



Western Australia

Agenda for the Ordinary Meeting of the Murchison Shire Council,  
To be held in the Council Chambers, Carnarvon Mullewa Road, Murchison,  
On Friday 21 October **2016**, commencing at 10.00 am.

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**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

**2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

**3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil.

**4. PUBLIC QUESTION TIME**

**4.1 Standing Orders**

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>That the following Local Law-Standing Orders 2001 be stood down:</b>		
8.2 Limitation on the number of speeches		
8.3 Duration of speeches		
<b>Carried</b>	<b>For:</b>	<b>Against:</b>

**5. NEXT MEETING**

18 November 2016

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

**7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

1 item pursuant to 5.23 (2) (a) (b) – the personal affairs of any person  
 1 item pursuant to 5.23 (2) (e) – Square Kilometre Array Access Roads, and

**8. CONFIRMATION OF MINUTES**

**8.1 Ordinary Council Meeting – 16<sup>th</sup> September 2016**

**Background:**

Minutes of the Ordinary Meeting of Council have previously been circulated to all Councillors.

**Recommendation:**

That the minutes of the Ordinary Council meeting held on 16<sup>th</sup> September 2016 be confirmed as an accurate record of proceedings

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
That the Minutes of the Ordinary Council meeting of 16 <sup>th</sup> September 2016 be confirmed as an accurate record of proceedings.		
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**9. ANNOUNCEMENTS BY PRESIDING PERSON WITHOUT DISCUSSION**



**12. DISCLOSURE OF INTERESTS**

**13. REPORTS OF OFFICERS**

**13.1 Monthly Plant Report – Works Supervisor**

September 2016			Hours					YTD	
Plant Item	Year	Rego	1 July 16	Start Hrs/kms	End Hrs/km	Total Month YTD		Operating Costs Plant Fuel	
P.01 JD Grader	2011	MU1063	7762	7975	8153	178	391	3251.95	7450.87
P.02 Cat Grader 12H	2005	MU 141	14167	14439	14620	181	453	791.27	6232.56
P15003 JD 6WD Grader	2012	MU121	712	887	981	94	269	0.00	3979.83
P.04 New/H Ford Tractor	2006	MU 380	1912	1946	1968	22	56	1288.95	173.87
P.05 Dolly 1-Red	2001	MU 2003	1972	8978	12569	3591	10597	251.34	n/a
P.07 Nissan UD	2009	000 MU	202424	205663	208430	2767	6006	793.49	4151.94
P.08 Dolly 2-Black	2000	MU 2009	1816	6193	6194	1	4378	592.65	n/a
P.09 Iveco P/Mover	2003	MU1065	315776	319598	320245	647	4469	0.00	2466.51
P.10 Iveco W/Truck (hrs)	2004	MU 00	10864	11028	11109	81	245	1548.63	1930.70
P.11 Komatsu Dozer	1997		1481	1659	1737	78	256	5099.90	4239.81
P.13 Tri-Axle L/L Float	2008	MU 663	12902	16129	18906	2777	6004	1314.33	n/a
P.14 No. 2 Float	2001	MU 2004	2391	6228	6228	0	3837	1208.50	n/a
P.17 Side Tipper	2001	MU 662	970	7018	10615	3597	9645	449.99	n/a
P.18 Side Tipper	2001	MU2010	15034	21168	21168	0	6134	179.20	n/a
P.24 30K W/Tanker Trailer	2005	MU 2024	46001	46120	46201	81	200	3252.58	n/a
P.27 Volvo Loader	2006	MU 65	7942	8053	8203	150	261	1999.43	3607.16
P.28 Isuzu Dmax	2009	MU 300	209207	211662	213342	1680	4135	946.69	680.92
P.32 Construction Gen			22437	23245	23610	365	1173	99.38	2321.37
P.33 Maintenance Gen			9098	9674	9674	0	576	652.87	1010.16
P.34 Generator Perkins		Mechanic	151	151	151	0	0	1.33	160.53
P.35 Generator 1-110kva	2011		24201	25080	25278	198	1077	8959.58	24435.57
P.35 Generator 2-110kva	2011		16826	17692	18294	602	1468		
P.37 Forklift			12443	12479	12494	15	51	222.39	56.82
P.40A Toyota Hilux	2014	01MU	61055	67022	70500	3478	9445	1474.55	1783.41
P.41 Cat 938G Loader	2004	MU 193	5315	5387	5423	36	108	2836.79	602.75
P.43 Bomag Roller	2012	MU1027	1496	3032	3058	26	1562	139.15	779.09
P.48 Dog Fuel Trailer	1979	MU 2026	0		0	0	0	554.55	n/a
P.49 Dog Fuel Trailer	1972	MU 2005	0		0	0	0	0.00	n/a
P.54 Isuzu T/Top	2005	MU 1002	171821	173519	174106	587	2285	326.92	423.58
P.55 Toyota Prado	2012	MU1011	71388	73803	77287	3484	5899	475.27	696.49
P.57 Great Wall	2012	MU 167	54225	55521	56902	1381	2677	905.68	338.38
P.59 45ft Flat Top	1978	MU2044	0		0	0	0	1463.41	n/a
P.60 Mercedes PTV	2004	MU 1009	102020	102108	102270	162	250	116.49	39.10
P.61 Kenworth P/Mover	2004	MU 000	76906	83216	86937	3721	10031	7766.16	8293.32
P.63 RAV4 - TRADED 08/16	2013	MU 1011	35031	35800	35800	0	769		67.32
P.64 Isuzu Construction	2013	MU 140	95645	99481	109324	9843	13679	775.56	3216.75
P.65 Generator 9KVA	2013	H/ Maint	5440	5575	5575	0	135	0.00	978.57
P.66 Kubota 6kva Gen	2012		9948	10667	10806	139	858	119.38	484.15

<b>P.67 Roadwest S/Tipper</b>	2013	MU2042	58719	62993	66713	3720	7994	3941.84	n/a
<b>P.68 Bomag Padfoot</b>	2013	MU1071	1595	1655	1699	44	104	536.87	1276.93
<b>P.72 Isuzu Fire Truck</b>	2013	MU1068	1353	1353	1487	134	134	0.00	202.37
<b>P.73 Toyota Fast Attack</b>	2014	MU1069	8900	8900	8900	0	0	488.22	0.00
<b>Caravans</b>				n/a	n/a	n/a	n/a		n/a
<b>P11076 JD Ride on mower</b>			795	833	846	13	51	1821.79	249.82
<b>P15006 Isuzu Maint</b>	2015	MU1018	15842	21617	25122	3505	9280	1584.97	2192.87
<b>P16063 Toyota Prado</b>	2016	MU 0	0	1367	3768	2401	3768	544.86	232.68

### **13.2 Works Report – Works Supervisor**

#### **Construction Crew**

The construction crew are still working on the Beringarra-Cue road in the north of the shire.

Works on the Beringarra/Nookawarra boundary area of the Beringarra-Pindar road have been completed.

These works included placing in a new bund, extending existing old bund and stoning up the side of the road in low lying areas and flood-ways. As mentioned above crew then moved over to the Beringarra-Cue road placing in a new intersection to the mine. This included ripping up approx. 1km of pot-holed/badly stripped bitumen which has now been returned to a gravel road.

As to date the crew are now sheeting in between the breakaways and hills on the gravel section of the Beringarra-Cue road. With the completion of the sheeting crew will then finish placing rock on the down sides of all creek crossings on the sections that were repaired under flood damage on the Beringarra-Byro road.

Once the rock work is finished crew will then head south on the Beringarra-Pindar road completing other small roadwork jobs on the way through before heading towards the settlement and commencing work on the 7<sup>th</sup> November preparing roads for sealing in December. This will include repairing pot holed sections south of the Settlement in readiness for the over-seal.

#### **Maintenance Crew**

13<sup>th</sup> September crew moved their gear down to Yuin and started grading from Pindar heading north. Due to the consistent flow of traffic visiting the Wreath Flowers this year, when crew got to McNabb's intersection one grader then went back and re-graded from the Wreath Flowers back to Pindar.

Crew then graded from McNabb's intersection to the Boolardy-Kalli road turn off on the Beringarra-Pindar road. They also graded the Boolardy-Woolleen road and patch graded some corrugated sections on the Mt Wittenoom-Woolleen road. While crew were in the Murgoo area they completed the approaches to the new grid, approx. 2km north of Murgoo. Crew have now moved their gear into the settlement and will head south and complete a grade from the bridge to the south boundary. Once this is completed they will then grade from the settlement to the north boundary on the Carnarvon Mullewa road.

#### **Staff Leave**

Wed 14<sup>th</sup> Sept – Ryan 1 day off

Mon Oct 10<sup>th</sup> – Ryan 2 weeks annual leave

Mon 10<sup>th</sup> Oct – Neil Return from Long Service Leave

Tues 20<sup>th</sup> Sept – Brian - 1 day off

Fri 30<sup>th</sup> Sept – Tue 4<sup>th</sup> Oct – Brian Annual Leave

Wed 12<sup>th</sup> Oct – Fri 14<sup>th</sup> Oct – Brian off

Wed 28<sup>th</sup> Sept – Wed 5<sup>th</sup> Oct – Stuart Annual Leave

Tues 11<sup>th</sup> Oct – Fri 14 Oct – Stuart 4 days off

#### **Grids**

1 grid replaced on the Woolleen-Mt Wittenoom road (Woolleen wool shed). This was a prefab grid and the insert bolts had snapped off. The whole unit was replaced with a heavier prefab grid. Grid just west of Woolleen homestead entrance on the Woolleen-Twin Peaks road has been removed due to safety concerns. This grid was no longer required as no fences had been erected to the grid in the previous six years. As mentioned in the Maintenance report a new 24ft grid has been placed approx. 2km north of Murgoo on the Beringarra/Pindar road.

#### **Works Supervisor - General**

13<sup>th</sup> Sept - Road inspection New Forrest Yallalong Road

14<sup>th</sup> Sept – 10hrs at construction works– Beringarra  
 19<sup>th</sup> Sept – LEMC meeting 5hrs  
 22<sup>nd</sup> Sept – Road inspection Beringarra Pindar – 5 hrs

**ROADS GRADED 12/09/2016 – 15/10/2016**

Name	Length of Road		SLK's Graded this month	Heavy Maintenance	Comments
Beringarra /Pindar	319.80km		220km		Wreath Flower section re-graded
Erong	63.12km				
Beringarra/Byro	90.89km				
Twin Peaks/Wooleen	47.65km		1km		
Boolarly/Kalli	57.30km				
Byro/Woodleigh	71.00km				
New Forrest/Yallalong	36.18km				
McNabb/Twin Peaks	49.75km				
Yallalong-West	34.46km				
Mileura/Nookawarra	49.08km				
Muggon	38.75km				
Manfred	34.55km				
Beringarra/Mt Gould	34.80km				
Tardie/Yuin	13.20km				
Innouendy	9.30km				
Boolarly Homestead	2.00km				
Yunda Homestead	32.80km				
Meeberrie-Wooleen	25.22km				
Mt Wittenoom	37.55km				
Wooleen/Mt Wittenoom	33.85km		3km		
Beringarra Cue	109.82km				
Boolarly Wooleen	19.08km		19km		
Kalli Cue East	21.87km				
Butchers Track	64.54km				
Butchers Muggon	23.80km				
Murchison Settlement	2.00km				
Coolcalalaya Road	36km				
Carnarvon Mullewa	278.63km				
Mt Narryer	3km				
Errabiddy Bluff	12km				
Air strip Graded					

Total this month graded 243km

**Recommendation:**

That the Work's Supervisor's report be accepted.

**Voting Requirements:**

Simple majority

**Council Decision:**

Moved: Councillor

Seconded: Councillor

That the Work's Supervisor's report be accepted.

**Carried/Lost**

**For:**

**Against:**

**14. ANNOUNCEMENTS CONCERNING MEETINGS ATTENDED**

**14.1 Shire President**

**14.2 Councillors**

**15. REPORTS OF COMMITTEES**

**16. FINANCE**

**16.1 Financial Activity Statements August 2016**

File:	
Author:	Peter Dittrich – acting Senior Finance Office
Interest Declared:	No interest to disclose
Date:	14 October 2016
Attachments:	Financial Activity Statements to 31 August 2016 Statement of Financial Position Operating Statement by Nature & Type Operating Statement by Program General Ledger Trial Balance Accounts Activity

**Matter for Consideration:**

Council to consider adopting the Monthly Financial Statements for August 2016.

**Background:**

The Local Government (Financial Management) Regulations 1996. Regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported.

**Comment:**

The Current Position at 31 August 2016 is a surplus of \$4,131,850.

**Summary of YTD Actual**

Opening Funding Surplus(Deficit)	4,180,996
Plus Operating Revenues	3,145,921
Less Operating Expenditure	(3,485,265)
Plus Operating Activities Adjustment	549,363
Less Investing Activities	(254,928)
Less Transfer to Reserves	(4,237)
	<u>4,131,850</u>

During the finalisation of the 2015/16 financial statements and following the financial audit undertaken by RSM, adjustments were made to the accrued income and sundry debtors for the year ended 30 June 2016. The adjustments were as follows:

WANDRA Claims	2,599,633
Diesel Fuel Rebate	28,567
Accrued Interest	1,279
	<u>2,629,479</u>

This resulted in the opening surplus moving from \$1,551,517 to \$4,180,996. The impact of these recognitions is that the income in the 2016/17 year will be reduced, but off-set by the change in the opening surplus and therefore should have a nil effect on the overall position of the Shire.

The following Term Deposits are currently held as at 31 August 2016:

Beringarra- Cue Road Reserve TD	\$ 754,674.71	@ 2.000% Maturity 17/09/2016
Crosslands MCF Term Deposit	\$ 363,560.93	@ 2.350% Maturity 25/11/2016
Ballinyoo Bridge	\$1,030,647.16	@ 2.000% Maturity 27/09/2016

**Statutory Environment:**

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and
- (e) The net current assets at the end of the month to which the statement relates.

**Strategic Implications:**

Nil.

**Policy Implications:**

Nil.

**Budget/Financial Implications:**

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental considerations
- **Economic:**  
There are no known significant economic considerations
- **Social:**  
There are no known significant considerations

**Consultation:**

Moore Stephens

**Recommendation:**

That Council adopt the financial statements for the period ending 31 August 2016 as attached.

**Voting Requirements:**

Simple majority.

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded:</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**16.2 Financial Activity Statements September 2016**

File:	
Author:	Peter Dittrich – acting Senior Finance Office
Interest Declared:	No interest to disclose
Date:	14 October 2016
Attachments:	Financial Activity Statements to 30 September 2016 Statement of Financial Position Operating Statement by Nature & Type Operating Statement by Program General Ledger Trial Balance Accounts Activity

**Matter for Consideration:**

Council to consider adopting the Monthly Financial Statements for September 2016.

**Background:**

The Local Government (Financial Management) Regulations 1996. Regulation 34 requires that local government report on a monthly basis and prescribes what is required to be reported.

**Comment:**

The Current Position at 30 September 2016 is a surplus of \$4,523,809.

**Summary of YTD Actual**

Opening Funding Surplus(Deficit)	4,180,996
Plus Operating Revenues	4,783,488
Less Operating Expenditure down	(4,822,519)
Plus Funding Balance Adjustment	813,413
Less Investing Activities	(325,282)
Less Transfer to Reserves	(106,287)
	<u>4,523,809</u>

The following Term Deposits are currently held as at 30 September 2016:

Beringarra- Cue Road Reserve TD	\$ 755,956.62	@ 2.000% Maturity 17/10/2016
Crosslands MCF Term Deposit	\$ 363,560.93	@ 2.350% Maturity 25/11/2016
Ballinyoo Bridge	\$1,032,397.85	@ 2.000% Maturity 27/10/2016

**Statutory Environment:**

Local Government Act 1995

Section 6.4–Specifies that a local government is to prepare “such other financial reports” as is prescribed.

Local Government (Financial Management) Regulations 1996

Regulation 34 states:

(1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:

- (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
- (b) Budget estimates to the end of month to which the statement relates;
- (c) Actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
- (d) Material variances between the comparable amounts referred to in paragraphs (b) and
- (e) The net current assets at the end of the month to which the statement relates.

**Strategic Implications:**

Nil.

**Policy Implications:**

Nil.

**Budget/Financial Implications:**

Reports showing year to date financial performance allow monitoring of actual expenditure, revenue and overall results against budget targets.

**Sustainability Implications:**

- **Environmental:**  
There are no known significant environmental considerations
- **Economic:**  
There are no known significant economic considerations
- **Social:**  
There are no known significant considerations

**Consultation:**

Moore Stephens

**Recommendation:**

That Council adopt the financial statements for the period ending 30 September 2016 as attached.

**Voting Requirements:**

Simple majority.

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded:</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**16.3 Accounts Paid during the period since the last list was adopted/endorsed by Council**

File:	4.37.1
Author:	Peter Dittrich – Acting senior Finance Officer
Interest Declared:	No interest to disclose
Date:	17 October 2016
Attachments:	EFT & Cheque Details for September 2016

**Matter for Consideration:**

Endorsement of accounts paid during the month of September 2016.

**Background:**

If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, then the CEO is to prepare a list of accounts paid by the CEO during the month to present to Council.

**Comment:**

Payments made during the month of September 2016 are attached.

**Statutory Environment:**

Local Government (Financial Management) Regulations 1996

Regulation 13 states:

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
  - (a) the payee’s name; and
  - (b) the amount of the payment; and
  - (c) the date of the payment; and
  - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
  - (a) for each account which requires council authorisation in that month —



**Comment:**

It has been suggested that we include the following wording under exemptions:

*At Council’s discretion, other not-for-profit organisations may be exempt from the hire charge. For clarity, the bond would still be required.*

**Statutory Environment:**

Local Government Act 1995

6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

**Strategic Implications:**

Nil

**Sustainability Implications**

- **Environmental:**  
There are no known significant environmental considerations
- **Economic:**  
There are no known significant economic considerations
- **Social:**  
There are no known significant considerations

**Policy Implications:**

Nil

**Financial Implications:**

This will have minimal impact on the revenue expected from Fees & Charges.

**Consultation:**

Nil

**Recommendation:**

1. That Council include the wording in the Schedule of Fees and Charges, under Sports Club & Equipment, Exemptions: *‘At Council’s discretion, other not-for-profit organisations may be exempt from the hire charge. For clarity, the bond would still be required’* and
2. That Council give local public notice of its intention to make that change, effective from the date of the notice.

**Voting Requirements:**

Absolute majority

<b>Council Decision:</b>		
<b>Moved:</b>	<b>Seconded:</b>	
<b>Carried/Lost:</b>	<b>For:</b>	<b>Against:</b>

**17. DEVELOPMENT**

**17.1 Road Hierarchy Review**

File:	12.8
Author:	Dianne Daniels - CEO
Interest Declared:	No interest to disclose
Date:	17 October 2016
Attachments:	Shire of Murchison Road Hierarchy – adopted 21/10/2005

**Matter for Consideration:**

Council to consider amending the Road Hierarchy as part of the broader review of the Road Network.

**Background:**

In October 2005, Council adopted a Road Hierarchy to ensure optimum use of resources and sound management of its vast road network – refer attachment. The roads were categorised A through to E, with category A receiving the most maintenance and capital works and category E, the least.

**Comment:**

The roads listed in the Shire of Murchison Road Hierarchy are numbered according to the last two digits of the official Main Roads listing eg on our list, the Carnarvon Mullewa Road is number 43 and the Main Roads number is 7050043 – all roads in the hierarchy can be prefaced with 70500.

There are several changes that I can see that are necessary to update the Road Hierarchy:

1. The length in kilometres does not align with the official Main Roads listing and I suggest that we amend the Road Hierarchy to align with the Main Roads Listing;
2. Several roads in the hierarchy are no longer maintained by the Shire due to changes in circumstances;
3. A road is incorrectly named in original Hierarchy; and
4. Council may also wish to re-classify some roads due to demographic changes in the Shire over the last ten years.

MRWA Road No.	Road Name	Classification	Road length	Correct Road Length	Description/Comment
<b>70500</b>					
<b>A</b>	<b>MAIN ARTERIAL ROADS</b>				
1	Beringarra-Pindar as far North as Kalli Turnoff	A	202.25	200.80	Formed subgrade
43	Carnarvon-Mullewa	A	279.55	278.63	Formed subgrade; unsealed pavement; sealed pavement
39	Roderick Street	A	0.40	0.40	Formed subgrade; unsealed pavement
			482.20	479.83	
<b>B</b>	<b>MAIN FEEDER ROADS</b>				
7	Billabalong-New Forest	B	17.48	17.73	No longer a maintained road
5	Booldardy-Kalli	B	57.30	57.30	Formed subgrade; unsealed pavement
32	Booldardy-Wooleen	B	16.50	19.08	Formed subgrade
35	Butchers Track	B	60.65	64.54	Formed subgrade; unsealed pavement
10	Coolcalalalya	B	34.00	16.72	Unformed subgrade; formed subgrade; unsealed pavement
26	Meeberrie-Wooleen	B	25.90	25.22	Formed subgrade; unsealed pavement; sealed pavement
27	Meeberrie- <del>Wooleen</del> -Mt Wittenoom	B	35.20	33.85	Unformed subgrade; formed subgrade; unsealed pavement
8	New Forrest-Yallalong	B	17.40	16.36	Formed subgrade; unsealed pavement; sealed pavement
4	Twin Peaks-Wooleen	B	45.00	47.65	Formed subgrade; unsealed pavement; sealed pavement
			309.43	298.45	
<b>C</b>	<b>MINOR FEEDER ROADS</b>				
3	Beringarra-Byro	C	96.70	90.89	Formed subgrade;
31	Beringarra-Cue	C	106.20	109.82	Formed subgrade; unsealed pavement; sealed pavement

1	Beringarra Pindar, north of Kalli turn-off	C	119.00	119.00	Formed subgrade
2	Erong	C	62.50	63.12	Formed subgrade; unsealed pavement
11	Milieura-Nookawarra	C	49.08	49.08	Formed subgrade; unsealed pavement
30	Milieura-Mt Hale	C	16.00	20.17	No longer a maintained road
28	Mt Wittenoom	C	42.00	37.55	Formed subgrade; unsealed pavement;
17	Tardie-Yuin	C	13.20	13.20	Formed subgrade;
			504.68	502.83	
<b>D</b>	<b>MAJOR ACCESS ROADS</b>				
16	Beringarra-Mt Gould	D	37.10	34.80	Formed subgrade; unsealed pavement
6	Byro-Woodleigh	D	71.00	71.00	Formed subgrade; unsealed pavement
33	Cue-Kalli	D	19.60	21.87	Formed subgrade; unsealed pavement
38	Mulga	D	1.60	1.60	Unsealed pavement
9	McNabb-Twin Peaks	D	49.75	49.75	Formed subgrade; unsealed pavement
13	Muggon (from Carnarvon-Mullewa Road)	D	41.65	38.75	Formed subgrade; unsealed pavement
36	Muggon Station (from Butchers Track)	D	17.00	23.80	No longer a maintained road
			237.70	241.57	
<b>E</b>	<b>MINOR ACCESS ROADS</b>				
24	Boolarady	E	2.00	2.00	Formed subgrade
34	Coodardy-Noondie	E	20.00	19.92	No longer a maintained road
23	Curbur Woolshed	E	6.00	6.00	Formed subgrade
22	Innouendy	E	11.30	9.30	Formed subgrade; unsealed pavement
12	Kalli-Milieura	E	56.25	56.25	No longer a maintained road
19	Kalli-Roderick	E	24.80	23.78	No longer a maintained road
41	Kurara	E	0.40	0.40	Formed subgrade; unsealed pavement
15	Manfred	E	34.55	34.55	Formed subgrade; unsealed pavement
21	Meka-Noondie	E	40.10	52.93	No longer a maintained road
40	Office Road	E	0.10	0.10	Unsealed pavement
42	Pinegrove-Yallalong	E	48.00	49.85	No longer a maintained road
18	Woolgorong-Yuin	E	38.20	37.70	No longer a maintained road
25	Yunda	E	32.80	32.80	Formed subgrade; unsealed pavement
44	Woolgorong North/South	E	16.00	28.68	No longer a maintained road
45	Lake Nerramyne Road	E	11.90	11.87	No longer a maintained road
			342.40	366.13	
		<b>No. of Roads</b>	<b>Road Length</b>		
	<b>LEGEND</b>				<b>% of Road Total</b>
A	Main Arterial Road	3	482.20	479.83	25%
B	Main Feeder Road	9	309.43	298.45	16%

C	Minor Feeder Road	7	504.68	502.83	27%
D	Major Access Road	7	237.70	241.57	13%
E	Minor Access Road	14	342.40	366.13	19%
	<b>Total No of Roads (or Road Sections)=</b>	<b>40</b>	<b>1876.40</b>	<b>1888.81</b>	<b>100%</b>

There are 342.68 kilometres of road which appear on our Road Hierarchy which are no longer maintained. I suggest that another category, 'F – Roads no longer maintained', be established for these eleven roads and if investigation proves that they are not closed already, that the process to formally close them commences. This will be a good starting point for the 'Review of the Road Network' that has been on the CEO's Action List for too long.

The steps for public road closure and disposal are:

1. Council to endorse the closure;
2. The local government must then comply with section 58 of the LAA and regulation 9 of the Land Administration regulations, dealing with public advertisements, objections and service agency responses, formally resolving to close the road and advising the Department of Regional Development and Lands, in writing;
3. Consideration by the Department;
4. Completion of road closure and disposal actions, including lodging of a Road Closure order and Amalgamation order for registration in Landgate.

In order for Council to make this decision, it would be beneficial to compare the cost to Council to maintain the roads against the loss of Commonwealth Financial Assistance Grant (FAG) funding which would result from formally closing the road.

The cost to Council to preserve the different type of roads is shown in the following table (ref WA LG Grants Commission 2016-17 Asset Preservation Needs for the Shire of Murchison):

Type of Road	Unit	Cost per Unit	Actual Units	Asset Preservation
<b>Local Roads</b>				
Unformed	km	\$171.47	35.17	\$6,030
Formed	km	\$2,377.75	943.25	\$2,242,812
Gravel	km	\$4,152.07	498.24	\$2,068,707
Sealed less than 4.6m wide	Lane km	\$8,114.23	67.21	\$545,369
Sealed more than 4.6m wide	Lane km	\$5,203.20	247.40	\$1,287,255
River crossings	Sq mtr	\$4.08	3010	\$12,278
Cattle grids	Total			\$147,273
Residential Roads				\$3,778
Miscellaneous				\$4,800
<b>Total Local Roads for Grant Purposes</b>				<b>\$6,318,404</b>

The calculation used by the Grants Commission to calculate the Federal Road Grant is:

Council's Asset Preservation needs for Roads (inc Residential & Misc)	\$6,318,404
Total Asset Preservation needs for WA	\$746,414,003
Councils share of road grants $\frac{6,318,301}{746,414,003}$	0.008464875
Federal roads funds for distribution	\$100,025,652
Councils grant for 2015-16 $(100,025,652 \times 0.008464875)$	\$846,705

If the eleven roads are closed, Councils grant would (simplistically) reduce by the 35.17 km of unformed road and 307.51 km of formed roads, with a total reduction in our Asset Preservation needs of \$737,212. If the roads had been closed for the 2016-17 year, then the calculation would look like:

Council's Asset Preservation needs for Roads (inc Residential & Misc)	\$5,581,192
Total Asset Preservation needs for WA	\$745,676,791

Councils share of road grants $\frac{5,581,192}{745,676,791}$	0.0074847
Federal roads funds for distribution	\$100,025,652
Councils grant for 2015-16 $(100,025,652 \times 0.0074847)$	\$748,662
Grant Reduction	\$98,043

The Asset preservation model allows for 1,791.27 km of sealed and unsealed roads, whereas there are 1,940 km of sealed and unsealed roads in the shire, according to the last valuation that was done in May 2015. It may be that some of the eleven roads have already been formally closed and are no longer accounted for when the FAG is calculated.

The cost of our maintenance crew for 2015-16 was \$578,330, so an average of \$356 per km of gravel road (Total roads 1,940 km less 67.2 km sealed less than 4.6m wide, less 247.40 sealed more than 4.6m = 1,625.40 km unsealed)

On average our 342.68 km of 'No longer maintained' roads would have cost us \$121,994 per annum to maintain, so they would cost us more to maintain than the reduction in the FAGS grant.

Landgate may be able to assist us with our investigations into the status of the 'no longer maintained' roads.

### Statutory Environment:

Local Government Act 1995 section 3.53 - the local government is responsible for controlling and managing otherwise unvested facility (including roads) within its district;

Land Administration Act 1997 Section 55(2) - a local government within the district of which a road is situated has the care, control and management of the road.

### Strategic Implications:

Economic Objective 1 in the Strategic Community Plan is to 'Develop the region's economic potential to encourage families and businesses to stay in the area'. The development and maintenance of an efficient road system to support transport requirements is an important strategy to achieve this outcome.

### Sustainability Implications

- **Environmental:**  
There are no known significant environmental considerations
- **Economic:**  
There are economic benefits to be gained from developing and maintaining an efficient road system
- **Social:**  
There are no known significant considerations

### Policy Implications:

Nil

### Financial Implications:

There would appear to be some savings to council in closing the nominated roads.

### Consultation:

Nil

### Recommendation:

That Council reviews the Road Hierarchy to:

1. re-classify roads as deemed appropriate;
2. amend the road length to align with the Main Roads List of Roads;
3. re-name road 27 Meeberrie Wooleen to road 27 Meeberrie Mt Wittenoom;
4. establish another classification – 'F – Roads no longer maintained' and moves the below listed roads into that classification, commencing the process to formally close them if investigation proves that they are not closed already:
  - 7 Billabalong-New Forest
  - 30 Milieura-Mt Hale

- 36 Muggon Station (from Butchers Track)
- 34 Coodardy-Noondie
- 12 Kalli-Mileura
- 19 Kalli-Roderick
- 21 Meka-Noondie
- 42 Pinegrove-Yallalong
- 18 Woolgorong-Yuin
- 44 Woolgorong North/South
- 45 Lake Nerramyne Road

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
<b>Moved:</b>	<b>Seconded:</b>	
<b>Carried/Lost:</b>	<b>For:</b>	<b>Against:</b>

**17.2 Full Review of the Strategic Community Plan**

File:	9.1
Author:	Dianne Daniels - Chief Executive Officer
Interest Declared:	No interest to disclose
Date:	18 October 2016
Attachments:	Draft Community Survey

**Matter for Consideration:**

Council to consider the timing for the full review of the Strategic Community Plan and to review the Draft Community Survey to ensure it is still relevant.

**Background:**

- In accordance with the Local Government Act s5.56 and the Local Government Administration Regulations 1996, 19C (1) A local government is to ensure that a strategic community plan is made for its district in accordance with this regulation in respect of each financial year after the financial year ending 30 June 2013.
- (2) A strategic community plan for a district is to cover the period specified in the plan, which is to be at least 10 financial years.
- (3) A strategic community plan for a district is to set out the vision, aspirations and objectives of the community in the district.
- (4) A local government is to review the current strategic community plan for its district at least once every 4 years.
- (5) In making or reviewing a strategic community plan, a local government is to have regard to —
- (a) the capacity of its current resources and the anticipated capacity of its future resources; and
  - (b) strategic performance indicators and the ways of measuring its strategic performance by the application of those indicators; and
  - (c) demographic trends.
- (6) Subject to subregulation (9), a local government may modify its strategic community plan, including extending the period the plan is made in respect of.
- (7) A council is to consider a strategic community plan, or modifications of such a plan, submitted to it and is to determine\* whether or not to adopt the plan or the modifications.
- \*Absolute majority required.
- (8) If a strategic community plan is, or modifications of a strategic community plan are, adopted by the council, the plan or modified plan applies to the district for the period specified in the plan.
- (9) A local government is to ensure that the electors and ratepayers of its district are consulted during the development of a strategic community plan and when preparing modifications of a strategic community plan.
- (10) A strategic community plan for a district is to contain a description of the involvement of the electors and ratepayers of the district in the development of the plan or the preparation of modifications of the plan.

**Comment:**

The Shire of Murchison’s inaugural Strategic Community Plan was adopted by Council in May 2013. A desktop review was undertaken in 2015 and adopted by Council in June 2015. The Strategic Community Plan is due for its full four yearly review by May 2017 and after a competitive quoting process, RSM have once again been engaged to prepare the plan, including facilitation of community consultation.

Community consultation will be undertaken with a survey and a community meeting.

The timeline for the strategic planning process is:

Friday 21/10/2016 11am	Travis Bate to join the council meeting by teleconference to discuss the survey and planning process.
W/E Friday 28/10/2016	Survey to be published in Monologue, to be distributed by Survey Monkey and to be uploaded to the Web.
Friday 11/11/2016	Survey closes
Friday 25/11/2016	Community meeting – results of survey will be summarised for the meeting
Friday 16/12/2016	Draft Strategic Community Plan presented to Council for review
Friday 17/02/2017	Final Strategic Community Plan adopted by Council.

This schedule ensures that we will have the Strategic Community Plan adopted in time to guarantee relevant and up-to-date community input into the Long Term Financial Plan, Corporate Business Plan and Budget for 2017-18.

**Statutory Environment:**

LGA s5.56  
Local Government Administration Regulations 1996, 19C

**Strategic Implications:**

Civic Leadership – to provide good governance to the Murchison Shire through compliance with statutory requirements and through openness, transparency, enhanced consultation and public participation.

**Policy Implications:**

Nil

**Financial Implications:**

The cost of the consultant falls within the budgeted parameters for that cost centre for 2016-17.

**Consultation:**

Peter Dittrich

**Recommendation:**

That Council:

1. reviews the draft Community Survey, making changes as required; and
2. endorses the date for the community meeting on Friday 25th November, 2016.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost:</b>	<b>For:</b>	<b>Against: 0</b>

## **18. ADMINISTRATION**

### **18.1 Ward Review**

File:	4.9
Author:	Dianne Daniels
Interest Declared:	Nil
Date:	13 October 2016
Attachments:	Discussion Paper for Distribution to Community

#### **Matter for Consideration:**

Council to consider Ward options to address current imbalances in councillor/elector ratios.

#### **Background:**

At the August 2016 meeting, Council resolved to undertake a ward and representation review to address current imbalances in councillor/elector ratios and endorsed the discussion paper prepared by the CEO for distribution to the community.

This resolution came about after the Local Government Advisory Board had directed the Shire to undertake a review of its wards and representations to address imbalances. The purpose of a review is to assess the current arrangements and evaluate a range of options to find a system of representation that best suits the characteristics of the district and its people. Any of the following may be considered:

- Creating new wards in a district already divided into wards;
- Changing the boundaries of a ward;
- Abolishing any or all of the wards into which a district is divided;
- Changing the name of a district or ward;
- Changing the number of Offices of Councillor on a council; and
- Specifying or changing the number of Offices of Councillor for a ward.

The last review of wards was carried out in the Shire of Murchison in 2009 and the ward boundaries were amended. In 2011 the number of Offices of Councillor was reduced from seven to six as a minor matter. The Shire's councillor to elector ratio at the time of the October 2011, the October 2013 and the October 2015 elections were as follows:

#### **2011**

Ward	Number of Councillors	Number of Electors	Councillor to Elector Ratio	% Ratio Deviation
Ballinyoo	3	44	1:14.67	+3.10%
Darlot	4	62	1:15.5	-2.40%
<b>Total</b>	<b>7</b>	<b>106</b>	<b>1:15.14</b>	

#### **2013**

Ward	Number of Councillors	Number of Electors	Councillor to Elector Ratio	% Ratio Deviation
Ballinyoo	3	38	1:12.67	+30.9%
Darlot	3	72	1:24.00	-30.9%
<b>Total</b>	<b>6</b>	<b>110</b>	<b>1:18.33</b>	

#### **2015**

Ward	Number of Councillors	Number of Electors	Councillor to Elector Ratio	% Ratio Deviation
Ballinyoo	3	39	1:13	+26.4%
Darlot	3	67	1:22.33	-26.4%
<b>Total</b>	<b>6</b>	<b>106</b>	<b>1:17.67</b>	

The review process involves a number of steps:

- The council resolves to undertake the review;
- Once resolved by Council and before conducting the review, a local government is to give local public notice that a review is to be carried out. The purpose of the public notice is to inform the community that a review is to be carried out, not to try and 'sell' a particular option;
- The notice must advise that submissions may be made to the local government six weeks from the

- date of the first notice (not including the day of the notice);
- It is advised that a discussion paper be developed to explain the various options and the five factors against which they will be assessed;
- The options must be assessed against the following factors:
  - Community interest;
  - Physical and topographical features;
  - Demographic trends;
  - Economic factors;
  - The ratio of councilors to electors in the various wards.
- The five factors should be considered in terms of the whole district prior to assessing the options;
- The benchmark for councilor/elector ratios could be seen to be plus or minus 10%, unless exceptional circumstances apply;

Once the review is completed, the local government must provide the LGAB with a written report.

### **Comment:**

An advertisement was placed in the Geraldton Guardian on Tuesday 30 August 2016, inviting public comment on the ward review and a notice was posted on the Shire of Murchison Website, along with the discussion paper and several optional ward structures on the same day.

No comments have been received from members of the public in relation to the review and so Council can now make a decision based on the relevant factors considered in the attached Discussion Paper – ie Community of Interest, Physical and Topographic Features; Demographic Trends; Economic Features; and Ratio of Councillors to Electors.

### **Statutory Environment:**

Local Government Act 1995  
S2.2(1), s2.3(3) and/or s2.18(3)

### **Strategic Implications:**

- Civic Leadership - to provide Good Governance to the Murchison Shire through:
- compliance with statutory requirements;
  - openness and transparency and enhanced consultation and public participation;

### **Policy Implications:**

Nil

### **Budget/ Financial Implications:**

There are no financial implications apart from the cost of advertising.

### **Sustainability Implications:**

- **Environmental**  
There are no known significant environmental implications associated with this decision
- **Economic**  
There are no known significant economic implications associated with this decision
- **Social**  
There are no known significant social considerations associated with this decision

### **Consultation:**

Local Government Advisory Board and Guidelines

### **Recommendation:**

The CEO defers to Council's local knowledge on this item - Select Option 1, 2 or 3 below:

#### **Option 1**

That Council maintains the current two ward system, but reduces the number of Councillors in the Ballinyoo Ward to two (2) and increases the number in Darlot Ward to four (4) to equalise representation (refer Option 1 map).

**Example Based on 2015 Elector Statistics**

Ward	Number of Councillors	Number of Electors	Councillor to Elector Ratio	% Ratio Deviation
Ballinyoo	2	39	1:19.5	-10.36%
Darlot	4	67	1:16.75	5.21%
<b>Total</b>	<b>6</b>	<b>106</b>	<b>1:17.67</b>	

While the Shire recognises the Boards preference of a % Ratio Deviation within plus or minus 10%, the % deviation of -10.36% above is due to the very small number of people in the Shire. A change of one or two people from one Ward to another can make a marked difference.

**Option 2**

That Council maintains the current two ward system but adjusts the ward boundaries to equalise representation (refer Option 2 map).

**Example Based on 2015 Elector Statistics**

Ward	Number of Councillors	Number of Electors	Councillor to Elector Ratio	% Ratio Deviation
Ballinyoo	3	49	1:16.33	7.58%
Darlot	3	57	1:19.00	-7.53%
<b>Total</b>	<b>6</b>	<b>106</b>	<b>1:17.67</b>	

In the above Option 2, the Wards would be made up as shown below:

Ballinyoo Ward		Darlot Ward	
Property	No Electors	Property	Electors
Pia Wajarri	45	Beringarra	4
Twin Peaks	1	Meeberrie	2
Murgoo	4	Boolarady	4
Yuin	3	Curbur	2
Tardie	2	Mt Narryer	2
Woolgorong	2	Mileura	1
Mt Wittenoom		Nookawarra	1
		Byro	2
		Innouendy	1
		Wooleen	4
		Settlement	11
		Bullardoo	4
		Yallalong	2
		Billabalong	3
		New Forest	1
		Pinegrove	1
		Muggon	1
		Milly Milly	3
<b>Total</b>	<b>57</b>		<b>49</b>

**Option 3**

That Council removes wards from its election system altogether (refer Option 3 map)

**Voting Requirements:**

Absolute Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>		<b>Seconded: Councillor</b>
<b>Carried/Lost:</b>	<b>For:</b>	<b>Against:</b>

**18.2 Request for Donation – Carnarvon School of the Air**

File:	8.2
Author:	Dianne Daniels
Interest Declared:	No interest to disclose
Date:	14 October 2016
Attachments:	Letter of request

**Matter for Consideration:**

Council to consider a request for donation from Carnarvon School of the Air.

**Background:**

A letter has been received from Stephen Gossage – Principal - Carnarvon School of the Air thanking us for our previous support and asking us to sponsor an end of year award again this year. The Shire has previously contributed \$150 towards the award, with the last donation being November 2014. At the same time, it usually makes a donation to the Meekatharra School of the Air for the same amount.

**Comment:**

The End of Year Student Awards include a book award. Each book awarded has a certificate pasted inside acknowledging the sponsorship and recognition is also given in the Concert Program and newsletter, which is published on the website. A representative from the Shire is also invited to the Christmas concert to present the award should we decide to make one. The concert is being held on Tuesday the 29<sup>th</sup> November at the Carnarvon School of the Air, beginning at 12:15 pm.

**Statutory Environment:**

Assistance to education via donation to Carnarvon School of the Air and Meekatharra School of the Air is well within Council’s legislative boundaries.

**Sustainability Implications**

- **Environmental**  
There are no known significant environmental implications associated with this decision
- **Economic**  
There are no known significant economic implications associated with this decision
- **Social**  
There are no known significant social considerations associated with this decision

**Strategic Implications:**

Nil

**Policy Implications:**

Nil

**Financial Implications:**

The Shire has budgeted \$5,500 for donations this financial year. So far \$1,000 has been committed and so the request is within budgeted parameters.

**Consultation:**

Nil

**Recommendation:**

That Council makes a donation of:

1. \$150 towards the sponsorship of the Carnarvon School of the Air End of Year Student Awards; and
2. \$150 towards the sponsorship of the Meekatharra School of the Air End of Year Student Awards

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>		<b>Seconded: Councillor</b>
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**18.3 Review Policy 2.1.1 Use of Heavy Vehicle Combinations on Local Roads**

File:	8.2
Author:	Dianne Daniels
Interest Declared:	No interest to disclose
Date:	14 October 2016
Attachments:	Guidelines for Approving RAV Access Application to Add or Amend a Road on a RAV network HVS Update 122-2016 Change in Assessment Process for Adding a Road

**Matter for Consideration:**

Council to consider reviewing the current Policy for the Use of Heavy Vehicle combinations on local roads to clarify that Main Roads is the authority empowered to issue permits for heavy vehicle combinations 19 metres and over.

**Background:**

Main Roads Heavy Vehicle Services (HVS) is responsible for administering road access for Restricted Access Vehicles (RAVs).

RAVs are vehicles that exceed any of the following:

- a width of 2.5 metres;
- a height of 4.3 metres;
- a length of 19 metres for a vehicle combination;
- a length of 12.5 metres for a rigid vehicle;
- a gross mass of 42.5 tonnes;
- any other mass or dimension limit prescribed in the Road Traffic (Vehicles) Regulations 2014.

RAVs must only operate on roads approved by Main Roads, under either an order (notice) or a permit. There are many types of RAVs and each of them has different performance characteristics, require a different amount of road space when operating and have a different impact on the road infrastructure. For this reason, it is necessary to assess the roads these RAVs operate on to ensure the road is suitable for the particular type of vehicle and the safety of other road users is not compromised.

Main Roads HVS works collaboratively with the relevant road asset owner to ensure roads are suitable for RAV access. RAV Networks are maintained for the various types of RAVs and are published in the form of Road Tables and a RAV Mapping Tool.

The Commissioner of Main Roads is empowered under the Road Traffic (Vehicles) Act 2012 to approve RAV access on the public road network. The Commissioner has delegated these powers to the HVS.

HVS is responsible for reviewing all route assessments to decide if RAV access will be approved and what conditions, if any, will be applied. HVS will issue the approvals via either a RAV Notice or a RAV Permit. The Main Roads Regional Offices conduct route assessments on behalf of HVS and provide recommendations to HVS on the level of access that should be approved and if conditions should be applied.

When an application is made to HVS by an operator to add a road to the RAV network, HVS will liaise with the road owner (usually the local government) to ensure that there are no objections.

On the 25 August 2016, changes were made to the assessment process for approving a road to be added or amended to a RAV Network. The new process allows for access to be approved through issue of a 'Restricted Local Access' Period Permit. This permit can be issued in cases where network access would ordinarily be declined eg when the road does not meet all relevant Route Assessment Guidelines and applying reasonable conditions is unlikely to mitigate the assessed risk. The Permit provides access to the final destination of a particular journey. This may include access to a farm gate or local business. The permit may be issued to a particular vehicle combination and/or length, with particular conditions (eg traffic management, speed restrictions etc) relevant to the specific transport task.

**Comment:**

Our current policy 2.1.1, referenced below, does not make it clear that Main Roads is the authority empowered to issue permits to Restricted Access Vehicles (RAV).

### 2.1.1 Use of Heavy Vehicle Combinations on Local Roads

The Chief Executive Officer is authorised to give Councils agreement to applications to operate applicable heavy vehicle combinations on local roads subject to:

Vehicles Permitted:

Road Trains (Class 11) vehicles to 53 metres

Long Vehicles to 27.5 metres

B Doubles to 27.5 metres

Rigid Trucks and Dog Trailers to 25 metres

Special Conditions:

Through traffic passing through the Shire of Murchison of the vehicle categories described are permitted to utilize all roads in the Shire:

Main Roads as per conditions allowed by the Commissioner of Main Roads being:

When traffic of the vehicle categories as described above are utilized for the servicing of primary producers or businesses within the Shire of Murchison approval is granted for the use of all local roads within the Shire subject to those vehicles involved taking the shortest possible route to and from the properties involved in utilising the roads as described under Condition (1).

Any operators using the vehicle categories as described travelling on roads other than those roads described in Condition (1) in accordance with Condition (2) must be able to provide proof of purpose for utilising the said road and substantiate that the shortest possible route has been taken to reach the destination from the designated routes if challenged by and authorised person.

Use of town streets other than through roads in towns of the Shire of Murchison will not be permitted unless for access to Industrial Areas or Wheat Bins unless specific approval is obtained from the Shire of Murchison.

General Conditions:

Operators wishing to vary the conditions as detailed in this policy must contact the local authority for written agreement and forward agreement if granted to Main Roads for approval and endorsement on their permit.

Local Government conditions will vary according to the road network topography and traffic.

Other:

Gravel roads affected by rain may be closed forthwith. Operators must contact the Local Authority for advice if heavy rains have fallen in the area.

Speed limits for permit vehicles are:

Unsealed open road 100 km / hour

Built up areas 50 km / hour or 10 km below the designated speed limit whichever is the lesser.

Council may review its policy and add or remove roads from the approved roads as they see fit subject to endorsement by the Commissioner of Main Roads.

I suggest that the policy be simplified to read:

### 2.1.1 Use of Heavy Vehicle Combinations on Local Roads

The Chief Executive Officer is authorised by Council to consider and approve requests from operators:

- a) to add or amend a road on a Restricted Access Vehicle Network, or
- b) for a Restricted Local Access Period Permit,

on the condition that the application has been made in the prescribed manner to Main Roads Heavy Vehicle Services, in the first instance.

The CEO is to give due consideration to the condition of the road and other assets, such as grids and culverts, prior to forwarding approval to HVS, especially if the application is for a Restricted Local Access Period Permit, where Route Assessment Guidelines are not met.

The following conditions are to be included in all approvals:

1. Permit holders are to comply with Main Roads WA Operating Conditions for restricted vehicle access including mass, width and length limits, and configurations;
2. In the event that road closures are activated due to bad weather or for any other reason, all vehicle movements on the subject roads will cease until the road closures are lifted by the Shire of Murchison;
3. CA07 – All operators must carry the written approval from the LG authority permitting use of the road;
4. The following speed limits will generally apply
  - Unsealed open road 100 km / hour
  - Built up areas 50 km / hour or 10 km below the designated speed limit whichever is the lesser

**Statutory Environment:**

Road Traffic (Administration Act) 2008  
 Road Traffic Vehicles Act 2012

**Strategic Implications:**

Nil

**Sustainability Implications**

- **Environmental**  
 There are no known significant environmental implications
- **Economic**  
 There are no known significant economic implications
- **Social**  
 There are no known significant social considerations.

**Policy Implications:**

Amend Policy 2.1.1

**Financial Implications:**

Nil

**Consultation:**

Main Roads WA

**Recommendation:**

That Council amend Policy 2.1.1 to read:

The Chief Executive Officer is authorised by Council to consider and approve requests from operators:

- a) to add or amend a road on a Restricted Access Vehicle Network, or
- b) for a Restricted Local Access Period Permit,

on the condition that the application has been made in the prescribed manner to Main Roads Heavy Vehicle Services, in the first instance.

The CEO is to give due consideration to the condition of the road and other assets, such as grids and culverts, prior to forwarding approval to HVS, especially if the application is for a Restricted Local Access Period Permit, where Route Assessment Guidelines are not met.



30/09/2016-4/10/2016	Crew off for Landor
30/09/2016	RFQ 2.2016-17 Consultant to manage various bitumen works closed 5:00 pm
3/10/2016	Admin meeting
3/10/2016	RFQ 2.2016-17 – quotes assessed; work awarded to WML Consultants, who will now prepare the tender documents for RFT 3.2016-17 Various Bitumen Works and RFT 4.2016-17 Bitumen Patching Beringarra Cue Road, manage the tender process and superintend both parcels of work.
5/10/2016	Meeting with Works Supervisor
5/10/2016	Prepare advertisement and scope/selection criteria for roadhouse lease opportunity – advertised in the Geraldton Guardian 7/10/2016 and West 8/10/2016 (closes 21/10/2016)
10/10/2016	Admin meeting
13/10/2016	RFQ 6.2016-17 for Design/Manage Tenders/Superintend Bitumen South of Ballinyoo Bridge – Design Brief prepared and posted to WALGA Equotes (closes 27/10/2016)
14/10/2016	Meeting with Tony Chishlom – final check of flood damage works ready to make last WANDRRA claim; and clarifications regarding RFT 3.2016-17 and RFT 4.2016-17
17/10/2016	Admin meeting
17/10/2016	RSM awarded the work of preparing the Strategic Community Plan – will have teleconference with Council at its meeting on the 21 <sup>st</sup> , publish survey the following week and aim for community meeting on the 25 <sup>th</sup> November.

**Recommendation:**

That the CEO’s Activity Report be accepted.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**21. URGENT BUSINESS**

**22. ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

**Motion to close the meeting to the Public**

**Recommendation:**

That the meeting move behind closed doors to discuss:

- 1 item pursuant to 5.23 (2) (a) (b) – a matter affecting an employee and/or the personal affairs of any person
- 1 item pursuant to 5.23 (2) (e) – Square Kilometre Array Access Roads, and

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost:</b>	<b>For:</b>	<b>Against:</b>

**Motion to open the meeting to the Public**

**Recommendation:**

That the meeting move out from behind closed doors.

**Voting Requirements:**

Simple Majority

<b>Council Decision:</b>		
<b>Moved: Councillor</b>	<b>Seconded: Councillor</b>	
<b>Carried/Lost:</b>	<b>For:</b>	<b>Against:</b>

**23. MEETING CLOSURE**