



Western Australia

Minutes of the Ordinary Meeting of the Murchison Shire Council,  
Held in the Council Chambers, Carnarvon Mullewa Road, Murchison,  
On Thursday 20<sup>th</sup> December **2012**, commencing at 10.00 am.

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**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The President welcomed everyone and declared the meeting open at 10:32am.  
The President noted that we had already had a presentation by Mr Travis Bates of Bird Cameron regarding Integrated Strategic Planning and details of this would be included under item 10.1

**2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE****Elected members:**

Councillor S A Broad, Shire President  
Councillor R E Foulkes-Taylor, Deputy Shire President  
Councillor M W Halleen  
Councillor B M Seaman  
Councillor D A McTaggart  
Councillor PR Squires

**Staff:**

Jenny Goodbourn, Chief Executive Officer  
Brian Wundenberg, Works Supervisor

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil.

**4. PUBLIC QUESTION TIME****4.1 Standing Orders*****Council Decision:***

**Moved: Councillor Squires**

**Seconded: Councillor Foulkes-Taylor**

That the following Local Law-Standing Orders 2001 be stood down:

8.2 Limitation on the number of speeches

8.3 Duration of speeches

**Carried**

**For: 5**

**Against: 1**

**5. NEXT MEETING**

Being no meeting in January the next meeting of Council is scheduled for the 15<sup>th</sup> February 2013.

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

Councillor Seaman requested a leave of absence for the next ordinary meeting of 15<sup>th</sup> February 2013.

***Council Decision:***

**Moved: Councillor Foulkes-Taylor**

**Seconded: Councillor Squires**

That Councillor Seaman be granted a leave of absence for the February Ordinary Meeting of Council.

**Carried**

**For: 6**

**Against: 0**

Councillor Squires requested a leave of absence for the next ordinary meeting of 15<sup>th</sup> February 2013.

***Council Decision:***

**Moved: Councillor Foulkes-Taylor**

**Seconded: Councillor Halleen**

That Councillor Squires be granted a leave of absence for the February Ordinary Meeting of Council.

**Carried**

**For: 6**

**Against: 0**

**7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

Nil

**8. CONFIRMATION OF MINUTES****8.1 Ordinary Council Meeting – 16<sup>th</sup> November 2012****Background:**

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

**Recommendation:**

That the Minutes of the Ordinary Council meeting of 16<sup>th</sup> November be confirmed as an accurate record of proceedings.

**Voting Requirements:**

Simple majority

***Council Decision:*****Moved: Councillor Halleen****Seconded: Councillor Squires**

That the Minutes of the Ordinary Council meeting of 16th November 2012 be confirmed as an accurate record of proceedings.

**Carried****For: 6****Against: 0****8.1 Special Council Meeting – 7th December 2012****Background:**

Minutes of the Special Meeting of Council have previously been circulated to all Councillors.

**Recommendation:**

That the Minutes of the Special Council meeting of 7<sup>th</sup> December 2012 be confirmed as an accurate record of proceedings.

**Voting Requirements:**

Simple majority

***Council Decision:*****Moved: Councillor Seaman****Seconded: Councillor McTaggart**

That the Minutes of the Special Council meeting of 7<sup>th</sup> December 2012, as amended to include the fact that Councillor Seaman Foreshadowed a motion under item 10.3 to leave the fuel price at 15.5% above cost, be confirmed as an accurate record of proceedings.

**Carried****For: 6****Against: 0****9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

Nil

**10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS****10.1 10.00am Presentation by Travis Bate of Bird Cameron in connection with the Integrated Planning Process**

***As Travis had arrived early at the settlement Council suggested he do his presentation first at 9:34am, as once completed he had the return drive to Geraldton to undertake.***



RSM Bird Cameron  
Level 1, 12 Bayly Street Geraldton WA 6530  
PO Box 61 Geraldton WA 6531  
T +61 8 9920 7400 F +61 8 9920 7450  
www.rsmi.com.au

## Shire of Murchison

### Integrated Strategic Planning

#### Agenda for Council Meeting Thursday 20<sup>th</sup> December 2012

1. Brief overview of current situation – how did we get here?
2. Objectives of Integrated Strategic Planning:
  - a. Strategic Community Plan;
  - b. Asset Management Plan; and
  - c. Long Term Financial Plan.
3. Roles and Responsibilities
  - a. CEO/Shire Administration;
  - b. RSM Bird Cameron;
  - c. Council; and
  - d. Community.
4. Timeframe for completion and key milestones.
5. Progress to date and key inputs.
6. Community Consultation.

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*In addition to the members and staff listed under item 2. Dianne Daniels the Deputy CEO was also present for the forum with Travis. Councillor McTaggart was present from 9:36am.*

Commenced at 9:34am. The President welcomed Travis to the forum and asked him to lead the discussion. Travis went over the background to the Integrated Strategic Planning which came from the sustainability review undertaken a couple of years ago by the Department of Local Government.

Initially the Shire of Murchison had entered in a Regional Collaborative Group with the Shire of Upper Gascoyne and in February 2010 work was commenced on a regional business plan. In March of this year the RCG was disbanded. The funding originally available to the regional group was subsequently offered to be split between the two shires to implement the plans. The funding agreement for this was not finalised until late November. The plans need to be in place by 29 April 2013.

The first part is the Strategic Community Plan and this must include community consultation with at least 10% participation. There are two approaches to this. We have emailed out a community survey and this is also being promoted at the roadhouse and office. The second part will be to have a community meeting. We were hoping to have this in mid January to coincide with the electors meeting but this may not be possible. We need to have the draft plan ready for the March meeting so it can be adopted in April so we cannot put it off too long.

Cr Seaman asked if, as we only just have the funds whether we could get an extension past the 29 April deadline. CEO will contact the Department to see if there is any chance but at most it would probably only be until 30 June as the plans need to be in place prior to the adoption of the 2013/2014 budget.

Cr Halleen said that the community consultation day needed to be a separate day rather than a council meeting day so we have time to do it properly. Suggested that it may be done early February. CEO is back on 11th February so 13th or 14th were suggested as possible dates. Council meeting is on the 15th February.

Cr Seaman suggested we might get more response back to the survey if it was facilitated through 'Survey Monkey' which gives people the option of ticking boxes and entering comments on line rather than having to print off and return a paper copy.

The Asset Management Plan will be done in conjunction with the re-valuation of assets being undertaken by AVP to assess property and plant, and the road inventory currently being undertaken by Greenfields. This information will be required for input into the Asset Management Plan and its availability will have an impact on when the plan can be completed.

It was resolved to write to the Department explaining what we have done so far and our plans to see if any extension can be granted.

Cr McTaggart asked what the purpose of valuing roads was. Travis explained that it impacts on several of the ratios within the financial planning and affects depreciation and sustainability of the asset.

*Cr Squires left the room at 10:02am*

*Cr Squires returned at 10:04am.*

Travis concluded the forum at 10:05am and the President thanked him for his attendance.

## **10.2 11.30am:- Ant Schinckel, ASKAP Director, James Abbot, CSIRO Property Manager, Penny Griffin, Department of Commerce and Steve Douglas, MWDC – Discussion on Road Agreement.**

To be done as soon as the parties arrive.

Council had discussion on the upcoming meeting to ascertain their objectives and parameters for the road agreement. Council's consultant Bill Mitchell had sent an update of the road situation following two meetings, one with James Abbott and one with Penny Griffin and Julie de Jong. There are two completely different plans, the ongoing maintenance with ASKAP and the route for the SKA development.

The new proposal is that there will be a fixed amount each year of \$200,000 which CSIRO will contribute for two grades on the preferred route, Any blow outs over the two grades will be looked at on their merits and on an as needs basis. The shire will be the sole inspector reporting any problems to CSIRO,

Whilst the preferred route for the SKA is the Carnarvon-Mullewa Road as per their SKA bid, ASKAP may wish to use the Pindar-Beringarra Road which they have already put a lot of funding into over the past few years. We need to decide if we can support this in view of the recent road assessment carried out by Main Roads or if we need to refer them to the Carnarvon-Mullewa Road. Brian reported that there is an average of 11 vehicles a day on the Pindar-Beringarra Road and only 4 vehicles north of the Boolardy/MRO turn off.

**11. ACTION LIST**

No.	Item	Action	Action
1.	CEO Residence	Decorative front fence – need input from CEO	Ongoing – Design pending
2.	Kalli Road roadworks Aboriginal Heritage Act	Letter sent to Aboriginal Corporation	Reply received – item at today's meeting
3.	Improve shade house south of Road House See Point 20	Per MSDC meeting and September Council meeting. Changed per November 2012 meeting	RLCIP funding changed – further input required
4.	Low level wall Sports Club	Brick wall erected. Uprights in place Crosslands funding transferred	Completed
5.	Concrete front of motel units	Council staff to do	Not yet actioned
6.	Beringarra-Pindar Road New Road Agreement	Draft agreement sent to James Abbott – acknowledged but no action	Continuing – James Abbott attending meeting today
7.	Provision for open fires at Caravan Park	Investigate – get quotes	Not yet actioned
8.	Investigate Replacement Patient Transport Vehicle	Approval from Dept of Transport. Awaiting suitable vehicle to become available	2-3 months to completion – chased up 12/12/12
9.	28 Kms unsealed Carnarvon-Mullewa Rd	Quote for Shire to do work provided – no response but road has been graded by CGG	Still no formal reply
10.	Murchison Freight Service	Pick up points decided and advised and accepted by Keros. Trying to establish a drop off point within Geraldton	Drop-off point to be established
11.	Kalli Road classification as a road of regional significance	Matter raised at Murchison Regional Road Group Meeting on the 26 <sup>th</sup> September	See item re – Roads 2030 today's meeting
12.	Bitumen and Sealing works Carnarvon-Mullewa Road	Greenfields to call tenders	Tenders called
13.	Stripping of Road south of settlement	Report received – Greenfields served notice of non-conformance. Bitumen Spraying disputing.	Ongoing - Greenfields in negotiation
14.	MSDC – Variation to grant and plans for laundry	Variation to grant approved. Laundry plans being worked on.	Roller shutters Completed. Quotes for laundry still awaited.
15.	Radio Transmitters	Letter to CSIRO and obtain current GPS Co-ordinates	Email from Dr Storey advising to go ahead as originally planned
16.	Classification of Pindar Beringarra and Carnarvon Mullewa Road	Assessments have been carried out	See item at today's meeting.
17.	Nookawarra Airstrip	Assessed as part of Pindar-Beringarra Road review	See item at today's meeting.
18.	Ballinyoo Bridge	Business case draft received. Tim Glenister and Steve Douglas working on.	Completed at special meeting 7 <sup>th</sup> December

**From November meeting of Council**

19.	10A Kurara Way and 14 Mulga Crescent	Funds authorised to carry out repairs and maintenance as listed in the building inspection report.	Cleaning and painting done. Report included in finance section.
20.	Alternative to shade area south of roadhouse. Point 3	Approval of three 'seaside shelters' and 'Hudson' seat and table settings.	All ordered.

There was discussion on the action list. Point 8 the CEO advised that she had received an email from John Watts in Perth (Manager Fleet and Radio Communications St John Ambulance) to say that he has two possible vehicles that he is holding for our inspection. Councillor Halleen advised that he will be in Perth on the 17<sup>th</sup> and 18<sup>th</sup> January and would be able to check them out.

Cr Seaman requested that he take plenty of photos to assist council.

Cr Halleen wanted to note to Jenny, Brian and the crew that the wall and shade structure at the sports club looks great and worked well on the Christmas Tree day.

Cr Foulkes-Taylor noted that at the Christmas Tree day he had arrived to find the cool room in the bar had been switched off, which was a nuisance, but also wanted to say that the cleaning had been well done ready for the event.

### Recommendation:

That the Action List be accepted.

### Voting Requirements:

Simple majority

#### **Council Decision:**

**Moved: Councillor Seaman**

**Seconded: Councillor Squires**

That the Action List be accepted.

**Carried**

**For: 6**

**Against: 0**

*Council broke at 11.00am for morning tea*

*Council resumed at 11.27am*

## **12. DISCLOSURE OF INTERESTS**

Nil

*Cr Seaman returned to the meeting at 11:29am*

*Cr Squires returned to the meeting at 11.30am*

## **13. REPORTS OF OFFICERS**

### **13.1 Monthly Plant Report - Works Supervisor**

HEAVY PLANT			Start	End	Total		
Plant Item	Year	REGO	Hours	Hours/km	Total	Service	Ownership
Cat Grader 12H	2005	MU 141	8916	9110	194		
Cat Grader 12M	2008	MU 51	4961	5153	192		
Volvo L110 Loader	2006	MU 65	4711.6	4880.3	168.7		
Komatsu Dozer	1997			In town for repairs			
Cat Vibrating Roller	2005	MU 177	975.5	1055.1	79.6		
John Deere Grader	2011	MU 121	1950.8	2153.7	202.9		
Bomag M/Tyre Roller			626	679	53		
Cat 938G Loader	2004		3527	3616.8	89.8		
Iveco Prime Mover	2003	MU 000	257597	260713	3116		
Nissan UD	2009	000 MU	126144	127382	1238		
Iveco Tipper	2004	MU 00	157725	157725	Not used		
Generator 2-110kva	2011		4105.6	4609	503.4		
Generator 1-110kva	2011		4275.6	4580	304.4		
Maintenance Genset			18151	18577.5	426.5		
Construction Genset			8334	9116.6	782.6		
Mitsubishi Canter	2011	01 MU	59340	62895	3555		
Mitsubishi Canter	2004	MU 140	139900	142846	2946		
Toyota Prado	2010	MU 0	56044	57561	1517		
Holden Rodeo	2008	MU 167	158129	158956	827		

Isuzu DMAX	2009	MU 300	131389	134759	3370		
Toyota Hilux	2011	MU 1018	66549	70845	4296		
Isuzu T/Top	2005	MU1002	99515				
Toyota P/T Vehicle	1986	MU 1017	21162	21162	Not used		

Side Tipper	2001	MU 2010	12259	14983	2724		
Side Tipper – Evertran	2009	MU 662	54522	57718	3196		
Tri-Axle Low Loader	2008	MU 663			Not used		
No. 2 float	2001	MU 2004	20581	20581	Not used		
30000lt Water Tank	2005	MU 2024	18139	20153	2014		
Dog Fuel Trailer	1993	MU 658					
Dog Fuel Trailer	1972	MU 2005					
Dolly 1-Red	2001	MU 2003		23700			
Dolly 2-Black	2000	MU 2009					

New Holland Ford Tractor	2006	MU 380	1514.6	1518	340		
Forklift			11752	11767	15		
Caravans							
Various small plant							
Ride on Mower - JD			175.4	188.6	13.2		

### **13.2 Works Report – Works Supervisor**

#### **Construction Crew**

This month things were progressing well until Sunday 9<sup>th</sup> December when Bilabalong had 24mm rain right where we are working on the floodways.

All gravel has been carted in and spread and rolled. In last month's report I mentioned that gravel was hard to find. We have since located a fairly good supply about 7-8kms in west of Bilabalong homestead and this should get us to the bridge. Construction road works have now almost finished for the year and we are about 3km short of the bridge.

On Monday 17<sup>th</sup> December, crew will finish spreading out remaining floodways (both gravel and floodways have now dried out). All signs will then be erected to make sure road works are safe over the Christmas and staff break.

Work will recommence after Christmas when all crew have returned. We should only need to do a light grade and roll in readiness for sealing. Once tenders are received back from Greenfields we can proceed with the sealing which is scheduled for March/April.

#### **Maintenance Crew**

John and Glen have finished their maintenance and patch grading for this year. As of Monday 17<sup>th</sup> they will finish shoulder grading of bitumen road south of the settlement. They will then proceed to grade Erabiddy Bluff and around the settlement. Once completed they will then wash down their plant, Ute and caravan in readiness for the Christmas break.

#### **Flood Damage**

Two thirds of the flood damage repairs have been completed on Butchers Track and the remainder will be done after the Christmas break.

Quotes for repairs to the low level crossing should be to hand this week and work will also begin after the new year.

#### **Grids**

The last of the three new grids scheduled for completion this year was finished by Rossco on the Boolardy-Kalli Road last week.

Sandy McTaggart will now cart dirt onto the approaches and then open the grid to traffic.

In the new year I intend to look at repairs on some of the older grids. (welding and concrete)

#### **Plant/Repairs**

Bob and Pai have finished as our casual mechanics and Trevor is now in full swing ordering parts for maintenance on all plant over the Christmas break.

#### **Staff**

I would like to wish all staff a safe and happy Christmas.

ROADS GRADED Nov/Dec 16/11/2012 - 16/12/2012

NAME	Length of Road	SLK's Graded this month	Road Maintenance Repairs Loader--truck	Comments
Beringarra /Pindar	319.80km	127---230=97km + patch grade to Beringarra		* light grade plus drains
Erong	63.12km			
Beringarra/Byro	90.89km	Full grade from Beringarra to Milly Milly39km, then patch grade to Byro		*light grade
Twin-Peaks/Wooleen	47.65km			
Boolardy/Kalli	57.30km			
Byro/Woodleigh	71.00km			
New Forrest/Yallalong	16.36km			
M <sup>n</sup> Nabb/Twin-peaks	49.75km			
Yallalong-West	16.72km			
Mileura/Nookawarra	49.08km			
Muggon	38.75km	38.75km		Full grade
Manfred	34.55km			
Beringarra/Mt Gould	34.80km			
Tardie/Yuin	13.20km			
Innouendy	9.30km			
Boolardy Homestead	2.00km			
Yunda Homestead	32.80km			
Meeberrie /Woolleen	25.22km			
Mt Wittenoom	37.55km	Patch grade		
Woolleen/Mt Wittenoom	33.85km			
Beringarra Cue	109.82km	Patch grade		
Boolardy Wooleen	19.08km			
Kalli Cue East	21.87km			
Coodardy Noondie	19.92km			
Butchers Track	64.54km			
Butchers Muggon	23.80			
Murchison Settlement	2.00km			
Pinegrove Yallalong	-----			
Carnarvon-Mullewa	278.63km	35km 194km		Shoulder grading By contractor
Woolgorong-South	15.00km			
Ebabiddy-Bluff	12km			
Air strip Graded				

\* These roads - light grade (4 cuts over then 4-5 cuts back) plus drains where required  
 Total this month full grade-----209.75= km +194 by contractor

Plus 3 days spreading of gravel and rolling in at new grid at Beringarra

There was discussion on the works supervisor report. Cr Foulkes-Taylor asked how the new Great Wall Ute we have purchased for the gardener was going. Apart from a few little things it is generally going well so far. The guard fitted to protect the back window had been put on with very small screws that had worked loose but the tray is good.

Cr Seaman said that it also had a feature that at 20kms an hour the doors automatically lock and this could be a safety issue. Will see if we can get the setting changed to prevent this.

Cr Halleen asked about the bulldozer. Komatsu have provided the drawings at last and the required part is being made.

The float has the new axles fitted, requiring some alterations to the clearance to allow for the boosters. Floor boards have also been replaced at the same time.

The work crew were finishing up today and bringing plant in for the Christmas break, rain had caused delays at the end of the job.

In the new year will start on Wooleen – once permits have been obtained. An inspection of the Kalli road had been carried out following reports of 8kms of damage but the road was good all but the damage at the creek crossing near the border with Cue.

Bob & Pai were thanked for doing a very good job whilst they had been responsible for the servicing of the plant.

Cr McTaggart reported there were a couple of narrow grids on the Boolardy to MRO road that might be causing a hazard and asked if they could be dug out. The grids are currently being used and will probably be widened as part of the road upgrade. Need warning signs now 'Narrow Grid'.

Cr Seaman asked whether the flood damage repair work at the low level crossing had been put out for quotes/EOI to the community. Local contractors had been approached but it hadn't actually been advertised. Cr Seaman said it is hard for us to request CSIRO to put all work out to the community if we are not doing so with our jobs.

The Shire of Murchison has adopted a Purchasing Policy which details procedures for minimum quotes required for work under \$100k (all work over that automatically going to tender) and this needs to be adhered to.

There was discussion on the maintenance crew works programme and length of jobs. It was explained that the maintenance programme also included inspecting other roads within the vicinity to ascertain work required and this was a factor in the time involved.

**Recommendation:**

That the Work's Supervisor's report be accepted.

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor Foulkes-Taylor</b>	<b>Seconded: Councillor Seaman</b>	
That the Work's Supervisor's report be accepted.		
<b>Carried</b>	<b>For: 6</b>	<b>Against: 0</b>

**10.2.1 12.00pm:- Ant Schinckel, ASKAP Director, James Abbot, CSIRO Property Manager, Penny Griffin, Department of Commerce and Steve Douglas, MWDC – Discussion on Road Agreement.**

*At 12 noon as the visitors had arrived this item was now scheduled into the meeting.*

The President welcomed Steve Douglas, Penny Griffin, Ant Schinckel and James Abbott. Deputy CEO Dianne Daniels also joined the meeting.

James Abbott said he had come to the meeting to try and expedite the road agreement for ASKAP, he is waiting for Mark Baker (CSIRO Lawyer) to do up a new agreement based on the old one but incorporating new aspects. He asked us to confirm that Bill Mitchell is working on behalf of council and that he can discuss the agreement with him.

We advised that the problem stems from that there was some work not completed under the old agreement so the road was never brought back to standard at the end of the construction phase.

Ant said he thought that this had all been resolved and the final inspection completed and work agreed. We will forward copies of all relevant emails to him so he can see that this final work was never authorised/completed.

James advised they would look at other works required and we said we will forward him a copy of the Main Roads assessment of the Pindar-Beringarra Road following councils discussion on the matter later in the meeting.

Steve asked whether it was a good idea to keep putting money into the Pindar-Beringarra road as it was not to be the preferred route once SKA commences. Cr Foulkes-Taylor advised that over the next 3-4 years it will still be used by the MRO and will need to spend money to keep it maintained.

Cr Squires advised that we will need it as a back up any way due to river issues on the other route.

Penny gave an overview of the current CSIRO lease and negotiation status.

Cr Seaman asked that as the SKA bid had included an all weather road where had the proposed funding for this been expected to come from? Penny advised that the bid was for all of the SKA and now that it had been jointly awarded then the standards in the bid might need to be adjusted down. At the end of the day the funding for the project comes from the countries/ parties involved and as the host country Australia has to

contribute a certain % which will be funded by Australian tax payers. The SKA project office will look for local advice over the requirements of the road, but it is too early to know whether Main Roads would look at taking over the road or changing the route or anything.

Steve suggested we need a group to advise just about the road. Cr Broad said we need to plan and up until now this had been difficult. – fail to plan, plan to fail etc.

*Cr Seaman left the meeting at 12:32pm*

*Cr Seaman returned to the meeting at 12.34pm*

Cr Halleen asked whether we could get a copy of the audit CSIRO had carried out on the Boolardy/MRO road. This had been carried out mainly from an OS&H aspect rather than a technical report as suggested by Main Roads but it could be used to assist Main Roads.

There was discussion on the Astrofest which is to be held next August.

Cr McTaggart raised the proposed interpretive centre and whether they had any ideas or input. Penny advised they were looking at some interpretive developments but this would be in conjunction with Geraldton and in the longer term planning (Past 2016).

Steve raised the possibility of developing an alternative leg of the wool wagon pathway in conjunction with an interpretive centre.

Ant said he will ascertain whether the 12m dish from Marshfield is available and wanted to know if we wanted it if it is. It would be a good symbol for the interpretive centre and to encourage tourism to the settlement rather than to the site.

Cr Foulkes-Taylor brought up the structure of the development and planning. The MWDC is not the lead agency and there is no Mid West representation on any of the groups currently established. Penny advised that the DG's group will establish advisory groups to report to them on specifics. The SKA working group met in September and will have another meeting end of January to work out processes but then will likely be in caretaker mode until after the election.

It was proposed that we write to Minister Day to suggest that as WARAG was no longer happening we needed representation.

There was a general consensus that there needed to be a working group at local level to advise on roads and to provide Mid West and shire representation and consultation in the planning stages.

Ant tabled the draft Emergency Management Plan for the Murchison Sites which was good to see.

*Council broke for lunch at 1:05pm*

*Council resumed at 2:30pm*

*Ant, James, Penny & Steve had left the settlement. Dianne Daniels, Deputy CEO did not re-join the meeting directly after lunch.*

Council completed discussion on the access road and the way forward. It was felt that we need to establish an advisory committee and take a pro-active stance. Council feels it is crucial to set up this group, facilitated by the MWDC, with members including Shire of Murchison, CSIRO, Main Roads, Department of Commerce and City of Greater Geraldton. The terms of reference for the committee would be to provide informed and constructive industry knowledge.

**Council Decision:**

**Moved: Councillor Foulkes-Taylor**

**Seconded: Councillor Halleen**

That the Shire of Murchison writes to thank Minister Day for the notification concerning the formation of committees to advise on the construction of the SKA project and expressing our keenness to be involved in these committees.

That the letter includes notification that the Shire of Murchison intends to form an advisory committee, in conjunction with the Mid West Development Commission, consisting of those parties that have direct responsibility for the construction of the SKA site access road. The parties involved are:-

- Shire of Murchison
- Mid West Development Commission
- CSIRO
- Main Roads
- Department of Commerce
- City of Greater Geraldton
- Department of Transport.

**Carried**

**For: 6**

**Against: 0**

**14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED**

**14.1 Shire President**

The president advised that the new members of the MWDC board had been announced but he was disappointed with the way it had been handled. Those who had applied and had not been successful were not advised prior to the announcement being made (letters had been sent on the 6<sup>th</sup> December). The new board members are Ashley Dowden, Michelle Bagley, Ian Carpenter and Kirrilee Warr. The president had attended a MWDC lunch last Friday (14<sup>th</sup> December). The president had attended the WALGA state council meeting on the 5<sup>th</sup> December before which Paul Everingham had done a presentation on the next state election. It looks like the Labour party will give their preferences to Liberal in the NW electorate which could see Vince Catania loose his seat. With the Agriculture Minister, Terry Redmond, likely to loose his seat due to boundary changes it could prove an interesting election. Only two seats lost would see the opposition back in power. The president also raised the matter of the Metropolitan Local Government Review, whilst this is looking at the Perth metropolitan councils there are recommendations in there that would impact on all local governments. These include boundary reviews every 15 years, elections all to be conducted by the WA Electoral Commission, compulsory voting, election of mayor/president and councillors limited to serving three consecutive terms. Public comment can be made to the Department on the proposals up to the 5<sup>th</sup> April 2013.

**14.2 Councillors**

Nil

**15. REPORTS OF COMMITTEES**

**15.1 Plant Committee meeting held on 7<sup>th</sup> December 2012**

Minutes have been emailed to councillors. The main item addressed was the purchase of a second hand Kenworth Truck from Mr Barry Kempton. The truck is currently being rebuilt. Full details are provided in the committee minutes. Cr Halleen advised that the suspension had gone from six rod to air bag in the Kenworth truck being proposed.

<b>Council Decision:</b>		
<b>Moved: Councillor McTaggart</b>	<b>Seconded: Councillor Foulkes-Taylor</b>	
That the minutes of the Plant Committee meeting of 7 <sup>th</sup> December, 2012 be received.		
<b>Carried</b>	<b>For: 6</b>	<b>Against: 0</b>

<b>Council Decision:</b>		
<b>Moved: Councillor McTaggart</b>	<b>Seconded: Councillor Foulkes-Taylor</b>	
That Council adopt the recommendation of the Plant Committee to proceed with the purchase of the Kenworth T604 from Barry Kempton as budgeted.		
<b>Carried</b>	<b>For: 6</b>	<b>Against: 0</b>

*Deputy CEO, Dianne Daniels joined the meeting at 3:10pm  
Works Supervisor, Brian Wundenberg left the meeting at 3:13pm*

**16. FINANCE**

**16.1 Financial Activity Statements 30 November 2012**

File:	
Author:	Dianne Daniels – Deputy Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	17 December 2012
Attachments:	Financial Activity Statements for five months to 30 <sup>th</sup> November 2012 Balance Sheet Income Statement Detail Income Statement by Nature & Type Income Statement Summary

**Matter for Consideration:**

Council to consider adopting the monthly financial statements for November 2012.

**Background:**

The Local Government (Financial Management) Regulations 1996. Regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported.

**Statutory Environment:**

Local Government Act 1995

Section 6.4–Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1) (d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and
- (e) The net current assets at the end of the month to which the statement relates.

**Strategic Implications:**

Nil.

**Policy Implications:**

Nil.

**Financial Implications:**

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

**Consultation:**

UHY Haines Norton

**Comment:****Summary of Financial Results November 2012**

The Current Position at 30 November 2012 is a surplus of \$2,807,182 which is up on YTD Budget by \$1,280,051 as summarised below:

Opening Funding Surplus up by \$169,196K (see comment below)  
Less Operating Revenues down by \$563,556K  
Add Operating Expenditure down by \$910,132K  
Less Funding Balance Adjustment down by \$68,225K  
Less Capital Revenue down by \$127,000K  
Add Capital Expenditure down by \$959,504K

Refer to Notes 9, 12 and 14 in the Financial Report for comments and explanations on variances.

The 2012-13 Budget was adopted with an opening funding surplus of \$3,065,414 with the opening position now being calculated as a \$3,234,610 surplus, which is up on budget by \$169,196. The major portion of this is the write back of the provision for doubtful debts of \$148,700 for 2010-11 as per instructions from the Auditor. This provision was initially posted to account for the difference between Roadhouse fuel purchases and sales on 30 June 2011 and a decision has since been made by the Auditor to account for the loss in the year it occurred as it appears to be unrecoverable.

Another adjustment posted into 2010-11 based on advice from the Auditors was a credit of \$19,126 to account for inconsistencies in transactions and payments to the Fuel supplier at the time between 1 September 2008 and 28 February 2011. Apart from those two major adjustments, there were some minor adjustments to bring us to the variance of \$169,196.

The 30 November 2012 deadline for payment of the first Rates Instalment (or full payment) has been and gone, with work having commenced on raising interim rates, pursuing tardy payers and sending out reminder notices for the second instalment.

On the Audit front, the 10-11 and 11-12 accounts are still sitting with the Auditor. The latest report from them is that 10-11 will be ready to sign off week ending 21 December and we can then swing into finalising 11-12. As we are now very close to Christmas, the 11-12 Audited Financial Report won't be ready for adoption until the February, or possibly the March meeting next year.

Capital Expenditure has been continuing on the Carnarvon Mullewa Road between SLK 199-206 and SLK 206-213 and is progressing well with \$.94 million of the \$1.93 million budget left in kitty. The CEO and gardeners vehicles have been ordered, with delivery and payment scheduled for early December. The new computers for the Works Supervisor and Roadhouse have been picked up and invoiced in November as has the new stove for 14 Mulga Crescent. The Sports Club wall is nearing completion with only minor expenditure expected in December to complete it in time for the Community Christmas Tree.

We have received \$10,391 in insurance recovery for the fire in the Komatsu bulldozer and have been working with/providing information to the insurance company regarding the flood damage to the community generator. It looks positive that we will receive a reasonable recovery for the generator early in the New Year.

I'd like to take the opportunity to wish you all a very safe and happy Christmas and I look forward to the challenges that will be presented to us and the achievements realised in the New Year that are unique to working and living in a relatively remote location.

Dianne explained the auditors' adjustments that are reflected in an increased opening balance as at 1 July. She also advised that all interim rate notices, instalment reminders and overdue notices had been mailed out yesterday.

Cr Foulkes-Taylor enquired what % of rates had been paid – and we discussed the graph on page 14/40 of the financial reports which details this.

Cr Halleen queried CSIRO not paying rates as they pay vermin rates. We believe they are exempt from rates but will research this and report back.

Cr McTaggart queried the MOU with DEC on the pastoral properties they control. The MOU was for a period of five years and will not be extended. However the MOU was never fully completed and there does not appear any way it can be enforced.

Cr Squires said that if they don't pay rates we don't have to grade the access roads. This is correct; we are still responsible for roads that may pass through or alongside the properties but not for station access roads that only go to the homesteads. DEC is responsible for maintaining these roads and may request local governments to work on them as private works for which they pay.

Cr Seaman enquired what was happening re the NLD Transport invoice. Dianne advised that she had left a message to call back but so far had heard nothing. Alternative contact details will be provided.

### **Recommendation:**

That Council adopt the financial statements for the period ending 30 November 2012, as attached.

**Voting Requirements:**

Simple majority.

**Council Decision:****Moved: Councillor Halleen****Seconded: Councillor Foulkes-Taylor**

That Council adopt the financial statements for the period ending November 2012, as attached.

**Carried****For: 6****Against: 0***Cr Seaman left the meeting at 3:25pm**Cr Seaman returned to the meeting at 3:28pm***16.2 Accounts Paid during the period since the last list was adopted/endorsed by Council**

File:

Author: Dianne Daniels Deputy Chief Executive Officer

Interest Declared: No interest to disclose

Date: 17 December 2012

Attachments: EFT &amp; Cheque Details for November 2012

**Matter for Consideration:**

Authorisation of accounts paid during the month of November 2012.

**Background:**

Accounts paid are required to be submitted each month.

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996

Reg 13(1)–Requires that where the Chief Executive Officer has delegated power to make payments from the Municipal or Trust funds a list of accounts paid is to be prepared each month.

**Strategic Implications:**

None

**Policy Implications:**

None

**Financial Implications:**

Payment from Council's Municipal Account

**Consultation:**

None

**Comment:**

Payments made during the month of November as per attached schedule.

**Voting Requirements:**

Simple majority

**Recommendation:**

That the accounts as per the attached Schedule presented to this meeting totalling \$1,757,625.59 be passed for payment/endorsed by Council.

Dianne pointed out that the total payments include some \$1,135,000 which is actually transfers to and from the Municipal Short Term Investment account.

Cr Halleen queried the payment for the Great Wall Ute- this was a payment made in December as was the payment for the CEO vehicle and they will be included in the next list of payments.

**Council Decision:****Moved: Councillor Seaman****Seconded: Councillor Halleen**

That the accounts as per the attached Schedule presented to this meeting totalling \$1,757,625.59 be passed for payment/endorsed by Council.

**Carried****For: 6****Against: 0****16.3 Details of Expenditure on 10A Kurara Way & 14 Mulga Crescent**

File:	9.31
Author:	Jenny Goodbourn- Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	20 <sup>th</sup> December 2012
Attachments:	Expenditure 10A & 14

**Matter for Consideration:**

Update on status of properties at 10A Kurara Way and 14 Mulga Crescent.

**Background:**

At the November meeting of council the Minutes of the Building Committee meeting were received and a resolution was made for repairs and maintenance work as listed in the building inspection reports to be undertaken up to a sum of \$40,000.

**Comment:**

Since the last meeting we have had both properties professionally cleaned and painted. We still have plumbing jobs to be completed and vertical blinds to be installed at 14 Mulga Cres.

A detailed list of expenditure to date and budgeted work still to be done is included in the attachment for councils' information.

The new Shire mechanic has moved into 10A.

The Works Supervisor and Administration Officer are planning on moving into 14 Mulga Cres once the plumbing works and blinds have been completed. This will hopefully be early in the new year. The cleaners did a very professional job and the painting has made a huge difference to both properties.

**Statutory Environment:**

Nil

**Strategic Implications:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Consultation:**

Nil

**Recommendation:**

*No decision is required. Item is for information only.*

**17. DEVELOPMENT**

**18. ADMINISTRATION****18.1 Meeting Dates for 2013**

File:	4.32
Author:	Jenny Goodbourn- Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	20 <sup>th</sup> December 2012
Attachments:	Nil

**Matter for Consideration:**

A formal resolution of Council is required to set the ordinary Council meeting dates for 2013.

**Background:**

Precedent is that Ordinary Council meetings are held on the third Friday in each month. This is with the exception of January when a recess is traditionally observed

**Comment:**

This would give the following proposed dates for meetings to be held in 2013:-

January – no meeting  
 February 15<sup>th</sup> 2013  
 March 15<sup>th</sup> 2013  
 April 19<sup>th</sup> 2013  
 May 17<sup>th</sup> 2013  
 June 21<sup>st</sup> 2013  
 July 19<sup>th</sup> 2013  
 August 16<sup>th</sup> 2013  
 September 20<sup>th</sup> 2013  
 October 18<sup>th</sup> 2013  
 November 15<sup>th</sup> 2013  
 December 20<sup>th</sup> 2013

**Statutory Environment:**

Regulation 12(1) of the Local Government (Administration) Regulations 1996 requires that:

- (1) At least once each year a local government is to give local public notice of the dates on which and the time and place at which —
- (a) the ordinary council meetings; and
  - (b) the committee meetings that are required under the Act to be open to members of the public or that are proposed to be open to members of the public,
- are to be held in the next 12 months.

**Strategic Implications:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Consultation:**

Nil

**Recommendation:**

That Council gives local public notice of its scheduled meetings for 2013 as follows:-

**Shire of Murchison  
2013 Ordinary Council Meeting Dates**

The following ordinary Council meetings are open to the public commencing at 10am on the dates as shown below. All meetings are held in Council Chambers, Murchison Settlement, WA.

**Ordinary Council Meeting Dates 2013 – 10am Friday**

January – No meeting	19 July
15 February	16 August
15 March	20 September
19 April	18 October
17 May	15 November
21 June	20 December

**Voting Requirements:**

Simple Majority

**Council Decision:**

**Moved: Councillor Halleen**

**Seconded: Councillor Seaman**

That Council gives local public notice of its scheduled meetings for 2013 as follows:-

**Shire of Murchison  
2013 Ordinary Council Meeting Dates**

The following ordinary Council meetings are open to the public commencing at 10am on the dates as shown below. All meetings are held in Council Chambers, Murchison Settlement, WA.

**Ordinary Council Meeting Dates 2013 – 10am Friday**

January – No meeting	19 July
15 February	16 August
15 March	20 September
19 April	18 October
17 May	15 November
21 June	20 December

**Carried**

**For: 6**

**Against: 0**

*Deputy CEO, Dianne Daniels left the meeting at 3:40pm*

**18.2 Kalli Road – Yamatji Marlpa**

File:	12.8
Author:	Jenny Goodbourn- Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	20 <sup>th</sup> December 2012
Attachments:	Kalli Road Reply; Kalli Road Response, Kalli Road Inspection

**Matter for Consideration:**

Response to the shire's letter of 6<sup>th</sup> July 2012.

**Background:**

Following advice from Mr Marcus Holmes of Land Equity Legal the shire sent a letter to Yamatji Marlpa Aboriginal Corporation concerning the Kalli Road deviation road works the shire had carried out near the Kalli homestead in 2011. The letter acknowledged that the shire had not advised the claim group prior to the work being undertaken and offered to meet on site with two heritage inspectors from the claim group and walk the length of the road deviation to inspect for any aboriginal sites.

**Comment:**

We have now received a response from Ethical Engagement Consultancy, the Heritage Service Providers for the Wajarri Yamatji claimants, who advise that Mr Colin Hamlett, one of the traditional owners would be able to ask members of his family to inspect the area in mid January when they will be in the area doing an inspection for Sinosteel.

The proposed cost of the inspection would be \$1,940.40 for two consultants. This is based on the fact that the shire would not be charged for travel as the consultants would already be in the area. I have sent copies of the correspondence to Marcus Holmes for his review and hope to have his reply by the meeting.

I would suggest that as long as the Wajarri Yamatji Working Group are happy for Mr Holmes or members of his family to undertake the inspection that we accept the offer and authorise them to undertake it. Yamatji Marpa acts on behalf of the Wajarri Yamatji Working Group and has advised that at the last meeting of the Working Group they considered the matter and asked for it to be forwarded to the Heritage Service Providers to deal with.

**Statutory Environment:**

Native Title Act 1993 and Aboriginal Heritage Act 1972.

**Strategic Implications:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Cost of inspection would need to come from the amount budgeted for road construction and maintenance but would not have a major impact on the shire’s financial position.

**Consultation:**

Marcus Holmes – Land Equity Legal

**Recommendation:**

That council advise Ethical Engagement Consultancy to proceed with the inspection in mid January as offered in their letter of 11<sup>th</sup> December.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor Foulkes-Taylor</b>		<b>Seconded: Councillor Halleen</b>
That council advise Ethical Engagement Consultancy to proceed with the inspection in mid January as offered in their letter of 11 <sup>th</sup> December and that Cr Halleen be nominated as the shire’s representative.		
<b>Carried</b>	<b>For: 6</b>	<b>Against: 0</b>

*The recommendation was amended to include Cr Halleen as the shire’s representative.*

**18.3 Roads 2030**

File:	12.1
Author:	Jenny Goodbourn- Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	20 <sup>th</sup> December 2012
Attachments:	Roads 2030; Guidelines

**Matter for Consideration:**

Response to Main Roads request for review of Roads 2025 to Roads 2030 regional programme.

**Background:**

At the November meeting Council resolved to request a variation to Roads of Regional Significance to include the Boolardy-Kalli Road as well as the Wittenoom-Meka Road. I spoke to Robyn Duncan of Main Roads regarding this and she advised that they were just about to do a review of all roads in connection with the roads 2030 programme. Roads of Regional Significance will now be Significant Roads and we can include the additional road as part of this review.

**Comment:**

The review needs to be back with Main Roads by the 20<sup>th</sup> February. Per the attachments we need to review the roads that appear in the Roads 2025 Development Strategy – compare these with the listing of Roads of Regional Significance and decide which roads need to be added. This is where we can complete details for the inclusion of the Boolardy-Kalli Road. Once the document has been reviewed and any amendments made then we can return it to Main Roads where the Technical Working Group will go through all the submissions and then forward their recommendations on to the RRG for endorsement.

**Statutory Environment:**

S3.53 of the Local Government Act 1995 and s.55 (20 of the Land Administration Act 1997. The local government within the district of which a road is situated has the care, control and management of the road.

**Strategic Implications:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Consultation:**

Robyn Duncan - MRWA

**Recommendation:**

That the Shire reviews the list of roads and updates details as necessary. That the shire completes a Roads 2030 – Road justification and Development Strategy Submission form for inclusion of the Boolardy- Kalli Road.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor Squires</b>	<b>Seconded: Councillor Halleen</b>	
That the Shire reviews the list of roads and updates details as necessary. That the Shire completes a Roads 2030 – Road Justification and Development Strategy Submission for inclusion of the Boolardy-Kalli Road and amends the Butchers Track to include the connection through to Mt Magnet and removes the Byro-Woodleigh Road.		
<b>Carried</b>	<b>For: 6</b>	<b>Against: 0</b>

*The recommendation was amended to include the necessary alterations the list had been reviewed.*

**18.4 Assessment of Beringarra-Pindar and Carnarvon-Mullewa Road Classifications**

File:	12.24
Author:	Jenny Goodbourn- Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	20 <sup>th</sup> December 2012
Attachments:	Beringarra-Pindar Road, Carnarvon-Mullewa Road

**Matter for Consideration:**

Results of the assessments carried out by Main Roads to review the possibility of upgrading to Network 9 RAV.

**Background:**

At the October meeting council resolved:-

**Council Decision:**

**Moved: Councillor Seaman**

**Seconded: Councillor Foulkes-Taylor**

That the Shire requests Main Roads to assess the Carnarvon-Mullewa Road and the Beringarra-Pindar Road for their suitability to allow access to larger class vehicles than currently allowed.

**Carried**

**For: 4**

**Against: 0**

Main Roads have carried out the assessments and their reports are attached.

**Comment:**Carnarvon-Mullewa Road

Rod Gills has inspected the road and recommended that it be upgraded from a RAV7 network to a RAV9 network from our southern boundary as far as the Wooramel River crossing. This recommendation has been forwarded to Main Roads Heavy Vehicle Operations for their final approval and adding to the network. Once this has been actioned they will advise the shire. The upgrade will be subject to condition CA07- Shire Approval and for daylight operation only.

Pindar-Beringarra Road

Rod Gills has inspected this road and cannot recommend it for use by RAV9 class of vehicles. He has highlighted the fact that the airstrip at Nookawarra is crossing the road and says that he will not approve any general RAV access until the airstrip is relocated. If the airstrip is made compliant then the road may be acceptable for Network 4 combinations up to 27.5m in length subject to certain conditions.

**Statutory Environment:**

S3.53 of the Local Government Act 1995 and s.55 (20 of the Land Administration Act 1997. The local government within the district of which a road is situated has the care, control and management of the road.

**Strategic Implications:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Consultation:**

Rod Gills – MRWA

Rich Bain - MRWA

**Recommendation:**

That the reports from Main Roads be received.

Council discussed the reports and felt that the outcome of the Beringarra-Pindar road didn't really help anyone and didn't take into account what the road is currently used for and the type of vehicles which are currently using it.

An email had been received from Debbie Ford of Heavy Vehicle Operations saying that they were not going to support Main Roads request to upgrade to a RAV9 as far as the Wooramel River due to the Ballinyoo Bridge and narrow grids. The Ballinyoo Bridge should not be an issue as the route was via the low level crossing and the narrow grids were past the Wooramel River. The CEO and Rod Gills have had further discussion with Debbie regarding this and she has referred the matter to see if it can be approved. A decision is still pending.

**Voting Requirements:**

Simple Majority

**Council Decision:****Moved: Councillor Squires****Seconded: Councillor Foulkes-Taylor**

That the reports from Main Roads be received and that council:-

- 1) Beringarra- Pindar Road - Write to main roads acknowledging the Nookawarra Airstrip issue and narrow grids and providing details of budgeted plans to improve the road and signage with the outcome that the road can be classed as a RAV7 if this work is completed.
- 2) Carnarvon-Mullewa Road – Any action be deferred pending the outcome of the decision by Debbie Ford, Heavy Vehicle Operations.

**Carried****For: 6****Against: 0***The recommendation was amended to allow further action on the item.***18.5 Nookawarra Airstrip**

File:	12.14
Author:	Jenny Goodbourn- Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	20 <sup>th</sup> December 2012
Attachments:	Nil

**Matter for Consideration:**

Issue of the Nookawarra Airstrip crossing the Beringarra-Pindar Road

**Background:**

At the October meeting of council the ongoing problem of the Nookawarra airstrip crossing the Beringarra-Pindar road was discussed and it was resolved to give notice to the lease holder that council will be ripping the air strip within the road reserve area to prevent its' use. This was to be done once Main Roads had conducted their inspection so that their comments could be included.

**Comment:**

As we can see from the previous item Main Roads have completed the inspection of the Beringarra-Pindar Road and have noted:-

*There is an airstrip that crosses the road at approximately SLK 287.65 near Nookawarra. Within MRWA Emergencies Airstrip Policies and Guidelines are specifications and details for the construction of emergency airstrips/runways, including traffic management, signage etc and although this airstrip is situated on a local government road MRWA will not approve any general RAV access until the airstrip complies to MRWA standards, or is relocated or removed from Beringarra Pindar road.*

**Statutory Environment:**

S3.53 of the Local Government Act1995 and s.55 (20 of the Land Administration Act 1997. The local government within the district of which a road is situated has the care, control and management of the road.

**Strategic Implications:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Consultation:**

Nil

**Recommendation:**

That council proceed with the recommendation to stop the airstrip crossing the Beringarra-Pindar road and give notice to the lease holder that they will be ripping the airstrip within the road reserve area to prevent its' use.

**Voting Requirements:**

Simple Majority

**Council Decision:**

**Moved: Councillor Halleen**

**Seconded: Councillor Foulkes-Taylor**

That council proceed with the recommendation to stop the airstrip crossing the Beringarra-Pindar road and give notice to the lease holder that they will be ripping the airstrip within the road reserve area to prevent its' use.

**Carried**

**For: 6**

**Against: 0**

**18.6 Fuel Supply Contract**

File:	4.53
Author:	Jenny Goodbourn- Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	20 <sup>th</sup> December 2012
Attachments:	Fuel Purchases

**Matter for Consideration:**

Review of the contract for the supply and delivery of fuel and oils to the Shire of Murchison.

**Background:**

At the council meeting in October 2011 it was resolved to offer a twelve month contract to Oil Tech for the supply of fuel and oils, as required, to the Shire of Murchison. The twelve months is now up and council needs to renew or negotiate a new contract.

**Comment:**

Purchases over the past year have amounted to a total of 419,957 litres of diesel at a cost of \$588,717.18 and 45,280 litres of ULP at a cost of \$59,565.66. These figures are for the shire and roadhouse combined. I would suggest that we advertise for Expression of Interest/quotes for the supply of fuel and oils to the shire for the next two or three year period, with approaches to Oil Tech and the BP, Caltex, and Shell distributors in Geraldton so that a comparison can be made. Whilst we do not have to call tenders I feel we do need to obtain costings for comparison before making a decision.

**Statutory Environment:**

Part 4. R.11 (2) (g) of the Local Government (Functions and General) Regulations 1996. Tenders do not have to be called if the goods to be supplied under the contract are: - (i) petrol or oil; or (ii) any other liquid, or any gas, used for internal combustion engines.

**Strategic Implications:**

Nil

**Policy Implications:**

This is in compliance with the Shire of Murchison's Purchasing Policy

**Financial Implications:**

A contract for the supply of fuel and oils will form an ongoing part of the budgeting process of the shire.

**Consultation:**

Nil

**Recommendation:**

That the Shire advertise for Expressions of Interest for the supply of fuel and oils to the shire, on an as required basis, for the next two/three years.

Council discussed the matter and feels that pricing based on Terminal Gate Price & cents for delivery is a good basis and that we should also say there may be supply to surrounding properties within the shire. Also need to include delivery schedules to ensure there is sufficient frequency.

**Voting Requirements:**

Simple Majority

**Council Decision:**

**Moved: Councillor Squires**

**Seconded: Councillor Seaman**

That the Shire advertise for Expressions of Interest for the supply of fuel and oils to the shire, on an as required basis, for the next two years.

**Carried**

**For: 6**

**Against: 0**

**18.7 WALGA Survey on Financial Assistance Grants**

File:	4.53
Author:	Jenny Goodbourn- Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	20 <sup>th</sup> December 2012
Attachments:	WALGA FAG's Survey; FAGS Review Summary

**Matter for Consideration:**

Completion of the FAG Survey sent by WALGA

**Background:**

The Commonwealth Grants Commission (CGC) is reviewing the impact of Financial Assistance Grants (FAGs) on Local Government financial sustainability. This will inform recommendations for changes to the allocation of FAGs to Local Governments.

**Comment:**

Submissions to the review are due by 1 March, 2013. WALGA is seeking Local Governments' views on FAGs to inform its submission to the CGC.

WALGA requests that you use the attached survey form to record your council's views on FAGs. Please record the council's collective position on each applicable question (so only one copy of the form is to be completed per Local Government).

I have also attached a short summary document to explain some of the key issues the review is examining. The due date for the survey is 31 January 2013.

**Statutory Environment:**

Nil

**Strategic Implications:**

Nil

**Policy Implications:**

This is in compliance with the Shire of Murchison's Purchasing Policy

**Financial Implications:**

Nil.

**Consultation:**

Nil

**Recommendation:**

That the Shire completes the WALGA FAG’s Survey and forwards their response to WALGA.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor McTaggart</b>	<b>Seconded: Councillor Seaman</b>	
That the Shire completes the WALGA FAG’s Survey and forwards their response to WALGA.		
<b>Carried</b>	<b>For: 6</b>	<b>Against: 0</b>

**19. NOTICE OF MOTION**

Motion by Cr Seaman Council Meeting 20<sup>th</sup> Dec 2012

**19.1 Review of the Committees of Council**

**Background:**

Council Committees are those that have been set up under the “Local Government Act 1995”

Currently the Shire of Murchison has four committees being

- The Plant Committee
- The Housing Committee
- The Audit Committee.
- The Settlement Development Committee.

*Local Government Act 1995 s. 5.8 states:*

“A local Government may establish Committees of 3 or more persons to **assist** the council and to exercise the powers and discharge the duties of the Local Government that can be delegated to committees.”

The form of committee is determined by its terms of reference and it is essential for Elected Members to know what the terms of reference say and to understand the implications of the wording of the terms of reference.

A committee cannot exceed its terms of reference and problems will arise if a committee becomes involved in matters not included in its terms of reference.

**Motion**

That the Shire of Murchison Council

- review the Terms of Reference of the “Housing Committee” the “Plant Committee” and the “Settlement Development Committee”.

<b>Council Decision:</b>		
<b>Moved: Councillor Foulkes-Taylor</b>	<b>Seconded: Councillor Halleen</b>	
That the Shire of Murchison:- review the Terms of Reference of the “Housing Committee” the “Plant Committee” and the “Settlement Development Committee”.		
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

***Following a short discussion the motion was left to lay on the table to allow the CEO to gather information regarding suitable terms of reference.***

**20. CEO ACTIVITY REPORT**

<b>Date</b>	<b>Activity</b>
16 <sup>th</sup> November	Discussion with Travis Bate, Bird Cameron regarding Integrated Planning Strategy and his attendance at December meeting and community consultation approach.
20 <sup>th</sup> November	Discussion with James Abbot and Mark Baker regarding the road maintenance agreement. They were to work through agreement and get back to me.
21 <sup>st</sup> November	First bush fires of the season following lightning strikes. Fires at Murgoo and Erabiddy and Yallalong/New Forest. DBFCO Seaman and his wife fought fire on Murgoo successfully and DBFCO McTaggart flew over and assessed other fires which were found to be causing no threat to property and burnt out over night.
27 <sup>th</sup> November	Had meeting with prospective road house operators and showed them around the settlement and roadhouse and motel facilities.
27 <sup>th</sup> November	Met with Cr Squires and builder to look at the proposed site of the new Laundry Block. Quote to be forwarded.
29 <sup>th</sup> November	With Cr Seaman I attended the WARAG meeting in Geraldton. Very informative
30 <sup>th</sup> November	Attended the MWA lunch following their official opening out on site earlier that morning. Cr Halleen also attended and I spoke with Dr Stephen Tingay regarding the donated telescope.
6 <sup>th</sup> / 7 <sup>th</sup> December	Attended the MEG meeting at Wooleen Station as the hosting shire. Good discussion on regional tourism – meeting being arranged for February
7 <sup>th</sup> December	Special meeting of Council
8 <sup>th</sup> December	Carried out stock take of road house for hand over to new operators
9 <sup>th</sup> December	Met with new roadhouse operators on their arrival in town and carried out hand over of premises and stock.
10 <sup>th</sup> December	New road house operators commenced - lease being negotiated with Civic Legal but some delay due to transfer of business name from previous operators.
12 <sup>th</sup> December	Meeting with Ben from Camp Quality. Fund raising bash coming to Murchison next year on the 4 <sup>th</sup> August. Approx 25 entrant cars and 8 support vehicles – 80 people who will want dinner, bed and breakfast. Discussed route they will be taking etc. Had met with new roadhouse operators and found them to be very supportive and helpful regarding planning of the event.

There was discussion on the action list. The lease on the roadhouse is being actioned with the Department of Regional Development and Land proceeding with a lease to the shire for 25 years as had been planned back in 2006.

The date for the Camp Quality bash – 4<sup>th</sup> August is the weekend before Local Government Week which is from the 7<sup>th</sup>-9<sup>th</sup> August 2013.

**Recommendation:**

That the CEO’s Activity Report be accepted.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor Halleen</b>	<b>Seconded: Councillor McTaggart</b>	
That the CEO’s Activity Report be accepted		
<b>Carried</b>	<b>For: 6</b>	<b>Against: 0</b>

**21. URGENT BUSINESS****Council Decision:****Moved: Councillor Foulkes-Taylor****Seconded: Councillor Halleen**

That Council deal with urgent items 21.1 – 21.2

**Carried****For: 6****Against: 0****21.1 Review of Forward Capital Works Plan**

File:	2.11
Author:	Jenny Goodbourn – Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	20 <sup>th</sup> December 2012
Attachments:	FCWP Budget

**Matter for Consideration:**

Amendment of Forward Capital Works Plan to fit in with budgeted capital works.

**Background:**

The Forward Capital Works Plan was adopted by council on the 16<sup>th</sup> December 2010. It should be reviewed annually following the adoption of the Council's annual budget and amended as necessary to tie in with changes to projects being undertaken.

I cannot see that this was done in 2011 and I know it has not been done yet in 2012. We need to address this as a matter of urgency as applications for CLGF grants can only be supported if the projects are included in the FCWP.

**Comment:**

As part of the budget process council decided to allocate the \$505,851 CLGF direct grant for 2012/2013 to cover three projects: - \$305,851 for a laundry and dump point at the caravan park  
\$100,000 for a mini interpretive centre and  
\$100,000 for a model/display of the Ballinyoo Bridge

In the FCWP the 2012/2013 CLGF funds are all shown as being used towards the sealing of the Carnarvon-Mullewa Road.

There is also no mention of the Ballinyoo Bridge in the FCWP and as we have just prepared a business case for MWIP funding and Regional CLGF monies this will also need to be included in the document.

UHY Haines Norton produced the original FCWP and have carried out the amendments. The revised version of the FCWP is attached for Councils consideration.

**Statutory Environment:**

The FCWP is a requirement to enable access to Royalties for Regions funding.

**Strategic Implications:**

The FCWP is an integral part of our integrated planning and forms the basis for the development of our long term financial plan and asset management plan.

**Policy Implications:**

Nil

**Financial Implications:**

CLGF grant income could be impacted if the projects are not reflected in the FCWP

**Consultation:**

UHY Haines Norton

**Recommendation:**

That council adopts the Forward Capital Works Plan – revised 19<sup>th</sup> December 2012 edition; and forward a copy to the Department of Regional Development and Lands for their approval.

**Voting Requirements:**

Absolute Majority

**Council Decision:**

**Moved: Councillor Foulkes-Taylor**

**Seconded: Councillor Seaman**

That Council adopts the Forward Capital Works Plan – revised 19<sup>th</sup> December 2012 edition; and forward a copy to the Department of Regional Development and Lands for their approval.

**Carried by Absolute Majority**

**For: 6**

**Against: 0**

**21.2 Road Inspection****Matter for Consideration:**

Setting a date for the annual road inspection.

**Background:**

Council tries to carry out an annual road inspection to assess the conditions of the roads within the shire and formalise what works need to be undertaken. The inspections are usually carried out in January.

**Comment:**

There was no inspection carried out in 2012, dates were set for May but these could not be met and the matter became delayed until a new CEO was appointed. The last inspection undertaken was to the north of the shire so this time it should be the roads to the south.

The inspection will take two days, overnight in the settlement and include the hire of a bus so that the inspection can be undertaken in one vehicle. The Works Supervisor is on leave from the 21<sup>st</sup> December until the 20<sup>th</sup> January and the CEO is on annual leave from the 19<sup>th</sup> January until the 9<sup>th</sup> February. Council would like to carry out the inspection before the end of January. It is imperative that the Works Supervisor be part of the inspection and Mr Wundenberg has indicated that he will break his leave to be available for the two days required.

**Statutory Environment:**

Road inspections are well within Council's legislative boundaries.

**Strategic Implications:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Consultation:**

None

**Recommendation:**

That the Annual Road Inspection be held on Tuesday the 8<sup>th</sup> January and Wednesday the 9<sup>th</sup> January and include the following arrangements:-

2 days inspection

Overnight at Murchison Settlement

Route to be roads in the south of the shire

Bus to be hired for transport – driver to be someone other than those carrying out the inspection

Short meeting of council at the conclusion of the road inspection on day 2

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor Foulkes-Taylor</b>	<b>Seconded: Councillor Halleen</b>	
That the Annual Road Inspection be held on Tuesday the 8 <sup>th</sup> January and Wednesday the 9 <sup>th</sup> January and include the following arrangements:-		
2 days inspection		
Overnight at Murchison Settlement		
Route to be roads in the south of the shire		
Bus to be hired for transport – driver to be someone other than those carrying out the inspection		
Short meeting of council at the conclusion of the road inspection on day 2		
<b>Carried</b>	<b>For: 6</b>	<b>Against: 0</b>

**22. OTHER BUSINESS**

**22.1 CSIRO – Beringarra-Pindar Road**

Cr Foulkes-Taylor reiterated the point made by James Abbott earlier in the day that their contribution to the Beringarra-Pindar road was not just for maintenance.

Cr Squires suggested that at the next meeting we look at possible projects that could be targeted, including dust suppression, narrow grids and crossings and corners.

It was resolved that we will formalise these issues after the road inspection.

*Cr Halleen left the meeting at 4:50pm*

*Cr Halleen returned to the meeting at 4:52pm*

**22.2 Resignation of Councillor McTaggart**

Councillor McTaggart advised council that he will be tendering his resignation with effect from the close of the February meeting of council. By advising us now this should give sufficient time for an extraordinary election to be held prior to the March meeting, thereby allowing council the best possibility of not having to be down a councillor for any meeting.

The Shire President said he would be sorry to accept the resignation, but thanked Councillor McTaggart for his consideration of the timing of his resignation.

**23. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

Nil

**24. MEETING CLOSURE**

There being no further business the President declared the meeting to be closed at 5:06pm

These Minutes were confirmed at the Council meeting held on 15<sup>th</sup> February 2013.

Signed..... Presiding Officer