



Western Australia

Agenda for the Ordinary Meeting of the Murchison Shire Council,
To be held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
On **Friday 17th April 2015**, commencing at 10.00 am.

TABLE OF CONTENTS

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS3

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE3

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE3

4. PUBLIC QUESTION TIME3

 4.1 Standing Orders3

5. NEXT MEETING.....3

6. APPLICATIONS FOR LEAVE OF ABSENCE.....3

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS3

8. CONFIRMATION OF MINUTES3

 8.1 Ordinary Council Meeting – 20th March 2015.....3

 8.2 Special Council Meeting – 1st April 2015.....3

9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION4

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS4

11. ACTION LIST4

12. DISCLOSURE OF INTERESTS5

13. REPORTS OF OFFICERS5

 13.1 Monthly Plant Report – Works Supervisor5

 13.2 Works Report – Works Supervisor 15th March to 11th April.....6

14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED9

 14.1 Shire President.....9

 14.2 Councillors.....9

15. REPORTS OF COMMITTEES9

16. FINANCE.....9

 16.1 Financial Activity Statements March 20159

17. DEVELOPMENT10

18. ADMINISTRATION.....10

 18.1 Road Inspection10

 18.2 Contribution to Carnarvon Rangelands Biosecurity Association Inc.....11

 18.3 Ward Review April 2015.....12

19. NOTICE OF MOTION14

20. CEO ACTIVITY REPORT14

21. URGENT BUSINESS14

22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS.....14

23. MEETING CLOSURE.....15

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4. PUBLIC QUESTION TIME

4.1 Standing Orders

Council Decision:		
Moved: Councillor	Seconded: Councillor	
That the following Local Law-Standing Orders 2001 be stood down:		
8.2 Limitation on the number of speeches		
8.3 Duration of speeches		
Carried	For:	Against:

5. NEXT MEETING

The next meeting is scheduled for Friday 15th May 2015

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

There is one item to be discussed behind closed doors pursuant to section 5.23 (2) (a) of the Local Government Act 1995.

8. CONFIRMATION OF MINUTES

8.1 Ordinary Council Meeting – 20th March 2015

Background:

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Recommendation:

That the minutes of the Ordinary Meeting of Council held on 20th March 2015 be confirmed as an accurate record of proceedings.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

8.2 Special Council Meeting – 1st April 2015

Background:

Minutes of the Special Meeting of Council have previously been circulated to all Councillors.

Recommendation:

That the minutes of the Special Meeting of Council held on 1st April 2015 be confirmed as an accurate record of proceedings.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor		Seconded: Councillor
Carried/Lost	For:	Against:

9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Sandy McTaggart will be giving a presentation to Council regarding the 2015 Astrofest.

11. ACTION LIST

No	Item	Action	Status
1	Establishment of Working Group for Accident Prevention.	Inaugural meeting held 24 th September. Group established.	Ongoing
2	Community Project Officer	Inaugural meeting held 24 th September. Group established.	Ongoing
3	New Staff House	Fencing complete	Ongoing
4	Lawn Bowls	Evergreen have advised they will be on site late April 2015 – they are about a week behind on their schedule due to rain.	Shire site works complete
5	Laundry and Accommodation Units	Fleetwood on site Wednesday 15 th April to instal laundry and accommodation units. Shire to source quotes for plumbing and electrical.	Progressing
6	Power Supply Issues	One brief blackout 14 January 2015. Temporary cooling system assisting. One unit operating at peak load due to hot weather. EMC has been balancing load across phases.	Drawings of Community Power Supply layout has been received from EMC.
7	Ballinyoo Bridge Tender	Tender closed Monday 16 February. Bocol was nominated by council as the preferred tenderer at the March 2015 OCM. Contract award subject to satisfactory close out of tender qualifications. Meeting held in Perth Tuesday 7 April with representatives of the shire, Bocol, Main Roads and BG&E to close out those qualifications.	Awaiting final contract for signing.
8	Local Preference policy and purchasing policy to be reviewed/implemented	Draft Regional Price Preference Policy adopted at the March 2015 OCM. Statewide notice of Proposed Policy given 1/04/2015. Council to consider submissions received at the May 2015 OCM.	4 week Public submission time closes 29/04/2015
9	Socially sustainable projects	Following the Annual Elector's meeting council resolved to add this item to the action list. Following on from wild dog initiatives would like to see funding towards other socially sustainable projects to assist the community	Ongoing

10	Cemetery and Remembrance Walk (walk)	Completion of the cemetery and names for the remembrance walk. Community to be contacted to suggest names for inclusion.	Community contact list being compiled.
11	FOI	Council need to review their Freedom of Information Statement to ensure it is correct regarding the review process	To be actioned
12	Review of Road Network	Council to conduct a whole of shire road review. Establish roads to be closed/position of roads etc. and work with Landgate and surrounding shires. Full road pick-up has been undertaken by Greenfields and will be finalised shortly – this was mainly to establish a correct infrastructure values but will form a good basis from which to start.	Ongoing – item for next Murchison Zone meeting to be submitted.

Recommendation:

That the Action List be accepted.

Voting Requirements:

Simple majority

Council Decision:			
Moved: Councillor		Seconded: Councillor	
Carried/Lost		For:	Against:

12. DISCLOSURE OF INTERESTS

13. REPORTS OF OFFICERS

13.1 Monthly Plant Report – Works Supervisor

Due to the changeover to Synergy Soft in the month of March, operating costs are not available for presentation at the April meeting. Both March and April operating costs will be ready for the May 2015 meeting.

March 2015			Hours					YTD	
Plant Item	Year	Rego	1 July '14	Start Hrs/km	End Hrs/km	Total Mth	YTD	Operating Costs Plant	Fuel
Cat Grader 12H P.02	2005	MU 141	11288	12327	12401	74	1113		
Cat Grader 12M P.03	2008	MU 51	7398	8220	8303	83	905		
Volvo Loader P.27	2006	MU 65	6386	6849	6920	71	534		
Komatsu Dozer P.11	1997		0	170	248	78	13		
Bomag Padfoot P.68	2013	MU1071	345	618	717	99	372		
JD Grader P.01	2011	MU 121	4650	5614	5798	184	1148		
Bomag Roller P.43	2012	MU1027	1757	2340	2441	101	684		
Cat 938G Loader P.41	2004	MU 193	4389	4693	4781	88	392		
Kenworth P/Mover P.61	2004	MU 000	31510	41863	44862	2999	13352		
Iveco P/Mover P.09	2003	MU1065	283980	297230	299009	1779	15029		
Nissan UD P.07	2009	000 MU	167522	180513	184001	3488	16479		
Iveco Tipper Conv P.10	2004	MU 00	168987	173347	173997	650	5010		
Generator 1-110kva	2011		13642	16905	17331	426	3689		
Generator 2-110kva	2011		9340	12192	12193	1	2853		

Maintenance Gen P.33			3460	5356	5571	215	2111		
Construction Gen P.32			17605	20519	20519	0	2914		
Kubota 6kva Gen P.66	2012		4567	5770	5920	150	1353		
Mitsubishi Canter P.06	2010	01 MU	111110	129190	130797	1607	19687		
Isuzu Construction P.64	2013	MU 140	30477	54349	56414	2065	25937		
Toyota Prado P.55	2012	MU 0	22827	36036	36654	618	13827		
RAV4 P.63	2013	MU 1011	19904	26381	26503	122	6599		
Great Wall P.57	2012	MU 167	26939	37760	39064	1304	12125		
Isuzu Dmax P.28	2009	MU 300	174896	186858	187,607	749	12711		
Toyota Hilux P.75	2014	MU 1018	0	8900	14,687	5787	14687		
Isuzu T/Top P.54	2005	MU 1002	140946	151609	152,535	926	11,589		
Mercedes PTV P.60	2004	MU 1009	98834	100410	100530	120	1696		
Side Tipper P.18	2001	MU2010	45770	56650	59628	2978	13858		
Side Tipper P.17	2001	MU 662	new clock	3123	6848	3725	10952		
Roadwest S/Tipper P.67	2013	MU2042	14745	25053	27596	2543	2625		
Tri-Axle L/L Float P.13	2008	MU 663	13502	25640	25640	0	12138		
45ft Flat Top P.59	1978	MU2044	0	0	0	0	0		
No. 2 Float P.14	2001	MU 2004	46143	57198	58923	1725	12780		
30000L W/Tanker P.24	2005	MU 2024	37646	42000	42650	650	5004		
Dog Fuel Trailer P.48	1979	MU 2026					n/a		
Dog Fuel Trailer P. 49	1972	MU 2005					n/a		
Dolly 1-Red P.05	2001	MU 2003	30526	32491	32941	broken	1965		
Dolly 2-Black P.08	2000	MU 2009	18377	27654	27654	0	9277		
New/H Ford Tractor P.04	2006	MU 380	1719	1797	1799	2	80		
Forklift P.37			12037	12195	12203	8	166		
Caravans							n/a		
JD Ride on Mower			460.3	548	518	-30	57.7	small	plant
Generator Perkins P.34		H/Maint	0	18615	18615	0	no clock	small	plant
Generator 9KVA P.65	2013	Mechanic	1423	3011	3011	0	1588		
Heavy Maint Trailer P.62		MU 446			n/a		n/a		n/a
Isuzu Fire Truck P.72	2013	MU1068	0	703	708	5	708		
Toyota Fast Attack P73	2014	MU1069	Milly Milly						

13.2 Works Report – Works Supervisor 15th March to 11th April

First off I would like to welcome Dianne Daniels as our new CEO and wish Dianne the very best in her new role.

Construction Crew

With the wet weather around this month work on the Carnarvon-Mullewa road is slowly moving along. Crew have about 1 day left of carting gravel to finish off the section from the breakaway to the Butchers Track Intersection. The road has also been shaped up and gravel carted into about 300m past the Butchers Track intersection to the next bund to tie in with the Intersection.

The gravel will be mixed with Polycom, spread and rolled and once completed crew will then commence carting again on the section just north of the settlement (from end of bitumen to the breakaway 3.4km) 1.3km of this section has been formed up gravel carted in, mixed, spread and rolled with just the final trim and drains to go. The last 2.1km to the breakaway has been formed up in readiness for gravel to be carted.

If the budget is traveling ok on this works program I hope to also gravel sheet two small sections through the breakaways where water lays (water is sitting on the inside of the curve). This water is making traffic move over to the right hand side of the road to travel through.

Maintenance Crew

With all the lovely rain around this month works on maintenance grading has come to somewhat of a stop start game working with the rise and fall of rivers.

On the 16th March crew travelled to Murgoo via Mullewa-Pindar to move their plant and equipment to Yuin and start a maintenance grade from Yuin to Pindar.

On the 17th March a break-down of the 12M Cat also slowed works down and I would like to thank Roscco for his assistant in helping with getting the grader going again.

Crew have competed the section south from Yuin to Pindar on the Beringarra-Pindar road and on their return back (13th April) they will start a full grade north from Yuin to the double tip crossing approx. 6km north of McNabbs Twin-Peaks intersection.

From there on their way back to the settlement crew will grade the Meeberrie-Wooleen road before heading north on the Carnarvon-Mullewa road.

The next program for the crew will be a full grade on the Carnarvon-Mullewa road from Butchers Track turn off to the top boundary – missing the section under flood damage repair.

With the completion of Carnarvon-Mullewa road crew will start their top run:

- Beringarra-Byro road
- Erong road
- Innouendy road
- Yunda road
- Beringarra Mt Gould (some of this section through the river will be inspected for flood damage when the water subsides)
- Beringarra-Cue (Gravel section full grade - Bitumen section requires some shoulder grading)

Grids

Only repairs this month was replacing grid wing backs on various roads.

Materials for the replacement of the 6 new grids on the Beringarra-Pindar road have been dropped off at Yuin homestead in readiness for the grid contractor to start in the coming weeks. More sand and aggregate are to be dropped off at a later date.

Flood Damage

The repairs to roads under Flood Damage No. 2 program of gravel sheeting various section of the Beringarra-Pindar, McNabbs-Twin Peaks and Carnarvon-Mullewa roads have been almost completed with only the heavy/light maintenance to go.

Crew went on their break on the 30th March and were due back on the 6th of April but due to wet weather the graders will now recommence on the 13th April.

With the recent rain in the last 5-6 weeks more road damage has occurred on various roads within the shire and these roads will be opened up with a single cut to remove any sand in creek beds and bad scouring on the roads.

Staff Leave

Some of the work crew worked up days (4) to have a 10 day break over Easter

The roster for this work/break:

- Friday 03/4/2015 work day for crew -- but Public Holiday Good Friday
- Saturday 04/4/2015 work day for crew - crew worked to have off
- Sunday 05/4/2015 day off
- Monday 06/4/2015 work day for crew - but Public Holiday Easter Monday
- Tuesday 07/4/2015 work day - crew worked to have off
- Wednesday 08/4/2015 work day - crew worked to have off
- Thursday 09/4/2015 work day - crew worked to have off
- Friday 10/4/2015 crew RDO
- Saturday 11/4/2015 crew RDO
- Sunday 12/4/2015 day off
- Monday 13/4/2015 crew back to work

Brian 02/04/2015 RDO

Barry 02/04/2015 day off

Dale 17/3/2015 sick for 1 week then resigned

William/Coleen 30/3/2015 ¾ day and 31/3/2015 stood down - rain

Glen 2/4/2015, 4/4/2015 and 7/4/2015 sick

General - Works Supervisor

15/3/2015 put works report together then down to Twin Peaks via Mullewa-Pindar and camped overnight in readiness for flood damage start in the morning.

16/3/2015 Checking on flood damage repairs - McNabbs-Twin Peaks road.

17/3/2015 Inspected works on the flood damage then down to Yuin checking on how the shire maintenance crew were going and also the contract dozer operator with the rehabbing of old gravel pits just south of Yuin.

From there onto the following road inspections:

- Beringarra-Pindar road from Yuin to Beringarra camp at Beringarra - thanks Simon.
- Mt Wittenoom
- Beringarra-Byro
- Carnarvon-Mullewa

24/3/2015 Full inspection on the Carnarvon-Mullewa road to top boundary

26/3/2015 Cat loader 4hrs on Meeberrie Wooleen road drains

30/3/2015 Drove Stuart up to Beringarra to pickup truck and loader

07/4/2015 Inspection of Woodleigh-Byro road for flood damage - only got ½ way, small creek running

08/4/2015 Delivered road train of sand and aggregate to Yuin for grid works

ROADS GRADED 15/03/2015 - 10/04/2015

Name	Length of Road	SLK's Graded this month	Heavy Maintenance Loader-truck-Grader	Comments
Beringarra /Pindar	319.80km	65km		
Erong	63.12km			
Beringarra/Byro	90.89km			
Twin-Peaks/Wooleen	47.65km			
Booldardy/Kalli	57.30km			
Byro/Woodleigh	71.00km			
New Forrest/Yallalong	36.18km			
M ^c Nabb/Twin-peaks	49.75km			
Yallalong-West	34.46km			
Mileura/Nookawarra	49.08km			
Muggon	38.75km			
Manfred	34.55km			
Beringarra/Mt Gould	34.80km			
Tardie/Yuin	13.20km			
Innouendy	9.30km			
Booldardy Homestead	2.00km			
Yunda Homestead	32.80km			
Meeberrie Woolleen	25.22km			
Mt Wittenoom	37.55km			
Woolleen/Mt Wittenoom	33.85km			
Beringarra Cue	109.82km			
Booldardy Wooleen	19.08km			
Kalli Cue East	21.87km			
Coodardy Noondie	19.92km			
Butchers Track	64.54km			
Butchers Muggon	23.80km			
Murchison Settlement	2.00km			
Pinegrove Yallalong	-----			
Carnarvon-Mullewa	278.63km			
Woolgorong-South	15.00km			
Errabiddy-Bluff	12km			
Air strip Graded				

Total this month graded: 65km

Recommendation:

That the Work's Supervisor's report be accepted.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

14.1 Shire President

14.2 Councillors

15. REPORTS OF COMMITTEES

16. FINANCE

16.1 Financial Activity Statements March 2015

File:	2.2
Author:	Dianne Daniels – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	13 April 2015
Attachments:	

Matter for Consideration:

Council to note that the Financial Activity Statement for March 2015 will be presented to Council at the Ordinary Meeting of Council on 15 May 2015.

Background:

The Local Government (Financial Management) Regulations 1996 - Regulation 34(1) requires that local government prepare a report on a monthly basis and prescribes what is required to be reported. Regulation 34(4) allows for the statement of financial activity and accompanying documents to be (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and (b) recorded in the minutes of the meeting at which it is presented.

Comment:

Due to the mid-March changeover to Synergy Soft to address our finance and records management requirements, there have been some delays with the end of month processes and so the decision was made that the March Financials would be presented at the May meeting to ensure that all transferred balances are checked and correct.

Statutory Environment:

Local Government Act 1995

Section 6.4–Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;

- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (e) The net current assets at the end of the month to which the statement relates.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.

Strategic Implications:

Nil.

Policy Implications:

Nil.

Financial Implications:

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

Consultation:

Nil

Voting Requirements:

N/A

17. DEVELOPMENT

18. ADMINISTRATION

18.1 Road Inspection

File:	12.24
Author:	Dianne Daniels – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	13th April 2015
Attachments:	Nil

Matter for Consideration:

Setting a date for the annual road inspection.

Background:

At the Ordinary Meeting of Council on the 20th March 2015, Council made the following decision in regard to the Annual Road Inspection:

Council Decision:		
Moved: Councillor Williams	Seconded: Councillor Squires	
That the Annual Road Inspection be held during May with the exact date to be confirmed at the April meeting. 2 days inspection; Overnight at Murchison Settlement; Route to be roads in the south east of the shire; Bus to be hired for transport; Short meeting of council at the conclusion of the road inspection on day 2		
Carried:	For: 5	Against: 0

Comment:

According to the decision made in March, Council need to confirm the exact dates in May on which the Annual Road Inspection will be conducted. Some comments regarding the proposed dates from the March

Comment:

Membership is for public authorities and corporate bodies responsible for the care, control or management of land with the RGB area. The Shire is represented on the CRBA through Cr Whitmarsh who is the Association Secretary.

Statutory Environment:

Nil

Strategic Implications:

Nil

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Policy Implications:

Nil

Financial Implications:

There is no budget provision for this and so the funds would need to be transferred from another Program.

Consultation:

Nil

Recommendation:

That the Shire contributes \$10,000 to the CRBA and transfers the \$10,000 from Budget Item (TBA).

Voting Requirements:

Absolute Majority

Council Decision:		
Moved: Councillor		Seconded: Councillor
Carried/Lost	For:	Against:

18.3 Ward Review April 2015

File:	4.9
Author:	Gary Martin
Interest Declared:	No interest to disclose
Date:	10 April 2015
Attachments:	Correspondence from LGAB

Matter for Consideration:

The Local Government Advisory Board (LGAB) has requested that the Council conduct a review of its wards and representation to address a current imbalance. The outcome of any such review will not be able to be taken into account for the 2015 Local Government elections.

Background:

The LGAB has previously raised this matter with the Shire. The last review conducted by the Shire was in 2009 when the number of councillors was reduced from seven to six.

The following table shows the situation in 2011 and 2013 and the change in Councillor to Elector ratio.

2011

Ward	Number of Councillors	Number of Electors	Councillor to Elector Ratio	% Ratio Deviation
Ballinyoo	3	44	15	+3.10%
Darlot	4	62	16	+2.40%
Total	7	106	15	

2013

Ward	Number of Councillors	Number of Electors	Councillor to Elector Ratio	% Ratio Deviation
Ballinyoo	3	38	13	+30.91%
Darlot	3	72	24	-30.91%
TOTAL	6	110	18	

Comment:

The LGAB is aware that the result of any review conducted now will not be included for the 2015 local government elections in October 2017.

However the LGAB has requested that the Council conduct a review and would appreciate advice from the Council on its intentions in this regard.

The Council needs to provide the LGAB with advice of its intentions.

Statutory Environment:

Local Government Act 1995 Schedule 2.2 6.-12. Local government with wards to review periodically. Regardless of the Shire response, the LGAB may insist that the Shire conduct a review.

Strategic Implications:

The structure of the elected representation of the district is fundamental to the delivery of local government.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Policy Implications:

Nil

Financial Implications:

Not known. A review could be undertaken in-house or by the use of external consultants. In view of the recent change in CEO and other positions in the Shire any such review should be deferred until after the new CEO has settled in and in a position to advise the Council. A review could be undertaken in 2016 in time for the 2017 election cycle.

Consultation:

Nil

Recommendation:

That the Council inform the LGAB that it will consider undertaking a ward review in 2016.

Voting Requirements:

Absolute Majority

Motion to open the meeting to the Public

Recommendation:

That the meeting move out from behind closed doors.

Voting Requirements:

Simple Majority

Council Decision:		
Moved:	Seconded:	
Carried:	For:	Against:

23. MEETING CLOSURE