



Western Australia

Agenda for the Ordinary Meeting of the Murchison Shire Council,
To be held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
On Friday **19th July 2013**, commencing at 10.00 am.

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Antony Schinckel of CSIRO will be attending the meeting at 10am
 Ed Edwards and Liam Kelly of Athena Resources will be attending the meeting at 12.30pm

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

4. PUBLIC QUESTION TIME

4.1 Standing Orders

Council Decision:		
Moved: Councillor	Seconded: Councillor	
That the following Local Law-Standing Orders 2001 be stood down:		
8.2 Limitation on the number of speeches		
8.3 Duration of speeches		
Carried	For:	Against:

5. NEXT MEETING

The next meeting is scheduled for Friday 16th August.

6. APPLICATIONS FOR LEAVE OF ABSENCE

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

8. CONFIRMATION OF MINUTES

8.1 Ordinary Council Meeting – 21st June 2013

Background:

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

Recommendation:

That the Minutes of the Ordinary Council meeting held on 21st June 2013 be confirmed as an accurate record of proceedings.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION

10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Antony Schinckel of CSIRO will be attending the meeting at 10am
 Ed Edwards and Liam Kelly of Athena Resources will be attending the meeting at 12.30pm

11. ACTION LIST

No	Item	Action	Action
1.	CEO Residence	Decorative front fence – need input from new CEO	Ongoing – Design pending
2.	Improve shade house south of Road House	Per MSDC meeting and September Council meeting. Changed per November 2012 meeting	Further input required re alteration to shade house
3.	Provision for open fires at Caravan Park	BBQ's arrived 11 th July – just in time for Polocrosse	Completed
4.	Classification of Pindar Beringarra Road	Pindar – Beringarra ongoing.	Item in today's Agenda
5.	Nookawarra Airstrip	Work to rip strip proposed for week commencing 15 th July. Will rip within road boundary and close end of strip to the east of Beringarra-Pindar Road	Work scheduled for week of this meeting – CEO to provide update at this meeting.
6.	Community Centre Kitchen	Install Lockable Storage Area	Area installed – just requires painting & final touches.
7.	Rates on Boolardy Station now that it is owned by CSIRO & Dust Suppression and ongoing road agreement issues	Rates not payable. Letter sent to CSIRO. Ex-gratia payment of \$95,000 received. Still no response to road dust suppression and road agreements.	Letter sent expressing disappointment – CSIRO not honouring agreement.
8.	Review of the committees of council	Establish terms of reference and roles of councils committees.	Completed at June meeting.
9.	Dust Suppression	Costing prepared – submitted to CSIRO	Awaiting CSIRO response
10.	Contact CGG re gravel road in their shire. Carnarvon-Mullewa and Beringarra-Pindar	Discussed with CGG CEO, Ken Diehm on 27 th June. Details sent through to him as no response from previous correspondence with Neil Arbuthnot (CGG) or Brendan Wilson (Mullewa)	Following up – still – with CGG
11.	Establishment of Working Group for Accident Prevention	Following annual Electors Meeting – community wish to set up accident prevention group to help work towards road safety and reduced RTA's.	To be established.
12.	Litter initiatives	Following annual Electors meeting' – community push to improve litter situation. Set up initiative with Pia to coincide with council visit.	CEO to arrange date for Council Meeting to be held out at Pia- trying to establish best date with Liz Sorrensen

Recommendation:

That the Action List be accepted.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
That the Action List be accepted.		
Carried/Lost	For:	Against:

12. DISCLOSURE OF INTEREST

13. REPORTS OF OFFICERS

13.1 Monthly Plant Report – Works Supervisor

June			Hours					YTD	
Plant Item	Year	Rego	1 July '12	Start	End	Total		Operating Costs	
			Hrs/kms	Hrs/km	Month	YTD	Plant	Fuel	
Cat Grader 12H P.02	2005	MU 141	8405	9871	9996	125	1591	29,989.76	26,153.90
Cat Grader 12M P.03	2008	MU 51	4488	5729	5844	115	1356	35,772.36	22,461.02
Volvo Loader P.27	2006	MU 65	4276	5337	5420	83	1144	34,176.48	21,229.39
Komatsu Dozer	1997		7820	8134	8208	74	388	37,000.68	8,631.82
Cat Vibe Roller P.16	2005	MU 177	564	1424	1509.4	85.4	945.4	19,267.34	16,025.79
JD Grader	2011	MU 121	1390.5	2906.8	3040.8	134	1650.3	15,056.85	37,492.90
Bomag Roller P.43	2012	1DVH736	324	1066.6	1097.9	31.3	773.9	5,923.18	6,086.34
Cat 938G Loader P.41	2004	MU 193	3196	4040	4078	38	882	8,629.80	11,393.85
Kenworth P/Mover	2004	MU 000	550	5043	7174	2131	6624	5,276.25	7,380.63
Iveco P/Mover	2003	1AGW988	248103	267205	0	0	19102	14,458.64	16,666.53
Nissan UD	2009	000 MU	113179	140201	141649	1448	28470	31,263.88	19,286.65
Iveco Tipper Conv P.10	2004	MU 00	157625	157849	157865	16	240	25,821.92	10,638.63
Generator 1-110kva	2011		3096.1	6377	7315.8	938.8	4219.7	1,268.85	0.00
Generator 2-110kva	2011		2328.8	6588.5	6897.9	309.4	4569.1	1,268.85	0.00
Maintenance Gen			0	541.3	658	116.7	658	2,186.65	0.00
Construction Gen			6351.1	11421	11770	349	5418.9	1,718.42	947.71
Kubota 6kva Gen	2012		0	1642	1844	202	1844	1,983.38	126.26
Mitsubishi Canter P.06	2011	01 MU	50905	79900	82788	2888	31883	7,662.76	9,406.34
Mitsubishi Canter	2009	MU 140	131890	157430	160154	2724	28264	5,610.67	7,317.06
Toyota Prado	2012	MU 0	0	7747	9557	1810	9557	632.73	352.87
Great Wall	2012	MU 167	0	10857	11257	400	11257	568.20	1348.49
Isuzu Dmax P.28	2009	MU 300	124013	149625	154278	4653	30265	5,187.60	4,130.10
Toyota Hilux	2011	MU 1018	49735	89000	93250	4250	43515	6,672.65	6,954.17
Isuzu T/Top	2005	MU 1002	94910	112203	116400	4197	21490	11,187.38	6,521.10
Toyota Patient Trf	1986	MU 1017	21100	21188		SOLD	88	1,519.76	72.00
Side Tipper P.18	2001	MU 2010	0	23721	25303	23721	25303	3,043.77	0.00
Side Tip-Evertran P.17	2009	MU 662	46913	65047	66102	1055	19189	9,513.73	0.00
Tri-Axle L/L Float P.13	2008	MU 663	0	3769	3769	0	3769	29,640.76	0.00
45ft Flat Top	1978	1THH060	0	0	25	25	25	40.05	0.00
No. 2 Float	2001	MU 2004	15227	26835	0	0	11608	4,479.89	0.00
30000L W/Tanker P.24	2005	MU 2024	12582	26131	26524	393	13942	5,007.02	0.00
Dog Fuel Trailer P.48	1993	MU 658					2603.57		
Dog Fuel Trailer P. 49	1972	MU 2005					122.08	389.70	0.00
Dolly 1-Red P.05	2001	MU 2003	12511	24567	24567	0	12056	1,501.65	0.00
Dolly 2-Black P.08	2000	MU 2009		197	562	365	562	1,991.55	0.00
New/H Ford Tractor	2006	MU 380	1452	1591.6	1596	4.4	144	511.77	604.38
Forklift			11700.1	11837.6	11847.3	9.7	147.2	366.24	301.11
Caravans								5353.39	0.00
JD Ride on mower			136	289.2	293.3	4.1	157.3		
Mercedes Patient/Trf	2004	MU 1009	95805	97264	97283	19	1478	817.96	202.28

13.2 Works Report – Works Supervisor

Construction Crew.

The construction crew have finished the 3km of road works – gravel sheeting, widening of creek crossing, and straightening approach to grid from the north on the Beringarra-Pindar road, from the boundary grid of Beringarra-Nookawarra heading north.

New signs have been put in place – creek crossing/crest keep left plus guide posts.

Crew started the rehab of gravel pits and truck turn around but due to rain this had to come to a stop, The crew then moved up to the next works program - 3km of gravel sheeting, drains and contour banks on the Beringarra-Cue road. By the 13th July the 3km of gravel sheeting should be completed i.e. gravel carted in and spread, bunds rolled and build and put in new drains. Before leaving this section of works all gravel pits plus turn rounds will be rehabilitated. The next job while in the area is the realignment of Dick’s Corner.

[See attachment for the 3km of works on Beringarra-Cue road.](#)

Maintenance Crew.

John and Glen have finished grading around the Murgoo/Mt-Wittenoom/Pia area and then moved camp up to Boolardy homestead. From here they graded Boolardy homestead drive-way and a full grade up to MRO turn off. They are now on the Boolardy/Kalli road camped at Kalli homestead.

The heavy maintenance crew is also required for some work on a section of this road to repair some bog holes plus wash outs. Sandy is taking a week off doing some flying for Billabalong station so I will see if Stuart Broad who is currently at Beringarra can fill in for a week or two carting in gravel to these bog holes. At same time while truck and loader are in the area we will cart in calcrete (for fill) and gravel for base course for new 24ft grid (First grid north of Boolardy homestead turn off on the Beringarra/Pindar road) that Roscco and Tom Foulkes-Taylor are scheduled to put in on the 26th July 2013)

On maintenance crew work program for June I have put together a sheet on plant worked hrs, travel hrs and maintenance on plant hrs per day.

[See attachment.](#)

I would like to cut down the 80km that crew are travelling in and out per day to 50km as you can see by June’s maintenance grading program that we are losing a bit of time with travel to and from the job.

Beringarra – Pindar Road.

At last council Meeting June 21 Councillor Squires requested the work supervisor to put a costing and time frame of works together to have the Beringarra–Pindar road open to RAV 9. Apologies, I have run out of time this month to do an inspection but will try for next meeting.

Road-trains on Shire Roads

At last council meeting the President queried about the shire Construction crew only using single trailers for road works and was this because the Beringarra-Pindar road was not a road-train route. I said no, the section of road we were repairing was in stony area and a single trailer was better off than a road train. Council were concerned about the shire using a road-train on roads not up to RAV 9 within the shire.

I rang MRD in Geraldton and spoke to Rob Gillis about this and he emailed back with clarification of the shire using road-trains within the shire road and road works.

[See attachment.](#)

Shire Works Staff Leave.

21st June 2013 – 12th July 2013

Neil Combe 4 day’s sick leave (damaged ribs)

Trevor & Leanne Hipper 3 days Annual Leave 26th, 27th, 28th

Contract Maintenance Grader.

Them contract grader has finished maintenance grading the Carnarvon/Mullewa road on Friday 28-6-2013.

Hours - maintenance grading Carnarvon-Mullewa from settlement too north boundary:

• Carnarvon-Mullewa road 150km	238.2 hrs	\$29,775.00
• Mobe to Settlement from Geraldton	7 hrs	\$ 875.00
• Stand down (wet weather) @ \$45.00	11.1 hrs	\$ 1,387.00
• Patch Grade Beringarra-Byro	10.7hrs	\$ 1,337.50
• Patch grade Woodleigh-Byro	7 hrs	\$ 875.00
• Mob grader back to Settlement	4 hrs	\$ 500.00
Total	278 hrs	\$34,749.50

14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED

14.1 Shire President

14.2 Councillors

15. REPORTS OF COMMITTEES

16. FINANCE

16.1 Financial Activity Statements 30 June 2013

File:	2.2
Author:	Dianne Daniels – Deputy Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	15 July 2013
Attachments:	Financial Activity Statements for 12 months to 30 June 2013 Balance Sheet Income Statement Detail Income Statement Summary Income Statement by Nature & Type

Matter for Consideration:

Council to consider adopting the monthly financial statements for the period ending 30 June 2013.

Background:

The Local Government (Financial Management) Regulations 1996 Regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported.

Comment:

Summary of Financial Results June 2013

The Current Position at 30 June 2013 is a surplus of \$2,216,011 against a balanced Budget:

Opening Funding Surplus variance	0
Add Operating Revenues up	1,536,145
Add Operating Expenditure down	376,003
Add Funding Balance Adjustment	67,939
Less Capital Revenue down	-1,355,726
Add Capital Expenditure down	1,588,588
Plus Rate Revenue up	3,062

Operating Revenues are up due to an advance on the 2013-2014 Financial Assistance Grant from the Grants Commission of \$1,557,002 with Operating Expenditure down by \$376,003, mainly in the Transport Program, with Road Maintenance, Bunding of Various Old Roads, Grid Maintenance and Rehab Gravel Pits all down on budget. Also, we have an unspent budget of \$181,000 for work on the Beringarra Pindar Road which hinged on receiving a contribution from CSIRO towards its upkeep. A contribution of \$95 k was received this month, of which \$17.6 k went to payment of rates, leaving \$77.3 k which we have transferred into the CSIRO Road Account for use on that road early in 2013-14.

Capital Revenue is down as we have not yet received the 2012-13 R4R Individual Funding of \$505,851 for the Caravan Park Laundry/Dump Point/Accommodation or the R4R Regional Funding of \$771,875 toward the replacement of the Ballinyoo Bridge. These funds and the associated expenditure have been carried over to the 2013-14 Budget.

Capital expenditure that impacted the Balance Sheet in June was:
Concrete floors under the three 'seaside shelters'

Concrete under patio at Roadhouse motel units
 UHF Repeater upgrade
 Compressor and Air operated grease gun and trolley dispensing unit for mechanic truck

Rates collection is sitting at 85% collected as against 72% at 30 June 2012. CS Legal debt collection service has commenced the recovery process against those rate payers who fit within the policy guidelines of being 12 months overdue.

Please note that the Financial Statements for June 30 2013 may vary slightly from the Annual Financial Report as 2012-13 accruals and any requested audit adjustments are yet to be processed.

Statutory Environment:

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and
- (e) The net current assets at the end of the month to which the statement relates.

Strategic Implications:

Nil.

Policy Implications:

Nil.

Financial Implications:

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

Consultation:

UHY Haines Norton

Recommendation:

That Council adopt the financial statements for the period ending 30 June 2013, as attached.

Voting Requirements:

Simple majority.

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

16.2 Accounts Paid during the period since the last list was adopted/endorsed by Council

File:	
Author:	Dianne Daniels Deputy Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	15 July 2013
Attachments:	EFT & Cheque Details for June 2013

Matter for Consideration:

Authorisation of accounts paid during the month of June 2013.

Background:

Accounts paid are required to be submitted each month.

Comment:

Payments made during the month of June as per attached schedule.

Statutory Environment:

Local Government (Financial Management) Regulations 1996

Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

Strategic Implications:

None

Policy Implications:

None

Financial Implications:

Payment from Council’s Municipal and Trust Accounts

Consultation:

None

Recommendation:

That the accounts as per the attached Schedule presented to this meeting totalling \$ 2,230,222.21 be passed for payment/endorsed by Council.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

16.3 Murchison Museum Request for NBN Connection

File:	11.5
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	19 th July 2013
Attachments:	Murchison Museum

Matter for Consideration:

Request received from Murchison Museum President for assistance with establishing a new internet connection for the museum cottage.

Background:

The museum committee try to ensure that there is a caretaker living in the museum cottage during the tourist season so that people can be shown around the museum without the shire staff having to be responsible for it. Currently there is a phone connection at the cottage but no internet connection.

The shire is currently in the process of registering its staff houses under the NBN programme so that we can move away from Telstra to an alternative provider. This has been trialled at three of the houses and is proving to be a much cheaper option with just as good a service. Under the NBN Interim Satellite Broadband offer we can get the satellite dish and modem supplied and installed at no cost.

Comment:

We have received a letter from Mrs Jano Foulkes-Taylor in her capacity as President of the Murchison Museum committee asking whether council would be prepared to install the same NBN service to the

museum house as they are arranging for the shire properties. The shire currently pays for the telephone service connected to the cottage as part of its assistance to the museum. As with the shire properties there would be no fee for the setting up of the internet service but there would be a monthly fee of \$49.95. Should council wish to take over the internet connection at the cottage this would equate to an additional \$600 per annum in subsidy to the museum. Whilst the museum is not actually owned by the shire it does seem to make sense to have all the internet connections under the one provider and it is probably easier for the administration of them to come under the shire as far as access for installation or ongoing maintenance is concerned.

The caretaker would have to provide their own laptop or computer and should there be usage fees in excess of the \$49.95 per month they would be responsible for these too.

The caretaker is a volunteer position and having someone to operate the museum and show people around does save the shire administration time and money and also provides a better service to tourists and security for museum artefacts. Should the shire have to employ someone to do this it would be a lot more expensive than the proposed subsidy.

Statutory Environment:

Nil

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

An additional \$600 per annum

Consultation:

Nil

Recommendation:

That council does/ does not agree to establish the NBN internet connection at the museum cottage and pay for the monthly rental of \$49.95.

Voting Requirements:

Simple majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

Item 16.4 Fees and Charges 2013-2014

File:	2.4
Author:	Dianne Daniels
Interest Declared:	No interest to disclose
Date:	15 July 2013
Attachments:	N/A

Matter for Consideration:

Council to consider adopting the Schedule of Fees and Charges for inclusion in the 2013-2014 Budget.

Background:

A local government may impose and recover a fee or charge for any goods or services it provides or proposes to provide, other than a service for which a service charge is imposed.

In determining the amount of the fee or charge for goods or services, a local government is required to take into consideration the cost of providing the goods or services, the importance of the provision to the community and the price at which the goods or service can be provided by an alternate provider. The basis for providing a fee or charge is not to be limited to the cost of provision except for the following services:

- (a) provision of copies of information requested under Division 7 - Access to Information;
- (b) receiving an application for approval, granting an approval, making an inspection and issuing a license, permit, authorization or certificate under section 6.16(2)(d);
- (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.

Comment:

All fees and charges have been revised considering the cost to Council and by comparing the proposed Fee or Charge to that charged by alternative suppliers in a similar situation.

Statutory Environment:

Local Government Act 1995

Section 6.16 - Allows a local government to impose and recover a fee or charge for any goods or services it provides or proposes to provide. Fees and charges are to be imposed when adopting the annual budget, but may be imposed during the financial year and amended from time to time by giving public notice

Strategic Implications:

N/A

Policy Implications:

N/A

Financial Implications:

Fees and charges raised will contribute to approximately 6.4% of operating revenue.

Consultation:

CEO; Works supervisor

Recommendation:

That Council adopt Fees and Charges for the 2013-2014 Financial Year as detailed in the Schedule below.

SCHEDULE OF FEES AND CHARGES SHIRE OF MURCHISON

SERVICE	2012-2013 \$/hour inc GST	2013-2014 \$/hour inc GST
CEMETERY		
Plot reservation	\$92.00	\$92.00
Sinking grave	\$460.00	\$460.00
Re-opening grave	\$460.00	\$460.00
Permit to erect plaque	\$46.00	\$46.00
ADMINISTRATION		
Photocopying – black and white A4	\$0.15	\$0.15
Photocopying – black and white A3	\$0.20	\$0.20
Photocopying – colour A4	\$0.45	\$0.45

SERVICE	2012-2013 \$/hour inc GST	2013-2014 \$/hour inc GST
Photocopying – colour A3	\$0.60	\$0.60
Facsimile – inward	\$1.00	\$1.00
Facsimile – outward	\$1.00	\$1.00
Laminating – A4	\$2.50	\$2.50
Laminating – A3	\$4.50	\$4.50
ADVERTISING IN THE MONOLOGUE		
Full page – black and white	\$22.00	\$22.00
Full page - colour	\$80.00	\$80.00
½ page – black and white	\$12.00	\$12.00
½ page - colour	\$45.00	\$45.00
¼ page – black and white	\$6.00	\$6.00
¼ page - colour	\$25.00	\$25.00
INTERNET ACCESS		\$2.50/half hour
SPECIAL SERIES PLATES		\$180.00
DOG REGISTRATIONS		
Sterilised 1 year	\$10.00	\$10.00
Sterilised 3 years	\$18.00	\$18.00
Sterilised Working Farm dog 1 year	\$2.50	\$2.50
Sterilised Working Farm dog 3 years	\$4.50	\$4.50
Unsterilised 1 year	\$30.00	\$30.00
Unsterilised 3 years	\$75.00	\$75.00
Sterilised Working Farm dog 1 year	\$2.50	\$2.50
Sterilised Working Farm dog 3 years	\$4.50	\$4.50
Dog Pound Fees per day		
Sustenance per dog	\$5.00	\$10.00

SERVICE	2012-2013 \$/hour inc GST	2013-2014 \$/hour inc GST
Release fee	\$30.00	\$30.00
Pensioners 50% of abovementioned charges		
50% only payable if paid from 31 May each year		
CAT REGISTRATIONS		
Sterilised 1 year		TBA
Sterilised 3 years		TBA
Unsterilised 1 year		TBA
Unsterilised 3 years		TBA
Cat Pound Fees per day		TBA
Sustenance per cat		\$5.00
Release Fee		\$30.00
BOOKS AND MAPS		
Road to Murchison	\$30.00	\$30.00
A Varied and Versatile Life	\$28.00	\$28.00
Gascoyne Murchison Outback Pathways	\$30.00	\$30.00
Street Smart Maps – The Midwest	\$7.70	\$10.00
AMMUNITION		
Fiocchi 270 Winchester 130g x 20	\$50.50	\$50.50
Fiocchi 223 Remington 55g x 20	\$23.00	\$26.00
Winchester X222 RA 50g x 20	\$19.50	\$19.50
Winchester 222 Rem 50g x 20	\$23.50	\$23.50
Winchester 243 Win 80g x 20	\$37.00	\$37.00
Winchester 223 Rem 55g x 50	\$53.50	\$53.50
Winchester 308 Win 150g x 20	\$39.00	\$39.00
Winchester 22LR 40g x 50	\$8.50	\$8.50
Highland 223 Rem Soft Point	N/A	\$19.50
Highland 243 Win 90g x 20	\$25.50	\$25.50

SERVICE	2012-2013 \$/hour inc GST	2013-2014 \$/hour inc GST
Remington 22 Hornet 45g x 50	\$81.00	\$81.00
Maxi Magnum 40g x 50	\$21.00	\$21.00
PLANT & EQUIPMENT – INC. OPERATOR		
Truck 6 wheel end tipper 10 m	\$132.00	\$132.00
Dozer D7	\$168.00	\$168.00
Loader Volvo 966	\$148.00	\$148.00
Loader Cat 938	\$128.00	\$128.00
Grader	\$155.00	\$155.00
Roller 12 tonne vibrating	\$130.00	\$130.00
Roller rubber tyre	\$111.00	\$111.00
Prime mover/1 side tipping trailer	\$160.00	\$160.00
Prime mover/2 side tipping trailers	\$195.00	\$195.00
Prime mover/30,000L water cart	\$160.00	\$160.00
Prime mover/Low loader	\$160.00	\$160.00
Mobe/De-mobe		\$4 per km
LABOUR	\$58.00	\$58.00

Voting Requirements:

Absolute Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

16.5 Elected Member Remuneration for 2013-2014

File:	2.4
Author:	Dianne Daniels
Interest Declared:	No interest to disclose
Date:	15 July 2013
Attachments:	N/A

Matter for Consideration:

Council to consider adopting Elected Member Remuneration as detailed in the table below.

Background:

A council member who attends a council or committee meeting is entitled to be paid a prescribed minimum fee and to be reimbursed for prescribed expenses.

The President, in addition, is entitled to a prescribed annual allowance and the local government may decide to pay the Deputy President an allowance up to 25% of that prescribed for the president.

Comment:

On 19 June 2013, the Salaries and Allowances Tribunal reviewed Elected Members Remuneration increasing maximums for attendance at Council Meetings and increasing the Presidents and Deputy Presidents Allowance. However, travel allowance is required to be claimed according to the Public Service Award 1992, which impacts adversely on the \$ per kilometre that can now be claimed.

In order for an equitable payment to all Council members, which takes into consideration the travel distance to Council meetings, it would be acceptable to pay a base fee plus a loading of say \$1 per kilometre. If we assume 11 OC meetings, 6 EO meetings and one trip to Perth for each councillor and allow an increase of 10% to the Fees for attending meetings, so that the base fee is \$3,850 instead of \$3,500, all Annual payments should fall within the prescribed range.

Statutory Environment:

Local Government Act 1995: Part 5 Division 8

Local Government (Administration) Regulations 1996: Part 8

Salaries and Allowances Tribunal 19 June 2013

Strategic Implications:

Nil.

Policy Implications:

Nil.

Financial Implications:

A minimum and maximum level of payment is established by the Salaries and Allowances Tribunal and paid in accordance with Part 8 of the Local Government (Administration) Regulations 1996. The increased payments will add approximately \$10,650 to Operating Expenses based on 11 OC meetings, 6 EO meetings and one trip to Perth per Elected Member for the 2013-14 financial year.

Consultation:

CEO

Recommendation

That Council adopt Elected Members Remuneration for the 2013-2014 Financial year as detailed in the schedule below.

The President is to be paid an Attendance Fee at the base rate of \$6,600 plus the \$1 per kilometre loading, to a maximum of \$18,500, plus an Annual Allowance of \$6,600;

The Deputy President is to be paid an Attendance Fee at the base rate of \$3,850 plus a loading of \$1 per kilometre to a maximum of \$9,000, plus an Annual Allowance of \$1,650;

All Members are to be paid an Attendance Fee at the base rate of \$3,850 plus a loading of \$1 per kilometre to a maximum of \$9,000;

All Elected Members are to be paid a Telecommunications Allowance of \$1,100 per annum and a Travel Allowance based on the Public Service Award 1992.

ELECTED MEMBERS REMUNERATION

	2012-13		2013-14	
	Range	Adopted	Range	Budget
Fees for Attending Council and Committee Meetings	\$	\$		
Councillor	2.4-7K	3,500	3.5-9k	3.85-9k
President	6-14K	6,000	3.5-18.5k	6.6-18.5k
	Range	Adopted	Range	Budget
Annual Local Government Allowances	\$	\$		
President	.6-12K	6,000	.5-19k	6.6k
Deputy President	25%	1,500	25%	1.65k
Other Fees – Elected Members	\$	\$		
Telecommunications Allowance	250	1,000	.5-3.5k	1.1k
Travel Allowance	\$1.90 per km	\$1.90 per km	94.3/91/89.5	94.3/91/89.5 per km

Voting Requirements:

Absolute Majority.

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

16.6 Draft 2013-2014 Financial Budget

File:	2.4
Author:	Dianne Daniels
Interest Declared:	No interest to disclose
Date:	16 July 2013
Attachments:	Draft Budget

Matter for Consideration:

This report seeks endorsement by Council of the Draft 2013-14 Financial Budget, in readiness for its adoption in Statutory Format at the August meeting. This is contingent upon receiving approval from the Minister of Local government for the Differential Rates adopted at the ordinary Meeting of Council in June 2013.

Background:

As part of the function of local government and its operations, under Section 6.2 of the Local Government Act 1995, during the period 1 June in a financial year to 31 August in the next financial year, each local government is to prepare and adopt its Annual budget in the prescribed format.

2013-14 is the first year of budget preparation informed by the Community Strategic Plan and the Long Term Financial Plan with the recommended Draft Budget reflecting the first year of that plan.

Comment:

Budget Result

The net result of the 2013-14 Budget recommended for adoption is a balanced budget and includes provision for Capital Expenditure of \$6,850,469. This figure includes commencement on the replacement of the Ballinyoo Bridge (contingent on funding approvals being granted), a new unit of accommodation, plant replacement as recommended by the Plant Working Group and the replacement of the server and four office computers, along with other more minor Capital purchases.

This forecast result is based on the adopted differential rates model in which a 2.5% increase in aggregate rates revenue was recommended for all properties.

2013/14 Capital Program

Capital Expenditure	Renewal	New Service	Expansion	Upgrade	Replace	Program Total
Land & Buildings		872,751				872,751
Plant & Equipment		275,350		12,000	355,000	642,350
Furniture & Equipment					38,000	38,000
Infrastructure Other		32,590				32,590
Infrastructure Roads		77,500		2,060,940	3,126,338	5,264,778
Total		1,258,191		2,129,680	3,519,338	6,850,469

This expenditure will be funded from General Revenue, Reserves, borrowings and funding provided by State and Federal agencies.

Fees and Charges

All fees and charges have been revised considering the cost to Council and by comparing the proposed Fee or Charge to that charged by alternative suppliers in a similar situation. Refer to Agenda Item 16.4.

Allowances

Allowances proposed for the President and Councillors for 2013-14 have been presented at Agenda Item 16.5. In July 2013, the WA Salary and Allowances Tribunal determined a general increase in the range of allowances that can be paid to Presidents and Elected Members in WA and the proposed changes to Elected Members Remuneration have been based on those revised scales.

Borrowings

Borrowings in 2013-14 are confined to projects previously approved by Council in the (now superseded) Forward Capital Works Plan. An allowance was made to build a new unit of accommodation funded by a loan of \$150,000, with the balance of \$150,000 drawn from the Building Reserve.

The loan has been budgeted over 20 years at a projected interest rate of 6.5%

Community Consultation

In accordance with the requirements of section 6.36 of the *Local Government Act 1995*, a statement of intended differential rates and minimum payments was published in the Geraldton Guardian newspaper on Wednesday 22 May 2013. The advertisement contained details of each differential general rate and minimum payment endorsed by Council and invited submissions from electors or ratepayers in respect of the proposed differential general rate or minimum payment and any related matters within 21 days. No submissions have been received and before adopting the differential general rates and associated Minimum Rates, Council is required to seek Ministerial Approval under s6.33 (3) of the Local government Act as the UV Mining Rate is more than twice the lowest differential general rate. This approval was sought immediately following the June 2013 meeting, however, the Minister is personally reviewing all submissions and an answer is still forthcoming.

Statutory Environment:

Section 6.2 of the Local Government Act 1995 refers.

Section 6.2(2) of the Act requires that in preparing its annual budget the Council is to have regard to the contents of its plan for the future prepared in accordance with section 5.56. Under the Integrated Planning Framework for Local Government, that is the Community Strategic Plan. This section requires that Council must prepare detailed estimates of:

- (a) Expenditure;
- (b) Revenue and income, independent of general rates
- (c) The amount required to make up the 'deficiency' if any shown by comparing the estimated expenditure with the estimated revenue and income.

Section 6.2(3) requires that all expenditure, revenue and income must be taken in account unless otherwise prescribed. Local Government (Financial Management) Regulation 32 prescribes amounts that may be excluded in calculating the 'budget deficiency'

Section 6.2(4) requires the annual budget to incorporate:

- (a) Particulars of estimated expenditure proposed;
- (b) Detailed information relating to the rates and service charges which will apply, including:
 - (a) Amount estimated to be yielded by the general rate
 - (b) Rate of interest to be charge on unpaid rates and service charges;
 - (c) Fees and charges;
 - (d) Borrowings and other financial accommodations proposed;
 - (e) Reserve account allocations and uses;
 - (f) Any proposed land transactions or trading undertakings per section 3.59

Strategic Implications:

The budget has been devised with reference to the Strategic Community Plan, taking into account the wishes and aspirations of the community.

Policy Implications:

The Draft Budget has been prepared for presentation to Council before the first week of August in accordance with Council Policy.

Financial Implications:

The Draft Budget details planned revenue and expenditure for the 2013-2014 Financial year, with the estimated brought forward surplus being expended along with revenue from rates, general revenue, grants, reserves and borrowings, to give a balanced outcome.

Consultation:

- CEO
- Works Supervisor
- Plant Working Group
- UHY Haines Norton
- Strategic Community Plan/Long Term Financial Plan

Recommendation:

That the attached Draft Budget be endorsed by Council for conversion to the Statutory Format, for adoption at the Ordinary Meeting of Council in August 2013, contingent upon receipt of approval from the Minister regarding the Differential Rates.

Voting Requirements:

Absolute Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

17. DEVELOPMENT

17.1 Consideration of the Long Term Financial Plan

File:	9.1
Author:	Jenny Goodbourn- Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	17 th May 2013
Attachments:	Long Term Financial Plan Draft

Matter for Consideration:

Consideration of the Long Term Financial Plan for adoption by Council.

Background:

As part of the Integrated Planning Process council engaged RSM Bird Cameron to prepare our Long Term Financial Plan and other required reports.

Comment:

The Draft Long Term Financial Plan has been developed and is now presented for council’s comments and/or adoption. The plan is being developed in conjunction with the Asset Management Plan, Strategic Community Plan, Workforce Plan and Corporate Business Plan and forms part of the required Integrated Planning and Reporting Framework introduced by the Department of Local Government. This framework has to be developed by 30th June 2013 as budget preparations and annual reports have to reflect the new criteria with effect from 1st July 2013.

Statutory Environment:

Integrated Planning and Reporting Standards as set by the Department of Local Government.

Strategic Implications:

The Long Term Financial Plan is an integral part of the Integrated Planning Process which has to be developed by all local governments within WA.

Policy Implications:

Nil

Financial Implications:

Nil

Consultation:

Nil

Recommendation:

That the shire adopts the Long Term Financial Plan.

Voting Requirements:

Absolute Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

17.2. Murchison Oasis Roadhouse

File:	13.11
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	19 th July 2013
Attachments:	Oasis roadhouse

Matter for Consideration:

Request for an alfresco area to the south side of the roadhouse and changes to the front of the motel units.

Background:

A letter has been received from Debra Stewart, operator of the Murchison Oasis Roadhouse and Caravan Park. She is asking Council to consider making the lawned area on the south side of the roadhouse into a paved alfresco area and to change the layout at the front of the motel units by removing the rocks and part of the lawn and building a retaining wall and steps.

Comment:

When the Roadhouse development was undertaken it was proposed that the area to the south would be where the Interpretive Centre would be built and when the shelters and benches were recently installed the area was left clear so that this could still happen. There is also still the old shade house/, memorabilia shed that needs to be sorted out further to the south and council may wish to consider plans for this at the same time.

When the concreting to the front of the motel units was recently done the CEO discussed the idea of removing the rocks and making a more formal parking area at the front of the units. Currently cars park at either end of the units or if they do park in front of the lawn this narrows access into and out of the caravan park area. As council is currently proposing to establish a laundry and more motel units it would be a good time to look at the design and any changes could be incorporated as part of the project.

Statutory Environment:

Nil

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

To be determined

Consultation:

Nil

Recommendation:

To be determined

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

17.3. Satellite Phone Subsidy

File:	14.12
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	19 th July 2013
Attachments:	Satellite Phone Subsidy

Matter for Consideration:

Response received from the Department of Broadband, Communications and Digital Economy

Background:

Council wrote to the department in November 2012 and again in May 2013 regarding the satellite phone subsidy scheme. At the time the scheme was due to end on the 30th June and the shire was asking for special consideration to be given to the residents of Murchison shire due to the unique circumstances surrounding the ASKAP/SKA site which meant that we would never be able to get mobile coverage in the area.

Comment:

A reply has been received from the department – see attached. It still doesn't really address the specific question raised in councils' letter but the good news is that the subsidy has been extended until at least the 30th June 2014.

A review will be carried out by the end of the year to assess the scheme and whether it will be extended further. The review will focus on the current demand for the scheme and recent market developments such as the falling costs of satellite phone handsets.

The department has suggested we provide a submission to the review once it commences later this year and this would be a good opportunity to formally submit our views on the need to continue the scheme and address issues such as the high cost of satellite calls.

Statutory Environment:

Nil

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Consultation:

Nil

Recommendation:

That the CEO prepares a submission to the review on the Satellite Phone Subsidy Scheme, based on Council's previous recommendations, once the review commences later in the year.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

17.4 Staff Housing Request

File:	9.1
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	19 th July 2013
Attachments:	Staff Housing Request

Matter for Consideration:

Request for extensions to unit 4b Kurara Way.

Background:

A letter has been received from Trevor and Leanne Hipper, who live at 4b Kurara Way, asking council to consider building an extension onto the property to include an extra bedroom and larger lounge/dining area.

Comment:

The unit at 4b Kurara way is very small and is probably not really suitable for a couple to be living in full time, especially when family or friends come and visit, however the costs to build an extension could be considerable.

The proposed 2013/2014 budget does include an amount for a new staff house this year and council may prefer to offer Trevor and Leanne the first option on a new house rather than change the existing one. If council are prepared to consider extending the existing property the CEO can get some plans and costings done to allow Council to consider the matter further.

Statutory Environment:

Nil

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

To be determined

Consultation:

Nil

Recommendation:

To be determined

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

18. ADMINISTRATION

18.1 Grants Commission Visit

File:	3.4
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	19 th July 2013
Attachments:	WA Grants Commission

Matter for Consideration:

Notification of a visit by WA Local Government Grants Commission

Background:

The Western Australian Local Government Grants Commission (the Commission) is a statutory body established by State legislation, the *Local Government Grants Act 1978*.

Its principle function is the making of recommendations to the State Minister for Local Government on the allocations of "General Purpose Grants" amongst all local governments in WA. These General Purpose Grants are the State's cash entitlement for financial assistance from the Commonwealth Government, paid in equal quarterly instalments for a financial year, under the Australian law, *Local Government (Financial Assistance) Act 1995*.

The distribution of Commonwealth Government Financial Assistance Grants is for local government purposes, to achieve equitable levels of services, by reasonable effort.

Comment:

The funding provided to local governments is allocated on the basis of horizontal equalisation, to ensure that each local government in the State is able to function at a standard not lower than the average standard of other local governments. All local governments are entitled to receive at least the minimum grant. That minimum grant cannot be less than 30% of what the local government would receive if all grants were allocated on a per capita basis.

The Grants Commission is required to keep up with the changing face of local government to ensure that its methods reflect the operations of the industry. As part of this process, the Commission visits approximately 30 local governments each year to hold Public Hearings. This visiting programme provides a valuable opportunity for local governments to inform the Commission of the issues they are facing. The Commission also receives submissions from local governments each year seeking modifications to the grant determination process so that it will reflect their needs more effectively.

The Commission completed its review of the methodology used to calculate General Purpose Grants in the first quarter of 2012.

The commission has advised they will be visiting Murchison to hold a public hearing at 4pm on Tuesday the 3rd September. This is the same day as our First Aid Training but as the hearing is not until 4pm it should fit in.

Statutory Environment:

Local Government Grants Act 1978.

Local Government (Financial Assistance) Act 1995.

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Consultation:

Nil

Recommendation:

To be determined

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

18.2 Crosslands Road Train Agreement

File:	4.62
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	19 th July 2013
Attachments:	Crosslands letter & Agreement termination

Matter for Consideration:

Notification of termination of the Road Train Permit Agreement by Crosslands Resources.

Background:

We currently have an agreement with Crosslands Resources regarding the maintenance of the Beringarra-Cue Road which they sealed for access to their Jack Hills Mine. Jim Netterfield and Peter Spalding had a

meeting with the CEO and Deputy CEO on the 2nd July to give an update on the current status of the project. Mitsubishi is still 100% owner of the port and rail project, all studies and reports have been completed and they are ready to go ahead. However they still need a partner and at the moment everything is on hold as the port and rail is not going ahead and they have been unable to attract any Chinese interest. There have been considerable staff cuts and there are more still happening. Peter and a few others will be all that remain soon – and will be based out on site. Jim Netterfield who is the Chief Operating Officer will be finishing up at the end of September and would like to get the agreement sorted out prior to his leaving. The stage 1 of the mine ceased in January 2012 and there has been no ore haulage since March 2012. The mine is now in care and maintenance and even if it does proceed in the future they will not be hauling ore by road anymore.

Comment:

Under the termination clause of the agreement there are several points they have to adhere to. Notably 10.2(d) which says that they shall re-seal all chip-sealed sections of the Roads within 90 days of the termination, failing which the shire may undertake the re-seal of the road and be reimbursed.

The first thing which needs to be done is for a joint inspection of the road to be undertaken to see the current state of the road and what needs to be repaired. As the road runs through the Shire of Cue as well as the Shire of Murchison the CEO has been in contact with John McCleary, CEO of Cue, to discuss the best approach to take. Both councils have previously said that they would not be in the position to maintain the road as a sealed road and that as sections of the pavement fail it would have to be changed back to gravel. We have asked Greenfields to undertake the road inspection and they have arranged to do it on the 24th July. Mark Salt from Main Roads will also be at the inspection as they are aware of the fact it may revert to gravel and are keen to be kept up to date with any developments. Greenfields will do a detailed scope of works and put a cost estimate against it.

We need to decide whether or not we are interested in maintaining the road to a sealed standard. If not then we may agree that there is not much work to be done to the road and instead negotiate with CRL for some form of payment in lieu of the works. Cue has indicated that this may be their approach. In this case, it will still be useful for us to have the indicative pricing from Greenfields.

Main Roads may push for the road to be maintained and handed over at the standard nominated in the agreement. I spoke with Bernie Miller regarding the road and he said that after all the money that has been spent on it, it would be a shame for it to go back to gravel. He feels that if a full seal was done, with the volume of traffic now using the road, it could last for ten years and by that time the mine might be proceeding and although they would not be carting ore by road they would still require a sealed road to access the site. However there are a lot of problems with the actual construction of the road and council may feel that the money spent on a reseal could be better used somewhere else.

This 85km section of the road has been maintained by Crosslands since 2006 but with the termination of this agreement will once again come back under the responsibility of the shire and will need to be included in the road maintenance programme.

Statutory Environment:

S3.53 of the Local Government Act 1995 and s.55 (20) of the Land Administration Act 1997. The local government within the district of which a road is situated has the care, control and management of the road.

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

To be determined

Consultation:

Michael Keane, Greenfields Technical Services

Recommendation:

To be determined.

Voting Requirements:

Simple Majority

Council Decision: Moved: Councillor Carried/Lost	Seconded: Councillor For:	Against:
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18.3 Beringarra-Pindar Road

File:	12.24
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	19 th July 2013
Attachments:	Beringarra-Pindar Road

Matter for Consideration:

RAV Classification of the Beringarra-Pindar Road

Background:

Back in November 2012 Main Roads carried out an inspection of the Beringarra-Pindar Road at the request of the Shire. This was with a view to getting a RAV classification on the road. Subsequently Main Roads submitted a report outlining problems with the road including the Nookawarra Airstrip and various corners, floodways, grids and creek crossing that would prevent any RAV classification. There have been several letters since trying to find a suitable way to approach these issues so that trucks are able to operate on this road but so far no positive outcome. At the last meeting council asked for an item to be included in this meeting so the matter could be discussed again.

Comment:

The latest response from Main Roads is attached. We had suggested that maybe they would consider a classification for part of the road as they have with the Carnarvon-Mullewa Road. For example from Pindar to Nookawarra or Pindar to the ASKAP/MRO turnoff. However Main Roads have said that the grid and sight distance issues commence almost from the start of the road and that with these problems it would not be possible to approve the road for a RAV 9.

They have advised that the final decision rests with Heavy Vehicle Operations and the most they would approve would be Network 4 combinations (prime mover, semi trailer towing 5 axle dog trailer up to 27.5m) and this is only because of the low volume of traffic that uses the road.

I spoke with Bernie Miller regarding the issue and asked for clarification of the culpability of the shire should a truck be using the road and have an accident. He advised that the shire would not be liable. It is up to the operator of the truck to assess and confirm that the roads he is driving on are classified for his vehicle. The only party that could be held partly liable might be the company or person contracting the truck e.g. the pastoral company if they had contracted the truck to pick up or deliver feedstuff or stock. He also said that as the shire had asked for a road inspection to be carried out and was aware of the problems on the road and was working to address them they would be shown to be doing the right thing. He also said that it is HVO that police the roads in respect of truck operations and it would be highly unlikely that they would ever be monitoring the Beringarra-Pindar Road. The works supervisor has also received confirmation that whilst conducting road works the restrictions do not apply as long as the plant and vehicles are operating within the designated road work area.

At the last meeting council was keen to bring this item into the agenda again so that it could decide the next course of action and it was suggested that the upcoming local government week might be a good time to try and schedule a meeting with someone regarding the road.

Statutory Environment:

S3.53 of the Local Government Act 1995 and s.55 (20) of the Land Administration Act 1997. The local government within the district of which a road is situated has the care, control and management of the road.

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

Nil

Consultation:

Bernie Miller, Regional Manager Mid West, Main Roads

Recommendation:

To be determined

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

18.4 Plant Replacement Program

File:	12.15
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	19 th July 2013
Attachments:	SOM Plant Replacement & Proposed Plant Changeover

Matter for Consideration:

Proposed plant replacement programme

Background:

As part of our integrated planning process and development of the Long Term Financial Plan it has been necessary to develop a ten year plant replacement programme. The last time this had been done was when the Forward Capital Works Programme was developed but the details had not been kept up to date.

Comment:

The CEO has worked with the works supervisor to formulate a proposed plant changeover schedule and a plant replacement programme showing projected costs over the next ten years. This has been circulated to all members of the Plant Working Group and a teleconference will hopefully have been conducted prior to this meeting to allow for detailed discussion on the proposed programme.

However as time is of the essence regarding budget preparation and finalisation of the Long Term Financial Plan this item needs to be considered by council at today’s meeting.

The programme has been based on the proposed 2013/2014 plant replacement programme which was adopted for inclusion in the preparation of the 2013/2014 budget by council at the last meeting and information on existing plant, expected length of service and timing of major plant purchases.

Statutory Environment:

Local Government (Financial Management) Regulations 1996

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

Strategic planning for Council’s items of plant and light vehicles forms a major part of the financial structure of the shire.

Consultation:

Brian Wundenberg, Works Supervisor
Plant Working Group

Recommendation:

That Council adopt the .Shire of Murchison Plant Replacement Programme and Proposed Plant Changeover documents.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

18.5 Road Work Programme for 2013/2014

File:	12.9
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	19 th July 2013
Attachments:	Nil

Matter for Consideration:

Construction crew road work programme for 2013/2014.

Background:

At the close of last month’s meeting the works supervisor handed out a proposed work programme for 2013-14 for councillors to consider and comment on.

Comment:

In the draft budget there is an amount of \$952,860 allocated to road construction jobs. The works supervisor prepared a list of works that could be undertaken this year. The jobs are presented in a workable format i.e. with a flow on effect from one job to the next to prevent excessive mobilisation and de-mobilisation of the Construction Crew and look to address issues noted in the January road inspection undertaken by council. So far only Cr Foulkes-Taylor has commented on the proposed works:

During the last Council meeting, we resolved to have a look at the Works Supervisor’s proposals for next year, and send in any thoughts or comments we had.

Overall I reckon the road plan seems pretty practical, and it gives me a sense that while the crew moves along it actually completes some overdue jobs, rather than sort of jumping from one area to another which has happened on occasions.

Without any rough time estimates, I am just presuming that Brian feels the plan could be completed in the 2013/2014 financial year.

It looks like a well thought out financial year starting plan, and if no major weather event turns things upside down, would be a really good list of work to attempt to complete.

Regards

Rosco

Council now need to consider the programme of works and whether they wish to adopt it.

Statutory Environment:

S3.53 of the Local Government Act 1995 and s.55 (20) of the Land Administration Act 1997. The local government within the district of which a road is situated has the care, control and management of the road.

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

Works to be completed within the amount allocated to road construction jobs in the 2013/2014 budget.

Consultation:

Brian wundenberg, Works Supervisor

Recommendation:

That Council adopt the road work program for 2013/2014 as presented.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

18.6 Request for Leave - CEO

File:	4.20
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	CEO
Date:	8 th November 2012
Attachments:	Nil

Matter for Consideration:

Request for three days leave for the CEO on 5th, 6th & 7th August 2013.

Background:

Per the CEO’s contract all leave has to be approved by council prior to the leave being taken. Under the executive leave section it says *‘CEO shall be entitled to paid executive leave up to a maximum of ten days per calendar year for any reason if the leave is approved by council and deemed not to impact negatively on the operations of the shire and delivery of services. The shire shall consider the application after receiving a written request in advance, stating the dates wanted for the leave to be taken and the reasons.’*

Comment:

The Chief Executive Officer would like to request three days Executive Leave from Monday to Wednesday the 5th to 7th August. Local Government Week is on the 8th & 9th so the CEO would have had to travel down to Perth on Wednesday 7th anyway. The CEO is currently sorting out some family deceased estate issues and needs to travel to Dawesville in connection with this. Taking these three days will allow her to travel down at the weekend and spend a few days at Dawesville prior to the LG convention. As there is already the need to travel to Perth for Local Government Week it would make good sense to fit this additional bit in rather than have to do a separate trip.

So far Executive Leave taken has been 2 days at Christmas, 1 day in January, 2 days in May (Dawesville) and 1 day in June – total 6 days.

Statutory Environment:

s.7.1.2 of the Chief Executive Officer’s contract.

Strategic Implications:

Nil

Policy Implications:

Nil

Financial Implications:

Nil.

Consultation:

Nil

Recommendation:

That Council approve the request for three days Executive Leave for the Chief Executive Officer for the 5th, 6th & 7th August 2013.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried	For:	Against

19. NOTICE OF MOTION

20. CEO ACTIVITY REPORT

Date	Activity
17 th June	Meeting with Mark Halleen & Works supervisor regarding upcoming Polocrosse event
18 th June	Spoke to Mrs Tomkins regarding proposed work to extend west end of airstrip. Not acceptable by them so will proceed with alternative of ripping strip and closing eastern end.
18 th June	Meeting with Peter Smith – (Ranger) regarding Cat Act implementation. Subsidised vet visit will be in October spend day at Pia and overnight here to make most of their visit.
18 th June	Evening - PWG meeting via teleconference.
27 th June	WALGA Focus Group – Geraldton, followed by a meeting with Travis at RSM re Long Term Financial Plan and then Astrofest Committee meeting – joined Priscilla and Robin at their office in CSIRO centre
2 nd July	DCEO and I had a meeting with Jim Netterfield and Peter Spalding of Crosslands regarding the Beringarra Cue Road. Jack Hills mine is now in care-and-maintenance and they are intending to terminate the existing Road Train Permit Agreement. (Item earlier today)
4 th July	Meeting with the works supervisor to develop a proposed plant replacement programme to assist with asset planning and development of the Long Term Financial Plan
8 th July	Discussion with Steve Douglas over Ballinyoo Bridge and queries from MWIP, followed up possibility of WA Grants Commission Special Project Bridge Funding as back-up in case of 13/14 regional CLGF grant not being forthcoming.
9 th July	Worked through draft Long Term Financial Plan as provided by Travis to verify figures and provide further cross reference to proposed budget.
10 th July	Workshop with Dianne, DCEO, and Brian, Works Supervisor, to work through costings for proposed 2013/2014 budget.

Recommendation:

That the CEO's Activity Report be accepted.

Voting Requirements:

Simple Majority

Council Decision:		
Moved: Councillor	Seconded: Councillor	
Carried/Lost	For:	Against:

21. URGENT BUSINESS

22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

23. MEETING CLOSURE