



Western Australia

Minutes for the Ordinary Meeting of the Murchison Shire Council,
Held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
On Friday **17th August 2012**, commencing at -10.35 am.

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VISITORS PRIOR TO COUNCIL MEETING

CSIRO Officers

At 9.37 am the Shire President welcomed Mr Ant Schinkel and Dr Michelle Storey to the Council Chambers. All Councillors were present.

Mr Schinkel mentioned that his role with CSIRO was to change somewhat. He would, in the future be involved with more scientific (SKA) related duties. He wasn't sure how this would impact on his involvement with the MRO.

Ant said how the geo-thermal cooling system – a new innovation for cooling their buildings – had been completed and was now fully operational. All structures at the MRO were in place and actual observing of the night sky had commenced

He mentioned the 13th September BBQ event at the MRO directed at local 'friends and neighbours. On 5th October the major event, the Official Opening, would be held. This was a major event with VIP's including some from overseas, Federal and State Government representatives and international, Australian, state and local media. On 30th November the opening of the Murchison Wide Array (the MWA) under the guidance of Prof Steven Tingay would be opened with a somewhat smaller event.

Three of the SKA antennas are fitted with special receival equipment and are involved in some 'first time' experimental work.

Negotiations with Horizon power in relation to the power station to be built are continuing. Work should commence in mid 2013 to be finished in 2014. It will take 9-10 months to build. The intention is a hybrid of several acres of solar panels plus diesel power generation.

There was still MRO related traffic on the Beringarra-Pindar road but much less than during construction phase of ASKAP. It was acknowledged that Council staff is to meet CSIRO Staff on Tuesday 21st August to discuss a future road agreement in relation to MRO related additional traffic on this road.

The radio-quiet zone was discussed in the light of Council's intention to upgrade its radio communications system. Council had written to the CSIRO about this. Dr Storey was the CSIRO Officer closely involved with maintaining the radio-quiet zone. Dr Storey said the radio installation on Mt Murchison was a problem for the MRO especially for the location of a remote telescope as part of the SKA. If this could be re-located further west it would be of considerable benefit to radio astronomy. The CSIRO could assist with funding a reasonable sum to shift this installation (channel 7) to the west. If Council could consider this and come up with a proposal and a cost the CSIRO would be pleased to have a look at the proposal with a view to assisting financially.

In relation to maintaining the radio quite zone Dr Storey would prefer that bitumen was extended on the Carnarvon-Mullewa Road rather than this kind of upgrade on the Berengaria-Pindar Road which would attract more traffic to the detriment of maintaining the radio-quiet zone.

The division of responsibilities between the State and Federal Governments in relation to the MRO (this could include long term improved road access to the site) is still being negotiated.

Mr Schinkel and Dr Storey said they would be pleased to attend the Shire social function this evening.

The Shire President thanked Ant and Michelle for their attendance this morning. They left the meeting at 10.20 am.

MEETING OF COUNCIL

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President welcomed everyone and opened the meeting at 10.35 am.

Mr Ant Schinkel and Dr Michelle Storey – CSIRO- had visited Council at 9.30 am

Mr Keros Keynes – Freight Contractor from 1st September, 2012 would attend at 3.30 pm to discuss his freight service operation. A community meeting with Mr Keynes has been arranged for 5.00pm 17th August at the Sports Club.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Elected Members:

Councillor S A Broad, Shire President
Councillor R E Foulkes-Taylor, Deputy Shire President
Councillor M W Halleen,
Councillor B M Seaman
Councillor D A McTaggart
Councillor P R Squires

Staff:

Mr JN (Neil) Warne, Acting Chief Executive Officer
Ms Dianne Daniels, Deputy Chief Executive Officer 12.02 pm – 12.23 pm and 2.43 pm to 3.55 pm
Mr Brian Wundenberg, Works Supervisor to 11.31 am

Apologies:

Nil

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

Mr Grayden Mead, a member of the public, was in attendance but did not ask any questions.

4.1 Standing Orders

Moved: Councillor Squires

Seconded: Councillor Foulkes-Taylor

That the following Local Law-Standing Orders 2001 be stood down:

- 8.2 Limitation on the number of speeches
- 8.3 Duration of speeches

CARRIED 5-1

5. NEXT MEETING

The scheduled date for the next ordinary meeting is Friday 21st September, 2012.

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Nil

8. CONFIRMATION OF MINUTES

8.1 Ordinary Council Meeting – 17th July 2012

Background:

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Voting Requirements:

Simple majority

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

Moved: Councillor Halleen

Seconded: Councillor Mc Taggart

That the Minutes of the Ordinary Council meeting of 20th July, 2012 be confirmed as an accurate record of proceedings.

CARRIED 6-0

9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

The Shire President read a resume' of the activities of the Council since the beginning of 2012. He thanked the staff for 'making it all happen'

10. ACTION LIST

No.	No.	Action	Action
1.	Emergency Management Plan	All info requested by Tex McPherson of FESA provided. Emergency Management Document in its final stage	Meeting was held 6 th August. Almost complete
2.	CEO Residence	Decorative front fence	Leave until input from CEO – commences 20 th August.
3.	Schedule of fees and charges	To be considered with 2012/12 budget	For 17 th August meeting
4.	Kalli Road roadworks Aboriginal Heritage Act	Letter sent to Aboriginal Corporation	As yet no reply
5.	Improve shade house south Of Road House	Council staff to do	Incomplete
6.	Low level wall Sports Club	Brick wall erected. Uprights in place Approval for funding Crosslands	Hope to have nearly complete for school sports 19 th September
7.	Concrete front of motel units	Council staff to do	Incomplete
8.	Retail fuel prices ex Road House	Develop methodology	For 17 th August meeting
9.	2011/12 Differential Rates	Follow complicated administrative procedure	Proceeding
10.	Shire 'slogan/tagline'	Develop blurb and competition for next Monologue.	Completed. In current Monologue
11.	Two-way Radio Communications	Considered July meeting of Council	On the draft budget

From July Meeting of Council

No.	No.	Action	Action
12.	Beringarra-Pindar Road New Road Agreement	Written to CSIRO	As yet no reply
13.	Application for Differential Rates 12/13	Ministerial Approval sought	Some problems- Council will be advised.
14.	CEO Elect Request for Shed	Decision advised.	Provision for shed upgrade on budget
15.	Murchison Freight Service	Successful and other tenderer advised	Completed
16.	Audit Services	Successful and other tenderers advised	Completed Contract signed
17.	Provision for open fires at Caravan Park	Investigate	Incomplete
18.	Investigate Replacement Patient transport Vehicle	Investigate	Incomplete
19.	Write Offs to Banking Adjustment account	Make adjustment in Accounting Records	Completed
20.	28 kms unsealed Carnarvon-Mullewa Road in City of Greater Geraldton	Letter written	Completed. Reply expected Sept Meeting.

OFFICER'S RECOMMENDATION:**Moved Councillor Halleen**

That the Action List be accepted.

Seconded Councillor Squires**CARRIED 6-0****11. DISCLOSURE OF INTEREST**

Councillors Squires, Foulkes-Taylor and Halleen declared an interest in Item 19.1.

COUNCIL DECISION:**Moved: Councillor Seaman**

That Council note the interest declared by Councillors Squires, Foulkes-Taylor and Halleen but express the opinion that the interest is so minor that the councillors be permitted to remain in the Council Chambers and vote when this matter is considered.

Seconded: Councillor Foulkes-Taylor**CARRIED 5-1****12. REPORTS OF OFFICERS****12.1 Monthly Plant Report – Works Supervisor**

HEAVY PLANT			Start	End	Total		
Plant Item	Year	REGO	Hours	Hours/km	Total	Service	Ownership
Cat Grader 12H	2005	MU 141	8405	8423	18		
Cat Grader 12M	2008	MU 51	4488	4530	42		
Volvo L110 Loader	2006	MU 65	4276	4364	88		
Komatsu Dozer	1997		7820	7860	40		
Cat Vibrating Roller	2005	MU 177	564	661.1	97.10		
John Deere Grader	2011	MU 121	1390.5	1486	95.5		
Bomag M/Tyre Roller			324	371.6	47.6		
Cat 938G Loader			3196				
Iveco Prime Mover	2003	MU000	248103	250528	2425		
Nissan UD	2009	000 MU	113179	116746	3567		
Iveco Tipper	2004	MU 00	157625			Not used	
Generator 2-110kva	2011		2328.8	2797.0	468.2		
Generator 1-110kva	2011		3096.1	3349.0	252.9		
Maintenance Genset			17545	17626	81		
Construction Genset			6351.1	6733.4	382.3		
Mitsubishi Canter	2011	01 MU	50905	52048	1143		
Mitsubishi Canter	2004	MU 140	131890				
Toyota Prado	2010	MU0	51138	54100	2962		
Holden Rodeo	2008	MU 167	153505	154999	1494		
Isuzu DMAX	2009	MU 300	124013	125925	1912		
Toyota Hilux	2011	MU 1018	49735	51070	1335		
Isuzu T/Top	2005	MU1002		94910			
Toyota P/T Vehicle	1986	MU 1017	21100	21152			
Side Tipper	2001	MU 2010	2517	5157	2640		
Side Tipper – Evertran	2009	MU 662	46913	50343	3430		
Tri-Axle Low Loader	2008	MU 663	38224.2	38664	439.8		
No. 2 float	2001	MU2004	15227	15299	72		
30000lt Water Tank	2005	MU 2024	12582	13244			
Dog Fuel Trailer	1993	MU 658					
Dog Fuel Trailer	1972	MU 2005					
Dolly 1-Red	2001	MU 2003	12511				
Dolly 2-Black	2000	MU 2009					

New Holland Ford Tractor	2006	MU 380	1452	1463.8	11.8		
Forklift			11700.1	11709.4	9.3		
Caravans							
Various small plant							
Ride on Mower - JD			136	137.1	1.10		

12.2 Works Report – Works Supervisor

Construction crew.

Things are progressing well with the 7km construction and sealing job on the Carnarvon Mullewa road.

3/8/2012 - All bulk gravel has been carted in with just a few top ups to be carted. These top ups should be completed by 8th August 2012.

7/8/2012 - Water table and shoulders started with calcrete carted in to low areas for top ups finished on the 11th August 2012.

Floodway's - 7/8/2012 work began on the removal of calcrete in floodway's to a depth of 200mm to be replaced at a later date with gravel mixed with 3% cement. All floodway's will have 1% cross fall (towards river).

13/8/2012 - The remixing of gravel with the help of Paul Squires grader (polycom added to gravel) to commence. With the gravel being too wet (to add polycom with water) we have laid out the gravel then ripped up, lightly sprayed with water and spread out the polycom dry with a dry spreader supplied by Paul Bright from Polycom. Mix /add water when required and leave in wind-row for 12hrs then spread back out to leave and roll with hire vibe pad foot, vibe smooth roller and finish off with rubber tyre roller adding more water as required.

Hire in of 2 x road train side tippers (carting gravel and calcrete) to finish on 10/8/2012.

Maintenance Crew

As can be seen on the Plant List, the maintenance graders have had a quiet month. We have had tyre problem/ break downs with the 12h -12m graders and Glen and John have both had time off, John with a bad back, Glen with the Flu and both with time off due to the sad loss of our mate Kaz.

At the moment John and Glen are both back on deck and working on Woodleigh Byro Road.

The 12 M has since broken down 9/8/2012 (possibly the fuel pump). Westrac have been called on this.

Plant

Pemco have been contracted to do minor repairs to all plant (while Jox has a break).

The Gear box has been put back in the Iveco 6 wheeler truck

The No.1 and 2 generators at power house have been serviced.

New fan belt and sensor has been fitted to the 12H grader.

Low loader MU663 - 3 x new axles (removed old disc brake axles and replaced with new drum brakes) 1,500hrs service on John Deere grader has been completed (serviced by Brian)

As mentioned above under Maintenance, 12M grader broke down on 09/08/2012. Friday 10/8/2012 - Westrac to come out to find fault. (grader just shut down while grading on Byro-Woodleigh road).

Staff

This has been a hard month with the loss of our dear mate Kaz, with some of the crew having a few days off after the accident on the 17th and then again for the funeral.

It has also been a bad month with most of the staff having time off due to a particularly bad strain of flu going through the settlement.

Glen down 7 days Flu

John bad back 6 Flu 2

Trevor-Leanne 2 days flu.

Brian 2 days flu

I am happy to say Neil Combe returned to work on 9/8/2012. (light duties only around settlement for 3 days) Neil will operate a roller from the 14/8/2012 on the 7km construction job on the Carnarvon-Mullewa road. He will remain with the construction crew until his leg is fit enough for him to return to work on a grader, he will then join John as part of the maintenance crew.

Last report on Ross is he still very much down and is finding it hard just getting through day to day. He is staying in Carnarvon with his sister Suzanne.

ROADS GRADED JULY/AUG 2012--10/8/2012

NAME	Length of Road	√ SLK Graded this month	× ROAD MAINTENANCE REPAIRS Loader--truck	COMMENTS
Beringarra /Pindar	319.80km			
Erong	63.12km			
Beringarra/Byro	90.89km			
Twin-Peaks/Wooleen	47.65km			
Booldardy/kalli	57.30km			
Byro/Woodleigh	71.00km	0.00 - 40.00 = 40km		
New Forrest/Yallalong	16.36km			
M*Nabb/Twin-peaks	49.75km	0.00 - 49.75 = 49.75km		This road was graded by Paul Squires crew, gratis as a gesture to Council
Yallalong-West	16.72km			
Mileura/Nookawarra	49.08km			
Muggon	38.75km			
Manfred	34.55km			
Beringarra/Mt Gould	34.80km			
Tardie/Yuin	13.20km			
Innouendy	9.30km			
Booldardy Hsd	2.00km			
Yunda Hsd	32.80km			
Meeberrie Woolleen	25.22km			
Mt Wittenoom	37.55km			
Woolleen/Mt wittenoom	33.85km			
Beringarra Cue	109.82km			
Booldardy Wooleen	19.08km			
Kalli Cue East	21.87km			
Coodardy Noondie	19.92km			
Butchers Track	64.54km			
Butchers Muggon	23.80			
Murchison Settlement	2.00km			
Pinegrove Yallalong	-----			
Carnarvon-Mullewa	278.63km	66.00 - 98.00 =32km		
Woolgorong-South	15.00km			
Ebabiddy-Bluffy				
Air strip Graded				

Very low hours this month on maintenance graders due to both John and Glen being sick with the flu, John off with a bad back and also both with time off due to the loss of our good mate Kaz.

Comments on the reports by Council-

The grading of Mc Nabbs Road courtesy Squires Resources was appreciated by Council. It was good to see Neil Combe back at work after a lengthy period on compensation.

The value of the staff having flu vaccinations prior to winter was raised. Council expressed the view that on completion of the current section being prepared for bitumen on the Carnarvon-Mullewa Road the next section should follow on as the next job.

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

Moved: Councillor Halleen

That the works supervisor's reports be accepted.

Seconded: Councillor Foulkes-Taylor

CARRIED 6-0

The Works Supervisor left the meeting 11.31 am

13. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

None

14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

14.1 Shire President

The Shire President reported having attended the 27th July meeting of the MidWest Development Commission and the MW Investment Plan Steering Committee. The President commented briefly on the work of the Committee.

The President said he had been pleased to attend the recent Local Government Convention with Natalie and thanked Council for this.

On Thursday 9th August the President had the opportunity to attend an ASKAP/SKA briefing with the Federal Minister for Science Senator Evans and others in Geraldton which was most informative. The President said he came away with the view that the Shire of Murchison would be included in all future negotiations and sharing of information.

14.2 Councillors

Councillor Halleen reported on his attendance at the Local Government Convention. He mentioned the lack of MP's present on the days other than the opening day when the Minister for Local Government and the Leader of the Opposition spoke.

Councillor Foulkes-Taylor also spoke on his attendance at Local Government Convention. He had furnished his report and distributed this to Councillors.

Councillor Squires said he had been pleased to attend the Councillors Training Day (Councillors duties and responsibilities) during Local Government Week.

Councillor Squires made the comment that Murchison will probably never get a mobile telephone service due to the ASKAP/SKA radio quiet zone and that he was in conversation with Penny Griffin about a possibility of a subsidy for the community for satellite phones.

Councillor Seaman reported having chaired the 6th June LEMC Committee Meeting. These minutes would be considered shortly.

Councillor Seaman apologised for not being able to attend the Senator Evans (Fed Min for Science) get together on Thursday 9th August.

She was pleased to have Councillor Foulkes-Taylor's convention report and that Councillor Squires was able to attend the Councillors training day at the convention.

15. REPORTS OF COMMITTEES

15.1 LEMC (Emergency Management) Meeting held Monday 6th August, 2012.

COUNCIL DECISION:

Moved: Councillor McTaggart

That the minutes of the 6th August '12 meeting of the LEMC Committee be received and adopted and that the CSIRO MRO Management be advised of the existence of the Murchison LEMC and that the CSIRO be

Seconded: Councillor Squires

asked if a copy of their Emergency Management Plan for both the MRO and the Accommodation Facility at Boolardy Homestead could be made available to the Committee.

CARRIED 6-0

15.2 Finance Committee (2012/13 budget considerations) Wednesday 15th August, 2012

COUNCIL DECISION:

Minutes of the Finance Committee held 15th August, 2012

Moved: Councillor Halleen

Seconded: Councillor Foulkes-Taylor

That the minutes of the Finance Committee held on Wednesday 15th August, 2012 be confirmed (all members of the Finance Committee were present) and considered noting the correction required that the distributed copies of the minutes are dated 15th July whereas the meeting was held on 15th August, 2012.

CARRIED 6-0

COUNCIL DECISION:

Item 6 of the Finance Committee Budget and Rates 2012/13

Moved: Councillor McTaggart

Seconded: Councillor Halleen

That the recommendation of the Finance Committee that the schedules of income and expenditure on which the 2012/13 budget is based totalling \$8,868,350 and which is estimated will deliver a balanced budget be adopted and that to support the budget rates as under be adopted (subject to Ministerial Approval being obtained for the proposed 2012/13 differential rates)

<u>Category</u>	<u>Rate in \$</u>	<u>Minimum</u>
Pastoral	0.024802	\$243
Exploration/Prospecting	0.089481	\$366
Mining	0.265600	\$366

and

That in accordance with section 6.45 (1) (b) of the Act Council offer the following options for the payment of rates-

Option 1: Payment in full by a single instalment

Option 2: Payment in four equal instalments

and

That no discount apply for early payment and no penalties apply for late payment, be adopted.

CARRIED 6-0

COUNCIL DECISION:

Special Meeting of Council

Resolved That a Special Meeting of Council be held 9.45 am Friday 24th August, 2012 in the Council Chamber, Murchison for the purpose of adopting the 2012/13 budget.

Roadworks 2012/13

It was noted that the Works Supervisor would present a list of jobs for consideration to finalise the works jobs from Council's own resources totalling \$400,000 at the September meeting of Council.

The Deputy CEO attended the meeting 12.02 pm.

16. FINANCE**16.1 Financial Activity Statements 31st July, 2012**

File:

Author: Dianne Daniels – Deputy Chief Executive Officer

Interest Declared: No interest to disclose

Date: 13th August, 2012Attachments: Financial Activity Statements for one month to 31st July, 2012

Balance Sheet

Income Statement Summary

Income Statement Detail

Income Statement by Nature & Type

Matter for Consideration:Council to consider adopting the monthly financial statements for one month to 31st July, 2012.**Background:**

The Local Government (Financial Management) Regulations 1996. Regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported.

Statutory Environment:

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c);
- (e) The net current assets at the end of the month to which the statement relates.

Strategic Implications:

Nil.

Policy Implications:

Nil.

Financial Implications:

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

Consultation:

UHY Haines Norton

Comment:**Summary of Financial Results July 2012**

The Current Position at 31 July 2012 is a surplus of \$2,621,027 with little income of note and the major operating expenditure being the payment of the first instalment of the Insurance Premiums for the 12-13 year.

Capital expenditure for July includes the continuation of formwork in preparation for the new seal of SLK 199-206 and the purchase of an Isuzu Truck for the mechanic, complete with crane, which will be fitted out more extensively over the next couple of months.

The detailed draft budget has been prepared in readiness for the meeting of the Finance Committee on Wednesday 15th August 2012, commencing at 10 am. Once the detailed budget is in a form acceptable to all members of the Committee, it can be adopted in principal (see separate Agenda Item) in readiness for adoption of the Statutory Budget on or before 31 August 2012.

We are trialling a new format for the Monthly Financial Report this month which meets statutory requirements whilst delivering a great deal more information to Council in the form of tables and graphs.

The following are new initiatives:

- Program Variances as a % of Budget
- Graphical presentation of Actuals v Budget for both Operating and Capital Expenses and Revenue
- Graphical presentation of Net Current Position
- Budget Amendments detailed in table form
- Graphical presentation of Receivables
- Reserves Balances and Transfers in table form
- Details of Capital Disposals and Acquisitions in table form
- Details of Grants and Contributions in table form

Please note that the information presented for July doesn't include Budget figures as the Budget has yet to be adopted by Council.

Voting Requirements:

Simple majority.

COUNCIL DECISION/OFFICER'S

Moved: Councillor Seaman

Seconded: Councillor Foulkes-Taylor

That Council adopt the financial statements for the period ending 31st July, 2012

CARRIED 6-0

16.2 Accounts Paid during the period since the last list was adopted/endorsed by Council

File:

Author: Dianne Daniels Deputy Chief Executive Officer

Interest Declared: No interest to disclose

Date: 13th August, 2012

Attachments: EFT & Cheque Details for July, 2012

Matter for Consideration:

Authorisation of accounts paid during the month of July, 2012

Background:

Accounts paid are required to be submitted each month.

Statutory Environment:

Local Government (Financial Management) Regulations 1996

Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

Strategic Implications:

None

Policy Implications:

None

Financial Implications:

Payment from Council's Municipal Account

Consultation:

None

Comment:

Payments made during the month of July, 2012 as per attached schedule.

Voting Requirements:

Simple majority

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

Moved: Councillor Foulkes-Taylor**Seconded: Councillor Halleen**

That the accounts as per the attached Schedule presented to this meeting totalling \$691,779.13 be endorsed/passed for payment by Council.

CARRIED 6-0

17. DEVELOPMENT

Nil

18. ADMINISTRATION**18.1 Murchison Freight Service – Mr Keros Keynes from 1st September, 2012.****Background:**

Mr Keynes has been advised he was the successful tenderer for the Murchison Freight Service from 1st September, 2012. Mr Keynes is geared up to commence this service and is available to meet Council at 3.30 pm this meeting day to discuss the service and iron out any matters where there might be any misunderstanding. Mr Keynes has raised the matter of, in the event of the Carnarvon-Mullewa Road being closed after a weather event he would be able to deliver to Murchison via Butchers Track (if this road was open) , this would entail an additional 200 km round trip at a cost of \$1.76/km = \$352. Although this alternative route may never be used, Mr Keynes believes the possibility should be recognised now and included in the 'contracted arrangements'.

Interest declared:

Nil

Statutory Environment:

The freight service is well within Council's legislative boundaries.

Financial Implication:

\$352 for each trip using this route. It would be unusual for this to be required more than an average of a couple of times/year.

Voting:

Simple majority

COUNCIL DECISION/OFFICER'S

Moved: Councillor Halleen**Seconded: Councillor Squires**

That the contract with KL & HS Keynes for the Murchison Freight Service include provision for the weekly freight service to use Butchers Track in the event that the Carnarvon-Mullewa Road is closed but Butchers Track is open at an additional cost of \$352 per each weekly trip. (being 200 additional kms @ \$1.76/km = \$352).

CARRIED 6-0

18.2 Revise WA – Request for a Donation**Background:**

Letter from Lyn Beaton Secretary Revise WA seeking a donation.
 Most Murchison folk would know of this organisation and the assistance it provides through volunteer retired teachers assisting school of the air children/families. Letter attached to the agenda
 The suggested donation is in the region of \$200.

Interest Declared:

Councillor Halleen declared an interest in this item and left the meeting 12.25 pm

Statutory Environment:

Assistance to education via School of the Air/Revise is well within Council's legislative boundaries.

Financial Implications:

A donation of maybe \$200.

Voting Requirements:

Simple majority

OFFICER'S RECOMMENDATION:

That a donation of \$200.00 be made to Revise WA to assist that organisation to continue to provide help and respite to outback parents who are educating their children through School of the Air or Distance Education.

Council did not adopt the Officer's Recommendation as it was considered the level of donation contained in the recommendation to be inadequate.

COUNCIL DECISION:

Moved: Councillor Foulkes-Taylor

Seconded: Councillor Squires

That a donation of \$500.00 be made to revise WA to assist that organisation to continue to provide help and respite to outback parents who are educating their children through School of the Air or distance Education.

CARRIED 5-0

Councillor Halleen returned to the meeting 12.27 pm

18.3 Premiere Productions – TV programme – 'Tracks of Ernie Dingo'**Background:**

Letter from Peter Woods of Premiere Productions seeking sponsorship for the Murchison TV programme, 'Tracks of Ernie Dingo' to be filmed in the Murchison region.

Starting in Cue and travelling along the Murchison River to Kalbarri, Ernie will share some stories from his life and culture. He'll speak about the progress in the area and highlight modern day projects, employment, and life in the region.

The completed work will receive extensive exposure on TV, in magazines and in tourist literature.

Mr Woods has rung me on this as well as sending the letter.

There has been interest in Council in grasping publicity/area promotion opportunities.

Interest Declared:

Nil

Statutory Environment:

Area promotion is well within Council's legislative boundaries.

Financial Implications:

Funds have been provided in the budget for various area promotion initiatives. An amount of \$1,000 for this could be accommodated.

Voting Requirements:

Simple Majority

COUNCIL DECISION/OFFICER'S RECOMMENDATION:**Moved: Councillor Squires**

That, on a clear understanding/advice from Premiere Promotions, that the TV programme 'Tracks of Ernie Dingo' is to proceed, Council sponsor the production with a contribution of \$1,000 and this be coupled with a request that Murchison Shire receive reasonable coverage i.e. Murchison River, pastoral stations, Murchison Settlement, Bullardoo (Ernie's birthplace) in the programme.

Seconded: Councillor Halleen**MOTION PUT RESULTING IN 3-3**

The Shire President exercised his right to cast a second vote resulting in the motion being **CARRIED 4-3**

Note: See Item 21.6 on Page 22 - This item re-committed.

19. NOTICE OF MOTION

19.1 Councillor Seaman has given notice of her intension to move the following motion at this meeting.

CSIRO TENDER PROCESS**Background:**

Recently, the announcement was made that Australia and South Africa will host the development of the SKA project. The shire of Murchison will be the home of the SKA and is the home of the MRO.

This could bring more opportunities to the Murchison Community if they were kept informed of prospective work available.

Currently, for smaller works, CSIRO utilize a "select tender" process whereby CSIRO contact 3 providers and request them to supply a quote for work that is available.

This selection process is unfair to the wider Murchison community, as they should also be given the opportunity to quote on any jobs.....or at least be informed of work that may be available in the area. Also, where larger Tenders are advertised in the press, many members of the community are unable to receive these publications in a timely manner.

Currently, the Shire of Murchison is unable to determine or keep historical data about the social benefits that the SKA is providing to the community.

If the Shire of Murchison were made aware of all tenders available, then the shire would be able to indicate, if asked, the potential benefit that the SKA project could bring to the Murchison community.

This will keep the process more open and transparent and all members of the community, not just a few selected by CSIRO, are able to tender on work available.

Interest Declared:

Three councillors had declared an interest. See Item 11 – Page 6

Motion: The motion was moved in a slightly amended form with permission of Council

Moved: Councillor Seaman

That-

1. The Shire of Murchison write to CSIRO and request that they provide timely notification to the Shire of Murchison of all upcoming Tenders or works in relation to the ASKAP and SKA and MRO Site , regardless of the amount and details of tenders let following acceptance.
2. The Shire of Murchison provide CSIRO a list of 'Capabilities' so that they are aware of potential suppliers within the community.

Seconded: Councillor Foulkes-Taylor**CARRIED 6-0**

20. CEO ACTIVITY REPORT

Date	Activity
1 st to the 3 rd August	Attended Local Government Week 2012 with Murchison Shire delegation.
6 th August	LEMC Meeting in the Council Chambers. This documentation is almost complete. The document has to be reviewed at at least annual intervals
	Over the past few weeks the Deputy CEO and Acting CEO have spent a lot of time on the budget preparation.

COUNCIL DECISION/OFFICER'S RECOMMENDATION:**Moved: Councillor Seaman**

That the CEO's Activity Report be accepted.

Seconded: Councillor McTaggart***CARRIED 6-0*****21. URGENT BUSINESS**

To suit the availability of staff Item 21.4 and 21.5 were considered before lunch.

21.4 Crosslands Resources Temporary Campsite –Ballythunna Area**Background:**

Crosslands Resources in conjunction with OPR is seeking the Shire's approval to set-up and use a temporary campsite in connection with feasibility works it is proposed to conduct within the Shire. Crosslands has been granted a license under Section 91 of the Land Administration Act 1997 to enter Crown land for the purpose of conducting the feasibility work. The feasibility work involves investigating the route of a proposed gas pipeline and exploring for groundwater for pipeline construction.

Interest Declared:

None

Statutory Environment:

Council can determine such matters within the provisions of the Shire of Murchison Interim Development Order

Financial implications:

None

Consultation:

Tony Turner of GIP –Town Planning Consultants

Voting Requirement:

Simple majority

COUNCIL DECISION:**Moved: Councillor Foulkes-Taylor****Seconded: Councillor Halleen**

That the application submitted by Crosslands Resources to establish a temporary campsite for exploration purposes in the Ballythunna area of Byro Station be approved under the provisions of the Shire of Murchison Interim Development Order subject to the following conditions-

This approval is for a period of six months and may be extended on application prior to the expiration of this initial six months period.

No development shall continue on site after the expiration of the six months period or any extension of that six months period.

The approval is granted on condition that all health and building requirements and compliance with the Caravan and Parks and Camping Ground regulations 1997 are complied with

All waste, particularly food and liquid waste generated on site is required to be removed by a licensed waste management company and disposed of at a licensed facility off site.

CARRIED 6-0

21.5 Local Government Department – Approval for 2011/12 Differential Rates

Council has been following the procedure recommended by the Local Government Department to seek Ministerial Approval for and to validate the 2011/12 differential rates as imposed in the 2011/12 financial year.

Approval received per e mailed letter dated 14th August, 2012.

COUNCIL DECISION:

Moved: Councillor McTaggart

Seconded: Councillor Foulkes-Taylor

That the advice from the Local Government Department that the differential rates imposed in 2011/12 (without Ministerial Approval) were quashed by the State Administrative Tribunal and that these differential rates for 2011/12 have now been approved in accordance with Section 6.33 (3) – Ministerial Approval- of the Act thus approving and validating these rates, be received.

CARRIED 6-0

LUNCHEON ADJOURNMENT

Council adjourned for luncheon at 12.55 pm at the Murchison Sports Club courtesy Murchison Arts Council. Council resumed at 2.38 pm

COUNCIL DECISION:

Moved: Councillor Seaman

Seconded: Councillor Squires

That the Murchison Arts Council be thanked for the excellent luncheon provided today for Council and guests and MAC members.

CARRIED 6-0

21.5 A Re-Adoption of the 2011/12 Budget and Rates

Background:

As a result of Ministerial Approval now being received for the 2011/12 rates it is now necessary to re-adopt the 2011/12 budget and rates.

COUNCIL DECISION:

Moved: Councillor Foulkes-Taylor

Seconded: Councillor Seaman

That Council, in relation to the 2011/12 Budget

Notes that the rates imposed in 2011/12 included differential rates which required Ministerial Approval which was not obtained.

These rates have since been quashed by the State Administrative Tribunal

Ministerial has now been received for these rates under Section 6.33 (3) of the Act

Council now re-adopts the 2011/12 budget which was previously adopted on 25th August, 2011 without alteration of any kind and notes the estimated income from rates will be exactly as per the budget previously adopted, and

Re-adopts the rates imposed in that 2011/12 financial year being

<u>Category</u>	<u>Rate in \$</u>	<u>Minimum</u>
Pastoral	0.024802	\$243
Exploration/Prospecting	0.089481	\$366
Mining	0.265600	\$366

thus approving and validating the 2011/12 budget and rates imposed in that year.

CARRIED WITH AN ABSOLUTE MAJORITY 6-0

The Deputy CEO attended the meeting 2.43 pm.

21.1 Adoption of Fees and Charges for 2012-2013

File:

Author: Dianne Daniels – Deputy Chief Executive Officer

Interest Declared: No interest to disclose

Date: 16th August, 2012

Attachments: Schedule of Fees and Charges

Matter for Consideration:

Council to consider adopting the Schedule of Fees and Charges (Schedule A attached) for inclusion in the 2012-2013 Budget.

Background:

A local government may impose and recover a fee or charge for any goods or services it provides or proposes to provide, other than a service for which a service charge is imposed.

In determining the amount of the fee or charge for goods or services, a local government is required to take into consideration the cost of providing the goods or services, the importance of the provision to the community and the price at which the goods or service can be provided by an alternate provider.

The basis for providing a fee or charge is not to be limited to the cost of provision except for the following services:

- (a) provision of copies of information requested under Division 7 - Access to Information;
- (b) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate under section 6.16(2)(d);
- (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.

Statutory Environment:

Local Government Act 1995

Section 6.16 - Allows a local government to impose and recover a fee or charge for any goods or services it provides or proposes to provide. Fees and charges are to be imposed when adopting the annual budget, but may be imposed during the financial year and amended from time to time by giving public notice.

Strategic Implications:

Nil.

Policy Implications:

Nil.

Financial Implications:

Fees and charges raised will contribute to approximately 6.9% of the budget revenue.

Consultation:

None.

Comment:

Fees and charges were not increased in the 2011-2012 Budget. The proposed fees and charges show an increase where applicable which we believe reflects a more realistic and competitive rate and allows council to recover costs.

Voting Requirements:

Absolute majority.

COUNCIL DECISION/OFFICER'S RECOMMENDATION:

Moved: Councillor Halleen

Seconded: Councillor McTaggart

That Council, in accordance with Section 6.16 of the Local Government Act 1995, adopt the Schedule of Fees and Charges for inclusion in the Budget for the year ended 30 June 2013.

SCHEDULE OF FEES AND CHARGES SHIRE OF MURCHISON

SERVICE	2011-2012 \$/hour inc GST	2012-2013 \$/hour inc GST
CEMETERY		
Plot reservation	\$92.00	\$92.00
Sinking grave	\$460.00	\$460.00
Re-opening grave	\$460.00	\$460.00
Permit to erect plaque	\$46.00	\$46.00
ADMINISTRATION		
Photocopying – black and white A4	\$0.15	\$0.15
Photocopying – black and white A3	\$0.20	\$0.20
Photocopying – colour A4	\$0.45	\$0.45
Photocopying – colour A3	\$0.60	\$0.60
Facsimile – inward	\$1.00	\$1.00
Facsimile – outward	\$1.00	\$1.00
Laminating – A4	\$2.05	\$2.50
Laminating – A3	\$4.10	\$4.50
ADVERTISING IN THE MONOLOGUE		
Full page – black and white		\$22.00
Full page - colour		\$80.00
½ page – black and white		\$12.00
½ page - colour		\$45.00
¼ page – black and white		\$6.00
¼ page - colour		\$25.00
DOG REGISTRATIONS		
Unsterilised 1 year	\$30.00	\$30.00
Unsterilised 3 years	\$75.00	\$75.00
Sterilised 1 year	\$10.00	\$10.00
Sterilised 3 years	\$18.00	\$18.00

Pound Fees per day		
Sustenance per dog	\$5.00	\$5.00
Release fee	\$30.00	\$30.00
Working Dog Fees as per the Dog Act		
Pensioners 50% of abovementioned charges		
STAFF HOUSING		
Single bedroom unit	\$40.00	\$40.00
Single bedroom unit part furnished	\$50.00	\$50.00
Two bedroom unit	\$56.00	\$56.00
Three bedroom house	\$60.00	\$60.00
Seven bedroom house	\$150.00	\$150.00
BOOKS AND MAPS		
Road to Murchison	\$30.00	\$30.00
A Varied and Versatile Life	\$28.00	\$28.00
Gascoyne Murchison Outback Pathways	\$30.00	\$30.00
Street Smart Maps – The Midwest	\$7.70	\$10.00
AMMUNITION		
Fiocchi 270 Winchester 130g x 20		\$50.50
Fiocchi 223 Remington 55g x 20	\$19.44	\$23.00
Winchester X222 RA 50g x 20		\$19.50
Winchester 222 Rem 50g x 20	\$18.41	\$23.50
Winchester 243 Win 80g x 20	\$25.58	\$37.00
Winchester 223 Rem 55g x 50		\$53.50
Winchester 308 Win 150g x 20	\$25.58	\$39.00
Winchester 22LR 40g x 50	\$6.14	\$8.50
Highland 243 Win 90g x 20		\$25.50
Remington 22 Hornet 45g x 50		\$81.00
Maxi Magnum 40g x 50	20.46	\$21.00

PLANT & EQUIPMENT – INC. OPERATOR		
Truck 6 wheel end tipper 10 m	\$92.00	\$132.00
Dozer D7	\$122.00	\$168.00
Loader Volvo 966	\$102.00	\$148.00
Loader Cat 938		\$128.00
Grader	\$102.00	\$155.00
Roller 12 tonne vibrating	\$92.00	\$130.00
Roller rubber tyre		\$111.00
Prime mover/1 side tipping trailer	\$102.00	\$160.00
Prime mover/2 side tipping trailers		\$195.00
Prime mover/30,000L water cart		\$160.00
Prime mover/Low loader		\$160.00
LABOUR	\$30.00	\$58.00

CARRIED WITH AN ABSOLUTE MAJORITY 6-0

21.2 Adoption of Elected Member Remuneration for 2012-2013

File:

Author: Dianne Daniels – Deputy Chief Executive Officer

Interest Declared: No interest to disclose

Date: 16th August, 2012

Attachments: Elected Member Remuneration

Matter for Consideration:

Council to consider maintaining the Elected Member Remuneration at the same level as 2011-2012, as per Schedule B attached.

Background:

A council member who attends a council or committee meeting is entitled to be paid a prescribed minimum fee and to be reimbursed for prescribed expenses.

The President, in addition, is entitled to a prescribed annual allowance and the local government may decide to pay the Deputy President an allowance up to 25% of that prescribed for the president.

Statutory Environment:

Local Government Act 1995: s.5.98, 5.98A, 5.99, 5.99A

Local Government (Administration) Regulations 1996: 30-33, 33A, 34, 34A

Strategic Implications:

Nil.

Policy Implications:

Nil.

Financial Implications:

A minimum and maximum level of payment is established in the Local Government (Administration) Regulations 1996

Consultation:

None.

Comment:

The Budget reflects the same level of remuneration/reimbursement as 11-12 with scope to consider a review for the 13-14 Budget.

Voting Requirements:

Absolute majority.

COUNCIL DECISION/OFFICER'S RECOMMENDATION:**Moved: Councillor Halleen****Seconded: Councillor McTaggart**

That Council adopt the schedule of remuneration/reimbursement as detailed in Schedule B – Elected Members Remuneration.

SCHEDULE B**ELECTED MEMBERS REMUNERATION**

	Quarterly	Per annum
Fees for Attending Council and Committee Meetings	\$	\$
Councillor	875	3,500
President	1,500	6,000
Annual Local Government Allowances	\$	\$
President	1,500	6,000
Deputy President	375	1,500
Other Fees – Elected Members	\$	\$
Telecommunications Allowance	250	1,000
Travel Allowance	\$1.90 per km	\$1.90 per km

CARRIED WITH AN ABSOLUTE MAJORITY 6-0**21.3 Fuel Price Policy**

File:

Author: Dianne Daniels – Deputy Chief Executive Officer

Interest Declared: No interest to disclose

Date: 16th August, 2012

Attachments: N/A

Matter for Consideration:

Council to consider adopting a Fuel Price Policy to guide officers in the setting of the fuel prices at the Murchison Oasis Roadhouse.

Background:

Council provides fuel to the public through an OPT system at the Murchison Oasis Roadhouse. This system includes a card reader for those who are happy to help themselves, or alternatively the proprietors of the Roadhouse will assist the customer for a small commission per litre which Council pays.

Apart from the cost of the commission, the OPT and the bowsers need maintenance from time to time and there is a depreciation factor all of which incurs a cost to Council.

Council provides this facility as a service to the community and it is not the intention to make a profit from the sale of the fuel, rather, to cover costs.

Statutory Environment:

Local Government Act 1995

Section 6.16 - Allows a local government to impose and recover a fee or charge for any goods or services it provides or proposes to provide. Fees and charges are to be imposed when adopting the annual budget, but may be imposed during the financial year and amended from time to time by giving public notice.

Strategic Implications:

Nil.

Policy Implications:

New policy as below.

Financial Implications:

Fuel supplied through the Murchison Oasis Roadhouse will be sold at a price set to recover costs.

Consultation:

None.

Comment:

The matrix below summarises figures for the 2011-2012 year:

Account	2011-2012	Litres at average price of \$1.36/litre		
Fuel Purchases	\$175,473	129,024		
Commission	\$6,451		3.68%/7.36%	This is at 5cpl; suggest 10cpl
Roadhouse General Expenses	\$13,074		7.45%	Cost of EFTPOS and OPT Maintenance
Depreciation on OPT/Bowsers	\$7,555		4.31%	

EXAMPLE:

Cost of Diesel 07/08/2012	1.237	
Cost of ULP Fuel 07/08/2012	1.226	
Start Cost (highest of above)	1.237	
Freight	0.055	
	<u>1.292</u>	
Depreciation	0.056	4.31%
Commission	0.050	
General Expenses	0.096	7.45%
	<u>1.494</u>	15.6%

Based on the above figures we would need to add say 15.5% to our purchase price in order to recover costs.

Voting Requirements:

Absolute majority.

OFFICER'S RECOMMENDATION:**Moved: Councillor Halleen****Seconded: Councillor Foulkes-Taylor**

That Council adopt the following Policy in relation to setting the fuel price at the Murchison Oasis Roadhouse:

5.0 Finance**5.5 General****5.5.4 Fuel Price****Introduction:**

Council provides fuel to the public through an OPT system at the Murchison Oasis Roadhouse. This system includes a card reader for those who are happy to help themselves, or alternatively the proprietors of the Roadhouse will assist the customer for a small commission per litre which Council pays.

Objective:

Council provides this facility as a service to the community and it is not the intention to make a profit from the sale of the fuel, rather, to recover costs.

Statutory Context:

Local Government Act 1995

Section 6.16 - Allows a local government to impose and recover a fee or charge for any goods or services it provides or proposes to provide. Fees and charges are to be imposed when adopting the annual budget, but may be imposed during the financial year and amended from time to time by giving public notice.

Formal Record**History****Policy Statement:**

The price of fuel be set at 15.5% above the highest of the purchase price (including freight) of newly delivered ULP or diesel which provides for provision for the payment of five cents/litre to the Murchison Road House lessee for all fuel dispensed through the road house bowsers as from 1st September, 2012..

CARRIED WITH AN ABSOLUTE MAJORITY 6-0

The Deputy CEO left the meeting 3.55 pm.

21.6 Item 18.3 Request to Re-Commit the Motion: Financial Support – ‘Tracks of Ernie Dingo’**Moved: Councillor McTaggart****Seconded: Councillor Foulkes-Taylor**

That the motion moved at Item 18.3 be re-committed for a further consideration and vote.

CARRIED 6-0

This matter re-introduced. Following a short discussion the Shire President put the motion

MOTION CARRIED 4-2**MURCHISON FREIGHT SERVICE**

The freight contractor from 1st September Mr Keros Keynes and Preston Keynes attended the meeting at 3.37 pm to discuss the freight service.

The Shire President welcomed Keros and Preston to the meeting. The President said Council had approved of the arrangement where the Carnarvon-Mullewa Road was closed but Butchers Track open. He asked Keros to lead the discussion about the service.

Mr Keynes . said it was difficult to arrive in Murchison by sundown. Could Council approve of ‘the latest arrival time’ of 6.30 am Friday morning. This was agreed.

Mr Keynes explained that he was trying to rationalise the pick up points in Geraldton to say

- 4-6 major grocery pick up points
 - 4-6 hardware/machinery dealerships/shops
 - Perhaps 1-2 butchers
- Mr Keynes realised there could be exceptions.

The quantity allowance is 'the reasonable expectation of requirement for a Station Homestead'
Advice of a pick up by fax or mail is OK
He must be able to exercise discretion over the amount of freight carried
He understands he is free to negotiate direct with Stations/Groups Geraldton –Murchison or beyond.

22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

None

23. MEETING CLOSURE

The Shire President declared the meeting closed at 4.25 pm.

<p>These minutes were confirmed at the meeting of Council held</p> <p>SignedPresiding Officer</p>
