



Western Australia

Minutes of the Audit Committee Meeting of the Murchison Shire Council,
held in the Council Chambers, Carnarvon Mullewa Road, Murchison,
On Friday **15 April 2016**, commencing at 10:00am.

TABLE OF CONTENTS

1.	DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS	3
2.	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE	3
3.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	3
4.	PUBLIC QUESTION TIME	3
4.1	Standing Orders	3
5.	NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS	3
6.	DISCLOSURE OF INTERESTS	3
7.	REPORTS OF OFFICERS	3
7.1	Compliance Audit Return 2015	3
8.	ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS	5
9.	MEETING CLOSURE	5

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

The meeting was declared open at 10:00 am.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Councillors

President Mark Halleen
 Deputy President Rosasco Foulkes-Taylor
 Cr Simon Broad
 Cr E Foulkes-Taylor
 Cr A Whitmarsh
 Cr M Williams

Staff

Chief Executive Officer – Dianne Daniels
 Works Supervisor – Brian Wundenberg

Public

One member of the public in the gallery

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

Nil

4.1 Standing Orders

Council Decision:

Moved: Councillor Broad

Seconded: Councillor Williams

That the following Local Law-Standing Orders 2001 be stood down:

- 8.2 Limitation on the number of speeches
- 8.3 Duration of speeches

Carried

For: 6

Against: 0

5. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Nil

6. DISCLOSURE OF INTERESTS

Nil

7. REPORTS OF OFFICERS

7.1 Compliance Audit Return 2015

File:	
Author:	Dianne Daniels, Chief Executive Officer
Interest Declared:	Nil.
Date:	9 th April 2016
Attachments:	Compliance Audit Return

Matter for Consideration:

The Audit Committee to review the Compliance Audit Return 2015 and report to Council.

Background:

A Compliance Audit Return for the period 1 January to 31 December in each year is to be carried out and presented to the Audit Committee for review. The Audit Committee is to report to the Council the results of that review. The Compliance Audit Return is to be then adopted by Council and the certified copy is to be sent to the Executive Director of the Department of Local Government & Communities by 31 March of the following year.

Comment:

I inadvertently missed the 31 March deadline this year. I contacted the Department prior to that date to let them know that I would not be able to get the return to them until after the April 2016 Council Meeting.

Statutory Environment:

14. Compliance audits by local governments

(1) A local government is to carry out a compliance audit for the period 1 January to 31 December in each year.

(2) After carrying out a compliance audit the local government is to prepare a compliance audit return in a form approved by the Minister.

(3A) The local government's audit committee is to review the compliance audit return and is to report to the council the results of that review.

(3) After the audit committee has reported to the council under subregulation (3A), the compliance audit return is to be —

(a) presented to the council at a meeting of the council

(b) adopted by the council; and

(c) recorded in the minutes of the meeting at which it is adopted.

15. Compliance audit return, certified copy of etc. to be given to Executive Director

(1) After the compliance audit return has been presented to the council in accordance with regulation 14(3) a certified copy of the return together with —

(a) a copy of the relevant section of the minutes referred to in regulation 14(3)(c); and

(b) any additional information explaining or qualifying the compliance audit,

is to be submitted to the Executive Director by 31 March next following the period to which the return relates.

(2) In this regulation — certified in relation to a compliance audit return means signed by —

(a) the mayor or president; and

(b) the CEO.

Strategic Implications:

N/A

Sustainability Implications

- **Environmental**
There are no known significant environmental implications
- **Economic**
There are no known significant economic implications
- **Social**
There are no known significant social considerations.

Policy Implications:

N/A

Financial Implications:

N/A

Consultation:

Nil

Recommendation:

That:

1. the Audit Committee reports to the April 2016 meeting of Council that the Compliance Audit Return 2015 has been prepared by the CEO as required, but the 31 March deadline for providing the certified Return to the Director General of the Department of Local Government has been missed; and

- 2. the Audit Committee recommends that Council adopt the Compliance Audit Return 2015 as presented; and
- 3. the Audit Committee recommends that Council instructs the CEO to forward the certified Compliance Audit Return 2015 to the Director General of the Department of Local Government & Communities on the next business day following the April 2016 Ordinary Council meeting.

Voting Requirements:

Simple Majority

Council Decision:

Moved: Councillor Williams

Seconded: Councillor R Foulkes-Taylor

That

- 1. the Audit Committee reports to the April 2016 meeting of Council that the Compliance Audit Return 2015 has been prepared by the CEO as required, but the 31 March deadline for providing the certified Return to the Director General of the Department of Local Government has been missed; and
- 2. the Audit Committee recommends that Council adopt the Compliance Audit Return 2015 as presented; and
- 3. the Audit Committee recommends that Council instructs the CEO to forward the certified Compliance Audit Return 2015 to the Director General of the Department of Local Government & Communities on the next business day following the April 2016 Ordinary Council meeting.

Carried

For: 6

Against: 0

8. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Nil

9. MEETING CLOSURE

The meeting was declared closed at 10:04 am.

These minutes were confirmed at the Council meeting held on 20th May 2016.

Signed..... Presiding Officer