



Western Australia

Agenda for the Ordinary Meeting of the Murchison Shire Council,
To be held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
On **Friday 21st February 2014**, commencing at 10.00 am.

TABLE OF CONTENTS

1.	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS	3	
2.	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE	3	
3.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	3	
4.	PUBLIC QUESTION TIME	3	
4.1	Standing Orders	3	
5.	NEXT MEETING.....	3	
6.	APPLICATIONS FOR LEAVE OF ABSENCE.....	3	
7.	NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS	3	
8.	CONFIRMATION OF MINUTES	3	
8.1	Ordinary Council Meeting – 19 th December 2013	3	
9.	ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION.....	4	
10.	PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS	4	
11.	ACTION LIST	4	
12.	DISCLOSURE OF INTERESTS	5	
13.	REPORTS OF OFFICERS.....	5	
13.1	Monthly Plant Report – Works Supervisor	5	
13.2	Works Report – Works Supervisor.....	6	
14.	ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED	8	
14.1	Shire President.....	9	
14.2	Councillors.....	9	
15.	REPORTS OF COMMITTEES	9	
16.	FINANCE.....	9	
16.1	Financial Activity Statements to 31 st December 2013.....	9	
16.2	Accounts Paid during the period since the last list was adopted/endorsed by Council	11	
16.3	Financial Activity Statements to 31 st January 2014	12	
16.4	Accounts Paid during the period since the last list was adopted/endorsed by Council	14	
16.5	Budget Variation – Roadhouse Stove	15	
17.	DEVELOPMENT	16	
17.1	Purchase of Nexus Transportable.....	16	
17.2	Bulldozer Replacement	19	
18.	ADMINISTRATION.....	20	
18.1	WALGA Country Reform Policy Forum	20	
18.2	Road Inspection	22	
18.3	ICPA Camp.....	23	
19.	NOTICE OF MOTION	24	
20.	CEO/ACEO ACTIVITY REPORT	24	
21.	URGENT BUSINESS	26	
22.	ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS.....	26	
23.	MEETING CLOSURE.....	26	

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

4.1 Standing Orders

Council Decision:		
Moved: Councillor	Seconded: Councillor	
That the following Local Law-Standing Orders 2001 be stood down:		
8.2 Limitation on the number of speeches		
8.3 Duration of speeches		
Carried/Lost	For:	Against:

5. NEXT MEETING

The next meeting is scheduled for Friday 21st March 2014.

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

There is one item to be discussed behind closed doors.

8. CONFIRMATION OF MINUTES

8.1 Ordinary Council Meeting – 19th December 2013

Background:

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Recommendation:

That the minutes of the Ordinary Council meeting held on 19th December 2013 be confirmed as an accurate record of proceedings

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

11. ACTION LIST

No	Item	Action	Status
1.	Improve shade house south of Road House	CAG meeting held 31 st August – item today suggests removal of shade house to allow for a larger diesel tank for the roadhouse.	To be removed
2.	Classification of Pindar Beringarra Road	Pindar – Beringarra ongoing.	Programme of works to be established
3.	Community Centre Kitchen	Install Lockable Storage Area	Area installed – painting complete; just needs one piece of architrave to complete
4.	Dust Suppression and ongoing road agreement issues	Getting figures for James for last year expenditure and this year to date.	Report as per CSIRO Road Maintenance Agreement on Existing and Additional Works for 12-13 has been furnished to James Abbott and an invoice for \$50k raised.
5.	Contact CGG re gravel road in their shire. Carnarvon-Mullewa and Beringarra-Pindar	Private works maintenance costs for the Beringarra-Pindar Road supplied – awaiting reply. CGG doing major works in 2014/15 on Carnarvon-Mullewa Road	Ongoing co-operation between two shires being established.
6.	Establishment of Working Group for Accident Prevention	Following Annual Electors Meeting 2013 – community wish to set up accident prevention group to help work towards road safety and reduced RTA's. 4 people volunteered	Still not actioned
7.	Litter initiatives	Anti litter poster completed	Signs ordered
8.	Beringarra-Cue Road Train Permit Termination	Deed of settlement signed 7 th January	Complete; Settlement funds received.
9.	Wild Dog Working Group	Bounty system set up and advertised	Set – up completed
10.	Advertise UHF channels to the general public	Following the Annual General Meeting of Electors 2014 – investigate options for getting this information out to the General Public	
11.	Community Project Officer	Following the Annual General Meeting of Electors 2014 – Community or Council to investigate the options for moving towards realising the dream of having a Community Project Officer	
12.a	Community Water Supply	Following the Annual General Meeting of Electors 2014 – investigate options for either reducing water usage in Settlement or expanding supply	
12.b	Community Water Supply	Following phone call from the Department of Water 13/1/2014, investigate the costs of developing a Drinking Water Quality Improvement Plan (develop a drinking water risk management plan; establish a testing regime; capital requirement for disinfection plant; ongoing operational costs), so that Council can make an informed decision on whether we will supply potable or non-potable water.	

13.	100 Year Anzac Celebrations	Following the Annual General Meeting of Electors 2014 - budget for the 100 year Anzac Celebration and source funding (RSL) for upgrade to memorial, new plaques on memorial walk, monument to old diggers – form committee to guide the process	
14.	Shire Branding	Following the Annual General Meeting of Electors 2014 – investigate updating the shires image – re-brand	
15.	Cemetery Enhancement	Following the Annual General Meeting of Electors 2014 – call inaugural meeting of the new cemetery committee to plan for enhancement of the cemetery	
16.	Ballinyoo Bridge Rest Area	Following the Annual General Meeting of Electors 2014 – clean up Ballinyoo Bridge/instal signs	

Recommendation:

That the Action List be accepted.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

12. DISCLOSURE OF INTERESTS

13. REPORTS OF OFFICERS

13.1 Monthly Plant Report – Works Supervisor

December 2013 +		Hours						YTD	
January 2014 combined				Start	End	Total		Operating Costs	
Plant Item	Year	Rego	1 July '13	Hrs/kms	Hrs/km	Month	YTD	Plant	Fuel
Cat Grader 12H P.02	2005	MU 141	9996	10758	10864	106	868	12706.27	15762.13
Cat Grader 12M P.03	2008	MU 51	5844	6641	6750	109	906	15003.87	19204.53
Volvo Loader P.27	2006	MU 65	5420	5906	5958	88	538	14454.80	10731.16
Komatsu Dozer P.11	1997		8208	8546	8600	54	392	26783.85	9750.74
Bomag Padfoot P.68	2005	MU 177		79	116	37	116	1021.05	3077.22
JD Grader P.01	2011	MU 121	3040	3855	3972	117	932	15293.51	27740.21
Bomag Roller P.43	2012	1DVH736	1097	1387	1425	38	328	2933.97	4856.8
Cat 938G Loader P.41	2004	MU 193	4078	4285	4301	16	223	4854.81	3654.26
Kenworth P/Mover P.61	2004	MU 000	7174	16630	17730	1100	10556	15117.95	13729.37
Iveco P/Mover P.09	2003	1AGW988	267205	273480	274832	1352	7627	4551.61	6473.35
Nissan UD P.07	2009	000 MU	141649	156151	15735	140416	125914	9771.04	13834.3
Iveco Tipper Conv P.10	2004	MU 00	157865	164074	165016	942	7151	8453.87	13032.27
Generator 1-110kva	2011		7315	9971.8	11341	1369.2	4026	1913.79	24645.67
Generator 2-110kva	2011		6897	7944.9	8016.1	71.2	1119.1		
Maintenance Gen P.33			658	2628	2847	219	2189	3131.98	2862.10

Construction Gen P.32			11770	14460	14683	223	2913	1139.05	898.17
Kubota 6kva Gen P.66	2012		1844	3232	3452	220	1608	0.00	2421.55
Mitsubishi Canter P.06		01 MU	82788	98027	99403	1376	16615	8622.20	5123.87
Isuzu Construction P.64	2013	MU 140	0	7867	11605	3738	11605	1651.38	2703.9
Toyota Prado P.55	2012	MU 0	9557	15739	16710	971	7153	672.00	1340.98
RAV4 P.63	2013	MU 1011	0	5500	11394	5894	11394	424.59	928.08
Great Wall P.57	2012	MU 167	11257	16414	18761	2347	7504	591.87	1600.03
Isuzu Dmax P.28	2009	MU 300	154278	163500	166384	2884	12106	2769.25	2681.78
Toyota Hilux P.40	2011	MU 1018	93250	108257	113776	5519	20526	2638.13	4297.61
Isuzu T/Top P.54	2005	MU 1002	116400	126539	129400	2861	13000	6447.72	3475.25
Mercedes PTV P.60	2004	MU 1009	97283	97955	98265	310	982	247.00	75.77
Side Tipper P.18	2001	MU2010	25303	34100	34505	405	9202	10100.43	n/a
Side Tipper P.17	2001	MU 662	66102	74107	74550	443	8448	8000.97	n/a
Roadwest S/Tipper P.67	2013	1T0Q427	0	3394	3794	400	2625	1329.02	n/a
Tri-Axle L/L Float P.13	2008	MU 663	3769	9007	10277	1270	6508	4560.43	n/a
45ft Flat Top P.59	1978	1THH060	25	0	265	265	240	0.00	n/a
No. 2 Float P.14	2001	MU 2004	26835	36368	37623	1255	10788	6625.36	n/a
30000L W/Tanker P.24	2005	MU 2024	26524	32733	33675	942	7151	6945.96	n/a
Dog Fuel Trailer P.48	1993	MU 2026					n/a	852.96	n/a
Dog Fuel Trailer P. 49	1972	MU 2005					n/a	1564.08	n/a
Dolly 1-Red P.05	2001	MU 2003	24567	26963	27224	261	2657	9657.77	n/a
Dolly 2-Black P.08	2000	MU 2009	562	6439	6840	401	6278	10437.51	n/a
New/H Ford Tractor	2006	MU 380	1596	1663.1	1683.3	20.2	87.3	160.00	501.84
Forklift			11847	11914	11944	30	97	860.86	204.93
Caravans							n/a	6199.19	n/a
JD Ride on Mower			293	345	384	39	91	n/a	n/a
Generator H/Maint	2013	New	0	1100	1423	323	1423	305.20	2426.63
Heavy Maint Trailer P.62		MU 446		0			0	3042.15	n/a

13.2 Works Report – Works Supervisor

Construction Crew

On the 16th December the Construction Crew finished work for the year, on the section of the Carnarvon/Mullewa road south of the Beringarra/Byro turn off. Crew then moved their camping gear (caravans and 45ft trailer with fuel/genset/water tank) and all plant back to the depot.

The road works in this area still have 3.3km of works remaining.

- 3.3km of clearing road side
- pulling in from both sides for sub grade then full gravel sheet.
- some new bunds plus repairs to old bunds
- more off shoot drains on the east side
- repairs to contour banks on the west side
- widening and rebuilding of floodway's
- signage

Crew will return to complete these works once the 4km of gravel sheeting (see below) on the Carnarvon/Mullewa road has been finished.

On return from their Christmas break on the 28th of January, staff attended to minor repairs and maintenance of their plant and camping gear.

Monday 3rd February saw all camping gear and plant moved down to Billabalong wool shed. Crew will complete the last 4km of road works (shaping up and gravel sheeting) from the end of the bitumen 7.5km south of Billabalong homestead to bitumen 1.2km north of the bridge.

These works required an extra water truck (Squires Resources) and I have also brought in Greydon Meads road-train side tipper to help with the carting of gravel. As of today's date 15/02/2013, 2km of gravel has been carted.

Unfortunately our Komatsu dozer has died so I have had to hire a replacement dozer (D6R) from Cobra Hire in Geraldton @ \$80p/h, min of 200hrs per month.

Maintenance Crew.

John and Glen finished a second grade (light) on the Beringarra/Pindar road on the 18th December, ending at the boundary grid Pia/Booldardy. They then moved their camp/plant back to the depot for services and repairs over the Christmas break. Crew then finished off small repairs to plant and fuel & water trailer.

John's 12H grader has done No.8 gear and has been taken into Westrac for repairs. I have a quote for approx \$32,700 but this may increase when they pull the gear box out and investigate further into the transmission.

On Thursday 30th January, I rang Paul Squires and we have dry hired his 140G grader @ \$700.00 p/day. I picked up the grader from Twin Peaks on Sunday in readiness for John to commence work on Monday. Monday 3rd February, John and Glen started a full maintenance grade of Butchers Track finishing on Saturday 8th February. They then brought the graders back to the depot to hook up caravans/fuel trailer in readiness for work on Monday.

Monday 10th February, John and Glen moved their gear up to Mt Narryer and started a full maintenance grade of the Muggon road finishing on Thursday. They then patch graded two small wash out sections, one south and one north of Mt Narryer on the Carnarvon/Mullewa road.

Monday 17th February, crew will move on up to the Woodleigh–Byro road for a full grade.

Heavy Maintenance

Tuesday 28th January, Sandy finished off small repairs to his plant (UD truck, float, side tipper).

Monday 3rd February, Sandy and Paul headed up to the Beringarra/Byro road carting gravel onto stony corners and the grid just west of Beringarra.

Heavy rain fell just south of Beringarra at the boundary grid washing out some sections. Sandy has carted gravel into these places in readiness for Paul to spread.

Paul has also maintenance graded (while waiting for gravel to be placed on the section of road they are working on) some heavy thunder-storm wash out sections (creek crossings) west of Milly-Milly and 4-5km of road on Erong and Yunda road.

Staff Leave

The construction (minus Stuart), maintenance and heavy maintenance crews all commenced leave for the Christmas break on the 20th of December 2013 and resumed work on the 28th January 2014.

Stuart assisted Trevor Barndon (T2) working on repairs/services of all plant whilst crew were on break.

Trevor and Leanne worked over the Christmas break (apart from public holidays) performing their normal gardening duties and maintaining the CEO's pool once she went on leave on the 11th January.

General

02/02/14 – Dry hire 140G Grader (Paul Squires) on site

05/02/14 - Road inspection - Carnarvon/Mullewa Rd north of settlement.

06/02/14 - Road inspection - Erong and Yunda road.

13/02/14 - Road inspection and report- Beringarra/Pindar Rd from MRO turn off to Pindar.

13/02/14 - Hire dozer from Cobra on site (gravel pit Billabalong).

17/02/14 – 2102/14 Trevor Barndon in Geraldton for auto air-con ticket.

Road Counter Report - 12th December – 13th February

2.5km north of MRO turn off on Beringarra/Pindar road - Average 2.8 vehicles p/day.

MRO road - Average 3.7 vehicle p/day (14 day count only - 12th December 2013 – 27th December 2013)

300mtrs south of Booldardy turn off on Beringarra/Pindar road - Average 11.1 vehicles p/day

ROADS GRADED 14/12/2013 – 15/02/2014

Name	Length of Road	SLK's Graded this month	Heavy-Road Maintenance/Repairs Loader-truck	Comments
Beringarra /Pindar	319.80km	30km		This is our second grade so only a light grade.
Erong	63.12km	4-5km		Patch grade thunder-storm areas
Beringarra/Byro	90.89km	1km	Gravel carting on Corners/grids	Patch grade in creek crossing
Twin-Peaks/Wooleen	47.65km			
Boolardy/Kalli	57.30km			
Byro/Woodleigh	71.00km			
New Forrest/Yallalong	36.18km			
M ^c Nabb/Twin-peaks	49.75km			
Yallalong-West	34.46km			
Mileura/Nookawarra	49.08km			
Muggon	38.75km	39km		Full grade
Manfred	34.55km			
Beringarra/Mt Gould	34.80km			
Tardie/Yuin	13.20km			
Innouendy	9.30km			
Boolardy Homestead	2.00km			
Yunda Homestead	32.80km	4-5km		Patch grade thunder-storm areas
Meeberrie Woolleen	25.22km			
Mt Wittenoorn	37.55km			
Woolleen/Mt Wittenoorn	33.85km			
Beringarra Cue	109.82km			
Boolardy Wooleen	19.08km			
Kalli Cue East	21.87km			
Coodardy Noondie	19.92km			
Butchers Track	64.54km	64.5km		Full grade
Butchers Muggon	23.80km			
Murchison Settlement	2.00km			
Pinegrove Yallalong	-----			
Carnarvon-Mullewa	278.63km			
Woolgorong-South	15.00km			
Nookawarra homestead				
Errabiddy-Bluff	12km			
Air strip Graded				

Total this month graded – 144.5

Recommendation:

That the Work's Supervisor's report be accepted.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

14.1 Shire President

14.2 Councillors

15. REPORTS OF COMMITTEES

16. FINANCE

16.1 Financial Activity Statements to 31st December 2013

File:	2.2
Author:	Dianne Daniels – Deputy Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	12 February 2014
Attachments:	Financial Activity Statements for 6 months to 31 st December 2013 Balance Sheet Income Statement by Program Summary Income Statement by Nature & Type Income Statement by Program Detailed

Matter for Consideration:

Council to consider adopting the Monthly Financial Statements for December 2013.

Background:

The Local Government (Financial Management) Regulations 1996. Regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported.

Comment:

The Current Position at 31 December 2013 is a surplus of \$997,645 against a YTD Budget surplus of \$741,262 so up \$256,383:

Opening Funding Surplus variance	(59,207)
Less Operating Revenues down	(322,487)
Add Operating Expenditure down	333,998
Less Funding Balance Adjustment	(31,863)
Less Capital Revenue down	(100,363)
Add Capital Expenditure down	438,340
Less Rate Revenue down	(2,035)
	<u>256,383</u>

Refer pages 24 and 25 of the attachment for details of major variances against budget. The variances are summarised below:

Operating Revenues down is due mainly to the re-scheduling of formwork on SLK 221-228 to straight after Christmas.

Operating Expenditure down is due mainly to expenditure on the Town Plan being less than predicted (timing) and Depreciation allocations down \$174k on predictions.

Capital Revenue down \$100.4k is a timing issue, with only \$55k received from the Department of Planning for the Town Planning Strategy and Scheme rather than the budgeted \$95k and proceeds from the disposal of plant sitting at \$81k against a budget of \$146.4k.

Capital Expenditure down \$438.3k is mainly a timing issue due to the re-scheduling of the formwork on SLK 221-228, but also includes the new server and 4 hard drives that were scheduled for November, but not yet purchased (awaiting another quote) and the Storage Shed for the Depot yard, which was scheduled for completion in December, but has been delayed until the cooler months.

Capital Expenditure that impacted the Balance Sheet in December was:

- C14103 Construction of 5 x 24 foot grids - \$8.5k
- C14208 Air-conditioner to Freight Shed - \$8.7k
- C14301 Pool Vehicle – tow bar, dash mat, seat covers - \$1.8k

Statutory Environment:

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c);
- (e) The net current assets at the end of the month to which the statement relates.

Strategic Implications:

Nil.

Policy Implications:

Nil.

Budget/Financial Implications:

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Consultation:

UHY Haines Norton

Recommendation:

That Council adopt the financial statements for the period ending 31st December, 2013 as attached.

Voting Requirements:

Simple majority.

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

16.2 Accounts Paid during the period since the last list was adopted/endorsed by Council

File:	
Author:	Dianne Daniels Deputy Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	12 February 2014
Attachments:	EFT & Cheque Details for December 2013

Matter for Consideration:

Authorisation of accounts paid during the month of December 2013.

Background:

Accounts paid are required to be submitted each month.

Statutory Environment:

Local Government (Financial Management) Regulations 1996
 Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

Comment:

Payments made during the month of December as per attached schedule

Strategic Implications:

None

Policy Implications:

None

Budget/Financial Implications:

Payment from the Municipal and Trust Bank Accounts.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Consultation:

Haines Norton

Recommendation:

That the accounts as per the attached Schedule presented to this meeting totalling \$769,723.13 be passed for payment/endorsed by Council.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

16.3 Financial Activity Statements to 31st January 2014

File:	2.2
Author:	Dianne Daniels – Deputy Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	12 February 2014
Attachments:	Financial Activity Statements for 7 months to 31 st January 2014 Balance Sheet Income Statement by Program Summary Income Statement by Nature & Type Income Statement by Program Detailed

Matter for Consideration:

Council to consider adopting the Monthly Financial Statements for January 2014.

Background:

The Local Government (Financial Management) Regulations 1996. Regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported.

Comment:

The Current Position at 31 January 2014 is a surplus of \$4,711,291 against a YTD Budget surplus of \$550,875 so up \$4,160,416:

Opening Funding Surplus variance	(59,207)
Add Operating Revenues up	3,606,245
Add Operating Expenditure down	361,732
Less Funding Balance Adjustment	(60,061)
Less Capital Revenue down	(100,363)
Add Capital Expenditure down	415,210
Less Rate Revenue down	(3,140)
	4,160,416

Refer pages 24 and 25 of the attachment for details of major variances against budget. The variances are summarised below:

Operating Revenues up is due mainly to the receipt of the \$3.8 mil from Crosslands/Mitsubishi on the Termination of the Road Train Permit Agreement, less \$133k down due to the re-scheduling of formwork on SLK 221-228 and the \$110k profit on sale of plant not forthcoming.

Operating Expenditure down is due mainly to late payment to Councillors for December quarter (sorry) expenditure on the Town Plan being less than predicted (timing), Depreciation allocations down \$306k on predictions and then several Transport projects are yet to be undertaken – Traffic Signs, Rehab Gravel Pits and Bunding of Various Old Roads.

Capital Revenue down \$100.4k is a timing issue, with only \$55k received from the Department of Planning for the Town Planning Strategy and Scheme rather than the budgeted \$95k and proceeds from the disposal of plant sitting at \$81k against a budget of \$146.4k.

Capital Expenditure down \$415.2k is mainly a timing issue due to the re-scheduling of the formwork on SLK 221-228, but also includes the new server and 4 hard drives that were scheduled for November, but not yet purchased (awaiting another quote) and the Storage Shed for the Depot yard, which was scheduled for completion in December, but has been delayed until the cooler months.

Capital Expenditure that impacted the Balance Sheet in January was:

C14101	RPG SLK 221-228 – 2 x submersible pumps
C14106	Construction Agreed Program – signs for C-M Rd south of Byro
C14326	Vehicle Crane for Great Wall – 1 x 12v Back-ease 600 hoist
C14324	GASMAX JZH-RP-6 Stove for Roadhouse
C14306	Robotic pool cleaner for CEO pool

The settlement for the termination of the Road Train Permit Agreement with Crosslands was finalised in January. The final pro-rata claim was made for the Crosslands Community Fund, resulting in a further \$104,846 being paid into the Fund, so that the balance of the fund is now \$360,731.

Statutory Environment:

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and
- (e) The net current assets at the end of the month to which the statement relates.

Strategic Implications:

Nil.

Policy Implications:

Nil.

Budget/Financial Implications:

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Consultation:

UHY Haines Norton

Recommendation:

That Council adopt the financial statements for the period ending 31st January 2014 as attached.

Voting Requirements:

Simple majority.

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

16.4 Accounts Paid during the period since the last list was adopted/endorsed by Council

File:	
Author:	Dianne Daniels Deputy Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	12 February 2014
Attachments:	EFT & Cheque Details for January 2014

Matter for Consideration:

Authorisation of accounts paid during the month of January 2014.

Background:

Accounts paid are required to be submitted each month.

Statutory Environment:

Local Government (Financial Management) Regulations 1996
 Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

Comment:

Payments made during the month of January as per attached schedule

Strategic Implications:

None

Policy Implications:

None

Budget/Financial Implications:

Payment from the Municipal and Trust Bank Accounts.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Consultation:

Haines Norton

Recommendation:

That the accounts as per the attached Schedule presented to this meeting totalling \$4,786,736.24 be passed for payment/endorsed by Council.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

16.5 Budget Variation – Roadhouse Stove

File:	2.4
Author:	Dianne Daniels
Interest Declared:	No interest to disclose
Date:	17 February 2014
Attachments:	N/A

Matter for Consideration:

Council to endorse the purchase of the new, GASMAX JZH-RP-6 commercial stove for the Road House.

Background:

There have been ongoing problems with the oven in the Goldstein stove at the Roadhouse - the oven would only stay on if the pilot light button was held on and then wouldn't start at all. A gas plumber has attended to it twice in recent history. The result has been that it has worked while he has been here, even on going back several times during the day and re-testing. However, it continues to fail at critical times for the Roadhouse Proprietors, so that they have no certainty that meals that go in the oven are going to come out cooked.

The oven failed again in early January and the CEO contacted Councillors by email to let them know that she thought the stove should be replaced. Quotes she had received at that stage were for up to \$5,000 for a good quality, commercial stove.

All councillors, including the President, were in favour of the replacement and so a GASMAX JZH-RP-6 was purchased for \$3,140 ex GST, reduced from \$5,140, through F.E.D The Source in Malaga. The stove was installed on Tuesday 28 January, 2014 for which we are yet to be invoiced.

Comment:

There was no budget item for the stove and I would suggest that we transfer \$5,000 from E91020 Building Maintenance to the capital purchase of the stove under Economic Services, Roadhouse Expenses, Plant & Equipment Minor. Up to the 31 January 2014, we have spent \$37,251 of the \$100,000 Housing Maintenance budget, though this is effectively more like \$45,000 as we are still waiting on an invoice for the clean-out and reinstatement of the septic at 8 Kurara, which happened over two visits to the Settlement in late January and early February.

As far as housing maintenance goes, we still have to paint, tile and replace the kitchen at 12B Kurara, as well as paint the kitchen ceiling at the CEO House and the lounge and hall ceilings at 6 and 8 Kurara. The transfer of \$5,000 will still leave us with approximately \$50,000 which is more than adequate to complete this work as well as any emergency work that may occur.

Statutory Environment:

Local Government Act 1995

- s6.8 (1) A local government is not to incur an expenditure from its municipal fund for an additional purpose except where the expenditure
- (c) is authorised in advance by the mayor or president in an emergency
- (2) Where expenditure has been incurred by a local government –
- (b) pursuant to subsection (1) (c), it is to be reported to the next ordinary meeting of council

Strategic Implications:

Economic objectives are one of the key themes in the Shire of Murchison Strategic Community Plan 2012/13 – 2022/23, with tourism development and retention of existing industries being two of the objectives. The new stove at the Road House will help the proprietors to present a professional and efficient service to tourists and local residents alike.

Policy Implications:

Policy 5.1.3 Budget Adherence

Adherence to the budget following adoption is the responsibility of staff. Any items exceeding budget or that are considered outside budget allocations must be approved by full Council.

Financial Implications:

The cost of the stove will be transferred from one cost code to another, with no change to the overall net result of the Budget.

Sustainability Implications

- **Environmental**
There are no known significant considerations
- **Economic**
There are no known significant considerations.
- **Social**
There are no known significant considerations

Consultation:

CEO

Recommendation:

That Council vary the Budget, transferring \$5,000 from E91020 Building Maintenance to the capital purchase and installation of the GASMAX JZH-RP-6 stove under Economic Services, Roadhouse Expenses, Plant & Equipment Minor.

Voting Requirements:

Absolute majority.

Council Decision:		
Moved: Councillor		Seconded: Councillor
Carried/Lost	For:	Against:

17. DEVELOPMENT

17.1 Purchase of Nexus Transportable

File:	9.1
Author:	Dianne Daniels
Interest Declared:	No interest to disclose
Date:	3 January 2014
Attachments:	Photos/Floor Plan

Matter for Consideration:

Purchase of an ‘as new’ refurbished 4x1 transportable house from Nexus Projects, Cockburn.

Background:

The shire of Murchison has budgeted \$300k for a new unit of staff accommodation in the 2013-14 Financial Year, that figure being taken from the Forward Capital Works Plan which had been developed in 2010. After finding out the price of a new house at a neighbouring community, which was more than double our budget, the administration had concerns that the project couldn’t be completed within budget.

Comment:

Prior to Christmas, the DCEO saw an advertisement in the Geraldton Guardian, placed by Nexus Projects, for three refurbished Transportable Homes, as new , 4 bed,1 bath, clad in colourbond, new kitchen, new appliances, mirrored robes and new carpets. Nexus was contacted for more information and photos and floor plans were emailed through (refer attachments).

The opportunity to purchase an as new 4-bed home for under \$100k was discussed with President Halleen, who thought it was a good idea to investigate further. He happened to be making a trip to Perth the following weekend in a private capacity and was happy to inspect the homes at the Nexus complex in Cockburn. As it

turned out, two of the three homes had been sold by the time he got there, but on inspection of the third home, President Halleen was very impressed with the workmanship – steel frames with timber roof trusses; fully wired and plumbed; insulated with foam insulation to walls and ceiling (well suited to our hot, arid climate); professional internal fit-out.

After the inspection, the information was forwarded to the CEO (who was on Annual Leave) who also thought it was a good opportunity to obtain a four bed house within our budget and worth sending the information to all councillors for feed-back. She just wanted to confirm that it was under the \$100,000 tender threshold, which it just is.

The information above was emailed to all Councillors on Tuesday 28 January, with the comment that we would still have to transport and stump the house (verbal quote on this from Country Wide House Movers was \$16,000); fit verandas/decking/carport; run power; instal air-con; instal septics/leach drain/HWS; fit floor coverings to all but bedrooms; fence and landscape. We believe that the \$200k balance of the \$300k budget would allow us to complete the house to a very high standard.

We had five of the six Councillors in favour of the proposal, with the following provisos:

- House is up to scratch from a building regulations viewpoint ie electrical/switchboard compliance; standard of structural strength to comply with requirements for local area; ensure plumbing is suited to septics/leach drains;
- Have building assessed by independent building assessor and provide report;
- If the transportable is purchased, make every effort to keep the dust out on the journey in and make sure the road has not long been graded;

The sixth Councillor was concerned that the floor plan was unsatisfactory and suggested it would be wise to get quotes on other modular homes. As refurbished transportables is quite a unique market, it was not possible to get an 'apples for apples' quote, so I spoke to two companies in Perth who construct new, modular homes and would deliver to the Settlement. Trans Homes do a 4x1 (the Brenton) for \$163k delivered within 200km of Perth – I am still waiting on a price for delivery to the Settlement. McGrath Homes do a 3x2 (the Durack) for between \$231k and \$271k delivered, depending on cyclone rating. In both cases we would still need to do site works; instal septics; run power; fit verandas/concrete floors to verandas/carport; fence and landscape.

I contacted our Building Surveyor, Phil Swain to discuss the proposal with him and his advice was to ensure that the building was compliant pursuant to the Building Act and was compliant with the Energy Efficiency requirements of the Building Code of Australia. He spoke to the Directors at Nexus and was confident that both these requirements could be met and is willing to work with them to expedite the process.

After a final phone consultation with the President and Deputy President and considering the feed-back from Councillors to date, I made a conditional offer on the home on the 5th February, 2014. The offer was for \$99,909 dollars ex GST, subject to the following conditions:

1. The transportable will be issued with a Certificate of Design Compliance pursuant to the Building Act, prior to Settlement;
2. The transportable is compliant with Energy Efficiency requirements of the Building Code of Australia and documentation in support of this will be provided prior to Settlement;
3. The purchase is endorsed at our next Council meeting on Friday 21 February – all councillors have agreed in principal by email as long as the transportable meets Building Design and Energy Efficiency requirements.

A Deposit of \$5,000 was paid, fully refundable in the event any or all of the three conditions are not met.

The purchase falls just under the \$100,000 tender threshold and as such is exempt from the requirement to invite Public Tenders as legislated under 11.1 of the Local Government (Functions & General) Regulations 1996. In the event that this purchase was over that threshold, because of the unique nature of this particular purchase and lack of competitors in the refurbished home market, it could be regarded as being exempt from the tender requirements under Regulation 11.2.

Council do have a Purchasing Policy for purchases between \$40,000 and \$99,999, which is to obtain at least three written quotations containing price and specification of goods and services (with procurement decision based on all value for money considerations). However, 1.7.1 of the policy refers to Regulation 11 of the Local Government (Functions & General) Regulations 1996 and if Regulation 11.2 is applicable, then public tenders or quotation procedures are not required (regardless of the value of expenditure):

Statutory Environment:

Local Government Act 1994 s 3.57

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.
- (2) Regulations may make provisions about tenders.

Local Government (Functions & General) Regulations 1996

Division 2 — Tenders for providing goods or services (s. 3.57)

11. *When tenders have to be publicly invited*

- (1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$100 000 unless subregulation (2) states otherwise.
- (2) Tenders do not have to be publicly invited according to the requirements of this Division if —
 - (f) the local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier;

Strategic Implications:

An Objective of the Strategic Community Plan 2012/13 – 2022/23 is to develop the region’s economic potential to encourage families and businesses to stay in the area. Economic Development is one of the strategies that sit under this objective, with an increase to staff housing stock nominated as a planned action, to accommodate further staff positions to facilitate this strategy.

Policy Implications:

The Shire of Murchison’s Purchasing Policy has model policies for various thresholds of purchase:

1.5 PURCHASING THRESHOLDS

Where the value of procurement (excluding GST) for the value of the contract over the full contract period (including options to extend) is, or is expected to be:-

Amount of Purchase	Model Policy
1. Up to \$1,000	Direct purchase from suppliers requiring only two verbal quotations.
2. \$1,001 - \$19,999	Obtain at least three verbal or written quotations.
3. \$20,000 - \$39,999	Obtain at least three written quotations
4. \$40,000 - \$99,999	Obtain at least three written quotations containing price and specification of goods and services (with procurement decision based on all value for money considerations).
5. \$100,000 and above	Conduct a public tender process.

1.7 REGULATORY COMPLIANCE

1.7.1 Tender Exemption

In the following instances public tenders or quotation procedures are not required (regardless of the value of expenditure):

- An emergency situation as defined by the Local Government Act 1995;
- The purchase is under a contract of WALGA (Preferred Supplier Arrangements), Department of Treasury and Finance (permitted Common Use Arrangements), Regional Council, or another Local Government;
- The purchase is under auction which has been authorised by Council;
- The contract is for petrol, oil, or other liquid or gas used for internal combustion engines;
- *Any of the other exclusions under Regulation 11 of the Functions and General Regulations apply.*

Financial Implications:

An amount of \$300,000 has been budgeted in the 2013-14 financial year for a new unit of staff accommodation.

Consultation:

Phil Swain

Recommendation:

To be determined

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

17.2 Bulldozer Replacement

File:	12.15
Author:	Jenny Goodbourn
Interest Declared:	No interest to disclose
Date:	17 th February 2014
Attachments:	

Matter for Consideration:

Bulldozer Replacement

Background:

At the December meeting proposed repairs to the bulldozer were discussed. Komatsu had given a quote of \$251,397.24 to overhaul the machine and Pemco had quoted \$60,353.00. Both quotes were subject to additional costs for other parts found to be in need of replacing once the machine was stripped.

Council considered its options and resolved:

Council Decision:		
Moved: Councillor Broad	Seconded: Councillor Foulkes-Taylor	
That council keep the Komatsu bull dozer going with minimum repair costs. In the event of a major failure council will review alternative options, including possible hire until next budget period.		
Carried	For: 5	Against: 0

Comment:

Unfortunately the anticipated major failure has happened sooner rather than later and the motor has died. Council therefore needs to consider the best way to proceed from here.

We have currently hired a D6 dozer from Cobra hire in Geraldton. The machine is costing \$80 per hour and the hire is for a minimum of 200 hours per month. This equates to \$16,000 per month. As per the plant replacement programme the bulldozer was due to be replaced in 2015/16; however this will now have to be adjusted. Previous discussion looked at bringing the replacement forward to the 14/15 budget and putting the purchase of the grader planned in 14/15 off to 15/16.

The options we really have are:-

1. Have an engine overhaul and rebuild as discussed at the December meeting – costs anywhere up to \$100,000 if we use Pemco.
2. Continue to hire the dozer at a cost of \$16,000 per month until the end of the financial year and then source a decent 2nd hand dozer and adjust the plant replacement programme to defer the purchase of the grader until the 2015/16 financial year.
3. Try and source a decent 2nd hand dozer now utilising reserve funds and adjusting the plant replacement programme to defer the purchase of the grader until the 2015/16 financial year.

The age and condition of the dozer would make me reluctant to go with option 1 as it will incur large repair costs on the motor and there is nothing to say that once the motor is repaired that we won't have problems with other parts of the dozer such as the transmission or hydraulics.

If we go with option 2 then we will incur rental costs of up to \$80,000 between now and the end of June. This money could be spent towards the cost of a 2nd hand dozer. We need to make sure that we track down a decent second hand dozer to ensure we are not just buying a whole new set of problems and this could take some time although there is quite a good second hand market at the moment. A 2nd hand D6 would be in the region of \$250,000 and a D7 probably around \$300,000.

Statutory Environment:

S6.8 Local Government Act 1995.

Sustainability Implications

- **Environmental**
No environmental implications
- **Economic**
Alterations to the Long Term Financial Plan relating to the plant replacement forecasts may need to be made to reflect the years in which the costs are to be incurred.
- **Social**
There are no known significant considerations

Policy Implications:

Nil

Financial Implications:

Dependent upon the decision made budget amendments and reserve transfers may need to be altered to reflect the course of action taken.

Consultation:

Brian Wundenberg, works supervisor
Komatsu
Pemco

Recommendation:

That the Shire makes enquiries into the purchase of a 2nd hand dozer, calling tenders if one cannot be sourced from a WALGA preferred supplier. This process to commence immediately with monies to come from plant reserve and the plant replacement programme and integrated plans be amended to reflect the purchase of the dozer in this financial year with the John Deere grader planned for 2014/2015 being deferred until 2015/16.

Voting Requirements:

Absolute Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

18. ADMINISTRATION

18.1 WALGA Country Reform Policy Forum

File:	4.6
Author:	Jenny Goodbourn
Interest Declared:	President Halleen
Date:	17 February 2014
Attachments:	

Matter for Consideration:

Attendance at WALGA Country Reform Policy Forum by President Halleen

Background:

Council Policy states that Prior to any Councillor attending a conference the matter is to be discussed at the Council meeting prior to the conference and a motion put and carried supporting which councillors are to attend the conference and in what capacity.

In September WALGA announced that they were establishing a Country Reform Policy Forum to develop policy concerning Local Government Reform in Country WA and called for Expressions of Interest from elected members who wanted to be involved. President Halleen put in an application and was successful and appointed to the forum.

Comment:

We need to clarify whether this falls under the conferences and meetings covered by council policy where the member is attending in the capacity of a councillor or whether it is an individual position. Council did not actually nominate any councillor's to represent them on the forum and it was open to any and all members within country WA to apply if they wanted to. However it is good to have representation in this area and to know what is being developed and have input into it.

WALGA have advised that as it is a policy forum they will not cover any costs for members to attend.

Attendance at the WARAG meetings was previously covered under the council policy.

At the time of writing this item there was no one available at WALGA to advise how often the forums will be held as the forum was actually running and all those involved were away from the office. The CEO will have this information available at the meeting to assist council with its decision.

Statutory Environment

N/A

Strategic Implications:

N/A

Policy Implications:

Policy 8.1.2

Prior to any Councillor attending a conference the matter is to be discussed at the Council meeting prior to the conference and a motion put and carried supporting which councillors are to attend the conference and in what capacity.

Financial Implications:

To be determined.

Consultation:

Nil

Recommendation:

That Council does/does not include costs for attending the Country Reform Policy Forums under Section 8.1.2 of the Shire of Murchison Policy manual.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

18.2 Road Inspection

File:	12.24
Author:	Jenny Goodbourn
Interest Declared:	No interest to disclose
Date:	14 th February 2014
Attachments:	Nil

Matter for Consideration:

Setting a date for the annual road inspection.

Background:

Council tries to carry out an annual road inspection to assess the conditions of the roads within the shire and formalise what works need to be undertaken. The last inspection was carried out on the 8th & 9th January 2013.

Comment:

Following the road inspection last year it was felt that it would be better for the inspection to be carried out somewhat later in the year to avoid the extremes of the summer heat. Also by having the inspection later it will tie in closely with the budget preparation for the forthcoming year as council can formulate a plan of action for the works programme. Last year saw day 1 inspections south to Ballinyoo Bridge, then along the New-Forrest–Yallalong Road to just past the boundary then back to Carnarvon-Mullewa Road down to Twin Peaks-McNabbs Road along to the Beringarra-Pindar Road then down the Mt Wittenoom Road as far as the boundary and then back via the Meeberrie-Mt Wittenoom Road, Twin Peaks–Wooleen Road and back to the settlement.

Day 2 we inspected north up the Carnarvon-Mullewa Road as far as the Yarra Yarra creek, then along the Byro-Woodleigh Road into Shark Bay, back down the gas pipeline road to come out on Butchers Track and then back up to the settlement along the Carnarvon-Mullewa Road to the settlement.

Following this inspection the works supervisor also said that he felt it would be better if he drove the coach as he would be able to point out specific sections along the way and stop where necessary.

This year’s inspection should include the Beringarra-Cue road to enable decisions regarding the work necessary to revert the road to unsealed to be discussed.

Statutory Environment:

Road inspections are well within Council’s legislative boundaries.

Strategic Implications:

Nil

Policy Implications:

Nil

Budget/ Financial Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Consultation:

None

Recommendation:

That the Annual Road Inspection be held on XXXXX
2 days inspection

Overnight at Murchison Settlement
 Route to be roads in the north east of the shire
 Bus to be hired for transport
 Short meeting of council at the conclusion of the road inspection on day 2

Voting Requirements:
 Simple Majority

Council Decision:		
Moved:	Seconded:	
Carried/Lost	For:	Against:

18.3 ICPA Camp

File:	8.3
Author:	Jenny Goodbourn
Interest Declared:	No interest to disclose
Date:	17 th February 2014
Attachments:	Nil

Matter for Consideration:

The possibility of an ICPA camp to be held at the settlement in May.

Background:

The following email has been received from Caroline Thomas

From: Caroline Thomas [<mailto:carolinewiluna@hotmail.com.au>]
Sent: Thursday, 13 February 2014 4:07 PM
To: Peta Panting
Subject: Re: Possibility of ICPA camp at Murchison

Dear Peta

Further to our phone conversation today, I am sending this email to enquire about the possibility of the Murchison Settlement accommodating an ICPA activity camp for around 20 children and their parents (mainly mothers). We are looking to hold the camp in May, perhaps Mid May, but we have not confirmed a date as yet. The plan is to hold the camp over a weekend, so that it does not interfere with schooling too much.

Nat Broad has suggested that the Murchison settlement has a lot of facilities that would be suitable for a camp such as this, and so we are keen to explore this option. Nat suggested that most of those attending could bring swags, and potentially use the sports centre. In the past we have held similar camps based at the Meekatharra Rec Centre, with quite a few rolling out their swags each night there and some others camping in tents on the lawn nearby. This arrangement worked well as it meant that when the children were bunked down, the parents could have their late night chat sessions, comfortable in the knowledge that they could hear or easily check on their children nearby. Would a similar arrangement be possible at the Murchison Settlement?

I look forward to hearing from you at your earliest convenience.

Yours Sincerely

Caroline Thomas
 Secretary
 Meekatharra Air Branch ICPA

Comment:

In 2012 the shire agreed to Pia Wadjarri hosting the inter school sports carnival at the sports club and this was a successful event attended by surrounding remote community school students.

In 2013 some visiting students from Geraldton College stayed at the caravan park and used the facilities at the gazebo and ablution blocks. At the time they asked if they could use the sports club but it was felt that the club was not really equipped for catering for such a function as there are no cooking pots and pans and equipment available to the public. Also there was the idea that as the students would be using the caravan park ablutions then there should be some contribution to the road house operators for the additional work they would have in maintaining the facilities. The access to the BBQ and fire pits solved the problem of cooking.

When council set its rates for the hire of equipment and venues at the September meeting the bond for the use of the sports club was exempt for certain organisations and the ICPA was one of these organisations. Council has always been supportive of the ICPA with donations to the annual state conference and hosting such a camp would be good promotion of the area and support of the work done by ICPA which many station people have been heavily involved in over the years.

Statutory Environment:

Nil

Strategic Implications:

Nil

Policy Implications:

Nil

Budget/ Financial Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations but promotion of events such as this fits into the social focus of the shire.

Consultation:

None

Recommendation:

That council does/does not approve the request from the ICPA to use the sports centre complex for an ICPA activity camp in May.

Voting Requirements:

Simple Majority

Council Decision:		
Moved:	Seconded:	
Carried/Lost	For:	Against:

19. NOTICE OF MOTION

20. CEO/ACEO ACTIVITY REPORT

Date	Activity
CEO	
19 th December	Attended staff and Councillors Christmas party following the December meeting.
20 th December	Discussion with LGIS WorkCare regarding finalisation of existing employee Worker's Compensation Claim.
6 th January	Jeremy Wray contacted shire to say CPS National project with funding from ARENA (Australian Renewable Energy Agency) based on a 1 megawatt proposal (which he discussed at the November meeting) has fallen over. He still feels SOM could proceed with a proposal on it its' own and there may be funding available but he needs to get more up to date data and is looking at running a data logger on our gen sets. Advised we would consider this as long as it was at no cost to the shire.
6 th January	Had a meeting with Brian Dance the new Sergeant in charge of Yalgoo Police Station. Discussed police and community meeting at Pia which he is instigating and LEMC issues and meetings.
7 th January	Followed up citizenship enquiries from a local resident.
ACEO	
13 th January	Spoke with Chanelle Dumas from the Department of Water regarding the application for licence exemption under Water Services Act 2012 for the Settlement water. She is going to recommend the exemption to the Minister on the understanding that, if the Shire supplies potable water, then it must establish a Drinking Water Quality Improvement Plan. The Department of Water routinely contacts the Department of Health for their comments on any applications for licence exemption. Chanelle suggested I phone Brian Labza (Dept Health) regarding our options and he said that the risk management for supplying potable water is a lot more onerous than for non-potable. Have contacted Phil Swain to ask if he can prepare the DWQIP for us. TBA.
16 th January	Phone meeting with Jessica Morris of the State Records Office. They are very impressed with the presentation of the Record Keeping Plan and suggested two minor amendments prior to it being presented to the State Records Commission for approval in mid-March.
21 January	Deed of Settlement on Road Train Permit Agreement with Crosslands, executed today.
22 January	Confirmation from Peter Spalding, Regional Manager, Crosslands, that they are relinquishing their rights to the water bores used for the maintenance of the Cue Beringarra Road. As the licences can't be transferred, we now need to apply for a 5c licence for each of the bores we wish to utilise.
21 st January 29 th January	David Webster, Developer of CPS Solar Hybrid Power proposition, phoned to find out 'where to from here?' Set a date for a phone meeting with him, Jeremy Wray, Brian Wundenberg and myself for 29 th January – see separate Agenda Item
30 th January	Prepared Flood Damage Claim for Beringarra Pindar Road after the storm events of 20-24 January and forwarded to Robyn Duncan at Main Roads. On the 31 January the event was declared as an eligible natural disaster and the Shire of Murchison was included in the proclamation. Next steps – assess damage in conjunction with engineer and Main Roads and 'open up' road.
31 st January	Received email for Liam Kelly, exploration Manager, Athena Resources, who is currently in the process of obtaining approvals for a drilling program at Narryer Station. Asked that I get the ball rolling on the section closure and rededication of the Mullewa/Carnarvon Road at Narryer area. The realignment of this section of road occurred some years ago and the gazetted corridor needs to be updated to match the current position. Some drilling at Sandy's place is within the old or current corridor. He has been in touch with the Department of Lands and they informed him that the Shire needs to initiate the formal section closure and initiation.
5 th February	According to the Deed of Agreement for MRO Contribution to Road Maintenance on the Beringarra Pindar Road, I forwarded a report on existing and additional works for the 2012-13 Financial Year and a financial report including details and dates of allocations to the cost centre for that road. The report on 13-14 scheduled works had been sent previously. Raised invoice to CSIRO for \$50,000.
8 th February	Attended Annual General Meeting of Electors and Citizenship Ceremony. Minutes posted to Web and forwarded to Community 13 th February.
10 th February	Phone call from Janey Meek of LGIS re the claim for recompense for the fraudulent activities of a former CEO. As the court order was for \$41,689.74, it falls under the excess of \$50k and so the Fidelity Guarantee Insurance won't respond. It will need to be claimed under Property Insurance.

Recommendation:

That the CEO’s Activity Report be accepted.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

21. URGENT BUSINESS

22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Motion to close the meeting to the public

Recommendation:

That the meeting move behind closed doors.

Voting Requirements:

Simple Majority

Council Decision:		
Moved:	Seconded:	
That the meeting move behind closed doors.		
Carried/Lost	For:	Against:

Motion to open the meeting to the public

Recommendation:

That the meeting move out from behind closed doors.

Voting Requirements:

Simple Majority

Council Decision:		
Moved:	Seconded:	
That the meeting move out from behind closed doors.		
Carried/lost	For:	Against:

23. MEETING CLOSURE