



**murchisonshire**

*Ancient land under brilliant skies*

**Ordinary Council Meeting**

**23 September 2021**

**Attachments**

## Shire of Murchison

The following schedule of accounts has been paid under delegation by the Chief Executive Officer since the previous Council Meeting. The list totalling \$523,296.58 was submitted to Council on the 23 September 2021 and has been checked as being fully supported by vouchers and duly certified invoices with checks being carried out as to prices, computations and costing.

## Payment of Accounts Presented at the Ordinary Meeting of Council held on Thursday 23 September 2021

Chq/EFT	Date	Name	Description	Amount
EFT5937	02/08/2021	Skymesh	Internet service 20/7/2021 to 19/8/2021	130.00
310	02/08/2021	Westpac	Monthly Plan Fee	20.00
310	02/08/2021	ANZ Bank	Merchant Fees	520.68
310	03/08/2021	CBA Bank	Merchant Fees	20.00
310	03/08/2021	CBA Bank	Merchant Fees	34.44
EFT5889	09/08/2021	Oiltech Wholesale	Diesel & ULP	61,260.06
EFT5890	09/08/2021	Queens Supermarkets	Roadhouse Grocery Order	789.83
EFT5891	09/08/2021	McDonalds Wholesalers Grocery	Roadhouse Grocery Order	1,029.60
EFT5892	09/08/2021	Western Independent Foods	Roadhouse Grocery Order	532.23
EFT5893	09/08/2021	The Luscombe Syndicate	Roadhouse Grocery Order	474.92
EFT5894	11/08/2021	BT Superannuation	Superannuation contributions	996.87
EFT5895	11/08/2021	Host Plus Superannuation Fund	Superannuation contributions	3,133.86
EFT5896	11/08/2021	Statewide Superannuation	Superannuation contributions	2,476.99
EFT5897	11/08/2021	NGS Super	Superannuation contributions	188.65
EFT5898	11/08/2021	Aware Super	Superannuation contributions	14,290.14
EFT5899	11/08/2021	Guild Super	Superannuation contributions	335.83
EFT5900	11/08/2021	Australian Super	Superannuation contributions	1,600.44
EFT5901	11/08/2021	Rest Industry Super	Superannuation contributions	320.34
EFT5902	18/08/2021	Telstra	Phone services & equipment rental 25 July to 24 Aug 2021	1,540.40
EFT5903	18/08/2021	Telstra	Telephone charges for 4B Kurara Way 19 Jul to 18 Aug 2021	104.69
EFT5904	18/08/2021	Foxtel	Business Subscription 1 Aug to 31 Aug 2021	1,700.00
EFT5905	18/08/2021	LO-GO Appointments	Hire Senior Finance Manager (Keith White) 12 Jul to 16 July 2021	13,528.63
EFT5914	18/08/2021	Drylands Foundation	Native plants to replace losses at Museum x 7. PO 1317	97.90
EFT5915	18/08/2021	Hosken Electrical	Construction Gen Set Repairs, Replace ceiling fans and Air conditioner @ 6 Kurara Way, New air conditioner 14 Mulga Cres, Fault finding Caravan Park Ablution Block, Fault finding 4B Kurara Way, Install double GPO and move antenna points@ Museum Cottage	14,417.12
EFT5916	18/08/2021	Queens Supermarkets	Roadhouse Grocery Order	1,094.81
EFT5917	18/08/2021	Greenfield Technical Services	May 2021 Flood Damage Event	19,960.60
EFT5918	18/08/2021	Great Southern Fuel Supplies	Diesel	315.58
EFT5919	18/08/2021	McDonalds Wholesalers Grocery	Roadhouse Grocery Order	2,231.00
EFT5920	18/08/2021	Murchison Gas & Plumbing	Supply and Installation of upright Cooker	6,958.00
EFT5921	18/08/2021	AGFIX Multitrades	Supply and Construct new Decking at Roadhouse Accommodation Units	30,387.00
EFT5922	18/08/2021	Tony White	2 Dogs shot Byro Station 17/5/2021	400.00
EFT5923	18/08/2021	Western Independent Foods	Roadhouse Grocery Order	922.37
EFT5906	18/08/2021	Atom	Brake and Parts Cleaner Autosolve 200L	2,409.40
EFT5924	18/08/2021	The Luscombe Syndicate	Roadhouse Grocery Order	1,313.32
EFT5925	18/08/2021	Steven Cosgrove	Reimburse Meal at Yalgoo Hotel (Geotourism Meeting & Visage Productions on 1/7/21)	28.00
EFT5926	18/08/2021	Nick Drew	Reimburse groceries purchased from Super IGA 20/6/2021 for Roadhouse	531.20
EFT5927	18/08/2021	Castledine Gregory Law & Mediation	Legal expenses Wajarri Yamatji Native Title Claim WAD382/2017 & WAD32 of 2019. PO 1232	3,238.40
EFT5928	18/08/2021	Visage Productions	Participation in 1 Man & A Bike tv series (Murchison GeoRegion episode) 50% payment	4,675.00
EFT5929	18/08/2021	Afgri Equipment	M170332 Tension Spring , UC21583 Mower Blades	80.95
EFT5930	18/08/2021	Landgate	Mining Tenements Schedule No.M2021/3 16/4/21 to 11/5/2021	41.00
EFT5931	18/08/2021	LGISWA	LGIS Property Instalment 1. 30/6/2021 to 31/10/2021	125,038.30
EFT5932	18/08/2021	Oiltech Wholesale	200 ltr 15W/40 Super Universal Oil , 200 ltr ATF Dexron	1,899.26

## 17.1.1 - September 2021

### Payment of Accounts Presented at the Ordinary Meeting of Council held on Thursday 23 September 2021

Chq/EFT	Date	Name	Description	Amount
EFT5933	18/08/2021	Moore Australia (WA) Pty Ltd	Progressive account for the preparation of 2019/20 Annual Financial Statements. PO 542	16,170.00
EFT5907	18/08/2021	IT Vision User Group	Update logo on 10 crystal report	748.00
EFT5934	18/08/2021	WALGA	WALGA Subscriptions for 2021/22	25,417.78
EFT5935	18/08/2021	Westrac	6V-7419 Wiper Blade Front , 5C-8811 Wiper Blade Back , 425-0078 Wiper Blade Front	156.99
EFT5936	18/08/2021	Cleanpak Solutions	Multizyme 5 ltr , Livi Basics Multifold Towel 200s	479.73
EFT5908	18/08/2021	Toll Ipec	Parts from Tutt Bryant	21.90
EFT5909	18/08/2021	Ivor Ivars Dumbris	Reimburse for Joiners, Connector & Coil, 7 pin trailer sockets from Truckline & Hoppys	185.17
EFT5910	18/08/2021	Tyrepower Geraldton	Michelin 295/80R22 Tyres , Michelin 295/80R22 Tyres	7,173.00
EFT5911	18/08/2021	thinkproject	RAMM Annual Support and Maintenance Fee for 2021/22	7,887.92
EFT5912	18/08/2021	activ8me	Internet service 1/8/2021 to 31/8/2021	404.85
EFT5913	18/08/2021	Midwest Freight	Weekly Pickup & Delivery service for July x 5 weeks	9,020.00
EFT5975	20/08/2021	Skymesh	NBN Satellite service	130.00
EFT5938	24/08/2021	Skymesh	NBN-SA-TWO Student Plan fee from 18/6/2021 to 17/07/2021	34.90
EFT5939	30/08/2021	Oiltech Wholesale	Diesel & ULP	94,607.03
EFT5940	31/08/2021	Protector Fire Services	Portable Fire Equipment Maintenance & Smoke Detector Testing	5,316.85
EFT5949	31/08/2021	Winc Australia Pty Ltd	Printer Copying Charges	492.88
EFT5950	31/08/2021	Bolts-R-Us	Milwaukee M18 Chainsaw Chain	116.94
EFT5951	31/08/2021	Spotlight	Replacement Linen and Towels for Oasis Caravan Park	309.00
EFT5952	31/08/2021	Murchison Gas & Plumbing	Emergency call out to clear blockage in Septic Tank	1,441.00
EFT5953	31/08/2021	Mullewa Farm Supplies	3 x Batteries for P041 , P087 , P068	782.00
EFT5954	31/08/2021	Bill Boehm	Reimburse part of 2021/22 Member Dues for LG Professionals	500.00
EFT5955	31/08/2021	Regional Arts WA	Reimbursement for overcharge for Accommodation at Roadhouse for Yuck Circus	300.00
EFT5956	31/08/2021	Western Independent Foods	Roadhouse Grocery Order	1,731.25
EFT5957	31/08/2021	Royal Wolf Trading Australia Pty Ltd	Hire of single person bedroom with bathroom - monthly rent	1,265.67
EFT5958	31/08/2021	The Luscombe Syndicate	Roadhouse Grocery Order	1,527.52
EFT5941	31/08/2021	Atom	Toilet Paper Rolls , Hand Soap Dispenser , Hand Soap Refills	2,618.22
EFT5959	31/08/2021	Minter Ellison	Professional Services Employment Contract Review	3,300.00
EFT5960	31/08/2021	Keith White	Reimburse Fuel costs for Travel from Donnybrook to Murchison	199.16
EFT5961	31/08/2021	Australia Post	Postal services for July 2021	9.50
EFT5962	31/08/2021	Battery Mart	SN200 Batteries	1,634.60
EFT5963	31/08/2021	Bunnings Pty Ltd	I/N 0108774 Garden Edging x 3	532.80
EFT5964	31/08/2021	Cemeteries & Crematoria Assoc. of WA	Ordinary Membership 2021-22	125.00
EFT5965	31/08/2021	Chefmaster Australia	700PR 240 Litre Rubbish Bags , 348PR 100Litre Rubbish Bags	1,543.52
EFT5966	31/08/2021	NAPA Auto Parts	Heavy Duty Battery Terminals & Continuous Duty Solenoids PO	1,046.38
EFT5967	31/08/2021	Geraldton TV & Radio Services	Satking box, dish and fittings	855.91
EFT5968	31/08/2021	Great Northern Rural Services	Chamber to suit Steriflo Part No 13897-10	1,569.14
EFT5942	31/08/2021	Central West Pump	Davey Pressure Pump HP45-05T	1,006.50
EFT5969	31/08/2021	Hoppys Parts R Us	20 Litre Drum Wash and Wax CT20	313.28
EFT5970	31/08/2021	Kleenheat Gas	9 x 45 kg Gas Bottles	1,146.16
EFT5971	31/08/2021	Local Health Authorities Analytical	Analytical Services 2021/2022	396.00
EFT5972	31/08/2021	ML Communications	Bury CC9048 Bluetooth Car Kit with Remote Control	281.33
EFT5973	31/08/2021	Pemco Diesel	Annual Service of Fast Attack	3,295.88
EFT5974	31/08/2021	Westrac	Credit adjustment - balance parts invoices from \$4400.00 credit	1,219.91
EFT5943	31/08/2021	Ivor Ivars Dumbris	Reimburse costs of Poultry Feeder - Geraldton Stock Feeds	76.50
EFT5944	31/08/2021	activ8me	activ8me Internet Service 21/08/2021 to 20/09/2021	899.35
EFT5945	31/08/2021	Queens Supermarkets	Roadhouse Grocery Order	1,003.50
EFT5946	31/08/2021	McDonalds Wholesalers Grocery	Roadhouse Grocery Order	2,616.75
EFT5947	31/08/2021	Perfect Computer Solutions	Labour for Admin office out of data - Switched over to depot	170.00
EFT5948	31/08/2021	Best Western Hospitality Inn Geraldton	Accommodation for Works Manager - Will Herold. PO 1133	149.00
				<b>523,296.58</b>

**SHIRE OF MURCHISON**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 31 July 2021**

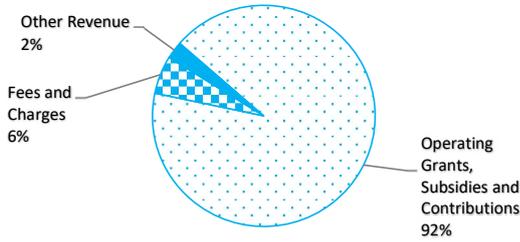
**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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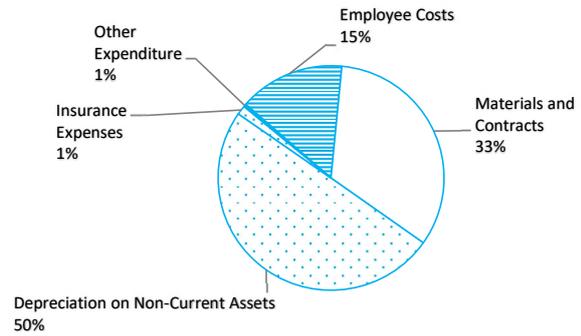
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OPERATING ACTIVITIES

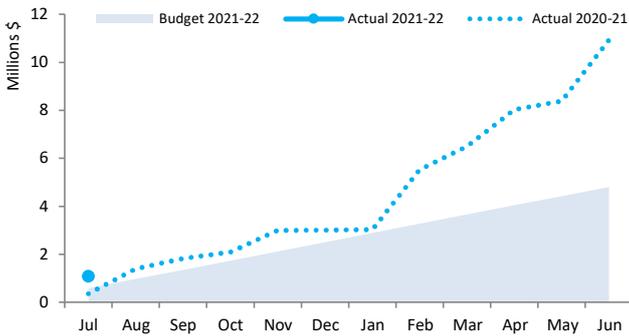
OPERATING REVENUE



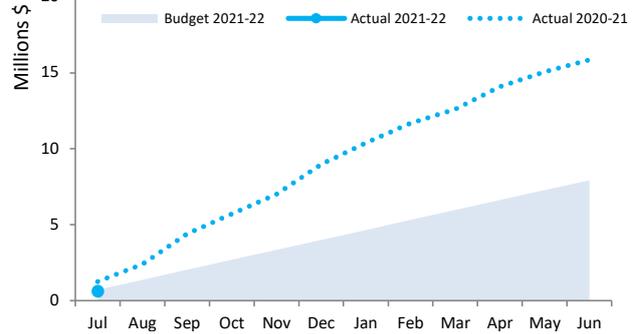
OPERATING EXPENSES



Budget Operating Revenues -v- Actual

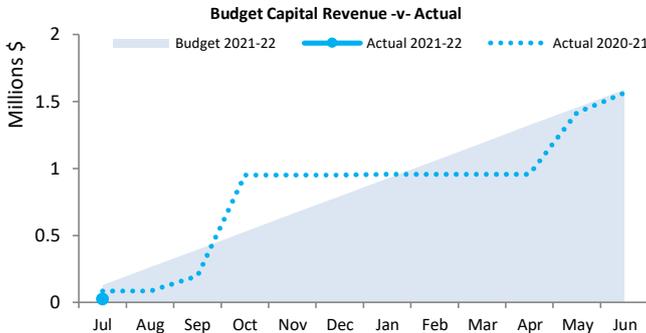


Budget Operating Expenses -v- YTD Actual

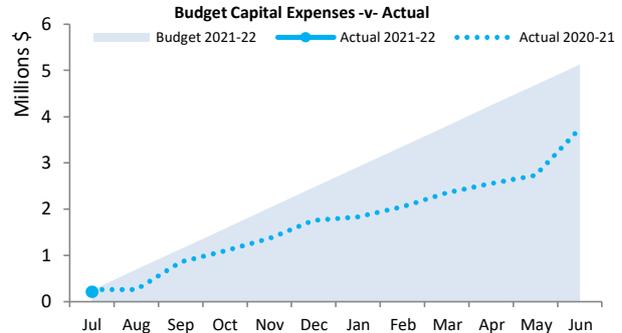


INVESTING ACTIVITIES

CAPITAL REVENUE



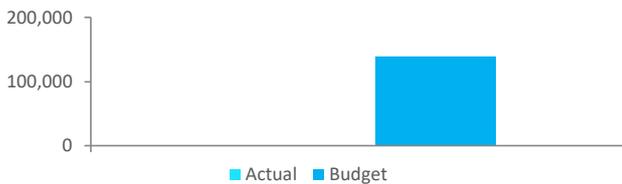
CAPITAL EXPENSES



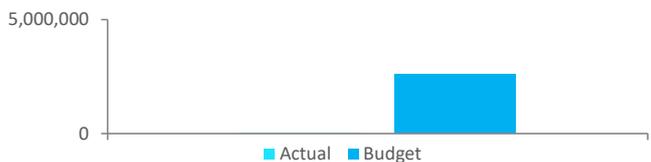
FINANCING ACTIVITIES

BORROWINGS

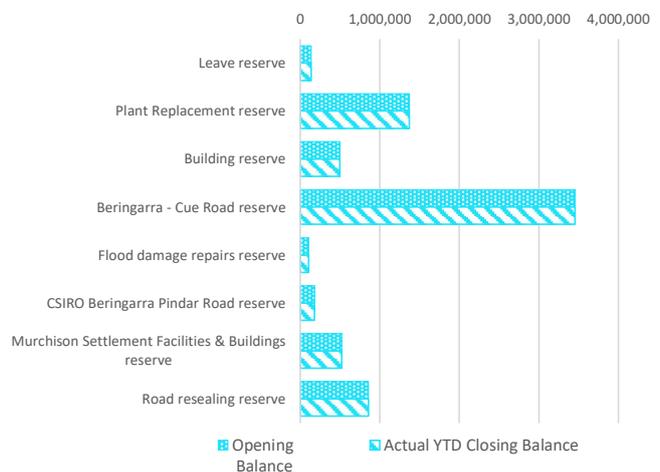
Principal Repayments



Principal Outstanding



RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$0.00 M	\$0.00 M	\$0.00 M	\$0.00 M
Closing	\$0.04 M	\$0.05 M	\$0.58 M	\$0.53 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$6.97 M	(2.3%)
Restricted Cash	(\$0.16 M)	102.3%
Restricted Cash	\$7.13 M	

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$	% Outstanding
Trade Payables	\$0.75 M	
0 to 30 Days	\$0.23 M	67.4%
30 to 90 Days		22.3%
Over 90 Days		10.3%

Refer to Note 5 - Payables

Receivables		
	\$	% Collected
Rates Receivable	\$1.64 M	
Trade Receivable	\$0.56 M	0.7%
30 to 90 Days	\$1.08 M	99.5%
Over 90 Days		0.4%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.57 M	\$0.17 M	\$0.77 M	\$0.60 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$0.00 M	0.0%
YTD Budget	\$0.00 M	

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions		
	\$	% Variance
YTD Actual	\$0.99 M	93.2%
YTD Budget	\$0.51 M	

Refer to Note 12 - Operating Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.06 M	2.9%
YTD Budget	\$0.06 M	

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$3.50 M)	(\$0.12 M)	(\$0.19 M)	(\$0.07 M)

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.00 M	0.0%
Adopted Budget	\$0.05 M	

Refer to Note 7 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$0.21 M	4.2%
Adopted Budget	\$5.13 M	

Refer to Note 8 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$0.02 M	1.5%
Adopted Budget	\$1.59 M	

Refer to Note 8 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$2.96 M	(\$0.00 M)	(\$0.00 M)	\$0.00 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.02 M

Refer to Note 9 - Borrowings

Reserves	
Reserves balance	\$7.13 M
Interest earned	\$0.00 M

Refer to Note 10 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS  
FOR THE PERIOD ENDED 31 JULY 2021**

**STATUTORY REPORTING PROGRAMS**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**PROGRAM NAME AND OBJECTIVES  
GOVERNANCE**

To provide the decision-making framework to facilitate allocation of scarce resources.

**ACTIVITIES**

Administration and operation of facilities and services to members of Council. Other costs that relate to the task of assisting elected members and electors on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

To provide services to help ensure a safer and environmentally conscious community.

Supervision of various by-laws, fire prevention and animal control.

**HEALTH**

To provide an operational framework for environmental and community health.

Monitor health control standards within the community, provide support and assistance with airstrips to enable all residents access to the Royal Flying Doctor for regular and emergency health services.

**EDUCATION AND WELFARE**

To provide services to disadvantaged persons. The elderly, children and youth.

Support of education facilities within the Shire and of any external resources necessary to assist with the education programmes for all residents.

**HOUSING**

To provide and maintain staff housing.

Provision and maintenance of staff housing.

**COMMUNITY AMENITIES**

To provide services required by the community.

Maintain a refuse site for the settlement.

**RECREATION AND CULTURE**

To establish and effectively manage infrastructure and resources which will help the social well being of the community.

Provide a library and museum and operation thereof. Maintain recreation centre, sports field, parks, gardens and other recreational facilities.

**TRANSPORT**

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, drainage works and traffic signs.  
Maintenance of the settlement air-strip.

**ECONOMIC SERVICES**

To help promote the shire and its economic well being.

Building control, provision of power and water supplies. Supply and maintenance of television re-broadcasting installation. Provision of radio communication. Maintenance of caravan park. Vermin control and area promotion.

**OTHER PROPERTY AND SERVICES**

To monitor and control Shire's overheads operating accounts.

Private works operation, plant repair and operation costs.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

**STATUTORY REPORTING PROGRAMS**

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	4,820	4,820	<b>4,820</b>	0	0.00%	
<b>Revenue from operating activities</b>							
Governance		12,000	999	<b>902</b>	(97)	(9.71%)	
General purpose funding - general rates	6	532,000	0	<b>0</b>	0	0.00%	
General purpose funding - other		2,031,000	496,874	<b>2,364</b>	(494,510)	(99.52%)	▼
Law, order and public safety		20,000	1,666	<b>0</b>	(1,666)	(100.00%)	
Community amenities		300	25	<b>0</b>	(25)	(100.00%)	
Recreation and culture		7,610	640	<b>286</b>	(354)	(55.31%)	
Transport		1,413,934	19,390	<b>992,886</b>	973,496	5020.61%	▲
Economic services		692,180	57,680	<b>86,396</b>	28,716	49.79%	▲
Other property and services		100,000	8,333	<b>0</b>	(8,333)	(100.00%)	
		<b>4,809,024</b>	<b>585,607</b>	<b>1,082,834</b>	497,227		
<b>Expenditure from operating activities</b>							
Governance		(715,413)	(56,919)	<b>(50,946)</b>	5,973	10.49%	
General purpose funding		(89,319)	(7,442)	<b>(5,575)</b>	1,867	25.09%	
Law, order and public safety		(95,057)	(10,342)	<b>(6,434)</b>	3,908	37.79%	
Health		(56,962)	(4,493)	<b>(4,477)</b>	16	0.36%	
Education and welfare		(1,200)	(83)	<b>0</b>	83	100.00%	
Housing		(84,329)	(6,987)	<b>(7,386)</b>	(399)	(5.71%)	
Community amenities		(149,805)	(11,632)	<b>(11,292)</b>	340	2.92%	
Recreation and culture		(312,067)	(25,982)	<b>(38,717)</b>	(12,735)	(49.01%)	▼
Transport		(5,033,343)	(431,551)	<b>(324,269)</b>	107,282	24.86%	▲
Economic services		(1,377,081)	(115,691)	<b>(159,848)</b>	(44,157)	(38.17%)	▼
Other property and services		(17,364)	(51,554)	<b>(19,555)</b>	31,999	62.07%	▲
		<b>(7,931,940)</b>	<b>(722,676)</b>	<b>(628,499)</b>	94,177		
Non-cash amounts excluded from operating activities	1(a)	3,692,265	307,289	<b>313,495</b>	6,206	2.02%	
<b>Amount attributable to operating activities</b>		<b>569,349</b>	<b>170,220</b>	<b>767,830</b>	597,610		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	13	1,587,350	129,397	<b>24,199</b>	(105,198)	(81.30%)	▼
Proceeds from disposal of assets	7	47,000	0	<b>0</b>	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(5,130,565)	(252,010)	<b>(212,934)</b>	39,076	15.51%	▲
<b>Amount attributable to investing activities</b>		<b>(3,496,215)</b>	<b>(122,613)</b>	<b>(188,735)</b>	(66,122)		
<b>Financing Activities</b>							
Proceeds from new debentures	9	2,750,000	0	<b>0</b>	0	0.00%	
Transfer from reserves	10	2,006,188	0	<b>0</b>	0	0.00%	
Repayment of debentures	9	(139,382)	0	<b>0</b>	0	0.00%	
Transfer to reserves	10	(1,653,800)	(29)	<b>(29)</b>	0	0.00%	
<b>Amount attributable to financing activities</b>		<b>2,963,006</b>	<b>(29)</b>	<b>(29)</b>	0		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>40,960</b>	<b>52,398</b>	<b>583,886</b>			

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS****FOR THE PERIOD ENDED 31 JULY 2021****NATURE OR TYPE DESCRIPTIONS****REVENUE****RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**REVENUE FROM CONTRACTS WITH CUSTOMERS**

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

**FEES AND CHARGES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**INTEREST EARNINGS**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**PROFIT ON ASSET DISPOSAL**

Excess of assets received over the net book value for assets on their disposal.

**EXPENSES****EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Shortfall between the value of assets received over the net book value for assets on their disposal.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

**INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

**BY NATURE OR TYPE**

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	4,820	4,820	<b>4,820</b>	0	0.00%	
<b>Revenue from operating activities</b>							
Rates	6	532,000	0	<b>0</b>	0	0.00%	
Operating grants, subsidies and contributions	12	3,514,494	514,002	<b>992,840</b>	478,838	93.16%	▲
Fees and charges		701,530	58,457	<b>60,154</b>	1,697	2.90%	
Service charges		0	0	<b>204</b>	204	0.00%	
Interest earnings		60,500	4,374	<b>2,364</b>	(2,010)	(45.95%)	
Other revenue		500	8,774	<b>27,272</b>	18,498	210.83%	▲
		<b>4,809,024</b>	<b>585,607</b>	<b>1,082,834</b>	497,227		
<b>Expenditure from operating activities</b>							
Employee costs		(1,458,351)	(151,132)	<b>(95,017)</b>	56,115	37.13%	▲
Materials and contracts		(2,399,276)	(184,834)	<b>(209,144)</b>	(24,310)	(13.15%)	▼
Depreciation on non-current assets		(3,680,437)	(306,691)	<b>(313,495)</b>	(6,804)	(2.22%)	
Interest expenses		(11,740)	0	<b>(58)</b>	(58)	0.00%	
Insurance expenses		(161,408)	(63,098)	<b>(8,295)</b>	54,803	86.85%	▲
Other expenditure		(208,900)	(16,323)	<b>(2,490)</b>	13,833	84.75%	▲
Loss on disposal of assets	7	(11,828)	(598)	<b>0</b>	598	100.00%	
		<b>(7,931,940)</b>	<b>(722,676)</b>	<b>(628,499)</b>	94,177		
Non-cash amounts excluded from operating activities	1(a)	3,692,265	307,289	<b>313,495</b>	6,206	2.02%	
<b>Amount attributable to operating activities</b>		<b>569,349</b>	<b>170,220</b>	<b>767,830</b>	597,610		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	13	1,587,350	129,397	<b>24,199</b>	(105,198)	(81.30%)	▼
Proceeds from disposal of assets	7	47,000	0	<b>0</b>	0	0.00%	
Payments for property, plant and equipment	8	(5,130,565)	(252,010)	<b>(212,934)</b>	39,076	15.51%	▲
<b>Amount attributable to investing activities</b>		<b>(3,496,215)</b>	<b>(122,613)</b>	<b>(188,735)</b>	(66,122)		
<b>Financing Activities</b>							
Proceeds from new debentures	9	2,750,000	0	<b>0</b>	0	0.00%	
Transfer from reserves	10	2,006,188	0	<b>0</b>	0	0.00%	
Repayment of debentures	9	(139,382)	0	<b>0</b>	0	0.00%	
Transfer to reserves	10	(1,653,800)	(29)	<b>(29)</b>	0	0.00%	
<b>Amount attributable to financing activities</b>		<b>2,963,006</b>	<b>(29)</b>	<b>(29)</b>	0		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>40,960</b>	<b>52,398</b>	<b>583,886</b>			

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 JULY 2021**

**BASIS OF PREPARATION**

**BASIS OF PREPARATION**

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

**SIGNIFICANT ACCOUNTING POLICES**

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 14 September 2021

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021

NOTE 1  
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>				
		\$	\$	\$
<b>Adjustments to operating activities</b>				
Add: Loss on asset disposals	7	11,828	598	0
Add: Depreciation on assets		3,680,437	306,691	313,495
<b>Total non-cash items excluded from operating activities</b>		<b>3,692,265</b>	<b>307,289</b>	<b>313,495</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	This Time Last Year 31 July 2020	Year to Date 31 July 2021
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	10	(7,128,983)	(6,790,798)	(7,129,012)
Add: Borrowings	9	1,176	(784)	1,176
Add: Provisions - employee	11	134,483	78,668	134,483
<b>Total adjustments to net current assets</b>		<b>(6,993,324)</b>	<b>(6,712,914)</b>	<b>(6,993,353)</b>

(c) Net current assets used in the Statement of Financial Activity

**Current assets**

Cash and cash equivalents	2	8,156,910	1,160,582	6,966,850
Financial assets at amortised cost	2	0	9,024,875	0
Rates receivables	3	562,530	197,251	558,719
Receivables	3	199,601	300,355	1,079,268
Other current assets	4	143,889	460,352	141,637
<b>Less: Current liabilities</b>				
Payables	5	(1,620,805)	(991,712)	(749,453)
Borrowings	9	(1,176)	784	(1,176)
Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity	11	(308,322)	0	(284,123)
Provisions	11	(134,483)	(78,668)	(134,483)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(6,993,324)</b>	<b>(6,712,914)</b>	<b>(6,993,353)</b>
<b>Closing funding surplus / (deficit)</b>		<b>4,820</b>	<b>3,360,905</b>	<b>583,886</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$				
<b>Cash on hand</b>								
Municipal Bank Account	Cash and cash equivalents	(631,373)	0	(631,373)	0	Westpac	NA	NA
Cash On Hand	Cash and cash equivalents	500	0	500	0	NA	NA	NA
Muni Short Term Investment	Cash and cash equivalents	1,659	0	1,659	0	Westpac	NA	NA
Murchison Oasis Roadhouse (Fuel ATM) Acct	Cash and cash equivalents	44,598	0	44,598	0	Westpac	NA	NA
CSIRO Road Account Bank	Cash and cash equivalents	7,371	0	7,371	0	Westpac	NA	NA
Reserve Funds (Cash C/A)	Cash and cash equivalents	0	3,709,716	3,709,716	0	Westpac	NA	NA
Reserve Term Deposit	Cash and cash equivalents	0	3,419,298	3,419,298	0	Westpac	NA	NA
Murchison Community Trust Fund	Cash and cash equivalents	415,081	0	415,081	0	Westpac	NA	NA
<b>Total</b>		<b>(162,164)</b>	<b>7,129,014</b>	<b>6,966,850</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		(162,164)	7,129,014	6,966,850	0			
		<b>(162,164)</b>	<b>7,129,014</b>	<b>6,966,850</b>	<b>0</b>			

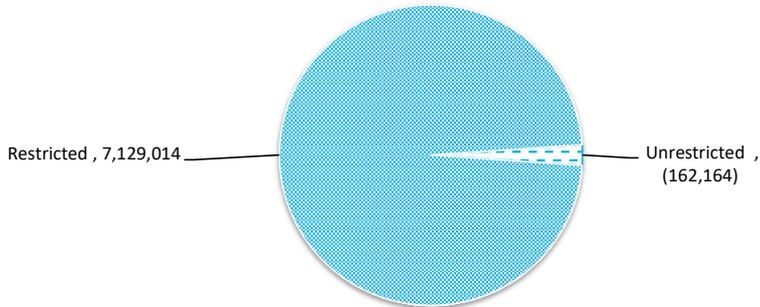
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

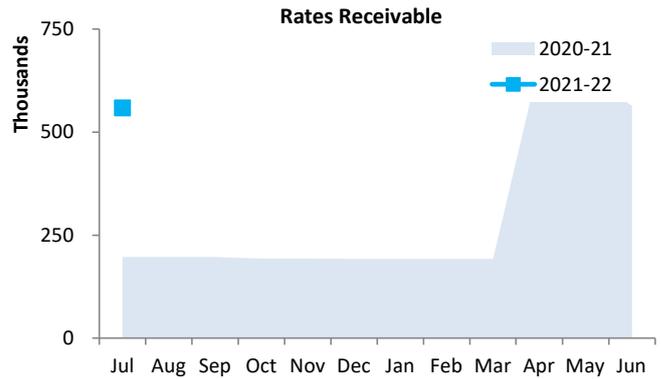
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021

Rates receivable	30 Jun 2021	31 Jul 2021
	\$	\$
Opening arrears previous years	206,328	562,530
Levied this year	458,466	0
Less - collections to date	(102,264)	(3,811)
Equals current outstanding	<b>562,530</b>	<b>558,719</b>
<b>Net rates collectable</b>	<b>562,530</b>	<b>558,719</b>
% Collected	15.4%	0.7%

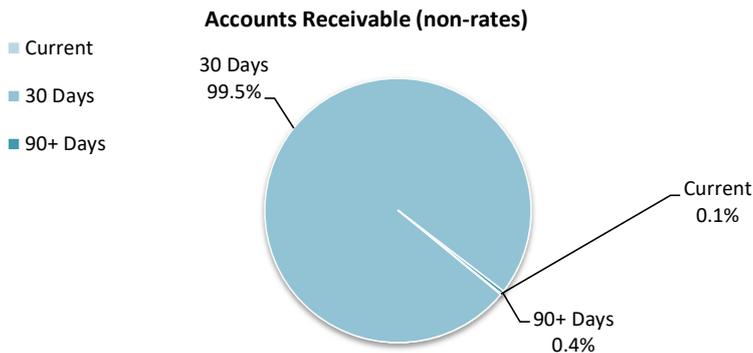


Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	1,115	823,659	0	3,374	828,148
Percentage		0.1%	99.5%	0%	0.4%	
<b>Balance per trial balance</b>						
Sundry receivable						828,148
GST receivable						250,954
Accrued Income/Payments in Advance						166
<b>Total receivables general outstanding</b>						<b>1,079,268</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021

OPERATING ACTIVITIES  
NOTE 4  
OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 31 July 2021
	\$	\$	\$	\$
<b>Inventory</b>				
Fuel, oil and materials on hand	143,889	23,660	(25,912)	141,637
<b>Total other current assets</b>	<b>143,889</b>	<b>23,660</b>	<b>(25,912)</b>	<b>141,637</b>
<b>Amounts shown above include GST (where applicable)</b>				

KEY INFORMATION

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

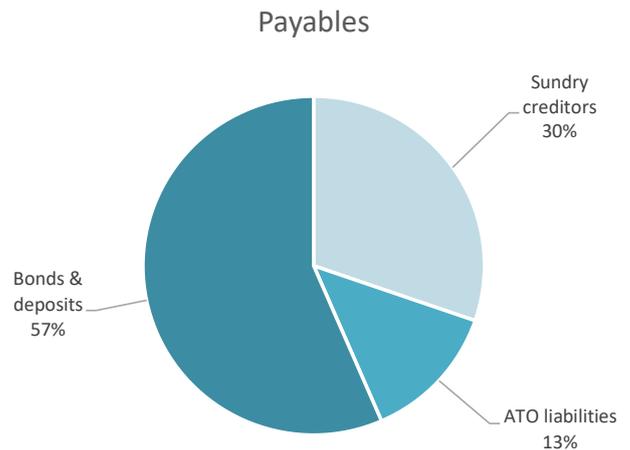
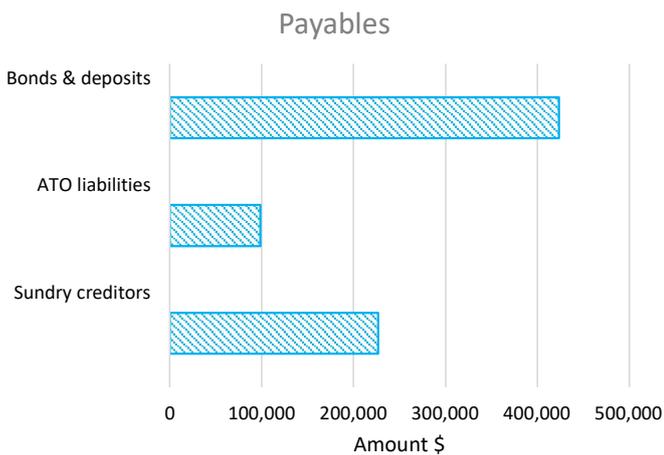
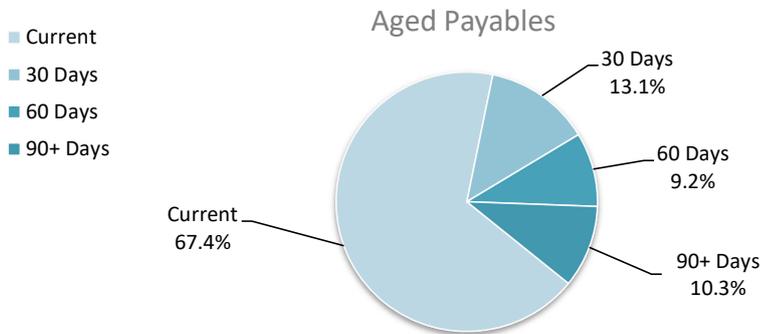
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	152,718	29,740	20,950	23,292	226,700
Percentage		67.4%	13.1%	9.2%	10.3%	
<b>Balance per trial balance</b>						
Sundry creditors						226,700
ATO liabilities						98,796
Bonds & deposits						423,186
Emergency services levy						771
<b>Total payables general outstanding</b>						<b>749,453</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

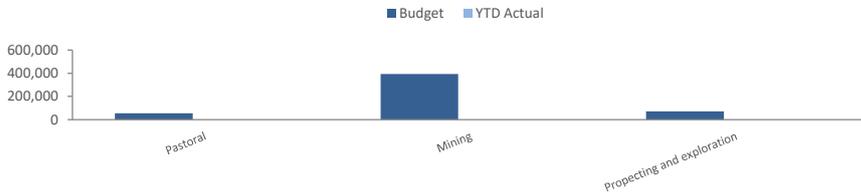
Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



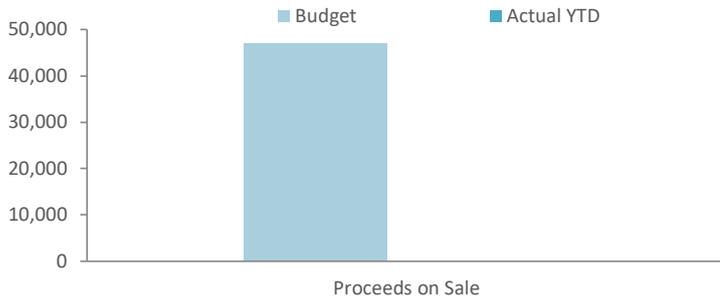
General rate revenue	Budget							YTD Actual			Total Revenue
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	
<b>RATE TYPE</b>				\$	\$	\$	\$	\$	\$	\$	\$
<b>Unimproved value</b>											
Pastoral	0.0387	23	1,404,195	54,399	0	0	54,399	0	0	0	0
Mining	0.26543	12	1,480,809	393,051	0	0	393,051	0	0	0	0
Propecting and exploration	0.09618	32	845,053	81,277	(9,927)	0	71,350	0	0	0	0
<b>Sub-Total</b>		<b>67</b>	<b>3,730,057</b>	<b>528,727</b>	<b>(9,927)</b>	<b>0</b>	<b>518,800</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Unimproved value</b>											
Pastoral	600	6	17,320	3,600	0	0	3,600	0	0	0	0
Mining	600	0	0	0	0	0	0	0	0	0	0
Propecting and exploration	600	16	45,778	9,600	0	0	9,600	0	0	0	0
<b>Sub-total</b>		<b>22</b>	<b>63,098</b>	<b>13,200</b>	<b>0</b>	<b>0</b>	<b>13,200</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total general rates</b>							<b>532,000</b>				<b>0</b>

**KEY INFORMATION**

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2021 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>								
	<b>Transport</b>								
	Plant and equipment	58,828	47,000	0	(11,828)	0	0	0	0
		<b>58,828</b>	<b>47,000</b>	<b>0</b>	<b>(11,828)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



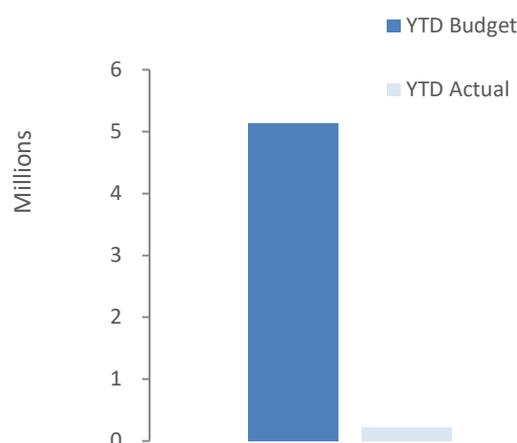
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

**INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings & Improvements	528,152	9,166	0	(9,166)
Other Buildings & Improvements	1,233,120	17,500	5,076	(12,424)
Furniture & Equipment	89,487	7,456	8,849	1,393
Plant & Equipment - Major	525,000	0	0	0
Roads	2,754,806	217,888	199,009	(18,879)
<b>Payments for Capital Acquisitions</b>	<b>5,130,565</b>	<b>252,010</b>	<b>212,934</b>	<b>(39,076)</b>
<b>Total Capital Acquisitions</b>	<b>5,130,565</b>	<b>252,010</b>	<b>212,934</b>	<b>(39,076)</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	1,587,350	129,397	24,199	(105,198)
Borrowings	2,750,000	0	0	0
Other (disposals & C/Fwd)	47,000	0	0	0
Cash backed reserves				
Plant Replacement reserve	478,000	0	0	0
Building reserve	11,000	0	0	0
Beringarra - Cue Road reserve	767,188	0	0	0
Murchison Settlement Facilities & Buildings reserve	350,000	0	0	0
Road resealing reserve	400,000	0	0	0
Contribution - operations	(1,259,973)	122,613	188,735	66,122
<b>Capital funding total</b>	<b>5,130,565</b>	<b>252,010</b>	<b>212,934</b>	<b>(39,076)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

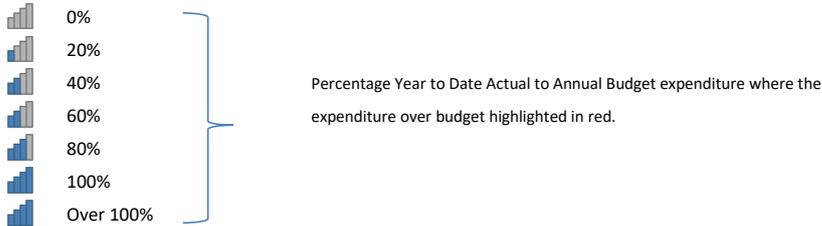
All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021

Capital expenditure total

Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

Account Description		Adopted		Year to Date Actual	Variance (Under)/Over	
		Current Budget	Year to Date Budget			
<b>Capital Expenditure</b>						
<b>Buildings &amp; Improvements</b>						
	09134	Buildings Improvements - Staff Hsg	95,000	7,916	0	(7,916)
	14515	Buildings & Improvements - Admin	11,000	0	0	0
	12109	Buildings & Imp. - Depot	15,000	1,250	0	(1,250)
	13203	Buildings & Imp - (T.&A.P)	407,152	0	0	0
	<b>Buildings &amp; Improvements Total</b>		<b>528,152</b>	<b>9,166</b>	<b>0</b>	<b>(9,166)</b>
<b>Other Buildings &amp; Improvements</b>						
	10770	Buildings & Imp - O.C.A.	30,000	2,500	0	(2,500)
	12670	Improvements - Airport	53,120	15,000	5,076	(9,924)
	10104	Sanitation Infrastructure	50,000	0	0	0
	13657	Utility Infrastructure	1,100,000	0	0	0
	<b>Other Buildings &amp; Improvements Total</b>		<b>1,233,120</b>	<b>17,500</b>	<b>5,076</b>	<b>(12,424)</b>
<b>Roads</b>						
	12101	Roads Const - Own Source	938,090	78,166	190,209	112,043
	12103	Roads Const. - MRWA	219,528	18,292	0	(18,292)
	12104	Roads Const - R2R	690,000	57,500	0	(57,500)
	12108	Roads Const - Grids	140,000	0	8,800	8,800
	12180	Roads Const - Contributions	767,188	63,930	0	(63,930)
	<b>Roads Total</b>		<b>2,754,806</b>	<b>217,888</b>	<b>199,009</b>	<b>(18,879)</b>
<b>Plant &amp; Equipment - Major</b>						
	12302	Road Plant Purchases	455,000	0	0	0
	14565	Admin Vehicles	70,000	0	0	0
	<b>Plant &amp; Equipment - Major Total</b>		<b>525,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Furniture &amp; Equipment</b>						
	14561	Furn & Equipment - Admin	10,000	833	8,849	8,016
	04116	Furniture & Equipment	15,000	1,250	0	(1,250)
	13202	Furniture & Equipment - (T.&A.P)	29,500	2,458	0	(2,458)
	13610	Roadhouse Coolroom	34,987	2,915	0	(2,915)
	<b>Furniture &amp; Equipment Total</b>		<b>89,487</b>	<b>7,456</b>	<b>8,849</b>	<b>1,393</b>
	<b>Grand Total</b>		<b>5,130,565</b>	<b>252,010</b>	<b>212,934</b>	<b>(39,076)</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021

## FINANCING ACTIVITIES

## NOTE 9

## BORROWINGS

## Repayments - borrowings

Information on borrowings Particulars	Loan No.	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments		
		1 July 2021	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
<b>Transport</b>										
Purchase of road plant	1	16,177	0	0	0	1,176	16,177	15,001	0	529
Roadworks in 2021-22	2	0	0	2,000,000	0	93,061	0	1,906,939	0	7,501
<b>Economic services</b>										
MicroGrid Power	3	0	0	750,000	0	45,145	0	704,855	0	3,710
<b>Total</b>		16,177	0	2,750,000	0	139,382	16,177	2,626,795	0	11,740
Current borrowings							1,176			
Non-current borrowings							15,001			
							16,177			

All debenture repayments were financed by general purpose revenue.

## New borrowings 2021-22

Particulars	Amount Borrowed	Amount Borrowed	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
	\$	\$				\$	%	\$	\$	\$
Roadworks Finding	0	2,000,000	WATC	TBA	10	0	1	0	2,000,000	0
MiroGrid Power	0	750,000	WATC	TBA	8	0	1	0	750,000	0
	0	2,750,000				0		0	2,750,000	0

## KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021

## OPERATING ACTIVITIES

## NOTE 10

## CASH RESERVES

## Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave reserve	139,088	0	0	25,700	0	0	0	164,788	139,088
Plant Replacement reserve	1,372,757	0	0	300,000	0	(478,000)	0	1,194,757	1,372,757
Building reserve	499,422	0	3	2,700	0	(11,000)	0	491,122	499,425
Beringarra - Cue Road reserve	3,454,306	0	0	24,000	0	(767,188)	0	2,711,118	3,454,306
Flood damage repairs reserve	105,969	0	0	500	0	0	0	106,469	105,969
CSIRO Beringarra Pindar Road reserve	175,949	0	0	900	0	0	0	176,849	175,949
Murchison Settlement Facilities & Build	522,634	0	0	1,300,000	0	(350,000)	0	1,472,634	522,634
Road resealing reserve	858,858	0	26	0	0	(400,000)	0	458,858	858,884
	<b>7,128,983</b>	<b>0</b>	<b>29</b>	<b>1,653,800</b>	<b>0</b>	<b>(2,006,188)</b>	<b>0</b>	<b>6,776,595</b>	<b>7,129,012</b>

	Opening Balance	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance
Other current liabilities	1 July 2021				31 July 2021
	\$		\$	\$	\$
<b>Other liabilities</b>					
- Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity	308,322	0	0	(24,199)	284,123
<b>Total other liabilities</b>	308,322	0	0	(24,199)	284,123
<b>Provisions</b>					
Provision for annual leave	116,351	0	0	0	116,351
Provision for long service leave	18,132	0	0	0	18,132
<b>Total Provisions</b>	134,483	0	0	0	134,483
<b>Total other current liabilities</b>	<b>442,805</b>	<b>0</b>	<b>0</b>	<b>(24,199)</b>	<b>418,606</b>
<b>Amounts shown above include GST (where applicable)</b>					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

#### KEY INFORMATION

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### Employee benefits

###### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

###### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

##### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021NOTE 12  
OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget Revenue	YTD Budget	YTD Revenue
	1 July 2021		(As revenue)	31 Jul 2021	31 Jul 2021			Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>								
<b>General purpose funding</b>								
F.A.G Grant - General	0	0	0	0	0	1,470,000	367,500	0
F.A.G. Grant - Roads	0	0	0	0	0	500,000	125,000	0
<b>Law, order, public safety</b>								
Income Relating to Fire Prevention	0	0	0	0	0	19,500	1,625	0
<b>Community amenities</b>								
Other Community Amenities Inc	0	0	0	0	0	300	25	0
<b>Transport</b>								
Grant - MRWA Direct	0	0	0	0	0	231,299	19,274	231,299
Grant - Wandrra Flood Damage	0	0	0	0	0	1,181,235	0	761,541
Traffic Licencing Commissions	0	0	0	0	0	1,400	116	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,403,734</b>	<b>513,540</b>	<b>992,840</b>
<b>Operating contributions</b>								
<b>Governance</b>								
Income Other Governance	0	0	0	0	0	5,000	0	0
<b>Recreation and culture</b>								
Foxtel 2 Office Road (CEO)	0	0	0	0	0	390	33	0
Foxtel 4A Kurara Way	0	0	0	0	0	390	33	0
Foxtel 4B Kurara Way	0	0	0	0	0	390	33	0
Foxtel 6 Kurara Way	0	0	0	0	0	390	33	0
Foxtel 8 Kurara Way	0	0	0	0	0	390	33	0
Foxtel 10A Kurara Way	0	0	0	0	0	390	33	0
Foxtel 10B Kurara Way	0	0	0	0	0	390	33	0
Foxtel 12A Kurara Way	0	0	0	0	0	390	33	0
Foxtel 12B Kurara Way	0	0	0	0	0	390	33	0
Foxtel 14 Mulga Cres	0	0	0	0	0	390	33	0
Income 16 Mulga Cres	0	0	0	0	0	390	33	0
Foxtel 8 Mulga Cres	0	0	0	0	0	390	33	0
Foxtel 10 Mulga Cres	0	0	0	0	0	390	33	0
Foxtel 12 Mulga Cres	0	0	0	0	0	390	33	0
<b>Economic services</b>								
Income Other Economic Services				0	0	300	0	0
<b>Other property and services</b>								
Diesel Fuel Rebate				0	0	100,000	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>110,760</b>	<b>462</b>	<b>0</b>
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,514,494</b>	<b>514,002</b>	<b>992,840</b>

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget	YTD	YTD
	1 July 2021		(As revenue)	31 Jul 2021	31 Jul 2021	Revenue	Budget	Revenue
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>								
<b>Law, order, public safety</b>								
Grant Revenue - Fire Prevention	0	0	0	0	0	2,000	166	0
<b>Transport</b>								
Grant - MRWA Specific	0	0	0	0	0	278,667	23,222	0
Grant - Roads to Recovery	0	0	0	0	0	565,000	47,083	0
Grant - LCRIP	284,123	0	0	284,123	284,123	707,113	58,926	0
Dept Industry Airport Grant	24,199	0	(24,199)	0	0	34,570	0	24,199
	<b>308,322</b>	<b>0</b>	<b>(24,199)</b>	<b>284,123</b>	<b>284,123</b>	<b>1,587,350</b>	<b>129,397</b>	<b>24,199</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

**NOTE 14  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
<b>Revenue from operating activities</b>						
General purpose funding - other	(494,510)	(99.52%) ▼			F.A.G Grants \$492,500	
Transport	973,496	5020.61% ▲	Grant - MRWA Direct \$212,025. Grant - Wandrra Flood Damage \$761,541			
Economic services	28,716	49.79% ▲	Roadhouse sales \$31,357			
<b>Expenditure from operating activities</b>						
Recreation and culture	(12,735)	(49.01%) ▼	Murchison Sports Club Mtce \$3,324		Polocrosse Fields Mtce \$19,528	
Transport	107,282	24.86% ▲	Maintenance - Heavy Road \$37,500. Maintenance - General \$15,725. Bridges Maint. \$14,000. Flood damage \$15,074.		Settlement Power Generation \$31,721	
Economic services	(44,157)	(38.17%) ▼	Tourism-General Expenses \$6,683		Settlement Power Generation \$31,721. Roadhouse Fuels Sales \$22,668	
Other property and services	31,999	62.07% ▲			Insurance \$36,310	
<b>Investing activities</b>						
Proceeds from non-operating grants, subsidies and contributions	(105,198)	(81.30%) ▼			LCRIP \$58,926. MRWA Specific \$23,222. Roads to Recovery \$47,083	
Payments for property, plant and equipment and infrastructure	39,076	15.51% ▲				

**SHIRE OF MURCHISON**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 31 August 2021**

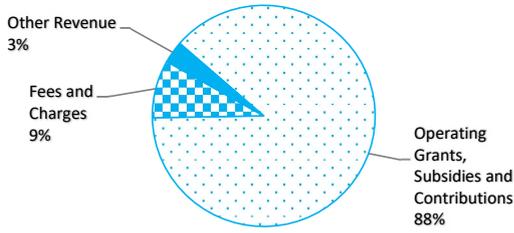
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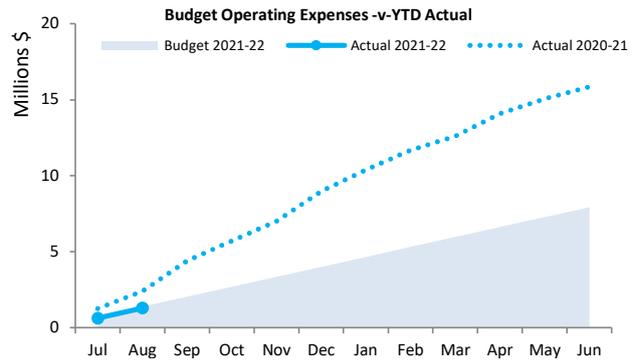
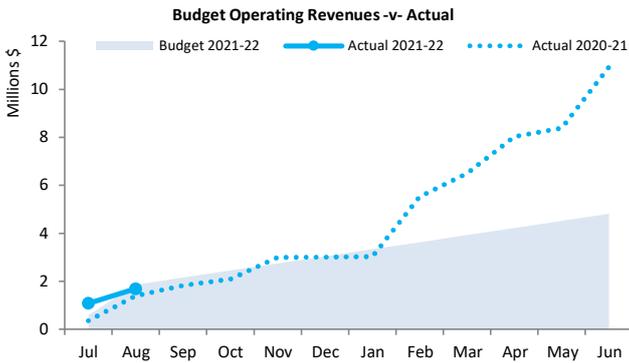
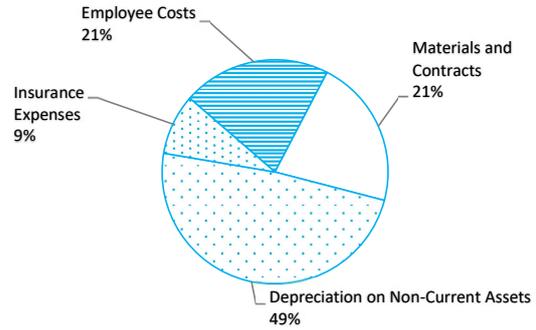
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OPERATING ACTIVITIES

OPERATING REVENUE

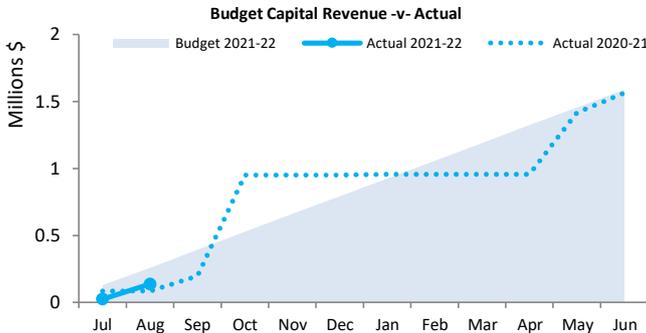


OPERATING EXPENSES

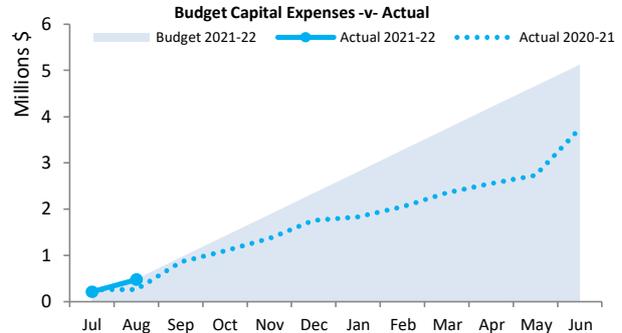


INVESTING ACTIVITIES

CAPITAL REVENUE



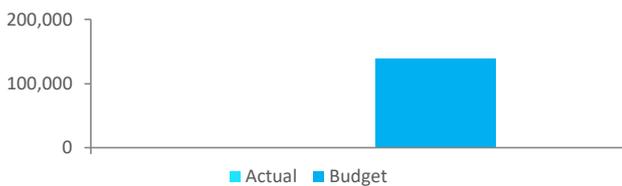
CAPITAL EXPENSES



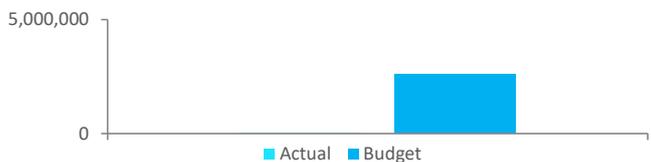
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BORROWINGS

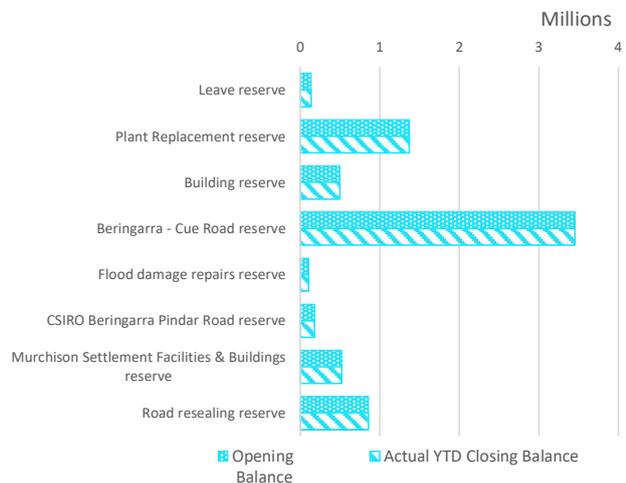
Principal Repayments



Principal Outstanding



RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$0.00 M	\$0.00 M	\$0.00 M	\$0.00 M
Closing	\$0.04 M	\$0.87 M	\$0.69 M	(\$0.17 M)

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$0.83 M	10.4%
Restricted Cash	\$7.13 M	89.6%
<b>Total</b>	<b>\$7.96 M</b>	

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$	% Outstanding
Trade Payables	\$0.14 M	
0 to 30 Days		45.3%
30 to 90 Days		40.1%
Over 90 Days		14.6%

Refer to Note 5 - Payables

Receivables		
	\$	% Collected
Rates Receivable	\$0.40 M	29%
Trade Receivable	\$0.35 M	
30 to 90 Days		93.9%
Over 90 Days		4.5%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.57 M	\$1.09 M	\$1.03 M	(\$0.07 M)

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$0.00 M	0.0%
YTD Budget	\$0.00 M	0.0%

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions		
	\$	% Variance
YTD Actual	\$1.49 M	
YTD Budget	\$1.72 M	(13.2%)

Refer to Note 12 - Operating Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.14 M	
YTD Budget	\$0.12 M	22.0%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$3.50 M)	(\$0.23 M)	(\$0.34 M)	(\$0.11 M)

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.00 M	
Adopted Budget	\$0.05 M	0.0%

Refer to Note 7 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$0.47 M	
Adopted Budget	\$5.13 M	9.2%

Refer to Note 8 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$0.14 M	
Adopted Budget	\$1.59 M	8.5%

Refer to Note 8 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$2.96 M	(\$0.00 M)	(\$0.00 M)	\$0.00 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$0.02 M

Refer to Note 9 - Borrowings

Reserves	
Reserves balance	\$7.13 M
Interest earned	\$0.00 M

Refer to Note 10 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS  
FOR THE PERIOD ENDED 31 AUGUST 2021**

**STATUTORY REPORTING PROGRAMS**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**PROGRAM NAME AND OBJECTIVES  
GOVERNANCE**

To provide the decision-making framework to facilitate allocation of scarce resources.

**ACTIVITIES**

Administration and operation of facilities and services to members of Council. Other costs that relate to the task of assisting elected members and electors on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

To provide services to help ensure a safer and environmentally conscious community.

Supervision of various by-laws, fire prevention and animal control.

**HEALTH**

To provide an operational framework for environmental and community health.

Monitor health control standards within the community, provide support and assistance with airstrips to enable all residents access to the Royal Flying Doctor for regular and emergency health services.

**EDUCATION AND WELFARE**

To provide services to disadvantaged persons. The elderly, children and youth.

Support of education facilities within the Shire and of any external resources necessary to assist with the education programmes for all residents.

**HOUSING**

To provide and maintain staff housing.

Provision and maintenance of staff housing.

**COMMUNITY AMENITIES**

To provide services required by the community.

Maintain a refuse site for the settlement.

**RECREATION AND CULTURE**

To establish and effectively manage infrastructure and resources which will help the social well being of the community.

Provide a library and museum and operation thereof. Maintain recreation centre, sports field, parks, gardens and other recreational facilities.

**TRANSPORT**

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, drainage works and traffic signs.  
Maintenance of the settlement air-strip.

**ECONOMIC SERVICES**

To help promote the shire and its economic well being.

Building control, provision of power and water supplies. Supply and maintenance of television re-broadcasting installation. Provision of radio communication. Maintenance of caravan park. Vermin control and area promotion.

**OTHER PROPERTY AND SERVICES**

To monitor and control Shire's overheads operating accounts.

Private works operation, plant repair and operation costs.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2021

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	4,820	4,820	<b>4,820</b>	0	0.00%	
<b>Revenue from operating activities</b>							
Governance		12,000	1,998	<b>3,430</b>	1,432	71.67%	
General purpose funding - general rates	6	532,000	0	<b>0</b>	0	0.00%	
General purpose funding - other		2,031,000	501,248	<b>500,648</b>	(600)	(0.12%)	
Law, order and public safety		20,000	3,332	<b>0</b>	(3,332)	(100.00%)	
Community amenities		300	50	<b>85</b>	35	70.00%	
Recreation and culture		7,610	1,280	<b>785</b>	(495)	(38.67%)	
Transport		1,413,934	1,220,015	<b>993,440</b>	(226,575)	(18.57%)	▼
Economic services		692,180	115,360	<b>194,480</b>	79,120	68.59%	▲
Other property and services		100,000	16,666	<b>0</b>	(16,666)	(100.00%)	▼
		<b>4,809,024</b>	<b>1,859,949</b>	<b>1,692,868</b>	(167,081)		
<b>Expenditure from operating activities</b>							
Governance		(715,413)	(124,343)	<b>(117,227)</b>	7,116	5.72%	
General purpose funding		(89,319)	(14,884)	<b>(10,727)</b>	4,157	27.93%	
Law, order and public safety		(95,057)	(18,039)	<b>(20,589)</b>	(2,550)	(14.14%)	
Health		(56,962)	(8,986)	<b>(10,044)</b>	(1,058)	(11.77%)	
Education and welfare		(1,200)	(166)	<b>0</b>	166	100.00%	
Housing		(84,329)	(13,974)	<b>(14,479)</b>	(505)	(3.61%)	
Community amenities		(149,805)	(23,264)	<b>(27,592)</b>	(4,328)	(18.60%)	
Recreation and culture		(312,067)	(51,964)	<b>(69,460)</b>	(17,496)	(33.67%)	▼
Transport		(5,033,343)	(849,102)	<b>(731,430)</b>	117,672	13.86%	▲
Economic services		(1,377,081)	(229,995)	<b>(307,732)</b>	(77,737)	(33.80%)	▼
Other property and services		(17,364)	(48,433)	<b>15,153</b>	63,586	131.29%	▲
		<b>(7,931,940)</b>	<b>(1,383,150)</b>	<b>(1,294,127)</b>	89,023		
Non-cash amounts excluded from operating activities	1(a)	3,692,265	614,578	<b>626,960</b>	12,382	2.01%	
<b>Amount attributable to operating activities</b>		<b>569,349</b>	<b>1,091,377</b>	<b>1,025,701</b>	(65,676)		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	13	1,587,350	258,794	<b>135,666</b>	(123,128)	(47.58%)	▼
Proceeds from disposal of assets	7	47,000	0	<b>0</b>	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(5,130,565)	(489,020)	<b>(473,099)</b>	15,921	3.26%	
<b>Amount attributable to investing activities</b>		<b>(3,496,215)</b>	<b>(230,226)</b>	<b>(337,433)</b>	(107,207)		
<b>Financing Activities</b>							
Proceeds from new debentures	9	2,750,000	0	<b>0</b>	0	0.00%	
Transfer from reserves	10	2,006,188	0	<b>0</b>	0	0.00%	
Repayment of debentures	9	(139,382)	0	<b>0</b>	0	0.00%	
Transfer to reserves	10	(1,653,800)	(60)	<b>(60)</b>	0	0.00%	
<b>Amount attributable to financing activities</b>		<b>2,963,006</b>	<b>(60)</b>	<b>(60)</b>	0		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>40,960</b>	<b>865,911</b>	<b>693,028</b>			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS****FOR THE PERIOD ENDED 31 AUGUST 2021****NATURE OR TYPE DESCRIPTIONS****REVENUE****RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**REVENUE FROM CONTRACTS WITH CUSTOMERS**

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

**FEES AND CHARGES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**INTEREST EARNINGS**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**PROFIT ON ASSET DISPOSAL**

Excess of assets received over the net book value for assets on their disposal.

**EXPENSES****EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Shortfall between the value of assets received over the net book value for assets on their disposal.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

**INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2021

## BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	4,820	4,820	<b>4,820</b>	0	0.00%	
<b>Revenue from operating activities</b>							
Rates	6	532,000	0	<b>0</b>	0	0.00%	
Operating grants, subsidies and contributions	12	3,514,494	1,716,739	<b>1,490,829</b>	(225,910)	(13.16%)	▼
Fees and charges		701,530	116,914	<b>142,677</b>	25,763	22.04%	▲
Interest earnings		60,500	8,748	<b>4,881</b>	(3,867)	(44.20%)	
Other revenue		500	17,548	<b>54,481</b>	36,933	210.47%	▲
		<b>4,809,024</b>	<b>1,859,949</b>	<b>1,692,868</b>	(167,081)		
<b>Expenditure from operating activities</b>							
Employee costs		(1,458,351)	(295,894)	<b>(273,525)</b>	22,369	7.56%	
Materials and contracts		(2,399,276)	(368,013)	<b>(277,054)</b>	90,959	24.72%	▲
Depreciation on non-current assets		(3,680,437)	(613,382)	<b>(626,960)</b>	(13,578)	(2.21%)	
Interest expenses		(11,740)	0	<b>(58)</b>	(58)	0.00%	
Insurance expenses		(161,408)	(72,019)	<b>(112,378)</b>	(40,359)	(56.04%)	▼
Other expenditure		(208,900)	(32,646)	<b>(4,152)</b>	28,494	87.28%	▲
Loss on disposal of assets	7	(11,828)	(1,196)	<b>0</b>	1,196	100.00%	
		<b>(7,931,940)</b>	<b>(1,383,150)</b>	<b>(1,294,127)</b>	89,023		
Non-cash amounts excluded from operating activities	1(a)	3,692,265	614,578	<b>626,960</b>	12,382	2.01%	
<b>Amount attributable to operating activities</b>		<b>569,349</b>	<b>1,091,377</b>	<b>1,025,701</b>	(65,676)		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	13	1,587,350	258,794	<b>135,666</b>	(123,128)	(47.58%)	▼
Proceeds from disposal of assets	7	47,000	0	<b>0</b>	0	0.00%	
Payments for property, plant and equipment	8	(5,130,565)	(489,020)	<b>(473,099)</b>	15,921	3.26%	
<b>Amount attributable to investing activities</b>		<b>(3,496,215)</b>	<b>(230,226)</b>	<b>(337,433)</b>	(107,207)		
<b>Financing Activities</b>							
Proceeds from new debentures	9	2,750,000	0	<b>0</b>	0	0.00%	
Transfer from reserves	10	2,006,188	0	<b>0</b>	0	0.00%	
Repayment of debentures	9	(139,382)	0	<b>0</b>	0	0.00%	
Transfer to reserves	10	(1,653,800)	(60)	<b>(60)</b>	0	0.00%	
<b>Amount attributable to financing activities</b>		<b>2,963,006</b>	<b>(60)</b>	<b>(60)</b>	0		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>40,960</b>	<b>865,911</b>	<b>693,028</b>			

## KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 AUGUST 2021**

**BASIS OF PREPARATION**

**BASIS OF PREPARATION**

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

**SIGNIFICANT ACCOUNTING POLICES**

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 15 September 2021

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2021

NOTE 1  
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>				
		\$	\$	\$
<b>Adjustments to operating activities</b>				
Add: Loss on asset disposals	7	11,828	1,196	0
Add: Depreciation on assets		3,680,437	613,382	626,960
<b>Total non-cash items excluded from operating activities</b>		<b>3,692,265</b>	<b>614,578</b>	<b>626,960</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	This Time Last Year 31 August 2020	Year to Date 31 August 2021
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	10	(7,128,983)	(6,646,692)	(7,129,043)
Add: Borrowings	9	1,176	(784)	1,176
Add: Provisions - employee	11	134,483	78,668	134,483
<b>Total adjustments to net current assets</b>		<b>(6,993,324)</b>	<b>(6,568,808)</b>	<b>(6,993,384)</b>

(c) Net current assets used in the Statement of Financial Activity

**Current assets**

Cash and cash equivalents	2	8,156,910	888,263	7,958,627
Financial assets at amortised cost	2	0	9,024,875	0
Rates receivables	3	562,530	197,251	399,315
Receivables	3	199,601	889,835	350,482
Other current assets	4	143,889	471,180	130,098

**Less: Current liabilities**

Payables	5	(1,620,805)	(755,133)	(732,328)
Borrowings	9	(1,176)	784	(1,176)
Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity	11	(308,322)	0	(284,123)
Provisions	11	(134,483)	(78,668)	(134,483)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(6,993,324)</b>	<b>(6,568,808)</b>	<b>(6,993,384)</b>

**Closing funding surplus / (deficit)**

**4,820                      4,069,579                      693,028**

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$				
<b>Cash on hand</b>								
Municipal Bank Account	Cash and cash equivalents	314,805	0	314,805	0	Westpac	NA	NA
Cash On Hand	Cash and cash equivalents	500	0	500	0	NA	NA	NA
Muni Short Term Investment	Cash and cash equivalents	1,659	0	1,659	0	Westpac	NA	NA
Murchison Oasis Roadhouse (Fuel ATM)	Cash and cash equivalents	90,016	0	90,016	0	Westpac	NA	NA
CSIRO Road Account Bank	Cash and cash equivalents	7,371	0	7,371	0	Westpac	NA	NA
Reserve Funds (Cash C/A)	Cash and cash equivalents	0	3,709,749	3,709,749	0	Westpac	NA	NA
Reserve Term Deposit	Cash and cash equivalents	0	3,419,443	3,419,443	0	Westpac	NA	NA
Murchison Community Trust Fund	Cash and cash equivalents	415,084	0	415,084	0	Westpac	NA	NA
<b>Total</b>		<b>829,435</b>	<b>7,129,192</b>	<b>7,958,627</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		829,435	7,129,192	7,958,627	0			
		<b>829,435</b>	<b>7,129,192</b>	<b>7,958,627</b>	<b>0</b>			

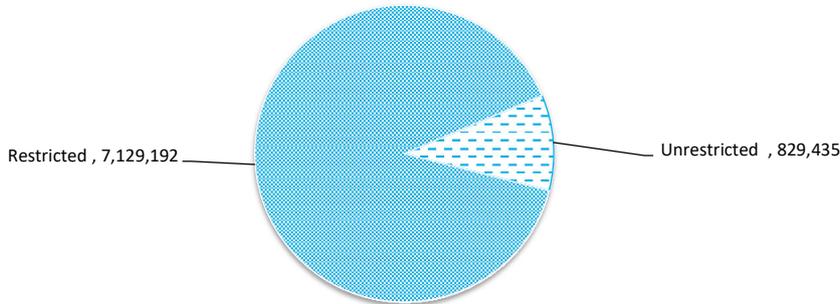
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

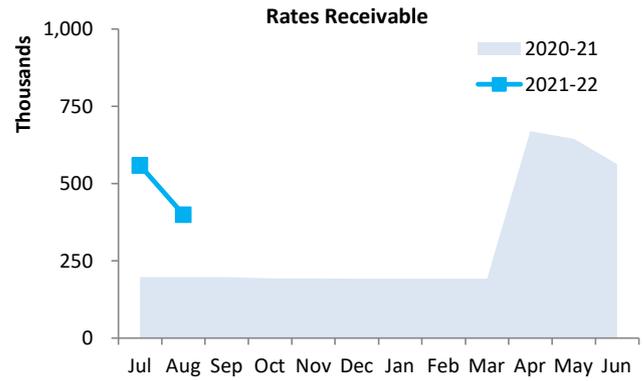
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2021

Rates receivable	30 Jun 2021	31 Aug 2021
	\$	\$
Opening arrears previous years	206,328	562,530
Levied this year	458,466	0
Less - collections to date	(102,264)	(163,215)
Equals current outstanding	<b>562,530</b>	<b>399,315</b>
<b>Net rates collectable</b>	<b>562,530</b>	<b>399,315</b>
% Collected	15.4%	29%

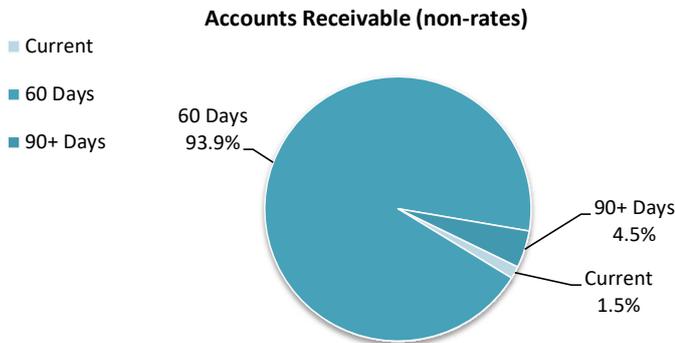


Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	1,010	0	61,818	2,977	65,805
Percentage		1.5%	0%	93.9%	4.5%	
<b>Balance per trial balance</b>						
Sundry receivable						65,805
GST receivable						284,677
<b>Total receivables general outstanding</b>						<b>350,482</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2021

OPERATING ACTIVITIES  
NOTE 4  
OTHER CURRENT ASSETS

	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 31 August 2021
	\$	\$	\$	\$
<b>Other current assets</b>				
<b>Inventory</b>				
Fuel, oil and materials on hand	143,889	21,062	(34,853)	130,098
<b>Total other current assets</b>	<b>143,889</b>	<b>21,062</b>	<b>(34,853)</b>	<b>130,098</b>
Amounts shown above include GST (where applicable)				

KEY INFORMATION

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

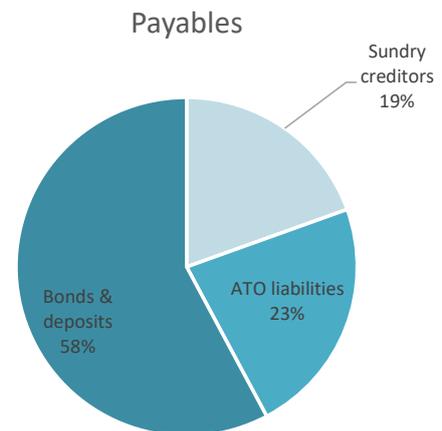
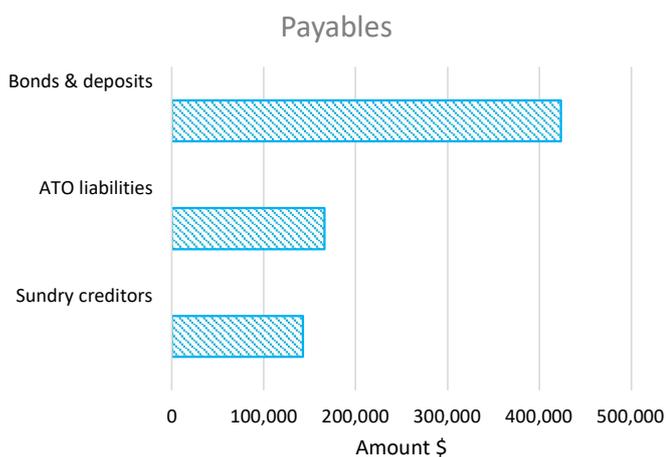
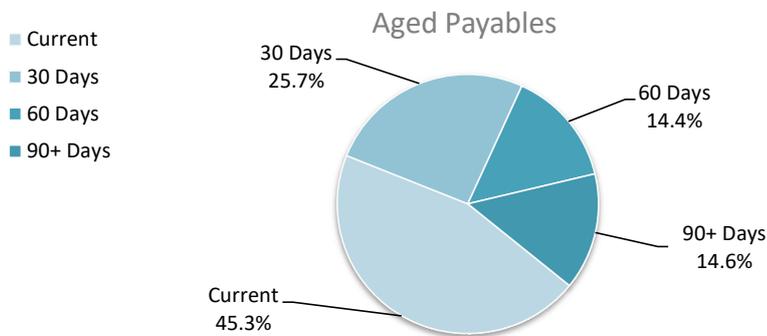
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	64,841	36,834	20,703	20,899	143,277
Percentage		45.3%	25.7%	14.4%	14.6%	
<b>Balance per trial balance</b>						
Sundry creditors						142,904
ATO liabilities						166,234
Bonds & deposits						423,190
<b>Total payables general outstanding</b>						<b>732,328</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

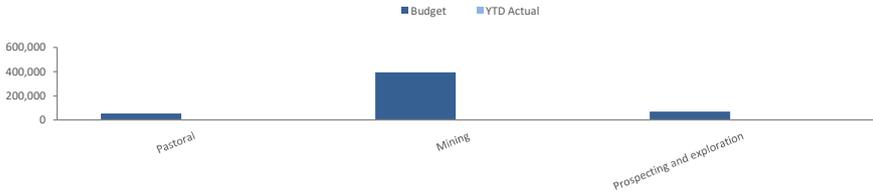
Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



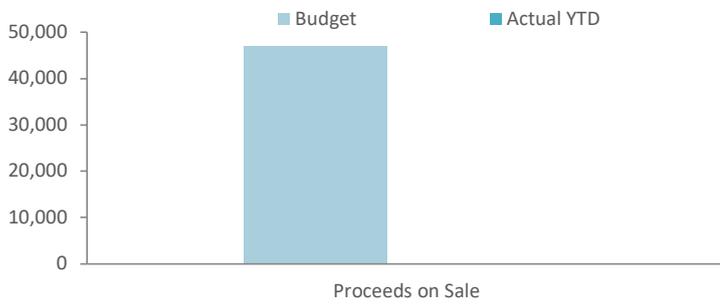
General rate revenue	Budget							YTD Actual			Total Revenue
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
<b>Unimproved value</b>											
Pastoral	0.03874	23	1,404,195	54,399	0	0	54,399	0	0	0	0
Mining	0.26543	12	1,480,809	393,051	0	0	393,051	0	0	0	0
Prospecting and exploration	0.09618	32	845,053	81,277	(9,927)	0	71,350	0	0	0	0
<b>Sub-Total</b>		<b>67</b>	<b>3,730,057</b>	<b>528,727</b>	<b>(9,927)</b>	<b>0</b>	<b>518,800</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Unimproved value</b>											
Pastoral	600	6	17,320	3,600	0	0	3,600	0	0	0	0
Mining	600	0	0	0	0	0	0	0	0	0	0
Prospecting and exploration	600	16	45,778	9,600	0	0	9,600	0	0	0	0
<b>Sub-total</b>		<b>22</b>	<b>63,098</b>	<b>13,200</b>	<b>0</b>	<b>0</b>	<b>13,200</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total general rates</b>							<b>532,000</b>				<b>0</b>

**KEY INFORMATION**

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2021 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment Governance</b>								
	Plant and equipment	29,650	25,000	0	(4,650)	0	0	0	0
	<b>Transport</b>								
	Plant and equipment	29,178	22,000	0	(7,178)	0	0	0	0
		<b>58,828</b>	<b>47,000</b>	<b>0</b>	<b>(11,828)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



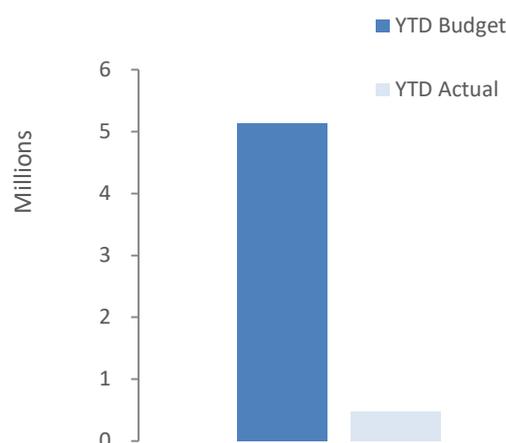
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2021**

**INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings & Improvements	528,152	18,332	28,102	9,770
Other Buildings & Improvements	1,233,120	20,000	7,836	(12,164)
Furniture & Equipment	89,487	14,912	8,849	(6,063)
Plant & Equipment - Major	525,000	0	0	0
Roads	2,754,806	435,776	428,312	(7,464)
<b>Payments for Capital Acquisitions</b>	<b>5,130,565</b>	<b>489,020</b>	<b>473,099</b>	<b>(15,921)</b>
<b>Total Capital Acquisitions</b>	<b>5,130,565</b>	<b>489,020</b>	<b>473,099</b>	<b>(15,921)</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	1,587,350	258,794	135,666	(123,128)
Borrowings	2,750,000	0	0	0
Other (disposals & C/Fwd)	47,000	0	0	0
Cash backed reserves				
Plant Replacement reserve	478,000	0	0	0
Building reserve	11,000	0	0	0
Beringarra - Cue Road reserve	767,188	0	0	0
Murchison Settlement Facilities & Buildings reserve	350,000	0	0	0
Road resealing reserve	400,000	0	0	0
Contribution - operations	(1,259,973)	230,226	337,433	107,207
<b>Capital funding total</b>	<b>5,130,565</b>	<b>489,020</b>	<b>473,099</b>	<b>(15,921)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

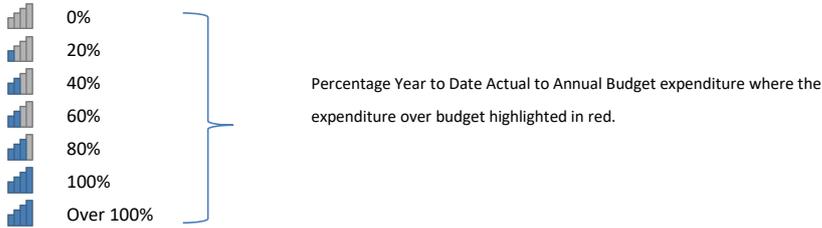
All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2021

Capital expenditure total

Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

Account Description		Adopted		Year to Date Actual	Variance (Under)/Over	
		Current Budget	Year to Date Budget			
<b>Capital Expenditure</b>						
<b>Buildings &amp; Improvements</b>						
	09134	Buildings Improvements - Staff Hsg	95,000	15,832	0	(15,832)
	14515	Buildings & Improvements - Admin	11,000	0	0	0
	12109	Buildings & Imp. - Depot	15,000	2,500	0	(2,500)
	13203	Buildings & Imp - (T.&A.P)	407,152	0	28,102	28,102
	<b>Buildings &amp; Improvements Total</b>		<b>528,152</b>	<b>18,332</b>	<b>28,102</b>	<b>9,770</b>
<b>Other Buildings &amp; Improvements</b>						
	10770	Buildings & Imp - O.C.A.	30,000	5,000	0	(5,000)
	12670	Improvements - Airport	53,120	15,000	5,076	(9,924)
	10104	Sanitation Infrastructure	50,000	0	0	0
	13205	Cap-Ex - Purchase Other Buildings & Imp - Tourism & Area Promotion	0	0	2,760	2,760
	13657	Utility Infrastructure	1,100,000	0	0	0
	<b>Other Buildings &amp; Improvements Total</b>		<b>1,233,120</b>	<b>20,000</b>	<b>7,836</b>	<b>(12,164)</b>
<b>Roads</b>						
	12101	Roads Const - Own Source	938,090	156,332	419,512	263,180
	12103	Roads Const. - MRWA	219,528	36,584	0	(36,584)
	12104	Roads Const - R2R	690,000	115,000	0	(115,000)
	12108	Roads Const - Grids	140,000	0	8,800	8,800
	12180	Roads Const - Contributions	767,188	127,860	0	(127,860)
	<b>Roads Total</b>		<b>2,754,806</b>	<b>435,776</b>	<b>428,312</b>	<b>(7,464)</b>
<b>Plant &amp; Equipment - Major</b>						
	12302	Road Plant Purchases	455,000	0	0	0
	14565	Admin Vehicles	70,000	0	0	0
	<b>Plant &amp; Equipment - Major Total</b>		<b>525,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Furniture &amp; Equipment</b>						
	14561	Furn & Equipment - Admin	10,000	1,666	8,849	7,183
	04116	Furniture & Equipment	15,000	2,500	0	(2,500)
	13202	Furniture & Equipment - (T.&A.P)	29,500	4,916	0	(4,916)
	13610	Roadhouse Coolroom	34,987	5,830	0	(5,830)
	<b>Furniture &amp; Equipment Total</b>		<b>89,487</b>	<b>14,912</b>	<b>8,849</b>	<b>(6,063)</b>
	<b>Grand Total</b>		<b>5,130,565</b>	<b>489,020</b>	<b>473,099</b>	<b>(15,921)</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2021

FINANCING ACTIVITIES

NOTE 9

BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2021	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
<b>Transport</b>										
Purchase of road plant	1	16,177	0	0	0	1,176	16,177	15,001	0	529
Roadworks in 2020-21	2	0	0	2,000,000	0	93,061	0	1,906,939	0	7,501
<b>Economic services</b>										
MicroGrid Power	3	0	0	750,000	0	45,145	0	704,855	0	3,710
<b>Total</b>		<b>16,177</b>	<b>0</b>	<b>2,750,000</b>	<b>0</b>	<b>139,382</b>	<b>16,177</b>	<b>2,626,795</b>	<b>0</b>	<b>11,740</b>
Current borrowings							1,176			
Non-current borrowings							15,001			
							16,177			

All debenture repayments were financed by general purpose revenue.

New borrowings 2021-22

Particulars	Amount Borrowed	Amount Borrowed	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
	\$	\$					%	\$	\$	\$
Roadworks Funding	0	2,000,000	WATC	TBA	10	0	1	0	2,000,000	0
MiroGrid Power	0	750,000	WATC	TBA	8	0	1	0	750,000	0
	<b>0</b>	<b>2,750,000</b>				<b>0</b>		<b>0</b>	<b>2,750,000</b>	<b>0</b>

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2021

OPERATING ACTIVITIES

NOTE 10

CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave reserve	139,088	0	0	25,700	0	0	0	164,788	139,088
Plant Replacement reserve	1,372,757	0	0	300,000	0	(478,000)	0	1,194,757	1,372,757
Building reserve	499,422	0	6	2,700	0	(11,000)	0	491,122	499,428
Beringarra - Cue Road reserve	3,454,306	0	0	24,000	0	(767,188)	0	2,711,118	3,454,306
Flood damage repairs reserve	105,969	0	0	500	0	0	0	106,469	105,969
CSIRO Beringarra Pindar Road reserve	175,949	0	0	900	0	0	0	176,849	175,949
Murchison Settlement Facilities & Build	522,634	0	0	1,300,000	0	(350,000)	0	1,472,634	522,634
Road resealing reserve	858,858	0	54	0	0	(400,000)	0	458,858	858,912
	<b>7,128,983</b>	<b>0</b>	<b>60</b>	<b>1,653,800</b>	<b>0</b>	<b>(2,006,188)</b>	<b>0</b>	<b>6,776,595</b>	<b>7,129,043</b>

	Opening Balance	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance
Other current liabilities	1 July 2021				31 August 2021
	\$		\$	\$	\$
<b>Other liabilities</b>					
- Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity	308,322	0	0	(24,199)	284,123
<b>Total other liabilities</b>	308,322	0	0	(24,199)	284,123
<b>Provisions</b>					
Provision for annual leave	116,351	0	0	0	116,351
Provision for long service leave	18,132	0	0	0	18,132
<b>Total Provisions</b>	134,483	0	0	0	134,483
<b>Total other current liabilities</b>	<b>442,805</b>	<b>0</b>	<b>0</b>	<b>(24,199)</b>	<b>418,606</b>
<b>Amounts shown above include GST (where applicable)</b>					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

#### KEY INFORMATION

##### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

##### Employee benefits

###### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

###### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

##### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2021

NOTE 12  
OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget Revenue	YTD Budget	YTD Revenue
	1 July 2021		(As revenue)	31 Aug 2021	31 Aug 2021			Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>								
<b>General purpose funding</b>								
F.A.G Grant - General	0	0	0	0	0	1,470,000	367,500	382,177
F.A.G Grant - Roads	0	0	0	0	0	500,000	125,000	113,590
<b>Law, order, public safety</b>								
Income Relating to Fire Prevention	0	0	0	0	0	19,500	3,250	0
<b>Community amenities</b>								
Other Community Amenities Inc	0	0	0	0	0	300	50	0
<b>Transport</b>								
Grant - MRWA Direct	0	0	0	0	0	231,299	38,548	231,299
Grant - Wandrra Flood Damage	0	0	0	0	0	1,181,235	1,181,235	761,541
Traffic Licencing Commissions	0	0	0	0	0	1,400	232	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,403,734</b>	<b>1,715,815</b>	<b>1,488,607</b>
<b>Operating contributions</b>								
<b>Governance</b>								
Income Other Governance	0	0	0	0	0	5,000	0	0
<b>Recreation and culture</b>								
Foxtel 2 Office Road (CEO)	0	0	0	0	0	390	66	0
Foxtel 4A Kurara Way	0	0	0	0	0	390	66	0
Foxtel 4B Kurara Way	0	0	0	0	0	390	66	0
Foxtel 6 Kurara Way	0	0	0	0	0	390	66	0
Foxtel 8 Kurara Way	0	0	0	0	0	390	66	0
Foxtel 10A Kurara Way	0	0	0	0	0	390	66	0
Foxtel 10B Kurara Way	0	0	0	0	0	390	66	0
Foxtel 12A Kurara Way	0	0	0	0	0	390	66	0
Foxtel 12B Kurara Way	0	0	0	0	0	390	66	0
Foxtel 14 Mulga Cres	0	0	0	0	0	390	66	0
Income 16 Mulga Cres	0	0	0	0	0	390	66	0
Foxtel 8 Mulga Cres	0	0	0	0	0	390	66	0
Foxtel 10 Mulga Cres	0	0	0	0	0	390	66	0
Foxtel 12 Mulga Cres	0	0	0	0	0	390	66	0
<b>Economic services</b>								
Income Other Economic Services	0	0	0	0	0	300	0	0
<b>Other property and services</b>								
Income Relating to Administration	0	0	0	0	0	0	0	2,222
Diesel Fuel Rebate					0	100,000	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>110,760</b>	<b>924</b>	<b>2,222</b>
<b>TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,514,494</b>	<b>1,716,739</b>	<b>1,490,829</b>

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget	YTD	YTD
	1 July 2021		(As revenue)	31 Aug 2021	31 Aug 2021	Revenue	Budget	Revenue
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>								
<b>Law, order, public safety</b>								
Grant Revenue - Fire Prevention	0	0	0	0	0	2,000	332	0
<b>Transport</b>								
Grant - MRWA Specific	0	0	0	0	0	278,667	46,444	111,467
Grant - Roads to Recovery	0	0	0	0	0	565,000	94,166	0
Grant - LCRIP	284,123	0	0	284,123	284,123	707,113	117,852	0
Dept Industry Airport Grant	24,199	0	(24,199)	0	0	34,570	0	24,199
	<b>308,322</b>	<b>0</b>	<b>(24,199)</b>	<b>284,123</b>	<b>284,123</b>	<b>1,587,350</b>	<b>258,794</b>	<b>135,666</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2021**

**NOTE 14  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
<b>Revenue from operating activities</b>						
Transport	(226,575)	(18.57%)	▼	MRWA Direct \$192,751		Wandrra Flood Damage \$761,541
Economic services	79,120	68.59%	▲	Roadhouse Fuel Sales \$59,308. Roadhouse Shop Sales \$17,160.		
Other property and services	(16,666)	(100.00%)	▼			
<b>Expenditure from operating activities</b>						
Recreation and culture	(17,496)	(33.67%)	▼			Polocrosse Field Mtce \$18,543
Transport	117,672	13.86%	▲	Maintenance - Heavy Road \$75,000. Rehab Gravel Pits \$13,332. Bunding of old roads \$13,386. Grids-Maintenance \$12,416		Flood Damage April 2019 \$12,750
Economic services	(77,737)	(33.80%)	▼	Tourism-General Expenses \$13,366. Settlement Freight Service \$4,872. Settlement Water Supply \$4,457		Settlement Power Generation \$29,645. Roadhouse Fuel Costs \$52,119. Roadhouse Business Expenses \$18,996
Other property and services	63,586	131.29%	▲	Parts & Repairs \$20,857. Licences-Plant \$13,780. POC allocations \$91,874.		Fuels & Oils \$68,211
<b>Investing activities</b>						
Proceeds from non-operating grants, subsidies and contributions	(123,128)	(47.58%)	▼	MRWA Specific \$65,023. Dept Industry Airport Grant \$24,199		LCRIP \$117,852. Roads to Recovery \$94,166.



## 1.2 Public Question Time

### Well-being

Civic Leadership

### Objectives

To ensure that available time is used efficiently and effectively and that members of the public are given a fair and equal opportunity to participate in Public Question Time.

### Details

#### **Managing Public Question Time**

Council is to manage Public Question Time at ordinary meetings of Council and prescribed meetings in a proper and efficient manner according to statutory provisions and this Shire of Murchison Public Question Time **Policy** as adopted and amended from time to time.

#### **Public Question Time Procedures**

##### *Prior to the Meeting*

- 1 All questions are to be sent to the CEO at least 48 hours prior to a Murchison Shire Council ordinary meeting or prescribed meeting, **in a format as set from time to time by the CEO.**
- 2 A register will be provided at least 30 minutes prior to the meeting for members of the public to register their names **and if they wish to ask a question.**

##### *During the Meeting*

- 1 Questions will be taken in the order of registration.
- 2 If a member of the public is in chambers at the time of public question time, and if the presiding person allows, a question may be asked without notice.
- 3 A member of the public who raises a question during question time must –
  - (a) first state his or her name;
  - (b) direct the question to the presiding member;
  - (c) ask the question briefly and concisely, without preamble
  - (d) ensure that the question is not accompanied by any expression of opinion, statement of fact or other comment;
- 4 If any question being asked by any member of the public is deemed inappropriate, then the presiding person may interject and ask the person to rephrase their question, or the presiding member may rule the question as inappropriate, in which case the question will not be considered. An inappropriate question is one:

- 5 If a question is asked that has been asked at a previous meeting and a response has been provided, then the presiding person should advise the questioner accordingly and refer him or her to the minutes of the meeting at which the response was provided;
- 6 The presiding person will answer the question, nominate who will answer the question or take the question on notice if more time is required to research the question in order to provide an appropriate answer.
- 7 Once a question has been answered there will be no debate with the party raising the question.
- 8 Public question time will be 15 minutes total time before moving on to the main council agenda, unless the presiding person allows an extension of question time.
- 9 Any person asking questions to council has a limit of 5 minutes in which to ask their questions, unless the presiding person allows an extension of time.
- 10 Once public question time is over and the council meeting resumes, no member of the public may interject at any time.
- 11 The public is admitted to Council meetings on the basis that no expression of dissent or approval, conversation or interruption to the proceedings of the Council shall take place. In the event of any such interruption, the President may use discretion and without a vote of the Council, require those interrupting to withdraw. The person or persons concerned shall immediately withdraw from the meeting. (Standing Orders 5.1.1).
- 12 Any person, not being a member of Council who interrupts the orderly conduct of the Council who does not withdraw immediately upon being called by the presiding person to withdraw from the meeting, may, by order of the President, be removed from the meeting. (Standing Orders 5.1.2)

#### *Following the Meeting*

- 1 Minutes of the meeting are to contain a summary of each question asked and the response given.
- 2 Questions taken on notice should be researched and a written response provided to the questioner in a timely manner, assuming they have provided a name and contact details.
- 3 Response to questions taken on notice must be included in the minutes of the following meeting.

#### **Previous**

2005 Policy Manual - 25 November 2020 Update

12 December 2020



Protocols

23 September 2021

## 1.8 Australian Citizenships Receptions

### Well-being

Civic Leadership

### Overview

In its capacity under the *Australian Citizenship Act 2007* Murchison Shire is authorised to hold Citizenship Ceremonies in accordance with the *Australian Citizenship Ceremonies Code*. This protocol outlines requirements particular to the Murchison Shire.

### Arrangements

Arrangements for the presentation of Australian Citizenship Certificates shall be at the discretion of the Shire President.

### Dress Code

The attire of attendees at Citizenship Ceremonies should reflect the significance of the occasion.

Those receiving Australian Citizenships **are expected to** also dress appropriately in keeping with the significance of the occasion by adhering to the dress code of **smart casual with** national/cultural dress welcomed.

### Previous

2005 Policy Manual - 25 November 2020 Update

**12 December 2020**



## 2.2 Councillors Expenses

### Well-being

Civic Leadership

### Objectives

To provide guidelines and procedures in relation the payment of Councillors expenses.

### Details

#### **Members Meeting Expenses**

Councillors shall be paid for travel, meeting expenses and communication allowance at a rate set by Council annually. Travel Payments will be paid in arrears on an as required basis but are not to remain outstanding for more than six months. Meeting attendances will be made on a quarterly basis, usually in October, January, April, and July of each year. Councillors are required to complete a travel claim form to receive refunds.

#### **Conference, Seminar and Training Course Attendance**

Prior to any Councillor attending a conference the matter is to be discussed at the Council meeting prior to the conference and a motion put and carried supporting which councillors are to attend the conference and in what capacity.

There will be no restriction on the number of elected members attending local government conventions. The number and the names of the elected members, however, will be determined annually by Council. Council will ensure adequate funds are allocated in its annual budget to cover delegate expenses each year.

The Shire President **is authorised** to attend Local Government Convention each year.

When attending a conference, where the CEO is attending the same one, an attempt should be made to travel to and from the conference with the CEO in **a Shire** vehicle. If this is not possible or the CEO is not attending, then the Councillor will be entitled to claim travel at the rate set under Members Meeting Expenses.

When attending a conference in the capacity of a councillor, Council **will** pay the following charges where applicable:

#### **Accommodation**

On an as required basis and is dependant of the distance required to travel. For example, a three day conference in Perth commencing on Friday morning and finishing late on a Sunday afternoon council

would agree to pay for accommodation on the Thursday, Friday, Saturday and Sunday evenings as an allowance needs to be made to travel between Perth and Murchison.

A half day conference in Geraldton between 10.00am and 3.00pm it would be fair to suggest that travel to and from Geraldton would be possible in the same day and accommodation would not be required in this instance.

If any doubt exists regarding the need for council to provide for accommodation for any councillor or staff member the final determination shall be at the discretion of the CEO.

### *Parking*

Council will meet all valet parking charges while attending a conference where applicable.

### *Meals General*

Council will meet meal charges while attending a conference for the person attending the meeting or conference only

Any Councillor or staff member attending an approved conference or training program requiring overnight accommodation that elects to stay with relatives or friends (ie; not in motel/hotel accommodation), be paid an amount as set out for the same or similar circumstances under the Public Service Award 1992 issued by the Western Australian Industrial Relations Commission.

### *Meals Local Government Week*

Council will meet meal charges for the councillor or staff member attending Local Government Week AND meal charges for their spouse or partner who may also be attending this conference. Any additional meal charges for friends, family and children etc are to be paid for in full by the Councillor or staff member prior to checkout.

## **Previous**

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[12 December 2020](#)



## 3.2 Staff Housing

### Well-being

Civic Leadership

### Objectives

To ensure staff are engaged and managed in a manner appropriate to the local environment and remote location in which the Murchison Shire operates through the provision of appropriate staff housing.

### Details

#### **Availability Conditions of Tenancy**

Staff Housing will be provided for all members of the Shire's staff. The allocation is at the sole discretion of the Chief Executive Officer.

#### **Standards**

Housing will be built to service and maintained to a standard to meet the Shire's existing and where applicable future needs. Recognition of the remote location and need to attract and retain staff are key aspects that will determine the overall quality of this accommodation. Provision for contractors and consultants will also come into the assessment.

From time to time the Chief Executive Officer will prepare updated reports to Council outlining the overall standards required.

#### **Maintenance and Renovations**

The opportunity will be given for staff occupying Shire housing to provide a list of needs associated with housing during and will be responded to within the normal budget processes.

From time to time major renovations may be required. The CEO will work with respective tenants in an endeavour to minimise any disruption.

No unauthorised alterations to staff housing is allowed without permission from the Chief Executive Officer. Any alterations will be regarded as a fixture and can not be removed when staff member employment ceases.

#### **Electricity Accounts**

All electricity is to be provided to employees and employee's families within the Murchison settlement at no charge. It is the responsibility of the CEO to make sure staff is made aware of the importance of using power wisely upon commencement.

### ***Housing Bonds and Tenancy Agreements***

All staff occupying **Shire** housing shall be required to provide a bond of \$500.00 (five hundred dollars). In the event of payment of the bond creating financial hardship for the Tenant, arrangements may be made for payroll deduction at an amount not less than \$50.00 per fortnight.

### ***Pets***

Council limits each household to **two dogs**. The Dog Act of 1976 provides that owners need to ensure that their dog: Wears a collar, is microchipped (with current owner details) and the Council's registration tag is attached when in a public place.

In order to protect small wildlife animals in the area, no cats are permitted.

### ***Rental Charges***

Council will provide housing to employees free of rental charge.

### ***Previous***

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## 4.1 Finance Operations

### Well-being

Civic Leadership

### Objectives

To institute appropriate administrative arrangements for the overall financial management of the Shire.

### Details

#### **Reserve Accounts**

All of the Shire's Financial Reserves are to be operated in accordance with the *Local Government (Financial Management) Regulations 1996*, which amongst other things requires the Shire to identify the reserve with clear purpose, report on the financial activities of each reserve through Annual Financial Report and also publicly advertise any intention to change or modified the purpose of any reserve. Council makes regular transfers of funds as part of its budget process.

#### **Staff Leave Reserve**

A Staff leave Reserve shall be maintained. The purpose of the account is to pay Staff Leave entitlements to Councils current employees and for claims of past employees (Long service leave only) who have transferred to other Councils with the to hold sufficient funds in the account to meet Councils Annual and Long Service Leave Liability at any given time.

#### **Plant Reserve**

A Plant Reserve Account shall be maintained. Monies held in the account are to be used to assist in funding the replacement or major repair of plant items.

#### **Interest on Reserve Accounts**

Interest earned on reserve funds shall be applied to the reserve from where the interest was earned.

### **Operation of Bank Account**

- (a) Two signatories, authorised with the bank, are to sign off on all payments, whether the payment is electronic or by cheque;
- (b) The exception to (a) above is payments made with the CEO Credit Card. Credit Card payments are to be accompanied by supporting source documentation, including Tax Invoices. Details are to be revealed in the monthly payment list to Council and the Finance Manager is to sign off on the reconciliation each month;
- (c) Changes to bank accounts (except Term Deposits held at the same bank that holds the Shire's Municipal Fuds) are to be authorised by the Chief Executive Officer and the President.
- (d) For example, opening or closing bank accounts; adding new signatories; changing the number of signatories on a bank account.
- (e) The CEO and DCEO may manage the Shire's investments by way of Term Deposit held at the same bank that holds the Shire's Municipal Fuds. This includes the opening and closing of term deposit accounts.

### **Unpaid Rates – Procedure for Collection**

The following procedure shall apply for the collection of unpaid rates:

- ~ Final notices to be issued within six (6) month of the expiration of the discount period.
- ~ Advice of legal action to be taken for recovery will be forwarded to outstanding debtors for rates once rates have been outstanding for more than 12 months.
- ~ Legal action to be commenced following the imposition of penalties for outstanding rates.

### **Previous**

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## 4.2 Donations and Grants

### Well-being

Civic Leadership

### Objectives

To provide guidance to the Community on Councils potential financial support by way of Donations Grants or Self-Supporting Loans.

### Details

#### **Donations and Grants**

Council will include an amount in the budget each year for the purpose of donation to relevant charities or appeals and other **not for profit** bodies. Each application **available at the time** shall be presented to Council for consideration during budget deliberations. Preference will be given to local organisations that are operating within the Shire of Murchison **for inclusion in the budget. Generally:**

- ~ Donations of \$100 or less may be made at the discretion of the Chief Executive Officer.
- ~ Donations of \$500 or less may be made at the joint discretion of the Chief Executive Officer and Shire President.
- ~ Applications for donations of over \$500 which have not been included in the budget will be presented to Council for consideration

#### **Self-Supporting Loans**

Council may at its discretion, agree to raise self-supporting loans on behalf of Incorporated Local Organisations. Such agreements will be subject to a range of considerations as determined on an individual case by case basis. This may require the applicant to include meeting

- ~ costs relevant to the raising of the loan with the exception of administrative charges.
- ~ any costs involved in preparing agreements, lease or other documents required.

Prior to Council granting approval the applicant will be required to provide suitable details of current and future financial viability.

### Previous

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Policy

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## 4.5 Financial Hardship

### Well-being

Civic Leadership

### Objectives

To put as process in place a means to support persons who from time to time face financial hardship

### Details

#### **General Financial Hardship**

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#### **COVID-19 Financial Hardship**

##### **1 Specific Objective**

To put as process in place a means to support persons who from time to time face financial hardship during the COVID-19 Period where a person is unable to pay rates and service charges without affecting their ability to meet their basic living needs, or the basic living needs of their dependants.

##### **2 Background**

This policy arose from the need to give effect to our commitment to support the whole community to meet the unprecedented challenges arising from the COVID19 pandemic.

##### **3 Application**

This policy applies to outstanding rates and service charges as at the date of adoption of this policy; and for rates and service charges levied by Council

This Policy is intended to ensure that we offer fair, equitable, consistent and dignified support to ratepayers suffering hardship, while treating all members of the community with respect and understanding.

It is a reasonable community expectation, as we deal with the effects of the pandemic that those with the capacity to pay rates will continue to do so. For this reason the Policy is not intended to provide rate relief to ratepayers who are not able to evidence financial hardship and the statutory provisions of the *Local Government Act 1995* (Act) and *Local Government (Financial Management) Regulations 1996* will apply.

## **4 Guidelines**

### **4.1 Payment difficulties, hardship and vulnerability**

Payment difficulties, or short term financial hardship, occur where a change in a person's circumstances result in an inability to pay a rates or service charge debt.

Financial hardship occurs where a person is unable to pay rates and service charges without affecting their ability to meet their basic living needs, or the basic living needs of their dependants. Council recognises the likelihood that COVID19 will increase the occurrence of payment difficulties, financial hardship and vulnerability in our community. This policy is intended to apply to all ratepayers experiencing financial hardship regardless of their status, be they a property owner, tenant, business owner etc.

### **4.2 Anticipated Financial Hardship**

**The Shire** recognise that many ratepayers are already experiencing financial hardship due to COVID-19. We respect and anticipate the probability that additional financial difficulties will arise when their rates are received.

**The Shire** will write to ratepayers at the time their account falls into arrears, to advise them of the terms of this policy and encourage eligible ratepayers to apply for hardship consideration. Where possible and appropriate, we will also provide contact information for a recognised financial counsellor and/or other relevant support services.

### **4.3 Financial Hardship Criteria**

While evidence of hardship will be required, we recognise that not all circumstances are alike. We will take a flexible approach to a range of individual circumstances including, but not limited to, the following situations:

- Recent unemployment or under-employment
- Sickness or recovery from sickness
- Low income or loss of income
- Unanticipated circumstances such as caring for and supporting extended family

Ratepayers are encouraged to provide any information about their individual circumstances that may be relevant for assessment. This may include demonstrating a capacity to make some payment and where possible, entering into a payment proposal. We will consider all circumstances, applying the principles of fairness, integrity and confidentiality whilst complying **with** our statutory responsibilities.

### **4.4 Payment Arrangements**

Payment arrangements facilitated in accordance with Section 6.49 of the Act are of an agreed frequency and amount. These arrangements will consider the following:

- That a ratepayer has made genuine effort to meet rate and service charge obligations in the past;
- The payment arrangement will establish a known end date that is realistic and achievable;
- The ratepayer will be responsible for informing **the Shire** of any change in circumstance that jeopardises the agreed payment schedule.

### **4.5 Interest Charges**

#### **COVID-19 Period**

A ratepayer that meets the Financial Hardship Criteria will not attract interest or penalty charges on rates / service charge debt ~~in 2020/21~~ **2021/22**, subject to the period of time that the *Local Government (COVID-19 Response) Ministerial Order 2020* remains effective

In the case of severe financial hardship, the Shire may consider writing off interest applicable to the Emergency Services Levy and/or interest previously accrued on rates and service charge debts.

#### **4.6 Deferment of Rates**

Deferment of rates may apply for ratepayers who have a Pensioner Card, State Concession Card or Seniors Card and Commonwealth Seniors Health Care Card registered on their property. The deferred rates balance:

- remains as a debt on the property until paid;
- becomes payable in full upon the passing of the pensioner or if the property is sold or if the pensioner ceases to reside in the property;
- may be paid at any time, BUT the concession will not apply when the rates debt is subsequently paid (deferral forfeits the right to any concession entitlement); and
- does not incur penalty interest charges.

#### **4.7 Debt Recovery**

##### *COVID-19 Period*

We will suspend our debt recovery processes whilst negotiating a suitable payment arrangement with a debtor. Where a debtor is unable to make payments in accordance with the agreed payment plan and the debtor advises us and makes an alternative plan before defaulting on the 3<sup>rd</sup> due payment, then we will continue to suspend debt recovery processes.

Where a ratepayer has not reasonably adhered to the agreed payment plan, then for any Rates and Service Charge debts that remain outstanding on 1 July 2022, we will offer the ratepayer one further opportunity of adhering to a payment plan that will clear the total debt by the end of the 2022/2023 financial year.

Rates and service charge debts that remain outstanding at the end of the 2022/23 financial year, will then be subject to the rates debt recovery procedures prescribed in the *Local Government Act 1995*.

#### **4.8 Review**

We will establish a mechanism for review of decisions made under this policy and advise the applicant of their right to seek review and the procedure to be followed.

#### **4.9 Communication and Confidentiality**

We will maintain confidential communications at all times, and we undertake to communicate with a nominated support person or other third party at your request.

We will advise ratepayers of this policy and its application, when communicating in any format (ie verbal or written) with a ratepayer that has an outstanding rates or service charge debt.

We recognise that applicants for hardship consideration are experiencing additional stressors, and may have complex needs. We will provide additional time to respond to communication and will communicate in alternative formats where appropriate. We will ensure all communication with applicants is clear and respectful.

## **Previous**

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Policy

23 September 2021

## 4.7 Fraud Control

### Well-being

Civic Leadership

### Objectives

The purpose of this policy is to demonstrate and communicate the Council's commitment to the prevention, deterrence, detection and investigation of all forms of fraud and to establish guidelines for the writing off of debts and waiving of fees and charges.

### Details

#### ***Fraud Control***

As fraud constitutes a significant risk to any organisation, it is appropriate that a culture of ethical conduct be developed to recognise and avoid fraud and to deal appropriately with any cases of fraud.

Fraud can lead to financial loss, bad publicity for the Shire and loss of public confidence in the way that public money and other resources are being used. It is therefore important that the Shire has robust systems and procedures in place to ensure that the risk of impropriety is minimised, as far as possible, that there is a process in place to enable fraud to be adequately reported and that where instances of fraud do occur, there is a prompt and effective response to them.

#### ***Fraud***

*Fraud* is defined as "wrongful or criminal deception intended to result in financial or personal gain". Fraud is a deliberate act by an individual or group of individuals and is therefore always intentional and dishonest.

*Internal Fraud* refers to fraudulent acts undertaken by Councillors and employees. Examples of such fraud would include: falsification of expenses and wages claims, theft of cash and alteration of records to conceal the deficiency, falsification of invoices for payment, failure to account for monies collected, falsification of timesheets and time cards, dealing inappropriately with benefits claims of friends or relatives.

It is also worth noting that there may, in some instances, be potential for those in positions of trust within the Shire to perpetrate frauds against third parties. The Shire has the responsibility for the integrity of staff employed in such positions of trust.

*External Fraud* is defined as fraud committed against the Shire by persons outside of the organisation. Examples include false statements in applications for Shire programs and applications for grants or false invoices for goods or services.

Fraud and other similar irregularities includes, but is not limited to:

- ~ Forgery or alteration of cheques, invoices, computer records and other documents;
- ~ Any misappropriation of funds, securities, supplies or any other asset;
- ~ Any irregularity in the handling or reporting of money transactions;
- ~ Misappropriation of furniture, fixtures and equipment;
- ~ Seeking or accepting anything of material value from vendors, consultants or contractors doing business with the Shire;
- ~ Unauthorised use or misuse of Shire property, equipment, materials or records;
- ~ Any computer related activity involving the alteration, destruction, forgery or manipulation of data for fraudulent purposes or misappropriation of Council owned software;
- ~ Any claim for reimbursement of expenses that are not made for the exclusive benefit of Shire;
- ~ The intentional distortion of financial statements or other records by persons internal or external to the organisation which is carried out to conceal the misappropriation of assets or otherwise for gain;
- ~ Providing false or misleading information related to financial interests and disclosure statements;
- ~ Any similar or related irregularity.

## ***Roles and Responsibilities***

### ***Councillors***

Councillors have a duty to ensure that Shire assets are safeguarded from fraud and abuse and to ensure that Council's powers, duties and responsibilities are exercised in an open, fair and proper manner to the highest standards of probity.

These issues need to be borne in mind when considering reports, making decisions and scrutinising Council's activities.

Councillors should endorse and support all policies and measures taken to prevent, deter, detect and resolve instances, or suspected instances, of fraud throughout the Shire.

### ***Chief Executive Officer***

The Chief Executive Officer has primary responsibility for the proper management of the Shire's resources and the development and implementation of systems and practices to minimise the risk of fraud.

The Chief Executive Officer, under the Corruption, Crime and Misconduct Act 2003 must notify the Corruption and Crime Commission or the Public Sector commission if misconduct is suspected.

### ***Senior Management Team Members***

Members of the Senior Management Team established by the Chief Executive Officer are responsible for implementing fraud control initiatives and in particular:

- ~ Provide leadership, guidance, training and support to employees in preventing fraud and corruption;
- ~ Identify high fraud risk areas;
- ~ Participate in fraud and corruption risk assessment reviews which are presented to the Audit Committee to assess and provide assurance that the entity has appropriate processes and systems in place;
- ~ Monitor the continued operation of controls;
- ~ Conducting or coordinating investigations into allegations of fraud;

- ~ Complying with legislation and Shire policies and practices;
- ~ Ensuring staff understand their responsibilities through adequate communication, supervision, written procedures and job descriptions;
- ~ Responding positively to matters raised and advice given by internal and external audit.

Management need to be vigilant in guarding against fraud, be aware of any circumstances which may indicate that there may be a problem and report any such suspicions to the Chief Executive Officer or Deputy Chief Executive Officer for an independent investigation or advice.

In carrying out their responsibilities, all managers (and staff) should be conscious of the fact that they are spending public money collected through rates and taxes. This provides an extra responsibility not only to spend it economically and effectively but also fairly.

### ***Staff***

Staff are responsible for acting with honesty and integrity in all council activities and must:

- ~ Not use their position with the Shire to gain personal advantage or to confer undue advantage, or disadvantage, on any other person or entity.
- ~ Safeguard Shire assets against theft, waste or improper use.
- ~ Understand what behaviour constitutes fraud and / or corruption.
- ~ Familiarise themselves with and adhere to Council's policies and procedures.

Staff have a duty to make management aware of any concerns they have about the conduct of the Shire's affairs or the use of Shire assets and resources. Any matters raised by them should be taken seriously and properly investigated. Staff who suspect that fraud has occurred should advise their Line Supervisor, Manager or Director as soon as possible.

### ***Internal Audit***

Internal Audit has an important role in assisting management in the prevention and detection of fraud by:

- ~ Independently reviewing systems, procedures and controls to ensure that there are adequate safeguards to prevent, deter and detect fraud with particular attention being paid to the review of contracts and computer systems where there is potentially a significant risk;
- ~ Through specific audits and testing of systems, identifying areas of concern;
- ~ Responding to requests for advice from managers on controls to put in systems;
- ~ Independently investigating suspected frauds and irregularities and reporting conclusions to the Audit Committee, management and, where necessary, the Police;
- ~ Producing, and advising on the production, of rules, regulations and policies which deter fraud.

It is acknowledged that given limited staff numbers that this action may present some challenges

### ***External Audit***

External Auditors certify that the Shire's accounts represent a true and fair view of the Shire's financial position. In reaching this conclusion, they must satisfy themselves that control systems are sound and that measures are being taken to minimise the chances of fraud.

### ***Induction Process***

The elements of fraud and the responsibility of all staff to not participate in and report fraudulent activity will form part of Council's induction process.

### ***Development of Fraud Control Plan***

Council shall examine its exposure to fraud biennially and shall develop a fraud control plan which will be implemented over the following years.

### ***Response to Allegations and Concerns***

Allegations and concerns about fraudulent or corrupt activity may come from different sources e.g.

- ~ Members of the public, sometimes anonymously
- ~ Other local authorities
- ~ Councillors
- ~ Council managers or staff
- ~ Internal or external audit reviews

Allegations and concerns about fraudulent activity can be reported to the Chief Executive Officer, Directors, Managers and Line Supervisors and those persons making and/or raising allegations and concerns must be either willing to put this in writing and/or have supported evidence to avoid those persons who maliciously and knowingly create a false allegation.

Wherever these concerns come from they must be treated seriously and confidentiality will be respected as far as possible. A thorough investigation will be made of all concerns but the level of resources applied to this will be dependent on the nature of the concern e.g. sums or resources involved, sensitivity of the area, source of concern, evidence provided or available, risk inherent in that area.

For cases of internal fraud, investigations should be closely managed and documented in accordance with Shire procedures.

At all times confidentiality must be maintained and information disclosed only to those who need to know it, in order not to prejudice any disciplinary or criminal action.

### ***Actions to be taken when Fraud is Uncovered or Suspected***

Investigations into suspected fraudulent activity will be comprehensive and will be based on the principles of independence, objectivity and the rules of natural justice.

Investigations will be conducted by an appropriately skilled and experienced person who is independent of the area in which the alleged fraudulent conduct occurred.

Where there is sufficient evidence of fraud, or there is strong suspicion but internal investigations are unable to obtain further evidence required, the Police should be involved where it is considered in the "Council or public interest".

Determination of the "Council or public interest" will include factors such as the sums or resources involved, the strength of the evidence obtained or available, the potential cost to the Council of pursuing the matter, the sensitivity of the area concerned. Referral to the Police will be the normal course of action unless there is a strong case not to do so.

Where involvement of the Police is not appropriate, the strongest action possible should be taken. This may involve disciplinary action including dismissal and the recovery of any sums of money or resources misappropriated.

At the conclusion of any fraud investigation, systems and procedures will be reviewed and any remedial actions implemented, whether or not there was sufficient evidence to prove any wrongdoing.

Any remedial actions identified from this process shall be recorded in the Shire's Risk Register and allocated to the relevant manager through his/her Risk Plan.

Monitoring of remedial actions will be undertaken by the Shire's Internal Auditors on an annual basis.

A fraud, integrity and conduct register will be maintained by the Deputy Chief Executive Officer

### ***Training***

Training will be given to all staff in the principles of fraud, the reporting of fraud and the process involved in investigating suspected fraud.

### ***Insurance***

The Shire shall maintain a fidelity guarantee insurance policy that provides insurance against the risk of loss arising from internal fraudulent conduct.

### **Previous**

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## 5.3 Roadhouse Fuel

### Well-being

Economic

### Objectives

As a not for profit organisation in a remote area **the Shire**, in owning and operating fuel facilities at the Murchison Oasis Roadhouse is committed to balancing the desires to make a commercial return with the need to provide local benefit when determining the price of fuel sold at the roadhouse.

Council aims **for the Shire** to operate these facilities at neither a profit nor loss over the medium to long term.

### Application

Applies to the retail price for fuel sold at the Murchison Oasis Roadhouse

### Details

Council will set the price of fuel facilities sold at the Murchison Oasis Roadhouse so that the price of fuel **includes a percentage margin above** the purchase price (including freight **and GST**) of newly delivered ULP or diesel.

This will be achieved through periodic reviews of operating and capital costs of the facilities with the % variation then reviewed and adjusted **through an adopted variation to Councils the Fees and Charges Table**

### Previous

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Policy

23 September 2021

## 6.2 Private Works

### Well-being

Economic

### Objectives

To provide clarity on requirements for Shire Staff and the community when undertaking Private Works.

### Policy Details

#### **Restrictions on use of Plant for Private Works**

The Shire will refrain from hiring out small equipment such as small petrol Generators Welders, Jackhammers, Concrete mixer, Chainsaws, Whipper Snippers etc.

The Shire plant shall not be used for any purpose either the Chief Executive Officer or the Works Foreman believe is potentially dangerous or not the intended use of a particular machine.

The Shire plant shall be available for private works hire subject to the operation of the machine being by Shire operators only.

#### **Aircraft Landing Strips**

Grading of aircraft landing strips will be carried out as required by the Maintenance Crew or upon request from the landowner or manager to the Chief Executive Officer. Grading of the Landing Strip will be carried out at no cost. All requests for grading must be in writing and directed to and be approved by the Chief Executive Officer prior to commencement of the works, with commencement to be when the machinery is available in the vicinity.

#### **Private Works for Non-Profit Community and Sporting Groups**

Shire plant will be made available for non-profit community and sporting groups when such a usage does not interfere with Shire programs and subject to approval by the Chief Executive Officer under the following conditions: -

- ~ Shire machines are only to be operated by suitably experienced Shire employees.

#### **Maintenance of Station Shearing Sheds Roads**

Grading of station access roads from the nearest Shire road to the nominated station shearing shed or cattle yard will be carried out as required by the Maintenance Crew while the machines are in the vicinity and upon request from the landowner or manager to the Chief Executive Officer. Grading of the shearing shed or cattle yard access roads will be carried out at no cost and all requests for grading

must be directed to and approved by the Chief Executive Officer prior to commencement of the works when the machinery is in the vicinity.

### ***Private Works Margins & Rates***

These will be set within Councils fees & Charges table.

### ***Documentation***

No private works which involve prescribed costs are to be undertaken without an express agreement from the person engaging the Shire's personnel / machines. Such an agreement is only to be in a form suitable to the CEO and must be firsthand obtained. Someone engaging Shire resources is to have the legal capacity to do so.

### **Previous**

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