



Western Australia

Agenda for the Ordinary Meeting of the Murchison Shire Council,  
To be held in the Council Chambers, Carnarvon Mullewa Road, Murchison,  
On Thursday **24 August 2017**, commencing at 10.00 am.

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**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

**2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil.

**4. PUBLIC QUESTION TIME**

**4.1 Standing Orders**

***Council Decision:***

**Moved: Councillor**

**Seconded: Councillor**

**That the following Local Law-Standing Orders 2001 be stood down:**

8.2 Limitation on the number of speeches

8.3 Duration of speeches

**Carried**

**For:**

**Against:**

**5. NEXT MEETING**

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

**7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

1. Assessment of Tender 1.2017/18 Supply of Site Supervision Services for Road Flood Damage Repairs (WANDRRA AGRN 743)

2. Assessment of Tender 2.2017-18 Supply of Plant & Operators for Road Flood Damage Repairs (WANDRRA AGRN 743)

**8. CONFIRMATION OF MINUTES**

**8.1 Ordinary Council Meeting – 27 July 2017**

**Background:**

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

**Recommendation:**

That the minutes of the Ordinary Council meeting held on 27 July 2017 be confirmed as an accurate record of proceedings

**Voting Requirements:**

Simple majority

***Council Decision:***

**Moved: Councillor**

**Seconded: Councillor**

That the Minutes of the Ordinary Council meeting of 27 July 2017 be confirmed as an accurate record of proceedings.

**Carried/Lost**

**For:**

**Against:**

**9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**

**10. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

**11. ACTION LIST**

| No | Item                                 | Action  | Status   |
|----|--------------------------------------|---|--|
| 1  | Community Project Officer            | Still sitting on the table.<br>Meeting held 11 <sup>th</sup> March 2016 and recommendations presented to Council at the April OCM – the item was left to lay on the table while Council explored other options.   | The position and requirement of a Community Project Officer is to be reviewed at the November Council Meeting.   |
| 2  | Cemetery and Remembrance Walk (walk) | Completion of the cemetery and names for the remembrance walk. Community to be contacted to suggest names for inclusion.<br>Community Advisory Group to advise Council on these projects.<br>Invitation sent to CAG to meet on Friday 3 June. A surveyor will be at the Murchison Settlement shortly to survey the tip, so will plan to have the Cemetery done as well.   | Following the discussions at the Budget Workshop further work on this project is to be undertaken in 2018/19.  |
| 4  | Review of Road Network               | Council to conduct a whole of shire road review. Establish roads to be closed/position of roads etc. and work with Landgate and surrounding shires. Full road pick-up has been undertaken by Greenfields and has been finalised – this was mainly to establish correct infrastructure values but will form a good basis from which to start. As an adjunct to this, the CEO was hoping to do a review of the Internal Hierarchy for this meeting, but it has turned out to be more complicated than first thought. The status (ie a road defined by description; a dedicated road; a gazetted road; a closed road) of roads no longer maintained needs to be identified before the Shire can progress with this. Undesignated unsurveyed roads were bought up as a discussion point at the May zone meeting. Paul Rosair did a presentation to the March OCM, which was discussed at the April OCM. | Reviewed Road Hierarchy October 2016 as a starting point.<br>We need to follow the following process to close roads:<br>1. Advertise the proposed closure/s in local newspaper;<br>2. Allow 35 days for submissions;<br>3. Resolve at a meeting following the advertising period to close the roads, after considering objections, if any;<br>4. Submit a formal request to the Minister for Lands;<br>5. If the Minister approves the request, the road becomes unallocated Crown Land.<br><b>No further action has been taken on this.</b> |

**Recommendation:**

That the Action List be accepted.

**Voting Requirements:**

Simple majority

|                                   |                             |                 |
|-----------------------------------|-----------------------------|-----------------|
| <b>Council Decision:</b>          |                             |                 |
| <b>Moved: Councillor</b>          | <b>Seconded: Councillor</b> |                 |
| That the Action List be accepted. |                             |                 |
| <b>Carried/Lost</b>               | <b>For:</b>                 | <b>Against:</b> |

## **12. DISCLOSURE OF INTERESTS**

## **13. REPORTS OF OFFICERS**

### **13.1 Monthly Plant Report – Works Supervisor**

| July 2017                 |      |          | Hours      |         |        |       |       | YTD             |         |
|---------------------------|------|----------|------------|---------|--------|-------|-------|-----------------|---------|
| * No Meter                |      |          |            | Start   | End    | Total |       | Operating Costs |         |
| Plant Item                | Year | Rego     | 1 July '17 | Hrs/kms | Hrs/km | Month | YTD   | Plant           | Fuel    |
| P.01 JD Grader            | 2011 | MU1063   | 9242       | 9242    | 9392   | 150   | 150   | 5250.93         | 3182.40 |
| P.02 Cat Grader 12H       | 2005 | MU 141   | 15732      | 15732   | 15890  | 158   | 158   | 1391.35         | 2314.80 |
| P15003 JD 6WD Grader      | 2012 | MU121    | 1829       | 1829    | 1942   | 113   | 113   |                 |         |
| P.04 New/H Ford Tractor   | 2006 | MU 380   | 2167       | 2167    | 2204   | 37    | 37    | 486.16          | 104.40  |
| P.05 Dolly 1-Red          | 2001 | MU 2003  | 10338      | 10338   | 10808  | 470   | 10597 | 2505.93         | n/a     |
| P.07 Nissan UD            | 2009 | 000 MU   | 217729     | 217729  | 218058 | 329   | 329   | 1051.56         | 0.00    |
| P.08 Dolly 2-Black        | 2000 | MU 2009  | 17885      | 17885   | 18561  | 676   | 676   | 1077.72         | n/a     |
| P.09 Iveco P/Mover        | 2003 | MU1065   | 333380     | 333380  | 334656 | 1276  | 1276  | 701.73          | 792.00  |
| P.10 Iveco W/Truck (hrs)  | 2004 | MU 00    | 11403      | 11403   | 11580  | 177   | 177   | 5597.74         | 1383.60 |
| P.11 Komatsu Dozer        | 1997 |          | 2300       | 2300    | 2393   | 93    | 93    | 3585.45         | 1378.80 |
| P.13 Tri-Axle L/L Float   | 2008 | MU 663   | 28490      | 28490   | 28490  | 0     | 0     | 2281.72         | n/a     |
| P.14 No. 2 Float          | 2001 | MU 2004  | 10505      | 10505   | 10505  | 0     | 0     | 609.52          | n/a     |
| P.17 Side Tipper          | 2001 | MU 662   | 25124      | 25124   | 26176  | 1052  | 1052  | 2062.12         | n/a     |
| P.18 Side Tipper          | 2001 | MU2010   | 10314      | 10314   | 11827  | 1513  | 6998  | 2079.87         | n/a     |
| P.24 30K W/Tanker Trailer | 2005 | MU 2024  | 7658       | 7658    | 9136   | 1478  | 10614 | 2207.49         | n/a     |
| P.27 Volvo Loader         | 2006 | MU 65    | 8787       | 8787    | 8846   | 59    | 6021  | 2193.91         | 974.40  |
| P.28 Isuzu Dmax           | 2009 | MU 300   | 225000     | 225000  | 225772 | 772   | 772   | 891.52          | 110.40  |
| P.32 Construction Gen     |      |          | 25281      | 25281   | 25283  | 2     | 2     | 0.00            | 0.00    |
| P.33 Maintenance Gen      |      |          | 11798      | 11798   | 12280  | 482   | 482   | 365.26          | 720.00  |
| P.34 Generator Perkins    |      | Mechanic | 1744       | 1744    | 1744   | 0     | 0     | 657.46          | 99.60   |
| P.35 Generator 1-110kva   | 2011 |          | 26523      | 26523   | 26617  | 94    | 94    | 1210.03         | 7689.60 |
| P. 17035 New Generator    | 2016 |          | 2446       | 2446    | 3037   | 591   | 591   |                 |         |
| P.37 Forklift             |      |          | 12634      | 12634   | 12642  | 8     | 8     |                 | 25.20   |
| P.40A Toyota Hilux        | 2014 | 01MU     | 104000     | 104000  | 105885 | 1885  | 1885  | 447.17          | 169.20  |
| P.41 Cat 938G Loader      | 2004 | MU 193   | 5850       | 5850    | 5936   | 86    | 86    | 1188.55         | 1270.80 |
| P.43 Bomag Roller         | 2012 | MU1027   | 3537       | 3537    | 3560   | 23    | 23    | 2911.92         | 290.40  |
| P.48 Dog Fuel Trailer *   | 1979 | MU 2026  | 0          | 0       | 0      | 0     | 0     | 69.54           | n/a     |
| P.49 Dog Fuel Trailer *   | 1972 | MU 2005  | 0          | 0       | 0      | 0     | 0     | 1037.46         | n/a     |
| P.54 Isuzu T/Top          | 2005 | MU 1002  | 181148     | 181148  | 181148 | 0     | 0     | 280.09          | 0.00    |
| P.55 Toyota Prado         | 2012 | MU1011   | 100507     | 100507  | 101230 | 723   | 723   | 366.00          | 442.46  |
| P.57 Great Wall           | 2012 | MU 167   | 63922      | 63922   | 65491  | 1569  | 1569  | 240.25          | 232.75  |
| P.59 45ft Flat Top *      | 1978 | MU2044   | 0          | 0       | 0      | 0     | 0     | 124.44          | n/a     |
| P.60 Mercedes PTV         | 2004 | MU 1009  | 103624     | 103624  | 103718 | 94    | 94    | 974.20          | 0.00    |
| P.61 Kenworth P/Mover     | 2004 | MU 000   | 104665     | 104665  | 105925 | 1260  | 1260  | 1852.40         | 2204.40 |
| P.64 Isuzu Construction   | 2013 | MU 140   | 136312     | 136312  | 138041 | 1729  | 1729  | 1474.96         | 542.40  |
| P.65 Generator 9KVA *     | 2013 | H/ Maint | 6391       | 6391    | 7751   | 1360  | 1360  | 387.08          | 729.60  |

|                                |      |        |       |       |       |      |      |         |         |
|--------------------------------|------|--------|-------|-------|-------|------|------|---------|---------|
| <b>P.67 Roadwest S/Tipper</b>  | 2013 | MU2042 | 83079 | 83079 | 84236 | 1157 | 1157 | 2159.04 | n/a     |
| <b>P.68 Bomag Padfoot</b>      | 2013 | MU1071 | 2055  | 2055  | 2095  | 40   | 40   | 1702.23 | 302.40  |
| <b>P.72 Isuzu Fire Truck</b>   | 2013 | MU1068 | 2149  | 2149  | 2152  | 3    | 3    | 1478.83 | 0.00    |
| <b>P.73 Toyota Fast Attack</b> | 2014 | MU1069 | 8900  | 8900  | 8900  | 0    | 0    | 944.39  | 0.00    |
| <b>Caravans</b>                |      |        |       | n/a   |       | n/a  | n/a  |         | n/a     |
| <b>P11076 JD Ride on mower</b> |      |        | 937   | 937   | 939   | 2    | 2    | 3211.86 | 2974.80 |
| <b>P15006 Isuzu Maint</b>      | 2015 | MU1018 | 48269 | 48269 | 52672 | 4403 | 4403 | 1430.01 | 1868.40 |
| <b>P16063 Toyota Prado</b>     | 2016 | MU 0   | 29327 | 29327 | 32965 | 3638 | 3638 | 1168.37 | 508.61  |
| <b>P16075 Kuboto Mower</b>     | 2016 |        | 175   | 175   | 180   | 5    | 5    | 0.00    | 0.00    |

### **13.2 Works Report – Works Supervisor**

#### **Construction Crew**

Crew are progressing well with the 4.1km RRG works program on the Carnarvon-Mullewa road 20km north of the Settlement.

The first 1km of this existing road has been reformed (gravel and material that had been cut off over years of maintenance grading pulled back onto the road) and then gravel sheeted to 8m wide x 200mm thick. One new bund and a floodway will also be added within this section.

A 3km realignment was put in place from the northern end of the existing road as the old road ran through a flood prone section. This new section was also formed up and calcrete was carted into low spots and gravel sheeted to 8m wide x 200mm thick with 3 new floodway's added.

With the completion of the RRG works above, crew will then move plant and camping equipment up to the next work program reforming and gravel sheeting a 4.2km section (SLK 88.630 – SLK 92.900) on the Carnarvon-Mullewa road approx. 5.2km north of Curbur homestead. (camp will be based at Curbur Station) While crew are in the area there are approx. 6 small 50m bulldust sections from Curbur homestead to the start of the worksite that will require gravel sheeting.

#### **Maintenance Crew**

Since my last report the following roads have been graded:

- Remainder of Boolardy-Kalli road
- Kalli-Cue East road
- Beringarra-Pindar road from MRO turn off north to Beringarra/Byro intersection.  
(My apologies - In the Roads Graded report last month I advised that Beringarra-Pindar road was graded to 10km north of Boolardy when it was actually to MRO turn off)
- Nookawarra-Mileura road

Crew then moved their camp from Nookawarra to Beringarra homestead and will grade all roads in this area:

- Beringarra-Mt Gould road
- Beringarra-Cue road
- Beringarra-Byro road to Milly-Milly homestead

From here crew will move camp to Erong/Beringarra-Byro road intersection and grade:

- Beringarra-Byro (Milly Milly homestead to Open Country Mill )
- Erong Road
- Yunda Road
- Innouendy road

Camp will then be moved to Byro homestead to grade:

- Remainder of Beringarra-Byro road from Open Country Mill to intersection Carnarvon-Mullewa road.
- Carnarvon-Mullewa road from Byro homestead road to the shire northern boundary.
- Byro homestead access road
- Carnarvon-Mullewa road from Byro homestead south for approx. 16km

From here they will move camp to the intersection on Woodleigh-Byro road.

**Carnarvon-Mullewa Road – Bituminise 9km South of Ballinyoo Bridge**

B & J Catalano have commence works on the 9km section from the Bridge south on the Carnarvon-Mullewa road. The works program involves reforming the sub grade by carting in material and gravel sheeting and sealing to 4m wide with 14mm aggregate. Due to the short supply of gravel in the 13km pit, (approx. 4,000-5,000m3) a crusher has been brought in to make gravel from the 6km pit.

**Grids**

8 old unwanted narrow 12ft grids have been removed from the New-Forrest-Yallalong and Coolcalalaya West roads.

- 3 on New Forrest from New Forrest homestead south.
- 2 on Yallalong from eastern boundary to Yallalong homestead.
- 1 at Yallalong homestead
- 2 East of Yallalong on the Coolcalalaya West road.

A narrow 12ft grid approx. 25km west of Yallalong on the Coolcalalaya West road has been removed as it was half way through a corner and in need of repairs. The shire will replace this grid with a new 24ft grid approx. 300m south of the existing position.

The insert on the 1<sup>st</sup> grid north of settlement on the Carnarvon-Mullewa road was pulled out and cleaned, reinserted and bolted back down. This grid is in the grid replacement works program for 2017/2018.

**ROADS GRADED JULY – AUGUST 2017**

| Name               | Length of Road | SLK’s Graded this month | Heavy Maintenance | Comments   |
|--------------------|----------------|-------------------------|-------------------|--|
| Beringarra-Pindar  | 319.80km       | 96km                    |                   | MRO turn off to the intersection of Beringarra-Byro road |
| Boolardy/Kalli     | 57.30km        | 27km                    |                   |  |
| Mileura-Nookawarra | 49.08km        | 49km                    |                   |  |
| Kalli Cue East     | 21.87km        | 21km                    |                   |  |

Total this month graded 193km (crew had a good run this month).

**Recommendation:**

That the Work’s Supervisor’s report be accepted.

**Voting Requirements:**

Simple majority

|  |             |                             |
|--|-------------|-----------------------------|
| <b>Council Decision:</b>                         |             |                             |
| <b>Moved: Councillor</b>                         |             | <b>Seconded: Councillor</b> |
| That the Work’s Supervisor’s report be accepted. |             |                             |
| <b>Carried/Lost</b>                              | <b>For:</b> | <b>Against:</b>             |

## **14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED**

### **14.1 Shire President**

#### **WA Local Govt Convention 2017**

As a councillor for the Shire of Murchison I recently had the opportunity to attend the WALGA Convention, held in Perth over four days between August the 1st and 4th.

The convention had many components which included:

- The WALGA Annual General meeting
- Guest speakers on many different topics, but all with some relevance to Local Government
- Plenty of time to meet and talk with other councillors from all around the state.
- A trade exhibition where heaps of different suppliers to the local Govt sector come together under one roof to display their products and/or services.
- Information sessions from presenters with specialist knowledge in subjects such as auditing, emergency management, street lighting, waste management, urban planning and politics to name a few. Premier Mark McGowan spoke for about ten minutes or so and I felt he seemed well informed on current Local Govt concerns/issues and he said he was looking forward to a mutually respectful relationship between the two levels of Government.

I felt Opposition Leader Mike Nahan's speech which followed, was sort of the first small step in trying to re-build what I think was a fairly toxic working relationship between Local Govt and the last State Govt (especially towards the end of their term).

The Local Govt Minister, David Templeman, followed these two and his general energy, knowledge, and, what I sensed as almost keenness to be in the room talking to us Local Govt crowd, was a bit refreshing after some presentations from ministers in past years who looked like they didn't really want to be there. Overall I thought the interactions between politicians and the rest of the Local Govt members were pretty positive --- there were no big promises of funding or anything made, it just seemed a bit more constructive than it has been at times – I hope it lasts.

Catching up with Councillors, Mayors and Local Govt staff from all around the state is always a highlight for me, and this year was no exception. Our conversations ranged from simply meeting someone, detailed discussions around local gov't stuff, right through to some polite laughter when I have made yet another lame attempt at a joke. To show the varied nature of the people I spoke with I thought I would give a list of some Councils whose members I talked with. In no particular order of importance: Ashburton, CGG, Magnet, Cue, Meekatharra, Shark Bay, Wanneroo, Cambridge, Morowa, Cockburn, Wickelbin, Perenjori, East Pilbara, Yalgoo, Woodanilling, Wiluna, Wagin, Upper Gascoyne, Armadale, Subiaco, East Fremantle, Coolgardie, Ngaanyatjarraku, Mosman Park, Carnarvon and Lake Grace.

As has been the case for the past few years, the Perth Lord Mayor Lisa Scaffidi was a no show. From my perspective, it is pretty disappointing that the Local Govt member with arguably the highest public profile continues to be a polarising and negatively perceived leader of our capital city's council. I look forward to some positive stories about the leadership of our sort of figurehead council rather than just denials or explanations about past indiscretions, but I won't hold my breath.

If any local ratepayers have queries about other aspects of my trip to this WALGA event please feel free to call me.

Thank you to the Shire of Murchison in supporting me to attend this year's WALGA Convention.

Rossco Foulkes-Taylor

### **14.2 Councillors**

## **15. REPORTS OF COMMITTEES**

Nil

**16. FINANCE**

**16.1 Accounts Paid during the period since the last list was adopted/endorsed by Council**

|                    |  |
|--------------------|--|
| File:              | 4.37.1                                   |
| Author:            | Peter Dittrich – Chief Executive Officer |
| Interest Declared: | No interest to disclose                  |
| Date:              | 12 August 2017                           |
| Attachments:       | EFT & Cheque Details for July 2017       |

**Matter for Consideration:**

Endorsement of accounts paid during the month of July 2017.

**Background:**

If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, then the CEO is to prepare a list of accounts paid by the CEO during the month to present to Council.

**Comment:**

Payments made during the month of July 2017 are attached.

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996

Regulation 13 states:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee’s name; and
  - (b) the amount of the payment; and
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
  - (a) for each account which requires council authorisation in that month —
    - (i) the payee’s name; and
    - (ii) the amount of the payment; and
    - (iii) sufficient information to identify the transaction; and
  - (b) the date of the meeting of the council to which the list is to be presented
- (3) A list prepared under sub regulation (1) or (2) is to be —
  - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

**Strategic Implications:**

None

**Policy Implications:**

None

**Budget/Financial Implications:**

Payment from the Municipal, Trust and Reserve Bank Accounts.

**Sustainability Implications:**

- ◆ **Environmental:**  
There are no known significant environmental considerations
- ◆ **Economic:**  
There are no known significant economic considerations
- ◆ **Social:**  
There are no known significant considerations

**Consultation:**

Moore Stephens

**Recommendation:**

That the accounts as per the attached Schedule presented to this meeting totalling \$1,645,277.90 which includes \$900,240 of intra account transfers for the month of July 2017, be endorsed by Council.

**Voting Requirements:**

Simple majority

|                          |                             |                 |
|--------------------------|-----------------------------|-----------------|
| <b>Council Decision:</b> |                             |                 |
| <b>Moved: Councillor</b> | <b>Seconded: Councillor</b> |                 |
| <b>Carried/Lost</b>      | <b>For:</b>                 | <b>Against:</b> |

**16.2 2017/18 Budget Adoption**

|                    |  |
|--------------------|--|
| File:              | 2.4  |
| Author:            | Peter Dittrich - Chief Executive Officer   |
| Interest Declared: | No interest to disclose  |
| Date:              | 19 August 2017   |
| Attachments:       | Statutory Budget for the Shire of Murchison 2017/18<br>Fees and Charge for 2017/18 |

**Matter for Consideration:**

Council to consider the budget for the 2017/18 Financial Year and the Fees & Charges for 2017/18.

**Background:**

As part of the function of local government and its operations, under Section 6.2 of the Local Government Act 1995, during the period 1 June in a financial year to 31 August in the next financial year, each local government is to prepare and adopt its Annual budget in the prescribed format.

The 2017-2018 draft detailed Budget was considered by council at a workshop held on the 17th of August 2017. The Statutory Budget presented today reflects the decisions that came from that workshop.

**Comment:**

**Fees and Charges**

All fees and charges have been revised considering the cost to Council and by comparing the proposed Fee or Charge to that charged by alternative suppliers in a similar situation.

**Differential Rates**

In accordance with the requirements of section 6.36 of the *Local Government Act 1995*, a statement of intended differential rates and minimum payments was advertised. The advertisement contained details of each differential general rate and minimum payment endorsed by Council and invited submissions from electors or ratepayers in respect of the proposed differential general rate or minimum payment and any related matters within 21 days. No submissions were received. Before adopting the differential general rates and associated Minimum Rates, Council was required to seek Ministerial Approval. This approval was sought immediately following the July 2017 meeting and approval was granted on 2 August 2017.

**Statutory Environment:**

Local Government Act 1995

Section 6.2 of the *Local Government Act 1995* refers.

Section 6.2(2) of the Act requires that in preparing its annual budget the Council is to have regard to the contents of its plan for the future prepared in accordance with section 5.56. Under the *Integrated Planning Framework for Local Government*, that is the *Community Strategic Plan*. This section requires that Council must prepare detailed estimates of:

- (a) Expenditure;
- (b) Revenue and income, independent of general rates
- (c) The amount required to make up the 'deficiency' if any shown by comparing the estimated expenditure with the estimated revenue and income.

Section 6.2(3) requires that all expenditure, revenue and income must be taken in account unless otherwise prescribed. Local Government (Financial Management) Regulation 32 prescribes amounts that may be excluded in calculating the 'budget deficiency'

Section 6.2(4) requires the annual budget to incorporate:

- (a) Particulars of estimated expenditure proposed;
- (b) Detailed information relating to the rates and service charges which will apply, including:
  - (a) Amount estimated to be yielded by the general rate
  - (b) Rate of interest to be charged on unpaid rates and service charges;
  - (c) Fees and charges;
  - (d) Borrowings and other financial accommodations proposed;
  - (e) Reserve account allocations and uses;
  - (f) Any proposed land transactions or trading undertakings per section 3.59

### **Strategic Implications:**

The Budget has been informed by the Shire's Strategic Community Plan and Corporate Business Plan with the view to achieving the community's vision and Shire's strategic goals.

### **Sustainability Implications**

- ◆ **Environmental:**  
There are no known significant environmental considerations
- ◆ **Economic:**  
There are no known significant economic considerations
- ◆ **Social:**  
There are no known significant social considerations

### **Policy Implications:**

Nil

### **Financial Implications:**

The 2017/18 budget will guide the activities of the Shire for the financial year.

### **Consultation:**

N/A

### **Recommendation:**

#### **PART A - MUNICIPAL FUND BUDGET FOR 2017/18**

That Council, pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, adopt the Municipal Fund Budget as contained in the attachment of this agenda for the Shire of Murchison for the 2017/18 financial year which includes the following:

- Statement of Comprehensive Income by Nature and Type on page 2 showing a net result for that year of (\$2,207,535).
- Statement of Comprehensive Income by Program on page 3 showing a net result for that year of (\$2,207,535).
- Statement of Cash Flows on page 4.
- Rate Setting Statement on page 5 showing an amount required to be raised from rates of \$400,797.
- Notes to and Forming Part of the Budget on pages 6 to 35.
- Transfers to/from Reserve accounts as detailed on page 30
- Budget schedules as detailed on pages 36 to 54.

Recommendation – Absolute Majority Required

**PART B – DIFFERENTIAL AND MINIMUM RATES, INSTALMENT PAYMENT ARRANGEMENTS**

1. That Council, for the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above, pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995*, impose the following differential and minimum rates on Unimproved Values.
  - 1.1 Differential Rates
    - Pastoral (UV) 2.8577 cents in the dollar
    - Mining (UV) 29.4002 cents in the dollar
    - Exploration (UV) 7.2124 cents in the dollar
  - 1.2 Minimum Rates
    - Pastoral (UV) \$277
    - Mining (UV) \$419
    - Exploration (UV) \$419
2. That Council, pursuant to section 6.45 of the *Local Government Act 1995* and regulation 64 (2) of the *Local Government (Financial Management) Regulations 1996*, offers a one and a four instalment payment option, and nominates the following due dates for payment in full or by instalments:
  - Full payment and 1<sup>st</sup> instalment due date 3 October 2017
  - 2<sup>nd</sup> quarterly instalment due date 4 December 2017
  - 3<sup>rd</sup> quarterly instalment due date 5 February 2018
  - 4<sup>th</sup> quarterly & final instalment due date 5 April 2018
3. That Council, pursuant to section 6.45 of the *Local Government Act 1995* and regulation 67 of the *Local Government (Financial Management) Regulations 1996*, adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$11 for each instalment after the initial instalment is paid.
4. That Council, pursuant to section 6.45 of the *Local Government Act 1995* and regulation 68 of the *Local Government (Financial Management) Regulations 1996*, adopts an interest rate of 0.0% where the owner has elected to pay rates and service charges through an instalment option.
5. That Council, pursuant to section 6.51 (1) and subject to section 6.51 (4) of the *Local Government Act 1995* and regulation 70 of the *Local Government (Financial Management) Regulations 1996*, adopts an interest rate of 8% for rates and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.

Recommendation – Absolute Majority Required

**PART C – GENERAL FEES AND CHARGES FOR 2016/17**

That Council, pursuant to section 6.16 of the *Local Government Act 1995*, adopts the fees and charges 2017/18 as attached to this agenda.

Recommendation – Simple Majority Required

**PART D – OTHER STATUTORY FEES FOR 2017/18**

1. That Council, pursuant to section 53 of the *Cemeteries Act 1986* adopts the Fees and Charges for Cemeteries within the Shire of Murchison as included in the draft 2017/2018 Fees and Charges as attached to this agenda.

Recommendation – Absolute Majority Required

**PART E – ELECTED MEMBERS FEES AND ALLOWANCES FOR 2017/18**

1. That Council, pursuant to section 5.98(1)(b) of the *Local Government Act 1995* and within the range determined by the Salaries and Allowances Tribunal, adopt the following meeting attendance fees for elected members:

President \$12,090 per Annum  
 Councillors \$9,200 per annum.

2. That Council, pursuant to section 5.99A of the *Local Government Act 1995* and within the range determined by the Salaries and Allowances Tribunal, adopts the following annual Information & Communication Technology (ICT) expenses allowance for elected members:

ICT Expenses Allowance \$1,165

3. That Council, pursuant to section 5.98(5) of the *Local Government Act 1995* and within the range determined by the Salaries and Allowances Tribunal, adopts the following annual local government allowance to be paid in addition to the meeting attendance fees:

President \$6,990

4. That Council, pursuant to section 5.98A of the *Local Government Act 1995* and within the range determined by the Salaries and Allowances Tribunal, adopts the following annual local government allowance to be paid in addition to the meeting attendance fees:

Deputy President \$1,750

Recommendation - Simple Majority Required

**PART F – MATERIAL VARIANCE REPORTING FOR 2017/18**

That Council, in accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, and *AASB 1031 Materiality*, the level to be used in statements of financial activity in 2016/17 for reporting material variances shall be a percentage of ten (10) or a minimum of \$10,000, whichever is the greater.

Recommendation - Simple Majority Required

**Voting Requirements:**

As Above

|                          |                             |                 |
|--------------------------|-----------------------------|-----------------|
| <b>Council Decision:</b> |                             |                 |
| <b>Moved: Councillor</b> | <b>Seconded: Councillor</b> |                 |
| <b>Carried/Lost</b>      | <b>For:</b>                 | <b>Against:</b> |

## **17. DEVELOPMENT**

### **17.1 Delay of Call For Tender – Conversion of Beringarra Cue Road Sealed section to Gravel**

|                    |   |
|--------------------|---|
| File:              | 4.52  |
| Author:            | Peter Dittrich – Chief Executive Officer                          |
| Interest Declared: | No interest to disclose   |
| Date:              | 18 August 2017  |
| Attachments:       | Correspondence in relation to boundary change and delay of tender |

#### **Matter for Consideration:**

Council to consider:

1. Delaying of calling Public Tenders for the conversion of the sealed section of the Beringarra Cue Road to gravel pending the outcome of a boundary change application.

#### **Background:**

At the Ordinary Meeting of Council on 27<sup>th</sup> July 2017 the decision was made to invite Public Tenders for to convert the sealed section of the Beringarra Cue Road to gravel,

At the Ordinary Meeting of Council on 27<sup>th</sup> April 2017 (Item 17.1) Council considered the proposal from Michael Tierney of Mileura to lodge a request with the Local Government Advisory Board for a boundary change for Mileura Station, moving it from the Shire of Murchison to the Shire of Cue and resolved not to support the proposal.

#### **Comment:**

Mr Michael Tierney sent an email on the 7<sup>th</sup> August to the CEO advising that he would be applying to the Local Government Advisory Board for a boundary change which would move the Mileura station into the Shire of Cue. He stated that he had an expectation that the Shire would delay the tendering process until the matter was resolved.

The Shire has not received any advice in relation to Mr Tierney's application from the Local Government Advisory Board. Mr Tierney was not able to provide a timeline in relation to his application.

As the timeline for the processing of Mr Tierney's application is unable to be determined, Council may wish to consider the delaying of the tendering of the conversion of the Beringarra Cue road to gravel. It is suggested that Council consider continuing the process to appoint a Project Superintendent and the related design of the road. This will minimise the expenditure incurred should the Local Government Advisory Board approve Mr Tierney's application and would minimise the delay incurred by the Shire in continuing the project should the Board disallow the application.

#### **Statutory Environment:**

***Local Government Act 1995 Schedule 2.1 — Provisions about creating, changing the boundaries of, and abolishing districts***

#### **2. Making a proposal**

- (1) A proposal may be made to the Advisory Board by —**
- (a) the Minister; or**
- (b) an affected local government; or**
- (c) 2 or more affected local governments, jointly; or**
- (d) affected electors who —**
  - (i) are at least 250 in number; or**
  - (ii) are at least 10% of the total number of affected electors.**

#### **Strategic Implications:**

Nil

#### **Policy Implications:**

Nil

**Budget/ Financial Implications:**

The cost of the appointment of the project Superintendent and the associated design will be funded by the Beringarra Cue Road reserve.

**Sustainability Implications:**

- ◆ **Environmental**  
There are no known significant environmental implications associated with this decision
- ◆ **Economic**  
There are no known significant economic implications associated with this decision
- ◆ **Social**  
There are no known significant social considerations associated with this decision

**Consultation:**

Mr M Tierney

**Recommendation:**

That Council:

1. Continue the process to appoint a Project Superintendent and the related design of the road.
2. Delay the tendering process for Site Supervision and the supply of plant and labour for the conversion of the sealed section of the Beringarra Cue Road to gravel.

**Voting Requirements:**

Simple Majority

|                          |                  |                 |
|--------------------------|------------------|-----------------|
| <b>Council Decision:</b> |                  |                 |
| <b>Moved:</b>            | <b>Seconded:</b> |                 |
| <b>Carried/Lost</b>      | <b>For:</b>      | <b>Against:</b> |

**18. ADMINISTRATION**

**18.1 Audit Committee Membership**

|                    |  |
|--------------------|--|
| File:              | 4.17                                     |
| Author:            | Peter Dittrich - Chief Executive Officer |
| Interest Declared: | No interest to disclose                  |
| Date:              | 21 <sup>st</sup> August 2017             |
| Attachments:       | Nil                                      |

**Matter for Consideration:**

Council to consider changing the membership of the Audit Committee.

**Background:**

Following the Ordinary Council Election held in October 2015, at the Ordinary Council Meeting held on 20 November 2015 Council adopted the Terms of Reference for the Audit Committee and its membership.

**Comment:**

The Membership of Council has changed over the intervening period with the resignation of Cr M Halleen and Cr S Broad, and the election of Cr Q Fowler. It is appropriate to review the membership of the Audit Committee for the period leading up to the next Ordinary Election, after which Council will need to consider the Terms of Reference for the Audit Committee, the appointment of members to the Audit Committee and meeting dates for the Audit Committee.

The Act requires that an audit committee is to consist of a minimum of 3 members and in that situation all must be council members. Where a committee consists of more than 3 members then a majority of those members must be council members. Local Governments may decide to appoint a committee involving only elected

members or they may appoint one or more persons who are external to the Council. If a Council considers it appropriate, the whole council can be appointed to the audit committee.

**Statutory Environment:**

The Local Government Act 1995 Subdivision 2 s 5.8 to s 5.25  
 LG (Audit) Regulations 1996

**Strategic Implications:**

Nil.

**Sustainability Implications**

- ♦ **Environmental**  
 There are no known significant environmental implications
- ♦ **Economic**  
 There are no known significant economic implications
- ♦ **Social**  
 There are no known significant social considerations.

**Policy Implications:**

Nil

**Financial Implications:**

Nil

**Recommendation:**

That Council resolve that the Audit Committee will consist of all members of the Council as at 24<sup>th</sup> August 2017 and that all members shall have full voting rights.

The tenure of Member to the Committee is in accordance with Section 5.11 of the Local Government Act 1995.

**Voting Requirements:**

Simple Majority

|                          |                             |                 |
|--------------------------|-----------------------------|-----------------|
| <b>Council Decision:</b> |                             |                 |
| <b>Moved: Councillor</b> | <b>Seconded: Councillor</b> |                 |
| <b>Carried/Lost</b>      | <b>For:</b>                 | <b>Against:</b> |

**19. NOTICE OF MOTION**

**20. CEO ACTIVITY REPORT**

| <b>Date</b> | <b>Activity</b>  |
|-------------|--|
| 24.07.17    | Attendance at Murchison Executive Group held in Mt Magnet  |
| 25.07.17    | Discussions with Department of Local Government re CEO support program   |
| 26.07.17    | Discussions with Department of Local Government re Late Tenders  |
| 26.07.17    | Meeting with Works Supervisor re budget and gravel for seal south of bridge.   |
| 28.07.17    | Discuss gravel source and expansion of area to be cleared at 13 km pit with Works Supervisor.                                    |
| 30.07.17    | Meeting with CR M Williams, Cr A Whitmarsh, and Works Supervisor to review the SKA road agreement.                               |
| 31.07.17    | Staff Meeting  |
| 31.07.17    | Discussions with Moore Stephens re budget  |
| 31.07.17    | Discussions with Michelle from the Yamatji Marlpa Aboriginal Corporation in relation to meeting to be held in Shire of Murchison |
| 01.08.17    | Discussions with Steve Petts – Spider relocation   |

|          |  |
|----------|--|
| 02.08.17 | Travel to Perth  |
| 03.08.17 | Attendance at Local Government Week  |
| 04.08.17 | Short telephone call with Rebecca Greenaway – SKA road agreement                       |
| 04.08.17 | Attendance at Local Government Week  |
| 07.08.17 | Further discussions with R Greenaway   |
| 07.08.17 | Discussions with Office of Emergency Management – update of LEMA plans                 |
| 08.08.17 | Advice from RSM of change of Auditor attending site.                                   |
| 08.08.17 | Meeting with Leading hand to discuss road work status                                  |
| 09.08.17 | Discussions in relation to Budget – Moore Stephens                                     |
| 09.08.17 | Attendance at Misconduct Prevention Workshop   |
| 10.08.17 | Attendance at Public Information Disclosure training                                   |
| 10.08.17 | SKA Project group meeting in Geraldton   |
| 11.08.17 | Discussion with Nigel Goode re tenders   |
| 11.08.17 | Meeting with Rowan Dawson – DPAW   |
| 11.08.17 | Discuss staff housing ownership with S Davidovich from Department of Community Housing |
| 14.08.17 | Toolbox and staff meeting  |
| 16.08.17 | Meeting with Works Supervisor  |
| 17.08.17 | Budget workshop  |
| 18.08.17 | Meeting with Tony Chisholm – sealing works.  |

**Recommendation:**

That the CEO’s Activity Report be accepted.

**Voting Requirements:**

Simple Majority

|                          |                             |                 |
|--------------------------|-----------------------------|-----------------|
| <b>Council Decision:</b> |                             |                 |
| <b>Moved: Councillor</b> | <b>Seconded: Councillor</b> |                 |
| <b>Carried/Lost</b>      | <b>For:</b>                 | <b>Against:</b> |

**21. URGENT BUSINESS**

**22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

**Motion to close the meeting to the Public**

**Recommendation:**

That the meeting move behind closed doors to discuss two items:

1. Assessment of Tender 1.2017/18 Supply of Site Supervision Services for Road Flood Damage Repairs (WANDRRA AGRN 743)
2. Assessment of Tender 2.2017/18 Supply of Plant & Operators for Road Flood Damage Repairs (WANDRRA AGRN 743)

**Voting Requirements:**

Simple Majority

|                          |                             |                 |
|--------------------------|-----------------------------|-----------------|
| <b>Council Decision:</b> |                             |                 |
| <b>Moved: Councillor</b> | <b>Seconded: Councillor</b> |                 |
| <b>Carried/Lost:</b>     | <b>For:</b>                 | <b>Against:</b> |

**22.1 Assessment of Tender 1.2017/18 Supply of Site Supervision Services for Road Flood Damage Repairs (WANDRRA AGRN 743)**

|                          |                             |                 |
|--------------------------|-----------------------------|-----------------|
| <b>Council Decision:</b> |                             |                 |
| <b>Moved: Councillor</b> | <b>Seconded: Councillor</b> |                 |
| <b>Carried/Lost:</b>     | <b>For:</b>                 | <b>Against:</b> |

**22.2 Assessment of Tender 2.2017/18 Supply of Plant & Operators for Road Flood Damage Repairs (WANDRRA AGRN 743)**

**Motion to open the meeting to the Public**

**Recommendation:**

That the meeting move out from behind closed doors.

**Voting Requirements:**

Simple Majority

|                          |                             |                 |
|--------------------------|-----------------------------|-----------------|
| <b>Council Decision:</b> |                             |                 |
| <b>Moved: Councillor</b> | <b>Seconded: Councillor</b> |                 |
| <b>Carried/lost:</b>     | <b>For:</b>                 | <b>Against:</b> |

**23. MEETING CLOSURE**