



Western Australia

Unconfirmed Minutes for the Ordinary Meeting of the Murchison Shire
Council,

Held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
On Friday **18 June 2010**, commencing at 9.30 am.

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The President welcomed everyone and declared the meeting open at 10.00am

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

MEMBERS

Cr SA Broad, Shire President
Cr M W Halleen, Deputy Shire President
Cr P M Walsh
Cr P R Squires
Cr B M Seaman

STAFF

Mr RJ Adams, Chief Executive Officer

Leave of Absence

Cr RE Foulkes-Taylor.

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

NIL

Stand Down Local Law Standing Orders

COUNCIL DECISION

OC100601 Standing Orders

Moved Cr P M Walsh, Seconded Cr M W Halleen

That the Local Law-Standing Orders 2001 be stood down

Motion put and carried 5/0

5. NEXT MEETING

The scheduled date for the next ordinary meeting is 16 July 2010.

COUNCIL DECISION

OC100602 Next Meeting

Moved Cr P M Walsh, Seconded Cr B M Seaman

The Ordinary Council meeting be moved from 16 July 2010 to 23 July 2010

Motion put and carried 5/0

Asset Management Workshop 22 July 2010 @ 4.00pm

Councillor Training 30 July 2010

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Nil

8. CONFIRMATION OF FLYING MINUTES

FLYING MINUTE 310510

1.1 Structural Reform

File:
Author: Ron Adams, Chief Executive Officer
Interest Declared: No interest to disclose
Date: 31 May 2010
Attachments: SUG & SOM Reports

MATTER FOR CONSIDERATION

Formation of a Regional Collaborative Group with Shire of Upper Gascoyne.

BACKGROUND

The Minister for Local Government offered the Shire of Murchison an opportunity to form a Regional Transition Group. Council considered the offer and resolved a course of action.

OC100221 Structural Reform

Moved Cr RE Foulkes-Taylor, Seconded Cr MW Halleen

That Council;

- 1. Inform the Minister that the Shire of Murchison is willing to form a Regional Collaborative Group with the Shire of Upper Gascoyne;**
- 2. If the Minister accepts the Shires offer then it will arrange and negotiate with the Shire of Upper Gascoyne to the formation of such a group.**

Motion put and carried 6/0

COUNCIL DECISION/OFFICER RECOMMENDATION

OC100513 Structural Reform-proposed meeting

Moved Cr W McL Mitchell, Seconded Cr PM Walsh

The Shire of Murchison attend the first meeting for structural reform process' at the Shire of Upper Gascoyne on 28 May 2010 to discuss forming a Regional Collaborative Group

Motion put and carried by 7/0

The Shire was represented at a meeting held with Upper Gascoyne on 28 May 2010 with Cr's Broad, Halleen, Walsh and Squires with the CEO also in attendance.

Discussion was held with both councils in agreeance that both would pursue the Regional Collaborative Group model.

The Shire of Upper Gascoyne has endorsed to pursue a Regional Collaborative Group and have signed the financial assistance package on behalf of their shire.

The DLG has made an offer of \$90,000 to SOM and SUG for the formation of the RCG.

The formation of the group and election of delegates is to be completed at the next ordinary meeting of council.

STATUTORY ENVIRONMENT

STRATEGIC IMPLICATIONS

POLICY IMPLICATIONS

FINANCIAL IMPLICATIONS

CONSULTATION

Paul Rawlings, CEO Shire of Upper Gascoyne

COMMENT

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMMENDATION

That Council;

1. Authorize the President and CEO to sign and affix the common seal to the Financial Assistance Agreement (FAA) for funding of the Regional Collaborative Group with Shire of Upper Gascoyne.

Received responses from all Councillors

Motion put and carried 6/0

COUNCIL DECISION

OC100603 Flying Minute 310510- Structural Reform

Moved Cr P M Walsh, Seconded Cr MW Halleen

Council endorse Flying Minute 310510

Motion put and carried 5/0

FLYING MINUTE 140610

1.1 Ballinyoo Bridge

File:
Author: Ron Adams, Chief Executive Officer
Interest Declared: No interest to disclose
Date: 14 June 2010
Attachments: Nil

MATTER FOR CONSIDERATION

Consideration of funding opportunities for replacement of Ballinyoo Bridge

BACKGROUND

The President of the Shire of Murchison has found a possible funding source for pursual by the Shire of Murchison.

In an email received 14 June 2010

Dear All

At the last council meeting during the out of session discussion - the Ballinyoo Bridge was discussed at some length. It was agreed that if I could access extra funding or in Paul's words - "get a written guarantee" that council would be prepared to put the bridge back on the agenda.

I have organised a meeting between Wendy Duncan and a representative from the Shire of Murchison on Wednesday 16th at Parliament House at 11 am - I have asked Bill Mitchell to be that Representative in the preliminary stage - Bill has agreed to attend. If this meeting is positive - I would like to give notice of a late agenda item re the Ballinyoo Bridge for the June ordinary meeting of council.

Ron - would you please give Bill

- a list of financial haves and have nots i.e. money in the bank from the first round of the Local Government fund
- Money coming in years 2 and 3
- Estimate of demolition
- Estimate cost of building new alignment if council choose to leave old bridge there
- estimated short fall of funds to complete project with bridge being knocked down and bridge being left etc etc.....

Ron - Sorry this is short notice - but it has only just come together - I know your up to the challenge.

Thanks and look forward to being able to give everyone some positive news on Wednesday

Kind Regards to All
Simon

STATUTORY ENVIRONMENT

STRATEGIC IMPLICATIONS

None

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Andrew Borret, DLG, Advice and support

VOTING REQUIREMENTS

Simple Majority

OFFICER RECOMENDATION

That Council;

1. Appoint Bill Mitchell to attend a meeting with Wendy Duncan on 16 June 2010 to discuss possible funding opportunities for the Ballinyoo Bridge replacement.
2. Mr. Mitchell provides a report to council on the meeting and any recommendations for council's consideration.

Received six responses

3 Councillors voted for the motion

3 Councillors voted against the motion

The President was required to cast a second vote. The President voted against the motion

The Motion is LOST 3/4

COUNCIL DECISION

OC100604 Flying Minute 140610- Ballinyoo Bridge

Moved Cr P R Squires, Seconded Cr P M Walsh

Council endorse Flying Minute 140610

Motion put and carried 5/0

FLYING MINUTE 010610

1.1 Appointment of Works Supervisor

File:
Author: Ron Adams, Chief Executive Officer
Interest Declared: No interest to disclose
Date: 1 June 2010
Attachments:

OFFICER RECOMENDATION

That Council;

1. Endorse the CEO's decision to engage Mr Brian Wundenberg as Works Supervisor effective from 1 June 2010
2. This position is a designated senior employee as described under section 5.37 of the Local Government Act.

Received five responses

Motion put and carried 5/0

COUNCIL DECISION

OC100605 Flying Minute 010610- Appointment of Works Supervisor

Moved Cr P M Walsh, Seconded Cr P R Squires

Council endorse Flying Minute 010610

Motion put and carried 5/0

FLYING MINUTE 310510-1

1.1 Plaques for CBD

File:
Author: Ron Adams, Chief Executive Officer
Interest Declared: No interest to disclose
Date: 31 May 2010
Attachments: Reform Submission Checklist

MATTER FOR CONSIDERATION

Endorse the Plaques

BACKGROUND

Council has been committed to a CBD Project and completion of the aircraft landing area upgrade.

Part of many of the funding partnerships requires an opening ceremony. Relevant Ministers for these projects have been contacted and are all unavailable to be present for the opening.

The attached plaques require a lead time to be produced. In order to give ourselves enough time to have them produced, an early endorsement is required.

STATUTORY ENVIRONMENT

Nil

STRATEGIC IMPLICATIONS

None at this stage

POLICY IMPLICATIONS

None

FINANCIAL IMPLICATIONS

As part of funding obligations from RADS, MWDC and RCLIP

CONSULTATION

CBD Committee
Shire Councillors
Brendin Flannigan- MWDC

COMMENT

Nil

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION

That Council

1. Endorse Plaques and wording as attached

Received 5 Responses

Motion put and carried 5/0

COUNCIL DECISION

OC100606 Flying Minute 310510-1- Plaques for CBD

Moved Cr MW Halleen, Seconded Cr B M Seaman

Council endorse Flying Minute 310510-1

Motion put and carried 5/0

9. CONFIRMATION OF MINUTES

9.1 ORDINARY COUNCIL MEETING –21 May 2010

BACKGROUND

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

VOTING REQUIREMENTS

Simple majority

COUNCIL DECISION/OFFICER RECOMMENDATION

OC100607 Confirmation of Minutes- May 2010

Moved Cr P M Walsh, Seconded Cr B M Seaman

That the Minutes of the Ordinary Council Meeting of 21 May 2010 be confirmed.

Motion put and carried 5/0

9.3 CBD COMMITTEE MEETING –15 June 2010

BACKGROUND

Minutes of the CBD Committee of Council have previously been circulated to all Councillors.

VOTING REQUIREMENTS

Simple majority

COUNCIL DECISION/OFFICER RECOMMENDATION

OC100608 CBD Committee Minutes - June 2010

Moved Cr P M Walsh, Seconded Cr B M Seaman

That the Minutes of the CBD Committee Meeting of 15 June 2010 be received

Motion put and carried 5/0

10. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

Nil

11. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

12. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

12.1 PRESIDENT

- Heritage Council- 11 June final recommendation on list of Ballinyoo Bridge, Bridge is not being listed.
- State Council- Kimberly Issue with “Service Delivery to Indigenous Communities”, WALGA to convene a meeting prior to the DLG Forum
- MWDC- last meeting next Friday
- Meeting at Shire of Upper Gascoyne to discuss Regional Collaborative Group

12.2 COUNCILLORS

Cr B M Seaman

- WARRAG meeting- see attached report
- CBD Meeting on 15 June 2010

Cr P R Squires

- Meeting at Shire of Upper Gascoyne to discuss Regional Collaborative Group

Cr P M Walsh

- Meeting at Shire of Upper Gascoyne to discuss Regional Collaborative Group
- CBD Meeting on 15 June 2010-06-23

Cr MW Halleen

- Meeting at Shire of Upper Gascoyne to discuss Regional Collaborative Group
- 2 new houses at Pia Wadjarri
- Wooleen /Pia Boundary Fence

Point of Order

Cr Seaman –the business is to do with meetings attended and not general business

President Broad allowed a discussion on how to best handle Councillor Observations

COUNCIL DECISION

OC100609 Council Forum

Moved Cr P R Squires, Seconded Cr P M Walsh

- 1. Council have a Forum meeting prior to Council Ordinary meeting commencing at 9.30am and Ordinary Council meetings be commenced at 10.00am**
- 2. The CEO to make the necessary arrangements for this Forum**

Motion put and carried 5/0

13. DISCLOSURE OF INTERESTS

Nil

14. REPORTS OF COMMITTEES

CBD Committee Meeting on 15 June 2010

4.1 Program of Events

Moved Cr Pm Walsh, seconded Cr BM Seaman

Endorse the Program of Events

Motion put and carried 4/0

4.2 Menu and meal selection

Moved Cr PM Walsh, seconded Mr RJ Adams

Other Options be pursued for lunch

Motion put and carried 4/0

4.3 Bar

Moved Cr BM Seaman, seconded Mr RJ Adams

Mrs Natalie Broad to liaise with Precision Camps to run the bar

Motion put and carried 4/0

4.4 Planned Activities

Moved Mr RJ Adams, seconded Mrs N Broad

1. Engage clowning activities
2. Tea Station to be in Sports Complex

Motion put and carried 4/0

4.6 Celebration of Bill Mitchell's retirement

Moved Cr PM Walsh, seconded Cr BM Seaman

A function be held between 2pm and 4pm for Bill Mitchell be held in the council chambers.

Motion put and carried 4/0

4.7 Emergency Management Plan

Moved Cr PM Walsh, seconded Cr BM Seaman

The CEO to make the Emergency Management Plan and its implementation on the day

Motion put and carried 4/0

4.8 Financial Statement

Financial Statement as presented be endorsed

Motion put and carried 4/0

COUNCIL DECISION

OC100610 CBE Business

Moved Cr MW Halleen, Seconded Cr P M Walsh

Items 4.1-4.4 and Items 4.6-4.8 be endorsed

Motion put and carried Enbloc 5/0

4.5 Promotional

Moved Cr BM Seaman, seconded Mr RJ Adams

Recommend to Council

Promotional Advertorial in Geraldton Guardian on Wednesday prior to event

Motion put and carried 3/1

Mrs N Broad requested her vote be recorded against the motion

COUNCIL DECISION

OC100611 CBD Business- Promotion of Event

Moved Cr MW Halleen, Seconded Cr P R Squires

The event not be advertised

Motion put and carried 4/1

15. REPORTS OF OFFICERS

15.1 WORKS

15.1.1 Monthly Plant & Works Progress Report

File:
 Author: Brian Wundenberg, Works Supervisor
 Interest Declared: No interest to disclose
 Date: 17 June 2010
 Attachments:

MATTER FOR CONSIDERATION

To view the plant operation for the month of May June 2010 and an update on works carried out.

BACKGROUND

HEAVY PLANT			Start	End	MTD		Total
Plant Item	Year	REGO	Hours	Hours	Total	Service	Ownership
Cat Grader 12H	2005	MU 141	5620	5728	108	28	34709
Cat Grader 12H	2003	MU 121	11128	11247	119	90	88124
Cat Grader 12M	2008	MU 51		2000			6332
Volvo L110 Loader	2006	MU 65	2161	2210	49		14431
Komatsu Dozer	1997		6880	0	0		227492
Cat Vibrating Roller	2005	MU 177	2900	2950	50	90	19501
TRUCKS							
Iveco Prime Mover	2003	MU 000	189353	189953	600		52414
Nissan UD	2009	000 MU	50232	50885	653	3339	2766
Iveco Tipper	2004	MU 00	114443	115339	896	291	56593
GENERATORS							
Generator 2-100KVA	2005					1452	1561
Generator 1-83KVA	2005						
Generator 13KVA (Const)	2005						
LIGHT VEHICLES							
Toyota Land Cruiser	2005	01 MU	121661	122659	998	1690	11722
Mitsubishi Canter	2004	MU 140	41583	42836	1253	675	5856
Toyota Prado	2009	MU 0		59019		1450	5777
Holden Rodeo	2008	MU 167					7499
Isuzu DMAX	2009	MU 300	24103	27600	3497		3973
Toyota PTV	1986	MU 1017					2544
TRAILERS & TANKERS							
Side Tipper	2001	MU 2010	163044				16304
Side Tipper- Evertran	2009	MU 662	11637			405	5028
Tri Axle Low Loader	2008	MU 663	17122				8544
Tri Axle Low Loader	2001	MU 2004					53336
30K Water Tank	2005	MU 2024	55967			1125	10082
Dog Fuel Trailer	1993	MU 658	161464			1440	3785
Dog Fuel Trailer	1972	MU 2005	10146			1125	535
Dolly 1-Red	2001	MU 2003	16455				6240
Dolly 2-Black	2000	MU 2009				450	11776
Tractors							
New Holland	2006	MU 380	950				2653
Forklift			11364				
Caravans			0				6821
Various Small Plant			0			900	6349

Vehicles and Equipment

MU140 Canter Truck-
New Holland Tractor-

Dozer-

MU0 Prado- new tyres

MU51 12 Grader-

MU300 D Max- Install SAT phone Ariel, new tyres,

Generators & Small Plant- Various Services

MU141 12H Grader-

MU167 Rodeo-

MU000 Iveco PM-

MU177 Cat Roller-

000MU UD Pm- Replace front steer tyres

MU121 12H Grader- replace flashing light

00MU- Iveco- replace red dot air con

15.1.2 Works Report

Construction Progress Report as at 17 June 2010

Shire of Murchison Construction Progress Report- Carnarvon Mullewa Road Seal
17-Jun-10

	SLK 0-	SLK 1.0-	SLK 2.0-	SLK 3.0-	SLK 4.0-	SLK 5.0-	SLK 6.0-	SLK 7.0-	SLK 8.0-	SLK 9.0-	SLK 10.-	SLK 11.-	SLK 12.-	SLK 13
Road Cleaning	1.0	2.0	3.0	4.0	5.0	6.0	7.0	8.0	9.0	10	11	12		13
SLK Marked	[Redacted]													
Material Pushed Up	[Redacted]													
Sub grade shaped & compacted	[Redacted]													
Pegging of road inc floodways	[Redacted]													
Base coarse carted	[Redacted]													
Water binding base coarse	[Redacted]													
Spread out Base coarse	[Redacted]													
Drain Clean Out	[Redacted]													
Sand Pad	[Redacted]													
Sand Carted	[Redacted]													
Sand Screened	[Redacted]													
Final Trim	[Redacted]													
Road Seal	[Redacted]													
Road & Floodway Cleanup	[Redacted]													
Road Furniture	[Redacted]													
Maintenance Grading	[Redacted]													

Carnarvon Mullewa Road south of Jiggernoo to boundary

Grid

Inspection of grid at Bullardoo boundary is unserviceable. Grid currently being transported for installation.

Maintenance Grading

Complete grading of New Forrest Yallalong Road
Completed grading Carnarvon Mullewa Road South
Started on Beringarra Pindar Road South

Staffing

Brian Wundenberg-Works Supervisor

Neil Coombe- Leading Hand

Paul Smart

Stuart Broad

Glenn Pinnegar

Neville Hobbs

STATUTORY ENVIRONMENT

Nil

STRATEGIC IMPLICATIONS

None at this stage

POLICY IMPLICATIONS

None at this stage

FINANCIAL IMPLICATIONS

CONSULTATION

COMMENT

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION

Note the Status Report of the Shire owned Plant and receive the Works Supervisors status report.

COUNCIL DECISION/OFFICER RECOMMENDATION

OC100612 Works Report

Moved Cr MW Halleen, Seconded Cr P R Squires

Note the Status Report of the Shire owned Plant and receive the Works Supervisors status report.

Motion put and carried 5/0

11.02 Cr Squires left the meeting

11.03 CEO left the meeting

11.04 CEO entered the meeting

11.05 Cr Squires entered the meeting

11.12 The President adjourned the meeting to be reconvened at 11.20 for morning tea

11.20 The President reopened the meeting, with all present before in attendance.

11.20 Mr Brian Wundenberg entered the meeting.

Urgent Works Business

15.2 Sealing of Carnarvon Mullewa Road

File:
 Author: Ron Adams, Chief Executive Officer
 Interest Declared: No interest to disclose
 Date: 18 June 2010
 Attachments: Nil

MATTER FOR CONSIDERATION

Consideration of sealing options for Carnarvon Mullewa Road

BACKGROUND

The new roadwork’s south of the sand seal has 7-10km ready for sealing

At a recent visit by our consulting engineer, an inspection was carried out on the sealing works that was laid down in 2007.

The seal from the settlement to approx 17 km requires some remedial work to extend the life of the seal. It is very thin in places and is described as dead seal. The last three km require a more drastic approach as the pavement under the seal is cracking and will require some remedial work in the next six months to extend its life.

Upon further investigation of a sand seal, this type of seal requires a large amount of traffic volume and continuous cover of sand to “keep alive “ the seal. This type of seal is required to continue moving around to maintain an optimum life.

Council has previously endorsed to continue with a sand seal approach to the current project.

The current program is funded by RTR and RRG.

The shire has a couple of different seal types around the shire. The Jiggernoo strip was sealed in 2004 with a single coat seal, the bypass road at the bridge was sealed with a two coat 10/7 seal.

When spraying bitumen there is optimum times and core pavement temperatures that need to be met. An example of this is that the pavement should be around 21 degrees before applying any bitumen. In Murchison’s climate now, getting the pavement to 21 degrees would mean the contractors should not start until 10.30am and be finished by 3.00pm, or thereabouts. Getting contracting teams to spray when the right time is, is extremely challenging.

Based on the initial costs of a sand seal, this is always the cheapest option.

Sand seal cost \$2.87 per square meter

10mm seal cost \$ 4.00 per square meter

14mm seal cost \$ 4.83 per square meter

Sand seal also requires constant rework of sand and rolling due to our low volume of traffic.

The cost to seal the 18km we are preparing using different styles is;

Sand Seal 80000 square meters	\$ 229,600
10mm Aggregate Seal	\$ 320,000
14mm Aggregate seal	\$ 386,400

Both aggregate seal will require a second coat at some stage, in Jiggernoo Strip's case it is likely to occur in 2010, an 8 year period between major works. The current sand seal requires action now, a period of 2 years.

With RTR and RRG funding we could utilise this funding for making the pavement, and utilise the R4R to seal.

We currently have a tender contract with Boral to complete these works. Should a change be made to the specification we would need to arrange this change.

STATUTORY ENVIRONMENT

STRATEGIC IMPLICATIONS

None

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Nil

CONSULTATION

Michael Keane, Greenfield Technical Services
Brian Wundenberg, Works Supervisor

VOTING REQUIREMENTS

Simple Majority

COUNCIL DECISION/OFFICER RECOMMENDATION

OC100613 Sealing on Carnarvon Mullewa Road

Moved Cr MW Halleen, Seconded Cr P R Squires

1.Change specifications from a sand seal to a 10mm aggregate single coat seal for the next 18km seal project on Carnarvon Mullewa Road

2.Fund the difference in sealing with Royalties for Regions 2008-09 funding.

COUNCIL DECISION

OC100614 Sealing on Carnarvon Mullewa Road

Moved Cr MW Halleen, Seconded Cr P R Squires

This item lay on the table until the next meeting

Motion put and carried 5/0

11.40 Cr Squires left the meeting

11.43 Cr Squires entered the meeting

15.2 Engineering Report

File:
Author: Ron Adams, Chief Executive Officer
Interest Declared: No interest to disclose
Date: 17 June 2010
Attachments: Engineering Report

MATTER FOR CONSIDERATION

Endorse the Engineering Report

BACKGROUND

The Shire of Murchison's consulting engineer recently visited the shire to inspect the road works on the Carnarvon Mullewa Road.

The shire embarked on an aggressive plan to find a way to build roads with the materials that were close by to the roads in order to make up for the short supply of good gravel.

Over the past twelve months several trials and trial sites were established at various locations around the shire in order to best assess each style of road building.

On the new project three styles were tried and then tested by Blacktop Engineering.

The result is that by using the crushed rock process is giving us the best "technical" road building technique.

The engineer has made some suggestions to further improve the technique from an engineering point of view.

As the road project continues the development of this technique will improve and we will have more efficiency in the road building utilising the products we have available.

STATUTORY ENVIRONMENT

STRATEGIC IMPLICATIONS

None

POLICY IMPLICATIONS

None

FINANCIAL IMPLICATIONS

Payment from Council's Municipal Account

CONSULTATION

Bill Gibbs Excavations
Brian Wundenberg, Works Supervisor
Michael Keene, Greenfield Technical Services
Nigel Goode, Greenfield Technical Service

COMMENT

VOTING REQUIREMENTS

Simple majority

COUNCIL DECISION/OFFICER RECOMMENDATION

OC100614 Engineering Report-new building methods

Moved Cr MW Halleen, Seconded Cr BM Seaman

Council accept the Engineers Report as tabled on the Carnarvon Mullewa Road Project.

Motion put and carried 5/0

16. FINANCE

16.1 Financial Activity Statements April-May 2010

File:
Author: Ron Adams, Chief Executive Officer
Interest Declared: No interest to disclose
Date: 10 June 2010
Attachments: Nil

MATTER FOR CONSIDERATION

Council to consider adopting the monthly financial statements for April-May 2010.

BACKGROUND

Amendments to the Local Government (Financial Management) Regulations 1996 that were gazetted on 20 June 2008 and became effective from 1 July 2008 have resulted in regulations 34 and 35 relating to monthly financial reports and quarterly/triennial financial reports being repealed and substituted with a new regulation 34. The new regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported with the intention of establishing a minimum standard across the industry.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare such other financial reports as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c);
- (e) The net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5 and 6 prescribe further details of information to be included in the monthly statement of financial activity.

STRATEGIC IMPLICATIONS

None

POLICY IMPLICATIONS

Nil.

FINANCIAL IMPLICATIONS

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

CONSULTATION

None

COMMENT

None

VOTING REQUIREMENTS

Simple majority

COUNCIL DECISION/OFFICER RECOMMENDATION

OC100615 Financial Activity Statements for April May 2010

Moved Cr MW Halleen, Seconded Cr PR Squires

That Council adopt the financial statements for the period ending April May 2010, as attached

Motion put and carried 5/0

12.40 Cr Seaman left the meeting

12.43 Cr Seaman entered the meeting

16.2 Accounts Paid during the period May June 2010

File:
 Author: Ron Adams, Chief Executive Officer
 Interest Declared: No interest to disclose
 Date: 14 April 2010
 Attachments: EFT & Cheque Detail for May June

MATTER FOR CONSIDERATION
 Authorisation of accounts paid during the month of May June 2010.

BACKGROUND
 Accounts paid are required to be submitted each month.

STATUTORY ENVIRONMENT
 Local Government (Financial Management) Regulations 1996
 Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

STRATEGIC IMPLICATIONS
 None

POLICY IMPLICATIONS
 None

FINANCIAL IMPLICATIONS
 Payment from Council’s Municipal Account

CONSULTATION
 None

COMMENT
 Payments made during the month of May June 2010 as per attached schedule.

VOTING REQUIREMENTS
 Simple majority

COUNCIL DECISION/OFFICER RECOMMENDATION

OC100616 Financial Activity Statements for April May 2010

Moved Cr MW Halleen, Seconded Cr PR Squires

1. Accounts Paid between May June 2010:

TYPE	Voucher	PAYMENT	STATUS	AMOUNT
EFT	1-9, 14-32,36-37	Creditor	Paid	\$ 304,697.37
Cheque	8995-8998	Payroll	Paid	\$ 3126.80
EFT	10-13, 33-35	Payroll	Paid	\$ 4334.32

2. Accounts to be Paid

TYPE	Voucher	PAYMENT	STATUS	AMOUNT

3. Salaries and Wages paid between May June of \$ 57611.56 is received.

Motion put and carried 5/0

The President adjourned the meeting at 12.55pm to be reconvened at 1.55pm for a lunch break.

17. DEVELOPMENT

17.1 Heritage- Ballinyoo Bridge

Cr Broad has attended the two Heritage meeting for the possible listing of the Ballinyoo Bridge

COUNCIL DECISION

OC100617 Heritage-Ballinyoo Bridge

Moved Cr MW Halleen, Seconded Cr P M Walsh

Council note that the Ballinyoo Bridge is not being listed on the Heritage Register

Motion put and carried 5/0

18. ADMINISTRATION

18.1 Structural Reform

File:
Author: Ron Adams, Chief Executive Officer
Interest Declared: No interest to disclose
Date: 16 June 2010
Attachments: Nil

MATTER FOR CONSIDERATION

Formation of a Regional Collaborative Group with Shire of Upper Gascoyne.

BACKGROUND

Council and the CEO attended the Shire of Upper Gascoyne on 28 May to discuss the possibility of forming a Regional Collaborative Group as require under the State Government Structural Reform Process.

I attended a meeting with DLG and Paul Rawlings to further pursue this group. The meeting was designed to discuss the contracts and formalise the group.

The requirement of this local government is to elect a representative to the group and a deputy representative.

STATUTORY ENVIRONMENT

STRATEGIC IMPLICATIONS

POLICY IMPLICATIONS

FINANCIAL IMPLICATIONS

CONSULTATION

Paul Rawlings, CEO Shire of Upper Gascoyne

COMMENT

VOTING REQUIREMENTS

Simple Majority

COUNCIL DECISION/ OFFICER RECOMMENDATION

OC100618 Structural Reform

Moved Cr BM Seaman, Seconded Cr PR Squires

Have this item lay on the table until all councillors are present

Motion put and carried 5/0

18.2 COUNCILLOR RESIGNATION AND REPRESENTATION

File:
 Author: Ron Adams, Chief Executive Officer
 Interest Declared: No interest to disclose
 Date: 16 June 2010
 Attachments: None

MATTER FOR CONSIDERATION

To consider the resignation of Bill Mitchell and a reduction in councillor representation from seven to six.

BACKGROUND

Cr Mitchell has given written notice of his resignation effective as of 21 May 2010.

Council would also be aware of the Minister's intention as part of the structural reform program announced, regarding Councillor Representation. In addition to the push for amalgamations, the Minister's stated intention is that there should be only 6 to 9 elected members.

STATUTORY ENVIRONMENT

Local Government Act 1995 - The following framework applies for changes to representation under the Local Government Act 1995 –

Members of council

Section 2.17(2) - If the method of filling the office of mayor or president is election by the council, the council is to consist of not less than 6 or more than 15 councillors.

Changing the number of councillors

Section 2.18(3) - The Governor, on the recommendation of the Minister may make an order to change the number of councillors as changing the councillors for a ward or a combination of these.

Section 2.18(4) - The Minister can only make a recommendation if the Local Government Advisory Board (LGAB) has made a recommendation under Schedule 2.2.

(Clause 8(b) of Schedule 2.2 applies in this instance).

Local government may propose ward changes or make minor proposals

Schedule 2.2(5) - A local government, whether or not it has received a submission may –

- a) Carry out a review of whether or not an order under section 2.2, 2.3(3) or 2.18(3) should; in the council's opinion be made;
- b) Propose * to the LGAB, the making of an order under Section 2.2(1), 2.3(3) or 2.18(3) if in the opinion of council the proposal is –
 - i) One of a minor nature; and
 - ii) Not one about which public submissions need be invited;

Or

- iii) Propose * to the Minister the making of an order changing the nature of the district or a ward.

**Absolute majority required*

Reviews

Schedule 2.2(7) – Before carrying out a review, a local government has to give local public notice advising –

- a) That the review is to be carried out; and
- b) That submissions can be made on not less than 6 weeks after notice is given (date to be fixed). The local government is to consider the submissions made.

Recommendation by Advisory Board

Schedule 2.2(10)(1) - Where under clause 5(b) a local government proposes to the LGAB the making of an order under section 2.2(1), 2.3(3) or 2.18(3), and the LGAB is of the opinion that the proposal is –

- (a) One of a minor nature; and
- (b) Not one about which public submissions need be invited, the LGAB in a written report to the Minister, is to recommend the making of the order but otherwise is to inform the local government accordingly and the local government is to carry out a review.

STRATEGIC IMPLICATIONS

1.1 OBJECTIVE

To continually develop service delivery through regional co-operation and structural reform options.

POLICY IMPLICATIONS

None

FINANCIAL IMPLICATIONS

There will be costs in two areas if a formal review is undertaken. These are identified as:

- Advertising giving local public notice of a review,
- Preparation of a discussion paper.

A reduction in councillor numbers would mean modest savings in attendance fees, travelling, councillor training expenses and other incidental expenses.

CONSULTATION

COMMENT

Cr Mitchell has advised of his resignation from Council effective 21 May 2010. It is appropriate to consider whether the Shire could be adequately served by six elected members, rather than seven.

This matter requires immediate decision, as there are several options open to Council, each of which has its own timeframes and deadlines –

1. retain seven elected members – In which case a decision needs to be made as to either –
 - an extraordinary election, within 4 months of effective date of resignation, that is, by 21 September 2010, or
2. reduce to six elected member

Extraordinary election

Under the Local Government Act s.4.9 (1) a date for an extraordinary election is to be set by either the President or Council within one month of notice of resignation being received, unless –

- application is made for the vacancy to remain unfilled until the next local government elections date, subject to conditions and requirements
- the number of elected members is reduced

Vacancy to remain unfilled

s.4.17 (3) stipulates that the vacancy can remain unfilled, only if 80% of positions are occupied. As 80% of 7 councillors are 5.6, it is possible that 80% would be considered to be 6 elected members.

Should Council decide not to seek to reduce the number of elected members from seven to six, there will need to be an extraordinary election held, either as per the LG Act timetable (within 4 months of the vacancy occurring, i.e. by 21 September 2010),

Reduction in Number of Elected Members

Council’s base position is that it carried out a review of wards and representation in 2007 which resulted in the current position of a two ward system.

Current representation

Ballinyoo Ward

2011	Rossco Foulkes-Taylor
2013	Bridget Seaman
2013	Paul Squires

Darlot Ward

2011	Simon Broad
2011	Vacant
2013	Mark Halleen
2013	Patrick Walsh

The Shire Consolidated Electoral Roll for the 2007 elections records 106 electors resulting in a ratio of one councillor to approximately 15 electors – amongst the smallest elector to councillor ratios in the State.

If the number of elected members is reduced to 6, there will be a ratio of one councillor to approximately 17 electors. This is still amongst the smallest elector/councillor ratios in the State; however, the Act does not permit fewer than six councillors.

There are 16 local governments with less than 50 electors per elected members –

Elected members	Council	Electors	Ratio	Ranking (fewest)
6	Sandstone	71	11.8	1
	Woodanilling	248	41.3	12
7	Cue	227	32.4	8
	Menzies	278	39.7	10
	Murchison	106	15.1	2
	Nungarin	166	23.7	4
	Trayning	341	48.7	16
	Upper Gascoyne	131	18.7	3
	Wandering	213	30.4	7
	Westonia	197	28.1	6
	Wiluna	325	36.4	9
	Yalgoo	195	27.9	5
8	Koorda	327	40.9	11
9	Laverton	413	45.9	14
	Mt Magnet	406	45.1	13
	Mukinbudin	421	46.8	15

2009 WA Local Government Directory (WALGA)

There is of course no magic figure as to what is the optimum ratio; however one can observe from the above there are currently a number of other small local governments who function with seven or less councillors.

The Minister and the LGAB is keen to see local governments with smaller councils, this trend has also been apparent where the state government has had a hand in the re-shaping of certain local governments. This occurred with the split up of the City of Perth and the creation of the Towns of Cambridge, Victoria Park and Vincent. Each of these has a population greater than 24,000 and function with a council of nine. Other examples include the Shire of Augusta-Margaret River and York as mentioned above.

Overall, there is nothing to suggest that six members for Murchison would not be unreasonable and would make little difference to operations under the existing regime. Over the past 2 years, there have been several occasions where Council has operated for periods with only six elected members.

In conclusion there are three choices available to Council on the question of structural reform –

- Retain the status quo (i.e., not initiate a review and therefore retain council representation at 7, or
- Initiate a review of representation and follow the procedure set down in the LG Act 1995; or
- propose to the LGAB the making of an order for the reduction of offices of councillor on council from 7 to 6 under section 2.18(3) if in the opinion of council the proposal is –
 - i) One of a minor nature; and
 - ii) Not one about which public submissions need be invited.

The last dot point above is the favoured outcome for the following reasons –

- A reduction of one councillor will embrace the concept of structural reform as portrayed by successive State governments, and being pursued by the Minister.
- There is an ideal opportunity now for Council to pursue this avenue due to the existing vacancy which would otherwise be filled by an extraordinary election.
- Council will be able to demonstrate cost savings to its membership section through reduced expenses.
- There is no evidence of hardship or lack of effectiveness by other local governments who have 6 members.
- By proposing the making of an order under section 2.18(3) and the declaration by council the proposal is a minor one, there will be a significant saving in public advertising and administrative procedures.

If the reduction in numbers takes immediate effect, it avoids any complications with the requirement for 80% of seats to remain filled.

VOTING REQUIREMENTS

Absolute majority

COUNCIL DECISION/ OFFICER RECOMMENDATION

OC100619 Councillor Representation

Moved Cr BM Seaman, Seconded Cr PM Walsh

That Council propose to the Local Government Advisory Board the making of an order under section 2.18(3) of the Local Government Act 1995 to reduce the number of offices of councillor from seven (7) to six (6), with immediate effect, and in so doing determine it is the opinion of Council the proposal is –

- one of a minor nature; and
- Not one about which public submissions need be invited.
-

Motion put and LOST 3/2

***Absolute Majority not met as required**

VOTING REQUIREMENTS

Simple majority

OFFICER RECOMMENDATION 2

That, should the Minister not approve the immediate reduction in number of elected members from seven to six, , that the extraordinary election to fill the vacancy left by Cr Mitchell be held on Saturday, 11 September 2010, being the Saturday prior to the September Council meeting.

COUNCIL DECISION

OC100620 Election in Darlot Ward

Moved Cr MW Halleen, Seconded Cr PM Walsh

An extra ordinary election in the Darlot Ward be conducted as an “in person” election to be held on Saturday 11 September 2010

Motion put and carried 5/0

18.3 Freeman of the Shire

File:
Author: Ron Adams, Chief Executive Officer
Interest Declared: No interest to disclose
Date: 16 June 2010
Attachments: Nil

MATTER FOR CONSIDERATION

Presentation of the Freeman of the Shire

BACKGROUND

Council has awarded a Freeman of the Shire to the President. Part of the Presidents role is to perform civic duties; in this case the award is going to the President.

There are several candidates for the position;

Deputy President, Mark Halleen
Freeman of the Shire, Bill Mitchell
Freeman of the Shire, Michael Foulkes-Taylor
Member for Northwest, Vince Catania

STATUTORY ENVIRONMENT

STRATEGIC IMPLICATIONS

POLICY IMPLICATIONS

FINANCIAL IMPLICATIONS

CONSULTATION

COMMENT

VOTING REQUIREMENTS

Simple Majority

COUNCIL DECISION/OFFICER RECOMMENDATION

OC100621 Presentation of Freeman of the Shire

Moved Cr PM Walsh, Seconded Cr PR Squires

Deputy President Mark Halleen will make this presentation

Motion put and carried 5/0

18.4 Desert Diamonds- Rescue Helicopter

File:
Author: Ron Adams, Chief Executive Officer
Interest Declared: No interest to disclose
Date: 16 June 2010
Attachments: Desert Diamonds Brochure

MATTER FOR CONSIDERATION

Letter of Support

BACKGROUND

Desert Diamonds are women with SPIRIT, which is an acronym which stands for Sparkle, Passion, Imagination, Resilience, Integrity and Tenacity.

This program is set about trying to bring a rescue helicopter to the Gascoyne region.

This rescue helicopter is to be based in Carnarvon and is to service the Gascoyne region.

STATUTORY ENVIRONMENT

STRATEGIC IMPLICATIONS

POLICY IMPLICATIONS

FINANCIAL IMPLICATIONS

CONSULTATION

COMMENT

VOTING REQUIREMENTS

Simple Majority

COUNCIL DECISION/OFFICER RECOMMENDATION

OC100622 Desert Diamond –Rescue Helicopter

Moved Cr MW Halleen, Seconded Cr BM Seaman

Supply a letter of support for the helicopter project in the Gascoyne.

Motion put and carried 5/0

19. CEO ACTIVITY REPORT

19.1 CEO Activity Report

File:
Author: Ron Adams, Chief Executive Officer
Interest Declared: No interest to disclose
Date: 17 June2010
Attachments: Nil

MATTER FOR CONSIDERATION

CEO's activity report

28 May

Attended meeting at Shire of Upper Gascoyne to discuss Regional Collaborative Group. Also attended by Cr Broad, Halleen, Walsh and Squires

31 May

Attended CBD furniture purchasing in Geraldton with Cr Seaman and Mrs N Broad.

1 June

Job interview for Works Supervisor, also in attendance Cr Halleen and Cr Squires

8 June

Meeting with DLG and CEO from Shire of Upper Gascoyne'

Paul Rawlings - Shire of Upper Gascoyne
Caroline Tuthill – Department of Local Government
Lone Pallister – Department of Local Government

8-9 June

Interim Audit for 2009-10 Financial Years

16 June

Road condition- drove with Works Supervisor Carnarvon Mullewa Road then Beringarra Pindar road to inspect rain damage. Note Grid at Bullardoo is unserviceable.

COUNCIL DECISION/OFFICER RECOMMENDATION

OC100623 CEO Activity Report

Moved Cr MW Halleen, Seconded Cr BM Seaman

Note the CEO Activity Report.

Motion put and carried 5/0

20. URGENT BUSINESS

COUNCIL DECISION

OC100624 Admission of Urgent Business

Moved Cr MW Halleen, Seconded Cr BM Seaman

Admission of Urgent Business on Ballinyoo Bridge be accepted

Motion put and carried 5/0

Notes for Discussion

- Funding opportunities
- Meeting with Wendy Duncan- Parliamentary Secretary to the Minister for Regional Development

OC100625 Ballinyoo Bridge- Project Management

Moved Cr BM Seaman, Seconded Cr PR Squires

The CEO to investigate costs of a consultant for sourcing and project management of building a new bridge at Ballinyoo.

Motion put and carried 4/0

- 3.45 Cr Walsh left the meeting
- 3.46 Cr Walsh entered the meeting
- 3.48 Cr Squires left the meeting
- 4.30 Cr Seaman left the meeting
- 4.33 Cr Seaman entered the meeting

21. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Nil

22. MEETING CLOSURE

The President thanked everyone for their attendance and closed the meeting at 4.34pm

The minutes of the Ordinary Meeting of Council held on 18 June 2010 were confirmed as a true and correct record at a meeting held on

Cr Simon A Broad
Shire President

Date:

ACTION LIST

Friday 18 June 2010

Item No	Originator	Action	Officer/Councillor	Schedule	Status
	Cr Seaman	Letter to Minister on Declaration of Interest	CEO		Letter an information sent
Cr Halleen	NOM on Desert Diamonds	CEO	June	See June Agenda	
	Cr Seaman	Advice from Boral on spraying technique	CEO		