



Western Australia

Agenda for the Ordinary Meeting of the Murchison Shire Council,
To be held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
On **Friday 20th June 2014**, commencing at 10.00 am.

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Leave of Absence has been granted for Cr Rosco Foulkes-Taylor

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

4.1 Standing Orders

Council Decision:

Moved: Councillor

Seconded: Councillor

That the following Local Law-Standing Orders 2001 be stood down:

8.2 Limitation on the number of speeches

8.3 Duration of speeches

Carried/Lost

For:

Against:

5. NEXT MEETING

The next meeting is scheduled for Friday 18th July 2014.

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

8. CONFIRMATION OF MINUTES

8.1 Ordinary Council Meeting – 16th May 2014

Background:

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Recommendation:

That the minutes of the Ordinary Council meeting held on 16th May 2014 be confirmed as an accurate record of proceedings

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
That the Minutes of the Ordinary Council meeting held on 16 th May 2014 be confirmed as an accurate record of proceedings.		
Carried/Lost	For:	Against:

9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

11. ACTION LIST

No	Item	Action	Status
1.	Classification of Pindar Beringarra Road	Pindar – Beringarra programme of works being established.	Ongoing
2.	Community Centre Kitchen	Install Lockable Storage Area. Virtually complete – final piece of architrave to be installed. Architrave here and fitted	Complete
3.	Ongoing road agreement issues	Additional maintenance grading nearly complete. Additional funds have been agreed with CSIRO to cover additional works over coming couple of years.	Complete
4.	Establishment of Working Group for Accident Prevention	Following Annual Electors Meeting 2013 – community wished to set up an accident prevention group to help work towards road safety and reduced RTA's. 4 people volunteered but as yet no action. Had been envisaged this would be a community group to provide suggestions/ideas to Council but the CEO will call an inaugural meeting and help with initial set up to get it going.	Inaugural meeting being scheduled.
5.	Litter initiatives	Anti litter poster completed. Signs ordered and received and being installed	Signs installed - complete.
6.	Community Project Officer	Community or Council to investigate the options for moving towards having a Community project Officer. Working group needed to nut out the definitions of the position in order to progress it.	Inaugural meeting being scheduled.

Recommendation:

That the Action List be accepted.

Voting Requirements:

Simple majority

Council Decision:		Seconded: Councillor	
Moved: Councillor			
That the Action List be accepted.			
Carried/Lost		For:	Against:

12. DISCLOSURE OF INTERESTS

13. REPORTS OF OFFICERS

13.1 Monthly Plant Report – Works Supervisor

May 2014			Hours					YTD	
Plant Item	Year	Rego	1 July '13	Start	End	Total		Operating Costs	
				Hrs/kms	Hrs/km	Month	YTD	Plant	Fuel
Cat Grader 12H P.02	2005	MU 141	9996	11008	11180	172	868	69943.52	22866.93
Cat Grader 12M P.03	2008	MU 51	5844	7130	7306	176	1462	20759.16	31546.49
Volvo Loader P.27	2006	MU 65	5420	6218	6310	92	890	17866.82	18426.86
Komatsu Dozer P.11	1997		8208	9776	not used		1568	27161.85	10778.92
Bomag Padfoot P.68	2013	1EIG124	0	231	281	50	281	1157.90	6030.11
JD Grader P.01	2011	MU 121	3040	4378	4506	128	1466	20119.50	41823.00
Bomag Roller P.43	2012	1DVH736	1097	1624	1689	65.00	592	4274.22	8092.03
Cat 938G Loader P.41	2004	MU 193	4078	4364	4376	12	298	5675.58	5309.78
Kenworth P/Mover P.61	2004	MU 000	7174	25669	31318	5649	24144	17449.18	26239.59
Iveco P/Mover P.09	2003	1AGW988	267205	280100	283510	3410	16305	5958.59	12253.92
Nissan UD P.07	2009	000 MU	141649	166835	167467	632	25818	14799.46	21699.55
Iveco Tipper Conv P.10	2004	MU 00	157865	168160	168452	292	10587	9778.64	18346.82
Generator 1-110kva	2011		7315	12886	13399	513	6084	3362.79	150098.50
Generator 2-110kva	2011		6897	8607	8912	305	2015		
Maintenance Gen P.33			658	2871	3135	264	2477	10921.52	4403.92
Construction Gen P.32			11770	16405	17004	599	5234	1343.25	6042.71
Kubota 6kva Gen P.66	2012		1844	4153	4225	72	2381	1303.83	3557.23
Mitsubishi Canter P.06	2010	01 MU	82788	107900	110092	2192	27304	10667.16	7745.92
Isuzu Construction P.64	2013	MU 140	0	23970	26870	2900	26870	3806.65	4974.51
Toyota Prado P.55	2012	MU 0	9557	21258	22519	1261	12962	3149.55	2060.18
RAV4 P.63	2013	MU 1011	0	17691	19155	1464	19155	2556.74	1732.37
Great Wall P.57	2012	MU 167	11257	25314	25677	363	14420	1687.09	2785.73
Isuzu Dmax P.28	2009	MU 300	154278	170250	172419	2169	18141	3272.25	3610.68
Toyota Hilux P.40	2011	MU 1018	93250	127915	130297	2382	37047	4740.78	7762.64
Isuzu T/Top P.54	2005	MU 1002	116400	138000	138700	700	22300	9888.28	6102.09
Mercedes PTV P.60	2004	MU 1009	97283	98662	98662	98662	1379	562.00	149.92

Side Tipper P.18	2001	MU2010	25303	42016	43549	1533	18246	13390.52	n/a
Side Tipper P.17	2001	MU 662	66102	77649	78147	498	12045	12697.45	n/a
Roadwest S/Tipper P.67	2013	1T0Q427	0	11196	12735	1539	2625	1737.42	n/a
Tri-Axle L/L Float P.13	2008	MU 663	3769	8397	8406	9	4637	6668.33	n/a
45ft Flat Top P.59	1978	1THH060	25	0	0	0	0	23.46	n/a
No. 2 Float P.14	2001	MU 2004	26835	42804	45012	2208	18177	12134.31	n/a
30000L W/Tanker P.24	2005	MU 2024	26524	36819	37111	292	10587	7783.92	n/a
Dog Fuel Trailer P.48	1979	MU 2026					n/a	1866.62	n/a
Dog Fuel Trailer P. 49	1972	MU 2005					n/a	2068.08	n/a
Dolly 1-Red P.05	2001	MU 2003	24567	27972	29397	1425	4830	9720.55	n/a
Dolly 2-Black P.08	2000	MU 2009	562	14897	17263	2366	16701	10685.16	n/a
New/H Ford Tractor	2006	MU 380	1596	1711	1718	7	122	286.00	741.40
Forklift			11847	11984	12008	24	161	1611.86	296.18
Caravans							n/a	6519.98	n/a
JD Ride on Mower			293	440	452.5	12.5	159.5	n/a	n/a
Generator Perkins P.34		H/Maint	0		swap		no clock	1617.42	1518.58
Generator 9KVA P.65	2013	Mechanic	0		swap		1423	2035.54	3797.53
Heavy Maint Trailer P.62		MU 446					n/a	3231.15	n/a

13.2 Works Report – Works Supervisor 11th May – 14th June 2014

Construction Crew

On Monday 12th May (after the big rains at Yuin) the crew moved their equipment and plant up to the Twin Peaks/Yuin boundary grid on the Beringarra-Pindar road and started road construction works on the realignment of McNabb's corner. Works required on this section included gravel sheeting approaches to the new 24ft grid. This grid was moved about 5m further east to improve the line of sight for approaching traffic from the north. A new corner was put in place just north of the grid and raised by .500m. The old corner was very low and in wet times water pooled on the inside of the corner and therefore traffic traveling south tended to go to the outside (right hand side of road) which was very dangerous to oncoming traffic heading north.

With the grid moved further to the east, 500m of new road approaching the grid from the south has been constructed. The new corner and approaches to the grid have been reformed and gravel sheeted.

With the completion of these works crew also put in 8 new bunds, 4 north and 4 south of McNabb's intersection and more off shoot drains on same road.

Crew then moved plant and equipment back to Yuin and completed the road works south of Yuin on the Beringarra-Pindar road spreading 1.8km of calcrete.

Now that this calcrete section is completed and some of the water has dried up, crew are working on the 1km dust suppression works at Yuin homestead. Please take note that in the program for dust suppression works at Tallering, Yuin and Pia Community I specified the amount of road works for each section was 1km. At Yuin with the Greenough River and the corner south of the river, the dust suppression works would have finished half way around the corner on the south side of the river. We have extended these works further down the road to a straight section which now makes the total for Yuin 1.160km.

With the completion of the works at Yuin crew will move up to Pia community and complete the next 1km of dust suppression works.

Maintenance Crew

Glen and Neil are going along well with their maintenance grading. With a little bit of moisture around crew have changed their grading program of 2 cuts down the middle (corrugation cut) then 4-5 cuts back over into water drain then 1 or 2 batter wipes off and cleaning out of drains. New program of grading in winter (when

it rains) and ground has a bit of moisture is 2 cuts down the middle (corrugation cut where required) cutting off from batter (this allows more dirt for centre of road), roll then 1 or 2 batter wipes off plus cleaning up of all drains. In some sections (if moisture allows) that are low and water is sitting on road crew will pull in from both sides and roll. These sections are only 20-30m long, longer sections will come under Heavy Maintenance program.

Since last report crew have completed a full grade on the Carnarvon-Mullewa road from the settlement to north boundary plus 8km of re-work just south of Byro after some thunder storm damage.

Crew were to start their north run around (at the completion of the Carnarvon-Mullewa road) but due to heavy rains south of the shire they have moved back to the settlement and commenced a run around of roads in the south. As of Saturday 14/06/2014 there are only two roads left to grade (Yallalong West and Mt Wittenoom road) before heading back to north run commencing at Boolardy-Kalli road working their way north.

With most of the roads in the north being subject to flood damage, repairs to these roads will include a full maintenance grade under flood damage repair costs.

Contractor

Squires Resources Contractor consisting of two graders, roller plus water truck are now about 10km north of Boolardy .

We have had to put a water truck on as moisture north of Boolardy has now started to dry up. This meant cutting back from 3km a day to 2 km per day. The road is coming along very well with what the crew have completed so far.

Beringarra Cue Road

At the last council meeting held in May, councillors requested that the Works Supervisor inspect and come back with a report on the drains and floodway's that are required on the bitumen section on the Beringarra-Cue road.

I commenced a road pick up/report on the 28th May starting from Mileura heading north to the end of the bitumen before heading onto gravel section of the Beringarra-Cue road. Five new floodway's are required in various places along this 30km section, shoulder grading work is required in some places and where water sits straight off-shoot drains are also required.

From Mileura heading south the first 3km will be under flood damage repairs as in shoulder repairs. A long contour bank is also required on the west side of the road in this section.

Heading south 14-15 new floodway's with bunds and long contour banks are required in various places.

From Mileura to the south boundary (90km) new drains are required in various sections along the road on the west side plus the existing old drains on east side need cleaning out and made longer and new drains placed in various sections.

Flood Damage

Tenders for the flood damage repairs on roads in the north of the shire were sent out by Greenfields last Monday 9th June.

The flood damaged roads in the south of the shire are expected to be inspected for estimated repair costs this week 16/06/2014.

- Beringarra-Pindar from 30km north of McNabb's road to south boundary.
- Carnarvon-Mullewa road from the Murchison River the south boundary.
- McNabb's/Twin Peaks - full length of the road.

Staff Leave

- Stuart Broad 17-5-2104 - LWOP
- Barry Panting 09-05-2014 - Doctors
- Trevor Barndon 15/18-05-2014 2 days Annual Leave
- Trevor Hipper 05-05-2014 – 30-05-2014 18 days Annual Leave
- Leanne Hipper 05-05-2014 – 30-05-2014 18 days Annual Leave
- Brian 1 day 13-06-2014 - RDO

General/Work Supervisor

Wednesday 21st May - Road inspection on Beringarra-Pindar road MRO to south boundary CSIRO report.

Monday 9th June - 7.5 hrs grader - construction crew (Baz's day off - Doctors)

Monday 12th June pegged out the rubbish tip for new fence and pit hole (hole is 10m wide x 40m long x 4m deep) also pegged out leach drains at new staff house. (16 Mulga Crescent)

WBHO came out to the settlement with excavator on Wednesday to dig hole at rubbish tip, leach drains at new house and dump point at caravan park.

Went down to construction crew on Beringarra-Pindar road via Cockney Bill intersection heading toward Yuin taking photos of flood damage section on the way. I met up with the construction crew at the boundary grid of Yuin/Twin Peaks and operated the dozer for 1 hour.

Tuesday 13th June I operated the grader for 8 hrs shaping up the new McNabb's corner and a 500m section south of Yuin/Twin Peaks boundary grid.

Wednesday 14th June I did a further 10hrs on the grader on the McNabb's corner.

Thursday 15th June I finished off taking photos of flood damage section south of Yuin to south boundary (got Yuin Pastoral to grade a bad wash out section south of Yuin) then went over to the Carnarvon-Mullewa road and took photos of flood damage section from south boundary to the Murchison River.

The fence and Lock up gates around new rubbish tip are now completed.

All the road safety signs from south boundary grid on the Beringarra-Pindar road to McNabb's road have been completed with only the approaching river signs on the north side of the Greenough River to be erected. This will be done once the construction crew have completed the dust suppression works.

Meeting this Tuesday 17th June about the dozer with the plant group and Komatsu.

Roads inspected this month:

- Boolardy-Kalli road.
- Kalli east.
- McNabbs-Twin Peaks
- Wooleen-Meeberrie
- Wooleen-Mt Wittenoom
- Wooleen-Boolardy
- Beringarra Pindar road from MRO to Beringarra homestead
- Beringarra Cue road - Bitumen and gravel section.
- Beringarra-Byro
- Carnarvon-Mullewa from north boundary to Settlement.

Bunding of old roads and rehabbing of gravel pits in the north east of the shire will be coming to an end this week.

Thanks go out to Simon for all his help in showing the dozer contractor around and putting him onto the right track, this saved me quite a few trips.

ROADS GRADED 10/05/2014 – 14/06/2014

Name	Length of Road	SLK's Graded this month	Heavy-Road Maintenance/Repairs Loader-truck	Comments
Beringarra /Pindar	319.80km	25 km		By Contractor
Erong	63.12km			
Beringarra/Byro	90.89km			
Twin-Peaks/Wooleen	47.65km	47.5 km		
Boolardy/Kalli	57.30km			
Byro/Woodleigh	71.00km			
New Forrest/Yallalong	36.18km	9 km		Patch grade to Yallalong
M ^c Nabb/Twin-peaks	49.75km			

Yallalong-West	34.46km	22 km		Full grade
Mileura/Nookawarra	49.08km			
Muggon	38.75km			
Manfred	34.55km			
Beringarra/Mt Gould	34.80km			
Tardie/Yuin	13.20km			
Innouendy	9.30km			
Boolarly Homestead	2.00km	2 km		By contractor
Yunda Homestead	32.80km			
Meeberrie Woolleen	25.22km			
Mt Wittencoom	37.55km			
Woolleen/Mt Wittencoom	33.85km	34 km		
Beringarra Cue	109.82km			
Boolarly Wooleen	19.08km	19 km		
Kalli Cue East	21.87km			
Coodardy Noonie	19.92km			
Butchers Track	64.54km			
Butchers Muggon	23.80km			
Murchison Settlement	2.00km			
Pinegrove Yallalong	-----			
Carnarvon-Mullewa	278.63km	85 km + 8 km		8 km is regrade after storm south of Byro.
Woolgorong-South	15.00km			
Nookawarra homestead				
Errabiddy-Bluff	12km	12km		
Air strip Graded				

Total graded this month by Shire Crew 224.5km - Contractor 27 km

Recommendation:

That the Work’s Supervisor’s report be accepted.

Voting Requirements:

Simple majority

Council Decision:

Moved: Councillor

Seconded: Councillor

That the Work’s Supervisor’s report be accepted.

Carried/Lost

For:

Against:

14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

14.1 Shire President

14.2 Councillors

15. REPORTS OF COMMITTEES

16. FINANCE

16.1 Financial Activity Statements to 31st MAY 2014

File:	2.2
Author:	Candice Smith – Senior Finance Officer
Interest Declared:	No interest to disclose
Date:	10 th June 2014
Attachments:	Financial Activity Statements for 11 months to 31 st May 2014 Balance Sheet Income Statement by Program Summary Income Statement by Nature & Type Income Statement by Program Detailed

Matter for Consideration:

Council to consider adopting the Monthly Financial Statements for May 2014.

Background:

The Local Government (Financial Management) Regulations 1996. Regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported.

Comment:

The Current Position at 31 May 2014 is a surplus of \$5,109,999 against a YTD Budget surplus of (\$1,321,474) so up \$6,431,473

Add Operating Revenues down	1,340,909
Add Operating Expenditure down	552,806
Less Funding Balance Adjustment	(385,972)
Less Capital Revenue down	879,062
Add Capital Expenditure down	4,046,651
Less Rate Revenue down	(1,983)
	<u>6,431,473</u>

Refer pages 18 and 19 of the attachment for the status of Capital Disposals and Acquisitions against Budget and to pages 25 to 27 for details of major variances against budget. Most of the variances are due to timing issues – i.e. Ballinyoo Bridge no expenditure yet but was budgeted for payments in March.

Capital Expenditure that impacted the Balance Sheet in May was:

Rubbish tip has commenced and water tank has been ordered.

In accordance with Council Policy 5.2.1, authorising the CEO to invest funds surplus to immediate operating needs and Regulation 19c of the Local Government (Financial Management) Regulations, the following details Term Deposits held as at 31st May 2014.

Beringarra- Cue Road Reserve TD	\$3,543,729.92	@ 3.49% Maturity 27/06/2014
Crossland MCF Term Deposit	\$ 300,000.00	@ 3.53% Maturity 27/07/2014
Ballinyoo Bridge	\$3,500,000.00	@ 3.49% Maturity 27/06/2014

Statutory Environment:

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and (c);
- (e) The net current assets at the end of the month to which the statement relates.

Strategic Implications:

Nil.

Policy Implications:

Nil.

Budget/Financial Implications:

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Consultation:

UHY Haines Norton

Recommendation:

That Council adopt the financial statements for the period ending 31st May 2014 as attached.

Voting Requirements:

Simple majority.

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

16.2 Accounts Paid during the period since the last list was adopted/endorsed by Council

File:	
Author:	Candice Smith – Senior Finance Officer
Interest Declared:	No interest to disclose
Date:	10 th June 2014
Attachments:	EFT & Cheque Details for May 2014

Matter for Consideration:

Authorisation of accounts paid during the month of May 2014.

Background:

Accounts paid are required to be submitted each month.

Statutory Environment:

Local Government (Financial Management) Regulations 1996

Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

Comment:

Payments made during the month of December as per attached schedule

Strategic Implications:

None

Policy Implications:

None

Budget/Financial Implications:

Payment from the Municipal and Trust Bank Accounts.

Sustainability Implications:

- **Environmental:**
There are no known significant environmental considerations
- **Economic:**
There are no known significant economic considerations
- **Social:**
There are no known significant considerations

Consultation:

Haines Norton

Recommendation:

That the accounts as per the attached Schedule presented to this meeting totalling \$5,636,775.72, which includes \$5,075,938.00 of intra account transfers, be passed for payment/endorsed by Council.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

16.3 Differential Rates

File:	3.1
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	20 June 2014
Attachments:	

Matter for Consideration:

That Ministerial Approval be sought to adopt differential general rates as detailed below for the Shire of Murchison for the 2014-15 Financial Year.

Background:

At the May council meeting Council Resolved:-

Council Decision:	Moved: Councillor Whitmarsh	Seconded: Councillor Foulkes-Taylor
	<ul style="list-style-type: none"> • That council introduces differential rates and sets minimum rates in the 2014-15 year as per option 3 of the appended table. • Payment of rates charges may be made in a single payment or by four instalments at dates to be set as part of the budget adoption. • An administration fee of \$15 will apply to the instalment option and an 8% penalty interest will apply to late payments. • The ESL charge and interest will be charged in accordance with instructions from the DFES. 	
Carried by Absolute Majority	For: 5	Against: 0

RATE TYPE	RATE IN \$	Option 1	RATE IN \$	Option 2	RATE IN \$	Option 3	No of Props
	Same as 2013-14	Revenue	+CPI 3.1%	Revenue	+5%	Revenue	
Differential Rate UV							
Pastoral	0.025422	\$ 54,509.62	0.0262	\$ 56,177.80	0.0267	\$ 57,249.89	23
Mining	0.27224	\$ 141,174.41	0.2806	\$ 145,509.61	0.2858	\$ 148,206.16	5
Exploration/Prospecting	0.091718	\$ 82,879.83	0.0946	\$ 85,484.17	0.0963	\$ 87,113.35	34
Minimum Rates							
Pastoral	249	\$ 1,245.00	256	\$ 1,280.00	261	\$ 1,305.00	5
Mining	375	\$ -	387	\$ -	394	\$ -	0
Exploration/Prospecting	375	\$ 11,625.00	387	\$ 11,997.00	394	\$ 12,121.00	31
Totals		\$ 291,433.86		\$ 300,448.58		\$ 305,995.40	98

(The Total is based on information at hand when preparing the report and the number of properties and their values may vary slightly if a new schedule is received from Landgate prior to preparing the Budget.)

Comment:

The intention to impose differential rates was advertised in accordance with s6.36 of the Local Government Act 1995 in the Geraldton Guardian newspaper on Friday 23rd May 2014

The advertisement contained details of each differential general rate and minimum payment endorsed by Council and invited submissions from electors or ratepayers in respect of the proposed differential general rate or minimum payment and any related matters within 21 days. Submission closed on the 13th June of June 2014 and no submissions have been received. Before adopting the differential general rates and associated Minimum Rates, Council is required to seek Ministerial Approval under s6.33 (3) of the Local government Act as the UV Mining Rate is more than twice the lowest differential general rate.

Statutory Environment:

Local Government Act 1995

Division 6 - Rates and Service Charges

Subdivision 2 — Categories of rates and service charges

6.33 – Differential general rates

(3) In imposing a differential general rate a local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it.

6.35 – Minimum Payment

(6) For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories

(c) to each differential rating category where a differential general rate is imposed

6.36. Local government to give notice of certain rates

(1) Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c) a local government is to give local public notice of its intention to do so.

Sustainability Implications

- **Environmental**
There are no known significant environmental implications associated with this decision
- **Economic**
There are no known significant economic implications associated with this decision
- **Social**
There are no known significant social considerations associated with this decision

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

Differential rating allows Council to improve the rate base and offers all rate payers the opportunity to make an equitable contribution to the maintenance of infrastructure assets.

Consultation:

Nil

Recommendation:

That Ministerial Approval be sought to adopt differential general rates as detailed in option three of the table below for the Shire of Murchison for the 2014-15 Financial Year:

RATE TYPE	RATE IN \$	Option 1	RATE IN \$	Option 2	RATE IN \$	Option 3	No of Props
	Same as 2013-14	Revenue	+CPI 3.1%	Revenue	+5%	Revenue	
Differential Rate UV							
Pastoral	0.025422	\$ 54,509.62	0.0262	\$ 56,177.80	0.0267	\$ 57,249.89	23
Mining	0.27224	\$ 141,174.41	0.2806	\$ 145,509.61	0.2858	\$ 148,206.16	5
Exploration/Prospecting	0.091718	\$ 82,879.83	0.0946	\$ 85,484.17	0.0963	\$ 87,113.35	34
Minimum Rates							
Pastoral	249	\$ 1,245.00	256	\$ 1,280.00	261	\$ 1,305.00	5
Mining	375	\$ -	387	\$ -	394	\$ -	0
Exploration/Prospecting	375	\$ 11,625.00	387	\$ 11,997.00	394	\$ 12,121.00	31
Totals		\$ 291,433.86		\$ 300,448.58		\$ 305,995.40	98
<i>(The Total is based on information at hand when preparing the report and the number of properties and their values may vary slightly if a new schedule is received from Landgate prior to preparing the Budget.)</i>							

- Payment of rates charges may be made in a single payment or by four instalments at dates to be set as part of the budget adoption.
- An administration fee of \$15 will apply to the instalment option and an 8% penalty interest will apply to late payments.
- The ESL charge and interest will be charged in accordance with instructions from the DFES.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

Item 16.4 Fees and Charges 2014-2015

File:	2.4
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	20 th June 2014
Attachments:	N/A

Matter for Consideration:

Council to consider adopting the Schedule of Fees and Charges for inclusion in the 2014-2015 Budget.

Background:

A local government may impose and recover a fee or charge for any goods or services it provides or proposes to provide, other than a service for which a service charge is imposed.

In determining the amount of the fee or charge for goods or services, a local government is required to take into consideration the cost of providing the goods or services, the importance of the provision to the community and the price at which the goods or service can be provided by an alternate provider.

The basis for providing a fee or charge is not to be limited to the cost of provision except for the following services:

- (a) provision of copies of information requested under Division 7 - Access to Information;
- (b) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate under section 6.16(2)(d);
- (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.

Comment:

All fees and charges have been revised considering the cost to Council and by comparing the proposed Fee or Charge to that charged by alternative suppliers in a similar situation.

Statutory Environment:

Local Government Act 1995

Section 6.16 - Allows a local government to impose and recover a fee or charge for any goods or services it provides or proposes to provide. Fees and charges are to be imposed when adopting the annual budget, but may be imposed during the financial year and amended from time to time by giving public notice.

Sustainability Implications

- **Environmental**
There are no known significant environmental implications associated with this decision
- **Economic**
There are no known significant economic implications associated with this decision
- **Social**
There are no known significant social considerations associated with this decision

Strategic Implications:

N/A

Policy Implications:

N/A

Financial Implications:

Fees and charges raised will contribute to approximately 7% of operating revenue.

Consultation:

Works supervisor

Recommendation:

That Council adopt Fees and Charges for the 2014-2015 Financial Year as detailed in the Schedule below.

SCHEDULE OF FEES AND CHARGES SHIRE OF MURCHISON

SERVICE	2013-2014 inc GST	2014-2015 inc GST
CEMETERY		
Plot reservation	\$92.00	\$92.00
Sinking grave	\$460.00	\$460.00
Re-opening grave	\$460.00	\$460.00
Permit to erect plaque	\$46.00	\$46.00
SPORTS CLUB & EQUIPMENT		
Sports Club Venue – commercial or business hirer –per day	\$150.00	\$150.00
Sports Club Venue – bond *	\$250.00	\$250.00
* Exempt organisations are:- The Museum Committee, MAC, Shire Social Club, Murchison Sports Club, BFB, LEMC, PGA, RBG, ICPA and LCDC		
Table Hire – per table- commercial or business hirer.	\$5.00	\$5.00
Chair Hire – per chair – commercial or business hirer.	\$1.00	\$1.00
Bond for use of any chairs or tables outside of the settlement.	\$200.00	\$200.00
ADMINISTRATION		
Photocopying – black and white A4	\$0.15	\$0.15
Photocopying – black and white A3	\$0.20	\$0.20
Photocopying – colour A4	\$0.45	\$0.45
Photocopying – colour A3	\$0.60	\$0.60
Facsimile – inward	\$1.00	\$1.00
Facsimile – outward	\$1.00	\$1.00
Laminating – A4	\$2.50	\$2.50
Laminating – A3	\$4.50	\$4.50

ADVERTISING IN THE MONOLOGUE	2013-2014 inc GST	2014-2015 inc GST
Full page – black and white	\$22.00	\$22.00
Full page - colour	\$80.00	\$80.00
½ page – black and white	\$12.00	\$12.00
½ page - colour	\$45.00	\$45.00
¼ page – black and white	\$6.00	\$6.00
¼ page - colour	\$25.00	\$25.00
INTERNET ACCESS	\$2.50/half hour	\$2.50/half hour
SPECIAL SERIES PLATES	\$180.00	\$220.00
DOG REGISTRATIONS		
Sterilised 1 year	\$10.00	\$20.00
Sterilised 3 years	\$18.00	\$42.50
Sterilised – Lifetime registration	N/A	\$100.00
Sterilised Working Farm dog 1 year	\$2.50	\$5.00
Sterilised Working Farm dog 3 years	\$4.50	\$10.63
Sterilised Working Dog – Lifetime registration	N/A	\$25.00
Unsterilised 1 year	\$30.00	\$50.00
Unsterilised 3 years	\$75.00	\$120.00
Unsterilised – Lifetime Registration	N/A	\$250.00
Unsterilised Working Farm dog 1 year	\$7.50	\$12.50
Unsterilised Working Farm dog 3 years	\$18.75	\$30.00
Unsterilised Working Dog – Lifetime registration	N/A	\$62.50

Dog Pound Fees per day		
Sustenance per dog	\$10.00	\$10.00
Release fee	\$30.00	\$30.00
Pensioners 50% of abovementioned charges		
50% only payable if paid from 31 May each year		
CAT REGISTRATIONS		
Sterilised 1 year		\$20.00
Sterilised 3 years		\$42.50
Sterilised – Lifetime Registration		\$100.00
Cat Pound Fees per day		
Sustenance per cat	\$5.00	\$5.00
Release Fee	\$30.00	\$30.00
BOOKS AND MAPS		
Road to Murchison	\$30.00	\$30.00
A Varied and Versatile Life	\$28.00	\$28.00
Gascoyne Murchison Outback Pathways	\$30.00	\$30.00
Street Smart Maps – The Midwest	\$10.00	\$10.00
SERVICE	2013-2014	2014-2015
AMMUNITION		
Fiocchi 270 Winchester 130g x 20	\$50.50	\$50.50
Fiocchi 223 Remington 55g x 20	\$23.00	\$26.00
Winchester X222 RA 50g x 20	\$19.50	\$19.50
Winchester 222 Rem 50g x 20	\$23.50	\$23.50
Winchester 243 Win 80g x 20	\$37.00	\$37.00
Winchester 223 Rem 55g x 50	\$53.50	\$53.50

Winchester 308 Win 150g x 20	\$39.00	\$39.00
Winchester 22LR 40g x 50	\$8.50	\$8.50
Highland 223 Rem Soft Point	\$19.50	\$19.50
Highland 243 Win 90g x 20	\$25.50	\$25.50
Remington 22 Hornet 45g x 50	\$81.00	\$81.00
Maxi Magnum 40g x 50	\$21.00	\$21.00
PLANT & EQUIPMENT – INC. OPERATOR	2013-2014	2014-2015
	\$/hour inc GST	\$/hour inc GST
Truck 6 wheel end tipper 10 m	\$132.00	N/A
Dozer D7	\$168.00	\$180.00
Loader Volvo 966	\$148.00	\$155.00
Loader Cat 938	\$128.00	\$135.00
Grader	\$155.00	\$165.00
Roller 12 tonne vibrating	\$130.00	\$135.00
Roller Rubber Tyre	\$111.00	\$115.00
Prime mover/1 side tipping trailer	\$160.00	\$165.00
Prime Mover/2 side tipping trailers	\$195.00	\$195.00
Prime Mover/30,000L water cart	\$160.00	\$160.00
Prime Mover/Low loader	\$160.00	\$160.00 Up to 50Km radius – over that charge to be \$5.50per km
Mobe/De-mobe	\$4 per km	\$5.50 per km
LABOUR	\$58.00	\$58.00

Voting Requirements:

Absolute Majority

Council Decision:		
Moved: Councillor		Seconded: Councillor
Carried/Lost	For:	Against:

17. DEVELOPMENT

17.1 Report to Council – Shire of Murchison – June 2014

File:	10.3
Author:	Jenny Goodbourn- Chief executive Officer
Interest Declared:	No interest to disclose
Date:	13 June 2014
Attachments:	<ol style="list-style-type: none"> 1. Department of Planning – Schedule of Modifications 2. EPA Decision & Recommendations – Letter dated 9 June 2014 3. DPAW Managed Land Areas Map 4. Shire Wide Context Plan 5. Comments from CSIRO & Commonwealth Department of Industry

Matter for Consideration:

This report is presented to Council to provide an information update on the status of the Shire of Murchison Draft Local Planning Scheme and Strategy.

Background:

The Shire of Murchison is required to prepare a Local Planning Scheme under the statutory requirements of the *Planning and Development Act 2005* (the Act). In parallel with the requirement for a local planning scheme is a requirement for a local planning strategy to be prepared in accordance with the requirements set out in the *Town Planning Regulations 1967* (the Regulations).

A broad project plan was presented to Council in September 2013 to formally commence the preparation of a Local Planning Strategy and Local Planning Scheme. Following this, a report was presented to Council in December 2013 providing Council with the opportunity to note the advice of the WAPC and to formally consider the draft Local Planning Scheme and draft Local Planning Strategy.

This report provides an update to the Council on the status of the draft Scheme and Strategy and processes moving forward.

Status of Draft Local Planning Scheme and Strategy:

The following referral and consultation procedures have been undertaken to date:

Department of Planning

A request was sent to the Western Australian Planning Commission (WAPC) on 15 January 2014 requesting comments and consent to proceed with advertising the draft Scheme and Strategy. The assessment of the scheme and strategy has been completed by the Department of Planning, in preparation for the matter to be formally presented to the WAPC, for consent to advertise.

A schedule of modifications has been provided for discussion purposes. All of the proposed modifications would appear to be relatively straight forward and are not considered to alter the material intent of the documents (Refer to **Attachment 1**).

Office of the Environmental Protection Agency

The Office of the Environmental Protection Agency (OEPA) was requested to consider the draft Scheme and accompanying draft Strategy in March 2014 and to advise whether the Scheme is to be formally assessed.

The EPA issued a Decision on 9 June 2014 advising that the EPA will not be assessed under the EP Act but provided advice and recommendations regarding various environmental factors (Refer to **Attachment 2**). Minor updates to the scheme and strategy have been identified, to reflect lands managed by the Department of Parks and Wildlife (DPaW) managed lands within the Shire as local scheme reserves for the purposes of conservation, now that the pastoral leases have been surrendered. Refer to **Attachment 3 & 4**

Office of Science/CSIRO/Department of Industry

An initial assessment of the scheme and strategy document has been completed by the Office of Science, in consultation with CSIRO and the Department of Industry. A schedule of suggested modifications has been prepared, that seeks to clarify a number of technical descriptions of their project. (Refer to **Attachment 5**). In general terms, the suggested modifications do not alter the material intent of the scheme and strategy. There are however a number of matters that Council, the community and other stakeholders may wish to give consideration to during the formal advertising period and consideration of submissions, particularly in respect of the potential impacts into the future of the 'radio quiet zone'.

Updated Bushfire Planning Guidelines

In May 2014, the state government released for public comment new guidelines in respect of planning for bushfire protection. In parallel with the updated guidelines, the State Government has given a commitment to progress bushfire hazard mapping at a state level over the next 12-18 months. Consistent with other schemes across the State, the scheme text is proposed to be updated to recognise that bushfire is a relevant consideration in the determination of planning proposals.

Consultation:

Arrangements are currently being made for public notice to be given of the Shire's intention to proceed with the preparation of a local planning scheme, in accordance with the requirements set out in the Regulations.

Further to this, following the endorsement of the Department of Planning the matter is to be formally considered by the Hon. Minister for Planning for consent to proceed to formal advertising.

It is anticipated that formal advertising of the scheme and strategy will be able to commence in the next 2-3 months, at which time we shall formally undertake advertising in accordance with Section 84 of the *Planning and Development Act 2005* and Section 14 of the Regulations for a period of 3 months. The advertising procedures will include, but not be limited to the following:

- display of the Scheme and Strategy at the Shire offices;
- display of the Scheme and Strategy at the WAPC office;
- display of the Scheme and Strategy on the Shire website;
- notice to be published in the Government Gazette;
- notices to be published in a newspaper circulating in the district; and
- notice being sent to all relevant government agencies.

Strategic Implications:

This is a statutory function.

Sustainability Implications

- **Environmental**
There are no known significant environmental implications associated with this decision
- **Economic**
There are no known significant economic implications associated with this decision
- **Social** There are no known significant social considerations associated with this decision

Policy Implications:

A Local Planning Strategy and Scheme is part of the requirements under the Act. There are no direct policy implications for the Shire.

Financial Implications:

Nil

Voting Requirements:

Simple Majority required.

Recommendations:

That Council:

- (1) Note the initial advice/suggested modifications received from Department of Planning, Office of the Environmental Protection Agency and the Office of Science.
- (2) Note that for the scheme and strategy to advance to advertising for public comment, the documents and maps will be the subject of formal consideration by the Western Australian Planning Commission and the Hon. Minister for Planning, which may potentially result in further modifications.
- (3) Note that following the decisions of the Western Australian Planning Commission and the Hon. Minister for Planning the scheme and strategy will be advertised for a period of not less than 90 days in accordance with Section 84 of the *Planning and Development Act 2005*.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

17.2 Variation to FCWP

File:	3.8
Author:	Jenny Goodbourn
Interest Declared:	No interest to disclose
Date:	20 th June 2014
Attachments:	FCWP

Matter for Consideration:

Amendment of the Forward Capital Works Plan to fit in with variation to budgeted capital works.

Background:

The Forward Capital Works plan was adopted by council on the 16th December 2010 and then reviewed and amended on the 20th December 2012, with a further review in April 2013. However following the withdrawal of the individual CLGF grant some of the projects were unable to go ahead. We have recently been advised that the CLGF money will be made available to us in 2014/15 and the FCWP needs to be amended to reflect this and show the projects in the correct year. It is a condition of the funding that the projects are included in the Forward Capital Works Plan.

Comment:

The FCWP currently shows:

Year 4 | 2013-14

Item Ref.	Project Description	Asset Classification	Estimated Expenditure	Project Funding (CLGF-LG)	Project Funding (CLGF-R)
2.4.1	<u>Ballinyoo Bridge Project</u> – Replacement of the Ballinyoo Bridge	Infrastructure Roads	\$3,500,000		\$1,543,750 (\$771,875 12/13 + \$771,875 13/14) \$1,500,000 (MWIP)
	Total		\$3,500,000	\$0	\$3,043,750

Year 5 | 2014-15

Item Ref.	Project Description	Asset Classification	Estimated Expenditure	Project Funding (CLGF-LG)	Project Funding (CLGF-R)
2.5.1	<u>Carnarvon-Mullewa Road (Seal)</u> – To continue sealing programme of main arterial route through the shire.	Infrastructure Roads	\$1,781,311		\$885,311
2.5.2	<u>Ballinyoo Bridge Project</u> – Replacement of the Ballinyoo Bridge	Infrastructure Roads	\$1,500,000		\$1,500,000 (MWIP)
	Total		\$3,281,311	\$0	\$2,385,311

This needs to be amended as below:

Year 4 | 2013-14

Item Ref.	Project Description	Asset Classification	Estimated Expenditure	Project Funding (CLGF-LG)	Project Funding (CLGF-R)
2.4.1	<u>Ballinyoo Bridge Project</u> – Replacement of the Ballinyoo Bridge	Infrastructure Roads	\$4,171,875		\$771,875 12/13 CLGF-R \$3,400,000 (MWIP)
	Total		\$4,171,875	\$0	\$4,171,875

Year 5 | 2014-15

Item Ref.	Project Description	Asset Classification	Estimated Expenditure	Project Funding (CLGF-LG)	Project Funding (CLGF-R)
2.5.1	<u>Carnarvon-Mullewa Road (Seal)</u> – To commence improvement works on the road heading north from the settlement.	Infrastructure Roads	\$395,500		
2.5.2	<u>Ballinyoo Bridge Project</u> – Replacement of the Ballinyoo Bridge	Infrastructure Roads	\$828,125		\$100,000 MWIP
2.5.3	<u>Caravan Park Laundry, Accommodation and Dump Point</u> – Construction of a laundry, on-site accommodation and dump point at the Murchison Caravan Park.	Buildings	\$385,851	\$385,851	
2.5.4	<u>Bowls Green</u> – Construction of two synthetic turf bowling green rinks at the Murchison Settlement	Buildings	\$120,000	\$120,000	
	Total		\$1,729,476	\$505,851	\$100,000

Statutory Environment:

The FCWP is required to enable access to Royalties for Regions Funding

Strategic Implications:

The FCWP is an integral part of our integrated planning and formed the basis for the development of our long term financial planning and asset management plan.

Policy Implications:

Nil

Financial Implications:

CLGF grant income could be impacted if the projects are not reflected in the FCWP.

Consultation:

UHY Haines Norton

Recommendation:

That council amends the FCWP to include the changes to year 2013/14 and 2014/15 as detailed above and adopts the revised plan dated 20th June and forwards a copy to the Department of Regional Development and Lands.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

18. ADMINISTRATION

18.1 Proposed Plant Programme for 2014/2015

File:	12.15
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	20 th June 2014
Attachments:	

Matter for Consideration:

Consideration of the plant replacement programme for budget preparations for 2014/2015.

Background:

The works supervisor and CEO have been working though the proposed plant replacement programme based on current plant condition, workforce configuration and improvements in service delivery. The items included for this year from the ten year plan are detailed below for discussion by council.

Comment:

The following items were discussed and are proposed to be included in the 2014/2015 budget subject to sufficient funds being available:

Grader – Whilst this is included in the 2014/2015 year it has been previously discussed by council that this be deferred to 2015/16 as the bulldozer has ground to a halt and is in need of major repairs. The bulldozer was scheduled for 2015/16 and it is proposed we bring this forward to 2014/15 and delay the grader for a further year.

Bulldozer – We are meeting with Komatsu on the 17th June and should have a realistic figure of the costs involved for a major engine rebuild available at the meeting. Quotes have previously been in the region of \$250,000 but it is hoped to reduce this following a full inspection and review with Komatsu.

Semi-trailer 30,000l Water cart –The current item of plant is over nine years old and is included in this year to be traded in for a new trailer. The proposed cost of a new trailer is \$100,000. Trade in of MU 2024 is likely to realise around \$30,000 to offset these costs. This could be deferred until 15/16 if necessary as the current water cart is still functional.

Caravan – The replacement of the shires current caravans was started last year with 2 new caravans purchased. These are currently being used on the maintenance crew and it is hoped to continue this programme during 2014/15 and 2015/16 so that we have four new caravans added to the shires plant. The caravans were purchased from Elross at a cost of \$63,000 and have proved to be very suitable and well made. It is proposed we include \$66,000 in the coming budget to purchase another one and fit it out.

MU 1018 Works Supervisors Ute – This ute is now three years old and has done 130,000+ kilometres. The works supervisor needs a reliable vehicle to allow him to carry out his job and it is recommended that a new ute be bought in the earlier part of the financial year. Therefore would recommend to council that a budget provision of \$50,000 be included in the 2014/2015 budget for the purchase of a Toyota Hilux or similar with a canopy. The trade in of MU 1018 is likely to realise around \$15,000 to offset these costs.

Handy Hitch – Last year a proposal to purchase a handy hitch and attachments was adopted by council and the amount was included in the budget. However following higher than expected repair bills to certain items of plant this item was removed in the budget review. It is hoped to have sufficient funding to once again include this item \$50,000 in the 2014/15 budget.

CEO's Prado – The current vehicle was purchased in 2012 and it was proposed to exchange the vehicle every two years or around 40,000 km. However the vehicle has only done around 22,500 km's and is in a very good condition. I think in view of the lower mileage it would make sense to retain the car for at least another twelve months and work into a programme with the pool vehicle so that only one vehicle ever has to be replaced.

Post Hole digger and trailer – An amount of \$7,000 for a trailer and \$15,000 for a post hole digger is included in the 2014-15 plant programme. This would replace trailer MU2001 which is over 14 years old.

Construction Crew Signs Trailer - An amount of \$7,000 for a trailer for signs for construction crew is included in the 2014-15 plant programme. This would replace MU2030 which is a 2006 trailer. This trailer could then be utilised for the heavy maintenance toilet trailer.

Toilet – Heavy maintenance – With the continuance of the heavy maintenance programme and the use of direct shire labour we will need to purchase an additional chemical toilet to be utilised on site. An amount of \$3,500 should be included in the 2014/15 budget.

Construction Gen Set- The existing gen set has done 17,000+ hours and it would be sensible to make a budget provision in 2014/15 for its' replacement if required. A new 15KVA gen set would cost around \$20,000.

Rippers for Cat 938G Loader – Suggest we make a budget provision of \$50,000 for rippers for the rear of the Cat Loader. This is used in the heavy maintenance programme and would enable the operator to rip up gravel on small jobs where the bulldozer is not available.

All of the above are on a preliminary basis for inclusion in the budget subject to sufficient monies being available to achieve a balanced budget once all operating income and expenditure and capital works are taken into account.

Statutory Environment:

Nil

Sustainability Implications

- **Environmental**

There are no known significant environmental implications associated with this decision

- **Economic**
There are no known significant economic implications associated with this decision
- **Social**
There are no known significant social considerations associated with this decision

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

To be determined in the preparation of the 2014/2015 budget

Consultation:

Works Supervisor
Plant Working Group

Recommendation:

That the following plant items be included in the preparation of the 2014/2015 budget:

Grader – Defer to 2015/2016.

Bulldozer – Repairs to Komatsu Dozer

Semi-trailer 30,000l Water cart – \$100,000 with trade in of MU 2024 for \$30,000. Defer to 2015/16

Caravan – \$66,000 for one new van.

MU 1018 Works Supervisors Ute –\$50,000 with trade in of MU 1018 for \$15,000.

Handy Hitch – \$50,000.

CEO’s Prado – Defer to 2015/2016.

Post Hole digger and trailer – \$7,000 for a trailer and \$15,000 for a post hole digger.

Construction Crew Signs Trailer - \$7,000.

Toilet – Heavy maintenance – \$3,500.

Construction Gen Set- \$20,000.

Rippers for Cat 938G Loader –\$50,000

Voting Requirements:

Simple Majority

<p>Council Decision: Moved: Councillor</p>	<p>Seconded: Councillor</p>
<p>Carried/Lost</p>	<p>For: Against:</p>

18.2 Eastern Gascoyne Gymkhana Club

File:	11.17
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	20 th June 2014
Attachments:	EGGC Letter

Matter for Consideration:

Consideration of request for support for the gymkhana to be held on Sunday 5th October 2014, during the Landor races weekend.

Background:

Over the past few years the shire has assisted the Eastern Gascoyne Gymkhana Club by agreeing to print out the programmes for the gymkhana they run on the Sunday of the Landor races weekend. Last year we printed 100 programmes. These were in colour, double sided and on A4 size paper. If this was done under the schedule of fees and charges it would equate to \$60 for the photocopies, with maybe a bit more to cover the time of the administration officer who did the work.

Comment:

I have received a letter asking whether the shire is able to continue its sponsorship again this year by printing the programmes. There will be the same sort of number and cost involved as last year. If we are unable to assist they will have to try and find an alternative sponsor. If we are able to assist then our sponsorship will be acknowledged. In view of the small amount involved I would recommend to council that the sponsorship, by way of printing of the gymkhana programmes, be continued. The Eastern Gascoyne Gymkhana Club is a local club and many members of the Murchison community are involved with the club and/or the Landor Races and traditionally have been for many years.

Statutory Environment:

Assistance to community groups and clubs is well within Councils' legislative boundaries

Sustainability Implications

- **Environmental**
There are no known significant environmental implications associated with this decision
- **Economic**
There are no known significant economic implications associated with this decision
- **Social**
There are no known significant social considerations associated with this decision

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

Minimal and can be included under sponsorship provision in the 2014/2015 budget.

Consultation:

Nil

Recommendation:

That Council confirms they will offer sponsorship to the Eastern Gascoyne Gymkhana Club, by way of printing the programmes for the Gymkhana to be held on Sunday 5th October at Landor.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

18.3 Local Government Convention 2014

File:	4.6
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	20 th June 2014
Attachments:	Convention bookings

Matter for Consideration:

Confirmation of attendance at the 2014 Local Government Convention.

Background:

The Local Government convention is being held on the 7th & 8th of August this year, with the WALGA AGM being held on Wednesday the 6th. Attendance has been discussed and councillors and their partners have advised what sessions and events they would like to attend. Under Shire of Murchison Policy it is necessary to discuss attending conference, seminar or training courses prior to attending the event to obtain council approval.

Comment:

At this point Cr’s Halleen, Broad, and Foulkes-Taylor have indicated their intention to attend the convention as full delegates. Full details of which individual sessions are being attended are attached for approval along with costing for car parking and accommodation.

Statutory Environment:

Nil

Sustainability Implications

- **Environmental**
There are no known significant environmental implications associated with this decision
- **Economic**
There are no known significant economic implications associated with this decision
- **Social**
There are no known significant social considerations associated with this decision

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

The Local Government Convention is an annual event and a relevant budget provision will need to be included in the 2014/2015 budget preparation.

Consultation:

Nil

Recommendation:

That the attendance at the Local Government Convention for 2014, details as per attached schedule, be approved by council.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

18.4 Voting Delegates – WALGA 2014 AGM.

File:	4.6
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	20 th June 2014
Attachments:	

Matter for Consideration:

Appointment of 2 voting delegates at the WALGA 2014 AGM being held on Wednesday 6th August.

Background:

The 2014 AGM of WALGA will be held during the Local Government convention on Wednesday 6th August 2014. Pursuant to the WALGA Constitution, all member councils are entitled to be represented by two voting delegates.

Comment:

Cr Halleen, Cr Foulkes-Taylor and Cr Broad have indicated their wish to attend the WALGA AGM. Cr Broad has indicated he is happy to attend the AGM as an observer and it would seem appropriate that the shire president and deputy shire president be appointed as the two voting delegates for the shire.

Statutory Environment:

Participation in WALGA activities is well within the Local Government legislative boundaries.

Sustainability Implications

- **Environmental**
There are no known significant environmental implications associated with this decision
- **Economic**
There are no known significant economic implications associated with this decision
- **Social**
There are no known significant social considerations associated with this decision

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

Commensurate with attendance at Local Government Week

Consultation:

Nil

Recommendation:

That Councillors Halleen and Foulkes-Taylor be appointed Murchison Shire delegates to the WALGA 2014 Annual General Meeting to be held on 6th August 2014.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

18.5 CEO Annual Review Process

File:	4.20
Author:	Jenny Goodbourn- Chief Executive Officer
Interest Declared:	The CEO declares a direct financial interest in this matter
Date:	20 th June 2014
Attachments:	Review Form

Matter for Consideration:

Appointment of a Human Resource Consultant to facilitate the CEO review.

Background:

The CEO is under a five year contract and the annual review process was set out in the contract:

5.2 Performance Reviews:

5.2.1 The Chief Executive Officer’s performance pursuant to this Contract shall be reviewed by the Council annually during the Term and more frequently if the Council or the Chief Executive Officer perceives that there is a need to do so.

5.2.2 The Council shall give the Chief Executive Officer reasonable notice in writing that a performance review is to be conducted to enable the Chief Executive Officer sufficient time to prepare.

5.3 Conduct of Performance Review:

5.3.1 Any performance review will be conducted on behalf of the Council by the nominated persons or person to whom the Council delegates the task. The Council shall use an independent party to facilitate the performance review.

5.3.2 The facilitator of the performance review will be required to act in a fair and reasonable manner at all times in the conduct and analysis of the performance review.

5.3.3 In the event that the Chief Executive Officer has not satisfied any or some of the requirements of the Position Description (Requirements) and/or the KRAs, the facilitator and the Chief Executive Officer must establish a plan with a timetable for the Chief Executive Officer to achieve the relevant Requirements and /or KRAs, such plan to include counseling, advice, assistance and additional reviews as are considered necessary by the facilitator to achieve the Requirements and/or KRAs. The Chief Executive Officer agrees to use her best endeavours to achieve the Requirements and/or KRAs in accordance with the plan.

5.4 Procedure:

Any performance review conducted shall be broadly based on the following Key Areas having regard to the Position Description and the specific indicators agreed to by the parties at the end of each performance review.

5.4.1 Leadership

5.4.2 Councillor Relations

5.4.3 External Relations, including customers and stakeholders

5.4.4 Organisational management

5.4.5 Planning

5.4.6 Financial Management

The second annual review will be due on the 20th August 2014.

Comment:

Last year Council engaged Workplace Solutions, the employee relations sector of WALGA and the review was carried out by Mr John Phillips. John is ceasing his role as Executive Manager Workplace Solutions at the end of May and will be providing his services to the sector as a self-employed consultant. I have checked

with WALGA but they do not appear to be employing anyone direct to cover CEO reviews but will be referring them to John.

John has confirmed that he would be able to carry out a review in the same format as last year – via telephone and email for \$880 or for an additional cost attend in person to carry out the review and set KPI's for next year.

Council may also wish to consider the alternative of engaging Mr Gary Martin to carry out the review. Gary was recently contracted for four weeks to work as Project Officer to assist the CEO following the unfortunate resignation of the Deputy CEO. As such Gary has recent experience with the Shire and a good understanding of how it operates and the challenges being faced.

Statutory Environment:

S5.38 of the Local Government Act – Annual Review of certain employee's performances

Strategic Implications:

The review sets the strategic direction to guide the CEO during the coming 12 months and to review the past performance.

Policy Implications:

Nil

Financial Implications:

A provision needs to be included in the 2014/2015 budget for the review process.

Consultation:

Recommendation:

That council employs..... to facilitate the CEO review which is to be carried out in August 2014.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

21. URGENT BUSINESS

22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

23. MEETING CLOSURE