



murchisonshire

Ancient land under brilliant skies

Ordinary Council Meeting

27 October 2021

Minutes Attachments

Schedule 2.3 — When and how mayors, presidents, deputy mayors and deputy presidents are elected by the council

[Sections 2.11(1)(b) and 2.15]

Division 1 — Mayors and presidents

1. Terms used

In this Division —

extraordinary vacancy means a vacancy that occurs under section 2.34(1);

office means the office of councillor mayor or president.

2. When council elects mayor or president

(1) The office is to be filled as the first matter dealt with —

- (a) at the first meeting of the council after an inaugural election or a section 4.13 or 4.14 election or after an ordinary elections day; and
- (b) at the first meeting of the council after an extraordinary vacancy occurs in the office.

(2) If the first ordinary meeting of the council is more than 3 weeks after an extraordinary vacancy occurs in the office, a special meeting of the council is to be held within that period for the purpose of filling the office.

3. CEO to preside

The CEO is to preside at the meeting until the office is filled.

4. How mayor or president is elected

- (1) The council is to elect a councillor to fill the office.
- (2) The election is to be conducted by the CEO in accordance with the procedure prescribed.
- (3) Nominations for the office are to be given to the CEO in writing before the meeting or during the meeting before the close of nominations.

Local Government Act 1995

Schedule 2.3 When and how mayors, presidents, deputy mayors and deputy presidents are elected by the council

Division 1 Mayors and presidents

cl. 5

- (3a) Nominations close at the meeting at a time announced by the CEO, which is to be a sufficient time after the announcement by the CEO that nominations are about to close to allow for any nominations made to be dealt with.
- (4) If a councillor is nominated by another councillor the CEO is not to accept the nomination unless the nominee has advised the CEO, orally or in writing, that he or she is willing to be nominated for the office.
- (5) The councillors are to vote on the matter by secret ballot as if they were electors voting at an election.
- (6) Subject to clause 5(1), the votes cast under subclause (5) are to be counted, and the successful candidate determined, in accordance with Schedule 4.1 (which deals with determining the result of an election) as if those votes were votes cast at an election.
- (7) As soon as is practicable after the result of the election is known, the CEO is to declare and give notice of the result in accordance with regulations, if any.

[Clause 4 amended: No. 49 of 2004 s. 69(2)-(5); No. 66 of 2006 s. 14.]

5. Votes may be cast a second time

- (1) If when the votes cast under clause 4(5) are counted there is an equality of votes between 2 or more candidates who are the only candidates in, or remaining in, the count, the count is to be discontinued and the meeting is to be adjourned for not more than 7 days.
- (2) Any nomination for the office may be withdrawn, and further nominations may be made, before or when the meeting resumes.
- (3) When the meeting resumes the councillors are to vote again on the matter by secret ballot as if they were electors voting at an election.
- (4) The votes cast under subclause (3) are to be counted, and the successful candidate determined, in accordance with Schedule 4.1 as if those votes were votes cast at an election.

Division 2 — Deputy mayors and deputy presidents

6. Terms used

In this Division —

extraordinary vacancy means a vacancy that occurs under section 2.34(1);

office means the office of deputy mayor or deputy president.

7. When council elects deputy mayor or deputy president

- (1) If the local government has an elector mayor or president the office of deputy mayor or deputy president is to be filled as the first matter dealt with —
 - (a) at the first meeting of the council after an inaugural election or a section 4.13 or 4.14 election or after an ordinary elections day; and
 - (b) at the first meeting of the council after an extraordinary vacancy occurs in the office.
- (2) If the local government has a councillor mayor or president the office of deputy mayor or deputy president is to be filled —
 - (a) as the next matter dealt with after the mayor or president is elected at the first meeting of the council after an inaugural election or a section 4.13 or 4.14 election or after an ordinary elections day; and
 - (b) subject to subclause (3), as the first matter dealt with at the first meeting of the council after an extraordinary vacancy occurs in the office.
- (3) If at a meeting referred to in clause 2(1)(b) the deputy mayor or deputy president is elected to be the mayor or president, the resulting extraordinary vacancy in the office is to be filled as the next matter dealt with at the same meeting.

8. How deputy mayor or deputy president is elected

- (1) The council is to elect a councillor (other than the mayor or president) to fill the office.

Local Government Act 1995

Schedule 2.3 When and how mayors, presidents, deputy mayors and deputy presidents are elected by the council

Division 2 Deputy mayors and deputy presidents

cl. 9

- (2) The election is to be conducted in accordance with the procedure prescribed by the mayor or president, or if he or she is not present, by the CEO.
- (3) Nominations for the office are to be given to the person conducting the election in writing before the meeting or during the meeting before the close of nominations.
- (3a) Nominations close at the meeting at a time announced by the person conducting the election, which is to be a sufficient time after the announcement by that person that nominations are about to close to allow for any nominations made to be dealt with.
- (4) If a councillor is nominated by another councillor the person conducting the election is not to accept the nomination unless the nominee has advised the person conducting the election, orally or in writing, that he or she is willing to be nominated for the office.
- (5) The council members are to vote on the matter by secret ballot as if they were electors voting at an election.
- (6) Subject to clause 9(1) the votes cast under subclause (5) are to be counted, and the successful candidate determined, in accordance with Schedule 4.1 as if those votes were votes cast at an election.
- (7) As soon as is practicable after the result of the election is known, the person conducting the election is to declare and give notice of the result in accordance with regulations, if any.

[Clause 8 amended: No. 64 of 1998 s. 54(2)-(4); No. 49 of 2004 s. 69(6)-(9).]

9. Votes may be cast a second time

- (1) If, when the votes cast under clause 8(5) are counted, there is an equality of votes between 2 or more candidates who are the only candidates in, or remaining in, the count, the count is to be discontinued and, not more than 7 days later, a special meeting of the council is to be held.
- (2) Any nomination for the office may be withdrawn, and further nominations may be made, before or when the special meeting is held.

- (3) When the special meeting is held the council members are to vote again on the matter by secret ballot as if they were voting at an election.
- (4) The votes cast under subclause (3) are to be counted, and the successful candidate determined, under Schedule 4.1 as if those votes were votes cast at an election.

[Clause 9 amended: No. 49 of 2004 s. 69(10).]

Division 3 — Validity of elections

[Heading inserted: No. 49 of 2004 s. 69(11).]

10. Term used: election

In this Division —

election means an election under this Schedule.

[Clause 10 inserted: No. 49 of 2004 s. 69(11).]

11. Complaints about validity of election

- (1) A councillor who is dissatisfied with the result of an election or with the way in which an election was conducted may make an invalidity complaint.
- (2) An ***invalidity complaint*** is a complaint that an election is invalid, or that another person should be declared elected.

[Clause 11 inserted: No. 49 of 2004 s. 69(11).]

12. Complaints to go to Court of Disputed Returns

- (1) An invalidity complaint is to be made to a Court of Disputed Returns, constituted by a magistrate, but can only be made within 28 days after notice is given of the result of the election.
- (2) Regulations made under section 4.81(2) apply in respect of an invalidity complaint made under this Division in so far as they are capable of being so applied.
- (3) If the court declares the election to have been invalid —
 - (a) the election is null and void; and
 - (b) any office filled at the election is vacant; and

2022/23 Black Spot Nominations Summary - LOCAL ROADS

Mid West Region - Indicative allocation \$263,000

LGA	Primary Road Name & Number	Secondary Road Name & Number	Road section SLK Start	Road section SLK Finish	Proposed treatment	LGA Contrib \$	SBS \$	AGBS \$	Total Project cost \$	Assessment Comments by Region
Murchison	Beringarra-Pindar Rd 7050001	Wreath Flower Access 7050068	311.36 0.00	313.42 2.19	Modify the nose of the pseudo median, upgrade the 'cross tracks' & prohibit stopping on right side of each carriageway. Upgrade of signs and delineation	50,680	101,360		152,040	Initial Road safety inspection cost need to be removed. Total cost should be \$147,640.
City of Greater Geraldton	Cathedral Ave	Maitland St			Reconstruct the entire roundabout annulus and modify edge line marking	82,142	164,284	246,425	246,425	Is this staged or non staged project? Ticked N for non staged project. Inconsistent Total number of crashes in Site Assessment and in CAF1. The total number of crashes should be 18.
Mingenew	Yandanooka NE Rd 5090002		0	3.5	Minor clearing, reconstruct road pavement, install roadside furniture, widening existing culvert, realignment of Enokurra intersection & Railway St intersection with Yandanooka NE Rd	0	0	725,000	725,000	RSA does not clearly identify the issues at Enokurra and Railway St. intersections, and the nomination does not include any design for the intersection to demonstrate the issues/improvement at intersections. Proposed treatment also suggests reconstruction of the existing road? Does the culvert just to the north of Enokurra Rd also need widening?
Mingenew	Yandanooka NE Rd 5090002		3.5	7.48	Minor clearing, reconstruct road pavement, install roadside furniture, realignment of Yandanooka Melara Rd intersection	0	0	677,500	677,500	RSA does not clearly identify the issues at Yandanooka Melara intersection, and the nomination does not include any design for the intersection to demonstrate the issues/improvement at intersections. Proposed treatment also suggests reconstruction of the existing road? Earthworks estimate seems low if the scope of works include intersection realignment
Mingenew	Yandanooka NE Rd 5090002		8.98	10.5	Minor clearing, reconstruct road pavement, install roadside furniture, demolitoin and reconstruction of culvert structure	0	0	582,500	582,500	Minor clearing proposed in the treatment may not be suitable as some trees are located within the clear zone. Culvert reconstruction at SLK9.60 is not part of the RSA CARs. Proposed treatment also suggests reconstruction of the existing road?
Mingenew	Yandanooka NE Rd 5090002		11.6	13.3	Minor clearing, reconstruct road pavement, install roadside furniture, realignment of Morawa Yandanooka Rd/Yandanooka NE Rd to improve intersection	129,167	258,333	387,500	387,500	RSA does not clearly identify the issues at Morawa Yandanooka Rd intersection, and the nomination does not include any design for the intersection to demonstrate the issues/improvement at intersections. Proposed treatment also suggests reconstruction of the existing road? Minor clearing proposed in the treatment may not be suitable as some trees are located within the clear zone. There's a culvert located at SLK 12.92 that would require extending for the proposed widening. This culvert is not included in the RSA. Is the estimated earthworks costs adequate for the scope of work?
Mingenew	Yandanooka NE Rd 5090002		13.3	17.1	Minor clearing, reconstruct road pavement, install roadside furniture, upgrade of Campbell/Yandanooka NE Rd intersection to improve configuration	0	0	660,000	660,000	RSA does not clearly identify the issues at Campbell Rd intersection, and the nomination does not include any design for the intersection to demonstrate the issues/improvement at intersections. Proposed treatment also suggests reconstruction of the existing road? Minor clearing proposed in the treatment may not be suitable as some trees are located within the clear zone. There's a culvert located at SLK 13.9 that would require extending for the proposed widening. This culvert is not included in the RSA. Is the estimated earthworks costs adequate for the scope of work?
Mingenew	Yandanooka NE Rd 5090002		17.1	20.8	Minor clearing, reconstruct road pavement, install roadside furniture	0	0	607,500	607,500	Proposed treatment also suggests reconstruction of the existing road? Minor clearing proposed in the treatment may not be suitable as some trees are located within the clear zone. There's a culvert located at SLK 18.3 and 20.68 that would require extending for the proposed widening. The culverts are not included in the RSA. Is the estimated earthworks costs adequate for the scope of work?

Mid West Regional Road Group Local Road Project Funding Submission 2022/23 - Bids by Score Indicative Alloc \$7,800,000(?) + current carryover

Final seal over previous yrs wks													
Over max \$300 000													
PN	No	LA	Road Name	SLK St	SLK Fin	Project Description	Total Project Cost	LA 1/3rd proport.	MRWA Grant	Sch Bus Rte	1st Assess Score	Funding	Running Total
Min	3	Chapman Valley	Valentine Rd	21.38	24.38	Upgrade from existing gravel rd to a 7.2m wide sealed rd. Works includes drainage improvements by reshaping/construction of swale drain. This is the 8th year of a program to seal this road towards the intersection of East of Nabawa Rd. Next year submission will be to bridge the gap between 24.38 and the East Nabawa Rd intersection	450,000	150,000	300,000	Y	100.23	300,000	300,000
Min	28	Murchison	Carnarvon Mullewa Rd	241.74	245.04	Upgrade from an existing gravel rd to a 7.2m wide sealed standard.	450,000	150,000	300,000	N	97.71	300,000	600,000
Min	16	Morawa	Morawa Yalgoo rd	28.3	31.3	Widen seal from 3.8m to 7m & reseal existing pavement. Works include improvement to existing swale drains & clearing of vegetation to clear zone extent.	450,000	150,000	300,000	Y	96	300,000	900,000
Min	2	Coorow	Coorow Greenhead Rd	24	28	Improve formation and batters. Widening seal from 6.2m to 8m and then reseal all of 8m with 14mm blue metal	450,000	150,000	300,000	Y	95.09	300,000	1,200,000
Min	10	Carnamah	Carnamah Perenjori Rd	8.23	14	Reconstruct and widen shoulder, reform table drainage and extend culverts to 11m, widen seal to from 7.2 to 8m and reseal full width to 8m.	457,000	157,000	300,000	Y	95.05	300,000	1,500,000
Min	20	Greater Geraldton	Goulds Rd	1.01	1.31	1. Basecourse: reconstruction total 310mm base mixing with existing basecourse (150mm) & existing seal (10mm) & top up 150 mm imported crushed stone base material. 2. Construct 50mm asphalt. 3. swale drain maintenance work 4. Crossover reinstatement.	487,000	162,333	324,667	N	93	300,000	1,800,000
Min	22	Perenjori	Warriedar Coppermine Rd	3	5.2	Apply top/final seal over previous RRG funded primerseal	101,500	33,833	67,667	N	91.57	67,667	1,867,667
Min	7	Northampton	Kalbarri rd	38	48	reseal section	363,000	121,000	242,000	N	85.11	242,000	2,109,667
Min	23	Perenjori	Warriedar Coppermine Rd	5.2	7.3	Upgrade from an unsealed road to a 8m sreal	450,000	150,000	300,000	N	84.57	300,000	2,409,667
Min	15	Yalgoo	Yalgoo Ningan Rd	9.63	16.18	Sealing works to width of 4m	300,000	100,000	200,000	N	79.39	200,000	2,609,667
Min	13	Mingenew	Coalseam Rd	10.82	11.48	Widen and repair 6m pavement to 7.2m sealed standard. Repair failed pavement via cement stabilisation of subgrade and cement stabilised overlay. Year 1 includes the replacement of one existing culvert structure with a double barrel reinforcement concrete box culvert structure and the installation of off road drainage. Year 2 comprises of the remainder of the pavement reconstructions etc...	450,000	150,000	300,000	Y	70.47	300,000	2,909,667

17.1.1 - October 2021

PN	No	LA	Road Name	SLK St	SLK Fin	Project Description	Total Project Cost	LA 1/3rd proport.	MRWA Grant	Sch Bus Rte	1st Assess Score	Funding	Running Total
Min	34	Three Springs	Morawa Rd	5.82	7.32	The existing road between SLK5.82 and SLK9.40 is to be reconstructed and sealed with a 14/7 2 coat seal. The pavenet roughness has been measured with an 80th percentile value of 116 NAASRA counts. This value is very high considering the number and type of trucks using the road. Owing to the total cost, the section is subdivided into two \$300k sections. This section is SLK5.82 to SLK7.32	300,000	100,000	200,000		69.33	200,000	3,109,667
Min	14	Irwin	Mt Adams Rd	12	22.6	Clearing of vegetation in the clearzone, improve formation, renew and improve drainage & gravel resheet	450,000	150,000	300,000	N	66.66	300,000	3,409,667
Min	25	Meekatharra	Ashburton Downs Meekatharra rd	61	71	Reform road carriageway including construction of new surface drains and expansion of existing drainage & resheet	450,000	150,000	300,000	N	64.61	300,000	3,709,667
Min	31	Mt Magnet	Mt Farmer Rd	17	40	Reheet section SLK 17 - SLK 18.8. Clear Form and Sheet SLK 35.6 - SLK 39.8 Realigning tight curves on a section that is the last section of depressed formation on this road. This project will result in the entire length of Mount Farmer Road to the Dalagaranga Minesite being a gravel sheeted formation. The Shire hopes to realign the section from SLK 35.6 - SLK 39 as shown on attached plan to straighten this section of road. This is subject to negotiation with Dept of Lands, DEWR and the leaseholder. If these negotiations are not successful the existing alignment will be reformed from a depressed formation to terrain level and sheeted.	495,000	165,167	330,333	N	44	300,000	4,009,667
Min	35	Cue	Cue Wondinong Rd	23.3	35.3	Reform, improve draiage and gravel resheet to return the road to a consistent type 3 standard	270,000	90,000	180,000		43.86	180,000	4,189,667
Min	30	Sandstone	Sandstone Paynes Find	117.11	121.45	Reform, gravel sheet and improve drainage	437,500	145,833	291,667	N	38	291,667	4,481,334
	5	Chapman Valley	East Nabawa Rd	12.05	15.05	Upgrade from existing unsealed road to a 7.2m wide sealed road. Works to include drainage improvements by reshaping/reconstruction of swale drain.,	450,000	150,000	300,000	N	96.78	300,000	4,781,334
	29	Murchison	Carnarvon Mullewa Rd	245.04	248.34	Upgrade from an existing gravel rd to a 7.2m wide sealed standard.	450,000	150,000	300,000	N	96.71	300,000	5,081,334
	4	Chapman Valley	Northampton Nabawa Rd	3	6.5	Remove/trim/clear vegetation, repair failing pavement, reconstruction of unsealed shoulders, sealing of repaired and widened pavement on selected bends and crest and reseal all existing surfacings. Reinstatement of centrelines and RRPMS after sealing.	450,000	150,000	300,000	Y	94.71	300,000	5,381,334
	9	Carnamah	Carnamah Eneabba Rd	0.21	4.6	Reconstruct and widen shoulder, reform table drainage and extend culverts to match widen seal from 7.2 to 8m and reseal full width to 8m.	315,000	105,000	210,000	Y	94.47	210,000	5,591,334

17.1.1 - October 2021

PN	No	LA	Road Name	SLK St	SLK Fin	Project Description	Total Project Cost	LA 1/3rd proport.	MRWA Grant	Sch Bus Rte	1st Assess Score	Funding	Running Total
	1	Coorow	Coorow Latham	0	7	Check patching and reseal all 7 meters with 14mm for 7km of road	278,500	92,833	185,667	Y	89.59	185,667	5,777,001
	19	Greater Geraldton	Flores rd	0.8	1.3	1. Cold plane f existing seal and base course 70mm. 2. Import Main Roads base course material to blend & achieve 200m compacted depth of blended base course. 3. Emulsion primerseal application 10mm aggregate 4. 50m, thick AC14 Asphalt (75 Marshall). 5. Replace existing kerbing as required. 6. Drainage pit uplifting and maintenance. 7. Reinstate linemarking, including edge marking	447,500	149,167	298,333	Y	88.17	298,333	6,075,334
	17	Morawa	Nanekine Rd	2.9	5.8	widen seal from 3.8m to 7m & reseal existing pavement. Works include extension of culverts and end treatments as well vegetation removal and increasing the capacity of swale drains.	450,000	150,000	300,000	Y	87.08	300,000	6,375,334
	21	Greater Geraldton	Walkaway Nangetty Rd	9.95	11.12	1. Scarify existing pavement 50mm 2. Import MRWA base course material to blend and achieve 150mm compacted depth of blended base course 3. Swale drainage maintenance 5. Reinstate central linemarking	435,500	145,167	290,333	N	85.48	290,333	6,665,667
	6	Chapman Valley	Coronation Beach Rd	0	4	remove/trim/clear vegetation, repair failing pavement, reconstruction of unsealed shoulders, localised seal widenings where failing and on crests/bends, reseal existing surfacing. Reinstatement of centrelines and RRPms after sealing.	450,000	150,000	300,000	N	81.43	63,733	6,729,400
	18	Greater Geraldton	Chapman Valley Rd	3.6	3.7	1. 600mm shoulder widening both sides to make 7.2m width road. 2. Reconstruction of 200mm base, compaction, and primer & asphalt seal. 4. Major culvert replacement including culvert widening. 5. Pavement marking	467,500	155,833	311,667	Y	81.37	75,067	6,804,467
	8	Carnamah	Eneabba Three Springs Rd	0	4.4	Reconstruction of the subgrade and basecourse to 11m incorporating the remains of the existing seal 3.2m with an additional 150mm gravel overlay to form the new basecourse. Reform table drainage and culverts to match and apply a two coat seal to a width of 8m.	466,000	166,000	300,000	Y	80.95	300,000	7,104,467
	24	Perenjori	Syson Rd	10.78	16.31	Reform and gravel sheet and extend/replace culverts	340,000	113,333	226,667	Y	67.93	226,667	7,331,134
	33	Three Springs	Arrino South Rd	13.96	19.14	The existing road between SLK13.96 and SLK19.34 is to be resealed with a 14 mm single coat maintenance seal. The unit rate for the spray seal was determined from first principles as per attached workbook.	300,000	100,000	200,000		67.88	200,000	7,531,134
	26	Meekatharra	Ashburton Downs Meekatharra rd	14	24	Reform road carriageway including construction of new surface drains and expasion of existing drainage and resheet	450,000	150,000	300,000	N	64.61	268,866	7,800,000
												7,800,000	7,800,000

PN	No	LA	Road Name	SLK St	SLK Fin	Project Description	Total Project Cost	LA 1/3rd proport.	MRWA Grant	Sch Bus Rte	1st Assess Score	Funding	Running Total
RESERVE PROJECTS													
	27	Meekatharra	Ashburton Downs Meekatharra rd	100	110	Reform road carriageway including construction of new surface drains and expansion of existing drainage and resheet	450,000	150,000	300,000	N	64.61		
	32	Three Springs	Dudawa Rd	0	3.53	The existing road between SLK3.53 and SLK8.39 is to be resealed with a 14 mm single coat maintenance seal. The first 3.5 km require shoulder rebuilding. The unit rate for the spray seal and shouldering was determined from first principles as per attached in sheet 1□	213,000	71,000	142,000		56		
	12	Mingenew	Coalseam Rd	17.9	20.5	Reconstruct and widen failed 4m wide sealed pavement to 7.2m sealed standard, lengthen existing drainage culverts and construct concrete headwalls	438,500	146,167	292,333	Y	50.61		
	11	Mingenew	Nanekine Rd	0	2.5	Reconstruct and widen to 7.2m the existing surfacing and pavement, clearing of roadside vegetation, construct concrete headwalls on existing culverts	350,500	116,833	233,667	Y	49.4		

SUMMARY (Note approx subject to refinement)

Carnamah	810,000
Chapman Valley	963,733
Coorow	485,667
Cue	180,000
Greater Geraldton	963,733
Irwin	300,000
Meekatharra	568,866
Mingenew	300,000
Morawa	600,000
Mt Magnet	300,000
Murchison	600,000
Northampton	242,000
Perenjori	594,334
Sandstone	291,667
Three Springs	400,000
Yalgoo	200,000
TOTALS	7,800,000

Shire of Murchison

The following schedule of accounts has been paid under delegation by the Chief Executive Officer since the previous Council Meeting. The list totalling \$425,171.95 was submitted to Council on the 27 October 2021 and has been checked as being fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.

Payment of Accounts Presented at the Ordinary Meeting of Council held on Wednesday 27 October 2021

Chq/EFT	Date	Name	Description	Debit
311	01/09/2021	Westpac	Monthly Plan Fee	20.00
311	01/09/2021	ANZ BANK	Merchant Fee	665.43
400298	02/09/2021	Department of Transport	Application for Special Series number plates - 010MU	400.00
311	03/09/2021	CBA Bank	Merchant Fee	20.00
311	03/09/2021	CBA Bank	Merchant Fee	22.08
EFT5976	08/09/2021	Greenfield Technical Services	Technical support, project management and site surveillance	32,035.60
EFT5977	13/09/2021	GNC Quality Precast Geraldton	6 x GP Bulk Cement 1.5 Ton Lined Bulka Bags	5,148.00
EFT5978	16/09/2021	Foxtel	Monthly subscription September 2021	1,700.00
EFT5979	16/09/2021	Telstra	Telephone usage charges	1,349.52
EFT5980	16/09/2021	Telstra	Services & equipment 19 Aug to 18 Sept and calls 19 July to 18 Aug	86.83
EFT5981	17/09/2021	Atom	Hand Towel	2,004.34
EFT5990	17/09/2021	Great Southern Fuel Supplies	151.62Lt diesel MU1011	224.36
EFT5991	17/09/2021	McDonalds Wholesalers	Roadhouse Grocery Order	2,868.20
EFT5992	17/09/2021	William Herold 1 dog shot	1 dog shot	100.00
EFT5993	17/09/2021	Mullewa Farm Supplies	Hydraulic hoses	96.67
EFT5994	17/09/2021	Geraldton Sign Makers	Self Adhesive Vinyl Labels for Rubbish Bins at Caravan Park	201.74
EFT5995	17/09/2021	OAG - Office of the Auditor General	Attest audit, additional costs in finalising financial audit, Certification of Roads to Recovery funding	50,587.90
EFT5996	17/09/2021	Digga West	ECH1930 Twin Tiger Tooth & Freight , ECH1931PR Pin Set to suit & Freight	260.70
EFT5997	17/09/2021	Western Independent Foods	Roadhouse Grocery Order	523.77
EFT5998	17/09/2021	Royal Wolf Trading Australia Pty Ltd	Hire of single person bedroom with bathroom - monthly rental	1,265.67
EFT5999	17/09/2021	UDLA	Murchison Settlement Roadhouse - Preliminary Concept Development	5,500.00
EFT5982	17/09/2021	Toll Ipec	Freight cost for parts	11.46
EFT6000	17/09/2021	The Luscombe Syndicate	Roadhouse Grocery Order	1,731.44
EFT6001	17/09/2021	Visage Productions	1 Man & A Bike television series - final payment	4,675.00
EFT6002	17/09/2021	Midwest Roller Shutters	CWP Electric Switched Motors for Roadhouse Shutters	391.30
EFT6003	17/09/2021	Circuit West Inc	Circuit West Membership 2021/2022	385.00
EFT6004	17/09/2021	Afgri Equipment	JD UC21583 BLADE , JD M154294 V-BELT	359.60
EFT6005	17/09/2021	Canine Control	Ranger Services for 20 and 21 August 2021	2,145.00
EFT6006	17/09/2021	Department of Fire & Emergency	ESLB 1st Qtr Contribution	976.80
EFT6007	17/09/2021	Geraldton Mower And Repair	5 Litres of Stihl Bar Oil , 5 Litres of Stihl 2 Stroke Oil	500.68
EFT6008	17/09/2021	Geraldton TV & Radio Services Co	SatKing Set top Box	839.80
EFT6009	17/09/2021	Landgate	Mining Tenements Schedule No. M2021/5 11/6/2021 to 6/8/2021	100.20
EFT5983	17/09/2021	Broons Group Pty Ltd	Used Broons BH-14H Towed Grid Roller	101,915.00
EFT6010	17/09/2021	LGISWA	Commercial Crime and Cyber Liability	9,693.42
EFT6011	17/09/2021	Mitchell & Brown	Air Fry Toaster & kettle.	186.00
EFT6012	17/09/2021	ML Communications	Construction Satellite Phone Fault Diagnosis	132.00
EFT6013	17/09/2021	Oiltech Wholesale	Diesel & ULP	63,235.50
EFT6014	17/09/2021	Pemco Diesel	Replacement Piston and Rings, Complete Head with valves ,Pot and all associated Gaskets	5,274.39
EFT6015	17/09/2021	Totally Workwear Geraldton	Work Shirts , Work Pants , Embroidery of work shirts	988.61
EFT6016	17/09/2021	Moore Australia (WA) Pty Ltd	Annual Budget Compilation of 2021/2022 Budget Estimates to	11,000.00
EFT6017	17/09/2021	Yuin Pastoral	Grid Construction at Pinegrove	15,675.00
EFT5984	17/09/2021	Tyrepower Geraldton	Tip Top Equal Flex A 12oz Bag	150.00
EFT5985	17/09/2021	activ8me Internet services	Internet services 1/09/2021 to 30/9/2021	404.85
EFT5986	17/09/2021	Midwest Freight	Weekly pickup & delivery service August 2021	7,216.00
EFT5987	17/09/2021	Nulife Panel & Paint	Excess of Insurance Claim 6071827	300.00
EFT5988	17/09/2021	Compac Sales Pty Ltd	OPT Online service fee	319.88

Payment of Accounts Presented at the Ordinary Meeting of Council held on Wednesday 27 October 2021

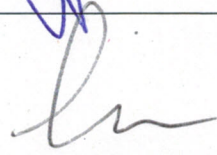
Chq/EFT	Date	Name	Description	Debit
EFT5989	17/09/2021	Queens Supermarkets	Roadhouse Groicery Order	1,807.82
EFT6042	20/09/2021	Skymesh	NBN Satellite Service	54.95
EFT6043	20/09/2021	Skymesh	NBN Satellite Service	145.00
400299	21/09/2021	Department of Transport	Application for Special Series number plates 909MU	200.00
EFT6044	21/09/2021	Skymesh	NBN Satellite Service	84.95
EFT6019	30/09/2021	BOC Limited	Annual Container Service Charge for period 1.9.2021 to 31.8.2022 ,18 Gas Cylinders	2,343.85
EFT6028	30/09/2021	Greenfield Technical Services	Procurement Management for Bilung Creek concrete Floodway	8,250.00
EFT6029	30/09/2021	McDonalds Wholesalers	Roadhouse Grocery Order	1,426.50
EFT6030	30/09/2021	Winc Australia Pty Ltd	Printer charges (Admin)	1,751.50
EFT6031	30/09/2021	Western Independent Foods	Roadhouse Grocery Order	2,331.71
EFT6032	30/09/2021	Steven Cosgrove	Reimburse expenses for GeoRegion Astrofest	76.30
EFT6033	30/09/2021	Midwest Roller Shutters	Axle Stub, Axle and Springs for Roadhouse Shutters	50.00
EFT6034	30/09/2021	Air Radiators Pty Ltd	Flexxaire Fan, 2 Pos Control Kit	5,431.80
EFT6035	30/09/2021	Bunnings Pty Ltd	Hand trolley wheels, rubbish bins, signs, door stop, hooks, chain, plug, gloves, roundup, shelf, storage cube.	886.12
EFT6036	30/09/2021	Geraldton Ag Services	TR C0401 Wheel Bearing Cap , TR D0903 Nylon Bushes , TR C3702 Mudguards , TR D1001 Shackle Bolt and Nut , TR TWK1KIT HOLDEN BOX TRAILER BEARINGS	114.66
EFT6037	30/09/2021	Great Northern Rural Services	Spare Retic Parts from Job C13012 at Caravan Park	1,166.13
EFT6020	30/09/2021	Garrards Pty Ltd	Fog Generator ,& Service kit	2,693.74
EFT6038	30/09/2021	HoseXpress	Hydraulic Hoses parts and fittings for assembly	1,153.60
EFT6039	30/09/2021	Pemco Diesel	Fit Shock Absorbers and wire plug to Battery Charger	132.00
EFT6040	30/09/2021	Statewide Bearings	Fanbelt 8PK1725 x 4	208.65
EFT6041	30/09/2021	Truckline Geraldton	Glad Hand Seals	8.27
EFT6021	30/09/2021	Tutt Bryant Equipment WA	Alternator for Padfoot Roller	1,556.31
EFT6022	30/09/2021	Atom	240 Litre Wheele Bins for various sites in Settlement x 12	4,157.77
EFT6023	30/09/2021	Shire of Mount Magnet	Murchison Geotourism Development Project Contribution 2021-	21,350.00
EFT6024	30/09/2021	Freemans Liquid Waste	Servicing and Travel at 26 Locations in Settlement	16,750.00
EFT6025	30/09/2021	activ8me Internet services	Internet service 21/9/2021 to 20/10/2021	809.40
EFT6026	30/09/2021	Hosken Electrical	Electrical Works at 10 Locations in the Murchison Settlement	15,887.70
EFT6027	30/09/2021	Queens Supermarkets	Roadhouse Groicery Order	655.48
				425,171.95


Shire of Murchison

PO Box 61, Mullewa, W.A. 6630
Tel (08) 9963 7999 Website: www.murchison.wa.gov.au
E-mail: ceo@murchison.wa.gov.au

Schedule 6 — Form of application for planning approval

Application for planning approval

Owner details		
Name: Frances and David Pollock		
Address: Wooleen Station, Twin Peaks – Wooleen Road, Murchison, WA		
Postcode: 6630		
Phone: (work): 99637973 (home): 99637973 (mobile): 0423176614	Fax: NA	E-mail: frances@wooleen.com.au
Contact person: Frances Pollock		
Signature: 	Date: 15/9/21	
Signature: 	Date: 15/9/21	
<i>The signature of the owner(s) is required on all applications.</i>		
Applicant details		
Name: Frances Pollock		

Address: Wooleen Station, Twin Peaks – Wooleen Road, Murchison, WA		
Postcode: 6630		
Phone: (work): 99637973 (home) 99637973 (mobile): 0423176614	Fax: NA _____	E-mail: frances@wooleen.com.au
Contact person for correspondence: Frances Pollock		
Signature: 		Date: 15/9/21
Property Details: Wooleen Station		
Lot No: A27 Nookawarra 8 Murchi	House/Street No: NA	Location No:
Diagram or Plan No:	Certificate of Title Vol. No:	Folio:
Diagram or Plan No:	Certificate of Title Vol. No:	Folio:

Title encumbrances (e.g. easements, restrictive covenants): Nil	
Street name: Wooleen – Mt Wittenoon Road	Suburb: Murchison
Nearest street intersection: 7kms	
Existing building/land use:	

Wooleen Station is a pastoral lease with a tourism diversification permit. The land is used to raise cattle and also offer an eco agritourism experience to visitors of the region.

Description of proposed development and/or use:

Wooleen Station proposes to move the existing kitchen which serviced the (now destroyed) shearing shed 7kms back to the homestead complex. The building will be renovated and converted into a reception office for visitors to the station. The reception will also offer space for interpretive information, basic shop and art gallery.

With the onset of Covid restrictions the station has experienced more than double the quantity of 'day visitors' looking for a space to be welcomed and serviced. By creating a reception area for all visitors we can better manage the safety and access of guests whilst respecting the privacy of those staying and living at the main homestead.

Whilst the kitchen of the shearing shed is not, to our understanding, heritage listed we consider it heritage at risk and would hate to see its demise. Moving the building will give it a second chance of life in a modern context for the public to enjoy and appreciate.

We propose to do this project with the assists of the current round 4 REDS grants. The project will only go ahead if funding is successful. We've spoken extensively with MWDC staff who have confirmed the project meets all the objectives of the fund. Competitiveness will be the determining factor.

Nature of any existing buildings and/or use:

The homestead complex, which the building is to be moved to, is used as the base of the Wooleen pastoral enterprise and tourism offering. Staff and visitor accommodation exists here as well as cattle yards, power and water supplies.

Approximate cost of proposed development:

\$250,000

Estimated time of completion:

December 2022

OFFICE USE ONLY

Acceptance Officer's initials:

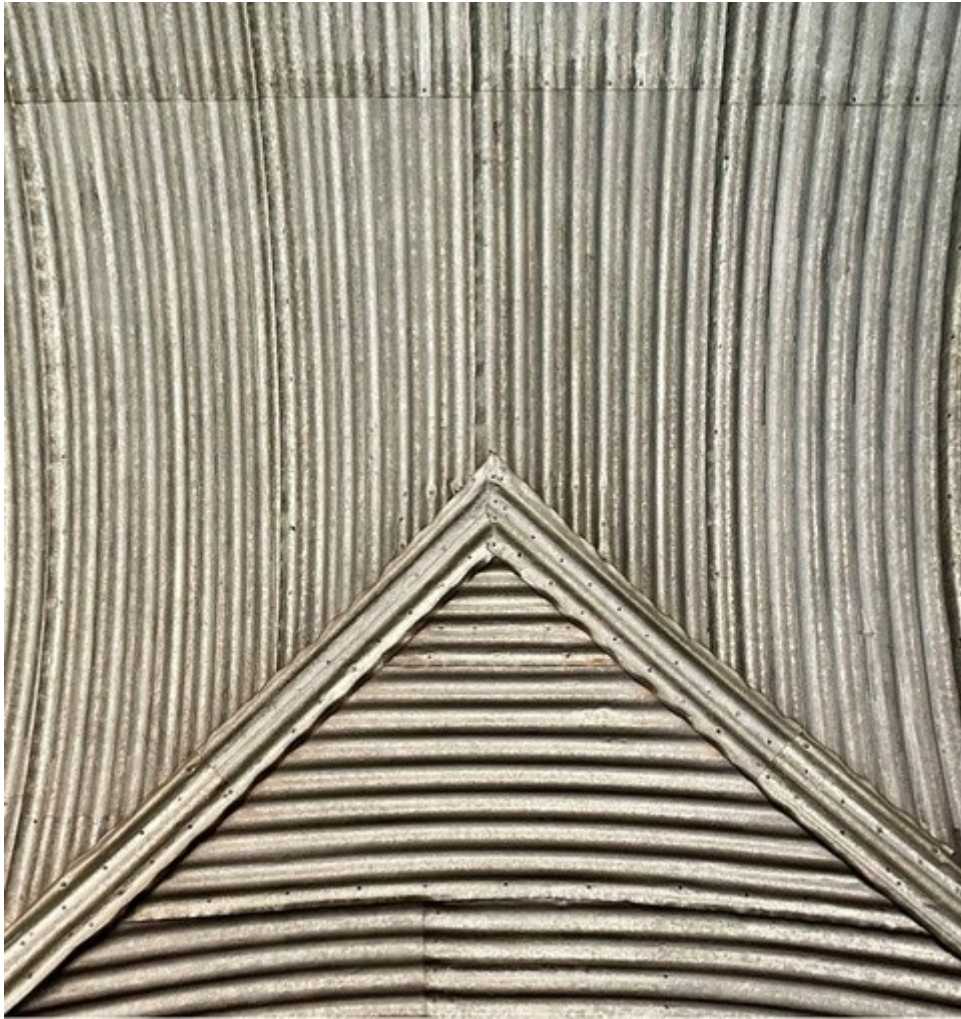
Date received:

Local government reference no:

Development Application 01/2021
Proposed relocation of Wooleen Woolshed Kitchen Building to Wooleen
Station Homestead

October 2021







Date

David & Frances Pollock
Wooleen Station,
Wooleen Rd,
Murchison WA 6630



murchisonshire

PO Box 61, Mullewa WA 6630
T | (08) 9963 7999 F | (08) 9963 7966
E | admin@murchison.wa.gov.au
ABN 63 002 218 762
murchison.wa.gov.au

Dear Dave & Frances,

**Re Development Application 01/2021
Proposed relocation of Wooleen Woolshed Kitchen Building to Wooleen Station
Homestead**

Application approved subject to the following conditions. Attention is also drawn to the attached notes:

Conditions:

- 1 This decision constitutes planning approval only and is valid for a period of two (2) years from the date of approval. If the subject development is not substantially commenced within the specified period, the approval shall lapse and be of no further effect;
- 2 That Prior to commencement of construction related activities, the proponent is required to submit a Radio Emissions Management Plan (REMP) to the CSIRO. This REMP will need to cover the duration of the works proposed to be undertaken and include the type of equipment proposed to be used during construction;
- 3 That residual current devices and smoke detectors be installed in the building in accordance with the current requirements of the Building Code of Australia for the relevant class of building relating to the proposed use;
- 4 That the proponents seek the input, and if necessary obtain the approval, of the Heritage Council of Western Australia in relation to the proposal prior to the commencement of the development;
- 5 That if the building is to be used as a food business premises that the proponents make separate application to the Shire outlining services, fittings and finishes to be installed for the food business area/s

Notes:

- ~ Please be advised that you are required to obtain a septic installation approval for any effluent disposal associated with the building and its proposed use;
- ~ The proponents are advised that fees for the project are payable to the Building Industry Construction Training Fund;
- ~ This approval relates only to the building described in the application and you are encouraged to obtain a Certificate of Design Compliance (CDC) from a registered Building Surveyor prior to commencing the relocation of the building. The Shire can retain a copy of any plans and the CDC on file, in perpetuity, free of charge, in accordance with Council Policy;
- ~ CSIRO have advised that they are able to assist the proponent with any preliminary consultation prior to the submission of the REMP – Please contact Mr Chris Brayton, MRO Deputy Site Entity Leader, Space and Astronomy, CSIRO, chris.brayton@csiro.au PH: +61 8 6436 8667 , M: 0448 280 709, Address: 26 Dick Perry Ave, Kensington, WA 6151.

If you require any further information please contact our office on 9963 7999.

Yours Sincerely

Bill Boehm

Chief Executive Officer

File:	
Author:	Philip Swain – Health Building Officer
Interest Declared:	No interest to disclose
Date:	18 th October 2021
Meeting Date:	27 th October 2021
Attachments:	A – Photos of Existing Woolshed Kitchen – Wooleen Station

Matter for Consideration:

The Shire of Murchison has received an application for planning approval from Wooleen Station. The application relates to the relocation of a historic kitchen building on the station located approximately seven (7) kilometres from the existing homestead, where previously the Wooleen woolshed stood before being destroyed in a storm in 2004. The proposal relates to the relocation and preservation of the kitchen building (See site plan and photographs - **Attachment A**) to the Homestead, to be utilised as a reception building for the Station's tourist visitors.

Background:

Property Location:	Wooleen Station, Twin Peaks Wooleen Rd, Murchison
Application Details:	Relocation of Existing Historic Woolshed Kitchen Building to Wooleen Homestead for use as a Reception/Office and Shop
Applicants:	David & Frances Pollock
Owner:	David & Frances Pollock
Value of Development:	\$250,000
LG Reference:	Development Application 01/2021
Application Receipt Date:	15 th September 2021

In accordance with the definitions contained within the Shire of Murchison Local Planning Scheme 1 (LPS1), Wooleen Station is located in the Pastoral Zone and the construction or in this case relocation of a building would not normally compel a Development Application. However the proposal is within the inner Radio Quiet Zone and under LPS1 this compels a planning application for any development and consultation with CSIRO in relation to the same.

Comment:

The existing and proposed locations of the building are on land zoned "Pastoral". The LPS1 provisions relating to the "Pastoral" zone are outlined in the Statutory comments below. The proposed uses of the building include it being a reception building for tourists visiting Wooleen Station and possibly a small café facility.

The Key Considerations contained in the Local Planning Strategy includes an objective to promote and facilitate tourism opportunities associated with the natural environment, pastoral activities, culture, heritage and scientific research. The proposal therefore appears well aligned with the Local Planning Strategy.

The building itself has an iconic curved corrugated steel vaulted roof utilised in the construction of similar buildings in the area and dating from the 1920's. The relocation will include the dismantling and reassembly of the stone chimney and original stove within the kitchen facility. The long term protection of the building will best be served by its relocation and repurposing, with constant use and surveillance, at Wooleen Station. Although the building is not on the State Heritage list it is proposed that the proponents, who have already employed the services of a Heritage Architect, also seek the input of the Heritage Council.

As the Shire is legislatively not required to issue building permits it is important that any planning approval outline appropriate conditions for the building. One aspect that needs to be addressed, irrespective of the requirement for permits, is that of electrical safety in accordance with the requirements of the Building Code of Australia. It is therefore proposed that the development be conditioned to ensure compliance with this requirement.

Statutory Environment:

- *Planning and Development Act 2005.*
- *Planning and Development (Local Planning Schemes) Regulations 2015*
- *Shire of Murchison Local Planning Scheme No. 1.*
- *Shire of Murchison Local Planning Strategy*

Under the Local Planning Scheme Pastoral Land within the radio quiet inner zone compels restrictions and consultation relating to development. Clause 6.2 of the scheme states:

Inner Zone – Australian Radio Quiet Zone WA

Purpose of the Special Control Area

- (a) To protect radio-astronomy observatory facilities, both existing and future, against radio frequency interference caused by radio transmissions and electrical interference.
- (b) To allow for the co-existence of radio-astronomy and pastoral use of land within the 70 kilometre Inner Zone - Australian Radio Quiet Zone WA.

The proposal is inside the Special Control Area and an application for planning approval is required. In determining the application, the Shire needs to have regard to the State Planning Framework, the provisions of the Scheme and the objective of the Radio Quiet Zone with respect to development on "Pastoral" zoned property. Clause 6.2 also states with reference to Application and Referral Requirements;

- a) *An application for planning approval is required for the following within the special control area:*
 - *any dwellings and other buildings for and associated with the use of the land for pastoral purposes;*
 - *any other non-pastoral development or use.*
- b) *Prior to making a determination the local government is to refer any application for planning approval to the radio-astronomy managing entity/authority, (CSIRO) and may refuse, approve or approve with conditions having regard for the recommendations of the managing entity/authority.*

Strategic Implications:

The Shire's Strategic Community Plan includes objectives:

Economic - Develop the region's economic potential to encourage families and businesses to stay in the area; and

Tourism Development – To Promote and Support a Sustainable Tourism Industry in the Shire of Murchison.

Sustainability Implications

- **Environmental**

Environmental impacts will be limited with the reuse of materials currently making up the fabric of the existing building and the refurbishment compelling the use of materials, some waste requiring disposal to landfill. Wooleen Station owners have previously made substantial commitments the solar power which will enable the new building to operate to a large extent with the same.

- **Economic**

The economic develop implications of the development are real but localised. It is likely that tourist activity of the type planned for with the provision of this service will increase over time.

- **Social**

Social sustainability is likely to be enhanced with increased tourist numbers, recognition of the value of the historic building repurposed in this way, at the Station proper.

Policy Implications:

Council Policy 3.1 Building Controls states that; ...

The Shire of Murchison has no current obligation to issue building permits for any building work undertaken within the Shire. ...

Where any owner or occupier wishes to lodge a CDC for any construction undertaken within the Shire, but outside the Murchison Settlement, a copy will be retained on the Shire records free of charge. Proponents of any construction project within the Shire are to be advised of this Council Policy with respect to Building Controls and that fees such as the Building and Construction Industry Training Fund (BCITF) may still require payment. All enquiries and payments to the BCITF and/or the Building Commission should be directed to those authorities.

This proposal is above the threshold for payment to the BCITF and consequently fees are payable to the fund. It is proposed that a note advising the applicants of the above be included in the approval.

Financial Implications:

The Regulated fees are payable to the Shire for the planning application. The proposed development is valued at \$250,000 and the station owners are seeking grant assistance to bring the project to fruition.

Consultation:

The Shire is obligated to consult where development applications are within the Special Control Zone or the scheme dictates the same via the classification in the zoning tables. The Shire has sought comment from CSIRO and received the following:

We can confirm that CSIRO can provide in principal support for this application. Prior to commencement of construction related activities, the proponent will be required to submit a Radio Emissions Management Plan (REMP) to CSIRO. This REMP will need to cover the duration of the works proposed to be undertaken and include the type of equipment proposed to be used during construction.

The CSIRO have also offered assistance to the proponents to complete the necessary documentation for the REMP and it is proposed that the requirement be included as a condition of the development.

Recommendation:

In relation to Development Application 01/2021, being the proposed relocation of Wooleen Woolshed Kitchen Building to Wooleen Station Homestead Council approve the application subject to the following conditions.

- 1. This decision constitutes planning approval only and is valid for a period of two (2) years from the date of approval. If the subject development is not substantially commenced within the specified period, the approval shall lapse and be of no further effect;**
- 2. That Prior to commencement of construction related activities, the proponent is required to submit a Radio Emissions Management Plan (REMP) to the CSIRO. This REMP will need to cover the duration of the works proposed to be undertaken and include the type of equipment proposed to be used during construction;**
- 3. That residual current devices and smoke detectors be installed in the building in accordance with the current requirements of the Building Code of Australia for the relevant class of building relating to the proposed use;**
- 4. That the proponents seek the input, and if necessary obtain the approval, of the Heritage Council of Western Australia in relation to the proposal prior to the commencement of the development;**

5. That if the building is to be utilised as a food business premises that the proponents make separate application to the Shire outlining services, fittings and finishes to be installed for the food business area/s

That the applicants also be advised of the following notes;

Notes:

- Please be advised that you are required to obtain a septic installation approval for any effluent disposal associated with the building and its proposed use;
- The proponents are advised that fees for the project are payable to the Building Industry Construction Training Fund;
- This approval relates only to the building described in the application and you are encouraged to obtain a Certificate of Design Compliance (CDC) from a registered Building Surveyor prior to commencing the relocation of the building. The Shire can retain a copy of any plans and the CDC on file, in perpetuity, free of charge, in accordance with Council Policy;
- CSIRO have advised that they are able to assist the proponent with any preliminary consultation prior to the submission of the REMP – Please contact Mr Chris Brayton, MRO Deputy Site Entity Leader, Space and Astronomy, CSIRO, chris.brayton@csiro.au
PH: +61 8 6436 8667 , M: 0448 280 709, Address: 26 Dick Perry Ave, Kensington, WA 6151.

Voting Requirements:

Simple Majority

Council Decision:

Moved: Councillor

Seconded: Councillor

Carried/Lost

For:

Against:

19 October 2021

David & Frances Pollock
Wooleen Station,
Wooleen Rd,
Murchison WA 6630

Via Email

Dear Dave & Frances,

**Re Letter of Support
Proposed relocation of Wooleen Woolshed Kitchen Building to Wooleen
Station Homestead**

I refer to your recent request for letter of support for a pending heritage application to relocate the existing Wooleen Woolshed Kitchen Building to Wooleen Station Homestead

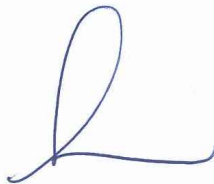
As indicated formal Council planning consideration is not possible until the Council Meets on the 27 October 2021, by which time the deadline for your application will have closed.

However, we have assessed the proposal and can advised that as per the attached draft advice that it will be recommended for approval and following discussions with the Deputy Shire President can confirm its pending consent.

In any event your proposal is strongly supported and will be ideally suited and relocated as part of your Station Tourism Development. Importantly as outlined in the reference "*Cathedrals of Corrugated Iron – Creations by Alf Couch written by Kerry Marriot and Tony Critch*", this building is the last of its type still standing from the early 1920's and has great heritage significance in part due to its unique structural design. Its preservation as an ongoing operation would seem essential and certainly appropriate and complementary to the Wooleen Homestead.

I wish you well with your application and should you have any queries then please contact me to discuss.

Yours sincerely



Bill Boehm

Chief Executive Officer

Enc Draft Planning Approval



murchisonshire

PO Box 61, Mullewa WA 6630
T | (08) 9963 7999 F | (08) 9963 7966
E | admin@murchison.wa.gov.au
ABN 63 002 218 762
murchison.wa.gov.au

Draft Development Approval Subject to Council Consent
19.12 - October 2021
Provided on for the purposes of assisting the Applicant with a
pending Funding Application

David & Frances Pollock
Wooleen Station,
Wooleen Rd,
Murchison WA 6630



PO Box 61, Mullewa WA 6630
T | (08) 9963 7999 F | (08) 9963 7966
E | admin@murchison.wa.gov.au
ABN 63 002 218 762
murchison.wa.gov.au

Dear Dave & Frances,

Re Development Application 01/2021
Proposed relocation of Wooleen Woolshed Kitchen Building to Wooleen Station
Homestead

We are pleased to advise that at the Ordinary Meeting of Council held on 27th October 2021 that Council approved your application subject to the following conditions. Your attention is also drawn to the attached notes:

Conditions:

- 1 This decision constitutes planning approval only and is valid for a period of two (2) years from the date of approval. If the subject development is not substantially commenced within the specified period, the approval shall lapse and be of no further effect;
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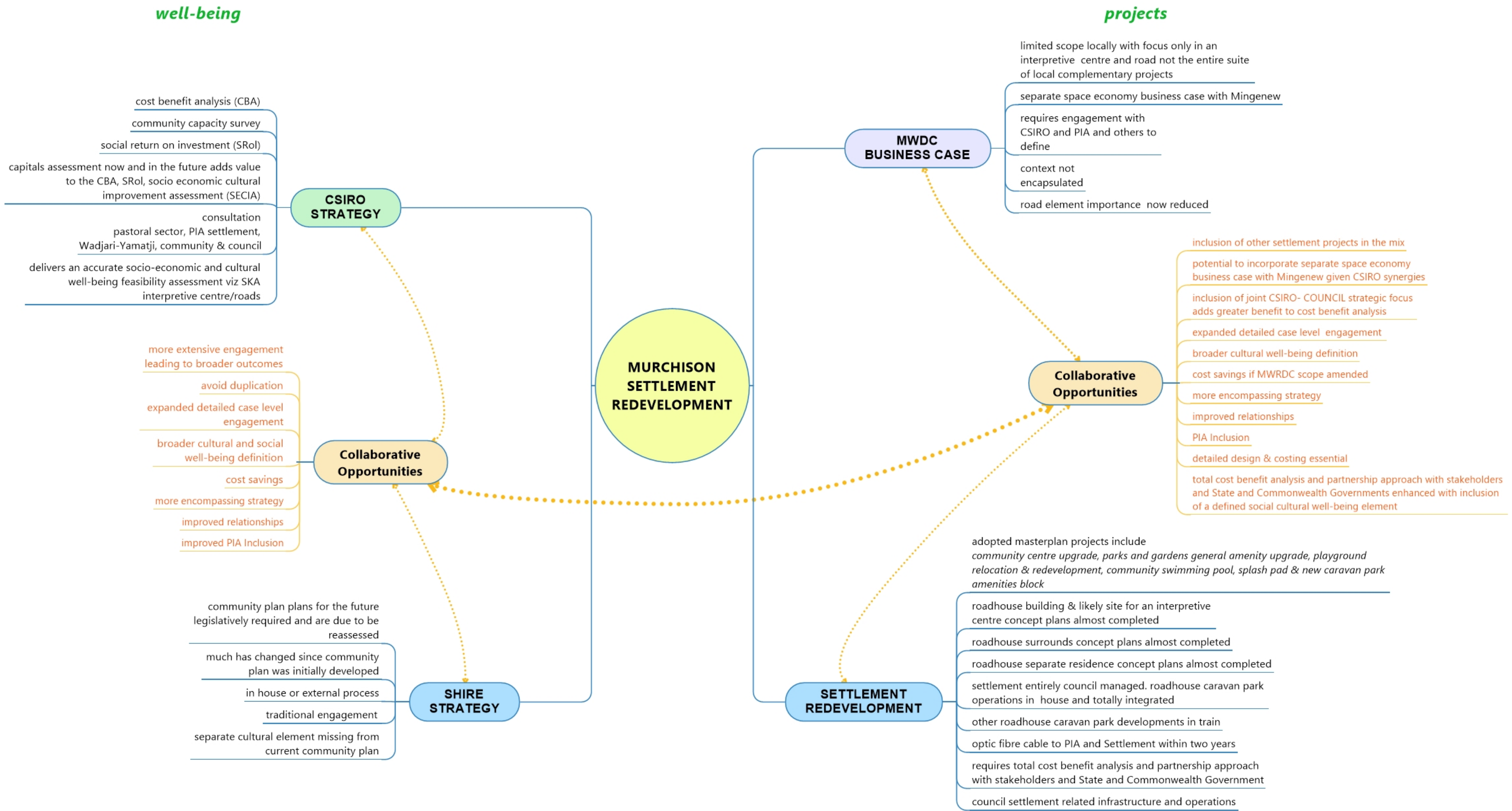
If you require any further information please contact our office on 9963 7999.

Yours Sincerely

Bill Boehm

Chief Executive Officer

19 October 2021



note schematic illustrative layout only
entire implementation will significantly increase outcomes at a much faster rate but also enhance integrated long term strategic partnerships



murchisonshire

Ancient land under brilliant skies



MURCHISON SETTLEMENT MASTERPLAN REPORT



NEW IDEAS THROUGH

SHARED DESIGN-THINKING

MURCHISON SETTLEMENT VISIONING

Title	Masterplan Report
Production Date	7/12/2020
Prepared By	UDLA
Author	JJB
Status	FINAL
UDLA Project Code	MURSET

Document Register

Version	Date	Amendments	Prepared By
A	07/12/20	Draft to BB	JJB
B	29/01/2021	Draft for review	RL
C	26/02/2021	Final Report	JJB

Prepared for:
Murchison Shire

Contact: Bill Boehm
Position: CEO
Phone: 08 9963 7999
Email: ceo@murchison.wa.gov.au



murchisonshire
Ancient land under brilliant skies

udla

NEW IDEAS THROUGH

SHARED DESIGN-THINKING

Level 1A, 3-5 Josephson Street
Fremantle WA 6160

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INTRODUCTION

UDLA was engaged by the Shire of Murchison (the Shire) to develop a strategic Masterplan for the Murchison Settlement that builds on key site projects identified by the Shire. This masterplan is to frame these projects in the context of the Settlement and provide a document to help guide its future development.

By providing more amenity, diverse uses and work opportunities the purpose of these proposed interventions is to invite locals and visitors to stay longer in the Settlement and strengthen the sense of community.

AIM AND OBJECTIVE

Through collaborative engagement with the Shire, the primary aim is to rationalise what makes Murchison Settlement unique and how its landscape character could help tie these individual projects into one coherent story. The objective is to create a conceptual masterplan document that:

- Includes community backed input and direction;
- Considers local uses, values and embraces a Murchison ‘sense of place’;
- Considers practical economic implementation and ongoing maintenance;
- Considers visitor attraction and experience;
- Considers local environmental attributes;
- Is of a high graphical standard, clear for public presentation; and,
- Informs the Shires development and approval of future projects.

1.0 SENSE OF PLACE

**WELCOME TO
MURCHISON**



1.1 THE SITE

The Shire of Murchison is located within the broader Mid-West region of Western Australia and is known for being both the least populated local government area, and the only one without a town. Murchison Settlement acts as the heart of the Shire, and is home to both the 'Oasis' Roadhouse and Shire Office, where all permanent residents are employees of. Because of this sparse population the Shire was selected as a location for the Square Kilometre Array (SKA) an internationally renowned Radio-astronomy telescope project.

Other key considerations of the site include:

AREA

- Approximately 647km north of Perth and 300km northeast of Geraldton
- Murchison Shire - 50,000km²
- Murchison Settlement - 0.5km²

WEATHER

- Hot, dry Summers
- Mild Winters
- Mean maximum temperature in January- 39.3°C
- Mean minimum temperature in January- 22.5°C
- Mean maximum temperature in July- 21.2°C
- Mean minimum temperature in July- 6.4°C
- Average Rainfall - 216mm

DEMOGRAPHICS (2016)

- Scattered population of 153
- Male - 55.8%
- Female - 44.2%
- Median Age - 37
- Average people per household - 3
- Aboriginal population 59, 38.8% of Murchison Shire population
- Number of Private Dwellings - 70
- Murchison Settlement population of 28

LANDSCAPE

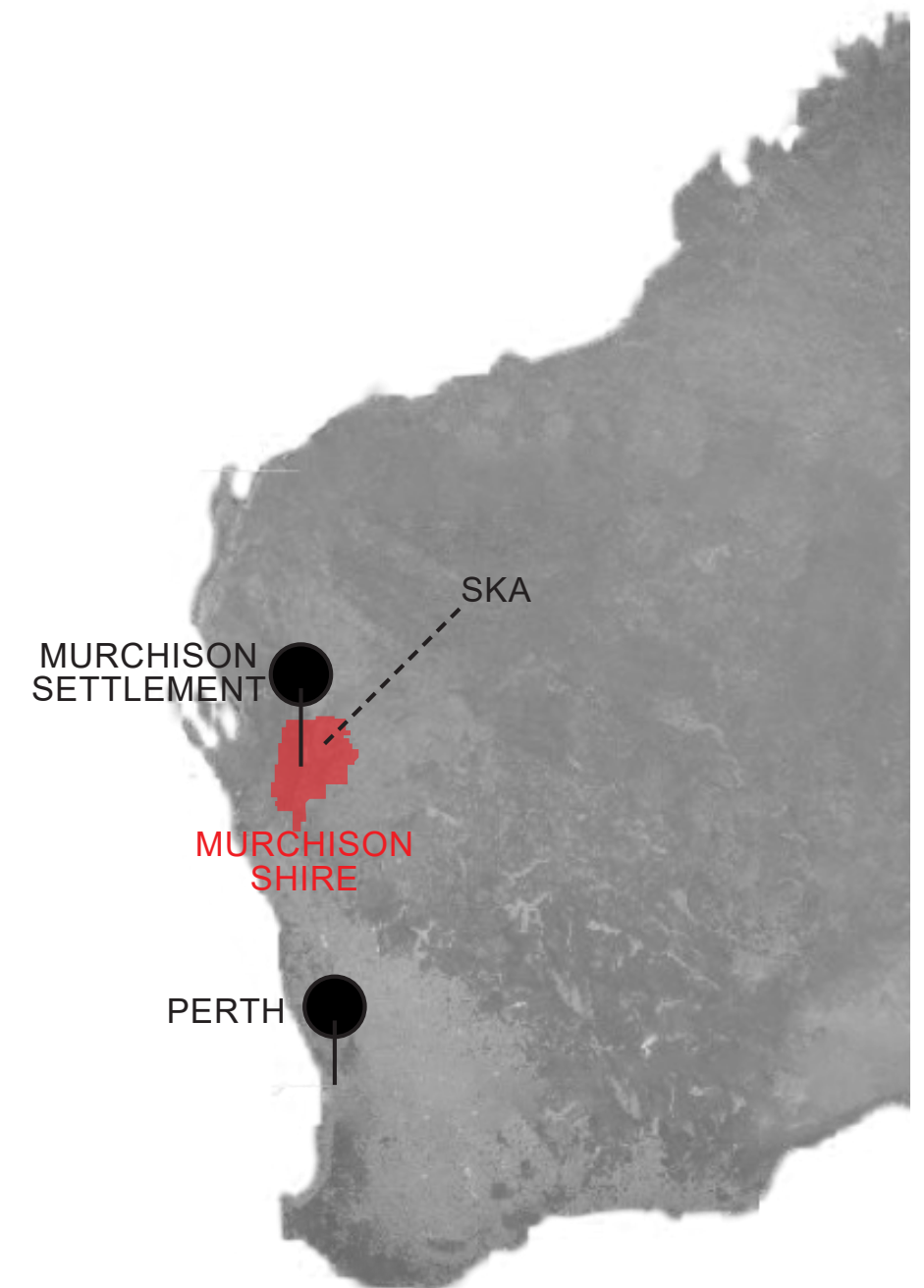
- The Murchison bioregion has low hills and mesas separated by flat colluvium and alluvial plains.
- Vegetation predominantly low mulga woodlands.
- Traversed by 5 main rivers.

CONNECTION

- Murchison Settlement has no current or future planned access to mobile phone reception because of the SKA.
- Carnarvon-Mullewa Road and the Settlement airstrip are the only entry points into the site.
- The Settlement is very isolated being roughly 203km to the closest small town (Mullewa).

THE SETTLEMENT FEEL

Much like the name of the roadhouse suggests, Murchison Settlement feels like an oasis amidst the rough, barren and beautiful landscape that surrounds it. Not only does the Settlement offer refuge to visitors, but the people of Murchison are as welcoming as the stands of unique shady trees and turf that keep the site cool. Although quiet, there is an obvious presence of a distinctive and dedicated community that makes the Settlement feel special and somewhat sacred. The site is well maintained and used, Murchison Settlement provides great opportunity for more like-minded people to join its community.



1.2 SITE ANALYSIS

EXISTING USE

- Playground
- Lawn Bowls
- Old Tennis Court
- Polocrosse Field
- Cemetery
- War Memorial
- Settlement Masterplan Extents

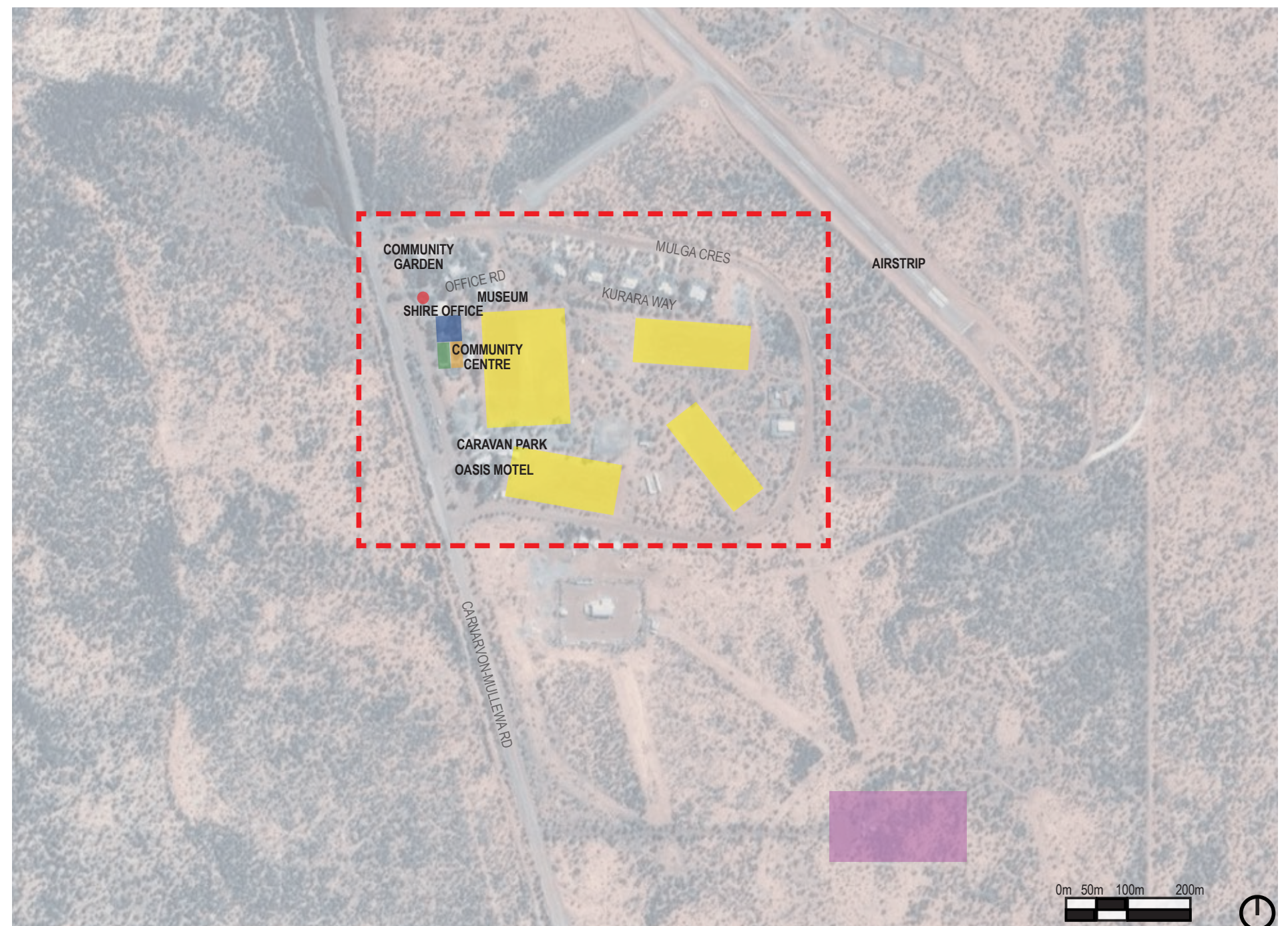
OASIS MOTEL



COMMUNITY CENTRE

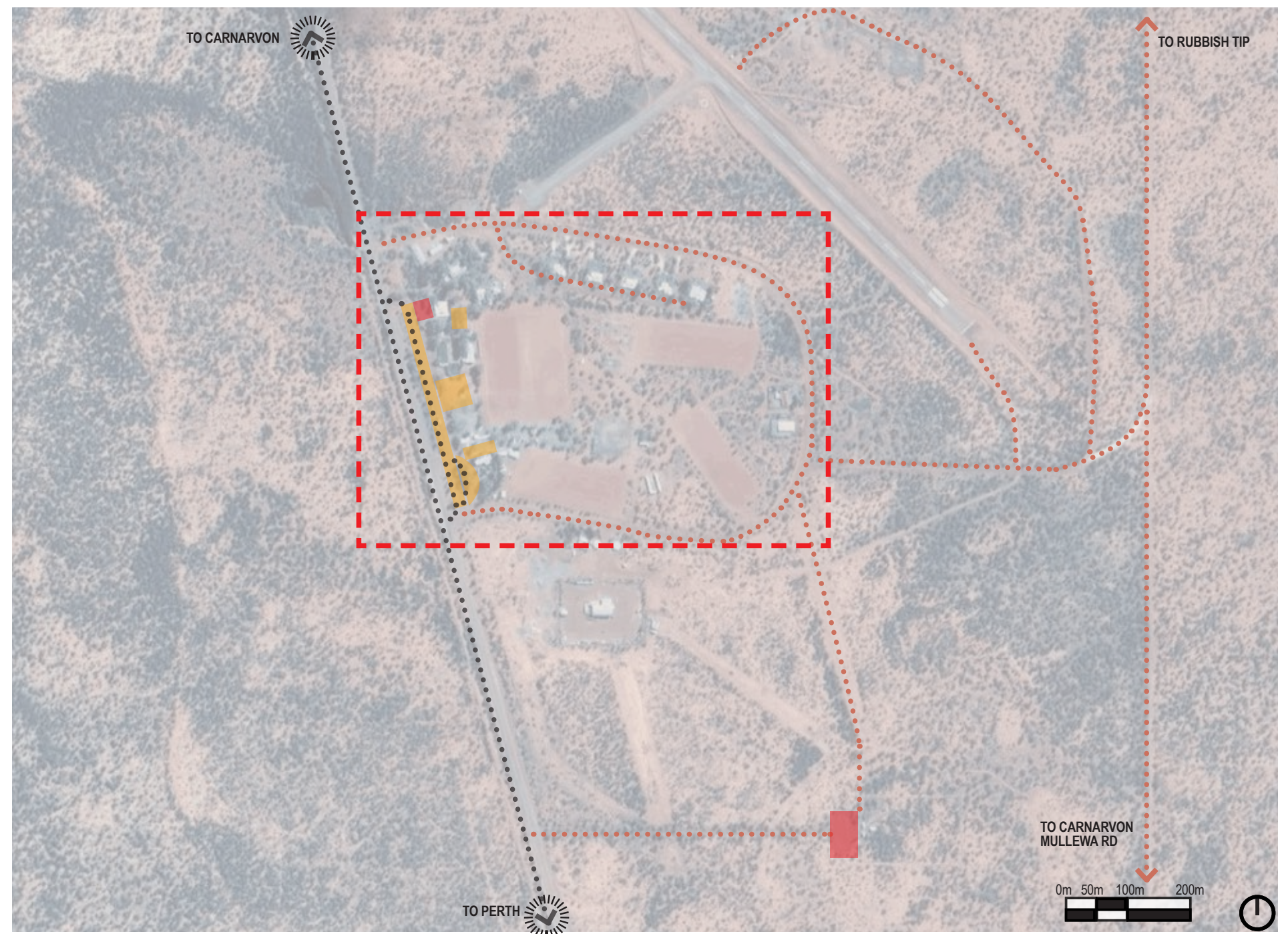


SHIRE OFFICE



VEHICLE ACCESS AND PARKING

- Formal Carparking
- Informal Carparking
- Vehicle Access (Sealed Road)
- Vehicle Access (Unsealed Road)
- Entry/Exit
- Settlement Masterplan
- Extents



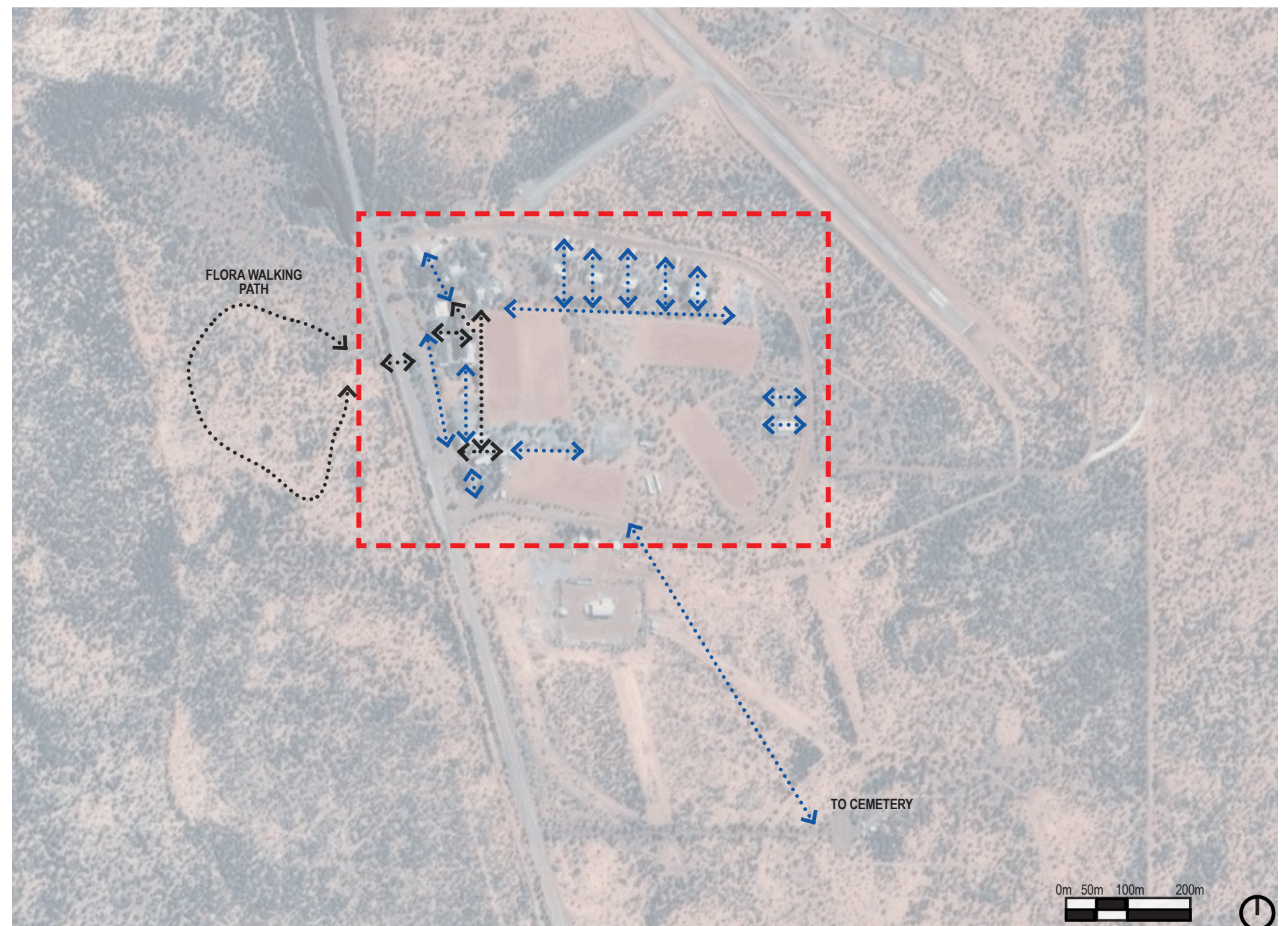
EXISTING VEGETATION

-  Predominant Trees
-  Natural Vegetation
-  Irrigated Lawn Areas
-  Settlement Masterplan Extents







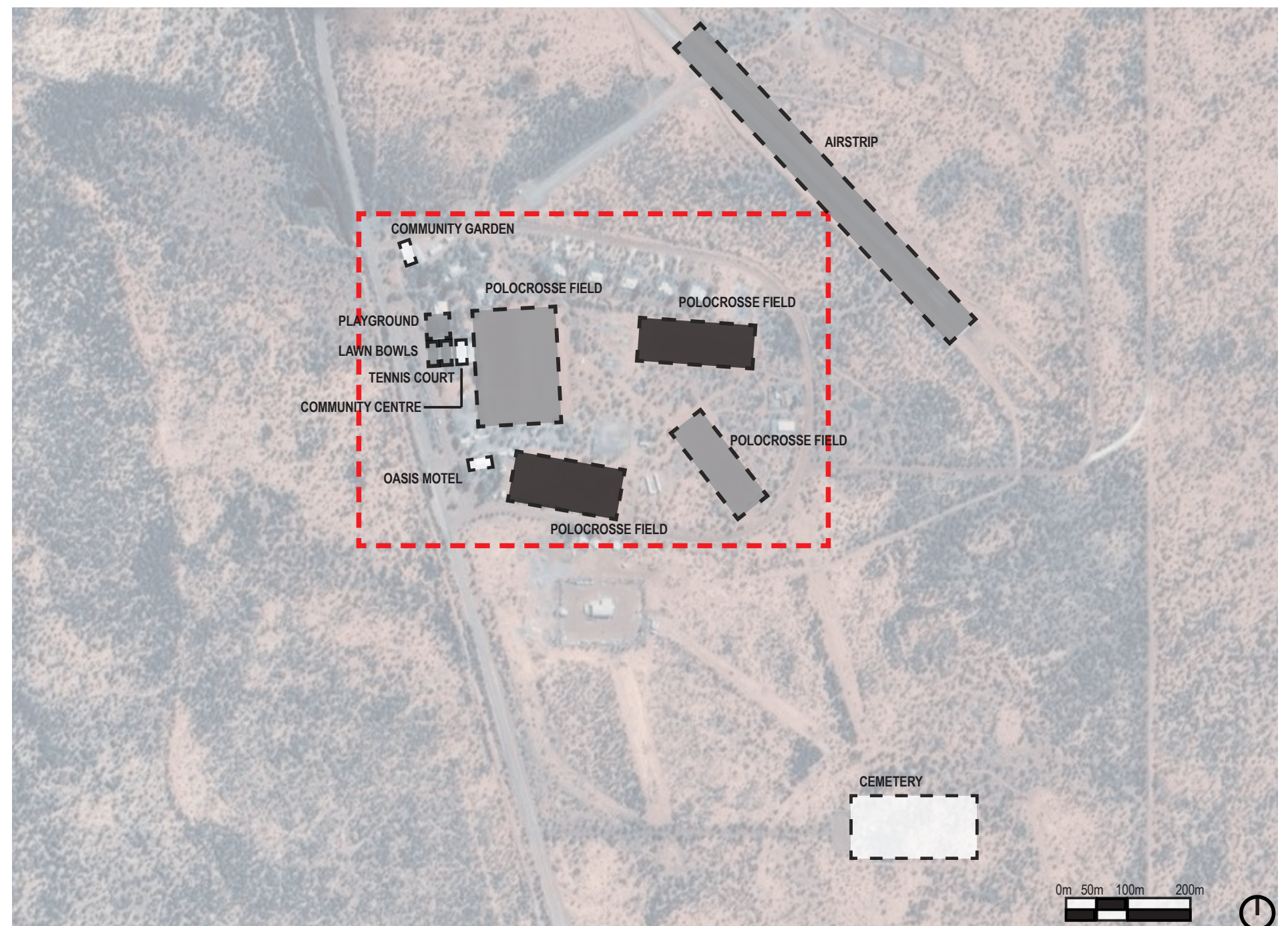
PEDESTRIAN CONNECTIONS

- ◄...► Existing Path Connections
- ◄...► Main Pedestrian Desire Lines
- ◻ Settlement Masterplan Extents



FACILITIES USAGE

-  Used Often
-  Used Sometimes
-  Used Rarely
-  Settlement Masterplan Extents



1.3 EXISTING CONDITIONS

SETTLEMENT

The Murchison Settlement was established in the 1960s specifically to provide the infrastructure and recruit personnel to enable the then Murchison Roads Board to transition to a WA Local Government. The operation has steadily grown since this time and broadened its focus through establishment of a roadhouse and a raft of cultural and community facilities. The recruitment of staff and integration and improvements to the Settlement is essential in order for the Shire to function successfully and deliver services over a very large area.

CULTURAL

The Murchison region has a strong interaction between elected members and the community. The community includes significant local indigenous representation (PIA Wadjarri Community) and a pastoral history in cattle and sheep farming, with a network of stations.

There is opportunity to increase the representation and sharing of Aboriginal stories within the Settlement, through interpretation and linking of important historical and cultural places. Establishment of the SKA Observatory provides a facet of space exploration and technology. Murchison Settlement has the possibility to become the hub that can reconnect these communities and be a catalyst for interaction.

WATER

Good access to water was a predominant factor in determining the initial location of the Settlement in the 1960s. The Settlement uses a number of bores for water and the existing vegetation is well irrigated.

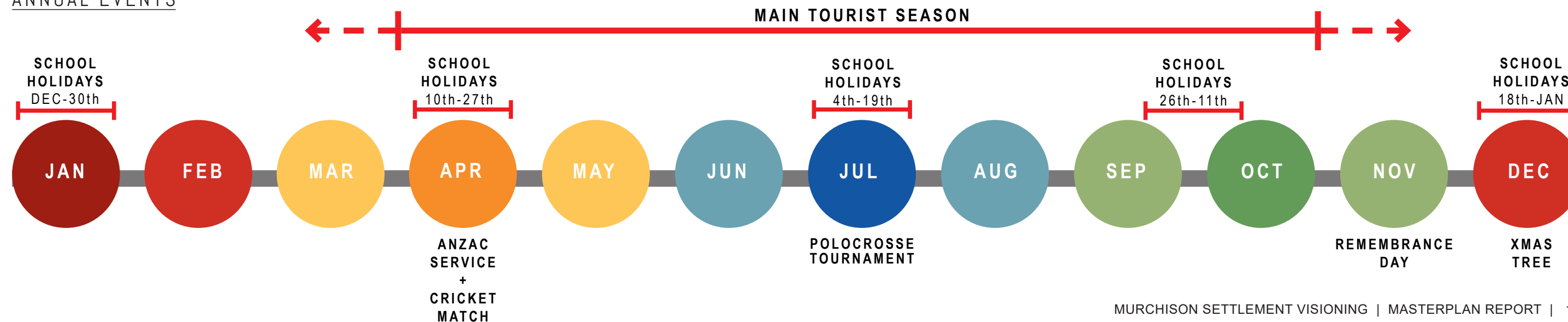
RECREATIONAL AREAS

Murchison Settlement has plenty of open space, however spaces are not well connected and many do not clearly identify as usable active or passive recreational areas. A predominant proportion of usable space includes 5 large polocrosse fields which accommodate an annual tournament. There is also a tennis court, playground and lawn bowls green. However, the general consensus is that they need upgrading and/or consolidating.

TOURISM

The location of the Murchison Settlement makes it a stop off point for travellers to the Murchison region, including Mount Augustus and the Kennedy Ranges, and has been highlighted as a hub for surrounding towns. The Settlement has a small museum and some recreational facilities, but lacks attractions to encourage tourists to spend an extended period of time. Murchison Settlement has many unique opportunities to capitalise on the tourist market. Recognising and celebrating its defining character will encourage visitors to spend more time in the Settlement, aiding in ensuring longevity of the Settlement and the improvement of facilities for local residents.

ANNUAL EVENTS



1.4 EXISTING CHARACTER

The existing character of Murchison Settlement is primarily driven by its strong sense of community and its facility as a hub for locals to meet. The Settlement character is a representation of this community and is identified by a number of defining landscape elements that reinforce this. Some of these characteristics include:

LANDSCAPE CHARACTER

- Consists of informal, shady stands of native and exotic trees;
- Well irrigated lawn in contrast to the dry environment;
- Interesting museum space, artefacts and buildings;
- Paths with avenues of mature, shady trees;
- Polocrosse fields;
- New rammed-earth buildings (motel and caravan park ablution block) are well designed and in keeping with existing character;
- Oasis Motel garden with lawn, palm trees and sculptures; and,
- Large local rocks and quartz lined gravel paths



LOCAL STONE



MUSEUM ARTEFACTS



POLOCROSSE FIELDS



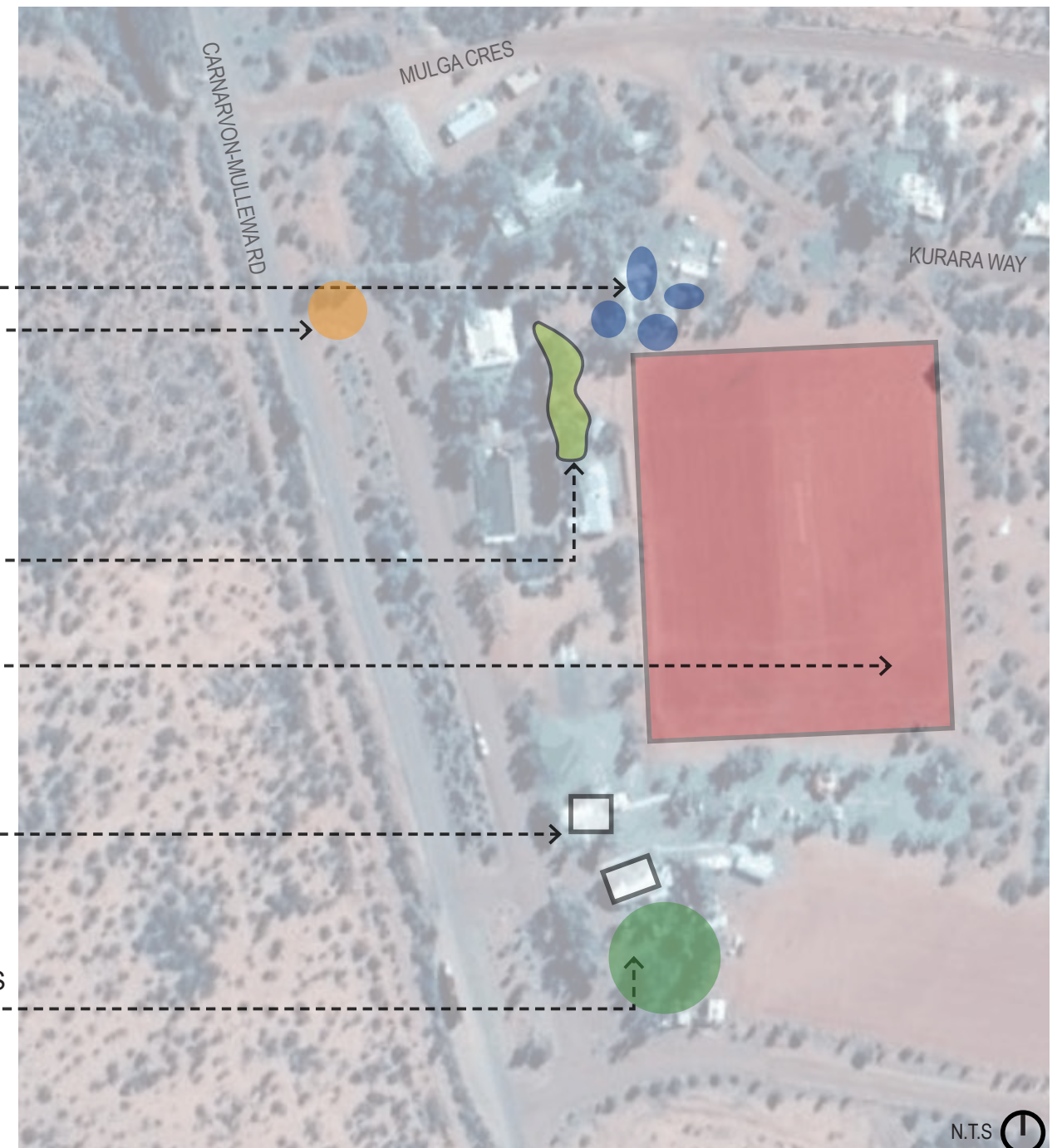
AVENUES OF TREES



OASIS MOTEL GARDEN



RAMMED EARTH BUILDINGS



1.5 IMPROVEMENT OPPORTUNITIES

There are several opportunities to improve the public realm and functionality of the Settlement. Existing landscape challenges include pedestrian connections and wayfinding, the need for respite from summer heat and public amenity reaching end-of-life. Improving the existing condition of Murchison Settlement will encourage the development of comfortable and interesting spaces, for both locals and visitors to spend time in.

LANDSCAPE CHALLENGES

- Spatially disjointed destinations;
- A lack of general shade and shaded paths;
- Dated amenity and infrastructure (such as the existing playground);
- Lack of activity spaces (specifically a pool/splash pad);
- A lack of pedestrian connectivity and functionality especially around site outskirts;
- Little information/interpretation of the SKA throughout the site particularly as part of the museum;
- Few designated parking spaces;
- Lack of Public Open Space (POS)/park spaces;
- Few outdoor seating spaces to 'Oasis Motel';
- Visual barriers around bowls and community centre hide many of the facilities and site opportunities;
- Large and rarely used Polocrosse fields;
- Caravan park could use another ablution block and more ensuite units, its size is limited by polocrosse fields to the north and south;
- Abrupt termination of Kurara Way (doesn't allow for further residential development to the East); and,
- Community centre capacity and functionality.



DATED FACILITIES



LACK OF CONNECTION



LACK OF SHADE



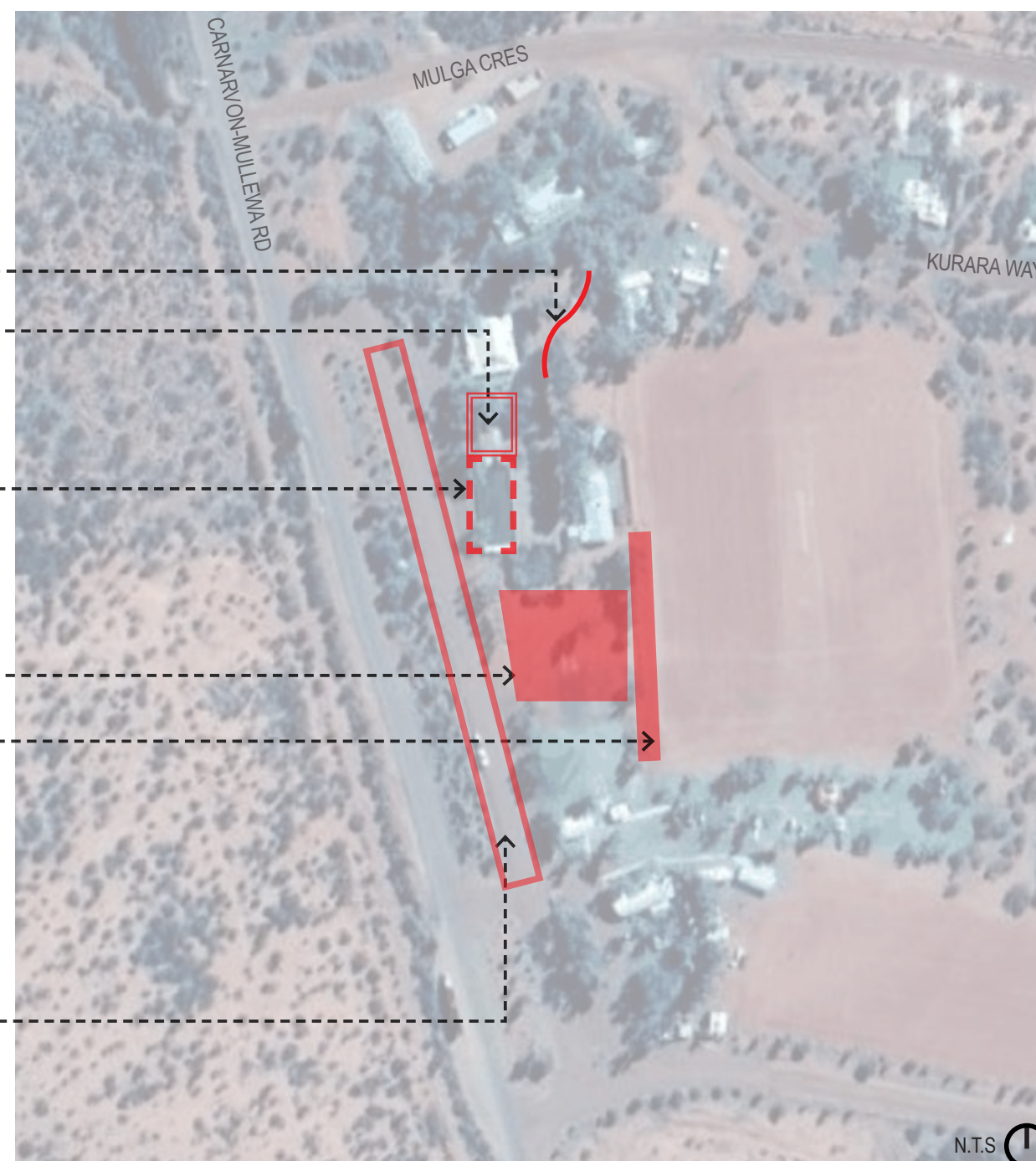
VISUAL BARRIERS



WIDE CARRIAGEWAYS
WITH NO MARKED
PARKING



LACK OF PATH CANOPY

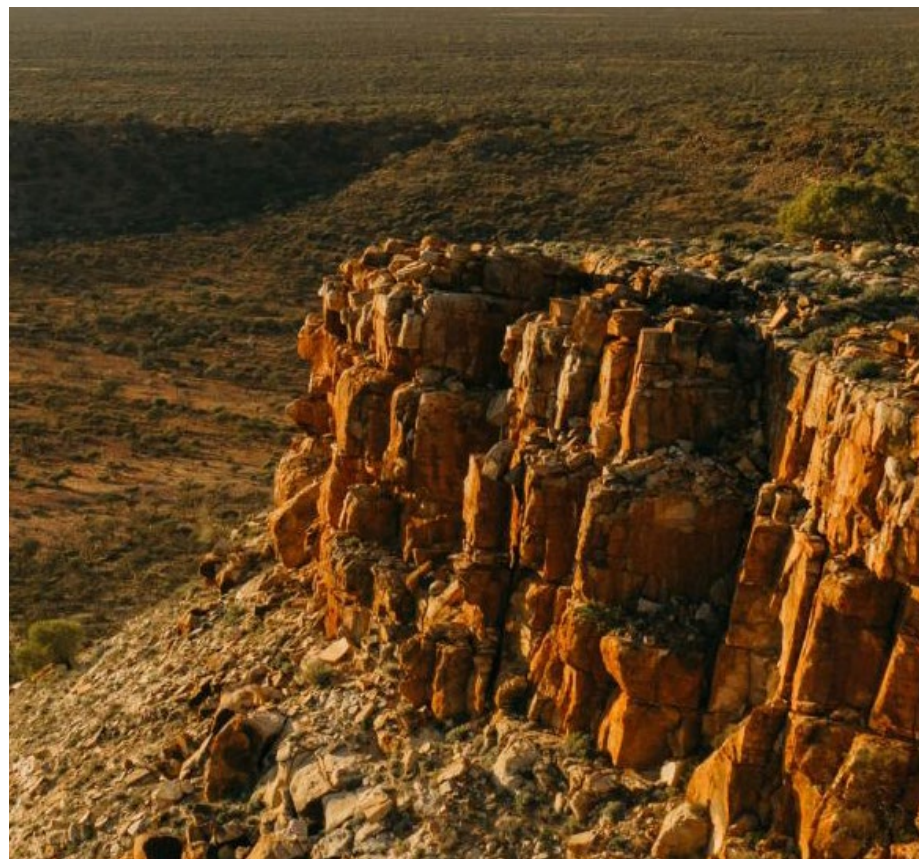


1.6 BROADER OPPORTUNITIES

The Murchison Settlement is primed to take advantage of natural, cultural and development opportunities.

GEOLOGICAL PARK AND GEO-TOURISM

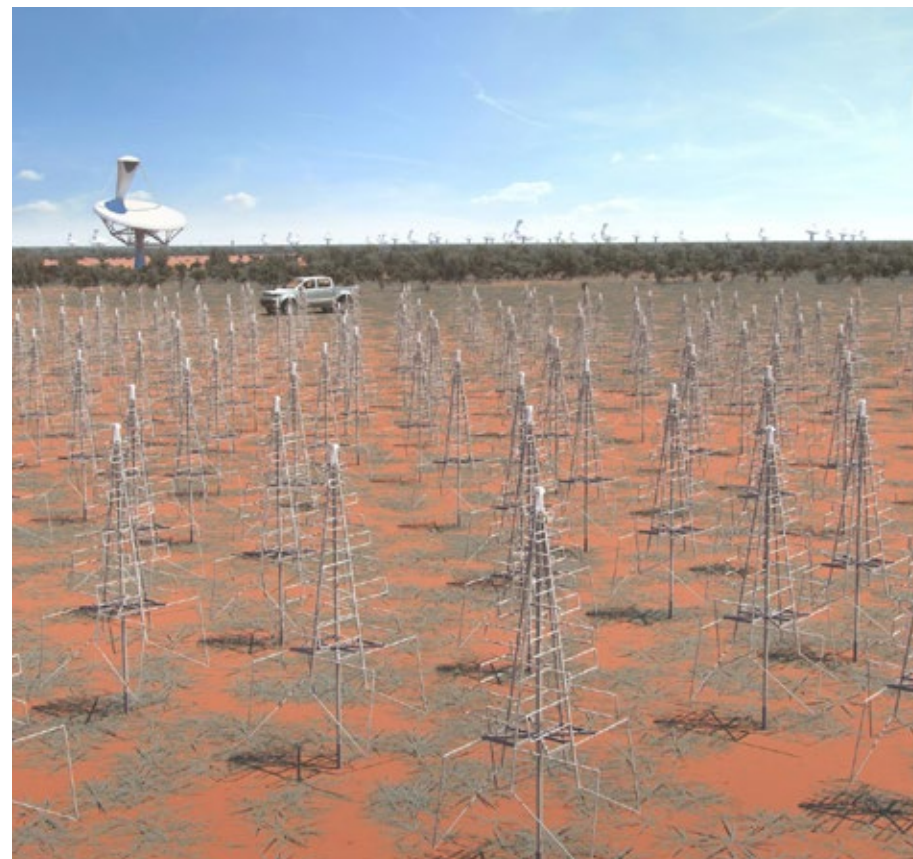
Located along the Murchison GeoRegion trail there is an opportunity to promote tourist education and a respite place along the journey. Certain geological features and rocks could be displayed as part of the museum with explanations of their formation. Possibility for a small interpretive geo-trail on the polocrosse fields and/or elements throughout the Settlement.



Errabiddy Bluff (Close to Murchison Settlement)

SKA AND ASTRO-TOURISM

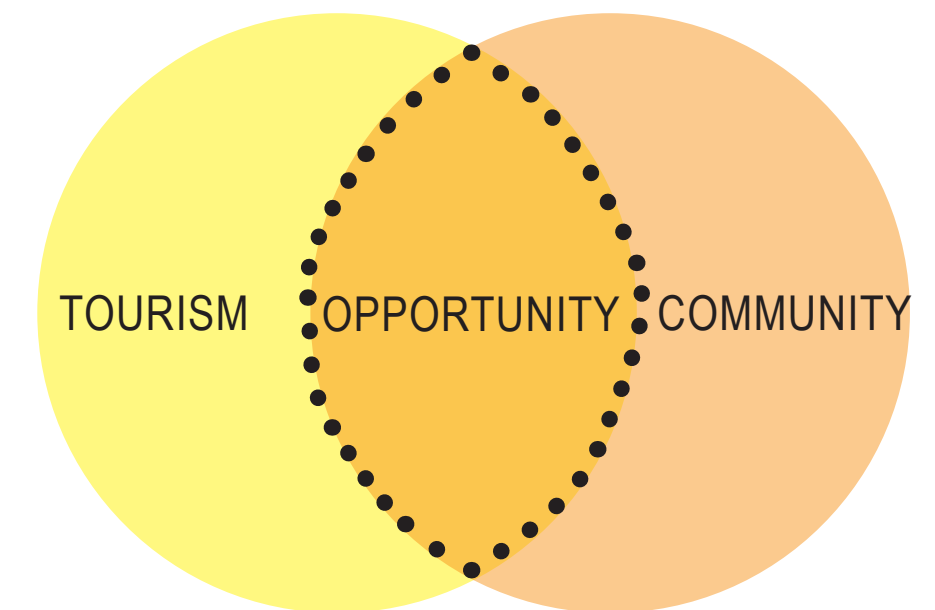
Despite the SKA not being accessible by tourists, there is an opportunity for interpretation of the structure through a new custom playground, and interactive educational elements as part of the museum and Polocrosse fields. Instruments used by CSIRO have potential to be displayed on unused sections of the Polocrosse fields.



SKA Low Frequency antennas

THE OASIS

The Oasis Motel is the entry to the Settlement and already provides well needed shade and trees to the Settlement. There is opportunity to capitalise on this idea with the development of the masterplan especially in regards to a pool and splash pad areas.



DESIGN CONSIDERATIONS

It is important to consider the cross-over between the community and tourism opportunities in the development of the masterplan. New proposals should consider the local community as well as tourists. General tourists enjoying being where the locals are, so in providing for the local community, benefits to tourism will follow.

1.7 DESIGN PRINCIPLES AND VISION STATEMENT

Based on the priorities and recommendations of the Shire of Murchison and apparent improvement opportunities, the following overarching 'Project Vision' and design principals have been developed to help guide the development of the Murchison Settlement Masterplan.

PROJECT VISION

"To ensure that Murchison Settlement is an attractive focal point that enables the Shire to function successfully and deliver a range of services that will underpin community, cultural and economic development within the Settlement and broader Shire"

DESIGN PRINCIPLES

- 01** To create an attractive activity hub for the community and visitors to Murchison that maintains the existing character, cultural and built qualities of the Settlement;
- 02** Provide functional pedestrian connectivity, improved access and sight lines throughout the precinct;
- 03** Design a unified landscape character that maximises shade;
- 04** Create a consolidated sequence of spaces and activities for locals and tourists;
- 05** Allow space in design for Geo/Astro tourism and convey the idea of 'The Oasis'.

2.0 MASTERPLAN

2.1 IMPLEMENTING THE PRINCIPLES

01

CREATE AN ATTRACTIVE ACTIVITY HUB FOR THE COMMUNITY AND VISITORS TO MURCHISON THAT MAINTAINS THE EXISTING CHARACTER, CULTURE AND BUILT QUALITIES OF THE SETTLEMENT;

- ACTIVE HUB
- ⊙ PRIMARY DESTINATIONS
- THE MAIN PRECINCT

There is opportunity to centralise activity spaces of the Settlement in a way that responds to the existing character of the site. By grouping and framing these facilities in a similar landscape style the primary activity hub of the Settlement becomes apparent and attracts community to the main precinct. Specific interventions within this hub include:

COMMUNITY CENTRE

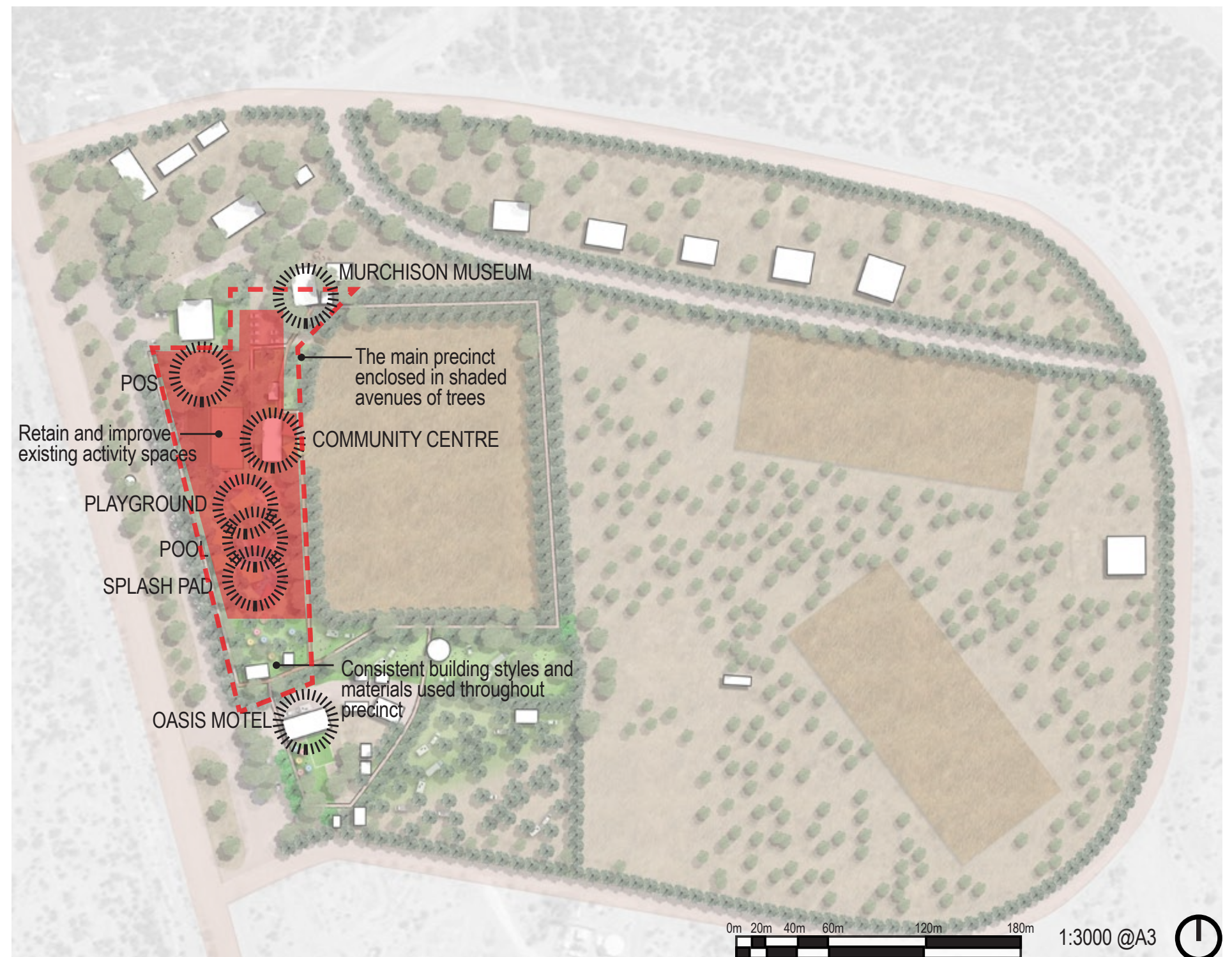
The community centre will be consolidated and improvements made for it to function more practically for the community and visitors of Murchison, specifically improvements made to the bar and exploring options for a transportable classroom depending on future student loads.

PLAYGROUND/POOL/SPLASH PAD

Creating new activity spaces between the community centre and Oasis Motel/Caravan park will help retain visitors and the community in Murchison by providing attractions for longer stays and opportunities for work.

POS/MURCHISON MUSEUM

Providing a shaded turf space that provides a park area close to the shire office and permanent residences.



02

PROVIDE FUNCTIONAL PEDESTRIAN
CONNECTIVITY, IMPROVED ACCESS AND SIGHT
LINES THROUGHOUT THE PRECINCT;

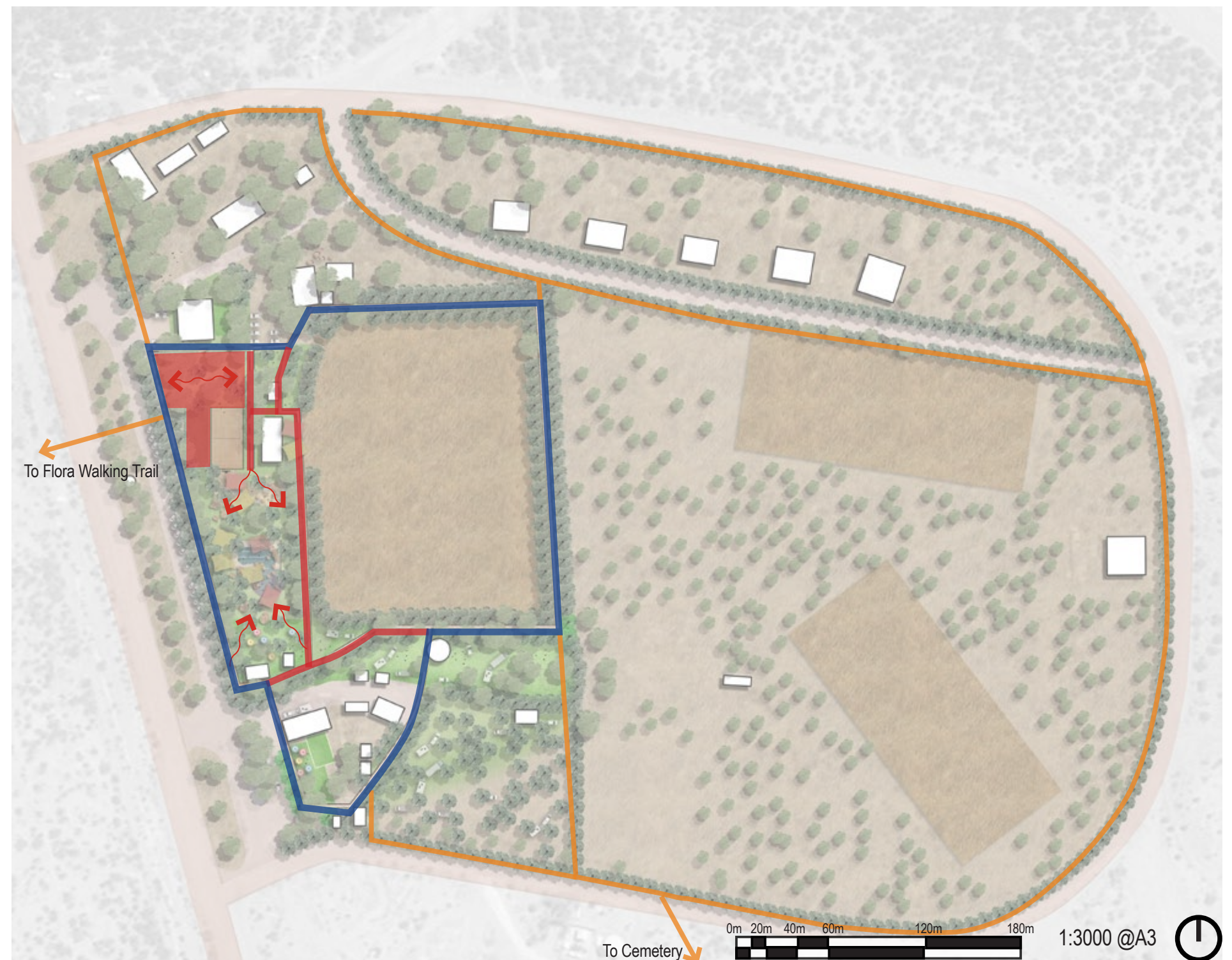
- REMOVED FENCES
- THE MAIN LOOP
- PRIMARY CONNECTIONS
- SECONDARY CONNECTIONS
- INFORMAL CONNECTIONS

By optimising the functionality of existing path networks and desire lines, there is opportunity to create more logical connections throughout the precinct. These new paths will help frame the Settlement from different angles and promote further exploration by visitors.

PRIMARY
CONNECTIONS



SECONDARY
CONNECTIONS



03

DESIGN A UNIFIED LANDSCAPE CHARACTER THAT MAXIMISES SHADE;

NEWLY SHADED LANDSCAPE

Existing tree planting around the Settlement is crucial for both its aesthetic and outdoor climate control. By continuing this planting style and incorporating more shady large trees in all areas of the Settlement, locals and visitors can more effectively escape the heat. A strong and unified connection of trees around the Settlement is key in promoting prolonged pedestrian use in the hot climate.

SHADY AVENUE OF TREES



SHADY GROVE PLANTING



04

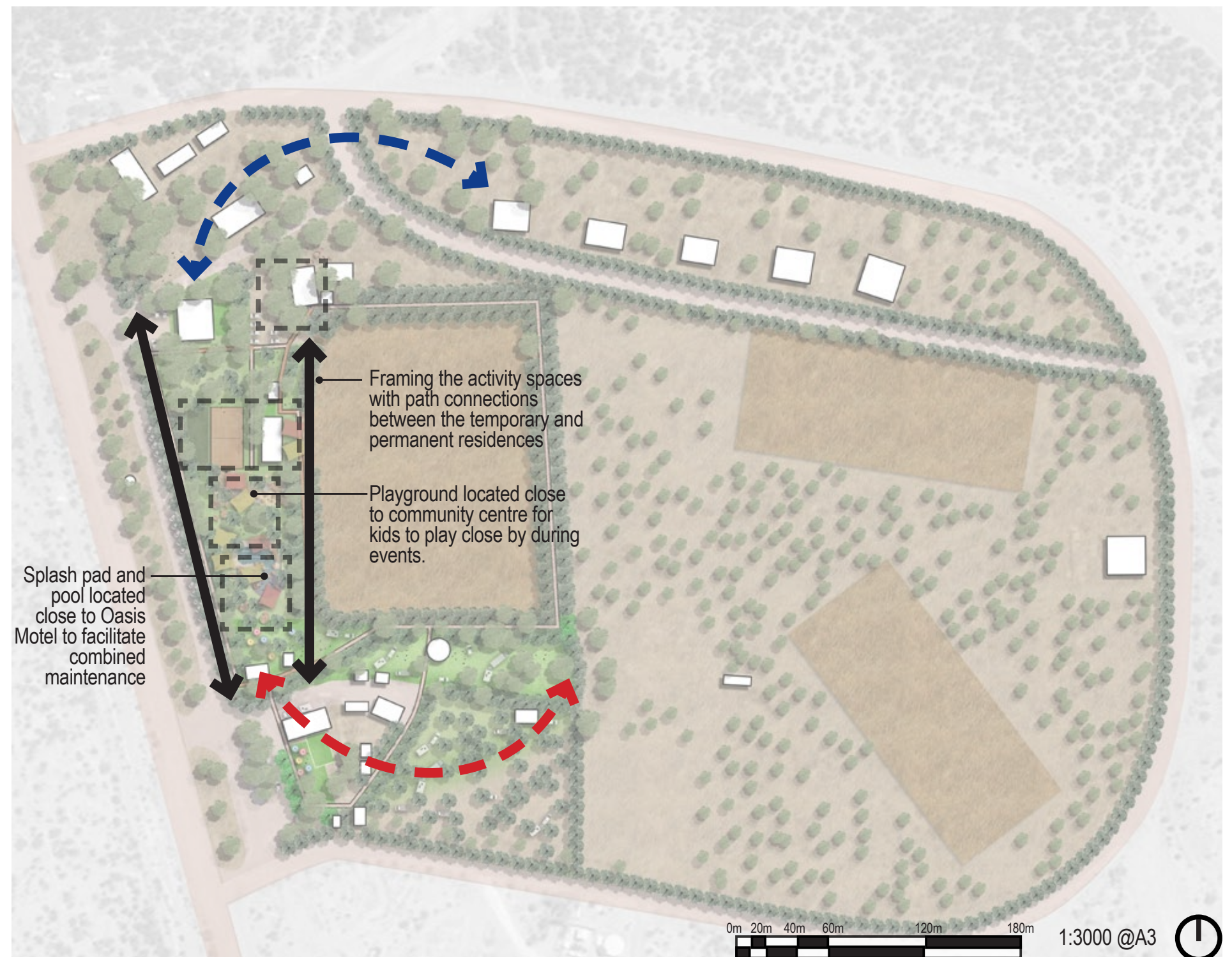
CREATE A CONSOLIDATED SEQUENCE OF SPACES AND ACTIVITIES FOR LOCALS AND TOURISTS;

 ACTIVITY SPACES

 LOCAL MOVEMENT

 TOURIST MOVEMENT

The proposed positioning of new attractions promotes a consistent sequence of spaces that are aligned to both local and visitor needs. These spaces are carefully considered and are in keeping with the landscape style of the Settlement. Promoting a strong visual connection between them, this close proximity allows for adaptive functions of each space at different times, providing freedom for their users.



05

ALLOW SPACE IN DESIGN FOR GEO/ASTRO TOURISM AND CONVEY THE IDEA OF 'THE OASIS'


- 'THE OASIS'
- GEO/ASTRO INTERPRETATION SPACE


The idea of the oasis centred around the swimming pool and splash pad is to promote a central cooling area for both the locals and tourists, this space is emphasised by intense planting and shade. A theme which is also spread throughout the entire precinct.


By maintaining many of the large polocrosse fields as possible spaces for permanent geo-tourism and/or SKA installations the design promotes future options and the ongoing use of the polocrosse fields for cricket and polocrosse tournaments.





2.2 SETTLEMENT MASTERPLAN


-  EXISTING TREE


 PROPOSED TREE


 EXISTING ASPHALT/ROAD


 PROPOSED TURF

 EXISTING TURF

 EXISTING CONCRETE PATH

 PROPOSED PATH

 POLOCROSSE FIELD

 UNTOUCHED LANDSCAPE TREATMENT
- 1

 SKA PLAYGROUND (2.3)

2

 SWIMMING POOL (2.4)

3

 SPLASH PAD (2.5)

4

 COMMUNITY CENTRE (2.6,2.7,2.8)

5

 INTERPRETATION SPACES (2.9)
- 6

 CARAVAN PARK EXTENSION
 - Includes two new ensuite units (E) and ablution block. (A)
 - Opportunity to extend further south across polocrosse field.
 - More shade and seating on existing turf.

7

 POS /COMMUNITY PARK SPACE
 - Shaded turf area close to shire office for passive use.

8

 PERIMETER WALK AND ROAD REALIGNMENT
 - Extension of a shaded gravel path along Mulga Cres
 - Road realignment of Kurara Way to include future development and simplify road connections

9

 OASIS MOTEL
 - Spill-out seating to west of private space

10

 CAR PARK AND VEHICULAR ACCESS TO POLOCROSSE FIELDS
 - Retain parking and provide service access point to polocrosse fields

11

 MAIN LOOP WALK
 - Exterior walk around polocrosse field and settlement

12

 PARKING EDGE
 - Lined parking on existing asphalt carriageway for large and small vehicles.

13

 MUSEUM EXTENSION AND VIEWING LAWN

By directly responding to improvement opportunities identified in 1.5 and the vision statement and design principals in 1.7, the Settlement masterplan provides a framework for the future development of the Murchison site. These proposed changes are intended to revitalise the Settlement and provide amenity for the visitors and community, while promoting longer stays and job opportunities.

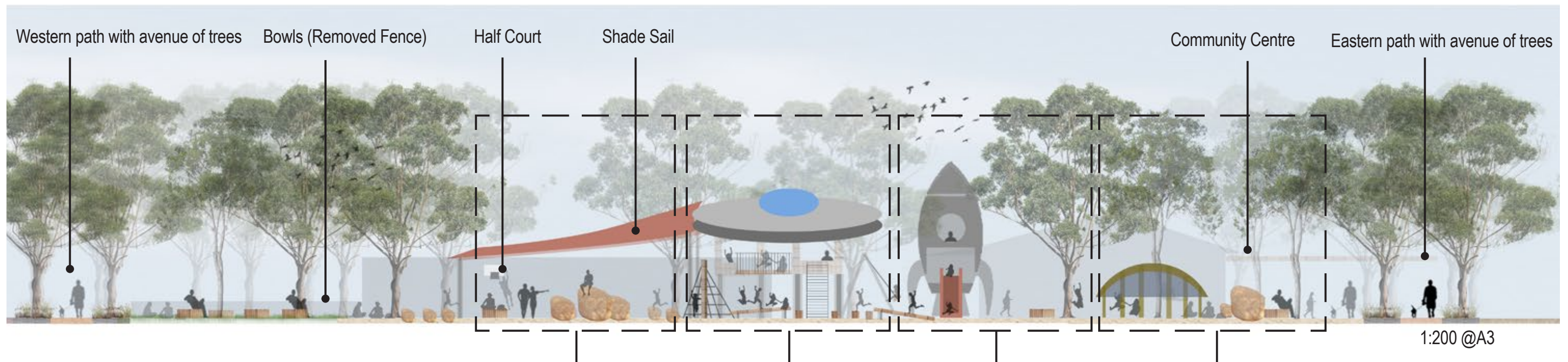
The map illustrates the proposed settlement masterplan for the Murchison site. It features a central polocrosse field (5) surrounded by various zones and infrastructure. Key elements include:

 - Infrastructure:** Office Rd, Mulga Cr, Kurara Way, and Carmonville Rd.
 - Numbered Zones:** 1 (SKA Playground), 2 (Swimming Pool), 3 (Splash Pad), 4 (Community Centre), 5 (Interpretation Spaces), 6 (Caravan Park Extension), 7 (Pos /Community Park Space), 8 (Perimeter Walk and Road Realignment), 9 (Oasis Motel), 10 (Car Park and Vehicular Access to Polocrosse Fields), 11 (Main Loop Walk), 12 (Parking Edge), and 13 (Museum Extension and Viewing Lawn).
 - Other Features:** Existing and proposed trees, existing and proposed turf, existing and proposed paths, and existing and proposed asphalt/roads.

A scale bar at the bottom right indicates distances from 0m to 180m. The map is labeled with a scale of 1:3000 @A3.

22 MURCHISON SETTLEMENT VISIONING | MASTERPLAN REPORT

2.3 THE SKA PLAYGROUND



THE PURPOSE

Development of the new playground will provide both local and visiting children a safe and shaded space for play, close to the pool and community centre. There is opportunity for the space to interpret both the SKA, geological and cultural characteristics of the Settlement, helping define the Settlement and emphasise its connection to the SKA and region. Furthermore, introducing a high quality play space for young children is a major attraction for families with young children, both those visiting and Murchison locals.



GEO PARK / ASTEROID
Opportunity to use local rocks as play equipment



APPROPRIATE SCALED FEATURES
Example: Denham Playground

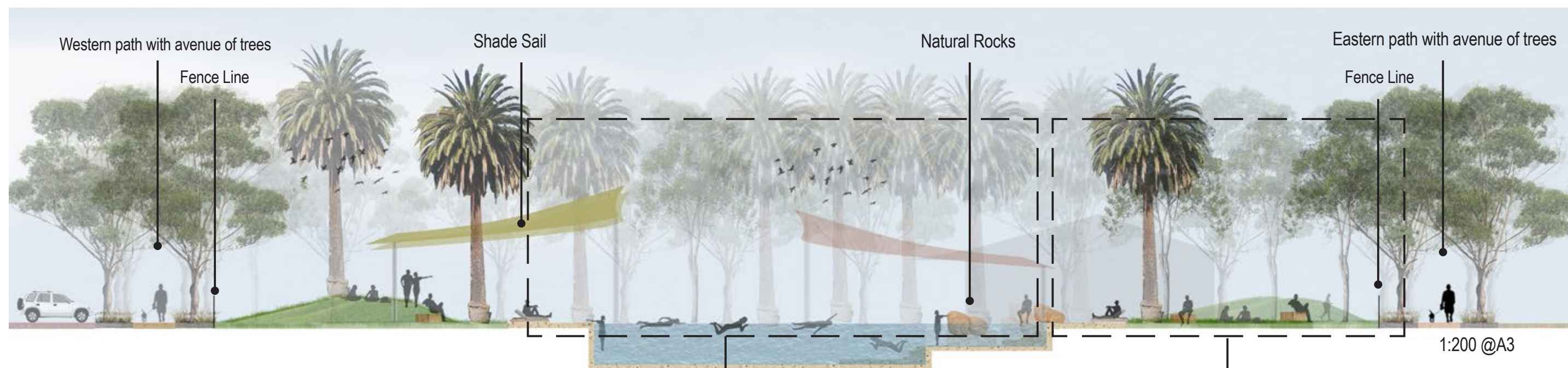


SKA INTERPRETATION
Astro-themed playground



EDUCATION
Climbing wall with holes on the inside that depict constellations

2.4 THE SWIMMING POOL



THE PURPOSE

The pool will strengthen the idea of the Oasis and create a much needed place for locals and tourists to swim and cool down. This implementation is key in the hot climate for creating a pleasant experience that helps retain visitors to the Settlement. Maintenance of the pool area also helps provide another opportunity for employable work.



2 POOL SECTIONS:

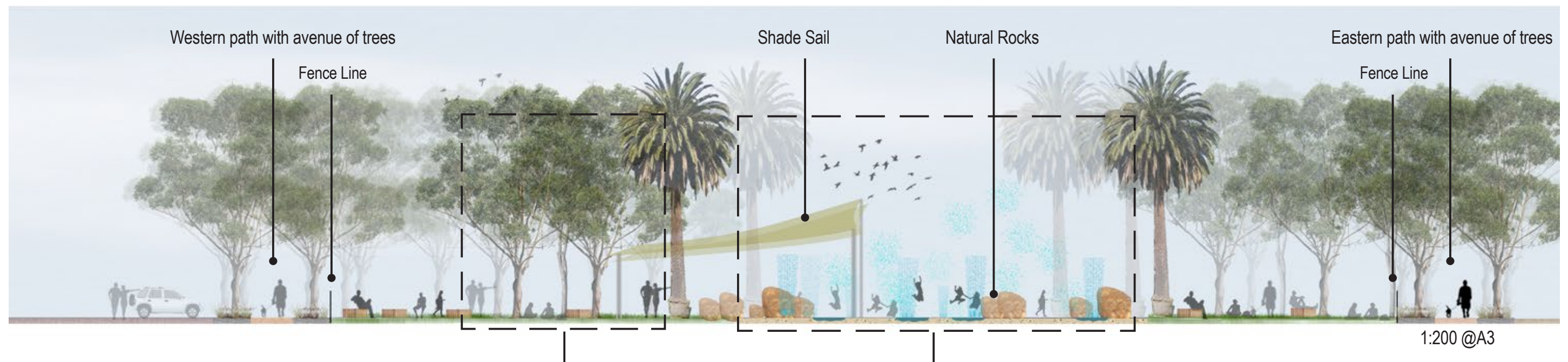
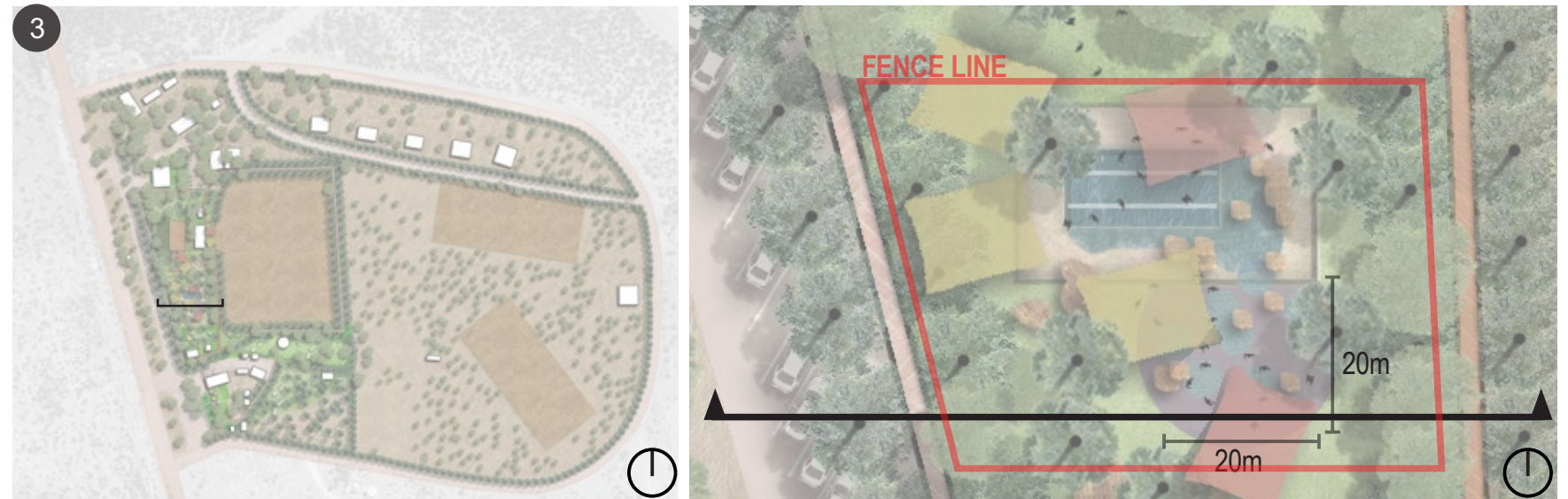
Deep rectangular section with 3 swimming lanes @16.7m and Shallow paddle section. Example: Boyup Brook Swimming pool



USE OF LOCAL ROCKS AND MOUNDED TURF VIEWING

Allows views of the pool and polocrosse field while further emphasising the 'Oasis' idea .Example: Casuarina Pool Masterplan

2.5 THE SPLASH PAD



THE PURPOSE

Much like the pool, splash pads implemented in the same fenced area will strengthen the idea of the Oasis. These pads will provide the community and visitors a place to cool down and escape the heat. Providing more play opportunities for young children and further attracting and retaining young families to the Settlement.



PASSIVE SHADED AREAS
Places to sit and escape the heat

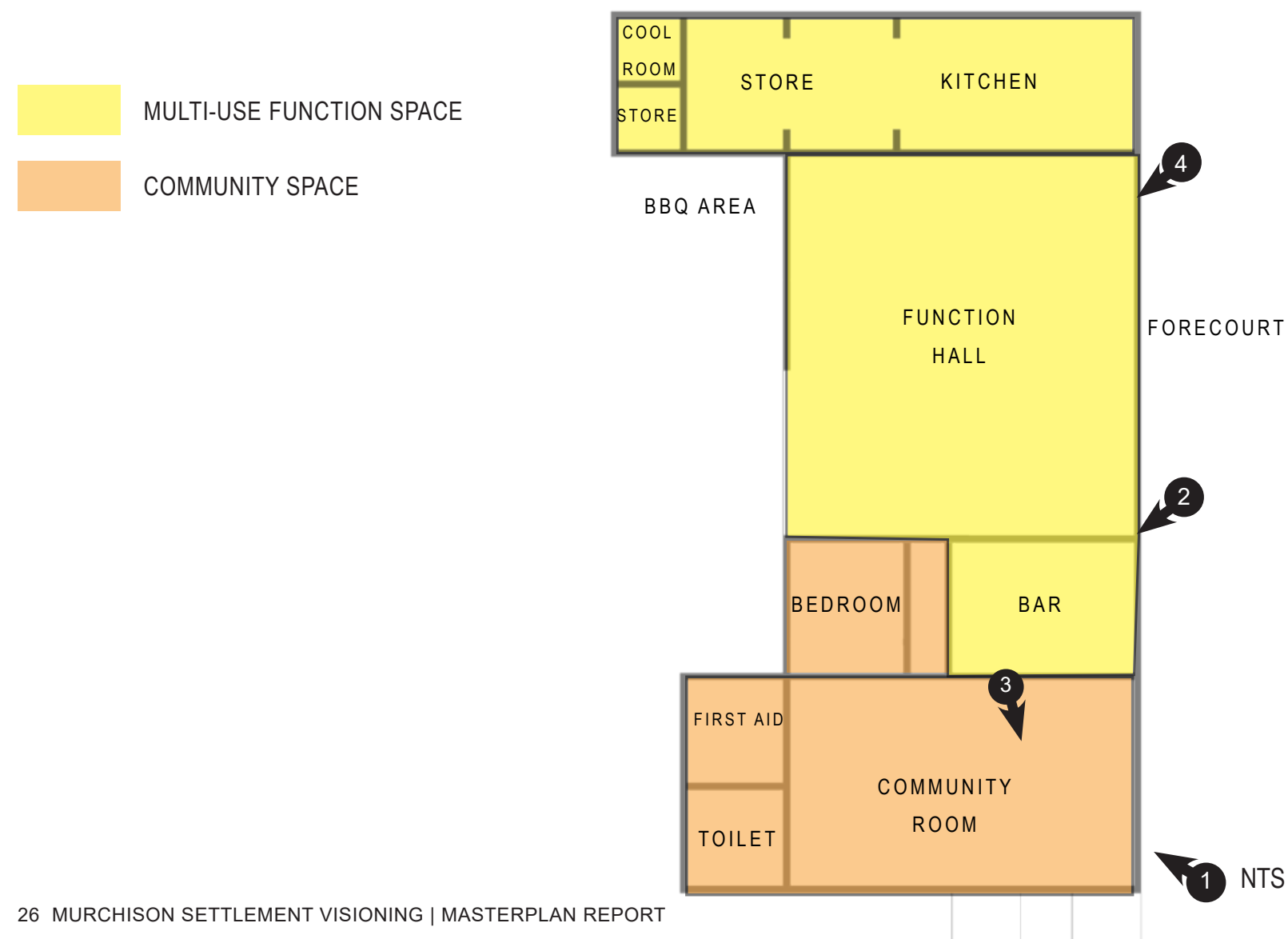


SPLASH PAD
Inviting space for the children to play and keep cool.
Example: Geraldton Splash Pad

2.6 COMMUNITY CENTRE - EXISTING

EXISTING SPACES AND IMPROVEMENT OPPORTUNITIES

It has been identified that the existing community centre doesn't function as well as it could. Two main issues highlighted are the small scale of the bar and its relationship to the forecourt and the use of the community room for school purposes simultaneously as temporary stay for out of town contractors.



1 GENERAL EXTERNAL FUNCTIONALITY



2 BAR SIZE AND FUNCTIONALITY



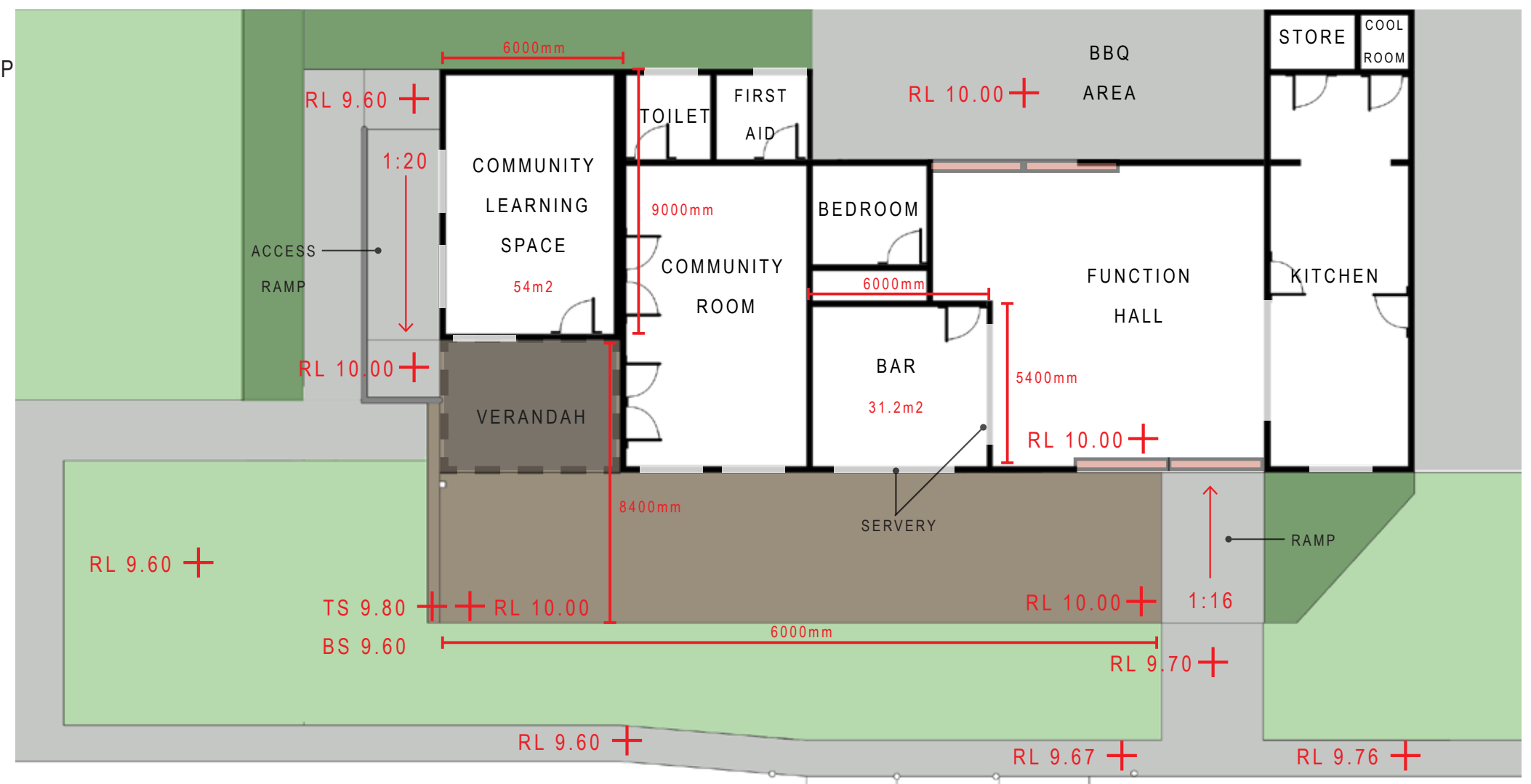
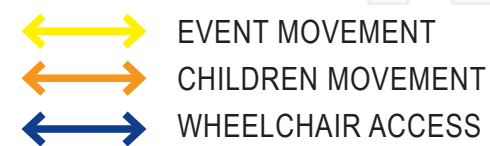
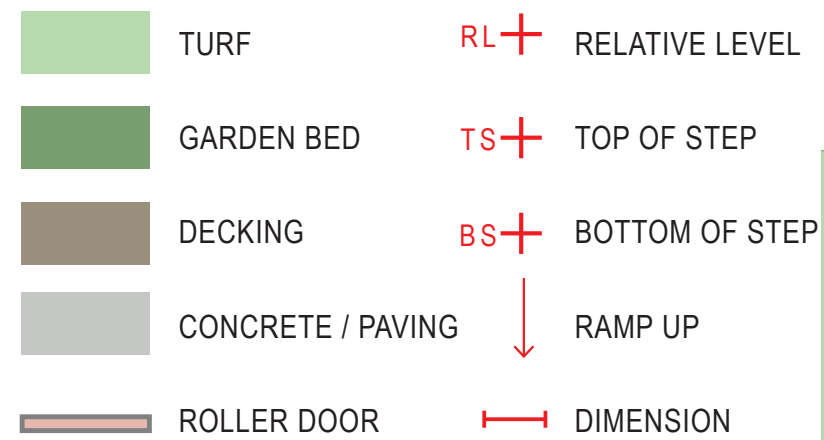
3 COMMUNITY SPACE NOT ADEQUATE FOR SCHOOL STUDENTS

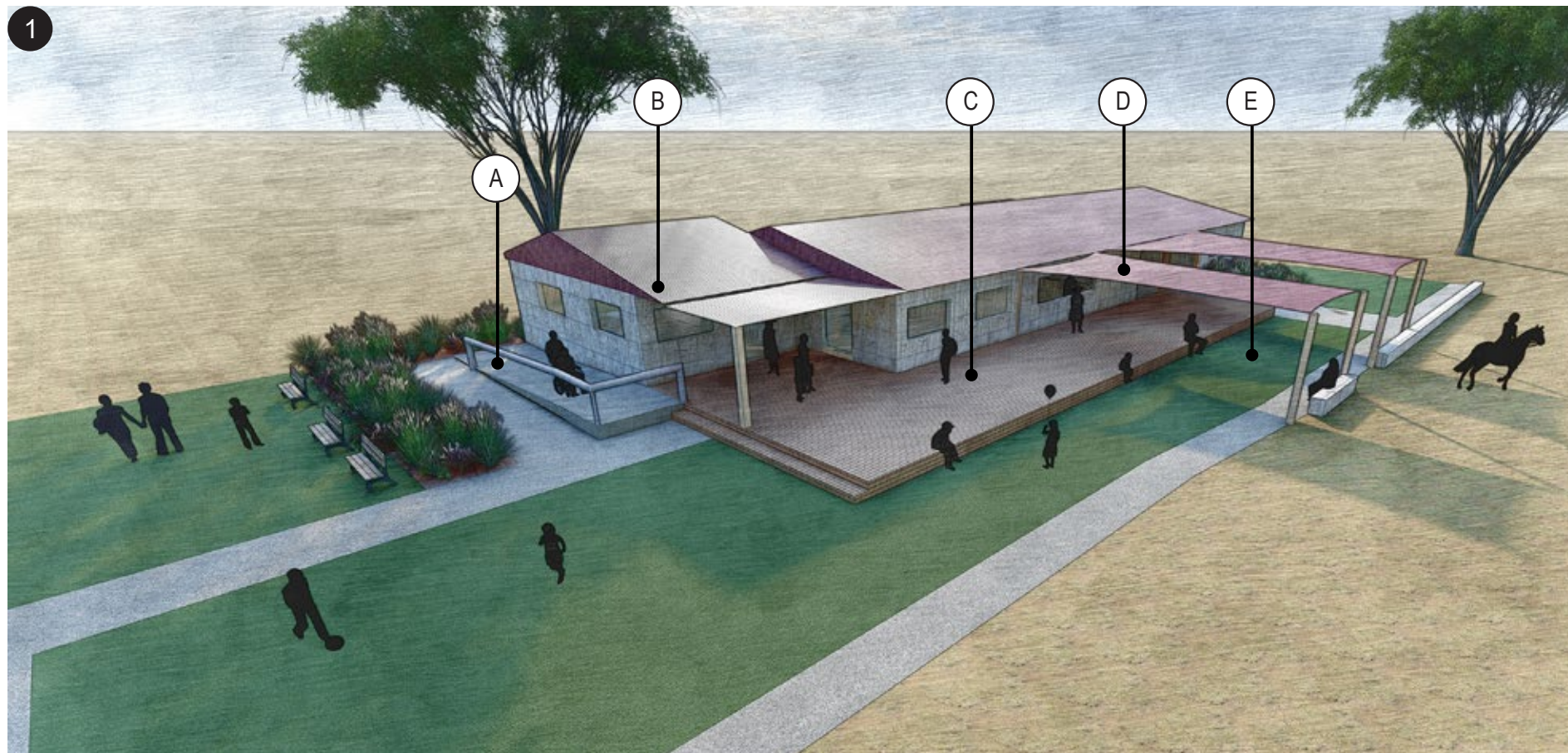


4 ACCESS TO FUNCTION SPACE



2.7 COMMUNITY CENTRE - PROPOSED





PROPOSED APPROACH

Improvements to the existing community centre aim to address the core issues with its functionality. These five interventions are intended to promote better use of the building.

- (A) RAMP ACCESS TO BUILDING
- Improvement to the existing access of the building
- (B) NEW EXTENSION WITH COMMUNITY LEARNING SPACE
- Extension to Southern side of building to facilitate community learning simultaneously to other community operations
- (C) DECK AND VERANDAH
- A new multi-use deck for events and edge seating
- (D) BAR EXTENSION
- Extend the bar North to improve it's operations and add a servery window to the Eastern side
- (E) INCREASE TURF AREA
- Add turf to edges of deck



2.8 INTERPRETATION SPACES

INTERPRETIVE ELEMENTS

- ← - → TRAIL OPTION 1:
Permanent CSIRO instruments and/or Local rocks placed along perimeter of polocrosse fields 1+2 (as not to interrupt cricket or polocrosse matches).
- ◀ • ▶ TRAIL OPTION 2:
Permanent CSIRO instruments and/or Local rocks placed along a wider perimeter trail.
- ↔ TRAIL OPTION 3:
Permanent CSIRO instruments and/or Local rocks placed along existing flora trail. (Opportunity to upgrade existing trail)

MURCHISON PROPOSED SKA - EXAMPLE INSTRUMENTS



Within the precinct there is opportunity to implement SKA/Geo interpretive elements. There is also opportunity to create a walk that promotes Astro and Geo tourism and give visitors an opportunity to learn about the Shire. These interpretive elements help inform the Settlements identity within it's context.



2.9 OTHER OPPORTUNITIES

EVENTS



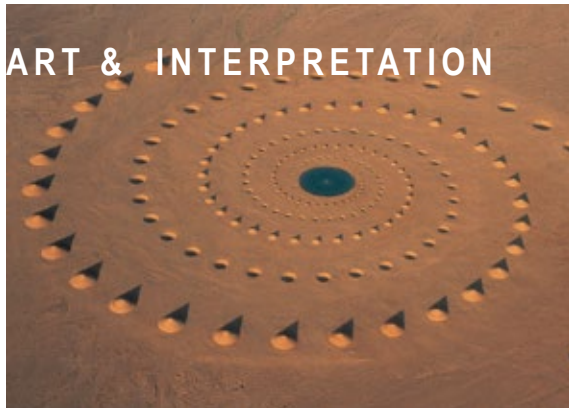
OPPORTUNITY

The large Polocrosse Fields are used for annual polocrosse and cricket tournaments however sit idle for the remaining year. Fields 3 and 5 are rarely used, 5 has the opportunity to become an extension of the Caravan Park and Motel.

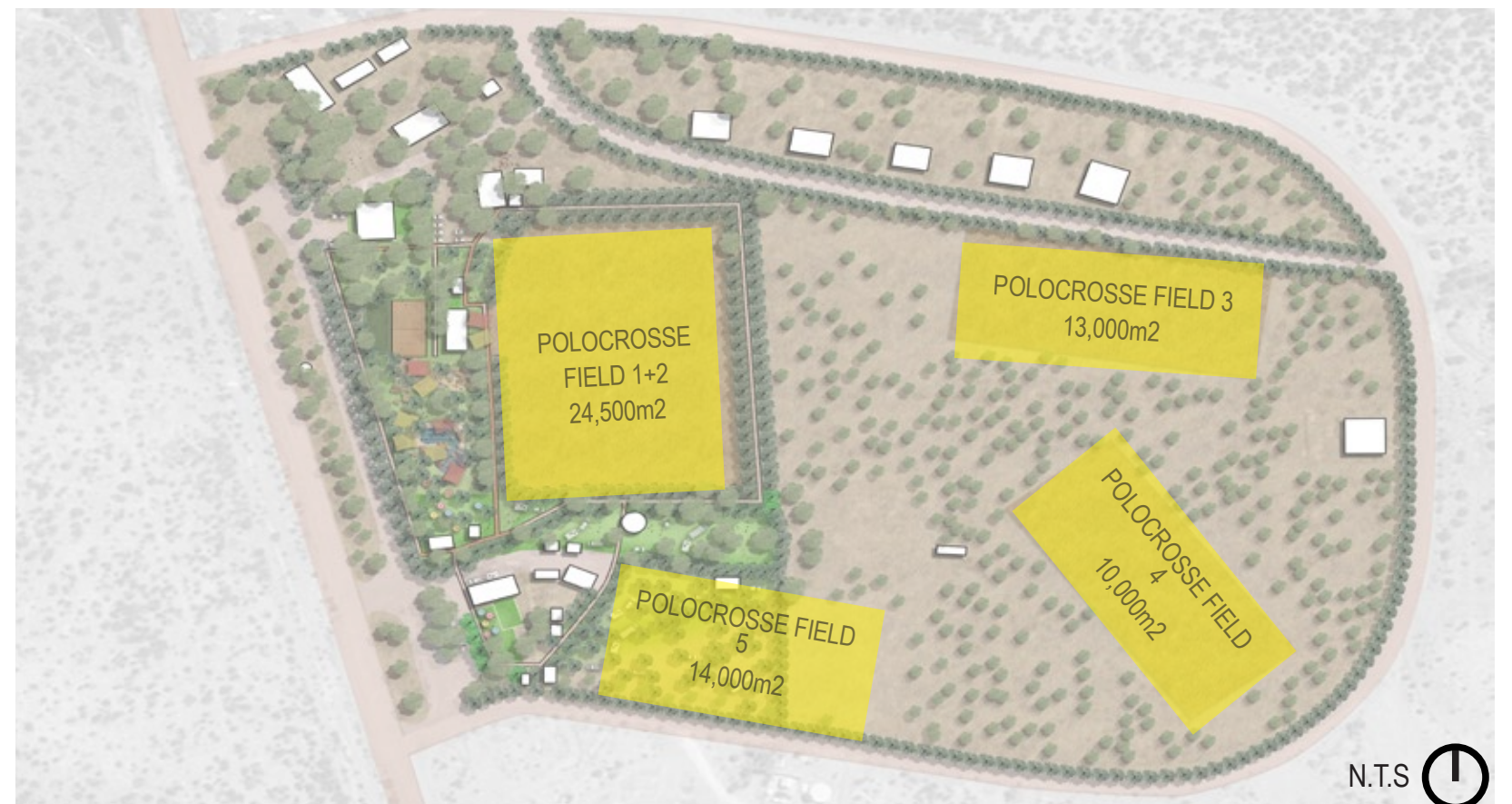
In general the fields have opportunity to accommodate temporary attractions such as events, art and curiosities.



ART & INTERPRETATION



UNIQUE ATTRACTIONS



3.0 MATERIALS, STAGING AND OPC



3.1 TYPICAL MATERIALS AND FINISHES

Any new development should be in keeping with the existing qualities of the Settlement, some examples of typical materials and finishes are:

TURF



COLOURED CONCRETE



CYCLONE FENCING



LOCAL STONE



SUCCESSFUL TREE SPECIES



GRAVEL PATHS AND QUARTZ



BUILT FORM AESTHETICS



VARIED PLANTING



3.2 STAGING PLAN

- EARLY WORKS 0-1yr**
- 1 NEW ABLUTION BLOCK
 - 2 NEW ENSUITES
 - 3 SPILL-OUT CAFE
 - 4 PATH DEVELOPMENT AND GENERAL TREE PLANTING
 - 5 REMOVAL OF BOWLS FENCE
- INTERMEDIATE WORKS 1-3yrs**
- 6 NEW SKA PLAYGROUND
 - 7 SWIMMING POOL AND SPLASH PAD
 - 8 UPGRADE TO COMMUNITY CENTRE
- LONG TERM WORKS 3-5yrs**
- 9 REMOVAL OF OLD PLAYGROUND AND DEVELOPMENT OF PARK AREA
 - 10 MUSEUM EXTENSION
- ONGOING WORKS 0+yrs**
- 11 CARAVAN PARK EXTENSION
 - 12 SHADED PATH AND ROAD REALIGNMENT



3.3 COSTING


Cost estimates provided are at a high level in order to assist the Shire with budget forecasting and priorities.

Murchison Settlement Masterplan Report

Client : Shire Of Murchison

Date:29/01/21

Note: All values and numbers are indicative only. Exclusions are noted below.



urda
NEW IDEAS THROUGH
SHARED DESIGN-THINKING


ITEM	DESCRIPTION		Unit	Rate	Total
1.00	EARLY WORKS 0-1 YR				
	Subtotal				\$282,320.00
2.00	INTERMEDIATE WORKS 1-3 YRS				
	Subtotal				\$1,501,500.00
3.00	LONG TERM WORKS 3-5 YRS				
	Subtotal				\$147,500.00
4.00	ONGOING WORKS 0+ YRS				
	Subtotal				\$237,750.00
	SUBTOTAL				\$2,169,070.00
	GST (10%)				\$216,907.00
	LANDSCAPE WORKS NET TOTAL (+GST)				\$2,385,977.00
	Contingency (30%)				\$715,793.10
	Total				\$3,101,770.10

No allowance has been made for the following exclusions.
Approvals, Electrical Connection, Maintenance, Engineering, Consultant fees, Inflation

Murchison Settlement-Early Works

Client : Shire Of Murchison

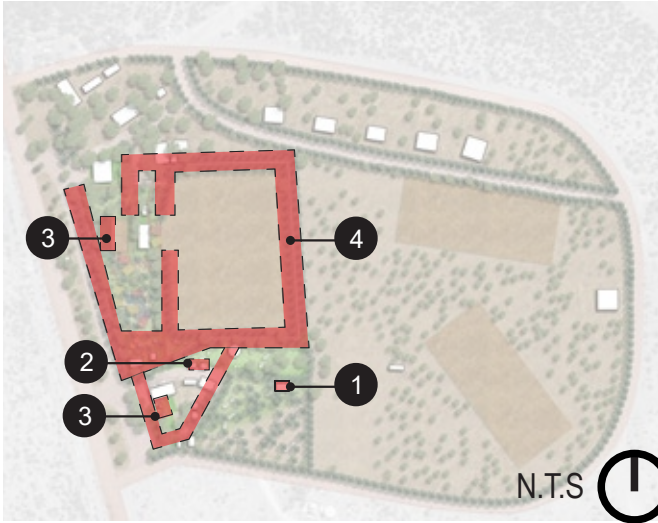
Date:29/01/21



Note: All values and numbers are indicative only. Exclusions are noted below.

ITEM	PROJECT		Unit	Rate	Total
1.00	1. ABLUTION BLOCK				
1.01	Ablution Block	1	item	\$150,000.00	\$150,000.00
	Subtotal				\$150,000.00
2.00	2. CARAVAN PARK ENSUITES				
2.01	Ensuite	2	item	\$50,000.00	\$100,000.00
	Subtotal				\$100,000.00
3.00	3. CAFÉ ALFRESCO				
3.01	Includes new paving, furniture, shade, some planting	150	m²	\$100.00	\$15,000.00
	Subtotal				\$15,000.00
4.00	4. PATH AND TREE PLANTING				
3.01	Concrete path	126	LM	\$120	\$15,120
3.02	Supply and install 40 ltr local tree groupings, tied & staked, deep watering tube	126	LM	\$100.00	\$12,600.00
	Subtotal				\$15,120.00
5.00	5. REMOVAL OF BOWLS FENCE				
5.01	Fence demolition	110	LM	\$20.00	\$2,200.00
	Subtotal				\$2,200.00
	SUBTOTAL				\$282,320.00
	GST (10%)				\$28,232.00
	LANDSCAPE WORKS NET TOTAL (+GST)				\$310,552.00
	Contingency (30%)				\$93,165.60
	Total				\$403,717.60

No allowance has been made for the following exclusions:
Approvals, Electrical Connection, Maintenance, Engineering, Consultant fees, Inflation



Murchison Settlement-Intermediate Works

Client : Shire Of Murchison

Date:29/01/21

udla

NEW IDEAS THROUGH

SHARED DESIGN-THINKING

Note: All values and numbers are indicative only. Exclusions are noted below.

ITEM	DESCRIPTION		Unit	Rate	Total
1.00	6. SKA PLAYGROUND				
1.01	Playground Audit	1	allow	\$1,500.00	\$1,500.00
1.02	Supply & installation of playground and equipment	1	allow	\$500,000.00	\$500,000.00
	Subtotal				\$501,500.00
2.00	7. SWIMMING POOL AND SPLASH PAD				
2.01	Fibreglass pool (20x4m2)	1	allow	\$200,000.00	\$200,000.00
2.02	Splash Pad (for reference Wickham cost \$830,000 for 300m2, wfbd prices start at \$450,000)	1	allow	\$600,000.00	\$600,000.00
2.02	Public amenity (shade, seating, planting, fencing)	1	allow	\$100,000.00	\$100,000.00
	Subtotal				\$900,000.00
3.00	8. COMMUNITY CENTRE UPGRADES				
3.01	Internal upgrades	1	allow	\$100,000.00	\$100,000.00
	Subtotal				\$100,000.00
	SUBTOTAL				\$1,501,500.00
	GST (10%)				\$150,150.00
	LANDSCAPE WORKS NET TOTAL (+GST)				\$1,651,650.00
	Contingency (30%)				\$495,495.00
	Total				\$2,147,145.00




No allowance has been made for the following exclusions:
Approvals, Electrical Connection, Maintenance, Engineering, Consultant fees, Inflation

Murchison Settlement-Long Term Works

Client : Shire Of Murchison

Date:29/01/21



Note: All values and numbers are indicative only. Exclusions are noted below.

ITEM	DESCRIPTION		Unit	Rate	Total
1.00	9. NEW POS				
1.01	Old playground demo	1	allow	\$10,000.00	\$10,000.00
1.02	New park (turf, tree planting, seating, irrigation)	750	m²	\$50.00	\$37,500.00
	Subtotal				\$47,500.00
2.00	10. MUSEUM EXTENSION				
2.01	Museum extension	1	allow	\$100,000.00	\$100,000.00
	Subtotal				\$100,000.00
	SUBTOTAL				\$147,500.00
	GST (10%)				\$14,750.00
	LANDSCAPE WORKS NET TOTAL (+GST)				\$162,250.00
	Contingency (30%)				\$48,675.00
	Total				\$210,925.00

No allowance has been made for the following exclusions:
Approvals, Electrical Connection, Maintenance, Engineering, Consultant fees, Inflation



Murchison Settlement-Ongoing Shire Works

Client : Shire Of Murchison

Date:29/01/21

udla

NEW IDEAS THROUGH

SHARED DESIGN-THINKING

Note: All values and numbers are indicative only. Exclusions are noted below.

ITEM	DESCRIPTION		Unit	Rate	Total
1.00	11. CARAVAN PARK EXTENSION				
1.01	Surfacing, areas of irrigated turf, tree planting, (powered sites? Concrete pads?)	1	allow	\$100,000.00	\$100,000.00
	Subtotal				\$100,000.00
2.00	12. PERIMETER PATH AND ROAD IMPROVEMENTS				
2.01	Path surfacing and tree planting	2,155	LM	\$50.00	\$107,750.00
2.02	Road improvements	1	allow	\$30,000.00	\$30,000.00
	Subtotal				\$137,750.00
	SUBTOTAL				\$237,750.00
	GST (10%)				\$23,775.00
	LANDSCAPE WORKS NET TOTAL (+GST)				\$261,525.00
	Contingency (30%)				\$78,457.50
	Total				\$339,982.50

No allowance has been made for the following exclusions:
Approvals, Electrical Connection, Maintenance, Engineering, Consultant fees, Inflation



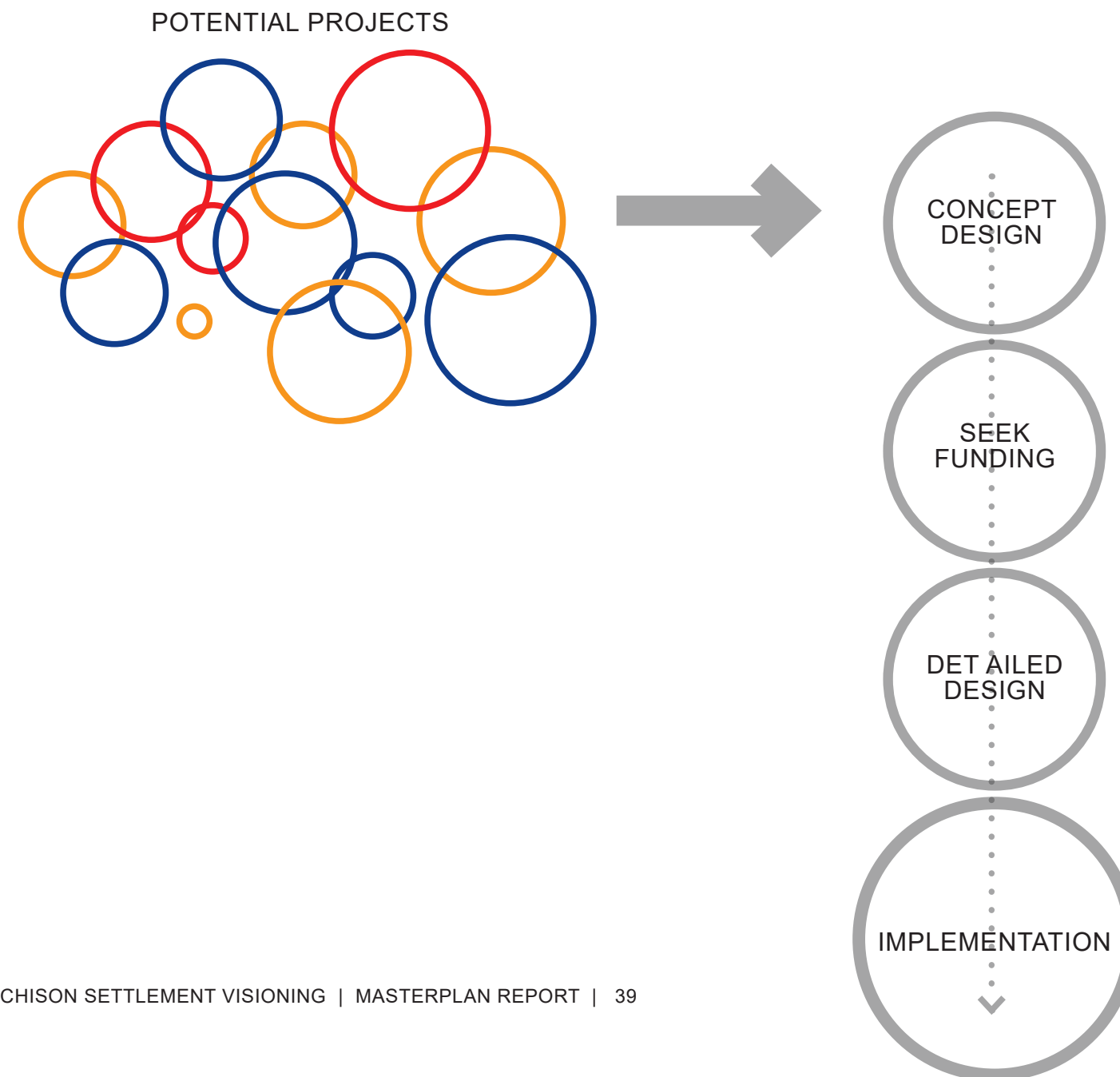
3.4 CONCLUSION AND NEXT STEPS

It is intended that this Settlement Masterplan Report will be a guiding document throughout the continuing design and delivery of future projects around the settlement. This Masterplan provides a guide to the expected functions and approaches to the site, along with a set of thematic applications.

Community engagement, budgetary considerations and the design process will most likely mean that the final design will depart from the approach presented here. However the principles and context delivered in this document should be retained and represented through to the final delivery of the final projects on site.

NEXT STEPS

The masterplan can be treated on a project by project basis, allowing the Shire to assess available funding and priorities to stage future works. This includes identifying projects that can be undertaken by the Shire, and those requiring external consultants to be engaged. Savings may be achieved by combining areas of works.



Attachment 1

Murchison Masterplan Community Feedback

In regards to the settlement masterplan, it's great to see so many ideas being circulated and the input the community is able to have in the planning of it.

The settlement is quite a main stop over for travellers and a very unique spot for us to live. We do agree on being able to provide more things to see and do to make people stay longer.

We would like to see the main front of the settlement utilised more - especially around the rec centre and facilities, the museum, playground and botanical walk.

A few points as permanent residents we would like the shire to consider as part of our input are as following.

BOTANICAL WALK

It is one of our main tourist attractions in the settlement. It provides a lovely bush walk for people to wander through and look at our native flora whether it be travellers or community members. Some improvements that can be made is general upkeep, such as rock signs more visible, weeds removed on the paths and dead material matter removed on a more regular basis.

Instead of putting rocks and informative signs to do with the SKA around the polocrosse fields where things can be in the way we could incorporate the botanical walk with sculptures and informative signs along the walk for more things to look at. We could put 44 drums for water and drip lines onto the trees and plants that are featured to keep them alive throughout drought years. The drums could be painted by local community members and/or have some interesting facts on them from around the area.

REC CENTRE AND SPORTS GROUND

This is one of our main gathering areas for all community events. We believe this area - sports club building and surrounding sporting areas does need a great deal of improvements and sprucing up. The main structure of the building does need to be looked at in regards to the crumbling and breaking away of the lower bricks of the walls.

The bowling green needs a roof covering to stop the green deteriorating from the sun, to keep the cockies off (as it has been noticed on occasions they have been picking at the Astro turf) and to help with minimising the leaves building up which will also help with minimising the maintenance and cleaning. It would be great to see a new surface put down for the tennis court to help keeping it tidy and more inviting for people to use. Basketball hoops put up at either end and maybe consider moving the cricket nets to a more visible and user friendly spot.

The bar we would like to see be extended to the east to minimise congestion in the hall area. By extending it to the north the hall becomes a not so square area with blind corners and we think by extending it to the east it would be more functional.

Permanent roofing over the existing paved area to the east of the bar when/if it's extended will also help with future liquor licensing of the centre in regards to fencing off the licensed area. We all know this has always been an issue. To the west of the hall over the existed paved area permanent roofing would also be nice so there's more shaded and protected areas from weather elements. As the cost of replacing the shade sails every 4-5 years it would be more financially beneficial to put a fixed roof up.

The nurses room we would like to see this transformed into the first aid post. For any type of emergency, personal doctor consultations, for any health reason requiring a medical room or place of rest for any personnel in the community or traveller. We could set up a computer system for people to interact with the RFDS doctor or for other doctors via video calling. Authorised persons in the community only able to access this room when need be.

A bigger storage shed would be beneficial to us so we can use the gym equipment and have more storage space for sports equipment and other items not used on a regular basis.

PLAYGROUND

We would like to see this moved to a more central location closer to the roadhouse and a better visual line from the sports club. We feel it would be used more if it was close to the roadhouse so that tourists can see their children from either the parking area or when they are camping in the caravan park a lot better. It does definitely need an upgrade and a set of swings added would be great. A splash pad incorporated with the playground would be a lot easier to maintain and keep clean as it could still be used during the colder months.

We believe a pool is not a necessity in the community. It costs alot to run, will need alot of maintenance and it really will only be used when we don't have hardly any tourists coming through. In the past the CEO's pool was available to community members to use which was never a hassle.

AROUND THE SETTLEMENT

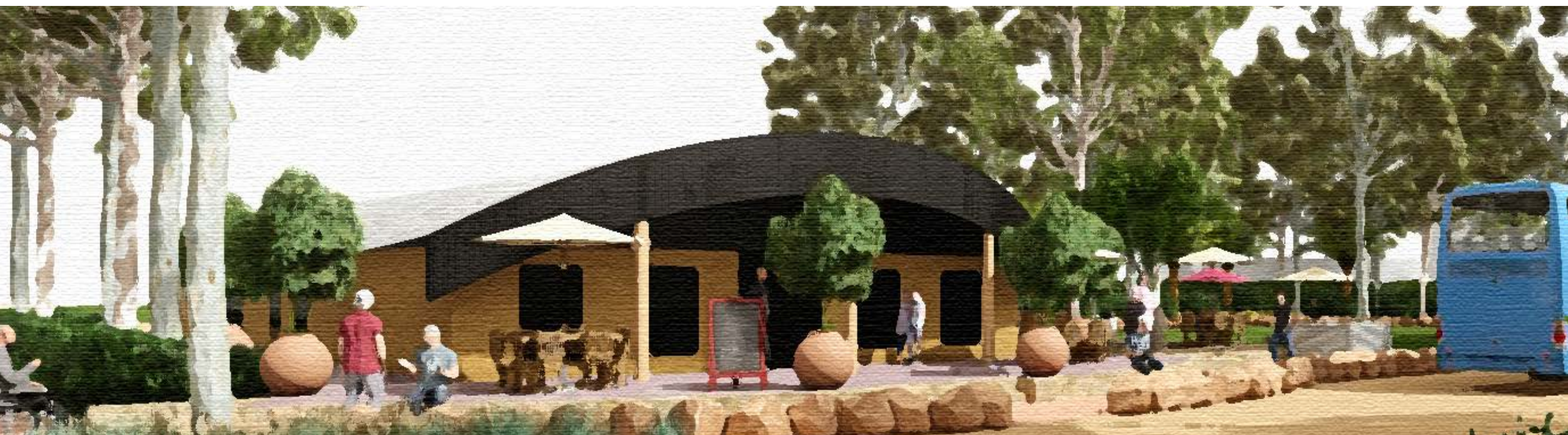
As permanent residents we would like to keep our privacy and keep pathways and any types of walks away from our houses. We feel once a pathway is established it leads people to walk them and we don't want foot traffic around our homes. It is a unique living experience in the settlement and that's why most of us choose to reside there.

WATER

A major key element that is missing from the settlement is drinkable water. Adults and mainly young families are living in the settlement and not having any sort of drinkable water is not acceptable. We believe this should be considered a high priority for the health safety and well being of our community before other parts of the settlement are upgraded.

There's alot of great ideas and improvements to be gained and as longstanding residents of the settlement would love to see some of the ideas fulfilled. However we believe the structures and buildings that we already have need some desperate attention and should fix and improve what we already have to keep these areas better maintained for longer use.

Thanks and Kind Regards,



MURCHISON SETTLEMENT ROADHOUSE PRECINCT DETAILED CONCEPT DESIGN

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Document Register			
Version	Date	Amendments	Prepared By
A	14/06/2021	Concept Development Package to Shire Of Murchison	JJB
B	08/09/2021	Draft Detailed Concept Report to Shire Of Murchison	JJB
C	21/10/2021	Final Detailed Concept Report to Shire Of Murchison	JJB

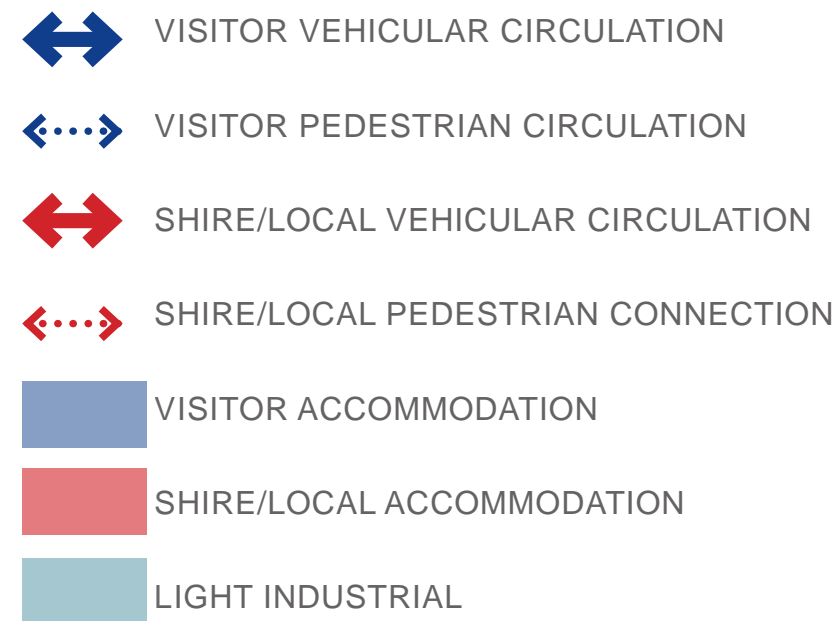
A photograph of a rural site. In the background, there is a long, low wooden building with a corrugated metal roof. A light-colored fence runs across the middle ground. The foreground is a grassy area with several large, white-barked trees. On the left, there is a wooden structure with a chain-link fence. The sky is blue with some clouds.

CHAPTER 1.0 THE EXISTING SITE

1.1 EXISTING USE PLAN

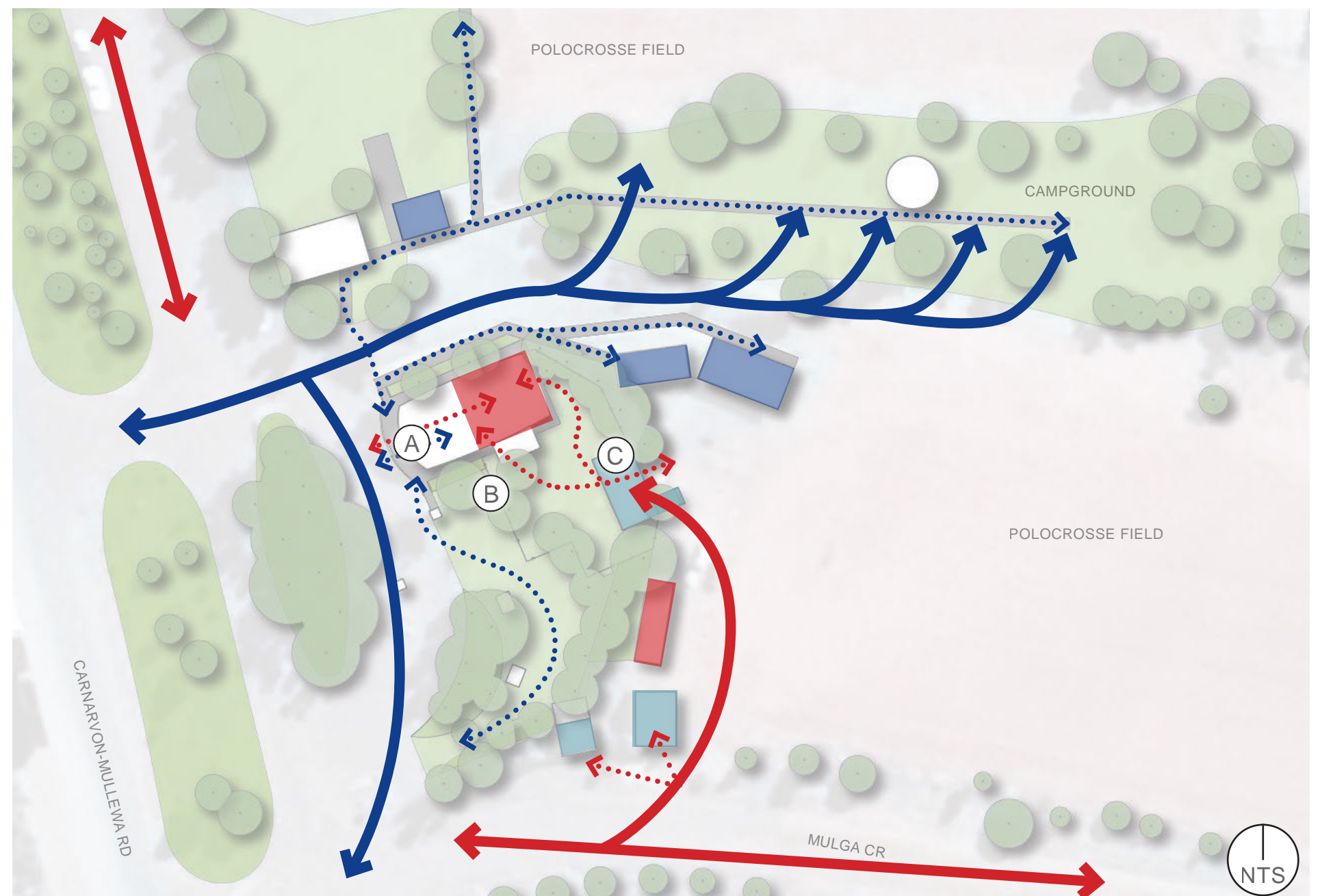


1.2 EXISTING CIRCULATION PLAN



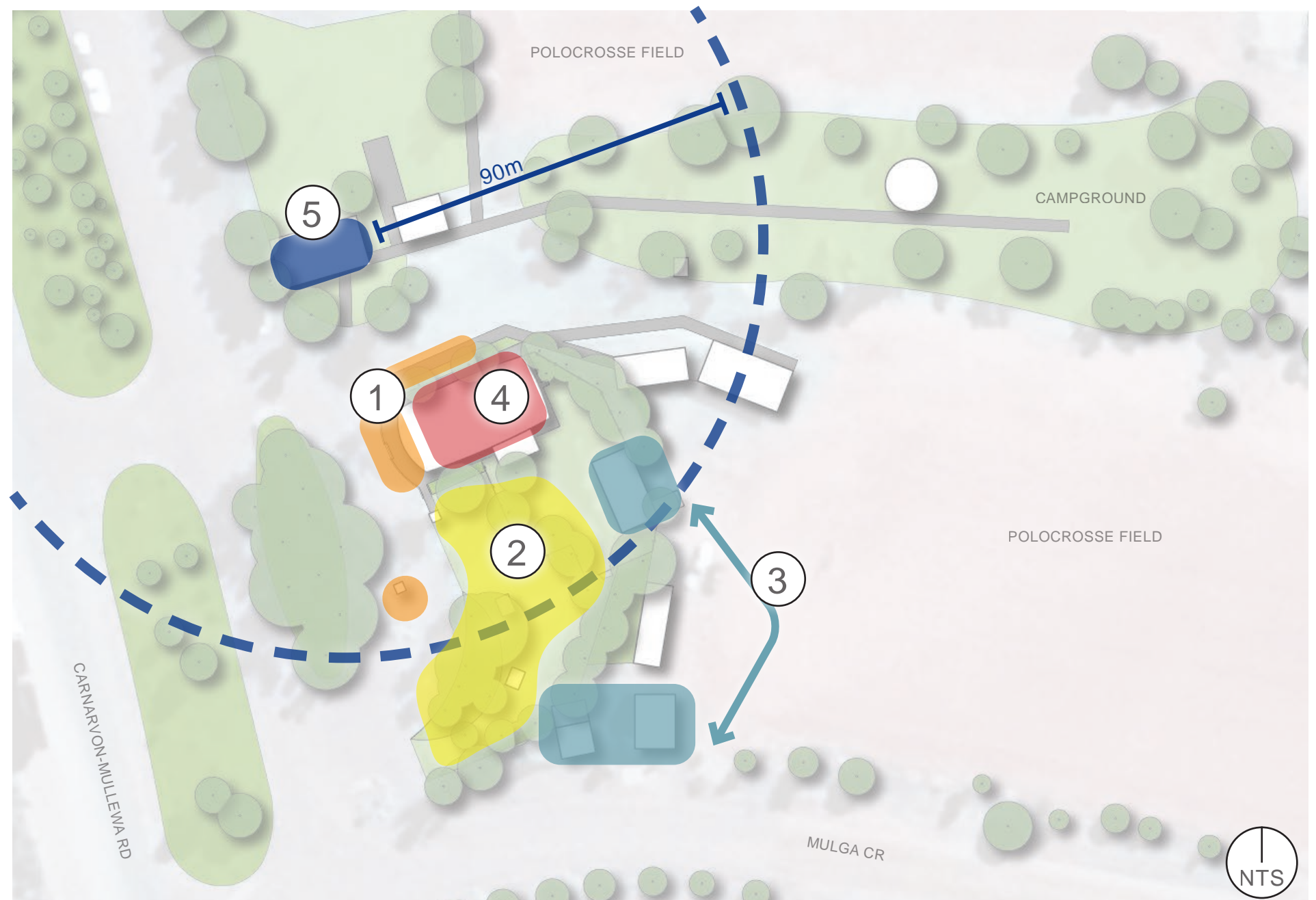
KEY ISSUES:

- (A) Lack of clarity to Shire / Visitor circulation
- (B) Lack of connection to southern green space
- (C) Complicated local circulation to back of house (BOH)



1.3 KEY LANDSCAPE CHALLENGES

- 1 - LACK OF SHADE:**
 - To front and northern facade of building
 - To petrol bowser
 - To overall site
- 2 - CIRCULATION:**
 - Poor pedestrian connection
- 3 - DISJOINTED FREIGHT/COMMUNITY USE :**
 - Roadhouse shed and community freight separate
- 4 - ROADHOUSE OPERATIONS:**
 - BOH mixes with accommodation
 - Lack of storage
 - Shared public / private toilet facilities
- 5 - PUBLIC TOILET FACILITIES**
 - There is to be at least one toilet and one shower within 90 m of each site on a facility other than a nature based park. Clause 19: Gazette 12 Dec 2014 p. 4729.





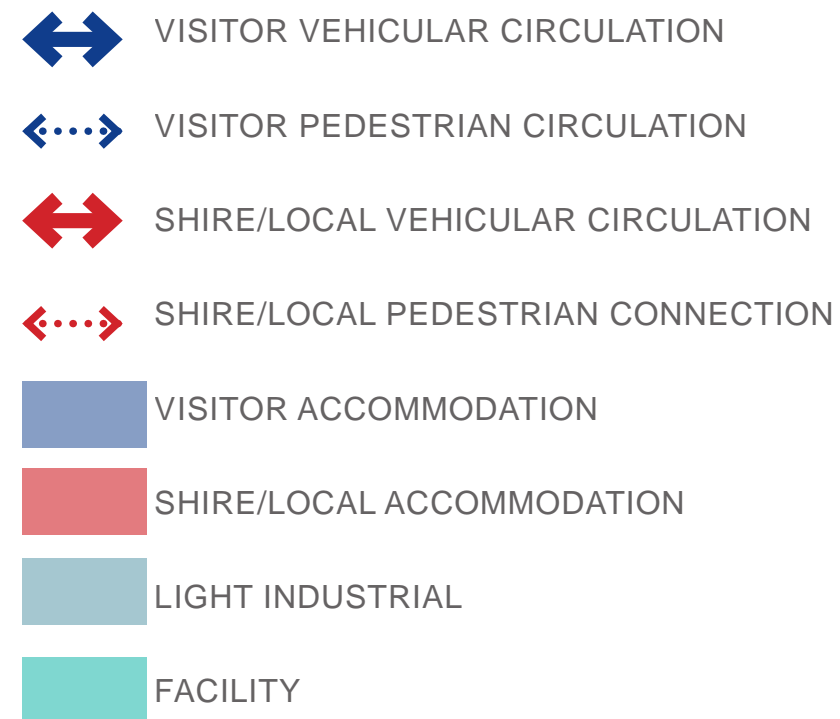
CHAPTER 2.0

THE PROPOSED SITE

PROPOSED USE PLAN

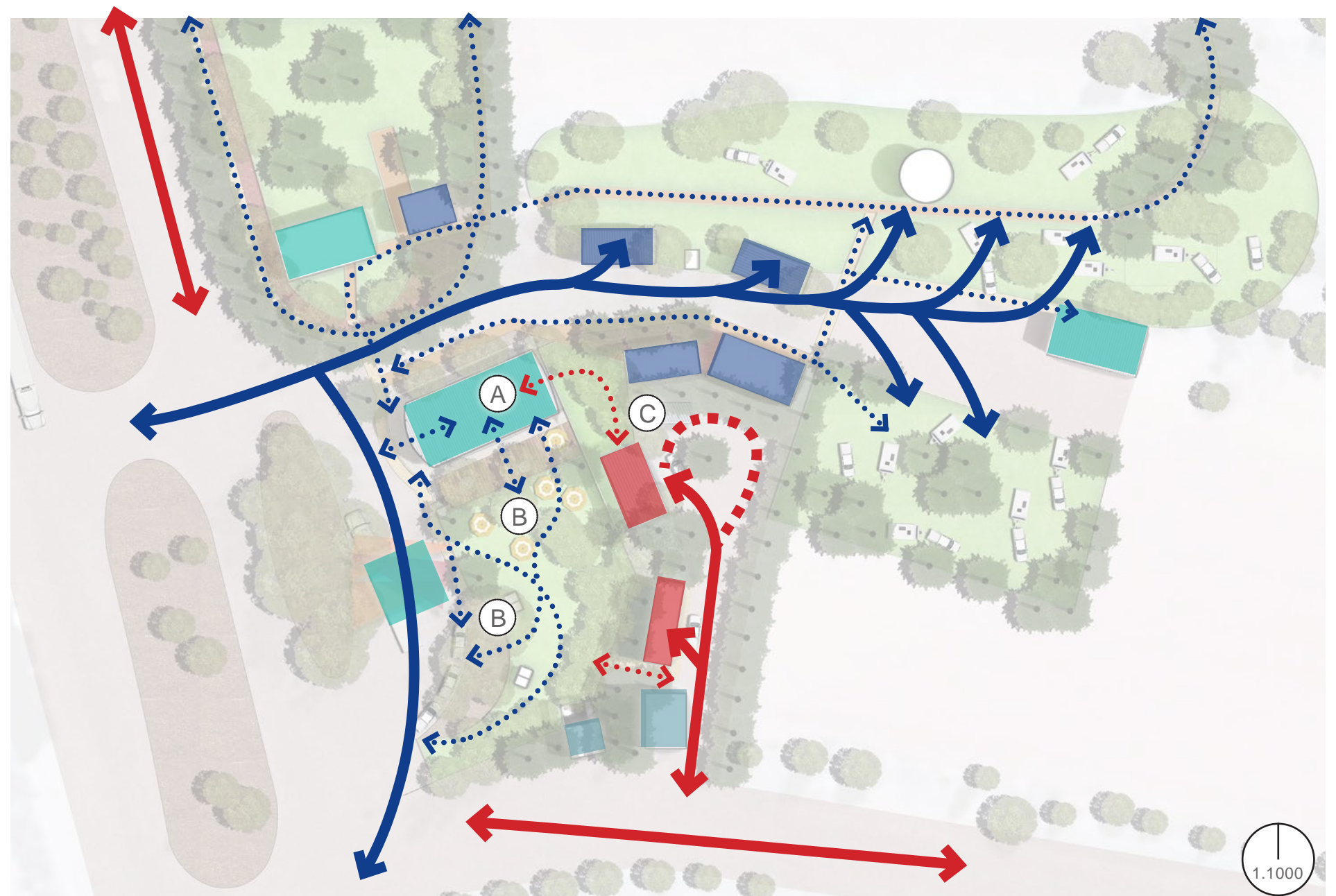


PROPOSED CIRCULATION PLAN



KEY RESOLUTIONS:

- (A) Shire / Visitor circulation clearly separated
- (B) Strong visitor connection to southern green space
- (C) Improved local circulation to BOH



LANDSCAPE SOLUTIONS

1 - SHADING:

- Tree group to Northern facade of roadhouse
- Curved Sign to front of roadhouse
- Shade structure over petrol bowser

2 - NEW PATHS AND ROADHOUSE ACCESS:

- Improve pedestrian connection throughout site
- Open roadhouse to southern greenspace

3 - CONSOLIDATE LIGHT INDUSTRIAL USE:

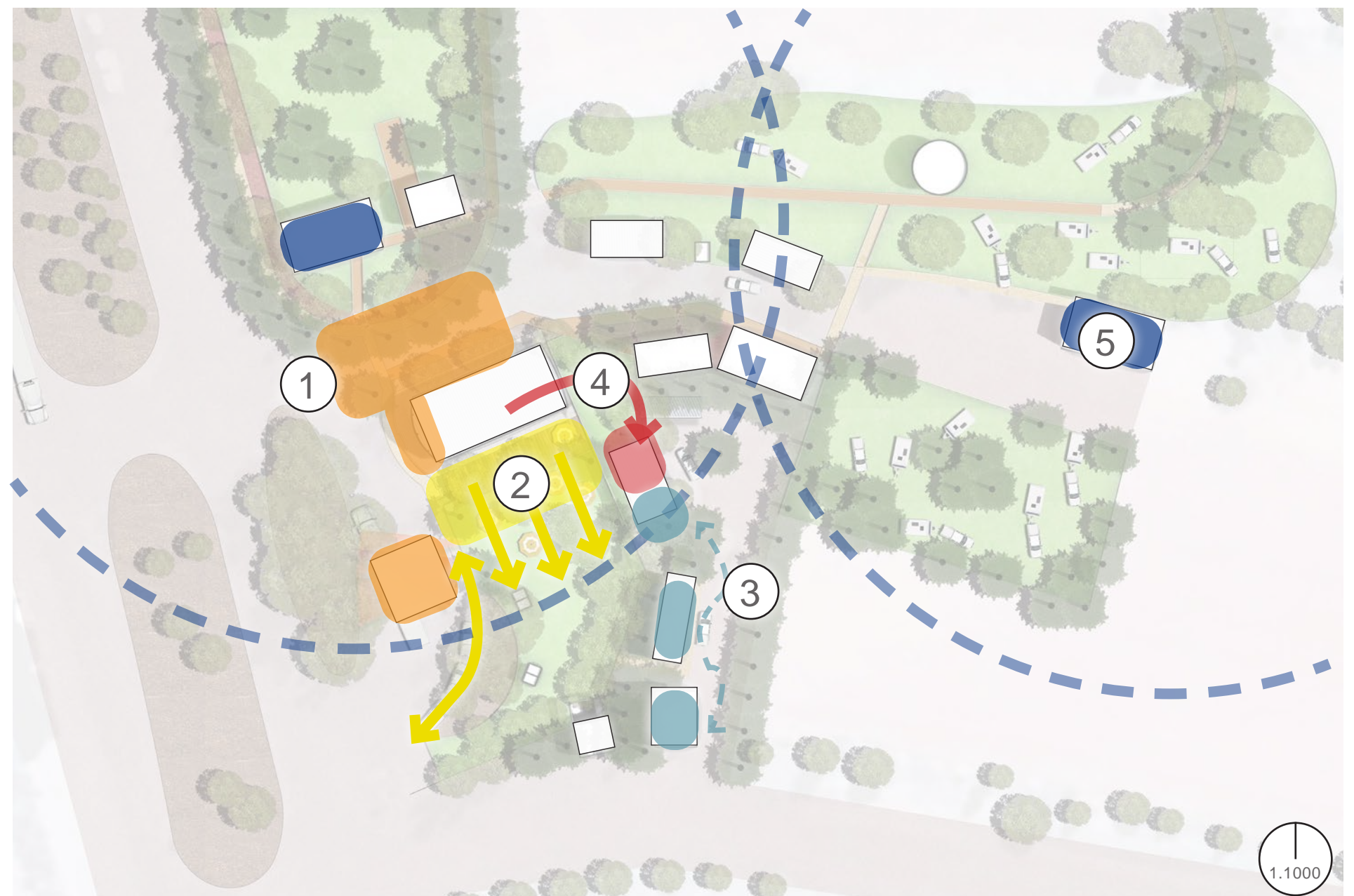
- Develop a gravel road between Roadhouse accommodation and community freight
- Co-locate BOH to external accommodation areas

4 - RELOCATION OF RESIDENTIAL:

- Relocate roadhouse residential to new dwelling

5 - PROPOSE ABLUTION BLOCK LOCATION:

- Locate new ablution block 180m from existing block





CHAPTER 3.0

DETAILED CONCEPT DESIGN

3.1 THE OASIS GARDEN PLAN

MATERIALS



01 LOCAL GRAVEL AND ROCK BORDERS



02 CURVED CORRUGATED STEEL



03 JARRAH OR SIMILAR HARDWOOD



04 WOODEN TABLE SETTINGS AND UMBRELLAS

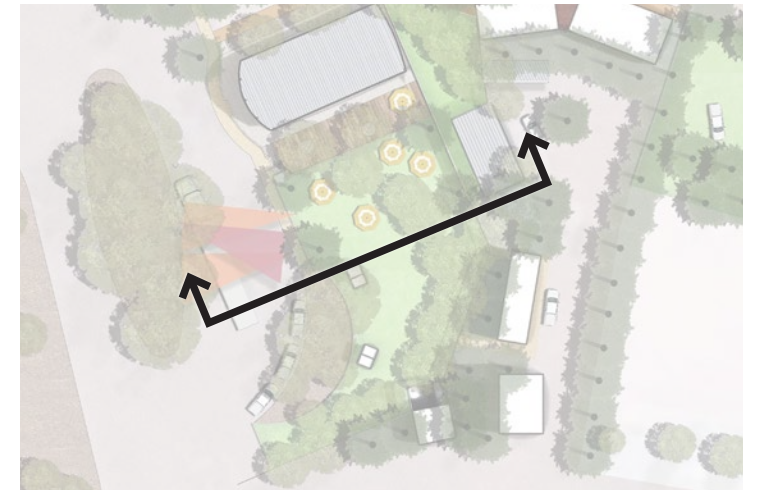


05 PROPOSED TURF TO MATCH EXISTING VARIETY



06 ORANGE COLOUR BOND FENCING AND GATE





3.2 SECTION A



01 INDICATIVE SHADE STRUCTURE TO FUEL BOWSER.

02 RENOVATED ROADHOUSE. SEE CHAPTER 4.0

03 PROPOSED 3 BEDROOM DWELLING BY SHIRE OF MURCHISON, BUILT FORM TYPICAL TO THAT USED ELSEWHERE IN THE SETTLEMENT.

DWELLING TO INCLUDE:

- OUTSIDE PATIO
- UNDERCOVER PARKING
- STORAGE SHED

SECTION 1.200

- 01 PROPOSED CURVED SIGN (ILLUSTRATION INDICATIVE).....>
- 02 UMBRELLA SEATING
- 03 POTTED TREES
- 04 COLOURED CONCRETE PATH (LINED WITH LOCAL ROCKS)
- 05 SPILL-OUT TURF



SIGN DESIGN TO INCLUDE:

- Caravan park and motel wording
- Existing logo of man and dog
- New Murchison branding and logo



3.3 VIEW 1 - FRONTAGE TO ROADHOUSE



- 01 MULTI-USE TURF
- 02 HARDWOOD DECK (400mm)
- 03 RETAIN EXISTING TREES
- 04 AWNING TO ROADHOUSE
- 05 PRIVATE ACCESS GATE



3.4 VIEW 2 - SPILL-OUT DECK AREA



- 01 SHORT-TERM PARKING
- 02 INFORMAL PATHS THROUGH GARDEN
- 03 INDICATIVE SHADE SHELTER
- 04 FORMALISED PATH TO ROADHOUSE



3.5 VIEW 3 - COVER TO FUEL BOWSER





CHAPTER 4.0 ROADHOUSE LAYOUT AND ENHANCEMENTS

Legend:

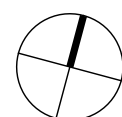
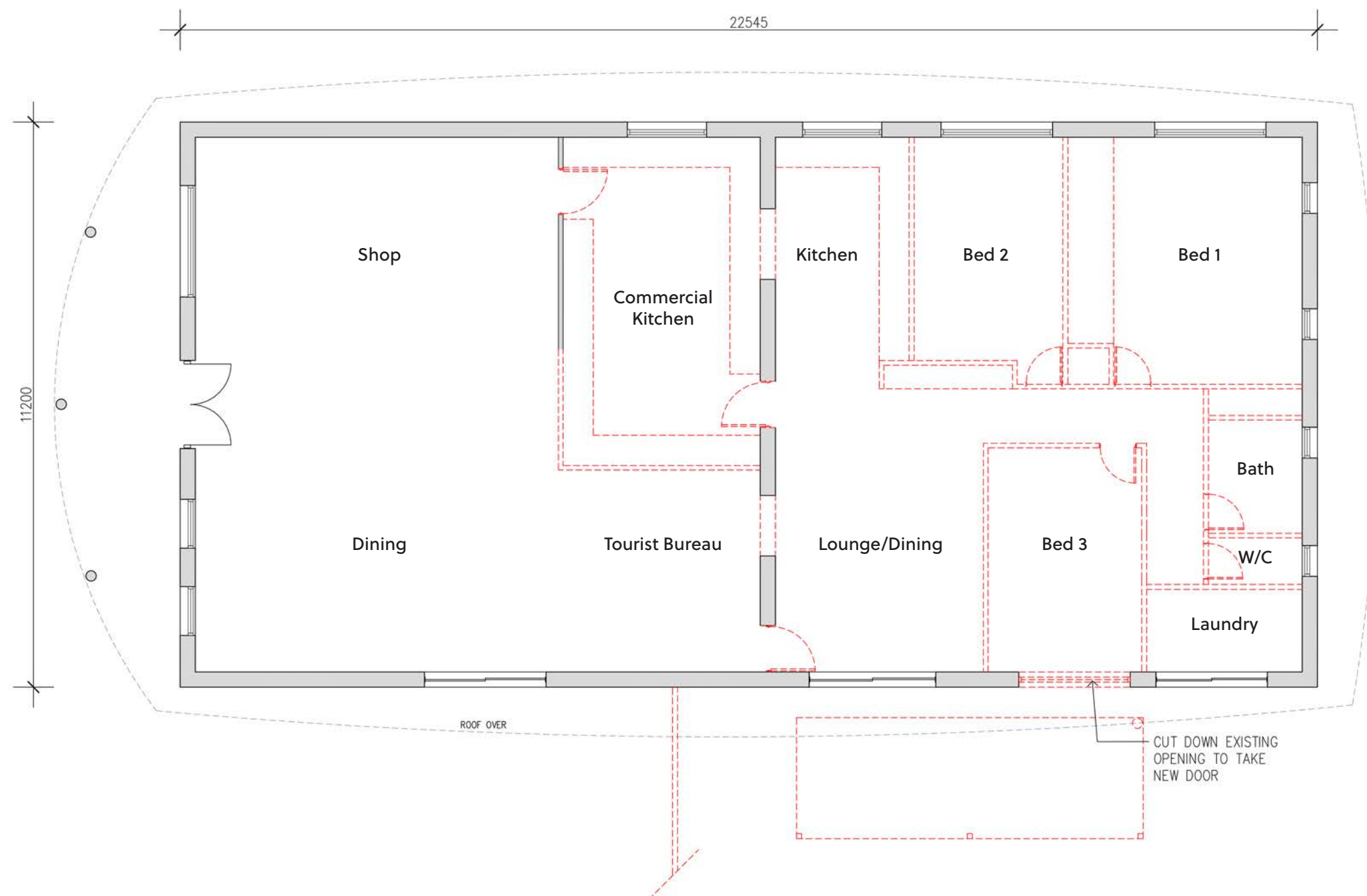
----- Demolition

Notes:

Existing ceiling hanging beams currently supported by internal walls. Concept design assumption that this load can be hung from the roof structure via threaded rod or the like to structural engineers future detail.

Openings in existing rammed earth wall to be door height, with new lintels embedded into the rammed earth wall. To structural engineers future detail.

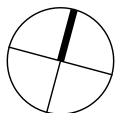
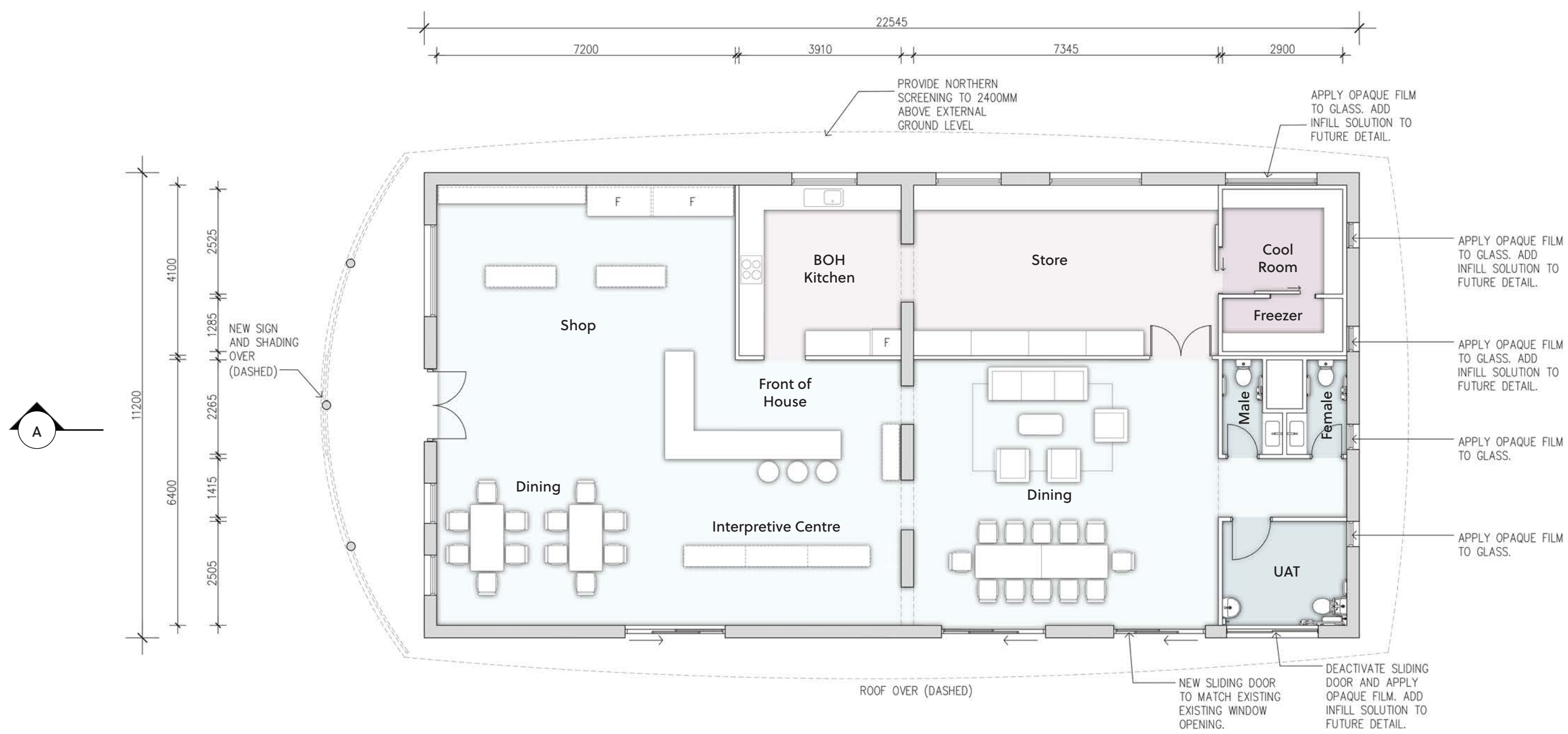
Builder to review existing ceiling and floor finishes, new wall alignments and the suitability of reuse or replacement of the existing.



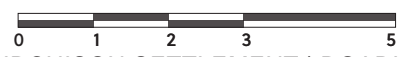
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1. Dining Table



2. Stackable Cafe Chair



3. Three Seater Couch



4. One Seater Couch



5. Coffee Table



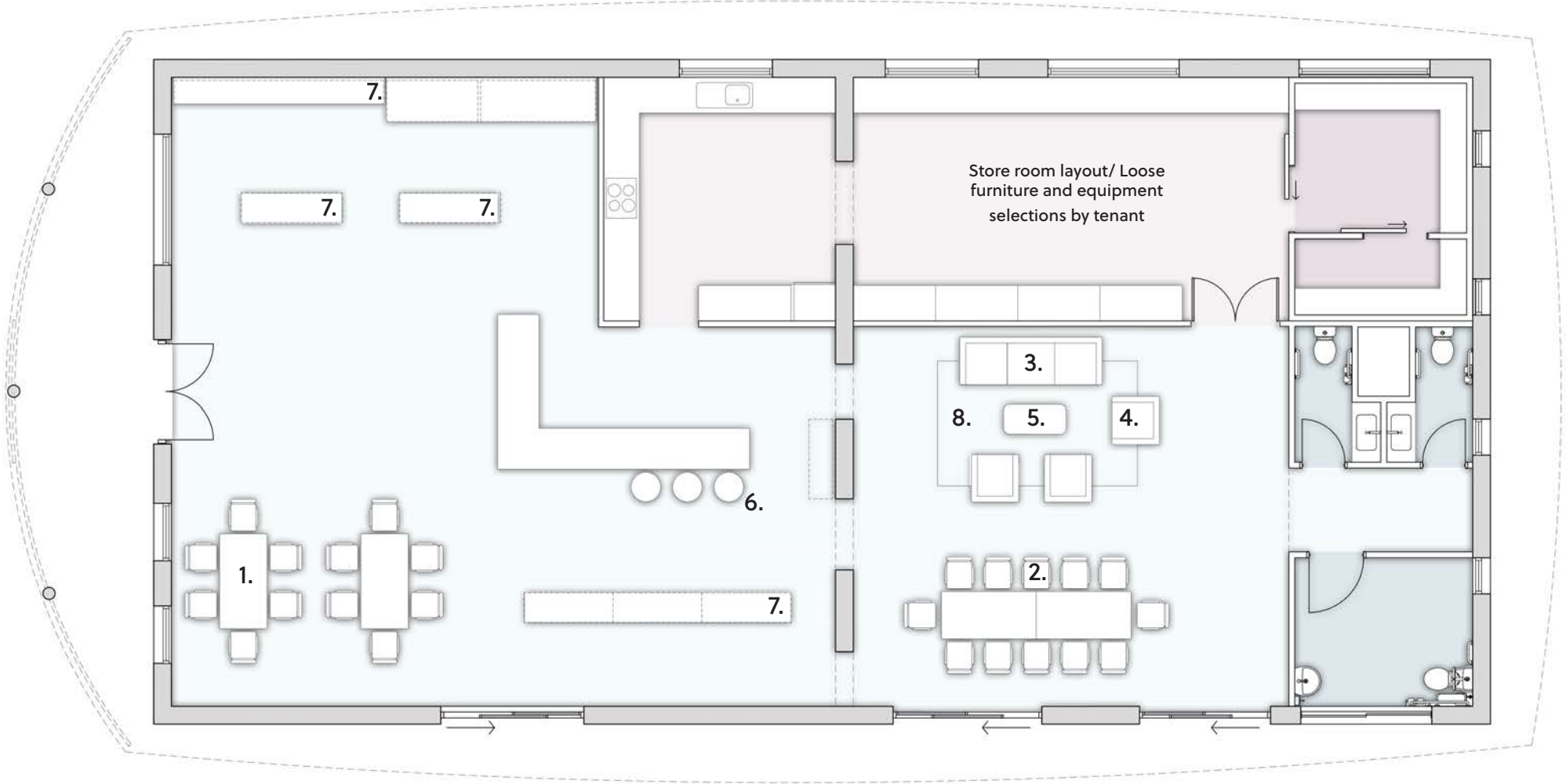
6. Stool



7. Display Shelvings



8. Rug

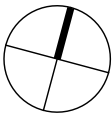


Item No.	Item Description	Quantity	Unit	Rate	Amount
1	Dining table (1600 x 900)	4	No.	\$ 750.00	\$ 3,000.00
2	Stackable Café chair	24	No.	\$ 200.00	\$ 4,800.00
3	3 Seater Couch	1	No.	\$ 1,750.00	\$ 1,750.00
4	1 Seater Couch	3	No.	\$ 900.00	\$ 2,700.00
5	Coffee Table	1	No.	\$ 500.00	\$ 500.00
6	Stool	3	No.	\$ 200.00	\$ 600.00
7	Display shelvings	11.5	l/m	\$ 300.00	\$ 3,450.00
8	Rug	1	No.	\$ 1,750.00	\$ 1,750.00
Total (Ex. GST)					\$ 18,550.00

ROADHOUSE OPC

Item No.	Item Description	Quantity	Unit	Rate	Amount
1	DEMOLITION	235	m2	\$ 50	\$ 11,750
2	BUILDING	235	m2	\$ 1,200	\$ 282,000
3	ENTRY SCREENING	1	No.	\$ 5,000	\$ 5,000
4	LOOSE FURNITURE	1	No.	\$ 18,550	\$ 18,550
SUBTOTAL ex GST					\$ 317,300.00
TOTAL + ROUNDING					\$ 320,000.00

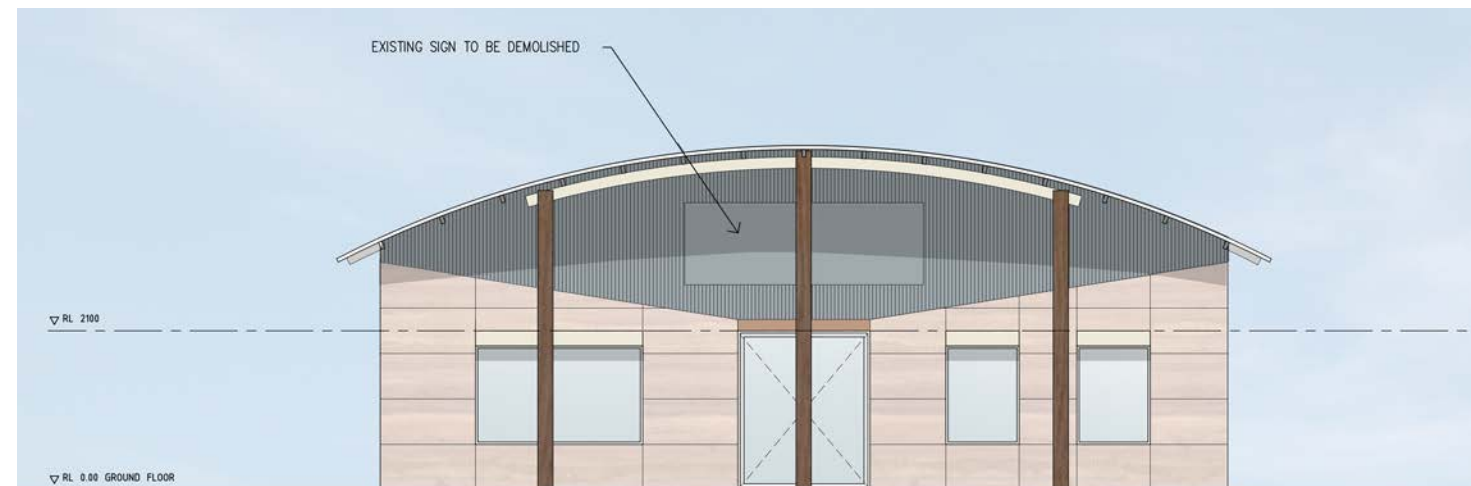
Excluding:
Hydraulic Works, Mechanical Works, Electrical Works, Regional Loading, Inflation, Maintenance, Consultant Fees and GST.



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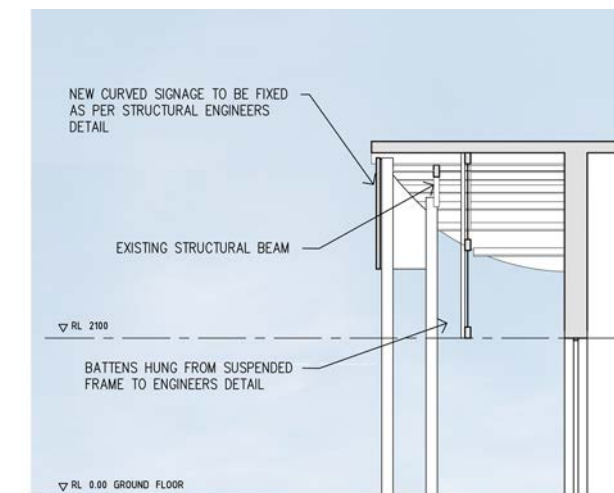




Existing Western Elevation



Proposed Western Elevation



Section A

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CHAPTER 5.0


OPINION OF PROBABLE COSTS

OPC

- DECKING
- GRAVEL DRIVEWAY
- CARAVAN PARK TURF
- REPAIR EXISTING TURF (MINOR)
- COLOURBOND FENCE
- COLOURED CONCRETE PATH
-
- 01 SHADE SHELTER
- 02 ENSUITE
- 03 ABLUTION BLOCK
- 04 ROADHOUSE NEW RESIDENCY AND SHED
- 05 ROADHOUSE RENOVATION



OPC

<div></div> <div>Level 1A 3-5 Josephson Street Fremantle WA 6160</div> <div>p: +61 8 9336 7577 f: +61 8 9430 7060 </div>					
Murchison Roadhouse Precinct					
OPINION OF PROBABLE COST				Landscape Works	
	DESCRIPTION	QTY	UNIT	RATE \$	TOTALS
1.00	SITE PRELIMINARIES				
1.01	Site Demolition (Fence and Existing sheds)	1	P.Sum	\$7,000.00	\$7,000.00
1.02	Fine Grading	1	P.Sum	\$4,000.00	\$4,000.00
	Sub Total				\$11,000.00
2.00	HARDSCAPE				
2.01	Supply and install - Coloured Concrete Path	280	lm	\$120.00	\$33,600.00
2.02	Gravel Driveway	1100	m²	\$20.00	\$22,000.00
2.03	Colourbond Fence	75	lm	\$150.00	\$11,250.00
2.04	Timber Decking	130	m²	\$1,000.00	\$130,000.00
2.05	Supply and install furniture and fixtures	1	P.Sum	\$15,000.00	\$15,000.00
	Sub Total				\$211,850.00
3.00	SOFTSCAPE				
3.01	Repair Existing Turf	1	P.Sum	\$1,000.00	\$1,000.00
3.02	Supply & install turf	1000	m²	\$20.00	\$20,000.00
3.03	Supply and install 40 ltr local tree groupings, tied & staked, deep watering tube	100	Each	\$100.00	\$10,000.00
	Sub Total				\$31,000.00
4.00	ROADHOUSE RENOVATON				
4.01	Roadhouse Works (Refer Architectural OPC P-20) (Includes Fees)	1	P.Sum	\$320,000.00	\$320,000.00
	Sub Total				\$320,000.00
5.00	OTHER				
5.01	Ablution Block	1	P.Sum	\$150,000.00	\$150,000.00
5.02	Ensuite	2	P.Sum	\$50,000.00	\$100,000.00
5.03	Shade Shelter	1	P.Sum	\$200,000.00	\$200,000.00
5.04	Roadhouse New Residency	1	P.Sum	\$400,000.00	\$400,000.00
	Sub Total				\$850,000.00
LANDSCAPE WORKS ex GST					\$1,423,850.00
Contingency (20%)					\$284,770.00
TOTAL LANDSCAPE WORKS ex GST					\$1,708,620.00

Excluding: Approvals, Water and Electrical Connection, Engineering, Consultant Fees, Inflation, Hard Digging, Maintenance, Public Art and GST.

From: [ICPA WA Conference](#)
To: [Bill Boehm](#)
Cc: jen_critch@hotmail.com; yuinmob@westnet.com.au
Subject: ICPA 50th State Conference - Sponsorship request
Date: Friday, 8 October 2021 3:03:35 PM

Good afternoon Bill & Councillors,

The Isolated Children's Parents' Association (ICPA) is a well-respected Local, State and National not-for profit, non-partisan and voluntary organisation. It is a **parent** body that **advocates for all regional, rural and remote students and supports families to access a suitable and equitable education**, from early childhood education through to post compulsory education. Members include a significant number of families in the Central Wheatbelt.

The ICPA Midwest Branch is convening our next State Conference on the 18 March 2022 at the Pagoda Resort, Como. Our State conference has approximately 80-100 State wide members in attendance, in addition to members of parliament, Education department officials, telecommunication representatives, ABC news reporters and rural press.

We would like to invite your council to sponsor our conference the amount of \$2000. Financial sponsorship greatly assists in helping to keep our conference costs to a level that promotes State-wide attendance by parent members.

We also welcome items that can be used as raffle prizes on the day. Please note we are registered with charity status.

We feel this conference would give your council good regional exposure to a group of people who could be interested in your services or are already using them.

All sponsorship will be fully acknowledged in conference booklets, PowerPoint presentation and speeches. Sponsorship is also publicised in our bi-annual magazine "Bits and Pieces". You are welcome to display a banner and add promotional information to the conference satchels.

We would very much appreciate your support in ensuring that children in rural areas have equitable access to the appropriate education they deserve.

Please don't hesitate to contact me if you need any more information, a conference invitation will be circulated in February.

Kind regards,

**50th ICPA WA State Conference Committee
Mrs Sam Messina - 2022 Convenor
Ph 0429 611 630
icpawa.conference@gmail.com**



Policy

12 December 2020

1.3 Committees and Working Groups

Well-being

Civic Leadership

Objectives

To provide formal opportunities for individual persons to assist Council in performance of its functions and to widen the scope of input in doing so through the establishment and operation of appropriate operating structures for Committees and Working Groups.

Details

Formal Committees

Operation

S5.8 of the *Local Government Act 1995* provides the opportunity establish committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

When establishing a Formal Committee Council shall first establish the Committee is the best option or form of assistance and whether other less formal means are more applicable.

When establishing and from time to time reviewing the operation of a Committee, appropriate terms of reference are required to be established. Matters to be considered for inclusion in the relevant Terms of Reference include but are not limited to the following:

- ~ Role, functions and objectives
- ~ Powers and any Delegated Authority if applicable
- ~ Duties and responsibilities.
- ~ Membership, meeting requirements and reporting functions

Without in any way limiting the number of Formal Committees that may be established the following are recognised:

- ~ Audit Committee
- ~ Community Fund Management Committee

Payments and Reimbursements

The *Local Government Act 1995* provides two different classifications of expenses that can be reimbursed to members. They are those that “shall” be paid and those that “may” be paid.

Council will reimburse expenses as set out in Council's Councillor Expenses Policy to members of committees who are not elected members or employees of the Murchison Shire.

Working Groups

Operation

Council may from time to time establish a less formal form of structured consultation and decision making through the establishment of Working Groups.

Any Working Group so established has the role to assist the Chief Executive Officer in a consultative manner in the performance of his or her duties. The Working Group has no formal powers to act but can make recommendations and provide assistance that may

- ~ be included as background information in relevant council meeting agenda items as presented by the Chief Executive Officer
- ~ be used to assist the Chief Executive Officer in making a decision through action through his or hers delegated authority.

When establishing a Working Group, the form of structure should be tailor made to suit the specific circumstances. Regular ongoing Working Groups should have formal Terms of Reference established whilst others with specific short-term objectives may be less formal in nature.

Matters to be considered for inclusion in the relevant Terms of Reference include but are not limited to the groups purpose, membership, scope, structure and meeting expectations.

Without in any way limiting the number of Working Groups that may be established the following regular ongoing Working Groups are recognised:

- ~ Community Development Working Group
- ~ Economic Development Working Group
- ~ Plant Working Group
- ~ Settlement Drinking Water Working Group
- ~ Settlement Power Supply Working Group
- ~ Wild Dog Control Working Group

Payments and Reimbursements

The *Local Government Act 1995* provides two different classifications of expenses that can be reimbursed to members. They are those that "shall" be paid and those that "may" be paid.

Council may at its absolute discretion reimburse expenses as set out in Council's Councillor Expenses Policy to members of working groups who are not elected members or employees of the Shire of Murchison.

Previous

2005 Policy Manual - 25 November 2020 Update



Committee Working Group Membership March 2021

Committee	Member	Member	Member	CEO	Staff	Community
Audit Committee	Cr R Foulkes-Taylor	Cr Q Fowler	Cr A Whitmarsh	N/A	N/A	N/A
Murchison Community Fund Management Committee	Cr R Foulkes-Taylor			CEO	N/A	Sandy McTaggart Shelly Fowler
Local Emergency Management Committee	Cr R Foulkes-Taylor			CEO	Works Manager	Refer LEMA

Working Group	Member	Member	Member	CEO	Staff	Community
Plant Working Group	Cr P Squires	Cr G Mead	Cr R Foulkes-Taylor	CEO	Works Manager	N/A
Settlement Drinking Water Working Group	Cr E Foulkes-Taylor	Cr P Squires		CEO	Works Manager Health Officer	Henry Foulkes-Taylor
Settlement Power Supply Working Group	Cr R Foulkes-Taylor	Cr G Mead	Cr P Squires	CEO	Works Manager	Tom Foulkes-Taylor
Wild Dog Control Working Group	Cr G Mead			CEO		A Whitmarsh Sandy McTaggart
Community Development Working Group	Cr E Foulkes-Taylor	Cr Q Fowler		CEO	TBA	Carol McTaggart Shelly Fowler Paul Lukitsch
Economic Development Working Group	Cr E Foulkes-Taylor			CEO	TBA	Frances Jones TBA
Settlement Redevelopment Working Group	Cr E Foulkes-Taylor	Cr A Whitmarsh		CEO	Works Manager Community Manager	
Information Bay Working Group	Cr A Whitmarsh	Cr P Squires		CEO	Community Manager	
Accident Prevention Working Group	The Accident Prevention Group has been discontinued for now but if circumstances change this this group could be resurrected.					

Organisation	Delegate	Delegate	Proxy	Observer	Observer	Community
Murchison Regional Road Group	Cr P Squires		Cr R Foulkes-Taylor	CEO	Works Manager	N/A
WALGA Zone Delegates	Cr R Foulkes-Taylor	Deputy Shire President (able to deputise on the day)		CEO		N/A
Murchison GEO Region	Cr E Foulkes-Taylor				Community Manager	N/A



**Murchison Community Fund Management Committee
MCFMC
Terms of Reference**

Re-Adopted by Council on 14 December 2019

Shire of Murchison is to establish a committee to be known as the Murchison Community Fund Management Committee

The committee is to be comprised of:

- 1 Shire President
- 2 Shire CEO
- 3 Two Community Representatives

The term of office of the committee will expire on ordinary elections day of council;

The CEO will have the right to vote at committee meetings

The terms of reference for the committee will be;

- 1 to manage the written applications of requests for financial assistance from community members and community groups or organisations;
- 2 to approve suitable applications that fit Murchison Community Fund guidelines;
- 3 approve payment of monies from the Murchison Community Fund (Council will provide the necessary written instrument of delegation to enable the committee to fulfil this role)
- 4 Committee to report to Council its minutes and payments



Audit Committee

Terms of Reference

Revised by Council on 24 October 2019

Objectives of Audit Committees

The primary objective of the Audit Committee is to accept responsibility for the annual external audit and liaise with the local government's auditor so that Council can be satisfied with the performance of the local government in managing its financial affairs.

Reports from the Committee will assist Council in discharging its legislative responsibilities of controlling the local government's affairs, determining the local government's policies and overseeing the allocation of the local government's finances and resources. The Committee will ensure openness in the local government's financial reporting and will liaise with the CEO to ensure the effective and efficient management of local government's financial accounting systems and compliance with legislation.

The Committee is to facilitate:

- the enhancement of the credibility and objectivity of external financial reporting;
- effective management of financial and other risks and the protection of Council assets;
- compliance with laws and regulations as well as use of best practice guidelines relative to audit, risk management and legislative compliance;
- the provision of an effective means of communication between the external auditor, the CEO and the Council;

Powers of the Audit Committee

The Committee is a formally appointed Committee of Council and is responsible to that body. The Committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility and does not have any delegated financial responsibility. The Committee does not have any management functions and cannot involve itself in management processes or procedures.

The Committee is to report to Council and provide appropriate advice and recommendations on matters relevant to its term of reference in order to facilitate informed decision-making by Council in relation to the legislative functions and duties of the local government that have not been delegated to the CEO.

Membership

The Committee will consist of (TBA). All Members shall have full voting rights.

The tenure of Member to the Committee is in accordance with Section 5.11 of the Local Government Act 1995.

The CEO and other employees are not members of the Committee.

The CEO or his/her nominee is to be available to attend all meetings to provide advice and guidance to the Committee. Other Council officers may attend meetings as and when required.

The local government shall provide secretarial and administrative support to the Committee.

Meetings

The Committee shall meet at least annually.

Additional meetings shall be convened at the discretion of the presiding person.

Reporting

Reports and recommendations of each Committee meeting shall be presented to the next ordinary meeting of the Council.

Duties and Responsibilities

The duties and responsibilities of the Committee will be-

- (a) Provide guidance and assistance to Council as to the carrying out the functions of the local government in relation to audits.
- (b) Develop and recommend to Council an appropriate process for the selection and appointment of a person as the local government's auditor.
- (c) Develop and recommend to Council –
 - a list of those matters to be audited; and
 - the scope of the audit to be undertaken.
- (d) Recommend to Council the person or persons to be appointed as auditor.
- (e) Develop and recommend to Council a written agreement for the appointment of the Auditor. The agreement is to include –
 - the objectives of the audit;
 - the scope of the audit;
 - a plan of the audit;
 - details of the remuneration and expenses to be paid to the auditor; and
 - the method to be used by the local government to communicate with, and supply information to, the auditor.
- (f) Meet with the auditor once in each year and provide a report to Council on the matters discussed and outcome of those discussions.
- (g) Liaise with the CEO to ensure that the local government does everything in its power to –
 - assist the auditor to conduct the audit and carry out his or her other duties under the Local Government Act 1995; and
 - ensure that audits are conducted successfully and expeditiously.
- (h) Examine the reports of the auditor after receiving a report from the CEO on the matter and –
 - determine if any matters raised require action to be taken by the local government; and
 - ensure that appropriate action is taken in respect of those matters.
- (i) Review the report prepared by the CEO on any actions taken in respect of any matters raised in the report of the auditor and presenting the report to Council for adoption prior to the end of the next financial year or 6 months after the last report prepared by the auditor is received, whichever is the latest in time.
- (j) Review the scope of the audit plan and program and its effectiveness.

- (k) Seek information or obtain expert advice through the CEO on matters of Concern within the scope of the Committee's Terms of Reference following authorisation from the Council.
- (l) Review the annual Compliance Audit Return and report to the Council the results of the review.
- (m) Consider the CEO's biennial reviews of the appropriateness and effectiveness of the local governments systems and procedures in regard to risk management, internal control and legislative compliance, required to be provided to the committee, and report to the council the results of those reviews.



Plant Working Group (PWG) Terms of Reference

Re-endorsed by Council on 14 December 2019

Shire of Murchison is to establish a Working Group to be known as the Plant Working Group (PWG)

Members

- The PWG shall consist of three members of Council; (who are nominated by Council) the CEO, and the works supervisor.

Purpose

- The aim of the PWG is to utilise specialist knowledge that may be within the Council ranks to help Council in making informed decisions regarding plant.
- The purpose of the group is to periodically inspect the condition of Shire plant (as often as is agreed necessary, but at least annually), suggest, research, investigate and help the Shire administration source new and replacement machinery as well as investigate the most effective ways of disposing of old machinery, and monitor the standard of mechanical work being carried out.

Scope

- The group shall make recommendations regarding plant to the CEO for presentation to Council. These recommendations will be included as background information in relevant council meeting agenda items

Structure

- The chairperson of the group shall be a member of Council and chosen by a vote of the five PWG members.
- Other councillors are welcome to attend and contribute to meetings and plant inspections, but only the five PWG members can vote on any recommendations.
- The CEO shall keep a brief, written record of meetings, but formal minutes will not be kept.
- PWG and guest councillor travel costs for attending meetings or plant inspections shall be covered by the Shire, but no sitting or attendance fees will be paid.
- All teleconference fees for meetings of the PWG shall be paid by the Shire.
- If individuals within the PWG carry out travel or research on their own, they will do this on a voluntary basis unless full Council has specifically authorised and instructed them to carry out such activities.
- The term of office of the working group will expire on ordinary Election Day of council.

Meetings

- Meetings may be held via teleconference or in person. At least once a year the meetings will be in person to allow an inspection of the shire plant and machinery to be carried out.
- Meetings will be carried out as often as required to give guidance to Council.



Settlement Drinking Water Working Group (SDWWG) Terms of Reference

Re-endorsed by Council on 14 December 2019

Shire of Murchison is to establish a Working Group to be known as the Settlement Drinking Water Working Group (SDWWG)

Members

- The SDWWG shall consist of two members of Council (who are nominated by Council) the CEO, the contract Health Officer, the Works Supervisor and a specialist member of the public.

Purpose

- To utilise specialist knowledge that may be within the Council and community ranks to help Council in making informed decisions regarding the establishment of a water filtration plant and processes to deliver potable water to the Murchison Settlement.
- To ensure that the water filtration plant and ongoing processes conform to water quality compliance standards set by the Department of Health and Department of Water.
- To ensure that residents of and visitors to the Murchison Settlement have access to safe drinking water that they can trust.

Scope

- The group shall make recommendations regarding options to supply potable water to the Murchison Settlement to the CEO for presentation to Council. These recommendations will be included as background information in relevant council meeting agenda items

Structure

- The chairperson of the group shall be a member of Council, and chosen by a vote of the six SDWWG members.
- Other councillors are welcome to attend and contribute to meetings, but only the six SDWWG members can vote on any recommendations.
- The CEO shall keep a brief, written record of meetings, but formal minutes will not be kept.
- SDWWG and guest councillor travel costs for attending meetings shall be covered by the Shire, but no sitting or attendance fees will be paid.
- All teleconference fees for meetings of the SDWWG shall be paid by the Shire.
- If individuals within the SDWWG carry out travel or research on their own, they will do this on a voluntary basis unless full Council has specifically authorised and instructed them to carry out such activities.
- The term of office of the working group will expire on ordinary Election Day of council.

Meetings

- Meetings may be held via teleconference or in person.
- Meetings will be carried out as often as required to give guidance to Council.



Settlement Power Supply Working Group (SPSWG) Terms of Reference

Re-endorsed by Council on 14 December 2019

Shire of Murchison is to establish a Working Group to be known as the Settlement Power Supply Working Group (SPSWG)

Members

- The SPSWG shall consist of three members of Council (who are nominated by Council) the CEO, the Works Supervisor and a specialist member of the public.

Purpose

- To utilise specialist knowledge that may be within the Council and community ranks to help Council in making informed decisions regarding the establishment of an alternate power supply to replace the diesel generators at the Murchison Settlement.

Scope

- The group shall make recommendations regarding the efficiency, capital cost and ongoing running and maintenance costs of different alternative power sources eg solar, wind, solar/hybrid to the CEO for presentation to Council. These recommendations will be included as background information in relevant council meeting agenda items

Structure

- The chairperson of the group shall be a member of Council, and chosen by a vote of the six SPSWG members.
- Other councillors are welcome to attend and contribute to meetings, but only the six SPSWG members can vote on any recommendations.
- The CEO shall keep a brief, written record of meetings, but formal minutes will not be kept.
- SPSWG and guest councillor travel costs for attending meetings shall be covered by the Shire, but no sitting or attendance fees will be paid.
- All teleconference fees for meetings of the SPSWG shall be paid by the Shire.
- If individuals within the SPSWG carry out travel or research on their own, they will do this on a voluntary basis unless full Council has specifically authorised and instructed them to carry out such activities.
- The term of office of the working group will expire on ordinary Election Day of council.

Meetings

- Meetings may be held via teleconference or in person.
- Meetings will be carried out as often as required to give guidance to Council.



Wild Dog Control Working Group (WDCWG) Terms of Reference

Re-endorsed by Council on 14 December 2019

Shire of Murchison is to establish a Working Group to be known as the Wild Dog Control Working Group (WDCWG)

Members

- The WDCWG shall consist of one member of Council; (who is nominated by Council) the CEO, and two community representatives.

Purpose

- The aim of the WDCWG is to help Council to make informed decisions regarding vermin control- specifically wild dogs.
- The purpose of the group is to develop and implement a plan of action with achievable and measurable goals.

Scope

- The group shall make recommendations regarding vermin control initiatives to the CEO for presentation to Council. These recommendations will be included as background information in relevant council meeting agenda items.

Structure

- The chairperson of the group shall be a member of Council.
- Other councillors are welcome to attend and contribute to meetings, but only the actual WDCWG members can vote on any recommendations.
- The CEO shall keep a brief, written record of meetings, but formal minutes will not be kept.
- WDCWG and guest councillor travel costs for attending meetings shall be covered by the Shire, but no sitting or attendance fees will be paid.
- All teleconference fees for meetings of the WDCWG shall be paid by the Shire.
- If individuals within the WDCWG carry out travel or research on their own, they will do this on a voluntary basis unless full Council has specifically authorised and instructed them to carry out such activities.
- The term of office of the working group will expire on ordinary Election Day of Council.

Meetings

- Meetings may be held via teleconference or in person.
- Meetings will be carried out as often as required to give guidance to Council.



Community Development Working Group (CDWG)

Terms of Reference

Adopted by Council on 14 December 2019

Shire of Murchison is to establish a Working Group to be known as the Community Development Working Group (CDWG). This Group broadly replaces the functions of the former Community Advisory Working Group (CAWG) and Settlement Building Working Group (SBWG).

Members

The CDWG shall consist of the following

- Two members of Council; (who are nominated by Council)
- CEO; Works Supervisor, Technical Officer, and Community Projects Officer.
- A minimum of three (3) community members.

Purpose

The aim of the CDWG is to engage community consultation on community developments, predominately within the Murchison Settlement. In doing so, amongst other things it is

- To suggest; research; investigate and help the Shire administration implement projects that maintain and enhance the community's aspirations and preserves the social and cultural fabric of the community
- To advise and assist the Shire administration in highlighting improvements to the general amenity of the Settlement
- The group is to provide input to any proposed alterations/additions for new or replacement of community facilities.

Scope

- The group shall make recommendations regarding community development projects and facility improvements to the CEO for presentation to Council. These recommendations will be included as background information in relevant council meeting agenda items.
- From time to time the Group may liaise with and work with Councils Economic Development Working Group. (EDWC)

Structure

- The chairperson of the group shall be a member of Council and chosen by a vote of the CDWG members.
- Other councillors or members of the community are welcome to attend and contribute to meetings, but only the actual CDWG members can vote on any recommendations.
- The CEO shall keep a brief, written record of meetings, but formal minutes will not be kept.
- CDWG and guest councillor travel costs for attending meetings shall be covered by the Shire, but no sitting or attendance fees will be paid.
- All teleconference fees for meetings of the CDWG shall be paid by the Shire.
- If individuals within the CDWG carry out travel or research on their own, they will do this on a voluntary basis unless full Council has specifically authorised and instructed them to carry out such activities.
- The term of office of the working group will expire on ordinary Election Day of council.

Meetings

- Meetings may be held via teleconference or in person.
- Meetings will be carried out as often as required to give guidance to the CEO and Council.



Economic Development Working Group (EDWG) Terms of Reference

Adopted by Council on 14 December 2019

Shire of Murchison is to establish a Working Group to be known as the Economic Development Working Group (EDWG). This Group broadly formalises expands the role of the previous informally established Branding Marketing Group.

Members

The EDWG shall consist of the following

- One member of Council; (who are nominated by Council)
- CEO and Community Projects Officer.
- Up to three (3) community members.

Purpose

The aim of the EDWG is to address various broader economic opportunities including the Tourism and Pastoral Sectors In doing so, amongst other things it is

- To suggest; research; investigate and help the Shire administration implement projects that maintains and enhances the Shire's economic aspirations
- To advise and assist the Shire Branding and Marketing of the district

Scope

- The group shall make recommendations regarding economic and tourism development projects and facility improvements to the CEO for presentation to Council. These recommendations will be included as background information in relevant council meeting agenda items.
- From time to time the Group may liaise with and work with Councils Community Development Working Group. (CDWG)

Structure

- The chairperson of the group shall be a member of Council.
- Other councillors or members of the community are welcome to attend and contribute to meetings, but only the actual EDWG members can vote on any recommendations.
- The CEO shall keep a brief, written record of meetings, but formal minutes will not be kept.
- EDWG and guest councillor travel costs for attending meetings shall be covered by the Shire, but no sitting or attendance fees will be paid.
- All teleconference fees for meetings of the EDWG shall be paid by the Shire.
- If individuals within the EDWG carry out travel or research on their own, they will do this on a voluntary basis unless full Council has specifically authorised and instructed them to carry out such activities.
- The term of office of the working group will expire on ordinary Election Day of council.

Meetings

- Meetings may be held via teleconference or in person.
- Meetings will be carried out as often as required to give guidance to the CEO and Council.

From: [Tony Brown](#)
To: [Tony Brown](#)
Cc: [Nick Sloan](#); [Tim Lane](#)
Subject: FW: Draft Policy Proposal - Elected Member Superannuation
Date: Wednesday, 29 September 2021 6:02:56 PM
Attachments: [image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)

Hello CEO's

Further to my previous email on this issue. We have had a number of enquiries about whether a Council decision is required for this request for feedback and also we have been advised of a number of Local Governments having caretaker policies that restrict this issue being considered prior to the elections. In addition we have received a request to extend the feedback period to the end of November.

We had requested feedback by 22 October to enable an item to be prepared for the November round of Zone meetings and then subsequently endorsed by State Council on 1 December 2021. This would enable this issue to be considered by the Minister as part of the Government's Local Government legislative reform program, which we understand will be framed in December/January.

On reviewing the timeline, we will extend the submission period to Friday 29 October 2021 to enable a Council decision to be made. If this not possible then you can either, brief your Zone delegates who can inform the November Zone meeting, or you can inform WALGA directly by 23 November of your Councils decision, to enable WALGA staff to include your Council response in the composite recommendations provided to State Council.

Any queries let me know.

Kind regards

Tony

From: Tony Brown
Sent: Friday, 24 September 2021 5:47 PM
To: Tony Brown <tbrown@walga.asn.au>
Cc: Nick Sloan <NSloan@walga.asn.au>; Tim Lane <tlane@walga.asn.au>
Subject: Draft Policy Proposal - Elected Member Superannuation

Dear Chief Executive Officer

Policy Proposal – Superannuation for Elected Members

WALGA is seeking feedback on a draft policy proposal, as per the attached paper, to advocate for Elected Members to be required to be paid superannuation.

The recommended advocacy approach is to propose that the *Local Government Act 1995* be amended to facilitate the payment of superannuation to Elected Members in addition to fees and allowances.

This approach avoids the problems associated with the current arrangements around the need to withhold income tax and pay fringe benefits tax.

Feedback from the Local Government sector will inform a State Council agenda item, which will be considered at November Zone meetings and the 1 December meeting of State Council. Following a State Council decision, advocacy will be undertaken with the Minister for Local Government.

Feedback on the draft policy paper can be submitted to Manager, Strategy and Association Governance, [Tim Lane](#) by **Friday, 22 October 2021**.

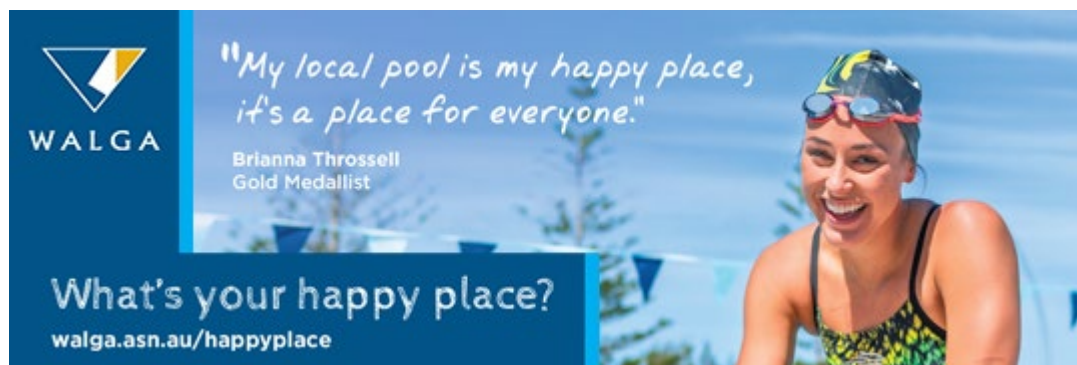
Any queries let me know.

Kind regards

Tony

Tony Brown | Executive Manager Governance & Organisational Services | WALGA

(p) (08) 9213 2051 | (mob) 0439 914 349 | (e) tbrown@walga.asn.au



www.walga.asn.au www.youeveryday.com.au

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Our work regularly takes us across the State and as such WALGA would like to acknowledge the many traditional owners of the land on which we work throughout Western Australia. We pay our respects to their Elders, past, present and emerging.

This email is private and confidential. If you are not the intended recipient, please advise us by return email immediately, and delete the email and any attachments without using or disclosing the contents in any way. The views expressed in this email are those of the author, and do not represent those of the Association unless this is clearly indicated. You should scan this email and any attachments for viruses. The WA Local Government Association accepts no liability for any direct or indirect damage or loss resulting from the use of any attachments to this email.



Superannuation for Elected Members

Draft Policy Proposal

September 2021

About WALGA

The WA Local Government Association (WALGA) is working for Local Government in Western Australia. As the peak industry body, WALGA advocates on behalf of 139 Western Australian Local Governments. As the united voice of Local Government in Western Australia, WALGA is an independent, membership-based organization representing and supporting the work and interests of Local Governments in Western Australia. WALGA provides an essential voice for 1,222 Elected Members, approximately 22,000 Local Government employees (16,500 Full Time Equivalent's) as well as over 2.67 million constituents of Local Governments in Western Australia.

Contacts

Tim Lane
Manager Strategy and Association
Governance
tlane@walga.asn.au

Tony Brown
Executive Manager Governance and
Organisational Services
tbrown@walga.asn.au

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Entitlement to Superannuation

Elected Members, like all workers, should be entitled to payment of superannuation. Payment of superannuation to Elected Members would address a historical anomaly that has seen Elected Members denied a benefit enjoyed by the broader workforce.

Given community expectations and the time commitment of serving on or leading a Council, many Elected Members are sacrificing opportunities for paid work to serve their community on Council.

As has been well documented through recent Inquiries into Local Government, “the role of a Councillor is challenging. Councillors are responsible for overseeing a complex business – that provides a broad range of functions, manages significant public assets, and employs in some cases hundreds of staff – all in a political and publicly accountable environment.”¹

It is crucial to the functioning of Local Government that Elected Members are appropriately remunerated for their time and contribution.

Payment of superannuation to Elected Members aligns with the objective of the superannuation system, which is “to provide income in retirement to substitute or supplement the Age Pension.”²

In addition, it is hoped that payment of superannuation would lead to greater interest and more nominations to serve on Council from women and younger people, leading to greater representation on Councils by people from traditionally underrepresented demographics.

Current Arrangements

Under current arrangements, Elected Members can voluntarily decide to have all or a portion of their allowances paid into a superannuation fund.

In addition, under the *Superannuation Guarantee (Administration) Act 1992* (Cth), Local Governments can unanimously resolve to be considered an ‘eligible local governing body’ through the *Taxation Administration Act 1953* (Cth).

As a consequence of such a resolution, Elected Members would then be treated similarly to employees and the Local Government would be required to make superannuation

¹ WALGA (2019) *Final Submission: Select Committee into Local Government*. Page 35. [https://www.parliament.wa.gov.au/Parliament/commit.nsf/lulnquiryPublicSubmissions/DCCAD309ECAE29E04825848100171E77/\\$file/lo.lgi.150.190910.sub.walga.pdf](https://www.parliament.wa.gov.au/Parliament/commit.nsf/lulnquiryPublicSubmissions/DCCAD309ECAE29E04825848100171E77/$file/lo.lgi.150.190910.sub.walga.pdf)

² Australian Government: The Treasury (2021) *Superannuation Reforms*. <https://treasury.gov.au/superannuation-reforms>

contributions in addition to payment of allowances. However, a resolution of this nature also has significant implications: pay as you go (PAYG) tax would be required to be withheld for remission to the Australian Taxation Office (ATO), and Fringe Benefit Tax (FBT) would be applicable to all benefits provided to Elected Members. For these reasons, Local Governments in Australia typically do not pursue this course of action.

Other Jurisdictions

Approaches in other jurisdictions are mixed, however the issue of superannuation entitlements for Elected Members has increasingly been the subject to public debate in other states of Australia.

In New South Wales, following a state-led discussion paper and consultation process, amendments to the Local Government Act have been put forward that would enable Councils to resolve to pay superannuation contributions from July 2022.

This mirrors the approach in Queensland where, under the state's Local Government Act, Councils may resolve to pay superannuation contributions to Elected Members.

Elected Members in Victoria are paid a cash loading equivalent to the superannuation guarantee, but this is not required to be paid into a superannuation fund.

No superannuation is paid in Tasmania, South Australia or the Northern Territory.

Proposed Approach

The recommended advocacy approach is to propose that the *Local Government Act 1995* be amended to facilitate the payment of superannuation to Elected Members in addition to fees and allowances.

This approach avoids the problems associated with the current arrangements around the need to withhold income tax and pay fringe benefits tax.

A fundamental question relates to whether the proposed amendment to the Local Government Act should *require* Local Governments to pay superannuation, or whether the decision to pay superannuation should be a decision of Council.

Under the principle of general competence, Local Governments should be empowered to manage their own affairs and the case could be made that this ought to extend to the payment of superannuation to Elected Members. However, as the superannuation system is underpinned by its universality, and there is potential for payment of superannuation to

become a political debate around the Council table, a strong case can be made for the payment of superannuation to Elected Members to be a legislative requirement.

On balance, it is posited that, to achieve the objectives of the superannuation system and to avoid politicisation of the decision at a local level, payment of superannuation should be a universal entitlement for Elected Members and therefore a requirement of Local Governments contained in the Local Government Act.

Feedback is sought from Members on this specific issue:

Should Local Governments be enabled or required to pay superannuation to Elected Members?

Why is that approach preferred?

As is the case in other jurisdictions, the Salaries and Allowances Tribunal should not consider the payment of superannuation as part of their deliberative process. Specifically, payment of superannuation, equivalent to the superannuation guarantee, should be over and above the fees and allowances determined by the Salaries and Allowances Tribunal.

Costs

There will be a cost associated with the payment of superannuation to Elected Members. These costs will be particularly noticeable in the first year when superannuation becomes payable.

The table below identifies the maximum possible cost of paying superannuation based on the current Salaries and Allowances Tribunal (SAT) determination³, and the current superannuation guarantee of ten percent.

The second column in the table identifies the maximum number of Elected Members currently elected to at least one Local Government in each SAT band in Western Australia. The third column then assumes that the maximum allowances are paid to all Councillors, the Mayor or President and the Deputy Mayor or Deputy President. From this, the maximum superannuation liability, based on the current SAT determination and the current superannuation guarantee of ten percent, per SAT band is calculated.

³ Salaries and Allowances Tribunal (2021) *Determination of the Salaries and Allowances Tribunal on Local Government Chief Executive Officers and Elected Members*, 8 April 2021. <https://www.wa.gov.au/sites/default/files/2021-04/Local%20Government%20Chief%20Executive%20Officers%20and%20Elected%20Members%20Determination%20No%201%20of%202021.pdf>

It is acknowledged that the actual liability for each Local Government is likely to be less than the maximum due to fewer Elected Members than the maximum listed in the second column, and / or paying less than the maximum allowances to Elected Members. In this way, the table below represents the **maximum** potential cost to Local Governments in each band.

Band	Maximum number of Elected Members (currently)	Maximum fees and allowances	Maximum Superannuation liability
1	15	\$603,199	\$60,320
2	13	\$389,101	\$38,910
3	11	\$235,208	\$23,521
4	11	\$139,653	\$13,965

While the costs are acknowledged, it is argued that on balance the benefits of paying superannuation to Elected Members as outlined in this paper outweigh the costs.

Recommendation

WALGA recommends to the Minister for Local Government:

That the *Local Government Act 1995* be amended to require Local Governments to pay Elected Members, into a nominated superannuation account, an amount equivalent to the superannuation guarantee determined with reference to fees and allowances paid to each Elected Member.

Process for Consultation

This paper has been prepared as a *Draft Policy Position Paper*. Feedback is sought from members in regards to the recommendation put forward by this paper.

Comments or submissions should be made to Tim Lane, Manager Strategy and Association Governance, at tlane@walga.asn.au by **Friday, 22 October**.

State Council's Governance Policy Team will meet in late October to consider member comments and submissions and provide guidance to inform a State Council agenda item, which will be considered at November Zone meetings and the 1 December meeting of State Council.

Following a State Council decision, advocacy will be undertaken with the Minister for Local Government.



Policy

27 October 2021

5.5 Community Garden

Well-being

Social

Background

The Murchison Shire Community Garden was first developed in the early 2000s. It was considered a better option than individual vegetable gardens on each residential lot as tenants come and go and not all are keen growers. A community garden provides an opportunity for interested community members to share an interest, knowledge, produce and management of the garden. The community chicken coop ties in with the garden and eggs are shared locally.

Council expenditure on the structure is minimal and not significant. With the infrastructure already there, it has much potential.

Objectives

- 1 To provide Council and the community with a framework for the management of the Murchison Shire Community Garden including the Chicken Coop
- 2 Promote the merits of our Murchison Shire Community Garden in building community relationships and food sustainability
- 3 Contribute to the education, health, and wellbeing of the local community
- 4 Develop a clear process and allocate necessary resources to support the Murchison Community Garden with a focus on encouraging self-management
- 5 Foster positive relationships and social interaction between members/volunteers in the Settlement and Council.

Details

Overall responsibility shall rest with the Chief Executive Officer with the Community Garden to operate within the following guidelines:

- 1 Membership is available to those persons residing within the Murchison Settlement on permanent or semi permanent basis, with the understanding that individuals agree to abide by the Community Garden policy and any operating requirements which may from time to time apply
- 2 All produce grown and distributed shall be on a 'not for sale' basis
- 3 Individuals shall register their interest and be allocated an allotment(s) for their own use
- 4 Create an arrangement allowing for new community members to have an allotment
- 5 Ensure the Murchison Community Garden remains herbicide and pesticide free
- 6 Establish a caretaker to oversee the operation

Previous

Nil



Policy

27 October 2021

5.5 Community Paddock

Well-being

Social and Environmental

Background

The community paddock situated off Mulga Crescent has been established over time by individual residents at their own costs for the purposes of allowing individuals to house large animals that are unsuitable for residential allotments. In doing so it created an incentive for some staff to live at the Settlement.

As part of a review of a Murchison Settlement Masterplan it became apparent that the amenity, and overall environment, in and around the Settlement is considered elevated in importance, and that the existing operation of the community paddock requires review, with guidelines developed for its continued use.

Objectives

To set the conditions for the continued, limited, use for the Murchison Shire Community Paddock.

Details

Overall responsibility shall rest with the Chief Executive Officer with the Community Paddock to operate within the following guidelines:

- 1 The current fenced area shall remain fixed and not be expanded
- 2 One (1) horse per person with a maximum of 2 horses per household and 4 horses in total to be kept at any one time
- 3 The Community Paddock is for daytime use only. Horses must be kept stabled at night time.
- 4 All feed is to be bought in. No grazing of the natural bush is permitted.
- 5 Manure needs to be managed and stored in a manner that does not cause any environmental harm or create any nuisance.
- 6 Area to be kept clean and tidy including the removal of all rubbish and unnecessary wire
- 7 Upon the horse owner's retirement from the Settlement horses must be removed from the Settlement at the owner's expense
- 8 Non-compliance with these requirements may lead to permission to keep horses at the Settlement being withdrawn
- 9 Council accepts no responsibility for the horses but cruelty/neglect, as determined by the CEO, will not be tolerated and will constitute grounds for immediate removal of the animals

Previous

Nil