



Western Australia

**Agenda for the Meeting of the Ballinyoo Bridge Opening Committee,  
To be held in the Shire of Murchison Council Chambers,  
On Thursday 1 September 2016, commencing at 8.00 am.**

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**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

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**2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

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**3. STANDING ORDERS**

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<b>Committee Decision:</b>		
Moved: Councillor	Seconded:	
That the following Local Law-Standing Orders 2001 be stood down:		
8.2 Limitation on the number of speeches		
8.3 Duration of speeches		
Carried/Lost	For:	Against:

**4. CONFIRMATION OF MINUTES**

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**4.1 Bridge Opening Committee Meeting 11 August 2016**

**Background:**

Minutes of the meeting of the Bridge Opening Committee have previously been circulated to all Committee Members.

**Recommendation:**

That the minutes of the Bridge Opening Committee meeting held on 11 August 2016 be confirmed as an accurate record of proceedings

**Voting Requirements:**

Simple majority

<b>Council Decision:</b>		
Moved: Councillor	Seconded:	
Carried/Lost	For:	Against:

**5. DISCLOSURE OF INTERESTS**

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**6. PRESENTATIONS**

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**7. BRIDGE OPENING COMMITTEE BUSINESS**

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**Matter for Consideration:**

Committee members to consider and advance the Action Items.

Action Item	Responsible Person	Status
<b>Interpretive Site</b>		
<b>The Highlight of the Year for Murchison Residents Signage</b>		
Add "the" to "across Murchison River"	CEO	Ordered
Take out "Particularly during flood season" and replace with "During floods"	CEO	Ordered
The Committee requested an actual cost to replace "more	CEO	Ordered

than \$3 million” - this will be done when the final cost is calculated.		
Funding needed to be further identified, for example, “state funding for Royalties for Regions’ Mid West Investment Plan and the Australian Government’s Roads to Recovery program”. CEO to complete final description and forward to Committee for approval.	CEO	Ordered
Replace “new dual-carriage structure” with “single lane structure”	CEO	Ordered
Ensure that Ballinyoo Bridge is consistent across all signage	CEO	Ordered
<b>The Construction of the original Ballinyoo Bridge</b>		
Replace “The bridge was designed by the Main Roads Engineer at the time, Ernest WC Godfrey, and built by H Martin & Co, in partnership with Robert Bunning.” With “The bridge was designed by Ernest W C Godfrey, Main Roads Engineer, at the time, and built by H Martin & Co, in partnership with Robert Bunning”.	CEO	Ordered
Replace “The bridge was constructed from imported concrete and steel from England and was supported on steel cylinders filled with concrete and reinforced with steel rods, which were driven into the river bed.” With “The bridge was constructed from imported concrete and steel from England and was supported on steel cylinders filled with concrete reinforced with steel rods and driven into the river bed”.	CEO	Ordered
Replace “The original bridge was 240ft. long and 14ft. wide and was built to ease access problems in the area due to flooding.” With “The original bridge was 240ft. long., 14ft. wide and was built to ease access problems in the area due to flooding”.	CEO	Ordered
<b>The Construction of the Original Ballinyoo Bridge (1929-1930)</b>		
Take out “The first northern truss in place with filling from the river bank up to it. Replace with “The first northern truss in place with filling from the river bank.	CEO	Ordered
Take out “Note the barrels of imported cement from England to the left centre of the image: and replace with “Note the barrels of imported cement from England to the centre left”.	CEO	Ordered
<b>Western Australia’s Second Oldest Concrete Bridge</b>		
“The Main Roads Engineer Ernest W C Godfrey” needed to be consistent with the previous editorial change”.	CEO	Ordered
Once the revised plans are received and confirmed as correct by the CEO, the CEO is to order the signs, railings and steps as per the Committee’s instructions.	CEO	Signs ordered but not rails and steps as yet.
Grade car parks at Interpretive Site and place rocks	CEO	Grading/gravel sheeting almost complete, but it was too wet. The crew will go back as soon as it dries out to complete the grading and to place rocks. <b>Shire Crew working down there this week. BW and I to go down and check after the meeting.</b>
<b>Opening of New Ballinyoo Bridge</b>		
A scope of work needed to be defined in consultation with Councillor E Foulkes-Taylor as to the quantities that were needed about catering equipment hire.	DCEO	Completed
Quotations to be obtained, preferably from Reece’s Event Hire, and a combination quotation from Marquee Men and Geraldton Party Hire.	DCEO	Met with Peter Bishop from Reeces at the Bridge on Tuesday 9 <sup>th</sup> . All ok with him. Let him know final numbers on the Monday before the opening and he will adjust price to suit.

<p>Contact Reece</p> <ul style="list-style-type: none"> <li>- The Committee agreed that 2of6x3 marquees for the catering would be preferable to 4of3x3 – change order</li> <li>- Change mid-size entree plates to bread &amp; butter plates for sweets</li> <li>- Order PA system and raised floor for opening speeches</li> <li>- Add 9 washing up tubs to hire list</li> <li>- Order 4 reserved signs</li> <li>- Add coffee percolators</li> <li>- Provide flooring for 6x6 catering marquee</li> <li>- Order light for catering marquee</li> </ul> <p>Do we want a stage for speeches?</p> <p>Notify Reece of final numbers by COB Friday 2<sup>nd</sup> August</p>	<p>CEO</p>	<p>He can also supply the PA and stage set-up Back ground music?</p> <p>Complete</p>
<p>Order mobile coolroom. Cr Broad to pick-up on Friday 9<sup>th</sup> along with alcohol/cool drink/water and ice. He plans to tow it to the bridge and spend the night there in his swag.</p>	<p>CEO to order. Cr Broad to pick-up</p>	<p>Yet to be done</p> <p>CEO could not order cool room from Geraldton. CR EFT emailed that Daniel &amp; Leanne Johns have one available for hire for \$100 per day – 2400 x 1800. Cr Broad to pick up on Friday.</p>
<p><b>Alcohol required:</b> 6 cartons Hahn light 3.5 6 cartons Great Northern 7 cartons Pale Ale 24 bottles Grant Burge champagne 50 bottles flat white – brand and style to be decided 24 bottles Pierro LTC; 24 bottles Mad Fish Gold Turtle Chardonnay 25 bottles red – brand and style to be decided – 24 bottles Pepperjack Shiraz</p> <p><b>Cool Drink required:</b> 2 cartons club lemon 1 carton coke zero 2 cartons coke</p> <p><b>Water required</b> 12 cartons of 24 (2 bottles each)</p> <p><b>Ice</b> Ice tubs are open, so order plenty</p>	<p>CEO to make brand/style suggestions to committee;</p> <p>Sports Club to order all</p>	<p>Requirements emailed to Stuart Broad Tuesday 30 August, to order</p>
<p>Request to local ladies' groups for cakes, slices etc for the Bridge Opening morning tea and lunch.</p>	<p>EFT</p>	<p>Jane Parker of Mullewa to make four slab cakes - \$80 per slab – 70 pieces cut into 3cm squares or 40 pieces cut into 4cm squares? Request has gone out to community ladies to make lunch cakes.</p>
<p>Further approaches are to be made to the Minister's Office in regard to his attendance at the Opening Ceremony. Advice received that Mr Vince Catania will be opening the event.</p>	<p>CEO</p>	<p>Completed</p>
<p>The Chair to approach the Saw Doctor about making the platters for the Opening Ceremony.</p>		<p>Local timber unsuccessful at saw milling stage Other timber at mill can be used There is an adequate amount to make all platters Timber cracked as it went through</p>

Give the Saw doctor the go-ahead to make as many platters as possible using Boolardy timber, gluing as necessary and make up to 32 using red gum	Chair	the mill, but it can be glued together. Numbers to be made up with a regional timber such as red gum. Price for 32 platters approx \$600-\$700. The Boolardy timber should make approximately 16.  TBA
Research is required to find out who can make the brand. There are two types of branding, traditionally with the firebrand or with the soldering type brand. Costs are \$690.00 for 65mls x 75mls, 300W soldering iron. Traditional branding iron (100mls x 100mls) would be \$720.00.  Order brand and get artwork underway for final approval of committee.	FJ	Decide on branding iron and order Committee decided (3/0) on an oval traditional brand 120 x 70 with border; Design to be confirmed by email.  Completed and posted to Wooleen Tuesday 30 <sup>th</sup> August.
Requirement to book a professional photographer to take the "line up of motor cars with low number plates" and for the Opening Ceremony. Some names recommended to the CEO by the Committee.	CEO	Complete – booked 'Brainsick' CEO to confirm.  Number plates 3 and 9 won't be in line-up.
The Shire of Murchison to research the need for "special" scissors for the event. A pair of dressmaking scissors to be used and mounted for the Museum afterwards.	CEO	To be obtained. No longer required as plaque has been ordered and Reece are providing plaque reveal. Plaque to be picked-up when complete.
A cost to be requested for the "Welcome to Country" opening by Alan Egan  Follow up with Alan Egan to see how many people accompanying him and how much he will charge.	Chair	No cost as yet Still on board for the opening. Needs to notify us of numbers who will be accompanying him.  TBA
Confirmation to be obtained in regard to Fred Ryan's availability at the Opening Ceremony  Approach Kate Linke to see if she will sing the Fred Ryan Murchison River song. If Kate can't do it, then play the song by CD prior to opening address.	SB  Cr Broad	Fred unable to come to the opening, substitute to be decided.  Fred now able to attend and will sing acoustically. Bringing wife and two children. Three rooms booked at the roadhouse.
The Shire of Murchison transfer vehicle to be taken to the Bridge opening site and defibrillator. Investigate the possibility of having a designated First Aider on site.	CEO/Works Supervisor	Yet to be organised
A Shire of Murchison caravan and staff member to be on site Friday 9 <sup>th</sup> September for security.	CEO	Cr Broad offered to camp on site on the Friday night.
Wood to be available at camp site by the river for evening fire	CEO/Works Supervisor	Yet to be organised
Chairs to be taken down from sports club for opening ceremony	CEO/Works Supervisor	Yet to be organised
Podium	CEO/Works supervisor	Yet to be organised
Bins – plenty of	CEO/Works Supervisor	Yet to be organised
Forklift for Reece	CEO/Works Supervisor	Yet to be organised
Mobile water tank for catering purposes	CEO/Works Supervisor	Yet to be organised
Generator	CEO/Works Supervisor	Yet to be Organised

Traffic Signage – set up Thursday night. Take down?????	CEO/Works Supervisor	Yet to be Organised
Portaloos	CEO	Ordered – to be confirmed
Picnic tables  <i>Order two wheel chair friendly picnic tables from GNC</i>	CEO  CEO	Order from Geraldton or Dalwallinu? Committee voted to purchase from GNC (3/0) <i>Ordered, ready for pick-up towards the end of this week. President Halleen to pick-up, take back to Boolardy and then return them to Bridge at a time suitable to Works Supervisor to have them lifted off with loader or same.</i>
Follow up invitees who have not yet responded	All to follow up on their own acquaintances	Invitation list attached
Follow up with Vince Catania to see how he is travelling and what numbers will be travelling with him	Chair	TBA
<i>Aftermath – clean up. Who? When?</i>	<i>Catering Ladies</i>	<i>will clean up tables, rinse dishes etc;</i>
	<i>Reece</i>	<i>will pack up marquees, tables, chairs, catering gear after 4pm Sat;</i>
	<i>Total Toilets</i>	<i>will remove toilets after 4pm Sat;</i>
<i>Shire chairs/generator/water tank/podium/bins etc</i>	<i>CEO/ Works Supervisor</i>	<i>Ask one of the outside crew to work Sunday to return gear to Settlement?</i>

<b>Council Decision:</b>		
<b>Moved:</b>		<b>Seconded:</b>
That the action items and their status be accepted.		
<b>Carried/Lost</b>	<b>For:</b>	<b>Against:</b>

**8. FURTHER BUSINESS**

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**9. NEXT MEETING**

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**10. MEETING CLOSURE**

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