



Western Australia

Agenda for the Ordinary Meeting of the Murchison Shire Council,  
To be held in the Council Chambers, Carnarvon Mullewa Road, Murchison,  
On **Friday 15<sup>th</sup> May 2015**, commencing at 10.00 am.

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**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

**2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil.

**4. PUBLIC QUESTION TIME**

**4.1 Standing Orders**

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>That the following Local Law-Standing Orders 2001 be stood down:</b>		
8.2 Limitation on the number of speeches		
8.3 Duration of speeches		
<b>Carried</b>	<b>For:</b>	<b>Against:</b>

**5. NEXT MEETING**

The next meeting is scheduled for Friday 19<sup>th</sup> June 2015

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

**7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

**8. CONFIRMATION OF MINUTES**

**8.1 Ordinary Council Meeting – 17 April 2015**

**Background:**

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

**Recommendation:**

That the minutes of the Ordinary Council meeting held on 17 April 2015 be confirmed as an accurate record of proceedings.

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
That the Minutes of the Ordinary Council meeting of 17 April 2015 be confirmed as an accurate record of proceedings.		
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**8.2 Special Council Meeting – 25 April 2015**

**Background:**

Minutes of the Special Meeting of Council, to consider the appointment of a Deputy Chief Executive Officer, have previously been circulated to all Councillors.

**Recommendation:**

That the minutes of the Special Council meeting held on 25 April 2015 be confirmed as an accurate record of proceedings.

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
That the Minutes of the Special Council meeting of 25 April 2015 be confirmed as an accurate record of proceedings.		
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

**10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

**11. ACTION LIST**

No	Item	Action	Status
1	Establishment of Working Group for Accident Prevention.	Inaugural meeting held 24 <sup>th</sup> September. Group established.	Ongoing
2	Community Project Officer	Inaugural meeting held 24 <sup>th</sup> September. Group established.	Ongoing
3	New Staff House	Fencing complete; quotes for retic and lawn underway	Ongoing
4	Lawn Bowls	Evergreen on site for two weeks from 28 <sup>th</sup> May	Shire site works complete
5	Laundry and Accommodation Units	Fleetwood on site Wednesday 15 <sup>th</sup> April to instal laundry and accommodation units. Plumbing expressions of interest close Friday. Have one quote for electrical, waiting on others. Supervisor back on site next week to complete painting etc.	Progressing
6	Power Supply Issues	One brief blackout 14 January 2015. Temporary cooling system assisting. One unit operating at peak load due to hot weather. EMC has been balancing load across phases.	Drawings of Community Power Supply layout has been received from EMC.
7	Ballinyoo Bridge Tender	Tender closed Monday 16 February. Bocol was nominated by council as the preferred tenderer at the March 2015 OCM. Bocol awarded contract and to commence 1 August to 1 September, depending on river flows.	Final contract has been signed by SOM.
8	Local Preference policy and purchasing policy to be reviewed/implemented	Draft Regional Price Preference Policy adopted at the March 2015 OCM. Statewide notice of Proposed Policy given 1/04/2015. Council to consider submissions received at the May 2015 OCM.	4 week Public submission time closes 29/04/2015. No submissions received
9	Socially sustainable projects	Following the Annual Elector’s meeting council resolved to add this item to the action list. Following on from wild dog initiatives would like to see funding towards other socially sustainable projects to assist the community	Ongoing

10	Cemetery and Remembrance Walk (walk)	Completion of the cemetery and names for the remembrance walk. Community to be contacted to suggest names for inclusion.	Community contact list being compiled.
11	FOI	Council need to review their Freedom of Information Statement to ensure it is correct regarding the review process	To be actioned
12	Review of Road Network	Council to conduct a whole of shire road review. Establish roads to be closed/position of roads etc. and work with Landgate and surrounding shires. Full road pick-up has been undertaken by Greenfields and will be finalised shortly – this was mainly to establish a correct infrastructure values but will form a good basis from which to start.	Ongoing – item for next Murchison Zone meeting to be submitted. Undesignated unsurveyed roads was bought up as a discussion point at the zone meeting.

**Recommendation:**

That the Action List be accepted.

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		<b>Seconded: Councillor</b>	
<b>Moved: Councillor</b>			
That the Action List be accepted.			
<b>Carried/Lost</b>		<b>For:</b>	<b>Against:</b>

**12. DISCLOSURE OF INTERESTS**

**13. REPORTS OF OFFICERS**

**13.1 Monthly Plant Report – Works Supervisor**

March/April 2015			Hours					YTD	
Plant Item	Year	Rego	1 July '14	Start	End	Total		Operating Costs	
				Hrs/kms	Hrs/km	Month	YTD	Plant	Fuel
Cat Grader 12H P.02	2005	MU 141	11288	12327	12562	235	1274	14166.34	20098.91
Cat Grader 12M P.03	2008	MU 51	7398	8220	8370	150	972	55612.42	19405.86
Volvo Loader P.27	2006	MU 65	6386	6849	6975	126	589	33205.22	10622.84
Komatsu Dozer P.11	1997		0	170	314	144	314	10366.03	6451.46
Bomag Padfoot P.68	2013	MU1071	345	618	777	159	432	2429.03	7345.47
JD Grader P.01	2011	MU 121	4650	5614	5922	308	1272	18590.98	29498.45
Bomag Roller P.43	2012	MU1027	1757	2340	2475	135	718	7316.83	8373.10
Cat 938G Loader P.41	2004	MU 193	4389	4781	4817	36	428	4831.52	6776.98
Kenworth P/Mover P.61	2004	MU 000	31510	41863	47713	5850	16203	14464.51	18984.91
Iveco P/Mover P.09	2003	MU1065	283980	297230	300058	2828	16078	11122.71	14441.71
Nissan UD P.07	2009	000 MU	167522	180513	189356	8843	21834	7355.95	14174.87
Iveco Tipper Conv P.10	2004	MU 00	168987	173347	174087	740	5100	19340.04	15111.80
Generator 1-110kva	2011		13642	16905	18101	1196	4459	50853.60	97535.43
Generator 2-110kva	2011		9340	12190	12194	4	2854		
Maintenance Gen P.33			3460	5356	5768	412	2308	2976.40	4580.61
Construction Gen P.32			17605	20519	20519	0	2914	1613.21	6338.20

<b>Kubota 6kva Gen P.66</b>	2012		4567	5770	6010	240	1443	5121.60	8846.34
<b>Mitsubishi Canter P.06</b>	2010	01 MU	111110	129190	132785	3595	21675	12668.83	4773.10
<b>Isuzu Construction P.64</b>	2013	MU 140	30477	54349	58228	3879	27751	3736.38	8372.39
<b>Toyota Prado P.55</b>	2012	MU 0	22827	36036	36709	673	13882	3258.52	1700.76
<b>RAV4 P.63</b>	2013	MU 1011	19904	26381	27139	758	7235	700.10	777.52
<b>Great Wall P.57</b>	2012	MU 167	26939	37760	40252	2492	13313	957.57	2250.34
<b>Isuzu Dmax P.28</b>	2009	MU 300	174896	186858	189,458	2600	14562	3085.02	2437.90
<b>Toyota Hilux P40A</b>	2014	MU 1018	0	8900	19,222	10322	19222	755.49	1947.83
<b>Isuzu T/Top P.54</b>	2005	MU 1002	140946	151609	153,250	1641	12304	3085.02	2437.90
<b>Mercedes PTV P.60</b>	2004	MU 1009	98834	100410	100571	161	1737	613.55	295.48
<b>Side Tipper P.18</b>	2001	MU2010	45770	56650	62459	5809	16689	3312.96	n/a
<b>Side Tipper P.17</b>	2001	MU 662	0	3123	8797	5674	8797	7912.96	n/a
<b>Roadwest S/Tipper P.67</b>	2013	MU2042	14745	25053	30394	5341	15649	856.57	n/a
<b>Tri-Axle L/L Float P.13</b>	2008	MU 663	13502	25640	25640	0	12138	2078.50	n/a
<b>45ft Flat Top P.59</b>	1978	MU2044	0	0	0	0	0	872.87	n/a
<b>No. 2 Float P.14</b>	2001	MU 2004	46143	57198	57198	0	11055	4322.38	n/a
<b>30000L W/Tanker P.24</b>	2005	MU 2024	37646	42000	42740	740	5094	3738.28	n/a
<b>Dog Fuel Trailer P.48</b>	1979	MU 2026					n/a	156.87	n/a
<b>Dog Fuel Trailer P. 49</b>	1972	MU 2005					n/a	1315.13	n/a
<b>Dolly 1-Red P.05</b>	2001	MU 2003	30526	32491	32491	broken	1965	1067.75	n/a
<b>Dolly 2-Black P.08</b>	2000	MU 2009	18377	27654	27654	broken	9277	2516.26	n/a
<b>New/H Ford Tractor P.04</b>	2006	MU 380	1719	1797	1809	12	90	162.75	240.74
<b>Forklift P.37</b>			12037	12195	12273	78	236	201.18	258.68
<b>Caravans</b>							n/a		n/a
<b>JD Ride on Mower</b>			460.3	548	591	43	130.7	small plant	small plant
<b>Generator Perkins P.34</b>		H/Maint	0	18615	18615	0		1998.49	small plant
<b>Generator 9KVA P.65</b>	2013	Mechanic	1423	3011	3011	4127	1588	1109.40	2695.37
<b>Heavy Maint Trailer P.62</b>		MU 446			n/a		n/a		n/a
<b>Isuzu Fire Truck P.72</b>	2013	MU1068	0	703	710	7	710	24.00	154.48
<b>Toyota Fast Attack P73</b>	2014	MU1069	Milly Milly					24.00	72.56

### **13.2 Works Report – Works Supervisor 11<sup>th</sup> April – 11<sup>th</sup> May 2015**

#### **Construction**

The construction crew are proceeding well with works on the Carnarvon-Mullewa road reforming and gravel sheeting from the Settlement to 200m past the Butchers Track intersection.

All gravel has been carted, spread and rolled from north of the breakaway to the Butchers Track intersection. New direction signage has been replaced at the intersection of Butchers Track with only the guide posts, floodway and curve signs left to be replaced.

The 2.1km section from the settlement to the breakaway requires 800m of gravel to be carted spread and rolled.

#### **Maintenance**

The maintenance crew have finished grading the Beringarra-Pindar road from Pindar to 6km north of McNabbs intersection. The remainder of the road is subject to flood damage claim and will be graded at a later date.

Glen and Neil have now commenced grading the Carnarvon-Mullewa road and to date have got as far as Curbur. They are currently grading the Muggon road and on completion will then return to the Carnarvon-Mullewa road and grade to the Beringarra-Byro intersection doing the Woodleigh-Byro road on the way through.

From here it will be a hit and miss on all roads in the north of the shire as most of these roads are also subject to flood damage claims for repairs.

**Grids**

The 6 new grid replacements on the Beringarra Pindar road have now been installed with only the approaches left to be completed  
 A Contractor will be carting the gravel to the grid approaches shortly and an Expression of Quotes will be sent out for the grading works for the approaches later this week.

**Flood Damage Roads**

On the 8<sup>th</sup> 9<sup>th</sup> 10<sup>th</sup> and 11<sup>th</sup> of May a flood damage pick up was conducted by Nigel Goode from Greenfeild's, Spotty from MRDWA and myself Brian Wundenberg works supervisor for the Shire of Murchison. 90% of the roads were inspected and a report on the damage/estimated costs will be compiled within the next 2 weeks. Tenders will then be called for the repairs.  
 Thank you to Beringarra for accommodating us with our overnight stay.

**Private works**

Dozer 3 days work - Bullardoo Station  
 Prime mover 1 day work - Glenburgh Station

**Staff Leave**

17/4/2015 Brian - RDO  
 28/4/2015 Will, Coleen and Neil - day off  
 29/4/2015 Will and Neil - day off  
 30<sup>th</sup> April - 6<sup>th</sup> May - Will off  
 4<sup>th</sup>- 5<sup>th</sup> May - Neil off

**General Works Supervisor**

13<sup>th</sup>- 14<sup>th</sup> - Road inspection in north of Shire  
 15<sup>th</sup> - Road inspection south of the Shire-- Plus check on contractor bunding of old roads.  
 20<sup>th</sup> - Check on dozer Contractor – Bunding of old Roads  
 29<sup>th</sup> - Pegging for heavy maintenance plus 8hrs maintenance grading (Neil day off)  
 30<sup>th</sup> - Check on Dozer Contractor - bunding of old roads  
 6<sup>th</sup> - Check on Dozer Contractor - bunding of old roads, Grid Contractor – grid works and also Grader Contractor - grading for flood damage repairs on the Carnarvon-Mullewa road south of the Bridge to the south boundary.  
 8<sup>th</sup> 9<sup>th</sup> 10<sup>th</sup> and 11<sup>th</sup> of May - Flood damage roads pick up.

Apologies for the short report, it has been a very busy month.

**ROADS GRADED 11/04/2015 - 11/05/2015**

Name	Length of Road	SLK's Graded this month	Heavy Maintenance Loader-truck-Grader	Comments
Beringarra /Pindar	319.80km	50km		
Erong	63.12km			
Beringarra/Byro	90.89km			
Twin-Peaks/Wooleen	47.65km			
Booldardy/Kalli	57.30km			
Byro/Woodleigh	71.00km			
New Forrest/Yallalong	36.18km	30km		Contractor
M <sup>c</sup> Nabb/Twin-peaks	49.75km			
Yallalong-West	34.46km			
Mileura/Nookawarra	49.08km			
Muggon	38.75km	16km		
Manfred	34.55km			
Beringarra/Mt Gould	34.80km			
Tardie/Yuin	13.20km			
Innouendy	9.30km			
Booldardy Homestead	2.00km			
Yunda Homestead	32.80km			
Meeberrie Woolleen	25.22km	25.2km		
Mt Wittenoorn	37.55km			
Woolleen/Mt Wittenoorn	33.85km	8km		

Beringarra Cue	109.82km			
Boolardy Wooleen	19.08km			
Kalli Cue East	21.87km			
Coodardy Noonie	19.92km			
Butchers Track	64.54km			
Butchers Muggon	23.80km			
Murchison Settlement	2.00km			
Pinegrove Yallalong	-----			
Carnarvon-Mullewa	278.63km	50km		
Woolgorong-South	15.00km			
Errabiddy-Bluff	12km			
Air strip Graded				

Total this month graded: 149.2km plus 30km by contractor

**Recommendation:**

That the Work’s Supervisor’s report be accepted.

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>		<b>Seconded: Councillor</b>
That the Work’s Supervisor’s report be accepted.		
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED**

**14.1 Shire President**

**14.2 Councillors**

**15. REPORTS OF COMMITTEES**

**16. FINANCE**

**16.1 Information Regarding the Financial Activity Statements March 2015**

File:	2.2
Author:	Dianne Daniels – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	13 April 2015
Attachments:	N/A

Due to the mid-March changeover to Synergy Soft to address our finance and records management requirements, there have been many implementation issues that we have had to work through during April and early May. It was important to ensure the integrity of the data prior to preparing the financials and so we are only just completing March financials. The Financial Activity Statement for March 2015 will be presented to Council at the Ordinary Meeting of Council on 15 May 2015 as urgent business.

We are hopeful that the March Financials will be available to forward through to Councillors Thursday evening.

**16.1.1 Information Regarding the Financial Activity Statements April 2015**

File:	2.2
Author:	Dianne Daniels – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	13 April 2015
Attachments:	N/A

The Financial Activity Statement for April 2015 will be presented to Council at the Ordinary Meeting of Council on 19 June 2015.

**Background:**

The Local Government (Financial Management) Regulations 1996 - Regulation 34(1) requires that local government prepare a report on a monthly basis and prescribes what is required to be reported. Regulation 34(4) allows for the statement of financial activity and accompanying documents to be (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and (b) recorded in the minutes of the meeting at which it is presented.

**Comment:**

Due to the mid-March changeover to Synergy Soft to address our finance and records management requirements, there have been many implementation issues that we have had to work through during April and early May. It was important to ensure the integrity of the data prior to preparing the financials and so we are only just completing March financials. There should be no issues with presenting both April and May financials to the June meeting as all checks and balances have now been completed.

**Statutory Environment:**

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
  - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
  - (b) Budget estimates to the end of month to which the statement relates;
  - (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
  - (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c);
  - (e) The net current assets at the end of the month to which the statement relates.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), is to be —
  - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
  - (b) recorded in the minutes of the meeting at which it is presented.

**Strategic Implications:**

Nil.

**Policy Implications:**

Nil.

**Financial Implications:**

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

**Consultation:**

Nil

**Voting Requirements:**

N/A

**16.2 Information Regarding Accounts Paid during April 2015**

File:	4.37.1
Author:	Dianne Daniels – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	11th May 2015
Attachments:	N/A

Due to the mid-March changeover to Synergy Soft to address our finance and records management requirements, there have been many implementation issues that we have had to work through during April and early May. Due to this, the list of Accounts Paid for April has not yet been prepared in time for the Agenda and will be presented as an item of urgent business at the May 15 Council Meeting.

We are hopeful that the Accounts Paid list will be available to forward through to Councillors Thursday evening.

**16.3 Differential Rates**

File:	3.1
Author:	Dianne Daniels
Interest Declared:	No interest to disclose
Date:	8/05/2015
Attachments:	N/A

**Matter for Consideration:**

Council to consider the imposition of differential rates for the 2015-16 Financial Year.

**Background:**

Historically, the Shire of Murchison has imposed differential rates on the basis of whether the land is used for pastoral purposes, mineral exploration or mining and a minimum rate is set separately on each differential rating category. Council believes that this is more equitable than a flat general rate, drawing more revenue from those enterprises that may cause de-generation of infrastructure through higher usage.

**Comment:**

In the preparation of the 2015-16 Budget, we have seen no cause to move away from differential rating, as it returns a reasonable financial contribution to Council on an equitable basis. The assumption in the Long Term Financial Plan is that rates will increase by 3% every year, however, this is not always going to suit circumstances. The All Groups CPI rose by 1.3% through the year to the March Quarter 2015 and so Council may consider that it is reasonable to increase the rate in the dollar for each category by that amount. The Long Term Financial Plan is undergoing its annual review and so the rate increase can be amended to suit the decision. I have included the two scenarios in the tables below.

If Council decides to rate on a differential basis in 2014-15, local public notice is required to be given of its intention to do so, giving details of each rate or minimum payment and inviting submissions within 21 days of the notice.

Any submissions received will be considered at the June 2015 Ordinary Council Meeting, before making the final decision regarding the imposition of the rate or minimum payment, with or without modification.

This year, as last year, the differential rate for mining will be more than twice the lowest differential rate and Ministerial approval will be required before the rates can be imposed.

**Statutory Environment:**

Section 6.33 of the Local Government Act 1995 allows a local government to impose differential general rates according to the purpose for which the land is zoned, the purpose for which the land is held or used, whether or not the land is vacant or any other characteristic as prescribed by the Regulations.

In imposing a differential general rate a local government is not to, without the approval of the Minister, impose a differential rate which is more than twice the lowest differential rate imposed by it.

Section 6.35 (6) of the Local Government Act allows a local government to impose a minimum rate separately to each differential rating category where a differential general rate is imposed.

**Strategic Implications:**

Setting a lower rate increase may impact on strategic outcomes.

**Sustainability Implications**

- **Environmental**  
There are no known significant environmental implications associated with this decision
- **Economic**  
There are no known significant economic implications associated with this decision.
- **Social**  
There are no known significant social considerations that need to be addressed as a result of this decision.

**Policy Implications:**

Nil

**Financial Implications:**

Setting the rates is an integral part of the annual budget review process and projected rate incomes are included in the integrated strategic plans.

**Consultation:**

N/A

**Recommendation:**

That Council introduces differential rates and sets minimum rates in the 2014-15 year as per option 1 or 2 (*strike through as appropriate*) of the appended table.

Payment of rates charges may be made in a single payment or by four instalments at dates to be set as part of the budget adoption.

An administration fee of \$15 will apply to the instalment option and an 8% penalty interest will apply to late payments.

The ESL Levy and interest will be charged in accordance with instructions from DFES.

RATE TYPE	RATE IN \$	2014-15 BUDGETTED TOTAL REVENUE	NO OF PROPs	RATEABLE VALUE \$	OPTION 1 2015-16		OPTION 2 2015-16	
					RATE IN \$ 1.3% INCREASE	REVENUE	RATE IN \$ 3% INCREASE	REVENUE
<b>Differential Rate UV</b>								
Pastoral	0.0267	57,050	23	2,136,691	0.0270	\$ 57,791	0.0275	\$ 58,761
Mining	0.2858	143,206	9	813,794	0.2895	\$ 235,606	0.2944	\$ 239,560
Exploration/Prospecting	0.0963	84,800	35	535,065	0.0976	\$ 52,197	0.0992	\$ 53,073
<b>Minimum Rates</b>								
Pastoral	261	1,305	5	19,253	264	\$ 1,322	269	\$ 1,344
Mining	394	-	0		399	\$ -	406	\$ -
Exploration/Prospecting	394	11,820	9	15,364	399	\$ 3,592	406	\$ 3,652
						\$ 350,508		\$ 356,390

(The Total is based on information at hand when preparing the report and the number of properties and their values may vary slightly if a new schedule is received from Landgate prior to preparing the Budget.)

**Voting Requirements:**

Absolute Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>		<b>Seconded: Councillor</b>
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**16.4 Plant Replacement Program**

File:	12.15
Author:	Dianne Daniels – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	12 <sup>th</sup> May 2015
Attachments:	Plant Replacement Program

**Matter for Consideration:**

Proposed plant replacement programme

**Background:**

As part of our integrated planning process and the annual review of the Long Term Financial Plan it has been necessary to develop a fifteen year plant replacement programme.

**Comment:**

The CEO worked with the works supervisor to formulate a proposed Plant Replacement Programme showing projected costs over the next fifteen years. The program is based on information on existing plant such as hours on the clock, known maintenance issues and expected length of service. The proposal was forwarded to the Plant Working Group for consideration and a tele-conference was undertaken on the afternoon of Monday 12<sup>th</sup> May. The decisions resulting from that tele-conference are reflected in the attached Plant Replacement Program.

The Program is split into Major and Minor Plant Purchases and shows the predicted movement to and from the Plant Reserve, with Reserves predicted to increase by \$659k over the fifteen years of the program.

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996

**Strategic Implications:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Forward planning for Council’s items of plant and light vehicles is an integral part of the annual review of the Long Term Financial Plan in preparation for the budget.

**Consultation:**

Brian Wundenberg, Works Supervisor  
Plant Working Group

**Recommendation:**

That Council adopt the Shire of Murchison Plant Replacement Programme, allowing for a changeover expenditure of \$610,823 in the 2015/16 financial year, as recommended by the Plant Working Group.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>		<b>Seconded: Councillor</b>
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**17. DEVELOPMENT**

**17.1 Buy Local – Regional Price Preference Policy**

File:	4.40
Author:	Dianne Daniels
Interest Declared:	No interest to disclose
Date:	13 <sup>th</sup> April 2015
Attachments:	Nil

**Matter for Consideration:**

Amend the Policy Manual by removing the current Local Preference Policy adopted October 2005 and replace it with the Buy Local – Regional Price Preference Policy

**Background:**

As per the March 2015 Agenda, it has become apparent that there is a problem with the Local Preference Policy which is item 1.8 in the Shire of Murchison Policies and Procedures Manual. The latest version of the Policy Manual shows the policy as being deleted in February 2010, but there is nothing regarding amending the Policy Manual to delete the Local Preference Policy in the February 2010 Minutes and so it would appear that this was never actually a decision of council. Consideration was given to this by Council at the March 2015 meeting and a decision was made as follows:

<b>Council Decision:</b>		
<b>Moved: Councillor Squires</b>		<b>Seconded: Councillor Broad</b>
<i>That Council:-</i>		
<ul style="list-style-type: none"> <li>● Resolves that it wishes to adopt a Buy Local – Regional Price preference policy</li> <li>● Gives State-wide public notice of the intention to have a regional price preference policy and include in that notice:                             <ul style="list-style-type: none"> <li>(i) the region to which the policy is to relate; and</li> <li>(ii) details of where complete copy of the proposed policy may be obtained; and</li> <li>(iii) a statement inviting submissions commenting on the proposed policy, together with a closing date of not less than 4 weeks of those submissions;</li> </ul> </li> </ul>		
<b>Carried by Absolute Majority</b>	<b>For: 6</b>	<b>Against: 0</b>

**Comment:**

According to the Council decision at the March 2015 Meeting, State-wide public notice of the intention to adopt a Regional Price Preference Policy was given on the Wednesday 1 April 2015. As the regulation 4 weeks has passed and no submissions were received, Council is free to adopt the Policy. Once the Policy has been adopted it cannot be applied until State-wide notice has been given that it has adopted that policy.

**Statutory Environment:**

Local Government (Functions and General) Regulations 1996 – s.24A through 24G.

**24E. Regional price preference policies for local governments**

*(4) A policy cannot be adopted by a local government until the local government has considered all submissions that are received in relation to the proposed policy and, if that consideration results in significant changes to the proposed policy, then the local government must again give Statewide public notice of the altered proposed regional price preference policy.*

**24F. Adoption and notice of regional price preference policy**

*(1) A policy cannot be adopted by a local government until at least 4 weeks after the publication of the Statewide notice of the proposed policy.*

*(3) An adopted policy cannot be applied until the local government gives Statewide notice that it has adopted that policy.*

**Strategic Implications:**

Nil

**Sustainability Implications**

- **Environmental**  
There are no known significant environmental implications
- **Economic**  
There are no known significant economic implications
- **Social**  
There are no known significant social considerations.

**Policy Implications:**

Development of a Buy Local- Regional Price Preference policy will formalise the tender and decision making process when considering quotes and tenders from local suppliers.

**Financial Implications:**

Nil.

**Consultation:**

Shire of Murchison Minutes 20 March 2015

**Recommendation:**

That Council:-

- Resolves to adopt the Buy Local – Regional Price Preference Policy as detailed below; and
- Gives State-wide public notice that it has adopted the Buy Local – Regional Price Preference Policy

**1.8 Buy Local – Regional Price Preference Policy****1. OBJECTIVE**

To promote local business partnerships within the Shire of Murchison by giving preferential consideration to regional suppliers in the procurement of goods and/or services.

**1.1 Definitions**

In this policy the following words have the following meanings:

- For the purpose of this Policy, the “Region” is specified as the geographical area which comprises the whole of the Shire of Murchison.
- Regional Tenderer is defined as a business/organisation/supplier that has been trading from a premises within the Shire of Murchison for at least six (6) months.

**2. POLICY**

A price preference will apply to all tenders and quotations invited by the Shire of Murchison for the supply of goods and services and construction (building) services, unless Council resolves that this policy does not apply to a particular tender or quotation.

**2.1 Levels of Preference to be applied under this policy**

A preference will be given to a regional tenderer by assessing the tender submission as if the price bids were as prescribed below:

- a) Goods and services reduced by 10%, up to a maximum price reduction of \$50,000
- b) Construction (building) services, reduced by 5%, up to a maximum price reduction of \$50,000; or
- c) Goods and or services (including construction (building) services) up to 10% - where the contract is for goods or services, up to a maximum price reduction of \$500,000, if the local government is seeking tenders for the provision of those goods or services for the first time, due to those goods or services having been, until then, undertaken by the local government.

**2.2 Local Regional Content**

The goods and/or services identified in a tender or quote submitted by a regional tenderer may be:

- a) wholly supplied from regional sources; or
- b) partly supplied from regional sources and partly from non-regional sources,

however, only those goods and/or services identified in the tender as being from regional sources can be included in the discounted calculations.

**2.3 Competitive Purchasing**

Whilst price is a consideration in the provision of goods and/or services it is only one aspect of the tender evaluation process. Value for money principles, as described section 4 of the Shire of Murchison Purchasing Policy will be employed by assessing the price component in conjunction with the tender selection criteria and requirements.

The tender that is determined to be both cost effective and advantageous to the Shire of Murchison will be the most likely to be accepted.

For the purchase of goods and/or services outside of the tender process, consideration should be given to Council's desire to purchase from local suppliers, where possible. The decision to purchase from a local supplier is to be left to the responsible officer's judgement, ensuring that the Shire's policies and guidelines are observed.

**Voting Requirements:**

Absolute Majority

<b>Council Decision:</b>		
<b>Moved:</b>	<b>Seconded:</b>	
<b>Carried by Absolute Majority</b>	<b>For: 6</b>	<b>Against: 0</b>

**17.2 Proposal for Historical Bridge Marker**

File:	
Author:	Dianne Daniels –Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	10 May 2015
Attachments:	N/A

**Matter for Consideration:**

Council to consider the style of and location for the Ballinyoo Bridge Historic Marker.

**Background:**

The Ballinyoo Bridge, the oldest concrete structure in WA, has reached the end of its useful life. Unfortunately, it has aged beyond repair and so replacement is the only option. Funding has been sourced from Mid West Investment Plan, Country Local Government Fund and Roads to Recovery to replace it with a new bridge to span the Murchison River. This will vastly improve the key Carnarvon-Mullewa Road access route, fostering economic development and promoting tourism.

**Comment:**

In recognition of the historical value of the old Ballinyoo Bridge, sections of the old bridge may be preserved and developed by into an interpretive site. A tender was recently called for the demolition of the old bridge and construction of a new bridge. The successful tenderer, Bocol Pty Ltd, will commence works between 1 August and 1 September 2015, depending on river flows and so it is important to get plans underway for the historic marker.

Council will need to consider:

- a) What part of the bridge to conserve – it will be necessary to consult with the engineers and contractor to determine what sections of the bridge are more likely to survive the demolition phase;
- b) An interpretive site will need to be selected;
- c) The site will need to be prepared prior to demolition;
- d) Council may wish to hire a specialist consultant to prepare an interpretive design brief.

**Statutory Environment:**

s.3.53 of the Local Government Act 1995 and s.55(2) of the Land Administration Act 1997. The local government within the district of which a road is situated has the care, control and management of the road.

**Strategic Implications:**

The replacement of the Ballinyoo Bridge is one of the important actions noted in the Shire of Murchison's Strategic Community Plan. The replacement aligns with the strategy of maintaining and improving an efficient road network which in turn aids in the development of the region's economic potential, encouraging families and businesses to stay in the area.

Promoting and supporting a sustainable tourism industry is another key objective of the Strategic Community Plan including showcasing the natural and built attractions and history of the Shire.

**Sustainability Implications**

- **Environmental**  
There are no known significant environmental considerations
- **Economic**  
An historic marker will aid in the economic development of the region through improved tourist numbers
- **Social**  
There are no known significant social considerations

**Policy Implications:**

N/A

**Financial Implications:**

Council may need to re-direct funds from another program for an interpretive design brief.

**Consultation:**

N/A

**Recommendation:**

That council:

- a) Direct the CEO to liaise with the engineers and contractor to determine what part of the bridge is most likely to be salvaged, so that a decision can be made at the June meeting;
- b) Direct the CEO to seek quotes from interpretive design consultants to bring to the June meeting;
- c) Determine to select the interpretive site during the road inspection on the 25<sup>th</sup> and 26<sup>th</sup> May.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>		<b>Seconded: Councillor</b>
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**17.3 Amending Rules for Wild Dog Bounty**

File:	13.2
Author:	Dianne Daniels
Interest Declared:	No interest to disclose
Date:	11 <sup>th</sup> May 2015
Attachments:	N/A

**Matter for Consideration:**

Council to consider the recommendations of the Wild Dog Control Working Group in regard to amending the rules for the payment of the Wild Dog Bounty.

**Background:**

At the October 2013 meeting Council resolved:

*That Council allocates \$15,000 to set up a bounty system for the control of wild dogs along the same lines as the bounty system recently announced by the Minister for Agriculture and Food which is being trialled in the adjoining MRBA area:-*

- \$100 per dog;
- only pastoralists able to claim the bounty;
- doggers and professionals to be excluded;
- to cover all stations within the shire of Murchison except those already included under the States’ trial who would be able to get their bounties from that scheme.
- details of where dogs are destroyed to be noted to enable a map of the area to be built up;
- pastoralists to take the scalps (ears and scalp strip) to regional coordinators who sign off and advise the shire to make the payment – suggested Reg Seaman, Andrew Whitmarsh and Mark Halleen as the coordinators

*and that Council allocates \$5,000 to purchase meat for the preparation of baits, this meat to be stored at the community freight shed freezer and made available to pastoralists as required.*

**Comment:**

Following the cessation of the MRVC Bounty trial on the 30 November 2014, the Wild Dog Control Working Group has suggested some changes to the rules for payment of the Shire of Murchison Wild Dog bounty. The suggested changes are that:

1. the Wild Dog Bounty Scheme be changed to include all land that is encompassed by the shire of Murchison local government boundary and that this be backdated to the end of MRVC Bounty program; and
2. professional doggers should be entitled to claim for dogs destroyed on their own Murchison Shire Property, within their own time and utilizing their own resources”.

**Statutory Environment:**

N/A

**Strategic Implications:**

Nil



**Background:**

The tender was advertised in The West Australian on the 29<sup>th</sup> April 2015 with the advertised closing date being Wednesday 13<sup>th</sup> May 2015. The requirements of the contract is to supply hired plant and equipment with experienced, licenced operators for the reconstruction of existing floodways and construction of new floodways on the Beringarra Cue Road. There is estimated to be eighteen floodways and associated drains to be constructed within SLK .480 from the south east boundary of the Beringarra Cue Road to SLK 39, but this will be governed by the Shire’s target expenditure.

**Comment:**

A full report from the Tender Evaluation Panel will be available at the meeting.

The following evaluation methodology will be used in respect of this Request:

- (a) Tenders are checked for completeness and compliance. Tenders that do not contain all information requested (eg completed Offer form and Attachments) may be excluded from the evaluation.
- (b) Tenders are assessed in writing against the Selection Criteria.

Criteria	Weighting
Compliance	Not Weighted – If not compliant, tender may be excluded from assessment.
Price	30%
Relevant experience	15%
Key personnel Skills and Experience	15%
Tenderers Resources	30%
Risk Assessment	10%

- (c) The most suitable Tenderers may be short listed and may also be required to clarify their Tender, make a presentation, demonstrate the product/solution offered and/or open premises for inspection. Referees may also be contacted prior to the selection of the successful Tenderer.

A Contract may then be awarded to the Tenderer whose Tender is considered the most advantageous Tender to the Principal.

**Statutory Environment:**

Local Government Act 1995 s.3.57 and the Local Government (Functions and General) Regulations 1996 – Part 4- tenders for providing goods and services. Shire of Murchison purchasing policy.

**Strategic Implications:**

Nil

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental considerations
- **Economic:**  
There are no known significant economic considerations
- **Social:**  
There are no known significant considerations

**Policy Implications:**

Refer to the Shire of Murchison Purchasing Policy.

**Financial Implications:**

The scheduled works have been included in the 2014/15 Budget.

**Consultation:**

Brian Wundenberg – Works Supervisor  
Tender Evaluation Panel

**Recommendation:**

To be advised following review of the report from the Tender Evaluation Panel.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**18. ADMINISTRATION**

**18.1 Delegations Register**

File:	4.16
Author:	Dianne Daniels- Chief Executive Officer
Interest Declared:	No Interest to disclose
Date:	13 <sup>th</sup> April 2015
Attachments:	Delegations Register

**Matter for Consideration:**

Review of the Delegations Register.

**Background:**

The Shire of Murchison can delegate certain authorities to the CEO pursuant to s.5.42 of the Local Government Act. The delegations must be in writing and a register of delegations must be kept and reviewed at least once every financial year. The Delegations were last reviewed at the Ordinary Meeting of Council on the 24th March 2014.

If a person is exercising a power or duty which they have been delegated, the Act requires them to keep records relating to the exercise of the power or discharge of the duty. The records are to include :

- (a) how the person exercised the power or discharged the duty; and
- (b) when the person exercised the power or discharged the duty; and
- (c) the persons or classes of persons, other than council or committee members or employees of the local government, directly affected by the exercise of the power or the discharge of the duty.

**Comment:**

Each instrument of delegation in the register describes the function being delegated and the relevant statutory reference which is the source of power for the exercise of the function. Also included is a reference to related documents such as policies of Council, which may provide guidance in the exercise of the delegation.

It is a fairly comprehensive list and should cover the day to day administrative operations of the shire.

**Statutory Environment:**

*s 5.42 & s 5.46 of the Local Government Act 1995*  
*r 18G & 19 Local Government Administration Regulations 1996*

**Strategic Implications:**

Nil

**Sustainability Implications**

- **Environmental**  
No environmental implications
- **Economic**  
There are no known significant economic implications
- **Social**  
There are no known significant considerations

**Policy Implications:**

The delegations register works in conjunction with various sections of the Shire of Murchison Policy Manual.

**Financial Implications:**

Nil

**Consultation:**

Shire of Murchison Minutes March 2014 (Shire of Cue; Shire of Sandstone; Shire of Upper Gascoyne; Bill Atkinson, Shire of Carnamah)

**Recommendation:**

That the Shire of Murchison review the Delegations Register and adopt it as presented.

**Voting Requirements:**

Absolute Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**18.2 Conduct of Ordinary Murchison Elections 2015**

File:	4.9
Author:	Dianne Daniels - Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	9 May 2015
Attachments:	Nil

**Matter for Consideration:**

Council to decide the method for conducting this year’s election as either ‘voting in person’ or postal election conducted by the Electoral Commission.

**Background:**

The next ordinary elections are to be held on 17<sup>th</sup> October 2015. The last elections in 2013 were held as a ‘voting in person election’. Council can choose which way to hold the elections but the decision has to be made at least 80 days prior to the election, or by the 29<sup>th</sup> July for the 2015 elections.

**Comment:**

The Local Government Act 1995 (the Act) provides that an election can be conducted as a postal election or a voting in person election. The Act also requires that a postal election must be conducted by the Electoral Commissioner.

No quote has been obtained for this service (postal voting) from the Electoral Commissioner however the estimated cost is approx. \$12,000. An in person election will cost more in the vicinity of \$2,000 - \$3,000. This covers advertising and staff time on election day. Daily election costs leading up to election day are absorbed into normal administration time.

**Postal Election – Major Benefits:**

- Greater voter participation – voter turnout increases significantly in postal elections.
- Time saving – some election tasks, including the role of Returning Officer are outsourced – thereby reducing the time burden on existing staff.

**Postal Election – Major Disadvantages:**

- Cost – postal elections are relatively expensive.
- Potential for mistakes to be made due to communication problems between an off-site Returning Officer and local election staff.

Should Council resolve to conduct this years' election by postal vote the process will be as follows:

1. Council (now) resolves to consider conducting the 2015 ordinary election as a postal election (by the Electoral Commissioner)
2. Staff obtain the agreement, approval and a quote from the Electoral Commissioner
3. At the June 2015 Council meeting Council then appoints and declares the Electoral Commissioner to be responsible for the conduct of the 2015 Ordinary Election and also resolves that the ordinary 2015 election be conducted as a postal election.

### **Statutory Environment:**

The Local Government Act 1995 sections 4.20 and 4.61 apply as shown (in part) below:

#### **4.20. CEO to be returning officer unless other arrangements are made**

- (1) Subject to this section the CEO is the returning officer of a local government for each election.
- (2) A local government may, having first obtained the written agreement of the person concerned and the written approval of the Electoral Commissioner, appoint\* a person other than the CEO to be the returning officer of the local government for —
  - (a) an election; or
  - (b) all elections held while the appointment of the person subsists.

\* Absolute majority required.

- (3) An appointment under subsection (2) —

- (a) is to specify the term of the person's appointment; and
- (b) has no effect if it is made after the 80th day before an election day.

- (4) A local government may, having first obtained the written agreement of the Electoral Commissioner, declare\* the Electoral Commissioner to be responsible for the conduct of an election, or all elections conducted within a particular period of time, and, if such a declaration is made, the Electoral Commissioner is to appoint a person to be the returning officer of the local government for the election or elections.

\* Absolute majority required.

#### **4.61. Choice of methods of conducting election**

- (1) The election can be conducted as a —
 

**postal election** which is an election at which the method of casting votes is by posting or delivering them to an electoral officer on or before election day; or

**voting in person election** which is an election at which the principal method of casting votes is by voting in person on election day but at which votes can also be cast in person before election day, or posted or delivered, in accordance with regulations.

- (2) The local government may decide\* to conduct the election as a postal election.

\* Absolute majority required.

- (3) A decision under subsection (2) has no effect if it is made after the 80th day before election day unless a declaration has already been made in respect of an election for the local government and the declaration is in respect of an additional election for the same local government.

- (4) A decision under subsection (2) has no effect unless it is made after a declaration is made under section 4.20(4) that the Electoral Commissioner is to be responsible for the conduct of the election or in conjunction with such a declaration.

### **Strategic Implications:**

Nil.

### **Sustainability Implications**

- **Environmental**  
There are no known significant environmental implications
- **Economic**  
There are no known significant economic implications
- **Social**  
There are no known significant social considerations.

### **Policy Implications:**

Nil

### **Financial Implications:**

An appropriate budget allocation will need to be included in the 2015/16 budget if Council decides to conduct a postal election.

**Recommendation:**

That Council conduct the 2015 ordinary Murchison Council election as a “voting in person election” and confirm the appointment of the CEO as the Returning Officer.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**18.3 FAGS Grants**

File:	3.4
Author:	Dianne Daniels
Interest Declared:	No interest to disclose
Date:	9 <sup>th</sup> May 2015
Attachments:	Correspondence from Australian Local Government Association

**Matter for Consideration:**

Council to consider correspondence from the Australian Local Government Association regarding the Financial Assistance Grants (FAGS) to Local Government and resolve to acknowledge the importance of the FAGS program; acknowledge the amount that council will receive in 2014-15; and to ensure that federal funding and other funding provided by the Federal Government is appropriately identified.

**Background:**

FAGS are an important untied payment to councils from the Australian Government which are invested in essential community infrastructure and services ranging from local roads and parks to swimming pools and libraries.

In the 2014–15 Budget, the Government announced that the indexation applied to the Financial Assistance Grant programme would be paused for three years (2014–15 to 2016–17). FAGS funding is not currently keeping pace with demand for services and infrastructure in local communities and the freeze on indexation will worsen this.

**Comment:**

The Australian Local Government Association (ALGA), in its 2015 Federal Budget submission has called for FAGS indexation to be restored immediately and for the Federal government to consider the adequacy of the quantum of FAGS and the indexation methodology in the future.

ALGA is asking this council and every other council in Australia, to pass a resolution acknowledging the importance of the Commonwealth Financial Assistance Grants in assisting councils to provide important community infrastructure. They are also asking councils to acknowledge the receipt of Financial Assistance Grants from the Commonwealth in media releases and council publications, including the Annual Report.

**Statutory Environment:**

Nil

**Strategic Implications:**

A freeze on indexation of the FAGS grant will have a detrimental impact on the delivery of strategic activities in the Community Strategic Plan.

**Sustainability Implications**

- **Environmental**  
There are no known significant environmental implications
- **Economic**  
A freeze on indexation of the FAGS grant will have a detrimental impact on the delivery of strategic economic activities in the Community Strategic Plan, such as increasing and improving the Shire

housing stock to accommodate further staff positions (ie Project Officer) and the provision of training and employment opportunities to the local community.

- **Social**

A freeze on indexation of the FAGS grant will have a detrimental impact on the delivery of strategic social activities in the Community Strategic Plan, such as infrastructure upgrade and improvement, emergency services and the provision of health service information.

**Policy Implications:**

Nil

**Financial Implications:**

A freeze on indexation of the FAGS Grant for three years will have an adverse effect on the delivery of services/infrastructure by council.

**Consultation:**

ALGA

**Recommendation:**

That the Council:

1. Acknowledges the importance of federal funding through the Financial Assistance Grants program for the continued delivery of councils services and infrastructure;
2. Acknowledges that the council will receive \$3,417,145 in 2014-15; and
3. Will ensure that this federal funding and other funding provided by the Federal Government under relevant grant programs, is appropriately identified as Commonwealth grant funding in council publications, including annual reports.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**19. NOTICE OF MOTION**

**20. CEO ACTIVITY REPORT**

<b>Date</b>	<b>Activity</b>
20/4/2015	Staff Meeting – admin staff
20/4/2015	Staff Meeting – works supervisor
21/4/2015	Spoke with Chris Blair – Fleetwood Project Manager re completion of units
21/4/2015	EHO Phil Swain on site – spoke on Community water; new leach drains for new units and for existing ablutions
22/4/2015	Spoke with Pat Hogan from Goldfields Technical Services re haulage route from Mixey. Followed up with Main Roads to get RAV rating Has been approved for RAV7 and so now need to prepare road maintenance agreement.
23/4/2015	Spoke with Janell Tyson SEMC Community EM Officer – made appointment to meet 13/5/2015
24/4/2015	Inspected new Fleetwood units with the supervisor
24/4/2015	Meeting of Tender Evaluation Panel re RFT 2.2015
25/4/2015	Special Meeting of council re recruitment of DCEO
25/4/2015	Opening of Anzac Memorial
28/4/2015	Staff Meeting – admin staff

28/4/2015	Staff Meeting – works supervisor
1/5/2015	Cue Parliament
4/5/2015	Staff Meeting – admin staff
4/5/2015	Staff Meeting – works supervisor
5/5/2015	Astrofest meeting
6/5/2015	Spoke with Peter Coughlin BG&E re contract signing. Bocol should be ordering piles by end of week and will forward first invoice. Need to consider a lay-down area near work-site.
11/5/2015	Pre-start meeting with works crew
11/5/2015	Staff Meeting – admin staff
11/5/2015	Meeting of Plant Working Group

**Recommendation:**

That the CEO's Activity Report be accepted.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**21. URGENT BUSINESS**

**22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

**23. MEETING CLOSURE**