water purification options. Sent details of properties through so they can prepare some details for councils' consideration.
8 th March	Worked on draft delegations register
8 th March	Attended community pasta and quiz night. Very enjoyable evening.
10 th March	9am – 10.50am Meeting with Peter Backshall of Evolve Solutions who won the tender in October and are in the process of developing the Mid West Regional and Murchison Tourism Strategies.
10 th March	Discussion with Steve Douglas of the MWDC regarding MWIP funding agreement. Advised no formal confirmation of grant approval had actually been received yet. He will follow up with DRD.
11 th March	Discussion with Andrew Beer, DRD, who will be preparing FAA for MWIP grant. Ran through details and he is hopeful of getting documentation to us as a priority as understands we cannot commence work until we have confirmation of funding.
12 th March	Worked through budget review with Deputy CEO, Dianne.
13 th March	Meeting with Richard Malacari, Regional Manager. Dept. of Sport & Rec. Discussed funding opportunities for Bowling Green and other projects.
13 th March	With Brian, the Works Supervisor carried out staff review.
14 th March	Dealt with problems regarding non delivery of chilled goods from Woolworths in the freight run of 13 th March.
14 th March	Liaised with Tammy King, Grants Empire re application for CSRFF grant
18 th March	Teleconference with members of Settlement Building Working Group
18 th March	Meeting of the Community Fund Committee – Minutes will be included in the April Agenda
19 th March	Discussion with Megan from the DRD re-aligning the two FAA agreements – CLGF regional and MWIP

Recommendation:

That the CEO's Activity Report be accepted.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

21. URGENT BUSINESS

22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Motion to close the meeting to the public

Recommendation:

That the meeting move behind closed doors.

Voting Requirements:

Simple Majority

Council Decision:		
Moved:	Seconded:	
That the meeting move behind closed doors.		
Carried/Lost	For:	Against:

Motion to open the meeting to the public

Recommendation:

That the meeting move out from behind closed doors.

Voting Requirements:

Simple Majority

Council Decision:

Moved:

Seconded:

That the meeting move out from behind closed doors.

Carried/lost

For:

Against:

23. MEETING CLOSURE